



APPROVED AT JUNE 06, 2023, EXECUTIVE COMMITTEE MEETING
Early Learning Coalition of Broward County, Inc.
Executive Committee Meeting Minutes
March 28, 2023, at 1:30 PM
Virtual Meeting

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| Members in Attendance | Chair, Laurie Sallarulo; Dawn Liberta; Twan Russell; Monica King; Cindy Arenberg-Seltzer; Michael Asseff; Renee Podolsky |
| Members Absent | |
| Staff in Attendance | Renee Jaffe, CEO; Christine Klima, CAO; Judith Merritt, COO; Howard Bakalar, CPO; Hubert Cesar, CIO; Melody Martinez, Board Liaison; Lizbeth Juan, Executive Assistant; Reinier Potts, Financial Analyst; Kasey Lafrance, Contracts Administration Manager; Megan DeGraaf, Purchasing and Procurement Specialist; Sandra Paul, Senior Director of Provider Reimbursements; Stephanie Landreville, Controller; Allison Metsch, Senior Director of Education & Quality; Ancel Pratt III, Senior Director of Communications; Samantha Dempsey, Accountant |
| Others in Attendance | Kristina West; Julie Klahr, Legal Counsel |

| Item | Action/Discussion |
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| Welcome & Call to Order | Chair Laurie Sallarulo called the meeting to order at 2:29 PM. The roll was called, and a quorum was established. |
| Chair Report | Laurie Sallarulo shared information from Broward Workshop breakfast meeting. They spoke about the workforce, unemployment, childcare, and the housing issue for the workforce, including the early learning population. |
| CEO Report | The CEO provided an updated and highlighted ELC had been awarded Top Workplace South Florida for 2022 and that once she had additional information on the unspent ARPA dollars, she would inform the Board. |
| Consent Agenda 1. Approve January 31, 2023, meeting minutes 2. EXC235CA1 – Procurement of On-Line Recruitment Vendor 3. EXC235CA2 – Procurement of 211 Sole Source Vendor 4. EXC235CA3 – Procurement of Children’s Forum Sole SourceVendor 5. EXC235CA4 – Approve Sliding Fee Schedule – July 2023 | There was a Motion to move the Consent Agenda by Monica King and Seconded by Cindy Arenberg-Seltzer. Unanimously approved. Motion Passes. |
| Unfinished Business | None |
| New Business | None |

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| Matters from the Chair | None |
| Public Comments | There was no discussion. |
| Next Meeting | May 2, 2023 |
| Adjourn | Meeting adjourned at 2:34 PM. |

These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken before approval at the next meeting.