



APPROVED at the February 10, 2017 Board Meeting

Early Learning Coalition of Broward County
 Board Meeting Minutes
 December 9, 2016 – 8:30 am
 6301 NW 5th Way, Suite 3400, Fort Lauderdale, FL 33309

Members in Attendance: Laurie Sallarulo, Alfreda Coward, Ashley Davis, Cindy Arenberg Seltzer, Deborah Meidinger Hosey, Dolly Trevino Rump, Ellen Schrot, Fabienne Fahnstock –via conf. call, Jeffrey Dwyer, Laurie Rich Levinson, Mason Jackson, Michael Asseff, Nicholas Kaniaris, Renee Podolsky, Silvia Beebe, Twan Russell, Kenickay Prendergast

Members Absent: Barrington Russell, Dr. Avis Proctor, Schemeka Lyons

Staff in Attendance: Renee Jaffe, Leticia Strasser, Janice Carter, Carmen Nicholas, Gordia Ross, Hubert Cesar, Reinier Potts, Christine Klima, Doreen Moskowitz, Amy Ungor,

Others in Attendance: Claudette James – New Life Child Care, Robert Mullings – Washington Park Child Care, Nicole Mancini – Broward County Public Schools, Storm Suydan – Trinity Learning Center, Charlene Calderon – Wee Ones of Hollywood, Marcia Rodriguez – The Early Education Center, Melodee Lokos- Early Learning Center of Sunrise, Carol Adams – Early Learning Center of Margate, Rodolfo Prada – ABC Workshop LHP, Marisol Rodriguez – Time to Care Academy, Wendi Siegel, Mairim Hernandez – Charlee Preschool, Tiffany Romero- ABC’s of Learning and Growing, Lori Canning – Broward Schools, Katherine Green – All My Children Academy, Aldington Murray – 2.1.1 of Broward, Robyn Perlman – BLI, Mark Spence – Paradise Day Care, Jharis James - Nowtech

(from sign-in sheet)

Item		Follow-up
Welcome & Call to Order	Laurie Sallarulo called the meeting to order at 8:45 am. Irene Ramos conducted Roll Call and a quorum was established.	
	The Chair reported that Dr. Nicole Mancini has stepped down as ELC Board Member	

Chair Report	and is moving on to a greater position with the Broward County Public Schools.	
Ex Officio Member	<p>Dr. Mancini had an opportunity to speak about her new role overseeing curriculum and instruction for 141 elementary schools -Kindergarten through Fifth Grade. Nicole shared that she is very excited to take with her the accomplishments made in her 18 year journey, spanning from teaching Pre-K to Fifth Grade Speech/Language Pathologist as well as the leadership opportunities to include Board Member of the ELC of Broward all which has led to her now current path as a curriculum supervisor and director.</p> <p>Dr. Mancini stated that the professional experiences she has had have been invaluable to her. She believes she is moving on so that she can continue to strengthen the community by continuing to help create seamless transitions from birth to four and into Kindergarten and again from Fifth to Sixth Grades. Dr. Nicole Mancini expressed her thanks to all the Board Members.</p> <p>Chair thanked Dr. Mancini for making the Board a better Board and expressed her appreciation towards Nicole’s contributions and leadership and thanked her for continuing to advocate for the Early Childhood process and systems.</p> <p>Lori Canning stated that Broward County Schools is privileged to have Dr. Mancini impacting so many more children as she moves into the K-5th grade area.</p>	
New Board Member	<ul style="list-style-type: none">• Welcome new Board Member Silvia Beebe, Community Development Administrator at DCF. The Chair commented that she has had the opportunity to work previously with Silvia for many years in Special Needs at Children’s Services Council. <p>Cindy Arenberg Seltzer commented that there are two Children’s Services Council people who are now establishing themselves with the ELC of Broward each in a different capacity. Cindy mentioned that is very exciting that Silvia Beebe will be taking on her new role at DCF Children and Families as Children’s Services Council prides themselves at hiring the best and the</p>	

