



**APPROVED ON DECEMBER 16, 2022, PROGRAM REVIEW COMMITTEE MEETING**

Early Learning Coalition of Broward County, Inc.

**Program Review Committee Meeting Minutes**

**April 20, 2022 – 1:30 pm**

Virtual Meeting

Members in Attendance	Chair, Khalil Zeinieh; Dawn Liberta; Richard Campillo; Renee Podolsky; Laurie Sallarulo; Laurie Rich-Levinson
Members Absent	Cindy Arenberg-Seltzer
Staff in Attendance	Renee Jaffe, CEO; Christine Klima, CAO; Hubert Cesar, CIO; Howard Bakalar, CPO; Judith Merritt, COO; Lizbeth Juan, Executive Assistant; Amy Moore, Senior Director of Family Services and Provider Relations; Allison Metsch, Director of Education & Quality Initiatives; Stephanie Templin, Education Manager; Aygun Yeakey, Coaching Specialist; Joleen Steadman, Coaching Specialist; Andrew Soto, Coaching Specialist; Joleen Steadman, Coaching Specialist; Dana Dumont, Quality & Education Coaching Specialist; Elvira Duarte, Coaching Specialist; Monica Olmos, Coaching Specialist;
Others in Attendance	Carol Hylton

Item	Action/Discussion
Welcome & Call to Order	<p>Chair Khalil Zenieh called the meeting to order at 1:39 PM. Roll was called, and a quorum was not established.</p> <p>Because a quorum was not reached, Committee Chair suggested that Howard Bakalar, CPO, discuss regular business.</p> <p>A quorum was established when Renee Podolsky and Laurie Sallarulo arrived soon thereafter.</p>
Chair Report	Nothing to report.
<p><b>CONSENT AGENDA</b></p> <p>a. Approve November 10, 2021, meeting minutes</p>	There was a <b>Motion</b> to approve Consent Agenda by Renee Podolsky and <b>Seconded</b> by Dawn Liberta. <b>Motion Passes. Unanimously approved.</b>
<p><b>REGULAR BUSINESS</b></p> <p>a. PRC222RB1 –Above and Beyond/Workforce Initiative</p>	Howard and Allison provided an update on Above and Beyond. Child care providers are facing ongoing recruitment, upskilling, and retention issues. Many workers have either been let go from childcare facilities that were not serving nearly as many children or had closed and they had chosen to leave and search for other jobs. DEL updated its focus on distributing federal stimulus grants to assist childcare businesses to recruit, upskill, and retain a workforce. Licensing was seeing classroom violations and inappropriate discipline. ELC Staff has created the concept of its Broward Above and Beyond initiative, which primarily focuses on upskilling and retention of staff in approximately 50 childcare facilities. We set up an interactive job Bord which is on our website. We have more than 120 positions posted. The Children’s Services Council generously agreed to fund a marketing

	<p>campaign to attract potential child care educators. ELC and CSC staff worked with the CSC’s public relations vendor, M Network, to create commercials, which have now started airing, that direct potential job seekers to <a href="http://childcarecareers.org">childcarecareers.org</a>.</p> <p>Chair asked if the Job Board is linked to the CareerSource job board.</p> <p>Howard said no, what we do is that once we asked providers if they want to post on our website, we ask them to post on career source as well and provided them with the link.</p> <p>We were able to connect with Nova Southeastern University and created an agreement that allowed new child care educators to take the mandatory 40 + 5 hours of instructions, including child care health and safety instruction. Our educators sign up with us and then they are registered with Nova and nothing is out of pocket for the providers. We are also offering first aid/CPR for \$10 per participant.</p> <p>The only piece we are still working on is HR support. We plan to procure an HR consultant to be able to do some HR modules with the Above and Beyond centers. We are still working on how to incorporate the High Schoolers as the fellowship and mentorships into childcare careers.</p>
<p>b. PRC222RB2 –ARPA grant discussion</p>	<p>Hubert provided an update on the ARPA grant. We were approved for about \$62 million dollars and \$59 million of it is for the providers. So far, we have approved 445 applications, we are leading the state by miles on the application that was approved and paid. All the money from the grant must be spent by September 2023.</p>
<p>c. PRC222RB3 –Bookworms</p>	<p>Allison presented Bookworms update. We have launched Broward book worms again and have had over 4,000 families signed on. We are also expanding our reach to include both the North and South Hospital Districts. We are also looking to launch a baby bookworm. Families giving birth at any of the hospitals will be given a “book for Baby Bookworm,” and will be encouraged to register to receive additional books once home. The staff has also created a “Bookworms in Your City” sign-up for municipalities interested in having a family reading events. To date, the cities of Lauderhill and Parkland have signed up to have an ELC visit. We are expanding our Bookworms funds</p> <p>Renee Podolsky added that this is fantastic and if this information could be shared with our WIC clients?</p> <p>Renee Jaffee said yes we can. We want as much reach as possible.</p>

<p>d. PRC222RB4 – School Readiness Enrollment</p>	<p>Allison added that we are also in south family life. We can drop off flyers if you'd like. We can also send the QR code.</p> <p>Howard informed the committee that for the first time in decades there is no waitlist for School Readiness. As the charts attached show, while we have enrolled a record number of income-eligible children, the amount of children coming through our "side doors"—our mandated referral sources, has slowed steadily over the past few years.</p> <p>Allison presented Help me Grow.</p>
<p><b>UNFINISHED BUSINESS</b></p>	<p>There was no discussion.</p>
<p><b>NEW BUSINESS</b></p>	<p>There was no discussion.</p>
<p><b>MATTERS FROM CHAIR</b></p>	<p>There was no discussion.</p>
<p><b>PUBLIC COMMENT</b></p>	<p>There was no comment.</p>
<p><b>NEXT MEETING DATE</b></p>	<p>TBD</p>
<p><b>ADJOURN</b></p>	<p><b>A Motion</b> was made to adjourn at 2:43 PM.</p>

*These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken prior to approval at the next meeting.*