



APPROVED ON AUGUST 29, 2022, GOVERNANCE COMMITTEE MEETING

Early Learning Coalition of Broward County

Governance Committee Meeting Minutes

April 6, 2022 – 2:00 PM

VIRTUAL MEETING

Members in Attendance: Dawn Liberta, Laurie Sallarulo, Michael Asseff, Carol Hylton, Kirk Englehardt

Members Absent:

Staff in Attendance: Renee Jaffe, CEO; Howard Bakalar, CPO; Judith Merritt, COO; Christine Klima, CAO; Hubert Cesar, CIO; Lizbeth Juan, Executive Assistant

Others in Attendance:

Item	Action/Discussion
Welcome & Call to Order	Chair, Dawn Liberta called the meeting to order at 2:05 PM. The roll was called, and a quorum was established.
Consent Agenda: Approve June 11, 2021, meeting minutes	A Motion was made by Michael Asseff to approve the June 11, 2021, meeting minutes. Seconded by Laurie Sallarulo. Unanimously approved.
Regular Business: a. GOV221RB1 – Approve amendment to Bylaws as it pertains to the election of ELC Board Officer	<p><u>Amendment to Bylaws:</u></p> <p>The COO provided a summary of the current Bylaws which were last modified in Dec 2019 with some adjustments made to the officer positions. ELC staff recommend the following changes to be made: <i>“No Officer may hold the same elected position for more than one (1) term of office but may be elected to the same position after a one (1) term absence from position.” To: “Officers may hold the same elected position for up to two (2) consecutive terms of office”</i></p> <p>Having two consecutive terms would promote the consistency of officers and strengthen the Board. This is what we currently do with other committees.</p> <p>Chair, Dawn Liberta asked that even after the first term, if someone else is interested in that position, it does not mean that you are going to automatically go into the 2nd term, the board still needs to vote on it.</p> <p>CEO replied yes, there will still be an election every two years. However, the current officer can automatically serve if no one runs against them.</p> <p>Kirk asked how does it work with appointment positions from the outside, like the Chair? CEO replied that this does not include the board chair, the board chair is appointed by the governor.</p> <p>Laurie Sallarulo asked what committee would onboarding fall under? What our process is once new board members get on board, and what we are doing to help and orient them?</p> <p>CEO replied that ELC staff is working on improving our orientation process and to have as many opportunities as possible for learning for both new members and existing members that want</p>

	<p>refresher courses.</p> <p>Laurie Sallarulo suggested bringing the draft to one of the committees preferably the Nominating, prior to approval, so that the Board can review the process.</p> <p>Chair, Dawn Liberta agreed with the suggestion.</p> <p>A Motion was made by Carol Hylton to approve Changes to Bylaws and seconded by Laurie Sallarulo. Unanimously approved. Motion passes.</p>
Other Business	None
Matters from the Chair	None
Matters from the Committee	There was no discussion.
Public Comment	There was no comment.
Next Meeting Date	<ul style="list-style-type: none"> • TBD
Adjourn	Kirk Englehardt moved to adjourn the meeting. The meeting adjourned at 2:26 PM.

These minutes contain the action items of the Governance Committee meeting of the Early Learning Coalition of Broward. They do not include all of the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken prior to approval at the next meeting.