



ADDENDUM #01

to

Request for Qualifications (RFQ) For Insurance Broker/Agent Services

ADDENDUM #01 to the RFQ for Insurance Broker/Agent Services indicates revisions with new language denoted by underscore and deleted language denoted by ~~strikethrough~~.

SECTION II., RFQ Information, Item B., Submission Criteria adds new items #8 and #9, as follows:

8. Describe activities you will provide to promote ELC Employee Wellness and Enhance ELC Employee Teambuilding and Morale. Please be specific and include the frequency and location(s) of where these activities might be provided.
9. Describe how you would provide individualized customer service to employees to answer specific questions or resolve problems and describe any tools you can make available to help employees review and initiate changes to their plans on their own. Explain how individual plan modifications would be communicated to the Human Resources staff.

SECTION II. RFQ Information, Item B., Submission Criteria, #7 is hereby revised as follows:

7. A fee proposal. What fee, if any, will your firm receive ~~from the selected investment provider?~~

SECTION IV – INSTRUCTIONS FOR INSURANCE BROKER/AGENT SERVICES, SUBMISSION CHECKLIST, Item e., is hereby revised as follows:

- e. Relevant Experience and References

List ~~two~~ three (3) relevant references and their contact information.