



Agenda
Nominating Committee
July 26, 2011
6301 NW 5th Way, Suite 3400, Ft. Lauderdale
9:00 am

1. Welcome and Call to Order Donna Korn, Chair
2. Approval of Minutes of May 5, 2011 (Tab 1)
3. OEL Policy – Private Sector Membership and Substantial Financial Interest (Tab 2)
4. Candidate Questions Previously Used (Tab 3)
5. Summary of Applications Submitted (Tab 4)
6. Interviews:
 - 9:15 – Fabienne Fahnstock (Tab 5)
 - 9:30 – Keri Gawrych (Tab 6)
 - 9:45 – Michael Asseff (via phone) (Tab 7)
 - 10:00 – Levoyd Williams (Tab 8)
 - 10:15 – Linda Flynn (Tab 9)
 - Damien Fletcher (unable to contact) (Tab 10)
7. Board Membership Recommendation
8. Unfinished Business
9. New Business
10. Public Comment
11. Adjourn



Nominating Committee Meeting

5/5/2011

9:00 AM

6301 NW 5th Way, Suite 3400
Fort Lauderdale, FL

Members in Attendance: Donna Korn, Chair, Alfreda Coward, Desorae Giles-Smith, Deborah Hill, Mason Jackson

Members Absent: Marvin Dejean, Dr. Steven Ronik, Mandy Wells

Staff in Attendance: Penny Westberry, CEO, Debbie Bainton, Executive Assistant

Others in Attendance:

Welcome and Call to order

Donna Korn, Chair, called the meeting to order at 9:07 am

Approval of Minutes of February 24, 2011

Mason Jackson stated that on page 4 of the minutes under new business he is not sure what he was talking about. It was noted the information referred to was the Board Application.

Motion made by Alfreda Coward to approve the February 24, 2011 minutes as amended. Seconded by Mason Jackson. Unanimously approved.

Action items:

Keep on File

Person responsible:

Executive Assistant

Deadline:

5/10/11

Officer Nominations

The Committee agreed to bring forth a slate of officers and will ask for nominations from the floor. The Chair noted that the Committee could also put forward a name that did not necessarily come forward through nominations.

Andrew Bray agreed to step out of the room for a few minutes while the Committee discussed the process they will use for the interview of the officers. The Committee agreed to ask a few questions of each candidate which includes:

- Why are they interested /what is their vision for the Coalition
- Do you have the time for the position you would like

The Committee also discussed the position of vice chair and the potential for that position to change when the by-laws are brought forward. One of the major changes would be the vice-chair would chair the governance committee. Penny Westberry said some of the potential changes would create the governance committee which would oversee the Board governance of the Coalition to include policy and procedures, nominating, board recruitment, board orientation and those sorts of things. Ms. Westberry stated that the language is not finalized yet. The proposed members that would sit on the Governance Committee would be the Vice Chair, Chairs the Committee. Responding to a question from a Committee member asking if there were other people designated as members of the Committee, Ms. Westberry stated that she did not recall. There is also a proposal to add a second vice chair.

Overall it was agreed that vice chair's position could potentially include a larger time commitment than presently.

The Committee had conversations with the following nominees:

- Andrew Bray
- Laurie Sallarulo
- Cindy Arenberg Seltzer
- Laura Gambino

Motion made by Desorae Giles-Smith to recommend nominating Laurie Sallarulo as Treasurer. Seconded by Mason Jackson. **Unanimously approved.**

Motion made by Desorae Giles-Smith to recommend nominating Laura Gambino as Secretary. Seconded by Deborah Hill. **Unanimously approved.**

A question was asked as to Ms. Gambino's position change since she was first appointed to the Coalition. Ms. Westberry stated that Ms. Gambino is a Governor's appointment and when her job changed she let the Governor's appointment office know and the Governor's appointment office did not say anything and left her position intact. It was requested that the CEO inquire about Board membership and whether or not how it matters how one gets on the Board as it relates to position changes. Ms. Westberry responded that she could ask, pointing out that the Coalition has no control over the Governor's

appointment office. Responding to a question Ms. Westberry indicated that the Governor's appointment application is different from the one the Coalition uses.

The Chair asked for comments from the Committee: They discussed the following:

- The Coalition would win with either person as Vice Chair
- Need to be sure that the person not nominated is still highly valued and appreciate their willingness to step up to the plate – Ms. Seltzer is a mandatory member and is going to be there regardless but Mr. Bray is not
- Mason Jackson stated that he has never been in a position to have two people looking to fill the same seat stating that one usually backs down
- Wanting to be sensitive to diversity – if not ethnic diversity – if went with Ms. Seltzer it would be an all female slate and all non-profit.
 - It was noted that the Chair was male
- Another member supported Ms. Seltzer noting that she brings resources to the table and she has a better prospective on the staff
- Repeated that the Coalition wins with either candidate
- Ms. Seltzer's knowledge base and what she has done in the Community and brings that to ELC is invaluable.
- The CEO pointed out that historically Ms. Seltzer has had a wish to be on the Executive Committee and be involved because of the amount of CSC resources that are here

Motion made by Alfreda Coward to recommend Andrew Bray for the position of Vice Chair. **Seconded** by Deborah Hill. **Motion passed.**

Action items:	Person responsible:	Deadline:
Place the Slate of Officers on the June Coalition meeting	CEO	6/27/11

Board Term Renewal: Julia Musella

This item was discussed prior to discussing the Slate of Officers.

The Committee discussed the qualifications of board membership. The Committee noted the following:

- Julia Musella has the position of a for-profit child care provider.
- Stacy Angier is the faith based provider representative
- Private sector members could not have financial interest in the child care business.

A committee member asked when a Board member originally fills a certain position does the member need to maintain that position throughout the term. Ms. Westberry stated that her understanding is the member is required to maintain eligibility for the Board appointed position. She noted that there is a form that says "I have read the policy and I qualify and will notify the Coalition if my status changes"

Donna Korn suggested that form be brought to the Board every year, noting that over a four year period

changes occur and the members may not think about that.

There was a discussion regarding retired business members which are potentially eligible. Ms. Korn indicated that if a retired business member can be a member then anyone who came to the Coalition and they are with a not-for-profit but had past business experience on their resume could be a member no matter what. Ms. Westberry indicated that she could ask the State a generic question and would get back to the Committee.

Motion made Desorae Giles-Smith to approve the term renewal of Julia Musella. Seconded Unanimously approved.

Action items:	Person responsible:	Deadline:
Place recommend to renew Julia Musella term on Coalition Agenda	CEO	6/30/11
Obtain information from State regarding private membership regarding retirement and not-for-profit	CEO	6/30/11

Unfinished Business

New Business

Next Meeting

The Chair indicated another meeting will be scheduled to interview candidates.

Public Comment - none

Adjourn

The meeting adjourned at 10:20 am

These minutes contain the action items of the meeting of the Nominating Committee of the Early Learning Coalition. They do not include all facets of each issue discussed. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken prior to approval at the next meeting.

Submitted by
Debbie Bainton
Reviewed by
Penny Westberry, Executive Director
Donna Korn, Nominating Committee Chair



Charlie Crist
Governor

Cynthia R. Lorenzo
Director

PROGRAM GUIDANCE 206.05
[OEL-PG-0003-10]

Early Learning Coalition Board Membership

July 1, 2010

This document is offered as interim program guidance by the Agency for Workforce Innovation while the Agency engages in the rule promulgation process. To the extent not established by Florida law or agreed upon, compliance with the terms of this document is voluntary.

Summary

This document is offered by the Agency for Workforce Innovation (the Agency) as guidance to assist early learning coalitions (coalitions) in determining the composition of their board membership. This guidance replaces OEL-PI-0003-05 (March 24, 2005), OEL-PI-0012-05 (May 11, 2005), and OEL-PI-0028-05 (August 5, 2005).

Background

During the 2010 legislative session, the Legislature passed Senate Bill 2014 – Relating to Early Learning, which the Governor signed into law on June 4, 2010. The bill revised the legislation related to early learning coalition board membership, terms of service, voting privileges, and filling board vacancies.

Section 411.01(5)(a)4. – 13., Florida Statutes (F.S.), provides the statutory requirements covering early learning coalition board membership including the number of board members, board composition, private sector business member requirements, criteria for exercise of voting privileges, determination of conflict of interest, and member term length.

Agency for Workforce Innovation
Office of Early Learning

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EARLY LEARNING COALITION BOARD MEMBERSHIP

Section 411.01, F.S., the School Readiness Act, requires the Agency to “adopt standards establishing...the minimum and maximum number of members that may be appointed to an early learning coalition and procedures for identifying which members have voting privileges” (s. 411.01(5)(a)4., F.S.). These standards must include “variations for a coalition serving a multicounty region.” The School Readiness Act requires each early learning coalition to comply with these standards. In addition, the law requires that an early learning coalition serving a multicounty region must “include representation from each county” (s. 411.01(5)(a)12., F.S.).

