



Approved at the December 5, 2016 Nominating Meeting
 Early Learning Coalition of Broward County
 Nominating Committee Meeting Minutes
 November 9, 2016 – 12:00 pm
 6301 NW 5th Way, Suite 3400, Fort Lauderdale, FL 33309

Members in Attendance: Alfreda Coward, Mason Jackson, Ellie Schrot

Members Absent: None

Staff in Attendance: Renee Jaffe, Leticia Strasser, Irene Ramos

Others in Attendance: Jacob Jackson, General Counsel,
 (from sign-in sheet)

Item		Follow-up
Welcome & Call to Order	Alfreda Coward called the meeting to order at 12:09pm Self-introductions were made. A quorum was established.	
Minutes	In light of the possibility of something being omitted from minutes, Alfreda requested a motion to table the minutes of May 18, 2016 till next mtg.; Motion by Mason Jackson and Seconded by Ellie Schrot to table minutes till next meeting. Unanimously approved, Motion passed.	
Board Retreat Goals	Renee Jaffe went over the Board Retreat Goals Summary. At the May 2016 Nominating Committee Meeting, discussion was held on holding off on reviewing any applicants until after the Board retreat to see if there were going to be any points made that would affect the decision process. Goals discussed at the retreat are on the Board Retreat Goals Summary attachment Tab 2. Governance goals were discussed by looking at the needs of the organization and filling vacant Board seats. Renee stated that In terms of the vacancies there definitely needs to be more of a presence in the community especially with our partners. A	

	<p>good start was made by looking at those who had applied and looking at how we could community partner with them. There were not many applicants this time around. But for the future, we would like to have more marketing campaigns.</p> <p>As for Developmental Screening, Ellen Schrot has come on board and has been very supportive with her assistance. We have partnered with ELC Manatee for Marketing and Communication. The ELC is still in need of Resource Development with grants and private funding and subsequently, one of the applicants in review is a funder.</p> <p>Ellen Schrot commented that at the Board Retreat there was brainstorming in terms of what other kinds of folks might be considered for sectors. She mentioned that the summary presented today only mentions community partners and funders.</p> <p>Renee Jaffe stated that she would like more applicants and that an effort needs to be made in outreach when there are vacancies. Categories that are currently being sought after are Marketing, Community Partners and Potential Funders in the Private Business Sector. Renee stated that currently the ELC is undergoing a lot of reorganizing and that going forward more of an effort in recruiting can be made. The ELC had someone in mind that worked internally to assist in the different committee process and that person chose not to do so. The ELC is looking at finding someone that will assist with committee process.</p> <p>Alfreda commented that marketing is not something that we have targeted before though funding has been. Mason suggested that in the future to reach out to Broward Health or Memorial System, South Broward since they are a good community partner and they do funding.</p>	
Board Membership Vacancies	<p>Committee discussed reviewing the Private Business Sector membership applicants today with the option of interviewing if more information was needed since there were only (3) applicant submissions. Committee felt no need to pursue more information. The following applicants were reviewed by committee members at this meeting:</p>	

- Howard Bakalar of United Way
- Audrey Robillard of Broward County Schools
- Monica King Exec Director of Broward Healthy Start Coalition

Monica King fits into the community partnership category and Howard Bakalar of United Way fits into both community partnership and funding category. Audrey Robillard's background shows her involvement with School Board and situations of youth and Howard Bakalar being from United Way is well known in the community.

Committee discussed applicants. Alfreda **Motioned** for approval of Howard Bakalar as Board Member Private Business Sector, Mason Jackson **Moved the Motion** and was **Seconded** by Ellie, **Unanimously Approved.**

Private/Faith Base Childcare Provider Nominee: The committee was not ready to proceed on the Child Care applicant questionnaires so the process will start at a later date according to the time line presented today.

The time line will need to be approved on and will need to include the revised rules to ensure that the ELC is in compliance. Chair and Committee will receive the applicants to be reviewed before bringing forth at the Committee.

Survey after timelines to organize follow up committee meeting.

Board Membership Nominee List: Further discussion regarding more applicants at the next committee meeting. Possible communication to services circuit entity's on what the needs of the ELC Board are for consideration of designee. Membership process will be started again for the other seat and Audrey Robillard and Monica King will be kept as part of the new group process.

New members will be invited to Board Committee Meeting after Nominating Committee approval for election by the Board.

Renee Jaffe commented that updates to the Board Membership Questionnaire will be and presented at the next Nominating Committee to be voted on.

	<p>Alfreda would like to receive ELC input on applicants if there are any that should require more information via interview.</p> <p>Standing Committee: New committee member Ashley Davis needs to be elected by the Board and will be presented at the next Board Committee Meeting</p>	
New Business	None	
Matters from the Chair	None	
Matters from the Committee	<p>Term expiration of Gubernatorial appointees. Communication to appointees that their term will be expiring and the letter should come from the Board Chair.</p> <p>Mention of Board Membership terms was clarified by Jacob Jackson General Council stating the F.S. 1002.83 regarding term of appointed Board Member.</p> <p>Jake commented that he received a confirmation from OEL stating that Barrington Russell can continue serving on the ELC Board in his new Seat as State Representative with voting rights on items that are not in direct conflict with his State Seat.</p>	
Public Comment	No one present for public comment.	
Next Meeting Date	TBD week of 11/28-12/2	
Adjourn	The meeting adjourned at 1:07pm.	

These minutes contain the action items of the meeting of the Nominating Committee of the Early Learning Coalition. They do not include all the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken prior to approval at the next meeting.
Submitted by Irene Ramos