

# Minutes

## Early Learning Coalition of Broward County

### Community Partners System Gathering

11/19/07

10:00 a.m.

6301 NW 5th Way, Suite 3400

Ft. Lauderdale, FL 33309

**Attendees:**

Julie Bergstrom, Willie Cameron, Claudia Dean, Ethel Edwards, Jill Gelman, Yanick Goutier, Mark Gross, Maria Hernandez, Monica King, Maggie Laino, Shawn Lamarche, Ilene Miller, Jill Mosovich, Al Murray, Anita Platt, Ann de las Pozas, Layne Polakoff, Terri Shermett, Wendi Siegel, Charlene Swanson, Melissa Trentham, Dorit Weintraub

**Staff in Attendance:**

K. Lee Tirpak, Director of Program Operations, Lisa Feeney, Sr. ECE Program Specialist, Janice Carter, ECE Program Specialist, Leticia Boswell, ECE Program Specialist, Marcie Westover, CRRD Assistant, Inez Webb, Administrative Assistant

I. Welcome and Call to Order

K. Lee Tirpak

The meeting was called to order by K. Lee Tirpak at 10:10 a.m. Special welcome to Jill Mosovich, Director of C-QuELL, and Maria Hernandez, Director of Family Supports from Family Central, Inc.

II. Introductions

Self-introductions were made.

Lee thanked Family Central, Inc. (FCI) and the Board County Public Schools (BCPS) for the lovely center-pieces made by the children from various centers.

III. Review and Approve Agenda

The agenda was approved by consensus, after item #VII was moved before item #VI.

IV. Review and Approve Minutes – 10/17/07

The minutes were approved by consensus with the following corrections: Page 2 #1 bullet 7 “Add link for Preschool Disability Programs/Preschool ESE under BCPS. Page #4 Family Central, Inc. #5 “Co-locations with Hispanic Unity located in Hollywood, in place office at: Johnson Street and State Rd 7; open 4 days a week.”

V. Toy Drive Follow-up and Commitments K. Lee Tirpak

Ms. Tirpak reported:

- All applications submitted for the outreach Thanksgiving Dinner were filled; sufficient gift cards were collected to serve all the families.
- Partners were asked to decide how to participate in the toy drive. Assistance is needed to sort and package gifts at FCI on December 10. Partners were asked to sign up to volunteer to serve at FCI. The cut-off date for toy collection is December 14, 2007.
- Suggestion: Should there be a group responsible for coordinating holiday assistance without duplication?

Action Items:	Person Responsible	Deadline
Partners participate in toy drive by bringing a toy to December 17 <sup>th</sup> Meeting.	All partners	December 17 <sup>th</sup>
Some Partners volunteered to participate in sorting and distribution of toys.	Those who signed -up	December 10, 18 and 19th

VI. System Celebrations and Updates K. Lee Tirpak

**Family Central, Inc. (FCI)**

Mark Gross and Jill Moscovich will participate in a Tele-conference to discuss meeting with Connecticut team to update and re-design a curriculum for use at the parent training leadership institute. Discussion will entail how the governmental structure and legislative committee works pertaining to the various children’s organization in Florida.

- C-QuELL
  1. FCI staff attended a conference entitled Complimentary Learning, which supports quality education for young children and supports the notion that children learn faster when the entire community comes together. Similar model with complimentary learning system is being used in Jacksonville, where the children are read to by book club members.
  2. FCI and SBBC staff have been working together to expand some of the C-QuELL services.
  3. In January 2007, the Parent Leadership Training program will begin. FCI is looking to recruit parents who live in the Pompano area, have leadership qualities and may be interested in the Parent Leadership program. A design team will also be formed in Pompano Beach, and will include professionals. In February, C-QuELL will update the coalition.
- FCI began enrolling children off the waiting list in November: 967 new children from the waiting list.
- VPK Enrollment: 11,170 enrolled; 11,109 paid out
- FYI: Living Value Education Program (LVEP) January 24 and 25, 2008 at FCI, an international program, sponsored by United Nation. Train the trainer program: Mentors will be trained to go to the classroom. Coaches will provide an update after one month of implementing the program. Visit the web-site at: [livingvalue.org](http://livingvalue.org). for further information.
- Jacksonville Committee on Children and Duval Early learning Coalition literacy projects suggested to be explored; setup site visit in the future.

**Nova Southeastern University**

State mandated on-line training is being utilized and going very well. On-line payment for examinations will soon be available.

**Broward County Child Care Licensing & Enforcement (BCCCLE)**

- BCCCLE reported that the Board approved the new Quality Rating and Improvement System (QRIS) proposal. As of January 1, 2008, the new QRIS will be available. Focus groups, including providers are needed to participate in working out some details such as the documentation required to verify compliance.
- COA site visits have been re-scheduled for December 13 and 14, 2007, update will be given at the next systems meeting.

**Early Learning Coalition**

- The January Community Partners System Gathering will provide time (at least 1 hour) for providers to dialog with Provider Coalition Representative: Stacey Angier and Julia Musella.
- The Coalition staff recognized provider’s efforts in raising the Reimbursement Rate increase after 10 years. Coalition staff will continue to work with the Legislature to help them understand the need for higher reimbursement rates in early care and education (ECE).
- Coalition Board approved the revised protocol for the QRS system.

Action Items:	Person Responsible	Deadline
Revised QRIS presentation at next meeting	Anita Platt	December 17, 2007
C-QuELL staff Parent Leadership Training Institute Presentation at February Partners System Gathering	Jill Mosovich	February 20, 2008

VII. Workgroup Discussion Topics

**At 11:15am partners separated in two groups for the workshop:**

**1. Develop Process/Ideas for Fast Dissemination of Emergency Information to all Facilities: facilitated by Janice Carter**

- Automated phone message system to notify child care providers.
- Providers could attach themselves to a school in their vicinity.
- Contact BSO or local Police Department to have providers in their areas notified.
- The coalition should ask Law Enforcement about their method of contact
  - Send a letter
- FCI phone system programmed to auto-call each provider by zip code
  - Message to check/listen to a specific television or radio station.
- Set-up policy/procedure to handle emergency situation:
  - Julia Musella to inform providers, including ideas for providers to do their own research.
  - Workshop for providers on handling lock down emergencies

**2. Waiting List Discussion: Adding Information Related to the “type” of Care Families are Using at the Time of Call/Update; facilitated by K. Lee Tirpak**

- Relatives
- Non-relative
- Licensed child care centers
- Licensed family child care
  - Home alone
  - Head Start
  - Boys and Girls Club

Action Items	Person Responsible	Deadline
Request inclusion of these items to OEL to include in SPE FCI R&R staff begin collecting and recording data in SPE	K. Lee Tirpak Ilene Gevirtz	December 17, 2007 TBA

VIII. Old Business		Partners	
Discussion revisited creation of Hurricane/Disaster telephone numbers notification card for providers; no action at this time.			
IX. New Business		Partners	
In January 2008 a meeting will be scheduled for providers to meet with the Board.			
Action items:	Person responsible:	Deadline:	
X. Public Comments			
None			
Action items:	Person responsible:	Deadline:	
X1. Adjourn			
The meeting was adjourned at 12:05pm			
Next Meeting: December 17, 2007			

These minutes contain the action items of the Community Partner Systems Meeting. They do not contain all items discussed. A tape recording of the meeting is held in the Coalition office. Submitted by: Inez Webb