

**Early Learning Coalition of Broward County, Inc.**  
**Board Meeting Agenda**  
**February 12, 2024, at 9:30 AM**  
**Hybrid Meeting**

**Meeting ID: 846 4047 5397      Passcode: 295838**

<https://us06web.zoom.us/j/84640475397?pwd=WVI1bTJ3LzhhL0tiRmsxazk3UkZOUT09>

*Members are reminded of conflict-of-interest provisions. In declaring a conflict, please refrain from voting or discussion and declare the following information: 1) Your name and position on the Board, 2) The nature of the conflict, and 3) Who will gain or lose as a result of the conflict. Please also fill out form 8B prior to the meeting.*

PAGE		
<b>1.</b>	<b>Call to Order</b>	Laurie Sallarulo, Chair
<b>2.</b>	<b>Roll Call</b>	Melody Martinez, Board Liaison
<b>3.</b>	<b>Chair Report</b> Newly appointed Board members have joined the following Board Committees: <ul style="list-style-type: none"> <li>○ Dawn Liberta - Audit, Finance, Program Review, and Ad Hoc Fundraising</li> <li>○ Traci Schwitzer - Audit and Ad Hoc Fundraising Committees</li> <li>○ Krystie Castillo - Program Review and Ad Hoc Fundraising Committees</li> </ul>	Laurie Sallarulo, Chair
<b>4.</b>	<b>CEO Report</b>	3 Renee Jaffe, CEO
<b>5.</b>	<b>Mission Moment – Broward Days/State of Childcare</b>	Ranee Jaffe, CEO
<b>6.</b>	<b>Consent Agenda</b> 1. Approve December 11, 2023, Meeting minutes. 2. B244CA1 – Additional Award for Learning Technology Services Procurement	6 9 Laurie Sallarulo, Chair
<b>7.</b>	<b>Finance Committee</b> 1. B244FIN1 – December 2023 Interim Financial Statements	10 Cindy Arenberg Seltzer, Committee Chair Christine Klima, CAO
<b>8.</b>	<b>Regular Business</b>	
<b>9.</b>	<b>Governance Committee</b> Update from Committee Chair	Dawn Liberta, Committee Chair
<b>10.</b>	<b>Audit Committee</b> Update from Committee Chair	Renee Podolsky, Committee Chair
<b>11.</b>	<b>Program Review Committee</b> Update from Committee Chair	Monica King, Committee Chair
<b>12.</b>	<b>Nominating Committee</b> Update from Committee Chair	Michael Asseff, Committee Chair
<b>13.</b>	<b>Ad Hoc Fundraising</b> Update from Committee Chair	Michael Asseff, Committee Co-Chair

14.	<b>Provider Representative Update</b>  Update from Provider Representatives		Krystie Castillo, Representative private Faith-based Childcare Provider  Melody McDonald, Representative private Future Kids Academy
15.	<b>FYI Items</b> <ul style="list-style-type: none"> <li>o FYI 1 Legislative Tracker</li> <li>o FYI 2 ELC Contracts</li> <li>o FYI 3 November Disbursements</li> <li>o FYI 4 December disbursements</li> <li>o FYI 5 Match Report</li> <li>o FYI 6 Board Engagement Opportunities</li> <li>o FYI 7 Board Sponsorship Form</li> <li>o FYI 8 FY 23-24 Committee Membership</li> <li>o FYI 9 FY 23-24 Board Meeting Attendance</li> <li>o FYI 10 FY 23-24 Board Calendar</li> <li>o FYI 11 Glossary of Term</li> </ul>	19 24 25 26 27 28 30 31 32 33 34	
16.	<b>Unfinished Business</b> <b>New Business</b> <b>Matters from the Chair</b> <b>Matters from the Board</b> <b>Matters from the CEO</b> <b>Matters from Committees</b> <b>Matters from our Provider Representatives</b> <b>Matters from our Partners</b> <b>Public Comment</b>		New Business – Renee Jaffe, CEO
17.	<b>Next ELC Board Meeting: March 11, 2024, @ 9:30 am</b>		
18.	<b>Adjourn</b>		

**Please Note:** The Agenda is subject to revisions and additions at the discretion of the Chair of the Coalition. Notification will be sent of any such revisions or additions. **Members of the Public:** Please sign up at the entry desk for public comments to be made on any particular agenda items no later than five minutes after the Coalition meeting has been called to order.

“As per [§286.0105, Fla. Stat.](#) Any person who decides to appeal any decision of the Board with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made which record includes testimony and evidence upon which the appeal is to be based.”

**CEO Report  
Board – February 12, 2024**

**School Readiness Enrollment Update**

Since resuming enrollments in October 2023, we have enrolled 1,800 children. Our strategy will be to enroll enough children to offset monthly attrition and manage expenditures to serve as many children as possible without incurring a year-end deficit. As of February 5, 2024, we have 1,015 children on the waitlist.

**VPK Update**

As of February 5<sup>th</sup>, we have approved 15,146 VPK school-year applications (FY 23-24), and we have 13,221 children who have now enrolled in VPK. To put this number in context, by the end of last year (FY 22-23), we approved 15,866 VPK school year applications, and 13,959 students eventually completed their enrollment. On January 9, 2024, the Florida Statewide Estimating Conference updated the projected number of VPK participants to 13,157 for the 23-24 school year (and 394 for Summer VPK), which would account for 61.94% of Broward four-year-olds, which continues to be below the levels observed before the pandemic. This trend is reflective of a statewide pattern.

On January 1, 2024, DEL opened the application process for the program year 2024-2025. As of February 5<sup>th</sup>, we have approved 3,913 VPK school year applications (FY 24-25). By contrast, during the same period for FY 22-23, we approved 3,612 school-year applications. It is too early to predict if the upward trend will continue throughout the program year.

**Legislative Update**

For the 2024 Legislative Session, ELC Broward priorities include 1.) revising the SR funding model, 2.) increasing the School Readiness eligibility threshold, and 3.) enhancing support for children with special needs (presented at the October Lunch and Learn and can be reviewed at [elcbroward.org/advocacy](http://elcbroward.org/advocacy)). Recently, the Florida Chamber publicly endorsed items one and two.

The 2024 Legislative Session is now in its fifth week. While we are only halfway through the session, there is optimism because there are several early learning bills (making their way through committee meetings) that together include all 3 of our legislative priorities. Most, notably House Bill 929 (Rep Trabulsky) and Senate Bill 916 (Sen Calatayud), whose identical bills:

- Revise the methods used to determine the annual allocation for school readiness;
- Revise the definition of economically disadvantaged from 150% Federal Poverty Level (FPL) to 55% of the State Median Income (SMI), which would result in an increase in the SR eligibility threshold;
- Revise reimbursement rate language to set rates using cost of care (House) or use either cost of care or market rate (Senate);
- Revise the sliding fee scale to create uniform copayments that increase with parents’ income (to avoid a harsh fiscal cliff)

Both the House and Senate have approved their preliminary budgets. Here are the most noteworthy ELC budget items we are keeping an eye on:

<b>House Budget Proposal FY 24/25</b>	<b>Senate Budget Proposal FY 24/25</b>
\$77M to sustain and expand SR	77M to sustain and expand SR
\$59M for the SR Waitlist	\$20M increase to SR base funding
3% increase to VPK Base Student Allocation	5% increase to VPK Base Student Allocation
	Increases VPK Admin Funding from 4% to 5%

We will continue to keep the Board up to date. Please see the Legislative Bill Tracker in the FYI Section of this board packet for a listing of early learning bills and their status.

Lastly, on January 17, ELC Broward held their State of Child Care presentation in Tallahassee during an official Broward Days 2024 breakfast event (sponsored by United Way). Renee Jaffe presented on the pressing SR funding issues in Broward, along with guest panelists Cari Miller (Chancellor, DEL), Zenani Johnson (US Chamber Business Lead Fellow,

Florida Chamber Foundation), Erin Smeltzer, CEO of the Children’s Forum, and State Representatives Marie Woodson. From feedback, the event was well received and had a great turnout.

### **Kiwanis**

As mentioned in the December CEO Report, the Community Foundation of Broward included possible ELC funding opportunities in their Donor Advised Fund Newsletter and connected us to other donor organizations dedicated to supporting educational programs. As a result, in December, the ELC Broward received a \$5,000 donation from the Kiwanis Club of Fort Lauderdale, which will be used to support various program-related initiatives.

### **Day in K Event**

In partnership with the Museum of Discovery and Science (MODS), we are planning an event called A Day in K, which will take place on June 11<sup>th</sup>. The event will provide parents and soon-to-be Kindergarten children (in the fall) a glimpse of what an actual day in kindergarten will be like while offering parents guidance on how to prepare their children for day 1. The event will be complete with various info sessions and activities for parents and children. There will be informational booths with resources. And it is Broward, so of course, we will have many community partners attending (and providing resources or services), like the School District, Broward County Library, Memorial Health, etc.

### **Baby Bookworms**

ELC Broward is excited to announce the upcoming launch of **Baby Bookworms**, an extension of our Bookworms program that drop ships a bundle of about five books to Broward children birth to five. Baby Bookworms will focus on parents who have just given birth. This initiative is possible due to our partnership and collaboration with Broward Healthy Start. With their assistance, Healthy Start staff from their Home Visiting Program will give parents with newborns an ELC Book (during their home visit) along with other community resources and assist parents with signing up for Baby Bookworms (so they can receive a complete bundle of books). ELC/BHS staff are finalizing the details.

### **Board Member Items:**

- **Mid-Year CEO Evaluation**

The CEO Mid-Year self-evaluation was sent to all Board members on January 26, 2024, requesting a response from all Board members no later than February 7, 2024. The results will be presented at the next Executive Committee Meeting scheduled for February 27, 2024.

- **Division of Early Learning/University of Florida - Board Customer Services Survey**

All Board members will be receiving a survey (for ELC Board Members) from the University of Florida (on behalf of the Division of Early Learning (DEL)) in late January/early February. Please check your junk/spam folders if you do not receive it in your inbox. This survey is a result of legislation passed two years ago and part of a larger effort to track the work done at local Coalitions.

- **Annual Board Survey & Board Retreat Survey**

In February, Carol Wick, ELC’s Strategic Planning Consultant, will again send out the Annual Board Member Survey (for members to rate how they think the Board is doing). Results will be shared with the full Board. The Survey results are utilized in the ELC 5-Year Strategic Plan, so your responses are greatly appreciated.

In addition to the normal survey questions, we added Board Retreat questions so that Board members can provide feedback and recommendations for the upcoming Board Retreat. We value your feedback, which will enable staff to plan for an effective Board Retreat in 2024. We decided to combine the two surveys, thus reducing the number of emails and responses needed by Board members but still obtaining the valuable feedback required.

- **Board Committee Assignments**

Newly appointed Board members have joined the following Board Committees:

- Dawn Liberta - Audit, Finance, Program Review, and Ad Hoc Fundraising
- Traci Schwitzer - Audit and Ad Hoc Fundraising Committees
- Krystie Castillo - Program Review and Ad Hoc Fundraising Committees

We are still looking for a Chair for the Ad Hoc Fundraising Committee. Anyone interested in volunteering for this position, please let Renee or Judith know.

- **New Board Member**

Prior School Board Representative Dr. Allan Zeman has been replaced by Daniel Fogaholi, who is scheduled to attend the February Board meeting. We would like to take this time to welcome him to the ELC Board.



**Early Learning Coalition of Broward County, Inc.**  
**Board Meeting Minutes**  
**December 11, 2023, at 9:30 AM**  
Hybrid Meeting

Members in Attendance	Chair Laurie Sallarulo; Dawn Liberta; Monica King; Cindy Arenberg-Seltzer (Virtual); Michael Asseff (Virtual); Sharonda Bailey; Richard Campillo; Krystie Castillo (Virtual); Kirk Englehardt; Maria Hernandez (Virtual); Carol Hylton; Melody McDonald; Renee Podolsky; Dr. Amoy Reid (Virtual); Ellie Schrot; Traci Schweitzer
Members Absent	Twan Russell; Zachary Talbot; Julie Winburn
Staff in Attendance	Renee Jaffe, CEO; Judith Merritt, COO; Christine Klima, CAO; Howard Bakalar, CPO; Hubert Cesar, CIO; Melody Martinez, Board Liaison & Executive Assistant; Lizbeth DelVecchio, Executive Assistant & Special Projects Coordinator; Allison Metsch, Sr. Director of Education & Quality; Amy Moore, Senior Director of Family Services and Customer Services; Ancel Pratt III, Senior Director of Communications; Ayme Hamoui, Director of Education Program Assessment; Beverly Hung, Director of Human Resources; Irene Ramos; Office Manager (Virtual); Kasey LaFrance, Contracts Administration Manager (Virtual); Magdalena Laino, Quality Assurance Manager (Virtual); Megan DeGraaf, Purchasing and Procurement Specialist (Virtual); Reinier Potts, Financial Analyst; Sandra Paul, Senior Director of Provider Reimbursement; Sarane Epps, Contract Specialist (Virtual); Stephanie Landreville, Controller (Virtual); Joseph Fike, IT (Virtual)
Others in Attendance	Julie Klahr, General Counsel; Debbie Palamino