Program Guidance

(1) *Definitions.*

- (a) “Business entity” means any form of corporation, partnership, association, cooperative, joint venture, business trust, or sole proprietorship that conducts business in this state. The term does not include a corporation not-for-profit organized under chapter 617, F.S., or a non-profit cooperative association organized under chapter 621, F.S., unless the corporation or association is among the largest 25 percent of employers, ranked by number of employees, in a county within an early learning coalition’s region. The term does not include a private school corporation organized under chapter 623, F.S. Statistical information on businesses located within the county may be viewed on the local Economic Development Council website which may be located at http://www.floridatrend.com/bf_county_econdev.asp.
- (b) “Ex officio” means a board member whose position on the board is by virtue of the office or position he or she holds. *For example, the president of a community college is considered an ex officio member since he or she is designated a member of the coalition board by virtue of being the president of the community college.*
- (c) “Relative” has the meaning established in section 112.3143, F.S.: any father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, or daughter-in-law.
- (d) “Substantial financial interest” as used in this guidance, refers to standards established by the Agency in accordance with section 411.01(5)(a)7, F.S., for appointment of private sector business members. A coalition board member, a coalition board member’s relative, or a coalition board member’s business entity has a substantial financial interest in the Voluntary Prekindergarten Education (VPK) Program or an early learning coalition’s School Readiness Program, if:
 - 1. The coalition board member, the coalition board member’s relative, or the coalition board member’s business entity has direct or indirect ownership of more than 5 percent of the total assets or capital stock, cumulatively, of

EARLY LEARNING COALITION BOARD MEMBERSHIP

one or more of the proscribed sources of income listed in section (2) below; or

2. During the prior two (2) years, more than 5 percent of the gross income of the coalition board member, coalition board member's relative, or coalition board member's business entity was derived, cumulatively, from one or more of the proscribed sources listed in section (2) below.

(2) *Proscribed sources of income.*—Proscribed sources of income are sources of income derived from interests in the design or delivery of the VPK Program or the School Readiness Program, including, but not limited to, the following sources:

- (a) The Agency for Workforce Innovation, the Agency's Office of Early Learning, the Department of Children and Families, the Department of Education, or a contractor or subcontractor of any of these agencies;
- (b) An early learning coalition, or a coalition's or former coalition's fiscal agent, service provider, contractor, or subcontractor;
- (c) A school district's or public school's preschool program for children from birth until eligibility for admission to kindergarten in a public school under section 1003.21(1)(a)2., F.S., if the coalition board member's or coalition board member's relative's income was derived from employment in an elected or appointed position in the school district or public school which is responsible for:
 1. Financial decisions affecting the preschool program, including development of the program's budget or disbursement of funds for the program;
 2. Recommendation or adoption of rules, regulations, or policies relating to the operation of any aspect of the preschool program;
 3. VPK or School Readiness program instruction, curriculum development, or service delivery; or
 4. Management of the preschool program's operations or personnel, or for personnel carrying out the responsibilities described in (2)(c)1. – 3. above;
- (d) A public or private provider delivering the VPK Program;
- (e) A public or private provider delivering an early learning coalition's School Readiness Program;
- (f) A national child care accrediting organization providing accreditation to Florida-based child care providers, public schools, or private schools;

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- (g) A Department of Children and Families approved Gold Seal child care accrediting organization,
 - (h) An accrediting association that is a member of any of the organizations listed in paragraphs (2)(f) or (2)(g) above;
 - (i) A vendor of educational materials or supplies, including, but not limited to, books, curricula, or equipment; and
 - (j) An organization designed to represent any of the individuals, organizations, or business entities listed in (2)(a) through (2)(i) above.
- (3) **Coalition membership.**—Section 411.01(5)(a), F.S., requires each early learning coalition to appoint coalition members consistent with the following criteria:
- (a) **Required members.**—Section 411.01(5)(a)5. and 6., F.S., requires each coalition’s board to include the following 13 members:
 1. Chair appointed by the Governor;
 2. Two private sector business members appointed by the Governor;
 3. Department of Children and Family Services circuit administrator or designee;
 4. District Superintendent of schools or designee;
 5. Regional workforce development board executive director or designee;
 6. County health department director or designee;
 7. President of community college or designee;
 8. Member appointed by board of county commissioners or the governing board of a municipality;
 9. Head Start director;
 10. Representative of private for-profit child care providers;
 11. Representative of faith-based child care providers; and
 12. Representative of programs for children with disabilities under the federal Individuals with Disabilities Education Act.

EARLY LEARNING COALITION BOARD MEMBERSHIP

(b) *Conditional members.*—Section 411.01(5)(a)6.e., f., and i., F.S., requires each coalition's membership, if applicable, to include each of the following three conditional members:

1. Children's services council or juvenile welfare board¹ chair or executive director;
2. Agency head of local licensing agency as defined in s. 402.302; and
3. Central agency administrator.

(c) *Private sector business members.*—Including the chair and two coalition members appointed by the Governor, private sector business members must comprise more than one-third of each early learning coalition's board membership.

1. A private sector business member of an early learning coalition should:
 - a. Reside in Florida; and
 - b. Be an employee, manager or owner of a business entity, as defined for the purposes of this guidance that operates in the coalition's area of responsibility.
2. A private sector business member of a coalition should not be an employee, manager, or owner of an organization that is not a business entity as defined for the purposes of this guidance. For example, an individual should not be an employee, manager, or owner of:
 - a. The early learning coalition or of the fiscal agent, service provider, contractor, or subcontractor of the coalition;
 - b. A School Readiness provider, private prekindergarten provider, public school, or school district;
 - c. A child care facility, family day care home, large family child care home, nonpublic school, or faith-based child care provider;
 - d. A state university, community college, or other public educational institution;
 - e. The federal or state government; a state, county, or municipal government; or a public agency; or

¹ In accordance with s. 125.901(1)(a), F.S., a children's services council may also be cited as a juvenile welfare board or similar name. (Pinellas County is the only county that currently uses a designation other than children's services council.)

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- f. A not-for-profit corporation or a non-profit cooperative association unless such corporation/association is among the largest 25 percent of employers, ranked by number of employees, in a county within an early learning coalition's region.
3. A private sector business member of an early learning coalition should not have a substantial financial interest in the design or delivery of the VPK Program or an early learning coalition's School Readiness Program.
 4. Section 411.01(5)(a)7., F.S., requires that "more than one-third of the members of each early learning coalition must be private sector business members." The ratio of private sector members is based on the total number of seated board members. Vacant member positions are not included in the total board membership calculation; however, coalitions must make every effort to fill vacant positions. In order to meet this requirement an early learning coalition must appoint additional members who meet the criteria for appointment as a private sector business member. *For example, if an early learning coalition has a 15 member board, then the coalition will meet this requirement if it has appointed six (6) private sector business members.*
- (d) *Ex officio members.*— Per section 411.01(5)(a)6.,F.S., coalition boards in multi-county coalitions may have "ex officio" members or multiple nonvoting members with only one voting member seated per ex officio member position.
 - (e) *Optional members.*— Coalitions may, but are not required, to appoint optional members.

Section 411.01(5)(a), F.S., requires the Agency to adopt standards establishing the minimum and maximum number of members that may be appointed to an early learning coalition. In addition to the required and conditional members specified in law, each early learning coalition is authorized, but not required, to appoint up to two optional members from each county served by the coalition, subject to the following standards:

1. Each optional member must reside in, or must represent a legal entity located in, the county from which the member is appointed.
2. Except as provided in (3)(e)4. below, an optional member and the member's relatives must not have a substantial financial interest in the design or delivery of the VPK Program or the coalition's School Readiness Program.
3. The appointment of an optional member must not duplicate the representation of an organization or of a required, conditional, or private sector membership position listed in (3)(a), (3)(b), or (3)(c) above. *For example, if a coalition*

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appoints a representative of ACME Industries, Inc., the coalition may not appoint another representative from ACME.

4. A coalition may appoint as an optional member, a representative of a non-profit child care provider. Notwithstanding (3)(e)2 above, an optional member appointed under this paragraph may have a substantial financial interest in the design or delivery of the VPK Program or the coalition's School Readiness Program.
 5. Each early learning coalition is encouraged to appoint as one of its optional members a parent of a child enrolled in the VPK Program or the coalition's School Readiness Program. The parent must meet the requirements of (3)(e)1., (3)(e)2., and (3)(e)3. above.
- (4) **Number of members.**—Each coalition must be composed of at least 15 members but not more than 30 members. Within this range, a coalition's membership may not exceed the number of members necessary for the appointment of the required members, conditional members, private sector business members, and optional members authorized by this program instruction.
- (5) **Geographic representation.**—Each multicounty coalition's membership must be geographically representative of each county served by the coalition and must, at a minimum, include one member from each county within each coalition's service area.
- (6) **Voting and non-voting requirements among members.** —
- (a) If an early learning coalition has filled an ex officio member position with multiple individuals, only one may serve as a voting member and all others may serve as nonvoting members. Coalitions should consider the general principles of fairness in determining which individual will serve as a voting member, should regularly rotate the voting privilege among the individuals filling the ex officio member position, and should ensure, to the extent possible, an equitable division of voting members among the counties within the coalition's service area.
 - (b) Each voting member, for the purposes of section 112.3143(3)(a), is considered a local public officer and must disclose, in accordance with the provisions of section 112.3143(3)(a), the nature and extent of any conflict of interest and abstain from voting or participating when a conflict of interest exists. Furthermore, no voting member shall participate in the selection, award and administration of a contract if a real or apparent conflict of interest would be involved (45 C.F.R. s. 74.42).
- (7) **Membership terms; inter-county membership rotation in multicounty early learning coalitions.**—Section 411.01(5)(a)13., F.S., requires that each early learning coalition establish terms for all appointed coalition members, that the terms must be staggered and be of a uniform length that does not exceed four (4) years per term, and that appointed coalition members serve a maximum of two consecutive terms.

