



APPROVED AT THE JANUARY 22, 2019 MEETING

Early Learning Coalition of Broward County
 Program Review Committee Meeting Minutes

October 29, 2018 – 9:00 am

6301 NW 5th Way, Suite 3400, Fort Lauderdale, FL 33309

Members in Attendance: Cindy Arenberg Seltzer, Chair; Khalil Zeinieh, Dawn Liberta, Laurie Rich Levinson, via phone
 Richard Campillo

Members Absent: Natalie Williams, Schmeka Lyons, Laurie Sallarulo,

Staff in Attendance: Renee Jaffe, Christine Klima, Howard Bakalar, Hubert Cesar, Keisha Dunn-Pettis; Allison
 Metsch, Doreen Moskowitz, Irene Ramos,

Others in Attendance: Jacob Jackson, General Counsel; Chris Lehman and Tiana Wynn of S&B; Frank Isaza 211;
 Stephanie Williams, Broward County Public Schools

Item	Action/Discussion	Follow-up
Welcome & Call to Order	Cindy Arenberg Seltzer, Chair called the meeting to order at 9:07 am. Self-introductions were made and a quorum was established.	

<p>Consent Agenda:</p> <p>Approve July 27, 2018 Meeting Minutes</p>	<p>A Motion was made by Dawn Liberta to approve the July 27, 2018 meeting minutes. Seconded by Khalil Zeinieh. Unanimously approved</p>	
<p>Purpose of the Committee</p> <p>Review of Strategic Plan Pillars 1-3</p> <p>HB 1091 Implementation Timeline</p> <p>Provider Rate Increase</p>	<p>At the July 2018 meeting, it was decided that one of the purposes of the Committee was to oversee the programmatic aspects of the strategic plan.</p> <p>The first three pillars of the five pillar plan address programming. Pillars 1-3 focus on delivering outstanding eligibility and enrollment services, providing quality early care opportunities, and advocating for the early care and education system. Keisha Dunn Pettis, Program Director reported and the committee reviewed the detail of the plan, focusing on progress made during the first quarter of the fiscal year.</p> <p>Allison Metsch, Director of Education and Quality Initiatives, reported on the number of HB 1091 “bootcamps” that had been conducted throughout the community, and about the tentative timeline for child care providers to be CLASS assessed. She explained that child care providers had to register on the Office of Early Learning’s website in order to receive an assessment, and that ELC staff were using multiple communication methods to encourage registration. She also discussed the different strategies ELC anticipated implementing in order to have all CLASS Assessments completed by the beginning of the new fiscal year.</p> <p>Christine Klima presented a staff recommended proposal to increase maximum provider reimbursement rates in Broward County. She provided background about how current rates across Florida, including ELC Broward, are low compared to Federally recommended norms and estimates of how many providers in Broward will benefit from an increase. She also noted that Broward has not change its rates in 5 years. The proposal would increase the maximum daily rate by \$1 for children ages 0-3 years, and the proposal must also be approved by OEL.</p>	

211 Data	<p>While the members were generally supportive of an increase, they requested that staff conduct additional analysis and bring the following in a revised proposal to the next scheduled Program Review Committee:</p> <ol style="list-style-type: none"> 1) An analysis of how the proposed rate increase compares to increases already expected from tiered reimbursement differentials starting in FY2020 2) An estimate of how much closer the proposed rate increase and the expected tiered reimbursement differentials will bring ELC Broward to the Federally recommended norms 3) An example of how the provider rate increase and the tiered reimbursement differential would affect an individual provider scenario. <p>There was discussion concerning 211's contracted role in early care. An analysis of caller data was shared, which showed volume of child care related calls both at 211 and at ELC. It also showed average wait time and reason for each call. While staff reported 211's wait times on paper seemed inordinately high, an ELC staff site visit showed strong customer service practices and some difficulty with EFS delays. All agreed 211 is a critically important aspect as they are the "front door" to all human services and they play a very crucial part in the community. Staff was directed to continue meeting with 211 to work toward an efficient and unified model of front-end customer service delivery. Produce a cost efficient analysis and bring forth to the Program Committee for discussion and recommendation based on cost efficiency and control.</p>	
New Business	None	
Matters from the Chair	None	
Matters from the Committee	There was no discussion.	

Public Comment	There was no comment.	
Next Meeting Date	TBD	
Adjourn	The meeting adjourned at 11:20am	

These minutes contain the action items of the Program Review Committee meeting of the Early Learning Coalition of Broward. They do not include all the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken prior to approval at the next meeting.