Item	Action/Discussion
Welcome & Call to Order	Chair Laurie Sallarulo called the meeting to order at 9:36 AM. The roll was called, and a quorum was established.
Chair Report	Chair Laurie Sallarulo informed committee members that Dr. Allen Zeman is no longer the ELC representative for the Broward school board. We have yet to find out who the new member is.
CEO Report	The CEO welcomed Board members and provided highlights from the CEO Report, including that ELC Broward would present the State of Childcare in Tallahassee on January 17 during Broward Days. Board members are welcome to attend, and an invitation will be sent to all.
Mission Moment-Back to School	A video was shown highlighting the Back-to-School Activities/Events.  Chair Laurie Sallarulo requested to have an invite sent to the board for next year as soon as we know the dates.
<b>Consent Agenda</b>	
1. Approve October 16, 2023, Meeting minutes. 2. B243CA1 – Authorize Agreement for Child Care Classroom Management and Online Learning Technology	A <b>Motion</b> was made by Dawn Liberta and <b>Seconded</b> by Renee Podolsky to move the Consent Agenda. The <b>Motion was unanimously approved. Motion Passes.</b>

<ul style="list-style-type: none"> <li>3. B243CA2 – Authorize Agreement for Mental Health Support Kits</li> <li>4. B243CA3 – Authorize Agreement for Early Educator Professional Development Training Services</li> <li>5. B243CA4 – Authorize Negotiating and Executing Agreement for CCR&amp;R Software</li> </ul>	
<p><b>Finance Committee</b></p> <ul style="list-style-type: none"> <li>1. B243FIN1 – Approve Interim Financial Statements</li> <li>2. B243FIN2 – Approve Budget Amendment #3</li> <li>3. B243FIN3 – Approve Budget Authority for Expenses over \$35K</li> </ul>	<p><b><u>Approve October 2023 Interim Financial Statements</u></b></p> <p>The CAO presented the October Interim Financial Statements.</p> <p>The Finance Committee brought forth a <b>Motion</b> to Approve October 2023 Interim Financial Statements, Pending Approval of an Annual Audit Performed by a Qualified Independent Certified Public Accountant and <b>Seconded</b> by Renee Podolsky. The <b>Motion was unanimously approved. Motion Passes.</b></p> <p><b><u>Approve FY 2024 Budget Amendment #3</u></b></p> <p>The Finance Committee brought forth a <b>Motion</b> to Approve FY2024 Budget Amendment #3 as presented and <b>Seconded</b> by Renee Podolsky. The <b>Motion was unanimously approved. Motion Passes.</b></p> <p><b><u>Approve FY 2024 Purchases over \$35,000</u></b></p> <p>The Finance Committee brought forth a <b>Motion</b> to Provide Budget Authority for FY2024 Purchases over \$35,000 as Presented Not to exceed \$150,000 and <b>Seconded</b> by Monica King. The <b>Motion was unanimously approved. Motion Passes.</b></p>
<p><b>Regular Business</b></p> <ul style="list-style-type: none"> <li>1. B243RB1 - Authorize RFP for vendor design for Model Classroom</li> <li>2. B243RB2 - Authorize RFP for Community Needs Assessment</li> </ul>	<p>Chair Laurie Sallarulo suggested having an opening night and giving a tour to the Board and Community once the Model Classroom was finalized.</p> <p>A <b>Motion</b> was made by Carol Hylton and <b>Seconded</b> by Ellie Schrot to Authorize staff to release a Request for Proposals (RFP) to procure a qualified vendor to design and create a model classroom features in ELC Office Space in accordance with Broward’s ARPA Discretionary Funding Plan, not to exceed \$50,000. The <b>Motion was unanimously approved. Motion Passes.</b></p> <p>A <b>Motion</b> was made by Richard Campillo and <b>Seconded</b> by Sharonda Bailey to Authorize staff to release a Request for Proposals (RFP) to procure a qualified vendor to conduct an enhanced Community Needs Assessment in accordance with Broward’s ARPA Discretionary Funding Plan, not to exceed \$100,000 (\$90,000 FY24 \$10,000 FY25). The <b>Motion was unanimously approved. Motion Passes.</b></p>

3. B243FIN3 – Approve Strategic Plan Year 1 Amendment	A <b>Motion</b> was made by Dawn Liberta and <b>Seconded</b> by Monica King to Adopt the changes to the 5-Year Strategic Plan. The <b>Motion was unanimously approved. Motion Passes.</b>
<b>Nominating Committee</b> 1. B243NOM1 – Approve Officer Election for First Vice Chair	The Nominating Committee brought forth a <b>Motion</b> to Approve Officer Election of Dawn Liberta for First Vice Chair and <b>Seconded</b> by Monica King. The <b>Motion was unanimously approved. Motion Passes.</b>
<b>Ad Hoc Fundraising</b> 1. B243FUN1 – Fundraising Strategies	Michael Asseff, Co-Chair of the Fundraising Committee, shared that we are looking for Honorary Board Members and indicated that Kristina West had shown interest in this position. We would love to start bringing in applications for Honorary Board Members for 2024, like the Miami Heat, and Miami Dolphins etc. Michael said that we need the Board's help to bring in influential people.  There was a discussion regarding what the needs are of an Honorary Board member, our mission, and what is expected from them, also why they should join the ELC.  COO expressed the need for members to join the Ad Hoc Fundraising Committee, and to reach out to her if interested.
<b>Audit Committee</b> <i>Update from Committee Chair</i>	None
<b>Program Review Committee</b> <i>Update from Committee Chair</i>	Meeting scheduled for January 12, 2024
<b>Governance Committee</b> <i>Update from Committee Chair</i>	Dawn Liberta is now the Chair, as she is now the First Vice Chair.
<b>Provider Representatives</b> <i>Update from Provider Representatives</i>	Krystie Castillo shared that she is working with providers to get all their contact information up to date so they may get any notification that is sent.
<b>Unfinished Business</b>	None
<b>Matters from the Chair</b>	None
<b>Matters from the Board</b>	None
<b>Matters from the CEO</b>	None
<b>Matters from Committees</b>	None
<b>Matters from our Partners</b>	None
<b>Public Comments</b>	There was no discussion.
<b>Next Meeting</b>	<b><u>February 12, 2023, at 9:30 AM</u></b>
<b>Adjourn</b>	The meeting adjourned at 10:29 A.M.

*These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken before approval at the next meeting.*



<b>ITEM #/MEETING:</b>	B244CA1 / Board
<b>MEETING DATE:</b>	February 12, 2024
<b>SUBJECT:</b>	Additional Award for Learning Technology Services Procurement
<b>FOR ACTION:</b>	Authorize staff to negotiate and facilitate execution of an agreement with Age of Learning, Inc to provide Child Care Classroom Management and Online Learning Technology Software as a Service under the ARPA Discretionary Funding Plan pending DEL prior approval and legal review.
<b>FINANCIAL IMPACT:</b>	Total Allocation Not to Exceed \$500,000 (Two Multi-Year Vendor Agreements Amounts TBD in Negotiation)
<b>AS RECOMMENDED BY:</b>	Program Review Committee
<b>ELC STAFF LEADS</b>	Christine Klima, CAO

**Background Information:**

In September 2023 DEL approved the Coalition’s expenditure plan for FY2024 ARPA Discretionary Funding including a proposal to procure one or more vendors for Child Care Classroom Management and Online Learning Technology Services for one or more multi-year agreements in a total amount not to exceed \$500,000.

The Board authorized staff to release an Invitation to Negotiate (ITN) at the October 2023 Board meeting. In the ITN scope of services, the Coalition sought learning technology solutions for VPK child care providers showing lower-than-expected improvements in child FAST scores (on average) between the first & second or second & third child progress monitoring assessments that are conducted during each school year.

In November 2023, an evaluation committee convened for procurement for learning technology to enhance VPK children’s learning as measured by the FAST scores. MarcoPolo Learning, Inc was the highest-scoring vendor, and the Board approved an award at the December board meeting.

**Current Status:**

After consultation with the Program Review Committee in January 2024, staff propose adding the second highest scoring vendor to the procurement award: Age of Learning, Inc. Adding another vendor with a different approach would provide more options for VPK providers to choose from and would supplement the rich content offered by Marco Polo for child learning.

Age of Learning offers a feature that can adapt lessons/learning content based on the child’s progress (and challenges) in real time. Adaptive technology allows the level of difficulty in each lesson and pace of progress to be specific to each child and challenges them to continue to learn harder concepts. Both technologies support the ever-changing landscape in early learning and provide interactive and multi-sensory developmentally appropriate support.

Both technologies would be offered to VPK programs for the purpose of measuring learning gains (changes between PM1, 2 and 3) for at least one full academic year and the total budget for both agreements will be negotiated not to exceed the total procurement budget allocation of \$500,000. Both agreements will run concurrently for a term of 1.5 to 2 years (to include at least one complete VPK academic year).

**Recommendations:**

Per the recommendation of the Executive Committee and Program Review Committee, authorize staff to negotiate and facilitate the execution of an agreement with Age of Learning, Inc to provide Child Care Classroom Management and Online Learning Technology Software as a Service under the ARPA Discretionary Funding Plan pending DEL prior approval and legal review.

ITEM#/MEETING	B244FIN1 / Board
MEETING DATE:	February 12, 2024
SUBJECT:	December 2023 Interim Financial Statements
FOR ACTION:	YES
RECOMMENDED ACTION:	<b>Approve December 2023 Interim Financial Statements, Pending Approval of an Annual Audit Performed by a Qualified Independent Certified Public Accountant</b>
FINANCIAL IMPACT:	None

**Background Information:**

The Interim Financial Statements for the six-month period ending December 31, 2023 are attached for review. Financial Highlights for the period are as follows:

