



APPROVED ON MARCH 28, 2024, FINANCE COMMITTEE MEETING
Early Learning Coalition of Broward County, Inc.
Finance Committee Meeting Minutes
January 31, 2023, at 1:30 PM
Virtual Meeting

Members in Attendance	Chair Cindy Arenberg-Seltzer; Dawn Liberta; Renee Podolsky; Twan Russell; Zachary Talbot
Members Absent	Laurie Sallarulo
Staff in Attendance	Renee Jaffe, CEO; Christine Klima, CAO; Judith Merritt, COO; Howard Bakalar, CPO; Hubert Cesar, CIO; Melody Martinez, Board Liaison; Lizbeth Juan, Executive Assistant; Amy Moore, Senior Director of Family Services and Customer Services; Reinier Potts, Financial Analyst; Kasey Lafrance, Contracts Administration Manager; Megan DeGraaf, Purchasing and Procurement Specialist; Sandra Paul, Senior Director of Provider Reimbursements; Stephanie Landreville, Controller; Allison Metsch, Senior Director of Education & Quality; Irene Ramos, Office Administrator
Others in Attendance	Michael Asseff; Monica King; Julie Klahr, Legal Counsel

Item	Action/Discussion
Welcome & Call to Order	Chair Cindy Arenberg-Seltzer called the meeting to order at 1:32 PM. The roll was called, and a quorum was not established at this time.
Consent Agenda	
a. Approve December 6, 2023, meeting minutes	There was a Motion to move the Consent Agenda by Renee Podolsky and Seconded by Dawn Liberta. Unanimously approved. Motion Passes.
Regular Committee	
a. FIN233RB1 – Approve December 2022 Interim Financial Statements	CAO went over the financials and budget amendment. <u>October Interim Financials</u> There was a Motion to Approve December 2022 Interim Financial Statements, Pending Approval of an Annual Audit Performed by a Qualified Independent Certified Public Accountant by Dawn Liberta and Seconded by Renee Podolsky. Unanimously approved. Motion Passes.
b. FIN233RB2 – Approve Proposed FY23 Budget Amendment #3	<u>Approve FY23 Budget Amendment #4</u> There was a Motion to Approve FY 2023 Budget Amendment # 4 by Dawn Liberta and Seconded by Renee Podolsky. Unanimously approved. Motion Passes.
Unfinished Business	None
New Business	None
Matters from the Chair	None
Public Comments	There was no discussion.

Next Meeting	<u>March 28, 2023</u>
Adjourn	Meeting adjourned at 2:01 PM

These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken before approval at the next meeting.