<p>CEO Performance Evaluation</p>	<p>brightest. Cindy added that she is confident that Silvia will do very well in her new role as well as her position as Board Member at the ELC of Broward. Chair stated that Renee CEO has been with the ELC for 11 months now. The Executive Committee wanted to make sure that the evaluation process was discussed and an easy and quick handling process would be created and recommendations brought to the Board. A self-evaluation will be prepared by Renee and will include the chief and organization accomplishments under her leadership and sent to the Board by Dec. 19th and will also include the evaluation tool and job description. All Board Members will return their evaluations to Ros Desroches – Human Resources by the due date. Any information that might be needed the Board or ELC Staff can assist.</p>	
<p>CEO's Report Staffing Update</p>	<p>Renee stated that since our last Board Meeting new hires to the ELC organization have been made.</p> <ul style="list-style-type: none"> • Debbie Kay - In House Inclusion Specialist • Suwenda Louis – Inclusion Specialist/ Early Education Specialist <p>The ELC is excited about building in the extra support for our Inclusion children.</p> <ul style="list-style-type: none"> • Angie Palomino - Admin Support and Receptionist • Christine Klima – Chief Administrative Officer <p>Christine brings with her an extensive business and finance knowledge and experience with over 7 years in the child care subsidy arena. Christine is a Certified Public Accountant with similar philosophy's in reducing the inefficiencies and using data to shape the move forward. The ELC is very excited to have her on board. A Welcome Aboard to all the new staff members.</p> <p>Renee commented on the departure of Debbie Bainton who left at the end of October and who had been an integral part of the ELC for many years. Debbie was a big part of putting Board packets together and her departure has certainly been felt. Best regards and well wishes for her moving forward.</p>	

Accomplishments	<p>Renee spoke regarding the accomplishments agenda item added as a new agenda item to highlight some of the great things that happen within the Provider community. Renee described the PFP program as an early learning professional development, financially based program funded by the State which moves providers and programs through a series of professional development courses, classes and assessment tools so they can provide higher quality early care and education to our School Readiness children. The first of four benchmarks of the year finished November 15, 2016 and the ELC honored 24 providers in the ELC program that hit their benchmark. Renee recognized each provider and presented a symbolic check to the 24 providers in the amount of \$104,827.84 for their accomplishments and dedication. The total amount is to be distributed among the 24 providers. The following providers were recognized:</p> <ul style="list-style-type: none">• Zantan Williams – All My Children Academy IV• Katherine Green – All My Children Academy I• Mairiam Hernandez – Charlee Preschool• Joy Gordon – New Mirawood Academy• Mark Spence – Paradise Day Care• Charlene Calderon- Wee Ones of Hollywood• Nicole Cooney – Head Start Preschool II• Amelia Correa – Time to Care Academy• Tiffany Romero – ABC of Learning and Growing• Annabelle Rodriguez – City Early Education Center• Onica Charles – Little Masters• Penny Parcell – ABC Workshop of Lighthouse Point• Nancy – ABC Workshop• Sheree Alexander – Sherri Alexander Family Home Center• Tasheba Berry – Next2Mom Learning Center• Jhanier James – Nowtech• Carol Adams – Early Learning Center of Margate• Melodee Lokos – Early Learning Center of Sunrise• Marcia Rodriguez – Early Education Center• Wyetta Richards – Apple of My Eye• Evelyn Newstadt – DCA Kids Inc.	
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	<ul style="list-style-type: none"> • Delia Calcono – The Toddler Club • Phoebe Harris – Yunique Hospitality Educational Enrichment <p>A picture of Providers presented with the symbolic check was taken.</p> <p><i>Due to voting agenda items taking priority, the providers of the Piccolo Picasso Presentation had to leave before they could make their presentation. Carmen Nicholas commented that unfortunately the providers that were to be acknowledged needed to return back to their centers.</i></p>	
Consent Agenda	<p>Chair requested a motion to approve the consent agenda. Motion made by Jeff Dwyer and Seconded by Alfreda Coward. Unanimously approved. No discussion.</p> <p>Annual report to OEL</p> <p>Financial Budget</p>	
	<p>Carmen commented that Piccolo Picasso presentation did not occur as the presenters were not able to stay through the meeting.</p>	
Finance Committee Report	<p>Reinier Potts addressed questions regarding expenditure and slots in the one year Utilization report and the two year Utilization Report. There will be continued monitoring of the data reported with a look at the factors involved for cost of care such as the age of the child.</p> <p>Renee reported that children are already being enrolled, letters went to families in December 2016 and families are responding. The hope is to have the majority of the children placed in January with providers paid out in January. Close monitoring of response rates to ensure that over-budget does not occur.</p> <p>Cindy Arenberg Seltzer reported on the Children Services Council dollars and to keep a monitoring so there won't be a down fall. Chair commented that a detailed report is available to show which funds are being used. Renee also reported that a more defined report shows Wait List numbers that do not include CSC dollar amount and</p>	

