



APPROVED AT APRIL 6, 2021 NOMINATING COMMITTEE MEETING

Early Learning Coalition of Broward County
 Nominating Committee Meeting Minutes
April 1, 2021 – 10:00AM
 Virtual Meeting

Members in Attendance: Michael Asseff; Amoy Reid; William Karp

Members Absent: Laurie Sallarulo; Twan Russell;

Staff in Attendance: Renee Jaffe, CEO; Howard Bakalar, CPO; Judith Merritt, COO; Hubert Cesar, CIO; Elsy Silvestre, Executive Assistant

Others in Attendance: Jacob Jackson

Item	Action/Discussion
Welcome & Call to Order	The Chair called the meeting to order at 10:06 AM. Roll Call was done and a quorum was established.
Consent Agenda: Approve June 16, 2020 Meeting Minutes	A Motion was made by William Karp to approve the June 16, 2020 meeting minutes. Seconded by Amoy Reid. Unanimously approved. Motion Passes.

Regular Business:

NOM211RB1 -
Approve
Enhancements to
Private Business Sector
applicant process

COO provided an overview in regards to the enhancements to the board selection process, which had been requested by the January 30, 2020 Executive Committee. Those enhancements included the creation of a Board flyer outlining those fields of expertise that would complement the existing board, along with the establishment of a Board Member Roles and Responsibility document. These along with the updated and enhanced step by step guide on board recruitment process are being presented for approval by Nominating committee.

A Motion was made by William Karp to approve the enhancements to private business sector application process. **Seconded** by Amoy Reid. **Unanimously approved. Motion Passes.**

NOM211RB2 –
Review Private
Business Sector
Applications and
Resumes, select
candidates for
nomination to the
Board

COO outlined the steps ELC had taken to attract new Private Business Sector Board candidates, utilizing the Board Flyer and Roles and Responsibilities documents that had been developed, along with promoting the opportunity on ELC website, social media as well as providing materials to the Board and Community, so that they too could promote this opportunity.

ELC received 7 applications for the Private Business Sector seat. A candidate summary was provided outlining each candidate's area of expertise as it pertained to the areas required to enhance the board.

There was a discussion about the number of candidates that were able to be recruited for, since there were several that met the criteria. CEO confirmed that we must have over 33% Private Sector Board members and that currently we have an 18-member board, but can have a board up to 30 members, therefore, we could select several candidates.

Chair feels that we should not limit ourselves and that we should choose at least 2 from the candidate list.

A Motion was made by William Karp to select two candidates at this time to go forward with. **Seconded** by Amoy Reid. **Unanimously approved. Motion Passes.**

	<p>CEO provided an overview of all candidates along with recommendations for the two candidates ELC felt would enhance the board. Those candidates were, Kristina West and Kirk Englehardt.</p> <p>Kristina West has 16 years in the financial industry. She works for PNC and is actively involved in initiatives that support early learning for children.</p> <p>Kirk Englehardt, works for the Community Foundation, which we hope to foster a stronger relationship with. Most of his career has been in the marketing, communications and fundraising field.</p> <p>We had several candidates with education expertise, but it was agreed that currently we are well represented in that field, and really needed to concentrate on those with fundraising, banking, and marketing backgrounds.</p> <p>Chair suggested that we interview the two candidates. The committee agreed that this was a good idea. The committee members present agreed that April 6 would be a suitable day to conduct interviews with the two candidates: Kristina West and Kirk Englehardt.</p> <p>A Motion was made by William Karp to extend the opportunity to interview Kristina West and Kirk Englehardt. Seconded by Amoy Reid. Unanimously approved. Motion passes.</p>
New Business	There was no discussion.
Matters from the Chair	There was no discussion.
Matters from the Committee	There was no discussion.
Public Comment	There was no discussion
Next Meeting Date	April 6 th , 2021
Adjourn	William Karp motioned to adjourn the meeting. The meeting adjourned at 10:42am

These minutes contain the action items of the Nominating Committee meeting of the Early Learning Coalition of Broward. They do not include all the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken prior to approval at the next meeting.