



Special Executive Committee Meeting Revised Minutes

5/20/2011

3:30 PM

6301 NW 5th Way, Suite 3400
Fort Lauderdale, FL

Members in Attendance:

Jeffrey Dwyer, Chair, Cindy Arenberg-Seltzer, Andrew Bray, Marvin Dejean

Members Absent:

Donna Korn

Staff in Attendance:

Penny Westberry, CEO, Lee Tirpak, CPO, Andrea Braynon, CFO, Debbie Bainton, Executive Assistant

Others in Attendance:

Julia Musella, Burnadette Norris-Weeks, General Counsel, Ainsworth Geddes, Dr. Barbara Weinstein, Khalil Zeinieh

Mission

To provide the resources, advocacy, leadership, coordination and oversight for early care and education from birth to school age and to support access to school-age care to ensure children's success in school

Welcome and Call to Order

The Chair called the meeting to order at 3:45 PM

The Chair stated that there was no quorum at the Board meeting and Board was unable to vote on the items being brought forward at this meeting.

Approval of April 27, 2011 Minutes

It was noted that there was a typographical error on page 3 – bottom of page – should read “no harm – no foul”

Motion Made by Andrew Bray to approve the minutes of April 27, 2011 as amended. **Seconded** by Cindy Arenberg Seltzer. **Unanimously approved**

Action items:	Person responsible:	Deadline:
Keep minutes on file	Executive Assistant	5/23/11

Contract Extension Recommendations

Penny Westberry gave a brief summary of the Contract extension recommendations to August 31, 2011 with budgets of 1/6th of the current annual budget for each contract for the extension period. She indicated that staff will be bringing recommendations to the June meeting once the budget is known.

The Committee discussed the timeline for the extensions in addition to some concerns that were raised.

Motion made by Cindy Arenberg Seltzer to approve a 60 day extension. Seconded by Andrew Bray. Unanimously approved.

Cindy Arenberg Seltzer shared with the committee the recent actions of the CSC Budget. She stated that the Council decided to leave the \$500,000 in slots due to the potential cuts of \$3.5 million for childcare and draw down \$200,000 of the fund balance to begin some pilot program relating to quality.

Julia Musella brought forward some concerns that the providers have regarding QRIS. The Committee discussed the various aspects of QRIS and noted that more feedback is needed from the QRIS Committee.

The Chair requested that QRIS be placed on the August Executive Committee Agenda

Action items:	Person responsible:	Deadline:
Amend contracts for a 60 day extension	CPO	6/30/11
Place 60 day extension on Coalition Agenda as an FYI	CEO	6/27/11
Place QRIS on August Executive Committee Agenda	CEO	8/31/11

Unfinished Business

none

New Business

Jeffrey Dwyer raised a new issue and requested some input from the Executive Committee. He stated that last week ELC received an offer of resignation with terms attached to it. He stated that he the CEO and GC met immediately regarding it. The deadline has passed and the offer was withdrawn since that time. Mr. Dwyer asked if the Committee would want the CEO and the Chair to have the authority to enter into an agreement like that.

After discussing the situation it was determined that this was a personnel matter and could be handled by the CEO and as Board members they would support the reasonable actions of the CEO.

Public Comment –

No comment

Next Meeting: TBD

Adjourn

Meeting adjourned at 5:00 pm

These minutes contain the action items of the Executive Committee meeting of the Early Learning Coalition. They do not include all facets of each issue discussed. A tape recording of the meeting is held in the Coalition office. Corrections from the Coalition members will be taken prior to approval at the next meeting.

Submitted by

Debbie Bainton

Reviewed and Edited by

Jeffrey Dwyer, Chair

Penny Westberry, CEO