

Early Learning Coalition of Broward County, Inc.

Board Meeting Agenda

June 29, 2026, at 9:30 AM

Zoom Meeting

Meeting ID: 867 3607 9086 Passcode: 983903

<https://us06web.zoom.us/j/86736079086?pwd=6xCqp5EwdmGRx2PmXamAeN3lr3F6N.1>

Members are reminded of conflict-of-interest provisions. In declaring a conflict, please refrain from voting or discussion and declare the following information: 1) Your name and position on the Board, 2) The nature of the conflict, and 3) Who will gain or lose as a result of the conflict. Please also fill out form 8B prior to the meeting.

Section		PAGE	
1.	Call to Order		Laurie Sallarulo, Chair
2.	Roll Call		Melody Martinez, Board Liaison
3.	Chair Report		Laurie Sallarulo, Chair
	• Board Fund		
4.	CEO Report	3	Renee Jaffe, CEO
5.	Mission Moment – Provider Appreciation / VPK 20th Anniversary		Renee Jaffe, CEO
6.	Consent Agenda		Laurie Sallarulo, Chair
	1. Approve May 11, 2026, Meeting minutes	5	
	2. B266CA1- Authorize Chair to Execute FY2027 United Way School Readiness Match Funding Grant	8	
	3. B266CA2- Authorize Chair to Execute FY2027 Children’s Forum Help Me Grow Grant Agreement	9	
	4. B266CA3- Authorize Chair to Execute FY2027 AD Henderson Foundation Peer Support Grant	10	
	5. B266CA4- Authorize Chair to Execute FY2027 Chik Fil A, LLC Provider Bootcamp Support Grant if Awarded	11	
	6. B266CA5- Approve FY2027 Sole Sourced Sub Recipient Award to Children’s Forum for Administration of the Broward INCENTIVE\$ Program	12	
	7. B266CA6- Approve Amendment #2 Renewing Vendor Agreement with Scholastic, Inc. for Broward Bookworms for an additional year.	15	
	8. B266CA7- Approve FY2027 Sole Sourced Vendor Award to First Call for Help 211 Broward for Community Resource Referral Services	18	
	9. B266CA8- Approve FY2027 Sole Sourced Purchase Order Award to Teachstone, Inc. for CLASS® Training and Supplies	19	
	10. B266CA9- Approve Amendment #1 Renewing Vendor Agreement with CPR954, LLC for educator CPR training and certification services for an additional two (2) fiscal years	20	
	11. B266CA10- Approve Amendment #1 Renewing Vendor Agreement with Webauthor.com, LLC for CRM Software as a Service for an additional two (2) fiscal years	21	
	12. B266CA11- Approve 5-year General Counsel Legal Services Agreement with Goren Cherof	22	
	13. B266CA12- Approve 5-year Employment Law Legal Services Agreement with Bryant Miller Olive	24	
	14. B266CA13- Authorize staff to procure for strategic plan consultant if needed	26	
	15. B266CA14- Approve Employee Benefits Policy Renewals for Plan Year 2026-2027	27	
	16. B266CA15- Approve Risk Management Policy Renewals for Fiscal Year 2026-2027	29	