EARLY LEARNING COALITION BOARD MEMBERSHIP

Additionally, the Governor has traditionally appointed early learning coalition board chairs for a term of four (4) years, which coincides with their membership on the Early Learning Advisory Council.

For a multicounty early learning coalition, after a membership seat has been held by an individual or individuals representing a single county for two consecutive terms, the coalition should provide for the rotation of the membership position to another of the counties served by the coalition.

- (8) ***Filling vacancies.***—Section 411.01(5)(a)13., F.S., requires that the early learning coalition advertise any vacancy that occurs in an appointed position. The coalition may advertise the vacancy utilizing print or electronic media available to the general public in the coalition’s service delivery area until the vacancy is filled.
- (9) ***Coalition membership in the Coalition Plan.***—Section 411.01(5)(d)4., F.S., requires the Agency to “adopt rules establishing” criteria for the approval of School Readiness plans. In accordance with these criteria, a coalition must submit each coalition’s board membership to the Agency’s Office of Early Learning through the plan approval process. A coalition’s membership must be consistent with this program instruction. If changes are made to the membership roster, the early learning coalition must submit an amended membership roster to the Agency through the plan amendment process within 60 days of board approval.

History: *Original.* OEL-PI-0003-05 (March 24, 2005), OEL-PI-0012-05 (May 11, 2005), and OEL-PI-0028-05 (August 5, 2005). *Revised* OEL-PG-0002-10 (July 1, 2010). This guidance replaces OEL-PI-0003-05 (March 24, 2005), OEL-PI-0012-05 (May 11, 2005), and OEL-PI-0028-05 (August 5, 2005).

PLEASE DIRECT QUESTIONS AND COMMENTS TO
THE AGENCY FOR WORKFORCE INNOVATION, OFFICE OF EARLY LEARNING
AT (850) 921-3194 OR OEL.Questions@flaawi.com.

**Broward School Readiness Coalition
Nominating Committee
Questions/Nominee Interviews**

1. Why do you want to become a member of the Coalition?
2. Are there any particular areas of interest that you would have in terms of subcommittee and special project work?
3. What specific skills and expertise do you feel that you can bring to the Coalition's work?
4. Do you have any actual or potential conflicts of interest – i.e. do you or anyone in your family or your organization have any potential financial gain from Coalition activities – now or in the future?
5. Can you meet the attendance requirements of the Coalition (monthly meetings and the potential of monthly subcommittee meetings) and be an active participant in the Coalition's work?
6. What boards or community organizations have you participated in, and what did you do that you feel made a difference as a result of that participation?
7. Please give an example of a board or organizational issue that you experienced in the past where the board or organization was divided. What role did you play and what was the outcome?
8. Can you give us an example of an issue that arose on a board or an organization in which you participated where you had a conflict of interest. How did you handle the issue? How do you think it should be handled if there is a conflict of interest on the BSRC board?
9. Do you have any questions to ask us?

Summary of Applicants

Name	Private Sector Eligibility		
Michael Asseff	Yes		Also submitted application to Governor's Office
Diana Carter	No	Works as teacher for Broward Schools	
Fabienne Fahnestock	Yes		
Damian Fletcher	Yes		
Linda Flynn	Yes		
Keri Gawrych	Yes		
Levoyd Williams	Yes		
Barbara Wilson	Yes	Retired from Broward Schools	

**Early Learning Coalition of Broward County, Inc.
BOARD MEMBER NOMINATION FORM
Private-Sector Membership**

Fahnestock	Fabienne	E.
Last Name	First Name	Middle Initial
6031 NW 66 Place		
Home Address		
Parkland, Florida 33067		
City/State/Zip Code		
Gunster, Yoakley & Stewart, P.A.		Shareholder
Employer/Affiliation		Title
450 E. Las Olas Boulevard, Suite 1400		
Address		
Ft. Lauderdale, Florida 33301		
City/State/Zip Code		
(954) 468-1333	(954) 523-1722	ffahnestock@gunster.com
Phone	Fax	E-mail

Are you a parent? Yes No Ages of children 7 y.o. and 3.5 y.o.

STATEMENT OF INTEREST

Please see attached.

COMMUNITY INVOLVEMENT

Please list community, civic, professional, business, and other organizations of which you are or have been a member.

Organization	Dates of Membership	Positions Held
Jack & Jill Children's Center		Board Member
Florida Bar - Real Property Probate Law Section - See Bio attached		

The Coalition is interested in maintaining a diverse Board; completion of the following section, pertinent to that goal, is optional:

Race (check one): White, non-Hispanic Black Asian or Pacific Islander
 Hispanic American Indian or Alaskan Native Other _____
 Gender: Male Female

COMMITMENT AND OPERATIONAL STATEMENTS

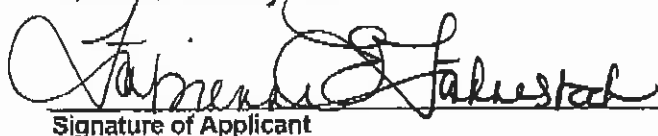
Time Commitment: Serving as a Board Member of the Early Learning Coalition of Broward County, Inc. will require a commitment of time, including attendance at regular Coalition meetings and committee involvement, visitation of community program sites and reading and becoming educated about many aspects of early childhood development and school readiness. The Coalition generally meets the morning of the second Friday of each month.

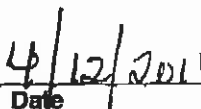
Conflict of Interest: A conflict of interest may occur when an item is presented for a vote that will directly affect you, your employer, or another organization with which you are involved. Conflict of interest rules generally require you to disclose the conflict and abstain from discussion on the matter.

Membership Requirements: School Readiness legislation and AWI/Office of Early Learning Policies govern the requirements for Coalition membership. Please see the applicable policies attached herein and sign the form concerning eligibility for *Private-Sector Membership*.

Government in the Sunshine: The Early Learning Coalition of Broward County, Inc. is a legislatively mandated group. It will operate under the general Florida guidelines of "Government in the Sunshine".

I understand the requirements of Board membership for the Early Learning Coalition of Broward County, Inc.:


Signature of Applicant


Date

Nominated By (Required for private-sector membership):

Name of Chamber of Commerce or Economic Development Council
Date

Signature of Authorized Representative Nominating

FAX OR MAIL APPLICATION WITH THE FOLLOWING ATTACHED:

- RESUME
- PROOF OF FLORIDA RESIDENCY
- DECLARATION FORM FOR PRIVATE-SECTOR MEMBERSHIP
- BACK-UP DOCUMENTATION ON BUSINESS ENTITY LETTERHEAD, DEMONSTRATING CURRENT OR (IF RETIRED) PAST *APPLICABLE* ASSOCIATION WITH A BUSINESS ENTITY CONDUCTING BUSINESS IN THE COALITION'S REGION IN ACCORDANCE WITH THE OEL POLICY FOR PRIVATE SECTOR MEMBERSHIP

AND/OR /CONTACT FOR ADDITIONAL INFORMATION

Ms. Debbie Bainton, Executive Assistant
6301 NW 5th Way, Suite 3400, Ft. Lauderdale, FL 33309
(954) 377-2188 FAX (954) 377-2192
e-mail dbainton@elcbroward.org

Early Learning Coalition of Broward County, Inc
Declaration Form; Private-Sector Member

I, Fabienne E. Fahnestock, attest that I have
(CLEARLY PRINT NAME)

read and reviewed OEL-PI-0003-05 (Subject: "Appointment of private-sector business members to early learning coalitions") and OEL-PI-0028-5

(Subject: "Substantial financial interest in early learning programs") and

attest that I meet the eligibility requirements for early learning coalition

private-sector membership in Broward County, as reflected therein, and that

I do not have a substantial financial interest in early learning programs as

defined by said policies. I agree to immediately notify the Board of the Early

Learning Coalition of Broward County, Inc., in writing, should that status

change during my membership term.



Signed

April 12, 2011

Date

(Please note: the Coalition currently has service contracts with The School Board of Broward County, Family Central, Inc., and Broward County Child Care Licensing and Enforcement)



GUNSTER

ATTORNEYS AT LAW

FABIENNE E. FAHNESTOCK



**Shareholder
Diversity Committee**

**Business Litigation
Probate, Trust and Guardianship
Litigation**

**Fort Lauderdale, FL
(954) 468-1333 Direct Dial
(954) 523-1722 Facsimile
ffahnestock@gunster.com**

**SOUTH FLORIDA
LEGAL GUIDE.**

Fabienne Fahnestock is a shareholder who joined the firm in 2002. Ms. Fahnestock is a Co-chair of the Membership Diversity Committee of the Real Property Probate and Trust Law Section of the Florida Bar.