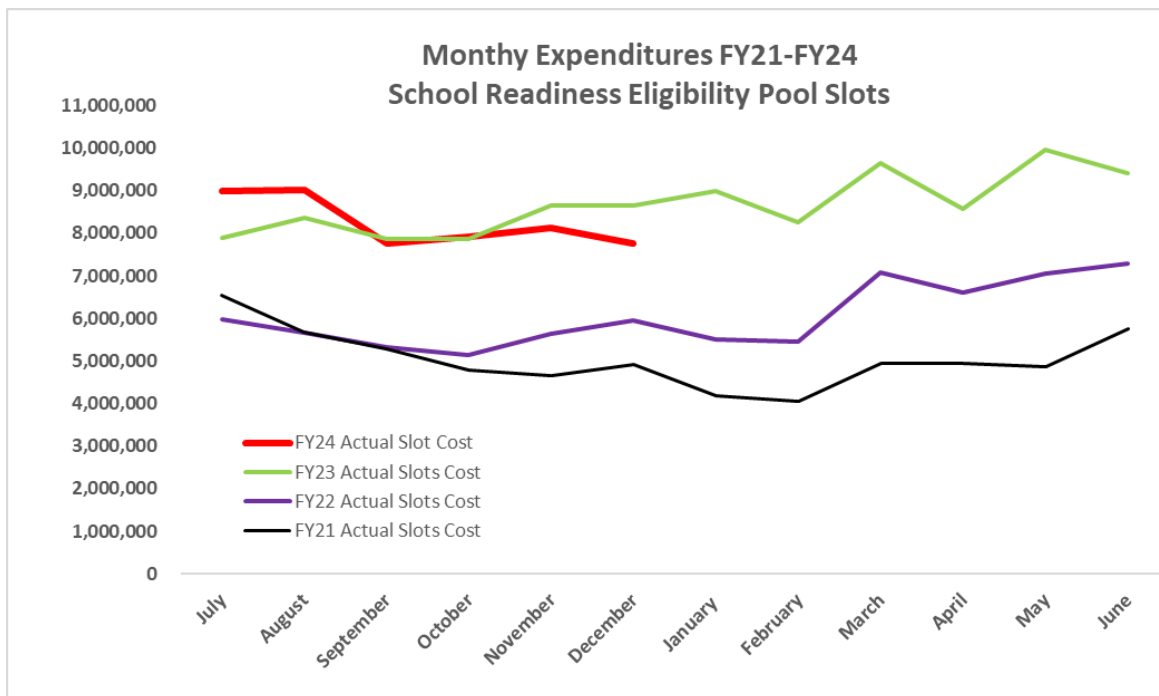
**1. Overall**

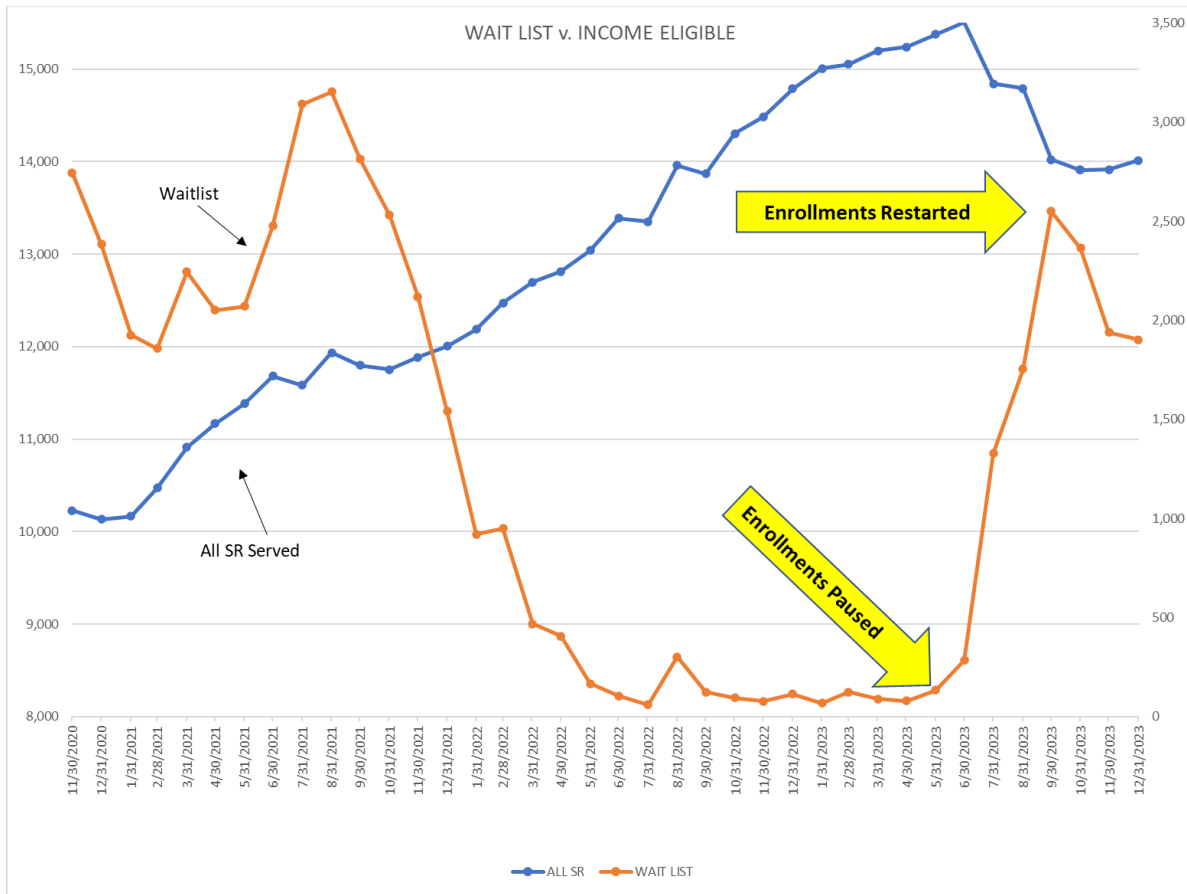
The pace of DEL School Readiness expenditures at the end of December were on target for full utilization of the total School Readiness allocation for the fiscal year 2024. VPK expenditures are shaping up with a normal expenditure pattern at mid-year. Expenditures for the final year of ARPA stimulus funding were progressing in alignment with Coalition’s program plan that was approved by DEL in late September.

**2. School Readiness Direct Service:**

As of December 31, 2023 cumulative School Readiness Direct Service expenditures for FY2024 were holding steady at an average of approximately \$8 million/month and were on track with the 50% mid-year spending target. We anticipate the pace of spending will gradually increase during the next two quarters as the pace of new enrollments gains momentum and gradually overtakes natural monthly attrition.

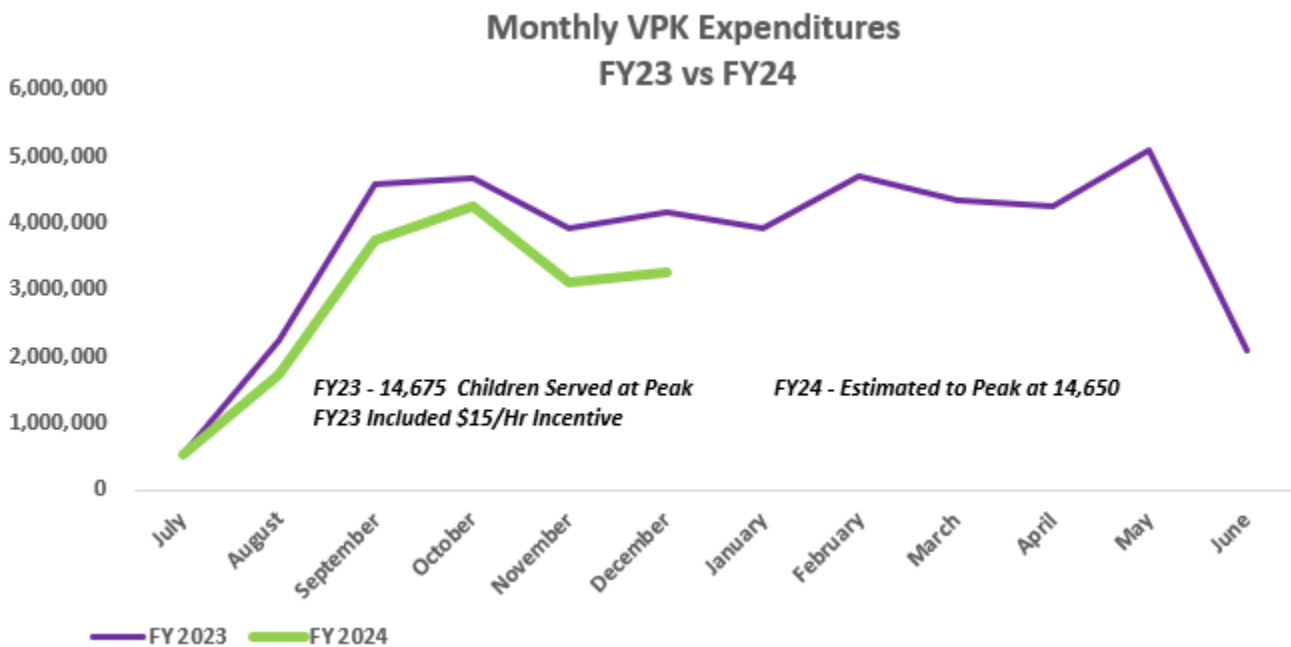
Even with a strong pace of open enrollment since October to maintain an average 14,000 children per month served in FY24, the waitlist is likely to persist at or near current levels because demand for services continues to exceed the number of children we are funded to serve by approximately 2,000 children per month. Advocacy efforts for the legislative season are in full swing to persuade the State to increase our annual base funding allocation so we can continue open enrollment beyond June 30 with confidence and fully meet the needs of Broward children going forward.





### 3. VPK Direct Service

VPK expenditures are at 43% but are expected to continue following a normal annual spending plan. Sign-ups for school year services in FY24 are comparable to the prior year. Monthly expenditure amounts are lower than the prior year because one time funding for a \$15/hr pay incentive for providers ended with summer services in August. Funding for VPK services is allocated by DEL to match the actual need for services each year.



#### **4. ARPA Stimulus Funding**

\$9.1 million in year-to-date expenditures for the final year of ARPA stimulus funding (some of which was carryforward from the prior year) includes:

- \$7,000,000 for the final round of stabilization grants paid to providers.
- 1,200,000 in curriculum reimbursements paid to providers.
- 650,000 for continuation of Broward’s Above and Beyond program supports to providers.
- 200,000 for Broward’s Bookworms Program
- 50,000 in rate differentials paid to providers to cover the full cost of care for qualifying homeless families.

Additional expenditures totaling approximately \$18 million for additional curriculum reimbursement, professional development trainings, educator stipends, learning technology, events and other initiatives began rolling out in January as vendor procurements/contracts are finalized. All ARPA stimulus dollars must be expended before they expire on June 30, 2024 in accordance with the Coalition’s DEL-approved action plan.

#### **Recommended Action:**

Finance Committee Recommend the Board Approve December 2023 Interim Financial Statements, Pending Approval of an Annual Audit Performed by a Qualified Independent Certified Public Accountant

#### **Supporting Documents:**

- December 2023 Interim Financial Statements
- December 2023 Utilization Report



# **Early Learning Coalition of Broward County, Inc.**

## **INTERIM FINANCIAL STATEMENTS For The Six Months Ended December 31, 2023**

**Submitted to the Board  
February 12, 2024**

**Early Learning Coalition of Broward County, Inc.**  
**Statement of Financial Position**  
**As of December 31, 2023**

	<u>12/31/2023</u>	<u>12/31/2022</u>
<b>Assets:</b>		
Cash	\$ 14,660,490	\$ 41,684,505
Grants Receivable	11,680,928	15,469,028
Accounts Receivable	15,215,037	1,488,067
Due From Providers	75,610	111,810
Prepaid Expense	376,721	115,110
Fixed Assets	19,479	11,484
<b>Total Assets</b>	<b><u>\$ 42,028,266</u></b>	<b><u>\$ 58,880,003</u></b>
<b>Liabilities:</b>		
Accounts Payable	(36,030)	236,922
Salary & Benefits Payable	496,969	418,628
Compensated Absences	487,981.71	393,550.30
Rent Abatement	232,019	219,829
Due to Providers	12,598,894	13,545,342
Due to Other Agencies	622,625	1,155,389
Deferred Revenue	27,168,378	42,527,159
<b>Total Liabilities</b>	<b><u>\$ 41,570,837</u></b>	<b><u>\$ 58,496,820</u></b>
<b>Net Assets</b>		
Unrestricted	457,429	383,183
<b>Total Net Assets</b>	<b><u>457,429</u></b>	<b><u>383,183</u></b>
<b>Total Liabilities and Net Assets</b>	<b><u>\$ 42,028,266</u></b>	<b><u>\$ 58,880,003</u></b>

**Early Learning Coalition of Broward County, Inc.**  
**Statement of Activities**  
**For The Six Months Ended December 31, 2023**

	Dec 2023 Actual	FY 2024 YTD Actual	FY 2023 YTD Actual
<b>Revenue</b>			
<b>Recurring</b>			
DEL School Readiness	\$ 7,447,943	\$ 43,670,035	\$ 42,625,227
DEL School Readiness Match	357,820	3,398,778	2,642,463
DEL SR Rate Differentials	1,096,098	6,934,359	6,316,089
DEL - School Readiness Program Assessments	52,094	143,890	122,381
DEL - Voluntary Pre-K	3,393,916	17,106,322	17,359,562
CSC -School Readiness	291,295	1,101,845	3,338,013
CSC - Vulnerable Populations	327,333	1,900,431	1,384,110
Broward County - School Readiness	197,104	3,076,547	1,499,399
Univ of Florida Lastinger Center	-	5,335	51,875
United Way & Cities - School Readiness	51,265	322,639	246,865
Miscellaneous Income	22,648	221,297	39,966
<b>Subtotal Recurring Revenue</b>	<b>\$ 13,237,517</b>	<b>\$ 77,881,480</b>	<b>\$ 75,625,951</b>
<b>Non-Recurring Pandemic Relief</b>			
DEL Preschool Development Grant	-	-	317,529
DEL - CARES/CRRSA Pandemic Relief	-	-	1,465,299
DEL - ARPA Stabilization & Workforce	1,396,413	9,191,191	56,628,924
DEL - ARPA VPK \$15/hr Wage Incentive	-	109,826	2,698,217
<b>Subtotal Non-Recurring Pandemic Relief</b>	<b>\$ 1,396,413</b>	<b>\$ 9,301,017</b>	<b>\$ 61,109,970</b>
<b>Total All Revenue</b>	<b>\$ 14,633,931</b>	<b>\$ 87,182,496</b>	<b>\$ 136,735,921</b>
<b>Expenses</b>			
<b>Direct Services</b>			
School Readiness (State & Local Funds)	\$ 7,828,266	\$ 49,893,256	\$ 49,313,059
DEL - Voluntary Pre-K	3,260,281	16,708,184	19,328,457
CSC - Vulnerable Populations	305,854	1,723,832	1,369,653
Stipends and Grants to Providers	1,195,732	8,617,286	57,470,139
<b>Subtotal Direct Services</b>	<b>\$ 12,590,133</b>	<b>\$ 76,942,559</b>	<b>\$ 127,481,309</b>
<b>Program Support</b>			
Eligibility, Customer Services & Providers	\$ 1,009,386	\$ 4,840,101	\$ 4,321,428
Quality & Education	699,622	2,957,439	2,558,286
<b>Subtotal Program Support</b>	<b>\$ 1,709,008</b>	<b>\$ 7,797,540</b>	<b>\$ 6,879,714</b>
<b>Total Program (Direct + Support)</b>	<b>\$ 14,299,141</b>	<b>\$ 84,740,099</b>	<b>\$ 134,361,023</b>
<b>Administration</b>	416,802	2,376,149	3% 2,325,596
<b>Total Expenses</b>	<b>\$ 14,715,943</b>	<b>87,116,248</b>	<b>\$ 136,686,619</b>
<b>Change in net assets</b>	<b>\$ (82,012)</b>	<b>\$ 66,248</b>	<b>\$ 49,302</b>
<b>Net assets, beginning of year</b>		391,180	337,240
<b>Net assets, end of the period</b>		<b>\$ 457,429</b>	<b>\$ 386,542</b>

