



Approved at the July 26, 2019 PRC Meeting

Early Learning Coalition of Broward County
 Program Review Committee Meeting Minutes
 May 13, 2019 – 9:30 pm
 6301 NW 5th Way, Suite 3400, Fort Lauderdale, FL 33309

Members in Attendance: Cindy Arenebrg Seltzer, Chair; Richard Campillo, Khalil Zeinieh, Laurie Sallarulo, Renee Podolsky, Dawn Liberta, Laurie Rich Levinson

Members Absent:

Staff in Attendance: Renee Jaffe, CEO; Christine Klima, CAO; Howard Bakalar, CPO; Perry Borman, COO; Allison Metsch, Director of Education and Quality; Keisha Dunn Pettis, Director of Family Services; Irene Ramos, Executive Assistant

Others in Attendance: Jacob Jackson, General Counsel via phone; Lori Canning,

Item	Action/Discussion	Follow-up
Welcome & Call to Order	Cindy Arenberg Seltzer, Chair called the meeting to order at 9:39 am. Self-introductions were made and a quorum was established.	
Regular Business:		

	<p>schools as a pilot program.</p> <p>The Committee Chair moved to approve the concept of the Broward County Schools Kindergarten Transition program with the direction that the specifics be brought to the Executive Committee for approval. Seconded by Dawn Liberta. Unanimously approved. In the future, the specifics for this program should be discussed at the Program Review Committee and presented to Executive for approval.</p> <p>Laurie Rich Levinson abstained from voting on the start of the pilot program declaring a conflict of interest per ELC Bylaws. Laurie Rich Levinson holds the position of Broward school district superintendent. The pilot will be presented to the Board in June for approval and moved through to Broward County School Board for final approval before the pilot starts.</p>	
Enrollment Update	<p>There was a high no response rate. Weekly reminders are sent out to families and are given 20 days to response. Currently, there are 1499 children enrolled. On Friday there were another 200 invitations sent out. ELC staff continues to be proactive in efforts to enroll families. Staff will look at data to determine if an eligibility standard will be put in place.</p>	
Child Care business Training	<p>ELC staff is looking to conduct a procurement process for a child care business training organization which may be able to provide more options to the child care director and/or owner on running a child care center. The committee will continue to discuss this matter further and should address this subject at the next meeting. Staff will look at the landscaping of business' for training that are out there to include a statistical view point. The ELC's interest is to assist in providing child care services as well as improving the quality of child care within the community.</p>	
Strategic Plan	<p>Staff gave a recap of Pilar 2 training success focusing in on Fidelity with an approximate 1,300 child care provider professionals with simultaneous training at different locations.</p>	

<p>On the Horizon: FIU Research Grant SmartCare Barrington Irving and Parent Engagement Parent University</p>	<p>Quality initiative will be starting now.</p> <p>Due to time constrictions, Staff will present the connection of these programs to the strategic plan and will discuss in more detail and answer committee questions.</p>	
<p>New Business</p>	<p>Children’s Services Council budget workshop will be held this Thursday 8:30a-4pm.</p>	
<p>Matters from the Chair</p>	<p>None</p>	
<p>Matters from the Committee</p>	<p>There was no discussion.</p>	
<p>Public Comment</p>	<p>There was no comment.</p>	
<p>Next Meeting Date</p>	<p>July 26, 2019 9:30am</p>	
<p>Adjourn</p>	<p>Laurie Sallarulo motioned to adjourn the meeting. The meeting adjourned at 11:29 am.</p>	

These minutes contain the action items of the Program Review Committee meeting of the Early Learning Coalition of Broward. They do not include all the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken prior to approval at the next meeting.