



APPROVED AT JANUARY 31, 2023, EXECUTIVE COMMITTEE MEETING
Early Learning Coalition of Broward County, Inc.
Executive Committee Meeting Minutes
December 06, 2022, at 1:30 PM
Virtual Meeting

Members in Attendance	Chair, Laurie Sallarulo; Dawn Liberta; Twan Russell; Monica King; Cindy Arenberg-Seltzer; Michael Asseff
Members Absent	Renee Podolsky
Staff in Attendance	Renee Jaffe, CEO; Christine Klima, CAO; Judith Merritt, COO; Howard Bakalar, CPO; Hubert Cesar, CIO; Melody Martinez, Board Liaison; Lizbeth Juan, Executive Assistant; Amy Moore, Senior Director of Family Services and Provider Relations; Reiner Potts, Financial Analyst; Kasey Lafrance, Contracts Administration Manager; Megan DeGraaf, Purchasing and Procurement Specialist; Sandra Paul, Senior Director of Provider Reimbursements; Stephanie Landreville, Controller; Allison Metsch, Senior Director of Education & Quality
Others in Attendance	Julie Klahr, Legal Counsel

Item	Action/Discussion
Welcome & Call to Order	Chair Laurie Sallarulo called the meeting to order at 3:21 PM. The roll was called, and a quorum was established.
Chair Report	<p>Laurie Sallarulo expressed her desire to have in-person Board meetings moving forward. Several members expressed concern regarding the start time and indicated that if it was moved to later in the morning, they may be able to make it in person more frequently. It was agreed that a survey will be sent to all the Board to obtain availability.</p> <p>Several members expressed concern of only having in-person Board meetings and felt that the hybrid option was most convenient. After discussion it was agreed that in-person Board meetings would be encouraged but hybrid would remain.</p>
CEO Report	Nothing to report
Consent Agenda a. Approve November 1, 2022, meeting minutes b. EXC233CA1 – Authorize ELC to request a proposal for Human Resource Management Training services c. EXC233CA2 – Authorize ELC to request a proposal for Mental Health and Social-emotional support kits d. EXC233CA3 – Authorize ELC to issue a Sole Source Award to Teachstone Inc. e. EXC233CA4 – Authorize ELC	<p>There was a Motion to move the Consent Agenda by Monica King and Seconded by Michael Asseff. Unanimously approved. Motion Passes.</p>

to Amend Nova Southeastern University Agreement f. EXC233CA5 – Authorize ELC to Amend One Beat Agreement for CPR Training g. EXC233CA6 – Authorize ELC to issue a Sole Source Award to Council for Professional Recognition	
Regular Committee a. EXEC232RB1 – ARPA Update	Since the same members were in the Finance meeting and the CEO provided an update regarding ARP in that meeting, there was no need to provide the same update in the Executive meeting.
Unfinished Business	None
New Business	None
Matters from the Chair	None
Public Comments	There was no discussion.
Next Meeting	January 31, 2023
Adjourn	Meeting adjourned at 3:43 PM

These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken before approval at the next meeting.