**Early Learning Coalition of Broward County, Inc.  
Budget to Actual  
For The Period Ending December 31, 2023**

Revenue:	FY24 Amendment 3	YTD Actual	Balance	% Budget Spent	Notes
<b>Recurring</b>					
DEL School Readiness	\$ 91,023,390	\$ 43,670,035	\$ 47,353,355	48%	
DEL School Readiness Match	5,556,282	3,398,778	2,157,504	61%	Exp varies w/ local match avail
DEL SR Rate Differentials	14,202,945	6,934,359	7,268,585	49%	
DEL - School Readiness Program Assessments	342,440	143,890	198,550	42%	
DEL - Voluntary Pre-K	39,982,829	17,106,322	22,876,507	43%	
CSC -School Readiness	2,928,391	1,101,845	1,826,546	38%	100% utilization expected
CSC - Vulnerable Populations	3,441,136	1,900,431	1,540,705	55%	
Broward County - School Readiness	4,246,139	3,076,547	1,169,592	72%	Prioritized \$900K award Sep
Univ of Florida Lastinger Center	85,000	5,335	79,665	6%	Program paused by DEL
United Way & Cities - School Readiness	400,000	322,639	77,361	81%	Intermittent Funding Awards
Miscellaneous Income	210,000	221,297	(11,297)	105%	Restricted program income
<b>Subtotal Recurring Revenue</b>	<b>\$ 162,418,552</b>	<b>\$ 77,881,480</b>	<b>\$ 84,537,072</b>	<b>48%</b>	
<b>Non-Recurring Pandemic Relief</b>					
DEL Preschool Development Grant					
DEL - CARES/CRRSA Pandemic Relief					
DEL - ARPA Stabilization & Workforce	29,172,239	9,191,191	19,981,049	32%	ARPA Activities Roll Out Jan
DEL - ARPA VPK \$15/hr Wage Incentive	305,000	109,826	195,174	36%	Program ended by DEL Aug
<b>Subtotal Non-Recurring Pandemic Relief</b>	<b>\$ 29,477,239</b>	<b>\$ 9,301,017</b>	<b>\$ 20,176,222</b>	<b>32%</b>	
<b>Total All Revenue</b>	<b>\$ 191,895,791</b>	<b>\$ 87,182,496</b>	<b>\$ 104,713,294</b>	<b>45%</b>	
<b>Expense</b>					
<b>Child Care Slots and Incentives</b>					
School Readiness (State & Local Funds)	\$ 102,043,188	\$ 49,948,039	\$ 52,095,149	49%	
DEL - Voluntary Pre-K	38,750,027	16,653,402	22,096,626	43%	Normal Expenditure Pattern
CSC - Vulnerable Populations	3,097,022	1,723,832	1,373,191	56%	
Stipends and Grants to Providers	25,346,408	8,617,286	16,729,121	34%	ARPA stipends start in Jan
<b>Total Child Care Slots and Incentives</b>	<b>\$ 169,236,645</b>	<b>\$ 76,942,559</b>	<b>\$ 92,294,086</b>	<b>45%</b>	
<b>Sub Recipient Expense</b>					
Children's Forum	248,205	\$ 119,154	129,051	48%	
211 Broward	462,000	220,976	241,024	48%	
<b>Total Sub Recipient Expense</b>	<b>\$ 710,205</b>	<b>\$ 340,130</b>	<b>\$ 370,075</b>	<b>48%</b>	
<b>ELC Operating Expense</b>					
Salaries & Benefits	\$ 16,737,377	\$ 8,781,491	\$ 7,955,886	52%	
Attorneys	134,000	23,370	110,630	17%	Intermittent Expenditures
Auditors	43,100	25,750	17,350	60%	Intermittent Expenditures
Consultants & Temps	764,150	54,028	710,122	7%	ARPA Consultants start in Jan
Staff & Board Travel & Training	75,000	33,237	41,763	44%	
Insurance	69,000	33,125	35,875	48%	
Office Rent, Utilities & Maintenance	485,184	241,749	243,435	50%	
Office Machine & Storage Leases	4,806	2,003	2,804	42%	
Software Licenses	195,144	129,615	65,529	66%	Annual license renewals exp Jul
Internet, Email, Phones	162,674	71,242	91,432	44%	
Cell Phones	93,900	48,603	45,298	52%	
Sponsorships & Memberships	126,710	53,070	73,640	42%	
Books for Kids	550,000	196,290	353,710	36%	ARPA Bookworms began Oct
Instructional Materials	612,215	18,580	593,635	3%	ARPA Trainings start in Jan
Other Operating Costs	259,045	101,537	157,508	39%	
Computer Equipment & Software	150,000	17,039	132,961	11%	Intermittent Expenditures
Furniture & Fixtures	62,968	2,832	60,136	4%	Intermittent Expenditures
Unallocated (Budget Only)	1,423,668	-	1,423,668	0%	
<b>Total ELC Operating Expense</b>	<b>\$ 21,948,941</b>	<b>\$ 9,833,559</b>	<b>\$ 12,115,382</b>	<b>45%</b>	
<b>Total Operating &amp; Sub-Recipient Expense</b>	<b>\$ 22,659,146</b>	<b>\$ 10,173,689</b>	<b>\$ 12,485,457</b>	<b>45%</b>	
<b>Total Expense</b>	<b>\$ 191,895,791</b>	<b>\$ 87,116,248</b>	<b>\$ 104,779,543</b>	<b>45%</b>	



# SCHOOL READINESS 3 YEAR UTILIZATION FY 2023 - 2025

**New Enrollments from Waitlist:**

**Funding Changes:**

**Assumptions:**

**FY 24** Attrition: **425** Avg/Month Adtl SR Alloc: \$ 15,000,000  
 Enroll: **544** Avg/Month Adtl Broward Alloc: \$ 900,000 (Jul-Sep23)  
 Wait List: **1,616** Avg/Month

Daily Average Cost forecast reflects current actual trend

Fiscal Year 2022-23												
Act or Proj	Month	Days of Care	Children Served	Children Served +/-	Ave Cost Per Day	School Readiness Base	School Readiness Gold Seal/QPI	Children's Services Council	Broward County	Local Funding	Total Slot Costs	
A	Jul-22	21	13,240	-97	\$28.91	5,807,780	962,619	810,496	443,833	13,339	8,038,067	
A	Aug-22	23	13,891	+651	26.17	6,190,104	1,071,210	642,374	444,483	13,550	8,361,722	
A	Sep-22	22	13,817	-74	25.96	5,780,805	1,033,327	620,873	444,483	10,622	7,890,111	
A	Oct-22	21	14,260	+443	26.11	6,377,165	959,400	413,244		69,348	7,819,157	
A	Nov-22	22	14,453	+193	27.57	7,208,998	1,071,764	413,717		70,958	8,765,437	
A	Dec-22	22	14,676	+223	26.71	7,290,353	1,153,020	111,667		68,928	8,623,968	
A	Jan-23	22	14,967	+291	27.38	7,505,371	1,127,466	258,938	111,667	13,503	9,016,945	
A	Feb-23	20	15,000	+33	27.56	6,747,561	1,154,819	231,935	111,667	22,427	8,268,408	
A	Mar-23	23	15,099	+99	27.79	7,964,345	1,320,502	231,935	111,667	20,958	9,649,406	
A	Apr-23	20	15,176	+77	28.29	7,041,792	1,183,347	231,935	111,667	16,458	8,585,199	
A	May-23	23	15,290	+114	28.38	8,239,345	1,376,076	231,935	111,667	20,532	9,979,554	
A	Jun-23	22	15,448	+158	28.18	7,048,313	1,153,373	1,250,000	111,666	13,458	9,576,811	
Ave Enrollments (FY23 Baseline)			14,610		\$27.42	<b>Proj Total</b>	\$ 83,201,932	\$ 13,566,922	\$ 5,449,048	\$ 2,002,800	\$ 354,082	\$ 104,574,784
Baseline FY23 over FY22			2,387			<b>Budget</b>	83,081,887	13,566,922	5,449,048	2,002,800	354,082	104,556,965
Baseline FY23 over FY17			5,214	(FY17 Baseline= 9,396)		<b>Provider Match</b>	-	-	-	-	-	456,308
Avg Cost FY23 over FY17			\$ 8.80	(FY17 Baseline = \$18.62)		<b>Surplus(Deficit)</b>	\$ (17,819)	\$ -	\$ -	\$ -	\$ -	\$ 438,489

Fiscal Year 2023-24												
Act or Proj	Month	Days of Care	Children Served	Children Served +/-	Ave Cost Per Day	School Readiness	School Readiness Gold Seal/QPI	Children's Services Council	Broward County	Local Funding	Total Slot Costs	
A	Jul-23	21	14,826	-622	\$29.34	7,045,323	1,227,511	58,418	737,348	64,782	9,133,382	
A	Aug-23	23	14,695	-131	26.63	6,983,719	1,229,326	35,757	737,348	14,957	9,001,108	
A	Sep-23	21	14,003	-692	26.05	5,816,370	1,058,447	35,757	737,787	10,833	7,659,194	
A	Oct-23	22	13,908	-95	25.93	6,405,900	1,065,638	275,915	173,450	13,625	7,934,527	
A	Nov-23	22	13,913	+5	26.62	6,376,919	1,151,842	278,067	173,549	167,363	8,147,739	
A	Dec-23	21	14,012	+99	26.51	6,202,545	1,093,510	278,712	175,204	51,264	7,801,235	
P	Jan-24	23	14,127	+115	27.66	7,300,327	1,221,269	278,713	173,549	12,863	8,986,722	
P	Feb-24	21	14,242	+115	27.74	6,706,718	1,125,050	278,713	173,549	12,863	8,296,893	
P	Mar-24	21	14,357	+115	27.75	6,765,829	1,134,519	278,713	173,549	12,863	8,365,473	
P	Apr-24	22	14,472	+115	27.67	7,147,552	1,197,536	278,713	173,549	12,863	8,810,212	
P	May-24	23	14,587	+115	28.16	7,722,278	1,260,114	278,713	173,549	12,863	9,447,517	
P	Jun-24	20	14,733	+146	29.25	7,046,801	1,108,062	279,360	171,814	12,863	8,618,899	
Average Enrollments (Baseline)			14,323		\$27.44	<b>Proj Total</b>	\$ 81,520,279	\$ 13,872,824	\$ 2,635,552	\$ 3,774,245	\$ 400,000	\$ 102,202,900
Decr to baseline FY24 over FY2:			(287)			<b>Budget</b>	81,030,345	13,872,824	2,635,552	3,774,245	400,000	101,712,966
Incr to baseline FY24 over FY17			4,927	(FY17 Baseline= 9,396)		<b>Provider Match</b>	-	-	-	-	-	496,632
Incr in Avg Cost over FY17			\$ 8.82	(FY17 Baseline = \$18.62)		<b>Surplus(Deficit)</b>	\$ (489,934)	\$ -	\$ 0	\$ -	\$ -	\$ 6,698

Fiscal Year 2024-25												
Act or Proj	Month	Days of Care	Children Served	Children Served +/-	Ave Cost Per Day	School Readiness	School Readiness Gold Seal/QPI	Children's Services Council	Broward County	Local Funding	Total Slot Costs	
P	Jul-24	23	14,418	-315	\$27.09	7,421,540	1,101,469	269,464	175,750	15,068	8,983,291	
P	Aug-24	22	14,428	+10	27.12	6,946,116	1,202,676	269,464	175,750	15,307	8,609,313	
P	Sep-24	21	14,438	+10	27.15	6,672,047	1,102,188	269,464	175,750	12,000	8,231,448	
P	Oct-24	23	14,448	+10	27.29	7,390,395	1,154,303	269,464	175,750	78,342	9,068,253	
P	Nov-24	21	14,458	+10	27.38	6,633,189	1,154,248	269,464	175,750	80,160	8,312,811	
P	Dec-24	22	14,468	+10	27.29	7,059,072	1,104,910	269,464	175,750	77,867	8,687,062	
P	Jan-25	23	14,478	+10	27.07	7,346,557	1,207,358	269,464	175,750	15,254	9,014,382	
P	Feb-25	20	14,488	+10	27.21	6,306,714	1,105,533	269,464	175,750	25,335	7,882,796	
P	Mar-25	22	14,498	+10	27.19	7,096,121	1,107,224	269,464	175,750	23,676	8,672,236	
P	Apr-25	22	14,508	+10	27.18	7,051,545	1,158,716	269,464	175,750	18,593	8,674,067	
P	May-25	22	14,518	+10	27.60	7,135,999	1,210,007	269,464	175,750	23,194	8,814,413	
P	Jun-25	21	14,528	+10	28.53	7,186,605	1,057,922	269,464	175,750	15,204	8,704,945	
Average Enrollments (Baseline)			14,473		\$27.34	<b>Proj Total</b>	\$ 84,245,899	\$ 13,666,554	\$ 3,233,564	\$ 2,109,000	\$ 400,000	\$ 103,655,017
Incr to baseline FY25 over FY24			150			<b>Budget</b>	64,970,370	13,666,554	3,233,564	2,109,000	400,000	83,979,488
Incr to baseline FY25 over FY17			5,077	(FY17 Baseline= 9,396)		<b>Provider Match</b>	-	-	-	-	-	504,254
Incr in Avg Cost over FY17			\$8.72	(FY17 Baseline = \$18.62)		<b>Surplus(Deficit)</b>	\$ (19,275,529)	\$ -	\$ -	\$ -	\$ -	\$ (19,171,275)

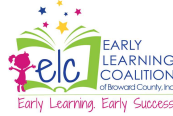
# SCHOOL READINESS UTILIZATION FY 2021-2024

## Children Services Council Vulnerable Population Contract

**New Referrals**

Enroll per Mo: 21 Nov-Dec  
 to SR per Month 23 Eligible Children Nov23-Jul24  
 Age Out/Exit Care: 4 Avg/Mo

**Funding Changes:**



**Assumptions:**

Daily Average Cost forecast reflects current actual trends.

