



# Nominating Committee Meeting

4/4/2008

2:00 PM

6301 NW 5th Way, Suite 3400  
Fort Lauderdale

**Members in Attendance:**

Cindy Arenberg Seltzer, Chair, Desorae Giles-Smith, Deborah Hill, Jack Moss

**Members Absent:**

Penny Westberry, Executive Director, Debbie Bainton, Executive Assistant

**Staff in Attendance:**

**Others in Attendance:**

Doreen Moskowitz

## Agenda topics

### Welcome and Call to Order

Cindy Arenberg Seltzer called the meeting to order at 2:05 pm.

Quorum established

### Approval of Minutes of January 28, 2008

**Motion** made by Desorae Giles-Smith to approve the minutes of January 28, 2008. **Seconded** by Jack Moss. **Unanimously approved.**

**Action items:**

Keep minutes on File

**Person responsible:**

Executive Assistant

**Deadline:**

4/6/08

Interviews

Cindy Arenberg Seltzer indicated that the Committee will be interviewing two candidates. She confirmed that all candidates have an endorsement from a Chamber of Commerce or Economic Development Council. An e-mail from Brittany Birken was distributed indicating that guidance on the definition of economic development council has not been issued.

The Committee interviewed the following people:

Alfreda Coward

Nancy Murphy

The Committee asked each candidate the following questions:

1. What do you know about the Coalition and how were you made aware of it, and why do you want to become a member of the Coalition?
2. Are there any particular areas of interest that you would have in terms of subcommittee and special project work?
3. What specific skills and expertise do you feel that you can bring to the Coalition's work?
4. Do you have any actual or potential conflicts of interest – i.e. do you or anyone in your family or your organization have any potential financial gain from Coalition activities – now or in the future?
5. Can you meet the attendance requirements of the Coalition (monthly meetings and the potential of monthly subcommittee meetings) and be an active participate in the Coalition's work, including the time commitment necessary to come up to speed on Coalition and Early Care and Education issues?
6. What boards or community organizations have you participated in, and what did you do that you feel made a difference as a result of that participation?
7. Please give an example of a board or organizational issue that you experienced in the past where the board or organization was divided. What role did you play and what was the outcome?
8. Can you give us an example of an issue that arose on a board or an organization in which you participated where you had a conflict of interest? How did you handle the issue? How do you think it should be handled if there is a conflict of interest on the ELC board?
9. Do you have any questions to ask us?

After discussing the attributes of each candidate and the needs of the Coalition the Committee agreed to recommend Andrew Bray.

**Motion** made by Jack Moss to recommend Andrew Bray as a member of the Coalition. **Seconded** by Cindy Arenberg Seltzer. **Motion passed**

Action items:	Person responsible:	Deadline:
Place on Coalition Agenda	Executive Director	4/11/08

OEL Policy – Included as an FYI		
Slate of Officers for FY 08-09		
Penny Westberry, Executive Director, indicated that all the officers are eligible for another term. She also indicated that they have agreed to serve another term.		
<p><b>Motion</b> made by Jack Moss to nominate the following members as officers of the organization:                  Robyn Perlman, Vice chair                  Sidney Calloway – Treasurer                  Jeffrey Dwyer – Secretary  <b>Seconded</b> by Desorae Giles-Smith.     <b>Unanimously approved</b></p>		
<b>Action items:</b>	<b>Person responsible:</b>	<b>Deadline:</b>
Place on May Coalition meeting agenda	Executive Director	5/9/08
Unfinished Business - none		
New Business - none		
Public Comment - none		
Adjourn		
Meeting adjourned at 3:23 pm		

These minutes contain the action items of the meeting of the Nominating Committee of the Early Learning Coalition. They do not include all facets of each issue discussed. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken prior to approval at the next meeting.

Submitted by  
 Debbie Bainton  
 Reviewed by  
 Penny Westberry, Executive Director  
 Cindy Arenberg Seltzer, Nominating Committee Chair