7. Finance Committee 1. B266FIN1- Approve May 2026 Interim Financial Statements 2. B266FIN2- Approve Proposed FY 2026 Budget Amendment #6 3. B266FIN3- Approve Proposed FY2027 Preliminary Budget 4. B266FIN4 – Authorize CEO to make contingency adjustments to FY 26 & FY27 Budgets if needed.	33 40 42 50	Dawn Liberta, Acting Committee Chair Christine Klima, CAO
8. Regular Business 1. B266RB1- Proposed update to ELC time off policy 2. B266RB2- Approve Retroactive Amendments 1 through 3 to ELC’s 403B Retirement Plan Document 3. B266RB3- Ratify FY27 School Readiness and VPK Grant Agreement from DEL 4. B266RB4- Approve FY2027 Related Party Agreements and Purchases 5. B266RB5- Discussion Compliance & Awareness, Waste & Abuse Prevention 6. R266RB6- Approve reinstatement of Ad-Hoc Strategic Plan Committee 7. B266RB7- Review Strategic Plan Year 4 Quarter 3 Data 8. B266RB8- Annual Board Survey Results	52 54 59 62 64 65 66 69	Christine Klima, CAO Hubert Cesar, COO Renee Jaffe, CEO
9. Audit Committee No Update		Renee Podolsky, Committee Chair Christine Klima, CAO
10. Governance Committee		Dawn Liberta, Committee Chair Christine Klima, CAO
11. Ad Hoc Fundraising – No Updates No Update		Michael Asseff, Committee Co-Chair Traci Schweitzer, Committee Co-Chair
12. Nominating Committee - No Updates No Update		Dr. Amoy Reid, Committee Chair Renee Jaffe, CEO
13. Program Review Committee Update from Committee Chair		Maria Hernandez, Committee Chair
14. Provider Representative Update – No Updates No Update		Krystie Castillo, Rep. Faith-based Childcare Provider Amy Hauser, Provider Rep.
FYI Items • FYI 1 ELC Contracts • FYI 2 April Cash Disbursements • FYI 3 May Cash Disbursements • FYI 4 FY26 Match Report • FYI 5 Board Engagement Opportunities • FYI 6 FY 25-26 Committee Membership • FYI 7 FY 25-26 Board Meeting Attendance • FYI 8 FY 26/27 Board Calendar	73 75 76 77 78 80 81 82	
16. Old Business New Business Matters from our Partners Public Comment		
17. Board Meeting October 6, 2026 @ 9:30 am		
18. Adjourn		

Please Note: The Agenda is subject to revisions and additions at the discretion of the Chair of the Coalition. Notification will be sent of any such revisions or additions. **Members of the Public:** Please sign up at the entry desk if attending in person, or send an email to Publiccommentssignup@elcbroward.org if you are attending virtually. Public comments regarding any agenda item must be submitted no later than five minutes after the Coalition meeting has been called to order.

“As per [§286.0105, Fla. Stat.](#), Any person who decides to appeal any decision of the Board with respect to any matter considered at this meeting will need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes testimony and evidence upon which the appeal is to be based.”

CEO Report

Board- June 29, 2026

School Readiness (SR) Enrollment Update

Over the past fiscal year, the organization has experienced sustained growth in enrollment, driven by strong community demand and continued outreach efforts. This upward trajectory culminated in April and May, when our monthly child census reached all-time high levels, exceeding 15,800 children served.

In response to this accelerated growth, we have transitioned to a more gradual enrollment strategy to stabilize operations and ensure we are well-positioned to navigate a more fiscally constrained FY2027 budget year. This shift reflects a proactive effort to balance access with sustainability while maintaining high-quality service delivery.

As part of this refined approach, we are now calling approximately 100 children from the waitlist each week, allowing us to maintain a steady and manageable pace of growth while continuing to meet community needs. As of June 24th, our waitlist was 1,335 children. Our wait time from initial application to being contacted for actual enrollment is down to under two months.

VPK Enrollment Update

As of June 12th, we have 11,795 children enrolled in VPK. This amount tracks with the VPK Estimating Conference's decreased number of Broward children enrolling in VPK. The Estimating Conference's school year estimate for the 2025-26 school year is 11,795. We'll keep the board updated concerning enrollment throughout the rest of the school year.

Early indicators for the 2026/2027 program year show continued growth. The agency has approved 9,851 VPK school year. While enrollment data for 2026–2027 is not yet available, current approval trends indicate steady demand and fair positioning for the upcoming program year.

Legislative Update

With the Florida House and Senate unable to agree on a State budget for FY27 during the 2026 Legislative Session, which ended on March 12, 2026, a special session was held in late May. On May 29th lawmakers approved a \$114.46 billion budget that included mostly flat funding for early learning, including School Readiness (SR) base funding (\$978,367,832), gold seal, special needs, quality (CLASS) differentials, and match funding. Additionally approved was a \$30.9 million "stability" fund to be applied to coalition specific SR base budgets if their allocation was cut more than 5%. Similarly, coalitions slated for an increase in SR base greater than 5% were capped at 5%. The VPK allocation was decreased by \$426,009 statewide and \$214,00 specifically for ELC Broward. These decreases were based on expected usage.

