



APPROVED AT FEBRUARY 2, 2021 EXECUTIVE COMMITTEE MEETING

Early Learning Coalition of Broward County, Inc.

Executive Committee Meeting Minutes

December 1, 2020 – 1:30 pm

Virtual Meeting

Members in Attendance	Chair, Laurie Salarullo; Dawn Liberta, Michael Asseff; Richard Campillo; Khalil Zeinieh, Twan Russell; Cindy Arenberg-Seltzer; Monica King.
Members Absent	
Staff in Attendance	Renee Jaffe, CEO; Christine Klima, CAO; Hubert Cesar, CIO; Howard Bakalar, CPO; Judith Merritt COO; Allison Metsch, Director of Education & Quality Initiatives; Reiner Potts, Financial Analyst; Stephanie Landreville, Controller; Pablo Calvo, Director of Community Engagement, Elsy Silvestre, Executive Assistant
Others in Attendance	Jacob Jackson, General Counsel

Item	Action/Discussion
Welcome & Call to Order	Chair Laurie Salarullo called the meeting to order at 1:36 pm. Roll was called and a quorum was established.
Chair Report	Board Chair had no report and passed on to the CEO.
CEO Report	<p>The CEO welcomed everyone and noted that the agenda was pretty light, however, ELC has a lot going on behind the scenes:</p> <ul style="list-style-type: none"> • We are currently in the process of enrolling wait list children; • We are processing CARES Phase IV grants. Over 200 applications are currently being processed. • Advocacy efforts include pulling together an event in December for the Legislatures to meet with the providers for a Q&A session. • We sent out our first ever legislative and municipality newsletter. We got good feedback. • We are discussing how to safely do CLASS assessments in the new year. • Hubert is working on CRM components. • We are moving forward with our internal racial equity plan. Presenting at next board meeting. • Updating, streamlining and improving how we collect and report data internally. • Working on new strategic planning. <p>We just received the news from OEL that they are going to start a phase out of the initiative to provide child care for first responders and medical personnel. Before the end of December every parent will get a 30-day notice. This will slowly phase out in the new few months.</p> <p>Committee member, Richard Campillo wanted to compliment the CEO Report because there is context and conceptualization and it is very helpful. He asked if</p>

	there was some sort of communication that the ELC provided to the legislatures letting them know how the ELC can help. CEO responded that the ELC had started to build those relationships and provide information and tour programs. This year we are doing virtual tours of providers, so legislatures and municipalities can see how the pandemic is affecting their area.
<p>CONSENT AGENDA</p> <p>a. Approve September 10, 2020 Executive Committee meeting minutes</p> <p>b. EXC207CA1 – Approve Children’s Services Council Financially Assisted Child Care Contract</p> <p>c. EXC212CA1 - Approve registration of fictitious name “ELC Broward” with Sun Biz</p>	There was a Motion to approve the Consent Agenda by Khalil Zeinieh and Seconded by Richard Campillo. Motion Passes . Unanimously approved.
<p>REGULAR BUSINESS</p> <p>a. EXC212RB1 – Legal Counsel Contract Renewal</p>	<p>Legal Counsel Contract Renewal</p> <p>The legal contract runs from March, 2017 until March 31, 2020 with two additional one-year renewals after that. We are currently in the first renewal period from April 1, 2020 to March 31, 2021. We recommend to renew Jacob Jacksons legal contract for an additional year April 1, 2021 to March 31, 2022.</p> <p>There was a Motion to approve the Legal Counsel Contract Renewal by Dawn Liberta and seconded by Richard Campillo. Unanimously approved. Motion Passes.</p>
NEW BUSINESS	There was no discussion.
MATTERS FROM CHAIR	There was no discussion.
MATTERS FROM COMMITTEES	There was no discussion.
PUBLIC COMMENT	There was no comment.
NEXT MEETING DATE	February 2, 2021 at 1:30 PM
ADJOURN	A Motion was made by Michael Asseff at 1:46 PM to adjourn the Executive Committee.

These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all the Committee’s discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken prior to approval at the next meeting.