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	<p>Jeff mentioned if anyone wanted to say hello to Chuck Hood to see Jeff after the meeting.</p>	
<p>Governance Committee Report</p>		
<p>Nominating Committee Report</p>	<p>Alfreda commented on the vetting of Private Business Sector member and Private for profit child care Provider at the previous Committee meetings. Two nominations are presented today with confident recommendation as applications were thoroughly reviewed to ensure qualification and that standards and guidelines were met. The Nominating Committee moved forward to motion approval for Jodi Miller from Chesterbrook Academy as the Private Provider Board representative and Howard Bakalar of the United Way as Private Business Sector Board Member. Motion by Alfreda to approve Jodi Miller and Howard Bakalar. Seconded by Mason. Unanimously approved. No Discussion.</p>	
<p>Audit Committee Report</p>	<p>Michael Asseff reported the Audit is being completed and a draft will be reviewed by the Audit committee and report back to the Board in the new year before Feb. 2017.</p>	
<p>Committee Membership</p>	<p>Chair encouraged members to assign to a Committee, it helps with meeting quorums. She commented on Board members feedback where those who engage themselves in the Committees get the most out of their Board experience. Chair requested a motion to approve the following:</p> <p>Twan Russell to Audit Committee Ashley Davis to Nominating Committee.</p> <p>Motion by Alfreda and Seconded by Ellie Schrot. Unanimously Approved. No discussion.</p> <p>Board orientation will be given and a notice will be sent out to the new members.</p> <p>Chair pointed out that Howard Bakalar who is not present would like to be voted on to</p>	

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	<p>the Audit Committee. Motion by Jeffrey Dwyer and Seconded by Twan Russell.</p> <p>Chair asked for any other member wanting to be voted onto a Committee. Motion by Ellen Schrot to appoint Silvia Beebe to the Nominating Committee Seconded by Jeff Dwyer. Unanimously Approved. No discussion.</p>	
<p style="text-align: center;">New Business</p>	<p>Ellie commented on special needs component and has met with Debbie Kay Inclusion Specialist and is working with Debbie Kay for developmental screening process and referral. Data will be reported on as quickly as possible.</p>	
<p>Matters from the Board</p>	<p>Mason Jackson commented on the great improvement of the outcome measures of the vendor agreement and would like to get to the point of business outcomes of the vendor agreements.</p> <p>Michael Asseff made an invitation with families welcome to the Aim High Special Olympics event for Special Needs children to take place on Saturday December 10, 2016 at 10:30am. Andy Rodick and Bryant brothers will be at the Diplomat Hollywood. This is a Free Event.</p> <p>Deborah Hosey updated on the School Readiness new requirements which include legislative Safety and Health changes requiring on-site inspections. Legislative stated that DCF or local agency would conduct these inspections. Safety and Health requirements show a higher accountability and ensure quality. The issue is with the additional work and who will be providing the resources to get these services done.</p> <p>By Florida Statute it is required that the State provide 25% of budget and 75% is presented by Broward County government. The new requirement is providing a large burden due to the lack of man power to conduct the inspections. At this time Broward County is in discussions with the Office of Early Learning and requesting additional resources. The office of Child Care Licensing wants to support this initiative but the concern is the resources as there is no additional compensation for the additional work.</p> <p>Deborah stated that the ELC of Hillsboro works with their office of child care licensing providing 90% to assist with the onsite inspections. Deborah can provide any</p>	

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	<p>additional updates where they are with the County moving forward with the requirements of the inspections. Deborah reported the good news that all inspections should be able to be uploaded this month. This will be in the hands of consumers. Discussion made.</p> <p>It is important for ELC to support by monitoring. Layering of services is being reviewed, which means increasing the amount of locations that require licensing. This will impact the child care licensing tremendously. Better clarity of what is child care and do they need licensing. There are 72 people on a case load at this time with 50 people being the normal. Inspections are being done three times a year. Silvia Beebe commented that DCF can work together on this issue with the DCF involvement throughout the process. Renee Jaffe stated that the ELC is preparing a document showing when the requirements are to begin and what are the implications if not and both OEL and Deborah have been keeping the ELC abreast of what is going on. This should be an issue on the agenda next Board mtg.</p>	Agenda Item
Matters from the CEO		
Public Comment	<p>Wendy commented that the providers were present but were not able to stay to present and on the importance of outdoor spaces. She stated that it was a great loss to not be able to see their amazing presentations they have gathered from the school year. Chair apologized for not being able to view the presentation in the order of the agenda.</p>	
Next Meeting Date	February 10, 2017	
Adjourn	Motion made by Mason The meeting adjourned at 10:05 am.	

These minutes contain the action items of the Board Meeting of the Early Learning Coalition. They do not include all the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken prior to approval at the next meeting.

Submitted by Irene Ramos