



Approved at the January 11, 2018 Audit Meeting

Early Learning Coalition of Broward County
 Audit Committee Meeting Minutes

October 12, 2017 @ 3:30 pm

6301 NW 5th Way, Suite 3400, Fort Lauderdale, FL 33309

Members in Attendance: Nicholas Kaniaris, Chair; Richard Campillo; Michael Asseff; Monica King via phone

Members Absent: Barrington Russell; Twan Russell

Staff in Attendance: Renee Jaffe, CEO; Howard Bakalar, COO; Christine Klima, CAO; Doreen Moskowitz; Irene Ramos; Karen Swartzbaugh; Mabel Ramirez

Others in Attendance: Jacob Jackson, General Counsel; Marcela Gutierrez, Q-Q Research

Item	Action/Discussion	Follow-up
Welcome & Call to Order	Nicholas Kaniaris, Chair, called the meeting to order at 3:37pm. Roll Call was conducted and a quorum was established.	
August 10, 2017 Meeting Minutes	A Motion to Approve the August 10, 2017 meeting minutes was made by Michael Asseff, seconded by Richard Campillo and unanimously approved .	

Quality Initiatives	<p>1) Marcela Gutierrez, an independent research analyst for Q-Q Research, presented highlights of some qualitative data gathered, to date, for the Road To Child Outcomes evaluation. Due to Hurricane Irma and resulting school closures, key interviews and focus groups were delayed. Interviews have since been completed with the three subcontractors (Family Central, NSU and the School Board). Areas of discussion included training master teachers, staff retention, program implementation successes and challenges, on-line data tracking and reporting and use of the early childhood curriculum. Scheduling of interviews with master teachers and classroom teachers and strategies for parent input are in progress. A final evaluation report and recommendations has been postponed until December, due to post-hurricane work delays.</p> <p>2) ELC and a consultant with State and National program expertise will be compiling best and promising early care and education practices for consideration by the Audit and Ad Hoc Strategic Plan committees.</p> <p>3) Howard presented a powerpoint overview of Duval County's quality rating system for child care centers.</p>	
Business Leadership Institute	Item was deferred without discussion.	
New Business	None	
Matters from the Chair	None	
Matters from the Committee	None	
Public Comment	There was no public comment.	
Next Meeting Date	November 9, 2017 @ 3:30 pm.	
Adjourn	The meeting adjourned at 5:10 pm.	

These minutes contain the action items of the meeting of the Audit Committee of the Early Learning Coalition. They do not include all the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken prior to approval at the next meeting.