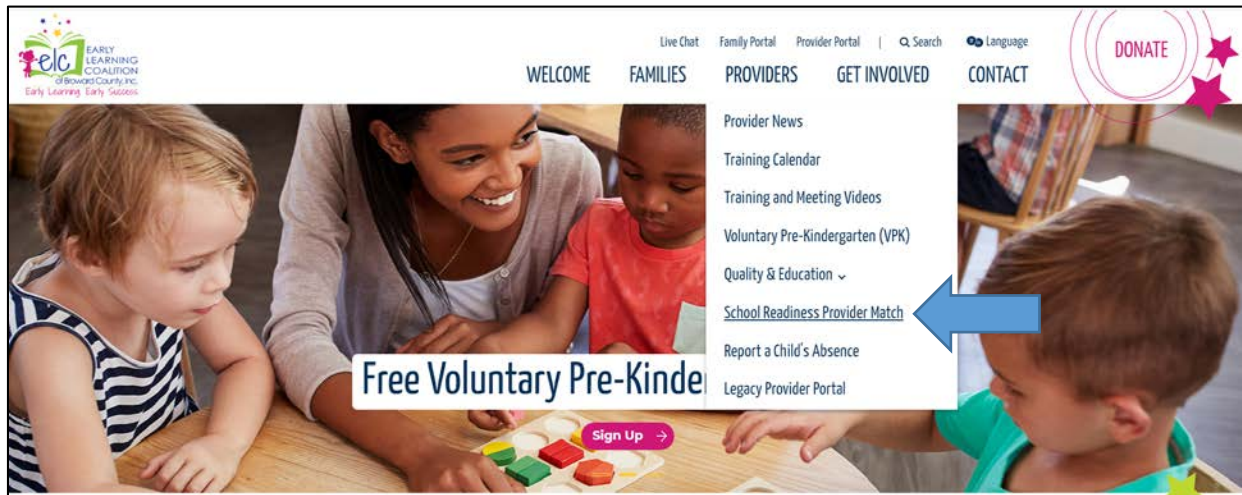


How to Submit a School Readiness Provider Match Pre-Screening Form

- Step 1: Go to https://elcbroward.webauthor.com/go/survey/form.cfm?xm_form_id=2 . The School Readiness Provider Match Pre-Screening Form can be accessed by clicking the link above or by obtaining the link at <https://www.elcbroward.org/>
 - If accessing the link from elcbroward.org, please follow the steps below.
 - Step 1: Go to <https://www.elcbroward.org/>
 - Step 2: By hovering the mouse over the “Providers” tab, click on “School Readiness Provider Match.”



- Step 3: Once on the “School Readiness Provider Match” page, the link can be obtained in the “What is the enrollment process?” section.

What is the enrollment process?

- Providers ask interested employees to complete a [SR Provider Match Pre-Screening Form](#).
- Once the form is submitted electronically, the provider will receive a confirmation email. (Faxes or emailed packets are not accepted.)
- For questions regarding a submitted SR Provider Match Pre-Screening Form or SR Provider Match enrollment, please reach out to srprovidermatch@elcbroward.org.

- Step 2: Fill out the School Readiness Provider Match Pre-Screening Form. The provider will ask interested employees to complete a SR Provider Match Pre-Screening Form. The School Readiness Provider Match Pre-Screening Form is divided into three sections. All fields labelled with an asterisk (*) are required.
 - Section 1: Parent and Provider Information

School Readiness Provider Match Pre-Screening Form

Date * 02/09/2021

Childcare Provider Name * ABC 123

ChildCare Provider Phone Number * 999-999-9999

Provider Email * ABC123@ABC123.COM

Employee Name * JESSICA HOPPER

Employee DOB * 02/02/1987

Employee Email * JHOPPER@ABC123.COM

Ethnicity *
 Hispanic
 Non-Hispanic
 [Prefer Not to Answer](#)

Gender *
 Male
 [Female](#)

Race *
 Asian
 Hawaiian/Pacific
 Black
 US Indian/Alaskan
 White
 [Prefer not to Answer](#)

Home Street Address * 123 NW 1ST STREET

City * Fort Lauderdale x -

Zip * 33301 x -

Primary Phone Number * 555-555-5555

Secondary Phone Number: 000-000-0000

- Section 2: Employment and Household Status

Employment and Household Status

Employee Marital Status *
 Single
 Married
 Divorced
 Separated
 Widowed

Total Adults in the Household *
1

Total Household Size: *
2

Do all adults in the household work or attend school at least 20 hours a week? *
 Yes
 No

Please select one of the below based on the total household size and total annual gross income. If eligible, daily fees will be based on the total household size, total annual gross income, and type of childcare service. *

Total household size of 2 and total annual gross income is less than \$34,480
 Total household size of 3 and total annual gross income is less than \$43,440
 Total household size of 4 and total annual gross income is less than \$52,400
 Total household size of 5 and total annual gross income is less than \$61,360
 Total household size of 6 and total annual gross income is less than \$70,320
 Total household size of 7 and total annual gross income is less than \$79,280

- Section 3: Children Information

- Note: To add additional children to the form, click on “Add More.” If a child needs to be removed from the form, click on “Delete.”

Children Information

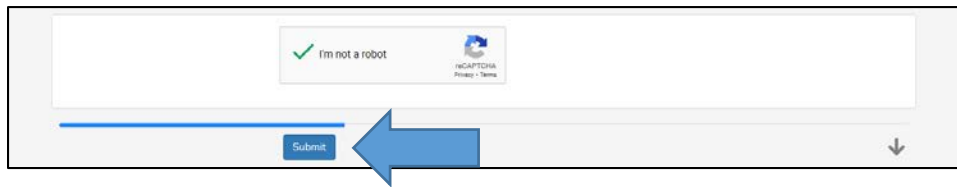
* Name	* DOB	* Child Gender	* Ethnicity	Race	
RYAN HOPPER	01/14/2019	Male	Prefer Not to Answer	Prefer not to Answer	Delete

Add More

- Step 3: Once each section is completed, place a check next to the “I’m not a robot” reCAPTCHA. The reCAPTCHA will prompt the user to select the squares corresponding to the images and click “Verify.”



- Step 4: Once the reCAPTCHA is verified, click “Submit.”



- Step 5: Congratulations! You have successfully submitted a School Readiness Provider Match Pre-Screening Form. The confirmation message below will generate on the screen and will be emailed to the parent and provider.

The Early Learning Coalition of Broward County has received your SR Provider Match Application. The application will be reviewed within 10 calendar days of submission. The assigned Family Services Specialist will reach out to the parent to request documents required to determine School Readiness eligibility. Once eligibility is determined or voided, the Family Services Specialist will reach out to the parent and childcare provider with the outcome of the application.

Thank you.