Act or Proj	Month	Days of Care	Children Served	Children Served +/-	Ave Cost Per Day		Total Slot Costs	Adjustments	Net Billable
A	Oct-21	22	276	-5	27.74		168,431		168,431
A	Nov-21	22	274	-2	26.44		159,352		159,352
A	Dec-21	21	255	-19	30.62		163,954		163,954
A	Jan-22	23	250	-5	26.18		150,542		150,542
A	Feb-22	20	263	+13	29.93		157,427		157,427
A	Mar-22	22	276	+13	34.78		211,165		211,165
A	Apr-22	21	278	+2	33.18		193,695		193,695
A	May-22	23	288	+10	30.90		204,660		204,660
A	Jun-22	21	273	-15	32.60		186,872		186,872
A	Jul-22	22	268	-5	32.49		191,550		191,550
A	Aug-22	21	305	+37	36.79		235,662		235,662
A	Sep-22	20	310	+5	40.06		248,356		248,356

Projected Total	\$ 2,271,665
FY2022 CSC Contract Extension	2,271,665
<b>Surplus(Deficit) CSC Contract Year</b>	<b>\$ -</b>

### Contract Year 2022-23

Act or Proj	Month	Days of Care	Children Served	Children Served +/-	Ave Cost Per Day		Total Slot Costs	Adjustments	Net Billable
A	Oct-22	21	314	+4	35.90		236,755		236,755
A	Nov-22	22	285	-29	37.66		236,135		236,135
A	Dec-22	22	275	-10	36.17		218,800		218,800
A	Jan-23	22	270	-5	33.73		200,340		200,340
A	Feb-23	20	258	-12	37.51		193,568		193,568
A	Mar-23	23	279	+21	36.23		232,463		232,463
A	Apr-23	20	278	-1	37.95		211,017		211,017
A	May-23	23	282	+4	37.36		242,316		242,316
A	Jun-23	22	298	+16	39.02		255,796		255,796
A	Jul-23	21	322	+24	38.32		259,119		259,119
A	Aug-23	23	345	+23	36.68		291,040		291,040
A	Sep-23	21	345	+	39.24		284,281		284,281

Projected Total	\$ 2,861,630
FY23 CSC Contract Year Bud	\$ 2,861,630
<b>Surplus(Deficit) CSC Contract Year</b>	<b>\$ -</b>

### Contract Year 2023-24

Act or Proj	Month	Days of Care	Children Served	Children Served +/-	Ave Cost Per Day		Total Slot Costs	Adjustments	Net Billable
A	Oct-23	22	386	+41	38.15		323,941		323,941
A	Nov-23	22	389	+3	39.04		334,105		334,105
A	Dec-23	21	373	-16	38.83		304,119		304,119
P	Jan-24	23	372	-1	38.67		330,866		330,866
P	Feb-24	21	366	-6	38.67		297,223		297,223
P	Mar-24	21	360	-6	38.67		292,350		292,350
P	Apr-24	22	354	-6	38.67		301,167		301,167
P	May-24	23	348	-6	39.17		313,522		313,522
P	Jun-24	20	342	-6	39.42		269,637		269,637
P	Jul-24	23	336	-6	39.42		304,643		304,643
P	Aug-24	22	342	+6	38.67		290,533		290,533
P	Sep-24	21	359	+17	38.67		291,132		291,132

Projected Total	\$ 3,653,237
FY24 CSC Contract Year Bud	\$ 3,090,754
<b>Surplus(Deficit) CSC Contract Year</b>	<b>\$ (562,483)</b>

## Legislative Session 2024 - Bill Tracker

*This email contains a roundup of early childhood policy advancing through the Florida House and Senate during the 2024 Regular Legislative Session.*

### Bills We are Watching:

#### **HB 929/SB 916:**

These companion bills sponsored by Representative Trabulsy and Senator Calatayud are likely the most significant Early Learning Bills we are watching this session. The bill includes the following:

- revises the methods used to determine the annual allocation for the school readiness (and will use estimated FTE enrollments; total eligible population, approved provider rates and allowable admin, quality & non-direct costs);
- revises the definition of economically disadvantaged from 150% Federal Poverty Level (FPL) to 55% of the State Median Income (SMI), which would result in an increase to the SR eligibility threshold;
- Revises reimbursement rate language to set rates using cost of care (House) or use either cost of care or market rate (Senate);
- Revises the sliding fee scale to create uniform copayments that increases with parents' income (to avoid harsh fiscal cliff)

#### **HB 635/SB 820**

Legislators understand that early learning is a workforce issue, but employers may need a nudge to get in the game. House Bill 635 by Rep. Fiona McFarland (R-Sarasota) and Senate Bill 820 by Sen. Erin Grall (R-Fort Pierce) propose the following:

- tax credits for businesses that subsidize child care for the children of their employees, or open an on-site child care center themselves which could mean \$300 more in the pockets of working parents each month if their employers participate).
- proposes several changes aimed at easing regulatory burdens on child care businesses, including: it simplifies the health and safety inspection process (defining only two classes of violations); allows for a 45-day provisional hire status for child care employees whose background checks take more than five days; institutes free online training to meet the minimum requirements to become a child care teacher; and expands the abbreviated inspection plan for licensed facilities that have not had more than three of the same Class 2 violations and meet other standards.
- expands current insurance and zoning protections for family child care homes to include large family child care homes, a provider type that did not exist when the current provision was signed into law.

## Legislative Session 2024 – Bill Tracker (Week 5)

Below is a selection of bills we are following. On the left, you will find the bill number (hyperlinked to the bill text) and the sponsor for each. On the right, the series of numbers represents the committees of reference for each bill and voting history. Below each, you'll find a brief description of the proposed legislation.



Voted Favorably by Committee



Temporarily Postponed in Committee



Did Not Pass Committee Vote



Referred to Committee But Not Yet Heard



Bill Has Not Yet Been Referred to Committees

### Early Learning

**[SB 120 - Provisional Child Care Licensing](#)**

Sen. Stewart



**[HB 1437 - Child Care Service](#)**

Rep. Valdes



These **identical** bills require the Department of Education to establish a program to provide vouchers for child care services to children within a specified age range whose parents meet a specified income limitation.

**HB 541 - Safety of Child Care Facilities**

Rep. Williams

1

2

3

**SB 1562 - Safety of Child Care Facilities**

Sen. Powell

1

2

3

These **similar** bills require law enforcement agencies to notify child care facilities of certain incidents at nearby schools.

---

**SB 596 - Child Care Facility Safety Measures**

Sen. Garcia

1

2

3

This bill requires child care facilities to place video recording equipment in designated areas. The bill also requires child care facility personnel to receive and maintain first aid and CPR certification.

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**SB 1026 - Early Learning**

Sen. Grall

1

2

3

**HB 1353 - Early Learning**

Rep. Snyder

1

2

3

These **identical** bills revise provisions of the Voluntary Prekindergarten Education Program related to instructor requirements, screening and progress monitoring, instructional support, and administrative spending by early learning coalitions.

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**HB 847 - School Readiness Program**

Rep. Bartleman

1

2

3

**SB 1400 - School Readiness Program**

Sen. Jones

1

2

3

These **identical** bills revise eligibility specifications and required documentation for a child with special needs requiring additional accommodations. This bill also provides (additional) training requirements for providers implementing the special needs differential rate.

**HB 427 - Instructional Hours for the Voluntary Prekindergarten Education Program**

1

2

3

Rep. Nixon

**SB 294 - Instructional Hours for the Voluntary Prekindergarten Education Program**

1

2

3

Sen. Davis

These **identical** bills revise the required instructional hours in the Voluntary Prekindergarten Education Program to provide for an 8-hour program day in summer & school-year programs.

**HB 635 - Child Care and Early Learning Providers**

1

2

3

Rep. McFarland

**SB 820 - Child Care and Early Learning Providers**

1

2

3

Sen. Grall

These **similar** bills revise positions related to tax credits for corporations providing or paying for child care; licensing standards for child care facilities; child care personnel; minimum standards; child care regulation; & large family child care homes.

**HB 929 - School Readiness Program**

1

2

3

Rep. Trabulsy

**SB 916 - School Readiness Program**

1

2

3

Sen. Calatayud

These **identical** bills revise the methods used to determine the annual allocation for the school readiness program as well as the determination of parent co-payments for participants in the school readiness program. This bill also revises the definition of economically disadvantaged from 150% Federal

Poverty Level (FPL) to 55% of the State Median Income (SMI), which would result in an increase to the SR eligibility threshold.

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**HB 361 - School Readiness Program**

Rep. Gantt

1

2

3

**SB 342- School Readiness Program**

Sen. Jones

1

2

3

These **identical** bills revise the definition of the term "economically disadvantaged" for purposes of the school readiness program.

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**HB 1267- Economic Self-Sufficiency**

Rep. Anderson

1

2

3

This bill revises various components of the TANF, SNAP, and School Readiness program to address benefits cliffs.

## ELC Broward Contract List 2023-2024

Funder or Vendor Name	Amount	Purpose	Type	Term	Status
Division of Early Learning	\$150,739,951	<i>School Readiness, VPK, PDG &amp; Stimulus</i>	Revenue	7/1/23-6/30/24	Active
A.D. Henderson Foundation	\$160,000	<i>Peer Support Specialist Positions</i>	Revenue	7/1/23-6/30/24	Active
Broward County	\$2,342,795	<i>SR Match &amp; Special Needs</i>	Revenue	10/1/22- 9/30/27	Active
Children's Services Council	\$3,503,028	<i>Financially Assisted Child Care</i>	Revenue	10/1/23-9/30/24	Active
Children's Services Council	\$3,348,317	<i>Vulnerbale Populations</i>	Revenue	10/1/23-9/30/24	Active
City of Fort Lauderdale	\$75,000	<i>SR Match Funds</i>	Revenue	10/1/23-9/30/24	Pending
City of Hollywood	\$10,000	<i>SR Match Funds</i>	Revenue	10/1/22-9/30/23	Active
City of Pompano Beach	\$21,500	<i>SR Match Funds</i>	Revenue	10/1/23-9/30/24	Active
City of Deerfield Beach	\$30,000	<i>SR Match Funds</i>	Revenue	10/1/23-9/30/24	Pending
United Way	\$130,000	<i>SR Match Funds</i>	Revenue	7/1/23-6/30/24	Active
University of Florida	\$90,000	<i>Training Courses for providers</i>	Revenue	9/1/22-8/31/23	Active
Children's Forum	\$1,128,205	<i>INCENTIVE\$® Program</i>	Subrecipient	7/1/23-6/30/24	Active
First Call for Help/211	\$461,092	<i>Community Referral Services</i>	Subrecipient	7/1/23-6/30/24	Active
Accessible Comm for the Deaf	\$1,300	<i>Interpretation Services</i>	Vendor	8/13/18 Ongoing	Active
AT&T	\$93,900	<i>Cell Phones and Hot Spots</i>	State Term PO	7/1/23-6/30/24	Ongoing
BlueJean Software, Inc.	\$33,000	<i>Hosting and Support Services</i>	Vendor	7/1/23-6/30/24	Active
Bryan, Miller, Olive, Attorneys	\$35,000	<i>Labor and employment legal services</i>	Vendor	7/15/23-6/30/24	Active
Causetech DBA Achieve	\$9,463	<i>Website Hosting</i>	Vendor	7/1/23-6/30/24	Active
Carmen Nicholas	\$33,500	<i>Independent CLASS Observer</i>	Vendor	7/1/23-6/30/24	Active
Comcast	\$6,724	<i>Internet</i>	Vendor	7/1/23-6/30/24	Active
Crown Center	\$416,078	<i>Office Lease (est. annual cost)</i>	Lease	2/1/19-1/31/29	Active
FL Dept of Law Enforcement	\$1,863/yr	<i>LiveScan Service (est. annual cost)</i>	Vendor	10/29/18-Ongoing	Active
Goren, Cherof,Doddy,Ezrol, PA	\$100,000	<i>Legal Services</i>	Vendor	8/1/23-6/30/24	Active
Intermedia.net, Inc.	\$30,150	<i>Office 365 &amp; Support</i>	Vendor	7/1/2023-6/30/2024	Active
Keefe McCullough, LLP	\$43,100	<i>External Audit Preparation</i>	Vendor	7/1/23-6/30/24	Active
Klausner, Kaufman, Jensen, Levinson	\$25,000	<i>Retirement plan legal services</i>	Vendor	7/1/23-6/30/24	Active
One Beat	\$20,000	<i>CPR Training for Providers</i>	Vendor	7/1/23-6/30/24	Active
Revation Systems, Inc.	\$261,113.04	<i>Telecommunications Services</i>	Vendor	9/15/21-9/30/24	Active
School Board Broward County	\$12,605.51/yr	<i>Gulfstream Early Learning Ctr</i>	Lease	9/5/22-9/4/25	Active
Sharp	\$14,353.12	<i>Copier and Printer Rental</i>	State Term PO	11/1/20-9/1/25	Active
Teaching Strategies Gold	\$12,950	<i>Child Assessment Software</i>	Vendor	7/1/23-6/30/24	Active
Trusaic	\$6,500	<i>Monthly Fee for up to 500 W2's</i>	Vendor	6/1/23-6/30/24	Active
Webauthor	\$75,000	<i>CRM Software</i>	Vendor	7/1/23-6/30/24	Active
Brown & Brown	\$0	<i>Information Sharing Agreement</i>	MOU	8/1/20-7/31/26	Active
Broward County	\$0	<i>Crisis Intervention &amp; Support</i>	MOU	11/18/20-11/17/25	Active
Child Abuse Prevention -CAPTA	\$0	<i>Interagency Referrals Cooperation</i>	MOU	9/1/21-8/31/26	Active
School Board Broward County	\$0	<i>Community Partnership</i>	MOU	1/20/2021-6/1/2045	Active
Seventeenth Circuit Court	\$0	<i>Cooperation Agreement</i>	MOU	6/23/20-Ongoing	Active
University of Florida	\$0	<i>Data Use Agreement</i>	MOU	1/1/19-Ongoing	Active
Women in Distress	\$0	<i>Community Partnership</i>	MOU	6/2/21-6/1/24	Active





## FYI 3 – Cash Disbursements

In accordance with ELC Cash Disbursement Policy Approved September 12, 2019, cash disbursements issued by ELC in amounts greater than \$1,000 and less than \$35,000 are submitted to the ELC Board for review monthly.

