



Nominating Committee

1/28/2008
1:00 PM
6301 NW 5th Way, Suite 3400
Fort Lauderdale

Members in Attendance:	Cindy Arenberg Seltzer, Chair, Deborah Hill, Desorae Giles-Smith
Members Absent:	Jack Moss
Staff in Attendance:	Penny Westberry, Executive Director, Debbie Bainton, Executive Assistant
Others in Attendance:	None

Welcome and Call to Order

Cindy Arenberg Seltzer, Chair of the Nominating Committee, called the meeting to order at 1:18 pm

Approval of Minutes of May 2, 2008

Ms. Arenberg Seltzer confirmed that the Committee members received the updated minutes distributed at the beginning of the meeting. The Committee took a few moments to review the minutes.

Motion made by Deborah Hill to approve the minutes of May 2, 2007. Seconded by Desorae Giles-Smith. Unanimously approved.

Action items:	Person responsible:	Deadline:
Keep on File	Executive Assistant	1/30/08

Private Member of Resignation

Ms. Arenberg Seltzer indicated that Rosana Santos has resigned from the board. She stated that with her resignation and that of Corey Hicks there are two vacancies on the Board for private sector members. Ms. Seltzer pointed out that it is not necessary to fill both vacancies, noting the minimum required of the Coalition would be met with one appointment.

Interviews For Two Available Private Sector Slots

Ms. Arenberg Seltzer reviewed the process that the Committee used in the past to appoint new members, noting that questions were included in the meeting packet. It was agreed that each Committee member would ask the same three questions for each person. Responding to questions that were asked the following comments were made:

- ✓ Vacancies were advertised through the ELC website, the public meeting list, chambers of commerce and economic development organizations
- ✓ In the past the committee did not use any type of rating scale for potential Board Members – committee looked at the needs of the Coalition and tried to match applicants with those skill sets.

It was noted that each candidate had an initial screening by staff for eligibility. Penny Westberry stated that in the past when a candidate did not have an economic endorsement on the initial application it was not a problem to obtain that endorsement if the candidate was recommended by the Committee.

Cindy Arenberg Seltzer disclosed that although she does not have a personal relationship with any of the candidates she stated that she did know Marvin DeJean through CSC and may know Andrew Bray from her time in Connecticut many years ago. Desorae Giles-Smith indicated that she also does not have a personal relationship with any candidate but may know Marvin DeJean. Deborah Hill also indicated that she may possibly know Marvin DeJean.

The Committee then met with the following candidates

Miya Burt-Stewart

Marvin DeJean

Michael Buckner

Andrew Bray

The Committee asked each candidate the following questions:

1. What do you know about the Coalition and how were you made aware of it, and why do you want to become a member of the Coalition?
2. Are there any particular areas of interest that you would have in terms of subcommittee and special project work?
3. What specific skills and expertise do you feel that you can bring to the Coalition's work?

4. Do you have any actual or potential conflicts of interest – i.e. do you or anyone in your family or your organization have any potential financial gain from Coalition activities – now or in the future?
5. Can you meet the attendance requirements of the Coalition (monthly meetings and the potential of monthly subcommittee meetings) and be an active participant in the Coalition’s work, including the time commitment necessary to come up to speed on Coalition and Early Care and Education issues?
6. What boards or community organizations have you participated in, and what did you do that you feel made a difference as a result of that participation?
7. Please give an example of a board or organizational issue that you experienced in the past where the board or organization was divided. What role did you play and what was the outcome?
8. Can you give us an example of an issue that arose on a board or an organization in which you participated where you had a conflict of interest? How did you handle the issue? How do you think it should be handled if there is a conflict of interest on the ELC board?
9. Do you have any questions to ask us?

During his interview Michael Buckner explained that two of his family members work for Broward County Schools but not directly in the VPK or School Readiness arena. He further stated that he had contacted the State AWI office to ensure that would not be a conflict prior to applying and had been reassured that their employment would not be barrier. Further discussion revealed that Mr. Buckner did not know at the time that the School Board was a subcontractor of the Coalition, and it is unknown if the person he spoke with at the AWI office knew that information. Everyone, including Mr. Buckner agreed that this must be clarified if he was selected for recommendation to the Coalition for membership.

At the conclusion of the interviews, the Committee discussed the attributes of each candidate. The committee instructed staff to have the GC follow up with the state on this issue. of Mr. Buckner’s possible conflict of interest.

Motion made by Desorae Giles-Smith to recommend Marvin DeJean to the Coalition for membership. Seconded Deborah Hill. Unanimously approved.

Motion made by Desorae Giles-Smith to recommend Michael Buckner to the Coalition for membership subject to clarification regarding the potential conflict of interest. Should there be a conflict of interest the Committee would recommend Andrew Bray to the Coalition for membership. Seconded by Deborah Hill Unanimously approved.

Deborah Hill requested that if there is a conflict of interest for Mr. Buchner, to let him know that the Committee would have recommended him but for the conflict.

Action items:	Person responsible:	Deadline:
Have GC research with the state conflict of interest regarding Michael Buchner	Executive Director	2/9/08
Place recommendations on Coalition Agenda	Executive Director	2/9/08

FYI – OEL Policies

Unfinished Business - none		
New Business		
<p>The following members' terms expires in June 2008: Stacy Angier, Maria Kuhn-Brotton, Robyn Perlman, Dr. Steven Ronik and Patricia Good.</p> <p>Penny Westberry indicated that Stacy Angier, Maria Kuhn Brotton and Robyn Perlman have responded affirmatively that they would like to serve a second term. She stated that she has not yet heard from Dr. Steven Ronik. Ms. Westberry stated that Patricia Good is a County Commission appointee and it would be up to the County Commission to reappoint.</p> <p>Motion made by Deborah Hill to recommend Stacy Angier, Maria Kuhn Brotton, Robyn Perlman for another term and Dr. Steven Ronik if he should accept. Seconded by Desorae Giles-Smith. Unanimously approved.</p>		
Action items:	Person responsible:	Deadline:
Place recommendation on Coalition Agenda	Executive Director	2/9/08
Public Comment - none		
Adjourn		
The meeting adjourned at 3:40 pm		

These minutes contain the action items of the meeting of the Nominating Committee of the Early Learning Coalition. They do not include all facets of each issue discussed. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken prior to approval at the next meeting.

Submitted by
Debbie Bainton

Reviewed by
Penny Westberry, Executive Director
Cindy Arenberg Seltzer, Nominating Committee Chair