



APPROVED ON JUNE 6, 2023, FINANCE COMMITTEE MEETING

Early Learning Coalition of Broward County, Inc.

Finance Committee Meeting Minutes

March 28, 2023, at 1:30 PM

Virtual Meeting

Members in Attendance	Chair Cindy Arenberg-Seltzer; Dawn Liberta; Renee Podolsky; Twan Russell; Laurie Sallarulo; Zachary Talbot
Members Absent	
Staff in Attendance	Renee Jaffe, CEO; Christine Klima, CAO; Judith Merritt, COO; Howard Bakalar, CPO; Hubert Cesar, CIO; Melody Martinez, Board Liaison; Lizbeth Juan, Executive Assistant; Reinier Potts, Financial Analyst; Kasey Lafrance, Contracts Administration Manager; Megan DeGraaf, Purchasing and Procurement Specialist; Sandra Paul, Senior Director of Provider Reimbursements; Stephanie Landreville, Controller; Allison Metsch, Senior Director of Education & Quality; Ancel Pratt III, Senior Director of Communications; Samantha Dempsey, Accountant
Others in Attendance	Kristina West; Monica King; Julie Klahr, Legal Counsel

Item	Action/Discussion
Welcome & Call to Order	Chair Cindy Arenberg-Seltzer called the meeting to order at 1:32 PM. The roll was called, and a quorum was established.
Consent Agenda a. Approve January 31, 2023, meeting minutes	There was a Motion to move the Consent Agenda by Dawn Liberta and Seconded by Twan Russell. Unanimously approved. Motion Passes.
Regular Committee a. FIN235RB1 – Approve February 2023 Interim Financial Statements	<p>CAO went over the financials and budget amendment.</p> <p><u>February Interim Financials</u></p> <p>There was a Motion to Approve February 2023 Interim Financial Statements, Pending Approval of an Annual Audit Performed by a Qualified Independent Certified Public Accountant by Renee Podolsky and Seconded by Laurie Sallarulo. Unanimously approved. Motion Passes.</p> <p>There was a discussion regarding next year’s budget and enrollment.</p> <p>Renee Podolsky asked if we know what the allocation would be? CAO said no, the only thing that is in legislation is our original base allocation which is around \$70M and is possible to increase since we need more than that for current enrollment levels.</p> <p>Chair Cindy Arenberg-Seltzer suggested that if the funding formula considers how many children you have enrolled, that would certainly change how that formula would come out. DEL may have yet to do that and may have just repeated what they had last year. If we have all those numbers, it will strengthen our hand and say that under the funding formula, this is what we need.</p>

Unfinished Business	None
New Business	<p>Chair Cindy Arenberg-Seltzer, while she was going over the budget for school health and the past few years, we've had some underspent money with Ciara Lifecare, and we allowed them to serve the Childcare centers. We again have some underspent money this year, and staff will reach out to you to see if you could use it in screening and assessment.</p> <p>CPO informed Chair that they have not reached out. He will talk to Maria and Allison and thanked Cindy. We will get a focus group with some directors together and see what their needs might be.</p> <p>Chair Cindy Arenberg-Seltzer asked Renee Podolsky if they would be able to do immunizations.</p> <p>Renee Podolsky replied that only if they have had training for that.</p> <p>Chair Cindy Arenberg-Seltzer added that we will be recommending to the Board in May that they leave the subsidized childcare level but add more money to the vulnerable pop contract, which is currently fully utilized.</p> <p>Renee Podolsky added that her staff will be reaching out to CPO to educate early childhood providers on how to educate families on pool safety. If anyone else is interested, please let me know, and we would love to work with your providers and have a presentation.</p> <p>Chair Cindy Arenberg-Seltzer asked if a notice was sent out to providers to inform families that have Medicaid that they need to make sure that their information is up to date because the public health emergency is ending, and they could lose their insurance if they don't fill out their forms.</p> <p>CEO and CPO would confirm if we sent it out and will send again.</p> <p>Renee Podolsky added to please send out information regarding KidCare. If you need flyers, let me know. Families who are coming off Medicaid can be eligible for KidCare.</p>
Matters from the Chair	None
Public Comments	There was no discussion.
Next Meeting	May 2, 2023
Adjourn	Meeting adjourned at 2:28 PM.

These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken before approval at the next meeting.