Practice Areas

- **Commercial/Complex Litigation**
 - Prosecution and defense of Commercial and Corporate disputes in Federal and State courts
- **Estate and Trust Litigation**
 - Will and Trust Contests and Defense of Fiduciaries and Beneficiaries
 - Will and Trust Construction
 - Trust Modification, Revocation, and Termination
 - Surcharge and Removal Litigation
- **Appellate Law**
 - Represent Appellants and Appellees in Federal and State courts

Education

Nova Southeastern University, M.B.A., 2001
University of Florida College of Law, J.D., 1998
University of Miami, B.A., 1995

Bar Admissions

The Florida Bar, 1998

Real Property, Probate and Trust Law Section
Membership Diversity Committee of RPPTL Section, Co-chair
Executive Council of RPPTL Section, member
Appellate Practice Section
Environmental & Land Use Law Section
Young Lawyers Division

Court Admissions

U.S. District Court
Middle District of Florida, 2003
U.S. Court of Appeals
Ninth and Eleventh Circuit, 2000
U.S. District Court
Southern District of Florida, 1998

Professional Associations & Memberships

Broward County Women Lawyers Association
Broward County Bar Association
Young Lawyers Division
Appellate Practice Section

Honors

South Florida Legal Guide, Up & Comer, 2008, 2009

Publications

"Pretrial Preparation And Trial Procedures: Direct Examination, Cross Examination, Redirect, and Rebuttal" Co-author for a chapter in *Business Litigation in Florida, 6th Edition*, Lexis Nexis, 2010

Languages

French

Community & Civic Service

Early Learning Coalition Community Relations and Resource Development Committee
Jack & Jill Children's Center, Board of Directors

SUMMARY

"The important thing is not so much that every child should be taught, as that every child should be given the wish to learn." ~John Lubbock

It is with this quotation in mind, that I believe it imperative each child be given the tool for achievement as it is with direction in education that will determine a child's future life. Their education is foundational to theirs and our successes. Children are a living message we send to the times we ourselves will probably never see. They, through their innocence, teach us what life is all about.

The question then becomes, what do I have to offer as a member of the Early Learning Coalition of Broward County? I am a mother first and foremost. I know what it is like to be around inquisitive and impressionable minds and its through them I am continually being taught patience, and the importance of education – it is a progressive discovery and should not be taken lightly or truded upon, but nurtured and stimulated. As a Board Member, my main focus would be to highlight not just the importance of early learning, but to assist in the expansion of the Coalition's outreach to others in the community, through fundraising, word of mouth and other means necessary.

"It is easier to build strong children than to repair broken men." ~Frederick Douglass

**Early Learning Coalition of Broward County, Inc.
BOARD MEMBER NOMINATION FORM
Private-Sector Membership**

Gawrych	Keri	A.
Last Name	First Name	Middle Initial
2501 North Ocean Boulevard, #551		
Home Address		
Fort Lauderdale, Florida 33305		
City/State/Zip Code		
SunTrust Bank	EVP, Division Senior Credit Officer	
Employer/Affiliation	Title	
515 East Las Olas Boulevard, 7th Floor		
Address		
Fort Lauderdale, Florida 33301		
City/State/Zip Code		
954.765.7212	954.765.7630	Keri.A.Gawrych@SunTrust.com
Phone	Fax	E-mail

Are you a parent? Yes No Ages of children **20 & 18 - both boys, 1 is a sophomore at Saint Leo University and the other a Freshman at University of Tampa**

STATEMENT OF INTEREST IN SERVING ON THE COALITION

I am a firm believer that every child deserves a chance to succeed and that success begins with education. The home we are born into is not the driver of our individual success. Ultimately, a child's success is largely determined by his/her education in addition to determination. Determination is developed as children are encouraged, have positive educational experiences, and are pushed to achieve outcomes that perhaps they didn't believe were even possible themselves...all because someone believed in them. As we age and become wiser in how we use our own time, talent, and treasures, I choose to dedicate my free time, talent and treasure to people, causes and organizations that drive the education of young children and teen mothers to ensure the cycle of teen pregnancy and associated poverty ends through truly "uplifting generations by degrees". I believe my passion for helping young people succeed through education will enable me to be a highly engaged and contributing member of the Early Learning Coalition of Broward County, Inc.'s Board. Your consideration for my Board appointment is very much appreciated.

COMMUNITY INVOLVEMENT

Please list community, civic, professional, business, and other organizations of which you are or have been a member.

Organization	Dates of Membership	Positions Held
Univ. of S. Florida Foundation Board of Trustees	2004 to current	Audit Committee Chair
Goodwill Industries	2005 – 2009	Board Member
Women in Leadership & Philanthropy		Lifetime & Founding Member
Dreamgivers, USA		Founder & Chairman
Leadership Tampa and Leadership Daytona		Graduate of both

The Coalition is interested in maintaining a diverse Board; completion of the following section, pertinent to that goal, is optional:

Race (check one): White, non-Hispanic Black Asian or Pacific Islander
 Hispanic American Indian or Alaskan Native Other _____
Gender: Male Female

COMMITMENT AND OPERATIONAL STATEMENTS

Time Commitment: Serving as a Board Member of the Early Learning Coalition of Broward County, Inc. will require a commitment of time, including attendance at regular Coalition meetings and committee involvement, visitation of community program sites and reading and becoming educated about many aspects of early childhood development and school readiness. The Coalition generally meets the morning of the second Friday of each month.

Conflict of Interest: A conflict of interest may occur when an item is presented for a vote that will directly affect you, your employer, or another organization with which you are involved. Conflict of interest rules generally require you to disclose the conflict and abstain from discussion on the matter.


Membership Requirements: School Readiness legislation and AWW/Office of Early Learning Policies govern the requirements for Coalition membership. Please see the applicable policies attached herein and sign the form concerning eligibility for *Private-Sector Membership*.

Government in the Sunshine: The Early Learning Coalition of Broward County, Inc. is a legislatively mandated group. It will operate under the general Florida guidelines of "Government in the Sunshine".

How did you learn of ELC and of the opportunity to apply for the board?

As a relatively new resident of the Broward community, I have been exploring ways in which I might dedicate my free time to become more involved in the community. Jim Rasmussen (my boss) and I have been engaged in these discussions and as Jim became aware of this potential Board opening, he thought this could be an ideal match, knowing of my interest in supporting early childhood education. Jim was aware that I started a non-profit organization with Sandra Murman (former 8 year Florida House of Representatives) called Dream Givers U.S.A., Inc. We were able to raise enough money to establish an endowment at the University of South Florida to fund scholarships for single teen moms to pursue and achieve their Dreams through completing their college degree, making a better way for themselves and for their child. Our motto is "Uplifting Generations by Degrees". We have had 3 young ladies graduate and one of those 3 is graduating from law school this May. Education can and does make a difference.

I understand the requirements of Board membership for the Early Learning Coalition of Broward County, Inc.:


Signature of Applicant

4/21/11
Date

FAX MAIL OR EMAIL APPLICATION WITH THE FOLLOWING ATTACHED:

- RESUME
- PROOF OF FLORIDA RESIDENCY
- DECLARATION FORM FOR PRIVATE-SECTOR MEMBERSHIP
- BACK-UP DOCUMENTATION ON BUSINESS ENTITY LETTERHEAD, DEMONSTRATING CURRENT OR (IF RETIRED) PAST *APPLICABLE* ASSOCIATION WITH A BUSINESS ENTITY CONDUCTING BUSINESS IN THE COALITION'S REGION IN ACCORDANCE WITH THE OEL POLICY FOR PRIVATE SECTOR MEMBERSHIP

AND/OR /CONTACT FOR ADDITIONAL INFORMATION

Ms. Debbie Bainton, Executive Assistant
6301 NW 5th Way, Suite 3400, Ft. Lauderdale, FL 33309
(954) 377-2188 FAX (954) 377-2192
e-mail dbainton@elcbroward.org

Keri A. Gawrych

EDUCATION

B.S Finance from University of South Florida
Graduate, Graduate School of Banking at LSU

May 1987
June 2000

WORK EXPERIENCE

Citizens & Southern National Bank

May, 1987 to March, 1991

Credit Analyst

May, 1987 to March, 1988

Was one of 5 new recruits in the state of Florida accepted into the company's formal Credit Training Program which was a 6 month graduate level accounting and finance training program in Atlanta taught by professors from Georgia State University

Commercial Loan Officer

March, 1988 to March, 1991

Responsible for managing existing loan portfolio and new business development in Hillsborough County for businesses with revenue from \$1-25MM.

SunTrust Banks, Inc.

March, 1991 to Present

Commercial Loan Officer, St. Pete Team

March, 1991 to February, 1996

Responsible for managing loan portfolio and new business development in Pinellas County for businesses with revenue from \$1-50MM.

Promoted to AVP, September 1991.

Promoted to VP, July 1993

Promoted to Commercial Loan Officer/Team Leader

February, 1996 to November, 1996

Mid-Florida (Winter Haven Commercial Lending Unit)

Responsible for managing loan portfolio and new business development in Winter Haven.