Below is a comparison of Broward's SR FY 25/26 and FY 26/27 allocations, pending the Governor's approval.

FY 25/26 SR Base Allocation	FY 25/26 Re-Obligated Funds Awarded*	FY 25/26 Total Projected SR Allocations*		FY 26/27 SR Base Allocations	FY 26/27 Stability Allocations (from \$30M pot)	FY 26/27 Total Allocations
\$ 97,702,332	\$4,712,048	\$ 102,414,380		\$94,026,320	\$1,913,031	\$95,939,351

Early Learning Landscape Analysis Research Project

Since the May ELC Board meeting, we have launched our Early Learning Landscape analysis survey to child care owners/directors, educators, and parents. The response rate was much higher than the Florida Chamber Foundation's (FCF) projected numbers, see below for details. ELC staff also completed 15 focus groups with all survey cohorts and 4 Roundtables with Broward employers (2 sessions) and community partners (2 sessions). All project efforts concluded on

June 17th, and the anticipated final report by the FCF report is anticipated by the end of July. The final report will be shared with Board members.

Survey Response by Category:

- o Parents (min 500): 2,449 responses
- o Providers (min 150): 283 responses
- o Educators (min 200): 998 responses

A Day in K Event 2026

On June 3rd and 4th, the ELC hosted its 3rd annual **Day in K (K for kindergarten)** event at the Museum of Discovery and Science. This year, the event took place twice, so more kids would have the opportunity to experience this great event. Together, 3,800 soon-to-be Kindergarteners and their families attended one of the two scheduled A Day in K events. Children were able to get a glimpse of what kindergarten will be like through engaging, fun, hands-on experiences and activities. Families had the opportunity to get more kindergarten and school related information and resources, including bus/transportation information, available afterschool activities, immunization information, special needs resources, etc., as well as access to many community resources. A big thank you to all ELC Board members who attended.

Board Calendar FY26/27

Thank you to all Board members who participated in the Board availability survey distributed in May. We are pleased to report that the majority of ELC Board members indicated a preference to maintain the current board meeting schedule. Accordingly, Board meetings will continue to be held on the second Monday at 9:30 a.m., in months when meetings are scheduled.

Early Learning Coalition of Broward County, Inc.

Board Meeting Minutes

May 11, 2026, at 9:30 AM

Hybrid

Members in Attendance	Chair Laurie Sallarulo; Dawn Liberta; Michael Asseff; Cindy Arenberg-Seltzer (virtual); Ellie Schrot (virtual); Sharonda Bailey (virtual); Krystie Castillo (virtual); Jodi Davidson (virtual); Amy Hauser (virtual); Carol Hylton (virtual); Renee Podolsky; Dr. Amoy Reid (virtual); Jessica Rodriguez (virtual); Traci Schweitzer; Zachary Talbot (virtual); Megan Turetsky; Julie Winburn (virtual)
Members Absent (Excused)	Maria Hernandez; Kirk Englehardt; Karen Taveras; Rebecca Thompson
Members Absent (Unexcused)	
Honorary Members	
Staff in Attendance	Renee Jaffe, CEO; Christine Klima, CAO; Hubert Cesar, COO; Allison Metsch, VP of Education; Amy Moore, VP of Family Services & Communication Engagement; Melody Martinez, Board Liaison; Lizbeth DelVecchio, Manager, Exec. Office & Board Operations; Ancel Pratt III, Senior Dir. of Communications; Alesia Davis, Dir. of Family Services; Ayme Hamoui, Dir. of Education Program Assessment; Andres Calero, Accountant; Daniel Hollenbaugh, AP and Payroll Manager; Gracy Haladjian, Dir. of Family & C.S.; Irene Ramos, Office Coordinator; Megan DeGraaf, Purchasing & Procurement Specialist; Roy Persaud, Accountant; Sandra Paul, Sr. Dir. of Provider Reimbursement; Stephanie Landreville, Controller; Joseph Fike, Jr. System Administrator
Others in Attendance	Jacob Horowitz, Legal Counsel; Andria Dewson, CSC Staff Member