### Cash disbursement for November 2023

Vendor Name	Amount	Purpose
ADP, Inc.	1,309.95	Payroll Processing Charges for October 2023
ADP, Inc.	2,699.20	October 2023 Time & Attendance for 10/14/23-10/28/23
Alison Gonzalez	1,750.00	CLASS Observations for OCT 2023
American Door Company	2,832.00	Delivery and installation of an office Door
AT&T	8,244.32	November 2023 Cell phone and Data Charges
Blue Jean	1,000.00	October 2023 Cloud Hosting & Maintenance & Support
Bryant Miller Olive	1,275.00	September 2023 Legal Service Fees
Business Card	12,212.49	Bank of America Ops Purchases C. Klima (No individual items > \$1,000)
Business Leadership Institute	6,250.00	Oct 2023 Professional Development Training Services
Carmen Nicholas	3,850.00	CLASS Observations for OCT 2023
Dell Marketing L.P.	9,200.00	Dell Latitude 5540 BTX Base
Energage, LLC	9,024.75	Premier Support Annual Insights Sub. Fee 10/07/23-10/06/24
FPL	1,137.18	Sep 2023 Services at Crown Center Ste 309
Goren, Cherof, Doody, & Ezrol, PA	3,150.00	October 2023 Legal Services
Indeed	2,500.00	October 2023 Job Posting
Intermedia.net	4,484.05	Microsoft Defender for Endpoint & office 365
Kaplan Early Learning Co.	10,509.00	Childrens Favorite Big Books- Set
Keefe McCullough	10,000.00	Services Through October 2023
Revation Systems, Inc.	7,253.84	October 2023 Services
Sun Life Assurance Company of Canada	26,823.10	December 2023 Employee Benefits
The School Board	1,030.00	November 2023 Gulfstream Lease (Custodial Fees)
Vantiv Health, LLC.	1,062.00	Software Development
Webauthor.com LLC	5,000.00	November 2023 CRM Software Licenses & AWS Reporting Too
Amazon.com	1,186.00	Binders
Council for Professional Recognition	1,000.00	J Sanchez/Early Educator Leadership Con/Houston/10/4-10/7/23
Crown Awards	2,071.97	Staff Recognition for Years of Service to the ELC
Facebook	2,897.97	Outreach for VPK Programs at ELC
Intermedia.net	3,264.01	August 2023 Office 365
Intermedia.net	3,193.28	July 2023 Office 365
SurveyMonkey	2,400.00	SurveyMonkey Annual Plan 8/2/23 - 8/1/24
Udemy, Inc	1,200.00	TEAM Plan License (10/2/23-10/1/24)



## FYI 4 – Cash Disbursements

In accordance with ELC Cash Disbursement Policy Approved September 12, 2019, cash disbursements issued by ELC in amounts greater than \$1,000 and less than \$35,000 are submitted to the ELC Board for review monthly.

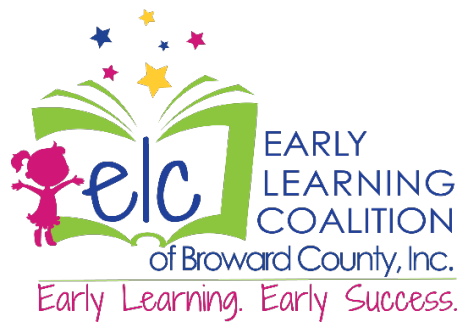
### Cash disbursement for December 2023

Vendor Name	Amount	Purpose
ADP, Inc.	2,714.01	Payroll Processing Charges for 11/11/23-11/25/23
ADP, Inc.	1,316.10	November 2023 Time & Attendance
Alison Gonzalez	2,100.00	CLASS Observations for NOV 2023
AT&T Mobility	8,244.77	December 2023 Cell phone and Data Charges
Business Card	4,593.74	Bank of America Ops Purchases C. Klima (No individual items > \$1,000)
Business Card- J.Sanchez	1,633.04	J.Sanchez/NAEYC/Nashville/11/19/23
Business Card- J.Rhinehart	1,660.35	J.Rhinehart/NAEYC/Nashville/11/19/23
Carmen Nicholas	2,100.00	CLASS Observations for NOV 2023
Colonial Life & Accident Insurance	6,308.52	November 2023 Employee Benefits
Bulk Bookstore	2,587.00	Children Books in Creole
Trusaic	6,500.00	FY23-24 Annual Filing Fee
Florida Department of Education	1,300.00	Application For Provisional Fee
Florida Department of Education	1,150.72	DEL PY 22-23 VPPRS & VCCAF Return
Florida Department of Education	2,379.58	FY 23 Indeed Credit Return to DEL - SR
Indeed	2,500.00	November 2023 Job Posting
Intermedia.net	3,292.58	December 2023 Office 36
Intermedia.net	1,144.86	December 2023 Microsoft Defender For Endpoint
Keefe McCullough	8,000.00	Services Through November 2023
Maria Lopez	4,550.00	CLASS Observations for NOV 2023
Museum of Discovery and Science	15,000.00	Early Education STEMobile Sponsorship
Revation Systems, Inc.	7,253.84	November 2023 Services
Sun Life Assurance Company	27,462.58	January 2024 Employee Benefits
TASC	1,149.62	Claim Card Fees & Admin fees for 01/01/24-03-31/24
Webauthor.com LLC	5,000.00	December 2023 CRM Software Licenses & AWS Reporting Too
Zoom Video Communication	5,200.00	*Webinar 1000 Annual and Education Annual Proration



## FY24 Match Fundraising Report

Funder	Status	Amount
Coconut Creek	Approved	29,249
Cooper City	No Response	-
Coral Springs (Community Chest)	Approved	1,500
Dania Beach	No Funding Available	-
Davie	No Response	-
Deerfield Beach	Approved	30,000
Ft. Lauderdale	Approved	75,000
Hallandale Beach	Approved	19,000
Hollywood	Approved	10,000
Lauderdale By The Sea	Approved	1,000
Lighthouse Point	No Response	-
Lauderdale Lakes	No Response	-
Lauderhill	Approved	20,000
Margate	Pending Response	1,000
Miramar	No Response	-
North Lauderdale	Approved	10,000
Oakland Park	Pending Response	10,000
Parkland	Pending Response	3,000
Pembroke Park (Town)	No Response	-
Pembroke Pines	Approved	35,000
Plantation	Approved	21,900
Pompano Beach	Approved	21,500
Tamarac	No Response	-
Sunrise	Approved	60,000
Southwest Ranches	No Response	-
West Park	No Response	-
Weston	Pending Response	5,389
Wilton Manors	Approved	4,240
		<b>357,778</b>
United Way	Committed as of July 1	130,000
Child Care Providers	Committed as of July 1	500,000
Broward County	Committed as of July 1	3,774,346
CSC	Committed as of July 1	794,158
<b>Total SR Match</b>		<b>5,556,282</b>



**Legend:**  
**Bolded Items:** Recently Added/Updated  
*Grayed Out:* Past Events

## Board Engagement Calendar FY 23-24

### Childcare Small Business Site Visits

**\*Please Reach out to Lizbeth DelVecchio at [Ldelvecchio@elcbroward.org](mailto:Ldelvecchio@elcbroward.org) if you would like to RSVP for a site visit.**

Date	Childcare Center Name	Address	Time
<i>Sep. 13, 2023</i>	<i>Delmar Arts Academy at the Y</i>	<i>1409 NW 6th St, Fort Lauderdale, FL 33311</i>	<i>9:30 AM - 11:00 AM</i>
<i>Oct. 10, 2023</i>	<i>My Little Family Center</i>	<i>18433 Pines Blvd. Pembroke Pines, FL 33029</i>	<i>9:30 AM - 11:00 AM</i>
<i>Nov. 8, 2023</i>	<i>Preschool Kids Planet</i>	<i>328 E Hillsboro Blvd, Deerfield Beach, FL 33441</i>	<i>9:30 AM - 11:00 AM</i>
Feb. 20, 2024	TBA	TBA	9:30 AM - 11:00 AM
Mar. 13, 2024	TBA	TBA	9:30 AM - 11:00 AM
Apr. 10, 2024	TBA	TBA	9:30 AM - 11:00 AM
May. 8, 2024	TBA	TBA	9:30 AM - 11:00 AM
Jun. 25, 2024	TBA	TBA	9:30 AM - 11:00 AM

### Small Wine Shop Fundraiser

**\*Please Reach out to Lizbeth DelVecchio at [Ldelvecchio@elcbroward.org](mailto:Ldelvecchio@elcbroward.org) if you would like to RSVP for a site visit.**

Date	Location	Time
<i>Oct. 5, 2023</i>	<i>Small Wine Shop, 410 N Andrews Ave, Fort Lauderdale, FL 33301</i>	<i>6:00 PM – 8:30 PM</i>

### ELC Board Meet, Greet, & Eat Social

**ELC Broward: 1475 W. Cypress Creek Rd., Suite 301, Fort Lauderdale, FL 33309**

Date	Location	Time
<i>Sep. 11, 2023</i>	<i>ELC Broward, Training Room</i>	<i>8:30 AM – 9:30 AM</i>
<i>Oct. 16, 2023</i>	<i>ELC Broward, Training Room</i>	<i>8:45 AM – 9:30 AM</i>
<i>Dec. 11, 2023</i>	<i>ELC Broward, Training Room</i>	<i>8:45 AM – 9:30 AM</i>
TBA	TBA	TBA
TBA	TBA	TBA
TBA	TBA	TBA
TBA	TBA	TBA

### ELC Lunch & Learn Workshops \*Optional\*

**ELC Broward: 1475 W. Cypress Creek Rd., Suite 301, Fort Lauderdale, FL 33309**

Date	Topic	Location	Time
<i>Sep. 21, 2023</i>	<i>Strategic Plan</i>	<i>ELC Broward, Training Room</i>	<i>12:00 PM – 1:00 PM</i>
<i>Oct. 30, 2023</i>	<i>Advocacy</i>	<i>ELC Broward, Training Room</i>	<i>12:00 PM – 1:00 PM</i>
<i>Jan. 12, 2024</i>	<i>Special Needs</i>	<i>ELC Broward, Training Room</i>	<i>12:00 PM – 1:00 PM</i>
Feb. 15, 2024	FAST	ELC Broward, Training Room	12:00 PM – 1:00 PM
Apr. 3, 2024	Finance	ELC Broward, Training Room	12:00 PM – 1:00 PM
TBA	TBA	TBA	TBA
TBA	TBA	TBA	TBA
TBA	TBA	TBA	TBA

## Monthly PLAN Meetings

**ELC Broward: 1475 W. Cypress Creek Rd., Suite 301, Fort Lauderdale, FL 33309**

Date	Location	Time
Sep. 20, 2023	ELC Broward, Training Room	10:00 AM - 11:00 AM
Oct. 18, 2023	ELC Broward, Training Room (Cancelled due to AELC Training Camp Week)	10:00 AM - 11:00 AM
Nov. 15, 2023	ELC Broward, Training Room	10:00 AM - 11:00 AM
Dec. 20, 2023	ELC Broward, Training Room	10:00 AM - 11:00 AM
Jan. 17, 2024	ELC Broward, Training Room	10:00 AM - 11:00 AM
Feb. 21, 2024	ELC Broward, Training Room	10:00 AM - 11:00 AM
Mar. 20, 2024	ELC Broward, Training Room	10:00 AM - 11:00 AM
Apr. 17, 2024	ELC Broward, Training Room	10:00 AM - 11:00 AM
May 15, 2024	ELC Broward, Training Room	10:00 AM - 11:00 AM
Jun. 19, 2024	ELC Broward, Training Room	10:00 AM - 11:00 AM

## Legislative Meetings

**\*Please Reach out to Lizbeth DelVecchio at [Ldelvecchio@elcbroward.org](mailto:Ldelvecchio@elcbroward.org) if you would like to RSVP for a legislative meeting.**

Date	Individual	Location	Time
TBA	TBA	TBA	TBA
TBA	TBA	TBA	TBA
TBA	TBA	TBA	TBA
TBA	TBA	TBA	TBA
TBA	TBA	TBA	TBA

## Notable Early Learning Conferences

**\*Please Reach out to Melody Martinez at [Mmartinez@elcbroward.org](mailto:Mmartinez@elcbroward.org) if you would like assistance organizing accommodations\***