Additionally, RM's in unit were required to report through me for underwriting assistance and approval on all deals for businesses with revenues from \$1-100MM.

During this 8 month period significant credit problems were uncovered within this lending unit as well as others areas in the market and the CEO and SCO decided to add a deputy credit officer to assist with re-establishing the credit culture within the market, as well as aid in the approval process, oversight of the credit department and special assets.

Promoted to SVP, Deputy Credit Officer, Mid-Florida

November 1996 to December 1999

Reported directly to the Mid-Florida SCO. Assisted in re-establishing sound credit culture, establishing target new business opportunities, coaching lending team, and assisted in reducing NPA's from a high of over 3.00 to less than 40 b.p. Maintained direct oversight for Special Assets and the Centralized Credit Department during my last year.

Promoted to SVP, Senior Credit Officer, East Central Florida

December 1999 to December 2001

Reported directly to CEO, Bill Davison. Responsible for the Credit Function of the bank including oversight of the approval process, re-alignment of Credit with all Lines of Business (Commercial, Private Wealth, Retail and STM), coaching the lending team, and oversight of Special Assets and the Centralized Credit Department. Credit Approval for the Commercial LOB, Commercial Real Estate Sub-LOB, Private Wealth Management, and all consumer and residential overrides within authorities up to \$10MM.

Promoted to EVP, Regional SCO, Tampa Region **December 2001 to February 2008**

Reported directly to CEO/Regional President, Dan Mahurin. Responsible for all aspects of the Credit Approval Process and Asset Quality for Commercial and WIM. Partnered directly with all LOB's, Team Leaders, Relationship Managers, and Portfolio Specialists to ensure we worked effectively to monitor and grow the portfolio with a balanced approach between our disciplined credit culture and aggressive growth objectives while simultaneously coaching/developing talent in the process. Credit Approval for Commercial LOB (including all Sub-LOBs) and WIM LOB >\$2.5MM up to \$30MM for PRISM 1-6, \$20MM PRISM 7-14, and \$10MM PRISM 15-20.

- Served on Acquisition Team for February 2002 Huntington Acquisition and managed through successful integration (criticized assets doubled with acquisition).
- Managed Special Assets Department prior to centralization of SAD
- Formed successful Tampa Region Credit Support Unit prior to Centralization into WBLS
- Chaired Tampa Region's Women's Leadership Council and Diversity Council in 2005 and 2006 when we won the 2006 STI Diversity Council Enterprising Achievement Award
- Served on numerous task forces in connection with new and revised credit policies.

Dual-Hatter:

EVP, Florida Group SCO Wealth & Investment Management & Tampa Region SCO **February 2008-October 2009**

Reported directly to Florida Group SCO, Kevin Kilgannon in my role as WIM Group SCO in addition to reporting to Dan Mahurin in my role as Tampa Region SCO. Responsibilities in connection with my WIM role included credit approval of all exposures >\$2.5MM up to \$30MM PRISM 1-6, \$20MM PRISM 7-14, and \$10MM PRISM 15-20, as well as oversight at the Group level for all aspects of credit quality. Key priority was developing tighter credit culture/accountability within the WIM LOB and consistent application of the credit process. Continued serving my Tampa teammates as the Tampa Region SCO during this timeframe with duties as described above.

- Coordinated Florida's Credit Process relative to collapse of Auction Rate Securities Market (February 2008)
- Coordinated Florida's Tracking of Daily Out-of- Compliance Reporting during stock market declines of 2008 and 2009 until centralized reporting became available.
- Coordinated Florida's Credit Process relative to the WIM Loss Mitigation Campaign (line reductions/freezes)
- Active member of the WIM Credit Risk Governance Group lead by WIM LOB SCO, Ian Burt
- Active member of the Centralized Notification of Margin and Default Calls Project Team

Promoted to EVP, SCO Tampa Region & SWFL Region **October 2009 to Present**

Report directly to Region Presidents, Dan Mahurin and Margaret Callihan. Responsible for all aspects of the Credit Approval Process for exposures in both Regions >\$2.5MM up to \$30MM PRISM 1-6, \$20MM PRISM 7-14, and \$2.5MM PRISM 15-20 as well as responsible for overall Asset Quality and Credit Process. Partnering directly with Commercial LOBs, Sales Team Managers, RMs, PMs, Group SCO, Group LOB, and Region Presidents to achieve our P2W aspirations.

- Direct oversight of 7 Portfolio Managers & Region Portfolio Manager Role (newly posted)

Community:

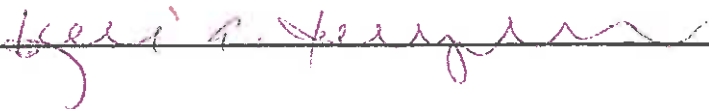
Board Member, University of South Florida Foundation Board of Trustees & 2010 Chair, Audit Committee
Lifetime and Founding Member University of South Florida Women in Leadership & Philanthropy
Past Board Member Goodwill Industries
Founder & Chairman, Dream Givers U.S.A., Inc.
Graduate, Leadership Tampa and Leadership Daytona

Personal: Married 25 years this June, 2 children (Ryan age 19 and Zach age 17)

Early Learning Coalition of Broward County, Inc
Declaration Form; Private-Sector Member

I, KERI GAWRYCH, attest that I have
(CLEARLY PRINT NAME)
read and reviewed OEL-PG-0002-10 (Subject: "Early Learning Coalition Board Membership") and attest that I meet the eligibility requirements for early learning coalition *private-sector membership* in Broward County, as reflected therein, and that I do not have a substantial financial interest in early learning programs as defined by said policies. I agree to immediately notify the Board of the Early Learning Coalition of Broward County, Inc., in writing, should that status change during my membership term.

Signed



Date

4/22/11



Janet Babchick
HR Business Partner
1st Vice President

SunTrust Bank
515 East Las Olas Blvd.
7th Floor
Ft. Lauderdale, FL 33301
Tel 954.765.7125
Fax 954.765.7601
janet.babchick@suntrust.com

April 20, 2011

Re: Employment Verification – Keri Gawrych

This letter is to inform you that Keri Gawrych is working in our company, SunTrust Bank as a Credit Risk Regional Manager 3. She has been working with SunTrust since March 7, 1991.

Should you require additional information, please feel free to contact me.

Sincerely,

Janet Babchick
HR Business Partner
1st Vice President

**Early Learning Coalition of Broward County, Inc.
BOARD MEMBER NOMINATION FORM
Private-Sector Membership**

Asseff	Michael	
Last Name	First Name	Middle Initial
1595 Windjammer Way		
Home Address		
Hollywood FL 33019		
City/State/Zip Code		
Structured Asset Funding and 123 Lumpsum	CEO	
Employer/Affiliation	Title	
1250 East Hallandale Beach Blvd., Penthouse		
Address		
Hallandale FL 33009		
City/State/Zip Code		
954-455-6060	954-367-0727	
Phone	Fax	E-mail
Are you a parent? _____ Yes <input checked="" type="checkbox"/> No		
Ages of children _____		

STATEMENT OF INTEREST IN SERVING ON THE COALITION

As President of the Saint Thomas Aquinas Alumni, education has always been an important aspect both personally and in my fundraising initiatives. I am also heavily involved in donating to the Bo Alvarez Foundation, an organization committed to teaching children under the age of 5 to swim, and other local charities. It is important for me to give back to the community and I take pride in doing so. The Early Learning Coalition of Broward I feel would serve as an additional platform to continue these efforts.

COMMUNITY INVOLVEMENT

Please list community, civic, professional, business, and other organizations of which you are or have been a member.

Organization	Dates of Membership	Positions Held
Saint Thomas Aquinas Foundation Board	2007-present	Board Member
Saint Thomas Aquinas Alumni		President
Hollywood Chamber of Commerce	2009 to Present	Trustee
Miami Beach Chamber of Commerce	2010-present	Pillar Member

The Coalition is interested in maintaining a diverse Board; completion of the following section, pertinent to that goal, is optional:

Race (check one): White, non-Hispanic Black Asian or Pacific Islander
 Hispanic American Indian or Alaskan Native Other _____
Gender: Male Female

COMMITMENT AND OPERATIONAL STATEMENTS

Time Commitment: Serving as a Board Member of the Early Learning Coalition of Broward County, Inc. will require a commitment of time, including attendance at regular Coalition meetings and committee involvement, visitation of community program sites and reading and becoming educated about many aspects of early childhood development and school readiness. The Coalition generally meets the morning of the second Friday of each month.

Conflict of Interest: A conflict of interest may occur when an item is presented for a vote that will directly affect you, your employer, or another organization with which you are involved. Conflict of interest rules generally require you to disclose the conflict and abstain from discussion on the matter.

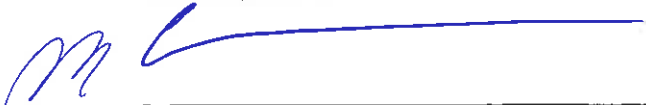
Membership Requirements: School Readiness legislation and AWI/Office of Early Learning Policies govern the requirements for Coalition membership. Please see the applicable policies attached herein and sign the form concerning eligibility for *Private-Sector Membership*.