Item	Action/Discussion
Welcome & Call to Order	Chair Laurie Sallarulo called the meeting to order at 9:35 a.m. Roll was called, and a quorum was established.
Chair Report	
CEO Report	CEO Renee Jaffe reported that while VPK enrollment data for 2026–2027 is not yet available, current approval trends suggest steady demand. The Early Landscape Analysis project has begun, and updates will be shared. Lastly, Zachary Talbot will resign effective June 30, with formal recognition planned for the September meeting.
Mission Moment – Out and About with Local Elected Officials	Out and About with Local Elected Officials Video shown
Consent Agenda 1. Approve March 9, 2026, Meeting minutes 2. B265CA1- Authorize sole-sourced subrecipient posting for The Children’s Forum to administer the Broward INCENTIVE\$ Program 3. B265CA2- Authorize sole-sourced vendor posting for 211 Referral services 4. B265CA3- Sole-sourced vendor posting for Teachstone	A Motion was made by Megan Turetsky and Seconded by Renee Podolsky to move the Consent Agenda. The Motion was unanimously approved. Motion Passed.

CLASS®-related materials and trainings	
Finance Committee 1. B265FIN1 – Approve March 2026 Interim Financial Statements 2. B265FIN2- Approve FY 2026 Amendment #5	<u>March 2026 Interim Financial Statements</u> CAO Christine Klima presented the March 2026 Interim Financial Statements. The Finance Committee brought forth a Motion to Approve March 2026 Interim Financial Statements, Pending Approval of an Annual Audit Performed by a Qualified Independent Certified Public Accountant. The Motion was unanimously approved. Motion Passed <u>FY 2026 Budget Amendment #5</u> CAO Christine Klima presented the FY2026 Amendment. The Finance Committee brought forth a Motion to Approve FY2026 Budget Amendment #5. The Motion was unanimously approved. Motion Passed Christine shared that the Coalition received a \$448,908 SR Match allocation from the state through the ReOb/DeOb process conducted approximately one month ago. Shortly after the additional allocation was awarded, the state initiated another round of ReOb/DeOb requests where coalitions unable to utilize their funds could release them for redistribution to coalitions with the capacity to use additional funding. Christine explained that, at this late point in the fiscal year, it is very difficult to significantly change enrollment trajectories, limiting the number of coalitions able to absorb additional funds. However, because of the flexibility of CSC of Broward funding because they operate on a different fiscal year than ELC Broward's, we have the flexibility to move funds between fiscal years to accommodate additional funding if a surplus occurs. Based on this flexibility, staff requested up to \$1.5 million in additional funds. Christine noted that it is unlikely that we will receive the full amount requested because the pool is smaller than the total amount of requests. Instead, we are more likely to receive a proportional share. Cindy added that there is a possibility that our FY27 funding allocation may be reduced in the pending State budget and shifting surplus CSC funds to FY27 will help offset any potential funding shortfalls. Cindy added that CSC can also roll funds allocated to ELC between contract years in FY27 in order to give the ELC more flexibility in timing expenditures of CSC funds and make the most of State School Readiness funding throughout the ELC fiscal year.
Regular Business 1. B265RB1- Approve Related Party Transaction	<u>Related Party</u> First Vice Chair Dawn Liberta presented the action item. A Motion was made by Megan Turetsky and Seconded by Renee Podolsky to Approve FY 2026 Estimated Related Party Travel Purchase for Laurie Sallarulo to Attend Learners to Earners Conference in Tampa on June 23, 2026. The Motion was unanimously approved. Motion Passed. <u>Abstentions:</u> Laurie Sallarulo abstained as she is the Chair of the ELC of Broward.

Audit Committee Update from Committee Chairs	None
Governance Committee Update from Committee Chairs	None
Audit Committee Update from Committee Chairs	None
Ad Hoc Fundraising Update from Committee Chairs	None
Program Review Committee Update from Committee Chairs	None
Provider Representatives Update from Provider Representatives	None
Old Business	None
New Business	None
Matters from the Chair	None
Matters from our Partners	None
Public Comments	None
Next Meeting	<u>June 29, 2026, at 9:30 AM</u>
Adjourn	Megan Turetsky made a motion to adjourn the meeting at 10:09 AM

These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken before approval at the next meeting.

