



Request for Quotations (RFQ) for Social-Emotional Support Kits & Shipping Services

Questions and Answers

November 7, 2023

Question: Are the kits to be assembled by the vendor?

Answer: Yes, these kits will be assembled by the vendor and drop-shipped directly to the providers.

Question: We received your request for quotations, product listings, and shipping services from one or more qualified vendor(s) for social-emotional support kits to be distributed to Broward County School Readiness and VPK childcare providers. Could you please provide additional information about the process for this?

Answer: Here is a link to our Website with all the information regarding the procurement that lists out the specific details of what we're looking for, the process of submission, and the required forms that are needed for submission. All instructions can be found on pages 3-6 of the RFP linked on the Coalition Website. [Social-Emotional Support Kits RFQ](#)

Question: What are the age ranges of children who will be using these materials?

Answer: Our Childcare Providers service children from ages 0-5.

Question: If there are classrooms serving infants, toddlers and preschool/VPK children, can we offer different kits for different ages?

Answer: Yes, you can offer different kits for different ages i.e Infant, Toddler, and Preschool. In the past we've had different kits for different age ranges.

Question: The RFP mentions 2 kits will be sent to each provider - will those be the same kits or should we have multiple kit offerings?

Answer: You can provide multiple kit offerings if you wish. The intent of this RFP is to 2 kits to each provider, and they would both be the same.

Question: Is there a budget for this RFP?

Answer: The total budget for this procurement is \$350k, however, we may award multiple vendors at varying costs so please include your best price in your proposals including any possible discounts you may offer.

Question: Is there an estimated quantity for the total of kits that will be needed

Answer: We estimate approximately 300 participating providers, and each provider will receive approximately 2 kits.

Question: Could the delivery timeframe be extended to 45 days after the PO is provided?

Answer: We are looking for a 30-day delivery window to ensure timely delivery of the kits to the service providers. However, if this is not feasible for you, please propose your own timetable with information about the issues involved.

Question: Could you provide a list of specific items you would be procuring for these kits or an example of a similar project you have done in the past?

Answer: We suggest the kits could include the following but you are free to suggest alternative or additional items as you wish.

- Feelings Books
- Visual prompts/cards
- Interactive reflection and planning tools for teachers
- Puppets
- Fidget/Sensory Toys
- Puzzles and hands on activities
- Mood stickers or mirrors

Question: How many kits will be ordered at a time?

Answer: There is no set number that will be ordered at a time, the Coalition will provide the vendor with a list of childcare providers on a rolling basis. Each provider will receive approximately 2 kits and we estimate that approximately 300 providers may receive kits.

Question: How many schools are under your umbrella?

Answer: We service over 750 child care providers, we estimate about 300 providers may receive the kits.

Question: Prior to providing the PO, is there a period to discuss the project?

Answer: Yes, after a vendor selection is made there can be a meeting scheduled to discuss the project if needed.

Question: Is ELC Broward County affiliated with Broward County Schools in any way?

Answer: We are a private 501(c) (3) not-for-profit created by Florida Statute and designated by the State of Florida as the sole administrator of all publicly-funded early child care and education programs in Broward County. Both the ELC Broward and Broward County Public Schools are subject to Florida Department of Education oversight and funding, but we are regulated separately from BCPS via the Division of Early Learning within FDOE.

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Question: Page 4 of RFQ For Social-Emotional Support Kits & Shipping Services PR24-5062, Section C. Scope of Services, #5 states: "Ability to customize kit elements if requested by the Coalition." Could you provide additional information or examples on the type of customization the Coalition may be seeking?

Answer: The Coalition is looking for the flexibility to change around what is included in the kits, i.e switching around the books, or activities included in the kit for another product/item you might have. Being able to add or remove items from the kits.