Government in the Sunshine: The Early Learning Coalition of Broward County, Inc. is a legislatively mandated group. It will operate under the general Florida guidelines of "Government in the Sunshine".

How did you learn of ELC and of the opportunity to apply for the board?

Laura Crampino and family friend of Harry Duncanson.

I understand the requirements of Board membership for the Early Learning Coalition of Broward County, Inc.:



Signature of Applicant

3-31-2011

Date

FAX MAIL OR EMAIL APPLICATION WITH THE FOLLOWING ATTACHED:

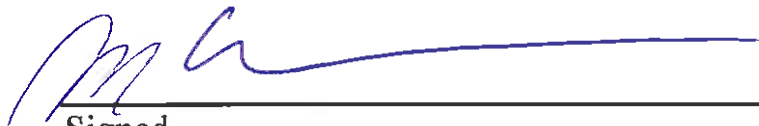
- RESUME
- PROOF OF FLORIDA RESIDENCY
- DECLARATION FORM FOR PRIVATE-SECTOR MEMBERSHIP
- BACK-UP DOCUMENTATION ON BUSINESS ENTITY LETTERHEAD, DEMONSTRATING CURRENT OR (IF RETIRED) PAST *APPLICABLE* ASSOCIATION WITH A BUSINESS ENTITY CONDUCTING BUSINESS IN THE COALITION'S REGION IN ACCORDANCE WITH THE OEL POLICY FOR PRIVATE SECTOR MEMBERSHIP

AND/OR /CONTACT FOR ADDITIONAL INFORMATION

Ms. Debbie Bainton, Executive Assistant
6301 NW 5th Way, Suite 3400, Ft. Lauderdale, FL 33309
(954) 377-2188 **FAX (954) 377-2192**
e-mail dbainton@elcbroward.org

Early Learning Coalition of Broward County, Inc
Declaration Form; Private-Sector Member

I, Michael Asseff, attest that I have
(CLEARLY PRINT NAME)
read and reviewed OEL-PG-0002-10 (Subject: "Early Learning Coalition Board Membership") and attest that I meet the eligibility requirements for early learning coalition *private-sector membership* in Broward County, as reflected therein, and that I do not have a substantial financial interest in early learning programs as defined by said policies. I agree to immediately notify the Board of the Early Learning Coalition of Broward County, Inc., in writing, should that status change during my membership term.



Signed

3-31-2011

Date

Michael Asseff

1250 East Hallandale Beach Blvd., Penthouse · Hallandale, FL · (954) 803-1244 · Michael@123lumpsum.com

EDUCATION:

Boston College, *Boston, MA* - 1992 to 1996; BA in Accounting and Marketing
Saint Thomas Aquinas High School, *Ft. Lauderdale, FL* 1988 to 1992

PROFESSIONAL EXPERIENCE

2001 to Present- Principle and Owner of South Florida based company Structured Asset Services, LLC (“SAS”) and Structured Asset Funding, LLC (“SAF”), d/b/a 123 Lump Sum and over 15 affiliated companies.

Located in South Florida, 123 Lumpsum is one of the largest structured settlement purchasers in the secondary market. The company originates, services and funds court ordered structured settlements payment transfers nationally.

- 2001- Organically grew 123 Lumpsum from 6 original employees to 60 employees in 2011.
- 2002- Set up a Wells Fargo warehouse facility for \$25,000,000 that increased to \$50,000,000 by 2006 and is still current and active to date.
- 2007- Set up an additional \$100,000,000 conduit facility with West LB for structured settlements.
- 2010- Due to increased growth, acquired an additional warehouse facility with Deutsche Bank for a \$100,000,000 credit line.

To date, 123 Lumpsum has originated, funded and currently services \$400,000,000 in structured settlement payments.

1997 to 2001- Riverside Capital Advisors, Chief Financial Officer

- Developed the financial model for structured settlement acquisitions.
- Created fixed income products and managed over \$100 million of tax lien certificates, high yield bonds and distressed mortgagees financed by HSBC.
- Originated and serviced \$85,000,000 of structured settlement receivables and \$150,000,000 of structured settlement annuity payment receivables. (I don't understand this)
- Raised \$50,000,000 million dollars through Bank One and Industrial Bank of Japan of New York for servicing structured settlements

May 1996 to August 1996 – Supervisor, Atlanta Committee of Olympics Games of the XXVI

- Managed the transportation for Olympic Athletes.

CHARITABLE AND CIVIC CAUSES AND MEMBERSHIPS:

The Asseff Foundation, created in 2010, is a 501-3C established to help local and national charities raise money to help worthy causes.

- Raised \$50,000 for the Katrina Hurricane Relief Fund.
- Donor for The Miami Project to Cure Paralysis, \$50,000 to date.
- Donated \$55,000 for the Saint Lawrence Church in Brooklyn NY to renovate their meeting room and Alcoholics Anonymous center.
- Major Donor- Bo Alvarez Foundation- an organization encouraging swimming and water safety for children under the age of 5.
- First Step Recovery Program
- Raised \$20,000 for Catholic Charities

Memberships and Boards: Charitable Positions and Fundraising:

- Saint Thomas Aquinas Foundation Board Member
- Miami Beach Chamber of Commerce Pillar Member
- Saint Thomas Aquinas Alumni President
- Hollywood Chamber Trustee
- Hollywood Chamber of Commerce

Licensure:

- Florida Real Estate Associate since 1992

**Early Learning Coalition of Broward County, Inc.
BOARD MEMBER NOMINATION FORM
Private-Sector Membership**

Last Name Williams	First Name Levoyd	Middle Initial L
Home Address 3369 Nw 21 Street		
City/State/Zip Code Lauderdale Lakes, Florida 33311		
Employer/Affiliation City Of Lauderdale Lakes	Title Vice- Mayor	
Address 3600 NW 36 Street		
City/State/Zip Code Lauderdale Lakes, Florida 33311		
Phone 954 535-2700	E-mail Levoydw@lauderdalelakes.org	

Are you a parent? Yes No Ages of children 35 and 37

STATEMENT OF INTEREST IN SERVING ON THE COALITION

I Have always been a advocate for early child education and protection. In the 80's I was a Board member and Second Vice President of what is now Family Central. Your services are needed now more then ever and I would consider it an honor to serve.

COMMUNITY INVOLVEMENT

Please list community, civic, professional, business, and other organizations of which you are or have been a member.

Organization	Dates of Membership	Positions Held
100 Black Men Of Broward	1985 until 2005	President & Vice President
Black Elected Officials	1998 until present	Chair and Director
NBCLEO	1998 until President	Chapln and Board of Directors
Family Central		1 st Vice President

The Coalition is interested in maintaining a diverse Board; completion of the following section, pertinent to that goal, is optional:

Race (check one): White, non-Hispanic Black Asian or Pacific Islander

COMMITMENT AND OPERATIONAL STATEMENTS

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Government in the Sunshine: The Early Learning Coalition of Broward County, Inc. is a legislatively mandated group. It will operate under the general Florida guidelines of "Government in the Sunshine".

How did you learn of ELC and of the opportunity to apply for the board?

I understand the requirements of Board membership for the Early Learning Coalition of Broward County, Inc.:


Signature of Applicant

6/16/11
Date

FAX MAIL OR EMAIL APPLICATION WITH THE FOLLOWING ATTACHED:

- RESUME
- PROOF OF FLORIDA RESIDENCY
- DECLARATION FORM FOR PRIVATE-SECTOR MEMBERSHIP
- BACK-UP DOCUMENTATION ON BUSINESS ENTITY LETTERHEAD, DEMONSTRATING CURRENT OR (IF RETIRED) PAST *APPLICABLE* ASSOCIATION WITH A BUSINESS ENTITY CONDUCTING BUSINESS IN THE COALITION'S REGION IN ACCORDANCE WITH THE OEL POLICY FOR PRIVATE SECTOR MEMBERSHIP

AND/OR /CONTACT FOR ADDITIONAL INFORMATION

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6301 NW 5th Way, Suite 3400, Ft. Lauderdale, FL 33309
(954) 377-2188 FAX (954) 377-2192
e-mail dbainton@elcbroward.org

3369 NW 21st Street
Lauderdale Lakes, FL 33311

Levoyd Williams

Home Phone: (954) 485-1548
Work Phone: (954) 802-4541
Fax: (866) 565-1359
E-mail: llw31147@ballsouth.net

Education

1987 Nova Southeastern University, Ft. Lauderdale, FL

Master's Degree in Business Administration

Graduated 3.67

1972 Bethune - Cookman College

Bachelors of Arts Degree in History

Graduated 3.34

Professional Experience

2008 to Present Owner of L Williams Consultants

- Broadband Deployment
- Business Development
- Government Affairs
- Need Analyst
- Project Management

