



## APPROVED AT MAY 24, 2022 FINANCE COMMITTEE MEETING

Early Learning Coalition of Broward County, Inc.

### Finance Committee Meeting Minutes

April 26, 2022, at 1:30 pm

Virtual Meeting

Members in Attendance	Cindy Arenberg-Seltzer; Renee Podolsky; Zachary Talbot; Khalil Zeinieh; Dawn Liberta
Members Absent	Laurie Sallarulo; Twan Russell
Staff in Attendance	Renee Jaffe, CEO; Christine Klima, CAO; Hubert Cesar, CIO; Howard Bakalar, CPO; Judith Merritt, COO, Stephanie Landreville, Controller; Lizbeth Juan, Executive; Melody Martinez, Board Liaison; Samantha Dempsey, Accountant; Elsy Silvestre, Contract Administrator; Jackie Hudson, Accountant
Others in Attendance	Jacob Horowitz, General Counsel

Item	Action/Discussion
Welcome & Call to Order	<p>Chair Cindy Arenberg Seltzer, called the Finance Committee to order at 1:35 pm. Roll was called, and a quorum was established.</p> <p>Hubert updated the committee members that the EFS system is down Statewide. This affects the parent portal, provider porta, reporting system, SharePoint etc. DEL is working on the issues but has not stated what is wrong. Chancellor Matt Mears expressed that it might be down until Friday. The good news is we have a referral system where we can still receive mandated referrals.</p>
<p><b>CONSENT AGENDA</b></p> <p>a. Approve March 29, 2022, Finance Committee meeting minutes</p>	<p>There was a <b>Motion</b> to move the Consent Agenda by Renee Podolsky and <b>Seconded</b> by Khalil Zeinieh. <b>Unanimously approved. Motion Passes.</b></p>
<p><b>REGULAR BUSINESS:</b></p> <p>a. FIN226RB1 Approve Related Party Transaction for Junior Achievement Books, Bucks &amp; Backpacks Event Sponsorship</p>	<p><b><u>Approve Related Party Transaction for Junior Achievement</u></b></p> <p>All Coalitions are required to secure Board prior approval by a 2/3 vote for all related party contracts and purchases. Since Chair Laurie Sallarulo is the CEO of Junior Achievement, this needs to come to the finance committee and then to the full board for approval. Laurie Sallarulo was absent from the meeting but completed the conflict of interest form prior to this meeting.</p> <p>There was a <b>Motion</b> to Approve FY22 Related Party Purchase for Junior Achievement Event Sponsorship by Renee Podolsky and <b>Seconded</b> by Khalil Zeinieh. <b>Unanimously approved. Motion Passes.</b></p>
<b>NEW BUSINESS</b>	There was no discussion.
<b>MATTERS FROM CHAIR</b>	
<b>MATTERS FROM COMMITTEES</b>	There was no discussion.

<b>PUBLIC COMMENT</b>	There was no comment.
<b>NEXT MEETING DATE</b>	May 24, 2022, at 1:30 PM
<b>ADJOURN</b>	Meeting adjourned at 1:44 PM.

*These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken prior to approval at the next meeting.*