ITEM/MEETING	B266CA1 / Board
DATE:	June 29, 2026
SUBJECT:	FY 2027 United Way School Readiness Match Agreement
FOR ACTION:	Yes
RECOMMENDED ACTION:	Recommend that the Board Approve the FY 2027 United Way School Readiness Match Revenue Agreement When it Becomes Available and Pending Legal Review
AS RECOMMENDED BY:	Exec Committee / June 23, 2026
FINANCIAL IMPACT:	\$136,500
ELC STAFF LEAD	C. Klima

Background Information:

United Way of Broward County (United Way) has provided match funding for the School Readiness Program since the inception of the Early Learning Coalition. This funding allows the Coalition to draw down federal funds for reimbursing the cost of child care services for Broward families.

The United Way joins the Children’s Service Council and Broward County in providing the lion’s share of the Coalition’s match funding County-wide. Their participation and leadership helps the Coalition to raise additional funding from municipalities and helps expand the program to serve “ALICE” families that are slightly above the normal School Readiness income eligibility threshold when they apply.

100% of the funds are used for the cost of child care services.

Current Status:

The United Way contribution for FY 2027 will be \$136,500, which is the same amount as the prior year. The draft agreement is expected to be issued in the coming weeks. It must be executed by July 17, 2026, pending legal review and Board approval.

Executive Committee Recommendation:

Recommend that the Board Approve the FY 2027 United Way School Readiness Match Revenue Agreement When it Becomes Available and Pending Legal Review

Supporting Documentation:

None

ITEM/MEETING	B266CA2 / Board
DATE:	June 23, 2026
SUBJECT:	The Children's Forum Help Me Grow Program FY27 Revenue Agreement
FOR ACTION:	Yes
RECOMMENDED ACTION:	Authorize the Chair to execute a FY27 Revenue Agreement with the Children's Forum for the Broward Help Me Grow Program when it becomes available, pending legal review
AS RECOMMENDED BY:	Executive Committee / June 23, 2026
FINANCIAL IMPACT:	TBD, \$181,000 Estimated Renewal
ELC STAFF LEAD	C. Klima

Background Information:

Help Me Grow® Florida (HMGF), a Division of Early Learning (DEL)-funded program administered by the Children's Forum (the Forum), provides free information for parents on child development and ensures children and families are connected to needed community-based services and supports, when necessary to address developmental and behavioral needs. Working with community partners and child healthcare providers, caregivers are engaged and educated about child development and encouraged to utilize simple developmental and behavioral screenings provided through HMGF. Screening results are analyzed and shared, and referrals are made to appropriate community resources, including Early Steps and FDLRS, when necessary.

The Coalition already provides many of these services to our School Readiness population in Broward, so continued annual grant funding for this program expands our reach to help thousands more families in the broader community engage in their young children's development and behavioral health.

Current Status:

Children's Forum has indicated that grant funding for this program will be reissued in FY27 for a term that could be as long as five (5) fiscal years. However, the draft agreement with final amounts and terms for individual Coalitions will not become available until the Governor signs the FY27 General Appropriations Act into law and funding for the program is finalized Statewide. We will continue providing services for the program in the meantime, but we will not be able to invoice until our new Help Me Grow Grant Agreement is signed. Since the Coalition Board's last meeting before the summer break will be June 29, and we may not receive the award until after that date, staff request that the Chair be authorized to execute the expected Agreement when it becomes available, pending legal review.

Executive Committee Recommendation:

Authorize the Chair to execute a FY27 Revenue Agreement with the Children's Forum for the Broward Help Me Grow Program when it becomes available, pending legal review

Supporting Documentation:

- None

ITEM/MEETING	B266CA3 / Board
DATE:	June 29, 2026
SUBJECT:	A.D Henderson Foundation FY27 Revenue Agreement
FOR ACTION:	Yes
RECOMMENDED ACTION:	Authorize the Chair to Execute a Two-Year Revenue Agreement with A.D Henderson Foundation for Special Needs Peer Support pending legal review
AS RECOMMENDED BY:	Executive Committee / June 23, 2026
FINANCIAL IMPACT:	\$138,253 FY27 Revenue Budget \$142,401 FY28 Revenue Budget \$280,654 All Fiscal Years
ELC STAFF LEAD	C. Klima

Background Information:

The A.D Henderson Foundation was founded by Alexander D. Henderson and his wife Lucy, in 1959 to help improve the education and support systems for children to ensure that all children reach their full potential. The Foundation focuses its grantmaking on strengthening early childhood programs and supporting programs that enable families with young children to thrive in Broward County, Florida, and the State of Vermont. In May 2026, the Foundation approved \$280,654 for a new two-year grant to continue funding for two Peer Support Specialists who proactively assist Broward County families with young children (0-5) who may have special needs.