2004 to 2008 Real Estate Investor

2000 to 2004: Supra Telecom 2620 SW 276th Avenue Miami, FL 33133

Vice President Network Operation Network

- Network Design implementation for all Supra Telecom Operations in Florida
- Lead the effort that purchased over \$30,000,000 of Telephone equipment
- Responsible for The installation and maintenance of 18 Central offices in the state of Florida
- Set goal and standards for daily operations
- Developed procedures for standards of operation for all installation and maintenance work
- Headed task force to develop procedural to reduce cost and correct dual dispatch to customer location
- Oversee all warehouse operations
- Responsible for all Purchases of test equipment
- Responsible for overseeing \$10,000,000 installation Budget
- In charge of Vendor Selection for customer phone Installation
- Oversee the day to day operations of the Installation and Maintenance of over 250,000 customer phone lines and Purchasing
- Responsible for hiring and evaluating all personnel in my department
- Fiscal Accountability

1999-2000 Lexent Services

Branch Manager

- Providing installation and provision solutions for the State of Florida
- Designing and implementing a 10 million dollar operating budget
- Establish and managed a ten thousand sq. ft. warehouse

- Responsible for securing contract work from Telephone Companies in the state of Florida
- Responsible for all staffing decision and evaluation of all personnel in the state of Florida
- Reviewed weekly all cost overruns on jobs, worked with managers to reduce cost
- Responsible for profit and loss margins in the state of Florida

I left because of office reconciliation and corporate restructure. The Florida operation came under the control and management of the New York office

1972 - 1999 BellSouth 6451 N Federal Hwy Fort Lauderdale, FL
Central Office Installation Coordinator

- Coordinating and planning the installation of central office equipment
- Designing and implementing budget for personnel.
- Coordinating and developing strategies to meet schedule completion dates.
- Supervising frame craft persons
- Trouble shooting analysis for operations support systems
- Scheduling work for frame craft persons and SCC personnel
- Prepare monthly statistical reports identifying measurements and outputs of operations systems

I retired

Professional Memberships

- Member of Lauderdale Lakes City Commission
- Former Vice President of the Early Childhood Development Association
- Member of Leadership Broward
- Member of the Urban League of Broward County
- Board of Director Lauderdale / Lauderdale Lakes Chamber of Commerce
- Member of the Broward League of Cities' Cultural Diversity Committee
- Member of the Florida League of Cities
- Member of Kappa Alpha Phi Fraternity, Inc.
- Broward Alliance
- Board Member Minority Builders Assoc

Volunteer Experience

Broward County

- Member of First Baptist Piney Grove
- Member of NAACP
- Member of various political clubs
- Member of the Caribbean Chamber of Commerce
- Member of the East Gate Homeowners Association

References

Supplied upon request

Early Learning Coalition of Broward County, Inc
Declaration Form; Private-Sector Member

I, Levyd L. Williams, attest that I have
(CLEARLY PRINT NAME)

read and reviewed OEL Program Guidance 206.05 (Subject: "Early Learning Coalition Board Membership") and attest that I meet the eligibility requirements for early learning coalition *private-sector membership* in Broward County, as reflected therein, and that I do not have a substantial financial interest in early learning programs as defined by said policies. I agree to immediately notify the Board of the Early Learning Coalition of Broward County, Inc., in writing, should that status change during my membership term.

Levyd L. Williams
Signed

6/16/11
Date

**Early Learning Coalition of Broward County, Inc.
BOARD MEMBER NOMINATION FORM
Private-Sector Membership**

Flynn	Linda	Tara
Last Name 2816 NW 8 th Avenue	First Name	Middle Initial
Home Address Wilton Manors, FL 33311		
City/State/Zip Code		
Self-employed – Tara Group Research		President
Employer/Affiliation 2816 NW 8 th Avenue		Title
Address Wilton Manors FL 33311		
City/State/Zip Code 954-804-3044		
Phone	Fax	E-mail linda@taragroupinc.com
Are you a parent? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Ages of children _____

STATEMENT OF INTEREST IN SERVING ON THE COALITION

Recently, I worked with Robyn Perlman and other CRRD committee members on select initiatives for the Coalition. I hold a deep interest in child education; specifically improving our education system here in Broward at all levels. It is the differentiator for a successful community.

While volunteering, I learned quite a bit about the coalition and its mission. I assisted with the analysis and reporting of a provider survey. The results of this survey served as a catalyst to some of the new initiatives the CRRD committee is working on.

I am interested in continuing my service to the CRRD Committee and the Coalition in order to make a difference for our children in Broward.

COMMUNITY INVOLVEMENT

Please list community, civic, professional, business, and other organizations of which you are or have been a member.

Organization	Dates of Membership	Positions Held
Women of Tomorrow	Since 2007	Mentor/Donor
American Psychological Association	Since 1996	Member
WLRN	Since 2000	Member, Previous COF
ESOMAR	Since 2005	Member

The Coalition is Interested in maintaining a diverse Board; completion of the following section, pertinent to that goal, is optional:

Race (check one): White, non-Hispanic Black Asian or Pacific Islander
 Hispanic American Indian or Alaskan Native Other _____
 Gender: Male Female

COMMITMENT AND OPERATIONAL STATEMENTS

Time Commitment: Serving as a Board Member of the Early Learning Coalition of Broward County, Inc. will require a commitment of time including attendance at regular Coalition meetings and committee involvement, visitation of community program sites and reading and becoming educated about many aspects of early childhood development and school readiness. The Coalition generally meets the morning of the second Friday of each month.

Conflict of Interest: A conflict of interest may occur when an item is presented for a vote that will directly affect you, your employer or another organization with which you are involved. Conflict of interest rules generally require you to disclose the conflict and abstain from discussion on the matter.


Membership Requirements: School Readiness legislation and AWW/Office of Early Learning Policies govern the requirements for Coalition membership. Please see the applicable policies attached herein and sign the form concerning eligibility for *Private-Sector Membership*.

Government in the Sunshine: The Early Learning Coalition of Broward County, Inc. is a legislatively mandated group. It will operate under the general Florida guidelines of "Government in the Sunshine."

How did you learn of ELC and of the opportunity to apply for the board?

Through the CRDD Committee and Robyn Perlman. I volunteered time to work on initiatives at the request of Robyn.

I understand the requirements of Board membership for the Early Learning Coalition of Broward County, Inc.:


Signature of Applicant


Date

FAX MAIL OR EMAIL APPLICATION WITH THE FOLLOWING ATTACHED:

- RESUME
- PROOF OF FLORIDA RESIDENCY
- DECLARATION FORM FOR PRIVATE-SECTOR MEMBERSHIP
- BACK-UP DOCUMENTATION ON BUSINESS ENTITY LETTERHEAD, DEMONSTRATING CURRENT OR (IF RETIRED) PAST APPLICABLE ASSOCIATION WITH A BUSINESS ENTITY CONDUCTING BUSINESS IN THE COALITION'S REGION IN ACCORDANCE WITH THE OEL POLICY FOR PRIVATE SECTOR MEMBERSHIP

AND/OR CONTACT FOR ADDITIONAL INFORMATION

Ms. Debbie Banton, Executive Assistant
6301 NW 5th Way, Suite 3400, Ft. Lauderdale, FL 33309
(954) 377-2188 FAX (954) 377-2192
e-mail dbanton@elc.org

Early Learning Coalition of Broward County, Inc
Declaration Form: Private-Sector Member

William J. [Signature], attest that I have
OFFICER/PROF. NAME

read and reviewed OEL-PG-0002-10 (Subject: "Early Learning Coalition Board Membership") and attest that I meet the eligibility requirements for early learning coalition *private-sector membership* in Broward County, as reflected therein, and that I do not have a substantial financial interest in early learning programs as defined by said policies. I agree to immediately notify the Board of the Early Learning Coalition of Broward County, Inc., in writing, should that status change during my membership term.

[Signature]
Signed

4/24/11
Date

The Tara Group



Linda Flynn is the founder and owner of the Tara Group, Inc., which provides comprehensive research services to public and private sector clients. She is located in Fort Lauderdale, Florida and is a certified, woman-owned small business with significant experience in a broad range of qualitative and quantitative research design, execution, and analysis. Flynn also has specific expertise with nonprofit and government clients, developing research strategy that provides unique insights and supports actionable planning. When required to meet a client's research needs, she draws on her strategic alliances to build a team of specialists. Tara Group's services include all qualitative and quantitative research methodologies, including web-based and traditional surveys, focus groups, affinity and natural groups, one-on-one interviews, literature reviews, and analysis of existing data. Linda has a bachelor's

degree in Cognitive Psychology, a master's degree in Industrial/Organizational Psychology and professional certifications in qualitative research and quantitative research. She is currently finishing her doctorate at Nova University. Linda is affiliated with the American Psychological Association (APA), the European Society for Opinion and Marketing Research (ESOMAR), and volunteers her time at various local nonprofit organizations focused on the improvement of youth educational experiences in the State of Florida.