Dates	Conference Name	Location	Registration Info
Sep. 19-20, 2023	Zero to Three Learn Conference	Minneapolis Convention Center- Minneapolis, MN	<a href="#">Click to Register</a>
Oct. 5-8, 2023	Council for Professional Recognition CDA - Early Educators Leadership Conference (Leading Career Pathways to Equity)	Renaissance Orlando at SeaWorld- Orlando, FL	<a href="#">Click to Register</a>
Oct. 11-15, 2023	Florida Association for the Education of Young Children (FLAEYC)	Moni Orlando Resort- Orlando, FL	<a href="#">Click to Register</a>
Nov. 15-18, 2023	NAEYC Annual Conference	Nashville, TN	<a href="#">Click to Register</a>
Nov. 28-Dec. 1, 2023	Division for Early Childhood's 39 <sup>th</sup> Annual International Conference on Young Children with Disabilities and their Families	Hilton Minneapolis- Minneapolis, MN	<a href="#">Click to Register</a>
Jan. 22-25, 2023	National Head Start Winter Leadership Institute	Crystal City, VA	<a href="#">Click to Register</a>
Mar. 7-9, 2024	Southern Early Childhood Association Conference	Crown Plaza Atlanta Perimeter - Atlanta, GA	<a href="#">Click to Register</a>
Mar. 7-10, 2024	American Montessori Society - The Montessori Event	Gaylord Palms Resort and Convention Center - Orlando, FL	<a href="#">Click to Register</a>
Mar. 8-9, 2024	Rocky Mountain Early Childhood Conference	Denver Marriott Tech Center - Denver, CO	<a href="#">Click to Register</a>
Mar. 11-12, 2024	International Conference on Play-Based Learning and Early Childhood Curriculum	Miami, FL	<a href="#">Click to Register</a>
Mar. 14-16, 2024	Virginia Association for the Education of Young Children (vaeyc)	Roanoke, VA	<a href="#">Click to Register</a>
Apr. 3-4 2024	InterAct CLASS Summit	San Diego, CA	<a href="#">Click to Register</a>
Apr. 15-19, 2024	National Training Institute on Effective Practices: Addressing Challenging Behavior (NTI) Conference	Tampa Marriott Water Street - Tampa, FL	<a href="#">Click to Register</a>
Apr. 15-18, 2024	National Head Start Conference	Oregon Convention Center - Portland, OR	<a href="#">Click to Register</a>
May. 19-22, 2024	Child Care Aware 2024 Symposium	Arlington, VA	<a href="#">Click to Register</a>
Jun. 26-30, 2024	FL Family Child Care Home Association Annual Conference	Clearwater Beach, FL	<a href="#">Click to Register</a>

# BOARD MEMBER SPONSORSHIP FORM



*ELC Board Donations and Sponsorship Opportunities*  
*Please indicate the areas and amount you would like to sponsor below.*

**Board/Committee Refreshments**

- Meet & Greet (Avg. Per Event: **\$80**)
- Lunch & Learn (Avg. Per Event: **\$50**)
- Committee Meetings (Avg. Per Event: **\$40**)
- Board Retreat (Avg. Per Event: **\$300**)
- General Board Engagement Activities (Avg. Per Event: **\$50**)

**ELC Unfunded Events**

- Table Sponsorships for Award Ceremonies (Annual Avg: **\$3000**)
- Staff Recognition: Awards, Staff Appreciation, & Birthdays (Annual Avg: **\$2500**)
- Provider/Staff Training Food and Refreshments  
(Annual Avg. is dependent on amount of trainings: **\$5,000-\$16,000**)
- ELC Promotional/ Giveaways for Outreach Events (Annual Avg: **\$500**)

**General Donation to ELC Broward**

- Unrestricted Funding

Name/Org:

Please enter the total amount of donations:

How will you be paying? *For Cash/Check Donations, please see Lizbeth DeVecchio after the meeting. Checks can also be mailed to ELC Broward. Attn: Christine Klima*

Cash

Check

Card Payment

*All donations are appreciated!*

**TO DONATE PLEASE SCAN THE QR CODE OR VISIT:**

**[www.elcbroward.org/donate](http://www.elcbroward.org/donate)**



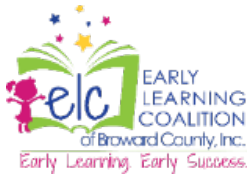
ELC of Broward County

Committee Membership 2023-2024

COMMITTEE	Member Name	Seat	By Laws
<b>EXECUTIVE</b> <i>4 needed for a Quorum</i>	<i>Members consist of the Chair, First Vice-Chair, Second Vice-Chair, Secretary, Treasurer, Immediate Past Chair (if applicable) and each of the chairs of the Standing Committees)</i>		
Officer 1	Laurie Sallarulo	Chair	effective 04/2014 - Governor appointment
Officer 2	Dawn Liberta	First Vice Chair/Governance	effective 12/11/23
Officer 3	Twan Russell	Second Vice Chair	effective June 2020 - Again in 2022
Officer 4	Monica King	Secretary/PRC Chair	effective June 2020 - Again in 2022
Officer 5	Cindy Arenberg Seltzer	Treasurer	effective June 2020 - Again in 2022
	6 Michael Asseff	Nominating Com. Chair	effective June 2020 - Again in 2022
	7 Renee Podolsky	Audit Com. Chair	effective June 2022
<b>FINANCE</b> <i>4 needed for a Quorum</i>	<i>Members appointed by the Chair. Reports directly to the Board and shall consist of at least (5) five Members EXCLUDING CHAIR. No Term Limits</i>		
	1 Cindy Arenberg Seltzer	Chair	
	2 Maria Hernandez	Member	effective 07/01/23
	3 Dawn Liberta	Member (Officer)	effective 02/12/24
	4 Renee Podolsky	Member	
	5 Twan Russell	Member	
	6 Laurie Sallarulo	Member (Board Chair)	
	7 Zachary Talbot	Member	effective June, 2020
<b>PROGRAM REVIEW</b> <i>5 needed for a Quorum</i>	<i>Members appointed by the Chair. Ad Hoc members with particular expertise may be appointed to assist in the given particular area of program. Reports directly to the Board and shall consist of at least (3) members EXCLUDING CHAIR. No Term Limits</i>		
	1 Monica King	Chair	effective 07/01/22
	2 Cindy Arenberg-Seltzer	Member (Officer)	effective 07/01/22
	3 Richard Campillo	Member	effective 07/01/18
	4 Krystie Castillo	Member	effective 02/12/24
	5 Dawn Liberta	Member (Officer)	effective 02/12/24
	6 Melody McDonald	Member	effective 10/06/22
	7 Renee Podolsky	Member	effective 05/10/23
	8 Laurie Salarullo	Member (Board Chair)	effective 07/01/18
	9 Ellie Schrot	Member	effective 05/17/23
<b>AUDIT</b> <i>4 needed for a Quorum</i>	<i>Members elected by Board. Consists of at least (5) five Members including Chair. Ad Hoc Members may be appointed to assist in accounting or financial management experience. No more than (1) one Member of the Finance Committee shall be a Member of the Audit Committee and in no event shall the chair of the Finance Committee be a Member of the Audit Committee. No Term Limits</i>		
	1 Renee Podolsky	Chair	effective 07/01/22
	2 Michael Asseff	Member (Officer)	
	3 Richard Campillo	Member	effective 10/16/23
	4 Monica King	Member	effective 04/07/17
	5 Dawn Liberta	Member (Officer)	effective 02/12/24
	6 Traci Schwitzer	Member	effective 02/12/24
<b>GOVERNANCE</b> <i>4 needed for a Quorum</i>	<i>Members Elected by Board. Consists of at least (5) five Members, EXCLUDING CHAIR. First Vice Chair shall serve as chair of the Governance Committee. No Term Limits</i>		
	1 Dawn Liberta	Chair	effective 12/11/23
	2 Michael Asseff	Member (Officer)	effective 06/2020
	3 Kirk Englehardt	Member	effective 09/13/21
	4 Carol Hylton	Member	effective 02/2021
	5 Laurie Sallarulo	Member (Board Chair)	effective 09/15/22
	6 Renee Podolsky	Member	effective 10/06/22
	7 Amoy Reid	Member	effective 10/06/22
<b>NOMINATING</b> <i>4 needed for a Quorum</i>	<i>Members Elected by Board. Consists of at least (3) three Members who are not Officers of the Coalition. No Term Limits</i>		
	1 Michael Asseff	Chair	effective 06/30/20
	2 Sharonda Davis-Bailey	Member	effective 04/27/22
	3 Melody McDonald	Member	effective 10/09/23
	4 Amoy Reid	Member	effective 12/19/19
	5 Twan Russell	Member (Officer)	
	6 Laurie Salarullo	Member (Board Chair)	
	7 Julie Winburn	Member	effective 05/2022
<b>AD HOC FUNDRAISING</b> <i>4 needed for a Quorum</i> Re-established 8/2022 Report to Executive Comm		Chair	
	1 Michael Asseff	Co-Chair	effective 02/13/20 confirmed 08/29/22 Co-Chair effective 05/10/23
	2 Amoy Reid	Member	effective 02/13/20 confirmed 08/10/22
	3 Zachary Talbot	Member	effective 08/30/22
	4 Kirk Englehardt	Member	effective 09/20/22







# ELC of Broward County

## FY 2023-2024 Board/Committee Meetings Calendar

July 2023						
Su	Mo	Tu	We	Th	Fr	Sa
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August 2023						
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September 2023						
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October 2023						
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November 2023						
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January 2024						
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February 2024						
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April 2024						
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May 2024						
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June 2024						
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**Board Mondays/9:30 am**

- Sep 11, 23
- Oct 16, 23
- Dec 11, 23
- Feb 12, 24
- Mar 11, 24
- May 6, 24 (RETREAT 9am)
- Jun 17, 24

**Finance/Executive Tuesdays/1:30 pm**

- Aug 29, 23
- Oct 3, 23
- Dec 5, 23
- Jan 23, 24
- Feb 27, 24
- Apr 30, 24
- Jun 4, 24

**Governance Mondays**

- Feb 26, 24, 11 am
- Apr 22, 24, 11 am

**Nominating Wednesdays**

- Oct 11, 23, 12:00 pm
- Dec 4, 23, 2:00 pm
- Apr 17, 24

**Audit Wednesdays**

- Aug 30, 23, 2:30 pm

**Program Review**

- Aug 28, 23, 2:00 pm
- Jan 12, 24, 12:00 pm
- Mar 28, 24
- Jun 6, 24

**Ad-Hoc Fundraising:**

- Aug 30, 2023, 12:30 pm
- Nov 29, 2023, 2:30 pm
- Feb 12, 2024, 12:00 pm

**ELC Offices closed for holidays on:**

July 4; Sep 4; Nov 10, 22, 23, 24; Dec 25, 26, 29; Jan 1,2; 15; Feb 19; May 27

**Federal Holidays:**

Oct 9 Columbus  
June 19 Juneteenth

**Holidays:**

Sep 25 Yom Kippur  
Sep 30 Sukkot  
Dec 8 Hanukkah Start  
Dec 15 Hannukah Ends  
Dec 26 Kwanzaa  
Feb 14 Ash Wed/Lent  
Mar 19 Spring Break week  
Mar 29 Good Friday  
April 23 Passover Starts

## FYI - ELC Broward Glossary of Terms (August 2019)

Rev. 7/2019Subject	Acronym	Definition
Ages and Stages Questionnaire®	ASQ	A developmental and social-emotional screening for children from one month to 5 ½ years. Highly reliable and valid, ASQ looks at strengths and trouble spots, educates parents about developmental milestones, and incorporates parents' expert knowledge about their children.
Association of Early Learning Coalitions	AELC	The Association of Early Learning Coalitions (AELC) is an organization comprised of 31 Early Learning Coalitions throughout the State of Florida. The AELC supports the role of the Early Learning Coalitions to develop and administer a comprehensive school readiness program and voluntary pre-kindergarten program that prepares preschool children to succeed in school and in life Each Early Learning Coalition's service area is as unique as the population it serves, with some Coalitions serving a single county while others are serving two to seven counties.
Billing Group	BG	<p>An eligibility category that aligns with Chapter 411, Florida Statutes, which describes the different groups or defined categories of children served; a category of direct service costs. The following defines the various billing groups:</p> <p><b>BG1 – At Risk Populations:</b> School readiness services for a child in a family that is: referred for investigation by the Broward Sheriff's Office (BSO); under the supervision of ChildNet (in home, foster care or relative/no relative placement); in the custody of a parent who is homeless, as verified in law; in the custody of a parent who is the victim of domestic violence, residing in a certified DCF shelter or; actively participating in a diversion program as required by law.</p> <p><b>BG3 – Temporary Assistance for Needy Families (TANF), also referred to as Temporary Cash Assistance (TCA)</b> Families who are receiving TCA, and subject to the federal work requirements.</p> <p><b>BG3R – Relative Caregiver</b> Child who is in receipt of the Relative Caregiver (RCG) payment, who is adjudicated by a Florida court and placed in the home of a relative through ChildNet.</p> <p><b>BG5 – Transitional Child Care (TCC)</b> Family that is transitioning from the receipt of TCA (from a workforce program) into employment, as defined by law.</p> <p><b>BG8 – Income Eligible</b> Family that is economically disadvantaged. Parent must meet income and work requirements, which include employment, educational activities or disability.</p> <p><b>CSC – Children's Services Council Vulnerable Populations Program</b> Eligibility mirrors the Income Eligible (BG8) criteria. Other conditions may be set by CSC, on an as needed (case-by-case) basis.</p>
Categories Exempt from Licensing		Certain religious affiliated and non-public schools may be exempt from licensure but must register with Broward County and receive approval prior to operating. Programs for children grades six and above and summer day camps for elementary school aged children are exempt from licensure.
Center-Based Child Care Provider		A provider licensed or authorized as license-exempt to provide care and education of children in a nonresidential setting for fewer than 24-hours a day per child.
Child Assessment		<p>An individual assessment performed on each child for the purpose of measuring the child's growth in specific developmental domains. Child care providers who perform this detailed assessment can be reimbursed at a higher rate per child.</p> <p>Teaching Strategies Gold (TSG) is one of three ongoing assessment tools that is approved by OEL for child care providers to receive a Quality Performance Incentive Differential. TSG helps teachers observe children during regular everyday activities, plan for their development and assess their needs. Training is needed to become a reliable observer in the tool.</p>
Child Care Development Fund	CCDF	The federal Child Care and Development Fund (CCDF) is an aggregate of several funding sources that is distributed in block grants by the federal government to the states and territories. The majority of the funds are to be used to provide child care services to families who meet certain income and need criteria. A portion of the funding (at least 4 percent of the block grant amount) is to be used for activities to improve the quality of child care. Another portion (not to exceed 5 percent of the block grant amount) is to be used to pay for costs of administering the CCDF. The purpose of the CCDF is to increase the availability, affordability, and quality of child care services.
Child Care Development Plan		Every two years, states and territories receiving CCDF funds must prepare and submit to the federal government a plan detailing how these funds will be allocated and expended.