Under the Peer Support program, families who are receiving childcare subsidies and whose children score with a concern on the ASQ are referred by the Coalition's Developmental staff for an intensive evaluation of the child's cognitive, behavioral, and physical abilities. The Developmental team members also attempt to build and maintain a rapport with both the parents and the child's school to promote strategies that may help the child in the classroom.

Peer Support Specialists coordinate very closely with the Developmental Specialists to discuss progress made/barriers still occurring with targeted families. Their goal is to decrease any barriers that may get in the way of families' follow-through with scheduled appointments, and to increase any supports and services that can be made available to these families as they respond to the results of their child's evaluation. The Peer Support Specialists have personal experience navigating through the early childhood system of care for children with special needs. They are empathic and able to support and facilitate families' journeys.

The program has been extremely well received by parents and Special Needs Counselors alike since FY 2024, and we hope to build on our success in FY27 and beyond with continued funding.

Current Status:

In May 2026, The Henderson Foundation approved the Coalition's request for continued funding. The Grant Agreement, which must be signed no later than June 30, 2026, is pending legal review.

The budget for the program covers the cost of two existing Peer Support Specialists.

Executive Committee Recommendation:

Authorize the Chair to Execute a Two-Year Revenue Agreement with A.D Henderson Foundation for Special Needs Peer Support pending legal review.

Supporting Documentation:

- None

ITEM/MEETING	B266CA4 / Board
DATE:	June 29, 2026
SUBJECT:	Potential Award from Chick-fil-A Inc. for Early Educator Bootcamp Funding
FOR ACTION:	Yes
RECOMMENDED ACTION:	Authorize the Board Chair to execute all necessary agreements with Chick-fil-A, Inc. related to the True Inspiration Awards program (pending legal review) should the organization be selected as a grant recipient, in an amount of up to \$200,000.
AS RECOMMENDED BY:	Executive Committee/June 23, 2026
FINANCIAL IMPACT:	\$200, 000 Estimated FY27 Revenue
ELC STAFF LEAD	C. Klima

Background Information:

Chick-fil-A, Inc. administers the True Inspiration Awards, an annual philanthropic grant program that provides funding to nonprofit organizations across the United States that are making a meaningful impact in their communities. The program focuses on initiatives that align with Chick-fil-A's commitment to caring for people and communities by supporting education, youth development, and other community-based programs.

Grant awards vary in size, with certain organizations eligible for larger, multi-year awards. As part of the application process, selected organizations must enter into a formal grant agreement outlining the use of funds, reporting requirements, and compliance terms.

Our organization has applied for a \$200,000 grant through this program to support our Early Educator Bootcamp Training Program. These funds would be used to offset program costs, including:

- Participant stipends to increase accessibility and retention
- Instructional and training materials
- Program staffing and facilitation costs
- Operational and administrative expenses associated with program delivery

The Early Educator Bootcamp is designed to strengthen the early childhood workforce by providing intensive training, skill-building, and support to emerging educators.

Current Status:

Our application to the Chick-fil-A True Inspiration Awards program has been submitted and is currently under review. Award notifications are expected to be issued during the summer months.

Because this timing may fall during the Board's summer recess, there may not be an opportunity to convene the Board for formal approval prior to execution of the grant agreement should we be selected. In order to ensure we can accept and secure this funding without delay, staff is requesting preemptive authorization for the Board Chair to execute the required agreement on behalf of the organization if awarded.

This authorization will enable the timely acceptance of the grant and allow program implementation to proceed without interruption.

Executive Committee Recommendation:

Authorize the Board Chair to execute all necessary agreements with Chick-fil-A, Inc. related to the True Inspiration Awards program (pending legal review) should the organization be selected as a grant recipient, in an amount of up to \$200,000.

