



APPROVED ON DECEMBER 6, 2022, FINANCE COMMITTEE MEETING

Early Learning Coalition of Broward County, Inc.

Finance Committee Meeting Minutes

November 1, 2022, at 1:30 PM

Virtual Meeting

Members in Attendance	Dawn Liberta; Renee Podolsky; Twan Russell; Laurie Sallarulo; Zachary Talbot
Members Absent	Cindy Arenberg-Seltzer
Staff in Attendance	Renee Jaffe, CEO; Christine Klima, CAO; Judith Merritt, COO; Howard Bakalar, CPO; Hubert Cesar, CIO; Melody Martinez, Board Liaison; Lizbeth Juan, Executive Assistant; Amy Moore, Senior Director of Family Services and Provider Relations; Reiner Potts, Financial Analyst; Kasey Lafrance, Contracts Administration Manager; Megan DeGraaf, Purchasing and Procurement Specialist; Sandra Paul, Senior Director of Provider Reimbursements; Samantha Dempsey, Accountant; Stephanie Landreville, Controller; Allison Metsch, Senior Director of Education & Quality; Ancel Pratt, III, Senior Director of Communications & Outreach
Others in Attendance	Michael Asseff; Julie Klahr, Legal Counsel

Item	Action/Discussion
Welcome & Call to Order	Acting Chair Renee Podolsky called the meeting to order at 1:33 PM. The roll was called, and a quorum was established.
Consent Agenda	
a. Approve August 30, 2022, meeting minutes	There was a Motion to move the Consent Agenda by Laurie Sallarulo and Seconded by Dawn Liberta. Unanimously approved. Motion Passes.
Regular Committee	
a. FIN232RB1 – Approve September 2022 Interim Financial Statements	<u>September Interim Financials</u> There was a Motion to Approve September 2022 Interim Financial Statements, Pending Approval of an Annual Audit Performed by a Qualified Independent Certified Public Accountant by Dawn Liberta and Seconded by Laurie Sallarulo. Unanimously approved. Motion Passes.
b. FIN232RB2 – Approve Proposed FY23 Budget Amendment #2	<u>Approve FY23 Budget Amendment #2</u> CAO went over the financials and budget amendment. There was a Motion to Approve FY 2023 Budget Amendment # 2 by Dawn Liberta and Seconded by Laurie Sallarulo. Unanimously approved. Motion Passes.
Unfinished Business	None
New Business	None
Matters from the Chair	None

Public Comments	There was no discussion.
Next Meeting	<u>December 6, 2022</u>
Adjourn	Meeting adjourned at 1:50 PM

These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken before approval at the next meeting.