



Nominating Committee Meeting

10/7/2009

2:00 PM

6301 NW 5th Way, Suite 3400

Ft. Lauderdale, FL 33309

Members in Attendance: Donna Korn, Chair, Marvin Dejean, Alfreda Coward, Desorae Giles-Smith, Deborah Hill, Mandy Wells

Members Absent: Dr. Steven Ronik

Staff in Attendance: Penny Westberry, CEO, Debbie Bainton, Executive Assistant

Others in Attendance:

Welcome and Call to order

Donna Korn, Chair, called the meeting to order at 2:12 pm

Approval of June 25, 2009 minutes

A question was raised regarding the minutes since Desorae Giles Smith was the only member present at the last meeting noting that the committee has new members. Penny Westberry stated that they were accurate

Motion made by Mandy Wells to approve the minutes of June 25, 2009. **Seconded** by Marvin Dejean. **Unanimously approved.**

Action items:	Person responsible:	Deadline:
Keep minutes on File	Executive Assistant	10/8/09

Review of Applicant Questions and process

Donna Korn gave a brief overview of the process that will be used and asked if anyone had any questions. She indicated that each committee member was given sheets with the following questions that will be asked of each candidate.

1. What do you know about the Coalition and how were you made aware of it, and why do you want to become a member of the Coalition?
2. What specific skills, interests and expertise do you feel that you can bring to the Coalition's work?
3. Do you have any actual or potential conflicts of interest – i.e. do you or anyone in your family or your organization have any potential financial gain from Coalition activities – now or in the future?
4. Can you meet the attendance requirement of the Coalition (monthly meetings and the potential of monthly subcommittee meetings) and be an active participant in the Coalition's work, including the time commitment necessary to come up to speed on Coalition and Early Care and Education issues?
5. What boards or community organizations have you participated in, and what did you do that you feel made a difference as a result of that participation?
6. Please give an example of a board or organizational issue that you experienced in the past where the board or organization was divided. What role did you play and what was the outcome?
7. Can you give an example of an issue that arose on a board or an organization in which you participated where you had a conflict of interest? How did you handle the issue? How do you think it should be handled if there is a conflict of interest on the ELC board?
8. Do you have any questions to ask us?

Marvin Dejean inquired if one has to disclose if they know any of the candidates stating that he knows Russell Barrington. The committee decided that each member can disclose whether they know the candidates when they are interviewed.

Mandy asked if there is any type of ranking - Ms. Westberry stated that it has typically been done by discussion and consensus.

Private Sector Membership Applicants

The Committee interviewed Mayor Russell Barrington in person and Fabienne Fahnestock via telephone.

Recommendation to Board - Private Sector

The Committee called Britt Sikes at his request so that he could listen in on the Committee discussion.

The Committee discussed the positive attributes of each candidate noting that each candidate would be an asset to the Coalition.

A question was raised with regards to OEL policy regarding Mr. Barrington’s qualifications as a private member. Ms. Westberry referred the Committee to an e-mail contained behind tab 9. She indicated that the information from OEL in the packet is guidance and not rule. Desorae Giles-Smith disclosed that she has worked with Mr. Barrington.

Motion made by Desorae Giles-Smith to recommend Mayor Russell Barrington as a private sector member of the Coalition. **Seconded** by Alfreda Coward. **Motion passed.**

Action items:	Person responsible:	Deadline:
Place Private Sector Membership recommendation on the Coalition Agenda	CEO	10/20/09

Optional Membership Applicants

Britt Sikes requested that after the interviews of the optional members, the committee call him again so that he can listen in on the discussion.

Penny Westberry informed the committee that Howard Bakalar had worked for Family Central up to January 2009 and referred to the guidance from OEL stating that a person would not be eligible if they were employed by a provider within the previous two years. Ms. Westberry stated that the State indicated that she was interpreting the guidance correctly. The State pointed out that it is just a guidance and not a rule, thus leaving the decision of eligibility up to the Coalition.

The Committee interviewed the following candidates in person: Howard Bakalar, Kristin Guerrise, Dawn Credle, Laurie Sallarulo.

Prior to each interview Donna Korn stated that she knows Kristin Guerrise, Dawn Credle and Laurie Sallarulo. Mandy Wells stated that she knows Laurie Sallarulo and Kristin Guerrise.

Motion made by Alfreda Coward to follow the guidelines as it pertains to financial interest. **Seconded** by Deborah Hill. **Unanimously approved.**

The committee discussed the positive attributes of each candidate – noting that each one of the candidates would be an asset to the Coalition.

Motion made by Alfreda Coward to follow the guidelines as it pertains to financial interest. **Seconded** by Deborah Hill. **Unanimously approved**

Recommendation to Board - Optional Member		
Motion made by Desorae Giles-Smith to recommend Laurie Sallarulo as an optional member of the Coalition. Seconded by Alfreda Coward. Motion passed		
Action items:	Person responsible:	Deadline:
Place Recommendation on Coalition Agenda	CEO	10/20/09
FYI		
Unfinished Business - none		
New Business - none		
Public Comment - none		
Adjourn		
The meeting adjourned at 4:30 pm		

These minutes contain the action items of the meeting of the Nominating Committee of the Early Learning Coalition. They do not include all facets of each issue discussed. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken prior to approval at the next meeting.

Submitted by
 Debbie Bainton
 Reviewed by
 Penny Westberry, Executive Director
 Donna Korn, Nominating Committee Chair