

# Minutes

## Early Learning Coalition of Broward County

### Community Partner Systems Meeting

7/23/07

10:00 a.m.

6301 NW 5th Way, Suite 3400

Ft. Lauderdale, FL 33309

**Attendees:**

Ellen Breslow, Claudia Dean, Ann de las Pozas, Ethel Edwards, Audrey Gajus, Ilene Gevirtz, Jill Gilman, Yanick Goutier, Sally Laws, Cheryl Long, , Ilene Miller, Ann de las Pozas, Gilbert Rincon, Wendi Siegel, , Carol Wasserman, Mary Jean Woika, Andrea Zabel, Mary Lou

**Staff in Attendance:**

K. Lee Tirpak, Director of Program Operations, Lisa Feeney, Sr. ECE Program Specialist, Janice Carter, ECE Program Specialist, Leticia Boswell, ECE Program Specialist, Marcie Westover, CRRD Assistant, Inez Webb, Administrative Assistant

I. Welcome and Call to Order

K. Lee Tirpak

The meeting was called to order by K. Lee Tirpak at 10:10 a.m.

II. Introductions

Self-introductions were made.

III. Review and Approve Agenda

The agenda was approved by consensus without any corrections.

IV. Review and Approve Minutes – 6/20/07

The minutes were approved by consensus after corrections were made to Page 2; 1st paragraph, “ The Health Department plan is to develop and design a tracking system to support centers in the county by collecting immunization records. Visiting nurses are being refused access to immunization records at centers.”

**V. Presentations** **Partners**

**One Goal Conference Report**

Several members of Family Central, Inc. (FCI) staff attended the One Goal Conference and reported on the various workshops they attended.

1. Florida Kindergarten Readiness Screener (FLKRS)
2. The re-authorization of Head Start
3. “Boys can be Sugar & Spice Too: Creating a risk-free environment for boys and girls.
4. Character development: Employee character traits
5. Leadership and Training Tracks

**Continuity of Operations Plan (COOP)**

1. Service providers advised that their COOP was in place ensuring that centers are prepared for disaster.
2. Safety guidelines are available at: [broward.org/hurricane/pdf/English\\_hurricane\\_guide](http://broward.org/hurricane/pdf/English_hurricane_guide)
3. Child care providers expressed concern about getting information on requirements to keep their center open.

Action Items:	Person Responsible	Deadline
1. Consider additional scholarships for providers to attend One Goal conference.	ELC	
2. Gather information to give to centers for hurricane preparedness.	BCCL&E	

**VI. Program Highlights** **Partners**

**ELC 3 Transition**

ELC 3 and ELC 4 are meeting on August 9, 2007, to introduce the staff from Family Central, Inc. (FCI), Broward County Public School’s (BCPS) School Readiness Program, (including Nova South Eastern University (NSU) mentors) and Broward County Quality Rating and Improvement System (QRIS). They will work together to develop strategies to help providers transition into the new service model.

**ELC 4**

ELC 4 has begun pre-assessment with the Environment Rating Scale (ECERS).

**TEACH scholarship application**

- Waiting list are still being maintained by the Children’s Forum for TEACH Scholarships.
- Teachers who are interested in course work to obtain their CDA National are required to complete the TEACH scholarship application.

**Market Rate**

The ELC Board will be discussing market rate increase at the Executive meeting and possibly follow up at the coalition meeting.

Concerns voiced:

- Center closure - infant rooms.
- Parents payment increase.
- Reduction in children served in 2008/2009 due to the possibility of re-occurring funds.

**Others**

1. District notification of School Board sites.
2. OEL/Workforce study completed by Resource and Referral.
3. ELC2 held second VPK celebration on July 11, 2007, which was well attended; curriculum materials were distributed afterwards.
4. Outcome of Focus Group of providers meeting will be at the next systems meeting.
5. The state would like the coalition to hold VPK birthday celebration.
6. VPK registration 2007/2008 is 20% higher than last year; 10,193 VPK children registered this year.

Action Items:	Person Responsible	Deadline
1. ELC 3 to list tools in Technical Assistance to ELC 4.  2. TEACH scholarship waiting list being taken.  3. Notify FCI & ELC of process for notification and rules that the organization should take.  4. System providers to be available during week of August 27, 2007.	Broward County School Board (BCSB)  Children’s Forum  ELC	

VII. Old Business

**Early Learning Information Systems (ELIS) Update**

ELIS update completed by June 2010 – Broward to be a strawman development.

Action Items	Person Responsible	Deadline

VIII. New Business		Partners
<p><b><u>1 Websites – Work group need</u></b></p> <ul style="list-style-type: none"> <li>• Set up a website that identifies Broward system of services and links appropriate sites</li> <li>• Providers expressed concern about lack of communication from system leaders on topics that affect them directly. (Reimbursement for June’s payment and curriculum information identified in ELC 2 provider service agreement).</li> </ul>		
Action items:	Person responsible:	Deadline:
1. System work group set up to discuss intentional communication between system leaders and providers.	ELC	9/1/07
IX. Public Comments		
None		
Action items:	Person responsible:	Deadline:
X. Adjourn		
<p>The meeting was adjourned at 3:35pm                      Next Meeting: Tuesday, August 21, 2007 – 10:00am</p>		

These minutes contain the action items of the Community Partner Systems Meeting. They do not contain all items discussed. A tape recording of the meeting is held in the Coalition office.  
 Submitted by: Inez Webb