Child Care Licensing		The child care licensing program is a component of the services provided by Department of Children and Families. The program is accountable for the statewide licensure of Florida's child care facilities, specialized child care facilities for the care of mildly ill children, large family child care homes and licensure or registration of family day care homes. The purpose of the program is to ensure a healthy and safe environment for the children in child care settings and to improve the quality of their care through regulation and consultation. The department ensures that licensing requirements are met through on-going inspections of child care facilities and homes, thus preventing the continued operation of substandard child care programs
Child Care Resource and Referral Program	CCR&R	The Child Care Resource and Referral Network is dedicated to helping families find answers to their questions regarding how to identify quality child care and early education programs. The CCR&R program also conducts a search for providers that meet the specific needs of the family; the CCR&R program also provides information and community resources that may benefit the entire family.
Children's Services Council	CSC	A Children's Services Council is a local government body that oversees funding for programs and services that improve the lives of children and their families. Chapter 125 of Florida Statutes governs the creation and operation of a Children's Services Council, commonly referred to as a CSC. Florida is the only state in the nation that empowers communities to create a local government with the sole purpose of investing in the well-being of families.
Child Development Associate	CDA	A nationally recognized early childhood professional credential awarded to individuals who successfully complete the nationally established requirements of the CDA program to work with young children.
Classroom Assessment Scoring System™	CLASS	The Classroom Assessment Scoring System™ (CLASS™) is an observational tool that provides a common lens and language focused on classroom interactions that boost student learning. This tool is used as the basis for the State of Florida's Quality Rating System, and CLASS scores are used to calculate payment differentials for child care facilities serving subsidized children.
Continuing Education Units	CEUs	A measure used to track continuing education; in general, a CEU is defined as 10 clock hours of participation in a recognized continuing education program with qualified instruction and sponsorship through an accrediting CEU body.
Enhanced Field System Modernization	EFS Mod	The billing system currently in use for early learning programs.
Environment Rating Scales	ERS	The Early Childhood Environment Rating Scales are designed to assess process quality in an early childhood or school age care group. Process quality consists of the various interactions that go on in a classroom between staff and children, staff, parents, and other adults, among the children themselves, and the interactions children have with the many materials and activities in the environment, as well as those features, such as space, schedule and materials that support these interactions. Process quality is assessed primarily through observation and has been found to be more predictive of child outcomes than structural indicators such as staff to child ratio, group size, cost of care, and even type of care, for example child care center or family child care home (Whitebook, Howes & Phillips, 1995).  There are four environment rating scales, each designed for a different segment of the early childhood field: <a href="#">(ECERS-R) The Early Childhood Environment Rating Scale-Revised</a> <a href="#">(ITERS-R) The Infant/Toddler Environment Rating Scale-Revised</a> <a href="#">(FCCERS-R) The Family Child Care Environment Rating Scale-Revised</a> <a href="#">(SACERS) The School-Age Care Environment Rating Scale</a>
Federal Poverty Guidelines	FPL	The set minimum amount of gross income that a family needs for food, clothing, transportation, shelter and other necessities. In the United States, this level is determined by the Department of Health and Human Services. FPL varies according to family size. The number is adjusted for inflation and reported annually in the form of poverty guidelines. Public assistance programs, such as Medicaid in the U.S., define eligibility income limits as some percentage of FPL. The poverty guidelines are typically issued every February and correspond to the year in which they are issued.
Florida Child Care Professional Credential	FCCPC	Florida Child Care Professional Credential (FCCPC)," pursuant to Section 402.305(3)(b), F.S., is a department approved training program that consists of a minimum of 120 hours of early childhood instruction, 480 contact hours with children ages birth through eight (8) and at least two (2) methods of formal assessment that offers two (2) areas of certification; "Birth Through Five (formerly the department approved CDA Equivalency training programs)" and "School-Age (formerly the Florida School-Age Certification)."
Florida Kindergarten Readiness Screener	FLKRS	The Florida Kindergarten Readiness Screener (FLKRS) is administered to assess the readiness of each child for kindergarten. The FLKRS assessment is the Star Early Literacy®, which is an online, adaptive instrument that students complete independently in approximately 15-20 minutes. The assessment covers 3 main domains: Word Knowledge and Skills, Comprehension Strategies and Constructing meaning, and Numbers and Operations.

Florida Administrative Code	FAC	The Florida Administrative Code is the official compilation of the administrative rules and regulations of state agencies.
Florida Child Care Professional Credential	FCCPC	Florida Child Care Professional Credential (FCCPC)," pursuant to Section 402.305(3)(b), F.S., is a DCF approved training program that consists of a minimum of 120 hours of early childhood instruction, 480 contact hours with children ages birth through eight (8) and at least two (2) methods of formal assessment that offers two (2) areas of certification; "Birth Through Five (formerly the department approved CDA Equivalency training programs)" and "School-Age (formerly the Florida School-Age Certification)."
Florida Department of Children and Families	DCF	A state agency of Florida. The Department provides social services to children, adults, refugees, domestic violence victims, human trafficking victims, the homeless community, child care providers, disabled people, and the elderly.
Florida Department of Economic Opportunity	DEO	A state agency of Florida. The Department promotes economic opportunities for Floridians through workforce, community, and economic development strategies.
Florida Department of Education	DOE	A state agency of Florida. The Department governs public education and manages funding and testing for local educational agencies (school boards).
Florida Department of Health	DOH	A cabinet level agency of the state government, headed by a state surgeon general who reports to the governor. The Department is responsible for protecting the public health and safety of the residents and visitors of the state of Florida.
Florida Office of Early Learning	OEL	The Office of Early Learning is the lead agency for the administration of state and federal child care funds and partners with 31 Early Learning Coalitions, the Redlands Christian Migrant Association, and others to deliver a comprehensive early learning system of services statewide.
Florida Sunshine Law		The "Sunshine Amendment," adopted by Florida voters through a constitutional initiative in 1976 as Article II, Section 8, Florida Constitution, contains standards of ethical conduct and disclosures applicable to public officers and employees; it also requires the Legislature to adopt the code of ethics (see Code of Ethics definition above).
Gold Seal		In 1996, the Florida Legislature established the Gold Seal Quality Care program to acknowledge child care facilities and family day care homes that are accredited by nationally recognized agencies and whose standards reflect quality in the level of care and supervision provided to children. In addition, the Legislature established provisions for Gold Seal providers participating in the subsidized child care program, a.k.a. school readiness and early Learning, to receive a higher reimbursement per child, than providers not receiving a Gold Seal designation.  In 1999, the Legislature revised the program to provide tax incentives through the Department of Revenue or county tax appraiser for participating in the Gold Seal Quality Care Program. Since then, the Legislature has revised the maximum amount of the reimbursement. Currently, the rate differential cannot exceed 20% above the reimbursement rate established by the local early learning coalition, a.k.a. the local school readiness coalition.
Home Instruction for Parents of Preschool Youngsters	HIPPY	Home Instruction for Parents of Preschool Youngsters (HIPPY) is an evidenced-based program that works with families in the home to support parents in their critical role as their child's first and most important teacher.
Inclusion		The principle of enabling all children, regardless of their diverse abilities, to actively participate in natural environments in their communities, including early care and education settings.
Inclusion/Warm Services		These services educate and assist childcare providers with any special needs concerns regarding the children they are serving, particularly children with disabilities and other special health care needs. These services also provide training and consultation on issues such as managing challenging behaviors, understanding the American with Disabilities Act, screening and assessment of children with special needs, and adapting home and school environments.
Individual Education Plan	IEP	The plan for individualizing the education of a child over age three with a disability that includes measurable goals and documentation of the child's progress.
Individual Family Service Plan	IFSP	A plan for special services for young children (under three) with disabilities and their families that includes individualized supports and services that will enhance the child's development.
Infant and Toddler Program		The provision of activities to foster brain development in infants and toddlers.
Informal Child Care		Any legal but non-regulated child care, subject to health and safety requirements, that is provided by a relative or non-relative in the child's home or other location.
Licensed Family Child Care Home	FCCH	An individual that provides child care for fewer than 24 hours a day per child, as sole caregiver, in a private residence other than the child's home and meets the state and/or local family child care licensing requirements.
Licensed Large Family Child Care Provider		Two or more people that provide child care for fewer than 24 hours a day per child in a private residence other than the child's home and meet the state and/or local licensing requirements for large family child care homes.

Match		Refers to a statutorily specified percentage of program or project costs that must be contributed by an entity in order to be eligible for State or Federal funding; the value of third-party in-kind contributions and that portion of project or program costs not borne by the State or Federal government
Market Rate		The price that a child care provider charges for daily, weekly, or monthly child care services.
Office of Child Care	OCC	The Office of Child Care (OCC) supports low-income working families by providing access to affordable, high-quality early care and afterschool programs. OCC administers the Child Care and Development Fund (CCDF) and works with state, territory and tribal governments to provide support for children and their families juggling work schedules and struggling to find child care programs that will fit their needs and that will prepare children to succeed in school. The Office of Child Care was established in September 2010 and replaces the former Child Care Bureau. The Office of Child Care partners with states, territories, and tribes to administer the Child Care and Development Fund (CCDF) program.
Other Cost Accumulator	OCA	OCA is a cost accounting system to maintain the collection of costs in an organized and systematic manner.
Professional Development Initiative	PD	A continuum of learning and support activities designed to prepare individuals for work with and on behalf of young children and their families, as well as ongoing experiences to enhance this work, leading to improvements in knowledge, skills, practices, and dispositions.
Performance Funding Project	FPF	In 2014, the Florida Legislature created the Early Learning Performance Funding Project (ELPFP). It was designed to provide performance based funding for School Readiness providers that demonstrate improved: program quality, teacher-child interactions and/or child outcomes. The ELPFP has demonstrated a significant and positive effect on early childhood program quality and child outcomes among at-risk children and the teachers who support them.
Quality Initiatives	QI	Activities that enhance early learning environments and experiences.
Quality Improvement Plan	QIP	A plan created for providers that do not meet the quality threshold as set by rule 6M-4.741 Program Assessment Threshold Requirements for the School Readiness Program. The plan includes 1 to 2 targeted strategies.
Quality Rating and Improvement System	QRIS	A systematic approach to assessing, supporting, improving, and communicating the level of quality in an early care and education setting. The State of Florida currently utilizes CLASS scores as its only measurement of quality in this system, and assesses whether a child care provider can contract with an ELC to provide care to subsidized children on this. The QRIS system also uses CLASS scores to reimburse child care providers on a scale. Child care providers with higher CLASS scores receive higher reimbursement rates.
Registered Family Child Care Provider		An individual that provides child care for fewer than 24 hours a day per child, as sole caregiver, in a private residence other than the child's home and meets the state and/or local registered family child care requirements.
Religious Exemption		A child care facility which is an integral part of church or parochial schools conducting regularly scheduled classes, courses of study, or educational programs accredited by, or by a member of, an organization which publishes and requires compliance with its standards for health, safety, and sanitation. Such facilities shall meet minimum requirements of the applicable local governing body as to health, sanitation, and safety and shall meet the screening requirements pursuant to ss. 402.305 and 402.3055. Failure by a facility to comply with such screening requirements shall result in the loss of the facility's exemption from licensure.
School-Age Child Care Provider		A provider licensed or authorized as license-exempt to provide care and education of children who are at least 5 years of age by Sept 1 of the beginning of the school year and who attends kindergarten through grade 5.
School Readiness Program		The School Readiness Act, Chapter 411.01 of the Florida Statutes, School readiness programs are to be full-day, year-round to the maximum extent possible, to enable parents to work and become financially self-sufficient.
Teacher Education and Compensation Helps	T.E.A.C.H.	A scholarship program, which provides educational scholarships and financial incentives to caregivers and administrators of early childhood programs, family day care homes, and large family child care homes.
Temporary Assistance for Needy Families	TANF	Temporary Assistance for Needy Families (TANF) is one of the federal assistance programs. It began on July 1, 1997, and succeeded the Aid to Families with Dependent Children (AFDC) program, providing cash assistance to indigent American families with dependent children. This cash benefit is often referred to simply as "welfare." TANF was created by the <u>Personal Responsibility and Work Opportunity Act</u> instituted in 1996. The Act provides temporary financial assistance while aiming to get people off of that assistance, primarily through employment. The reform granted states wide discretion of how to distribute TANF entitlements.
Utilization Report		This is a management tool that is system which provides year to date expenditures of dollars by category. This data allows for funding projections, based on actual, projected and historical data, to determine if spending is on target or if adjustments may be needed.

Voluntary Prekindergarten Program	VPK	A constitutional amendment passed by Florida's voters in Nov. 2002, required a voluntary prekindergarten program for all four-year-old children. VPK is a program designed to prepare four-year-olds for kindergarten and build the foundation for their educational success. The program allows a parent to enroll his or her eligible child (four years old by September 1 and residing in Florida) in a free VPK program. The program is voluntary for children and providers.
Wait List		"Waiting list" means a list of children waiting for potential enrollment in the school readiness program once funding is available. The list is a record of the names of parent(s), the names and dates of birth of their children, waiting list date and anticipated eligibility and priority category for seeking school readiness services.