



**APPROVED ON FEBRUARY 27, 2024, FINANCE COMMITTEE MEETING**

**Early Learning Coalition of Broward County, Inc.**

**Finance Committee Meeting Minutes**

**January 23, 2024, at 1:30 PM**

**Virtual Meeting**

Members in Attendance	Chair Cindy Arenberg-Seltzer; Renee Podolsky; Laurie Sallarulo; Zachary Talbot
Members Absent	Twan Russell; Maria Hernandez
Staff in Attendance	Renee Jaffe, CEO; Christine Klima, CAO; Judith Merritt, COO; Howard Bakalar, CPO; Hubert Cesar, CIO; Melody Martinez, Board Liaison & Executive Assistant; Lizbeth DelVecchio, Executive Assistant & Special Projects Coordinator; Megan DeGraaf, Purchasing & Procurement Specialist; Reinier Potts, Financial Analyst; Kasey LaFrance, Contracts Administration Manager; Sarane Epps, Contrast Specialist; Sandra Paul, Senior Director of Provider Reimbursements; Ancel Pratt III, Senior Director of Communications; Samantha Dempsey, Accountant
Others in Attendance	Julie Klahr, Legal Counsel; Monica King; Michael Asseff

Item	Action/Discussion
Welcome & Call to Order	Chair Cindy Arenberg-Seltzer called the meeting to order at 1:35 p.m. The roll was called, and a quorum was not established at the moment but was established at 1:40 pm once Laurie Sallarulo joined.
<b>Consent Agenda</b>  1. Approve November 28, 2023, Committee meeting minutes	A <b>Motion</b> was made by Renee Polsky and Seconded by Zachary Talbot to move the Consent Agenda. The <b>Motion was unanimously approved. Motion Passes.</b>
<b>Regular Committee</b>  1. FIN244RB1 – Approve Mid Year Financial Statements	<b><u>Approve Mid Year Financial Statements</u></b>  CAO went over the Mid-Year Financial Statements.  A <b>Motion</b> was made by Laurie Sallarulo and <b>Seconded</b> by Renee Podolsky to Approve December 2023 Interim Financial Statements, Pending Approval of an Annual Audit Performed by a Qualified Independent Certified Public Accountant. The <b>Motion was unanimously approved. Motion Passes.</b>
<b>Unfinished Business</b>	None
<b>New Business</b>	None
<b>Matters from the Chair</b>	None
<b>Public Comments</b>	There was no discussion.
<b>Next Meeting</b>	<b><u>February 27, 2024, at 1:30 PM</u></b>
<b>Adjourn</b>	The meeting adjourned at 1:47 PM.

*These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken before approval at the next meeting.*