Highlights

- Designs and drives custom marketing and business research plans for clients with results that go beyond the initial research question
- Works side-by-side with clients to define needs and develop strategy
- Responsible for end-to-end services including management of teams, vendors, and client expectations
- Experience with managing large-scale projects and research studies for government, academia, nonprofit, and private sector clients
- Develops and maintains long-term business relationships with clients
- Enjoys a solid network and reputation in South Florida market

Client list

AAR Defense Corporation, Wood Dale, IL

Athlone Institute of Technology, Athlone, Ireland

Broward College, Fort Lauderdale, FL

Broward County Government, Fort Lauderdale, FL

The Cultural +Planning Group, San Diego, CA

Galway-Mayo Institute of Technology, Galway, Ireland

Mad 4 Marketing and Advertising, Fort Lauderdale, FL

KPMG, LLP, Orlando, FL

Survey Systems, Minneapolis, MN

The Jewish Federation of South Palm Beach County, Boca Raton, FL

Current & Recent Projects

The Cultural+Planning Group, San Diego, CA (2007-present)

- Conducted market research and local coordination for Broward County cultural plan, *CreativeBROWARD 2020*. The research analyzed communitywide cultural participation, needs and attitudes for residents and seasonal visitors, and the needs of nonprofit cultural organizations.
- Developed and implemented quantitative community research as part of statewide strategic plan for the Ohio Arts Council, a state agency. The research analyzed communitywide cultural participation, needs and attitudes, reaching residents in all of Ohio's 83 counties.

- Developed and implemented quantitative community research as part of *Cultural Connection*, a cultural plan for the City of San José, California. The research analyzed residents' cultural vision, participation and preferences.

Port Canaveral and 1513 Foundation (2009 – present)

- Conducted museum funding scan, naming rights/sponsorship evaluation and competitive analysis as part of feasibility planning for new museum in Cape Canaveral.
- Ongoing research for capital campaign development and fundraising partnerships.

The Jewish Federation of South Palm Beach County, Boca Raton, FL (2009)

- Employing a mixed method plan, conducted a large-scale insight study of attitudes, perceptions, and preferences of current and potential donors. This study revealed unexpected insight and perspectives into a new generation of donors for the Federation.
- The research results provided groundwork for cutting-edge advertising campaign and relationship building initiatives for the Federation, signifying a major cultural shift for traditional Federation philosophy.

KPMG LLP for Florida's Turnpike Enterprise, Orlando, FL (2000-present)

- Develops, conducts, analyses, and reports quarterly and annual customer satisfaction studies of SunPass clients. The study includes mail, online, and intranet distribution points. Executive management actively uses results in planning efforts for the State of Florida transportation systems and services.
- Manages annual workforce survey of over 5,000 employees and contractors for the Enterprise. Analyzing and reporting overall, executive, corporate, and departmental outcomes, generating over 70 different report segments.

Broward College and Broward College Foundation (2005 – present)

- With Mad 4 Marketing, Inc., Agency of Record for the college, conducted large-scale perception and awareness study including household surveys, focus groups, business community interviews, and BC employee groups.
- Currently conducting a community-wide qualitative awareness and perception study for the Foundation and College.

Business certifications

State of Florida – Minority Business Enterprise (MBE)

Broward County – Community Business Enterprise (CDBE)

Broward County - Small Business Enterprise (SBE)

Broward County School Board – Minority Business Certified Vendor

Affiliations and memberships

Associate member, American Psychological Association (APA)

Member, World Association of Opinion and Marketing Research Professionals (ESOMAR)

Mentor, Women of Tomorrow (WOT)

Committee Volunteer, CRRD Committee, Early Learning Coalition of Broward County

**Early Learning Coalition of Broward County, Inc.
BOARD MEMBER NOMINATION FORM
Private-Sector Membership**

Last Name: Fletcher First Name: Damian Middle Initial: M.

Home Address: 2921 Hidden Hollow Lane

City/State/Zip Code: Davie/FL/33328

Employer/Affiliation: Hinshaw & Culbertson LLP Title: Partner

Address: One E. Broward Blvd., 10th Floor

City/State/Zip Code: Fort Lauderdale/FL/33301

Phone: 954.467.7900 Fax: 954.467.1024 E-mail: dmrfletcher@hinshawlaw.com

Are you a parent? Yes No Ages of children 6, 16

STATEMENT OF INTEREST IN SERVING ON THE COALITION

I am concerned about the low levels of performance and graduation among our public school students, but black males in particular. I am concerned about the low levels of employable young adults in our community. I am perplexed and dismayed that little appears to be happening to correct this problem and if I can help by serving on this board

COMMUNITY INVOLVEMENT

Please list community, civic, professional, business, and other organizations of which you are or have been a member.

Organization	Dates of Membership	Positions Held
New Horizons	November 2010	Board of Directors
Florida Bar	September 25, 1995	Member
Kappa Alpha Psi Fraternity	March 1988	President
Big Brothers Big Sisters of Tampa Bay	1995-1996	Volunteer
Defense Research Institute	2006 to present	Membership Committee

The Coalition is interested in maintaining a diverse Board; completion of the following section, pertinent to that goal, is optional:

Race (check one): White, non-Hispanic Black Asian or Pacific Islander
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COMMITMENT AND OPERATIONAL STATEMENTS

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Conflict of Interest: A conflict of interest may occur when an item is presented for a vote that will directly affect you, your employer, or another organization with which you are involved. Conflict of interest rules generally require you to disclose the conflict and abstain from discussion on the matter.

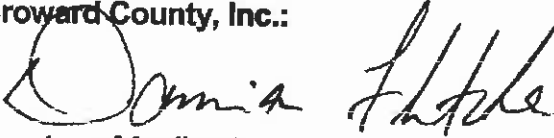
Membership Requirements: School Readiness legislation and AWI/Office of Early Learning Policies govern the requirements for Coalition membership. Please see the applicable policies attached herein and sign the form concerning eligibility for *Private-Sector Membership*.


Government in the Sunshine: The Early Learning Coalition of Broward County, Inc. is a legislatively mandated group. It will operate under the general Florida guidelines of "Government in the Sunshine".

How did you learn of ELC and of the opportunity to apply for the board?

Andrew Bray

I understand the requirements of Board membership for the Early Learning Coalition of Broward County, Inc.:


Signature of Applicant


Date

Early Learning Coalition of Broward County, Inc
Declaration Form; Private-Sector Member

I, Damian M. Fletcher, attest that I have read and reviewed OEL-PG-0002-10 (Subject: "Early Learning Coalition Board Membership") and attest that I meet the eligibility requirements for early learning coalition *private-sector membership* in Broward County, as reflected therein, and that I do not have a substantial financial interest in early learning programs as defined by said policies. I agree to immediately notify the Board of the Early Learning Coalition of Broward County, Inc., in writing, should that status change during my membership term.



Signed

5/20/11

Date



Damian M. Fletcher

Partner, Ft. Lauderdale

954-375-1129

dmfletcher@hinshawlaw.com

Practice Areas

General Liability Litigation
Products Liability Litigation
Commercial Litigation

Industries

Insurance
Manufacturing
Transportation
Alarm & Security Services

Education

J.D., Florida State University
College of Law, 1995
B.S., Public Relations,
University of Florida, 1991;
Member, Florida Blue Key
Honorary

Bar Admissions

Florida (1995)
District of Columbia (2003)
U.S. District Courts, Southern
(1997), Middle (2002) and
Northern (2010) Districts of
Florida



Practice Focus and Client Representations

Damian Fletcher is a litigator who handles all phases of litigation and trial at both the state and federal levels.

He focuses his practice in risk management and defense of claims against manufacturers, businesses and professionals in cases of catastrophic loss. He is experienced in handling products liability, general liability and commercial litigation matters. In addition, Mr. Fletcher has experience litigating professional liability matters including medical malpractice and pharmacy liability.

Clients he has represented include Alcatel-Lucent, AT&T, National Dairy Holdings and LALA USA, Tyco International, UGL-Unicco, Walgreen Company, HCA, Zurich, AIG and Chartis, AutoZone, Avaya, Sears Holdings and the American Red Cross.

Professional Background

Mr. Fletcher joined Hinshaw & Culbertson LLP in August 2006. Previously he was an associate with Gordon Hargrove & James, P.A., in Ft. Lauderdale; and for two years with Haliczzer Pettis & Schwamm, P.A., also in Ft. Lauderdale.

Mr. Fletcher began his legal career in 1995 with the Office of the Public Defender in Tampa, Florida, where he spent two years. From 1997 to 2001, he was a junior partner at Bobo, Ciotoli, Bochino, Newman & Corsini, P.A., in West Palm Beach. From 2001 to 2002, he was an associate with Michaud, Mittelmark & Antonacci, P.A., in Boca Raton.

While still in law school, Mr. Fletcher served a series of internships, including clerking for the Office of the General Counsel of the Florida Department of Transportation. He was a legal intern with Harris Corporation for one summer, and certified legal intern with the Employment Litigation Section of the Florida Attorney General's Office.

In September 2010, Mr. Fletcher was invited to join the Council on Litigation Management. His professional memberships also include The Florida Bar, Broward County Bar Association, District of Columbia Bar Association, National Bar Association and the Defense Research Institute.

He has been rated by Martindale-Hubbell for ethics and legal ability.

Community Service Activities

Mr. Fletcher is a member of the Board of Directors of Faye Clark's New Horizons, a private, not-for-profit corporation that serves developmentally disabled adults in South Florida.

In 1998, Mr. Fletcher was named an Outstanding Young Man of America for his volunteer work with the disadvantaged.

HINSHAW
& CULBERTSON LLP