Supporting Documents:

None

ITEM/MEETING	B266CA5 / Board
DATE:	June 29, 2026
SUBJECT:	Children's Forum INCENTIVE\$ Sole Sourced Sub Recipient Agreement FY 2027
FOR ACTION:	Yes
RECOMMENDED ACTION:	Approve FY 2027 Children's Forum Sole Source Sub Recipient Agreement for Administering the INCENTIVE\$ Program Pending Legal Review and DEL Approval
AS RECOMMENDED BY:	Executive Committee / June 23, 2026
FINANCIAL IMPACT:	\$450,000 FY 2027 Budget
ELC STAFF LEAD	C. Klima

Background Information:

Early Childhood Educator INCENTIVE\$, formerly known as Child Care WAGES® in Florida, rewards early childhood educators with financial incentives based on their education and continuity of employment. By helping to retain the early childhood workforce, INCENTIVE\$ provides children with more stable teacher-child relationships and better educated teachers. INCENTIVE\$ addresses individual professional development efforts and low wages, but does not affect budgets, regular wages, or parent fees within the child care program.

For over 20 years, the Coalition has partnered with the Children's Forum, the sole licensee in Florida for the North Carolina-Based Child Care INCENTIVE\$® Program as a sole-sourced vendor to administer the program in Broward County. In FY 2022, the INCENTIVE\$ program rolled out a new, higher stipend scale and changed program participation rules to encourage more Directors to support their staff in applying to the program.

Current Status:

The proposed FY 2027 program budget reflects a decrease of \$258,974 from the prior year. This reduction represents the final adjustment necessary to return the program to its original, pre-pandemic funding level of \$450,000, following the expiration of non-recurring federal stimulus funds that supported program expansion from FY 2021 through FY 2024. To absorb the reduction without disrupting existing services, the following programmatic adjustments will be implemented prospectively:

1. Prioritizing higher-quality trainings for purposes of eligibility for the National CDA credential supplement.
2. Aligning the wage supplement scale more closely with levels offered by comparable programs across other South Florida Early Learning Coalitions.

On April 16, 2026, the Program Review Committee reviewed and approved the proposed FY 2027 program changes. The gradual budget reduction over the last three fiscal years is shown below.

INCENTIVE\$ Program Budgets FY2025 to FY2027			
Budget Category	FY2025	FY2026	FY2027 Proposed
Wage Supplements (78%)	\$748,000	553,000	\$351,000
Program Support (17%)	163,025	120,525	76,500
Administration (5%)	47,949	35,449	22,500
Total (100%)	\$958,974	\$708,974	\$450,000

The intent to award was posted on the Coalition website for a period of fifteen (15) business days based on Board authorization in May, and the notice of award will be posted for 72 business hours thereafter, pending final Board approval. Sole source agreements over \$35,000 require DEL approval prior to execution.

Executive Committee Recommendation:

Approve FY 2027 Children's Forum Sole Source Sub Recipient Agreement for Administering the INCENTIVE\$ Program Pending Legal Review and DEL Approval

Supporting Documentation

- Sub Recipient Agreement Fact Sheet

CHILDREN'S FORUM - CONTRACT FACT SHEET

The information provided in this document identifies the major contract components, including cost, scope of work, deliverables, and goals. The document is being provided for ease of review, but is not the approved contract. A copy of the full contract is available upon request.

CONTRACT NAME: Children's Forum, Inc.

CONTRACT NUMBER: TBD

POINT OF CONTACT: Lori Stegmeyer
Program Director
1211 Governors Square Blvd, Suite 200
Tallahassee, FL 32301

PROCUREMENT: Single Source

CONTRACT TYPE: Sub Recipient

BUDGET AMOUNT: \$450,000

**METHOD OF
PAYMENT:** Invoice

**PAYMENT
SCHEDULE:** Monthly

TERM: July 1, 2026, to June 30, 2027

**PARTICIPANT
ELIGIBILITY:**

Child Care Professionals who work for licensed providers of early care and education who have an executed contract with ELC for School Readiness (SR) services and/or Voluntary Prekindergarten (VPK) services are eligible for Child Care INCENTIVE\$ (formerly known as WAGE\$®) services. Priority given to Broward County teachers who are willing to participate and:

- Have been continuously employed at the same child care program for a minimum of six months; and
- Work at least 20 hours per week with children ages 0-5 (supplements will be prorated based on a 40-hour work week); and
- Have a formal child care credential and/or some education beyond a high school diploma; and
- Earn less than \$17.50 per hour as a child care professional.

SCOPE OF WORK: Conduct outreach, eligibility verification, technical assistance, and administration for funds provided by ELC to supplement the salaries of qualified child care providers in Broward County. The *Child Care INCENTIVE\$®* Project ("Program") is designed to improve child care quality by reducing turnover and encouraging the continued education of child care teachers. The Program provides education-based salary supplements to low-paid child care teachers working with children between the ages of 0-5.

DELIVERABLES:

Provide written management reports: quarterly, end-of-fiscal year, and a historical cumulative report showing the number of staff in each professional development level, the number who progressed to a higher level from the previous year, the dates, locations, methods, and results of outreach, and comparative data from TEACH on scholarships accessed by INCENTIVE\$ participants. Quarterly reports shall include an itemized list of all recipients, date of disbursement, and disbursement amounts made against the contract funds.

End-of-fiscal year (annual) report shall include an itemized list of all recipients, date of disbursement, and disbursement amounts made against the contract funds. The report shall also include data listing the college or programs that issued degrees to INCENTIVE\$ participants.

**PERFORMANCE
MEASURE:**

The turnover rate of Broward County teachers participating in the Child Care INCENTIVE\$® project will be at least 10% lower than the average turnover rate of all states reported in the National Annual Child Care INCENTIVE\$® report produced by Child Care Services Association of North Carolina.

The INCENTIVE\$® program is promoted and made available to 100% of Broward Child Care Providers that have a School Readiness Contract. INCENTIVE\$® representatives will conduct onsite outreach at least two ELC events for providers such as ELC's PLAN meeting or the Broward Early Care and Education Conference.

ITEM/MEETING:	B266CA6/ Board
DATE:	June 29, 2026
SUBJECT:	Scholastic Inc. Broward Bookworms Supply and Shipping Services Amendment 002
FOR ACTION:	YES
RECOMMENDED ACTION:	Authorize staff to amend the FY25 Agreement with Scholastic Inc. for Broward Bookworms Supply and Shipping Services to exercise the first of three (3) one year renewal options continuing services through June 30, 2026 pending legal review
AS RECOMMENDED BY:	Executive Committee/ June 23, 2026
FINANCIAL IMPACT:	Not to Exceed \$200,000 FY27 Budget
ELC STAFF LEAD	C. Klima

Background Information:

Broward's popular Bookworms Program was launched during the Pandemic to promote literacy and reading at home for families with children ages birth through five years. The publisher drop ships age-appropriate books and accompanying activities to any Broward resident family that signs up through the Coalition Website. Parents have the option to keep in touch with the Coalition when they register by agreeing to receive outreach material and updates by email, and we connect them with information on literacy and community partners such as Broward Reads. Since September 2023, 8 to 10 thousand book packs have been shipped to Broward families annually. We also enhanced the program by launching a "Baby Bookworms" service to families with newborns in collaboration with Community Partners.

In June 2024, the Coalition selected Scholastic to provide these services for an initial two-year term from July 1, 2024 through June 30, 2026 for up to \$200,000 per year. The Agreement includes three (3) additional one year renewal options under the same terms and conditions.

Current Status:

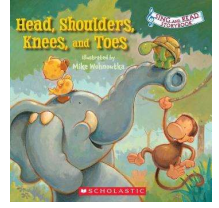
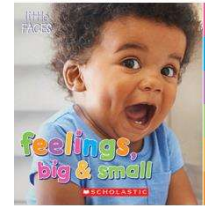
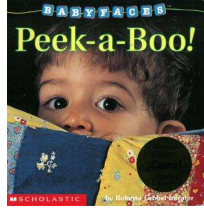
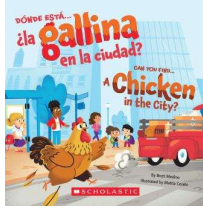
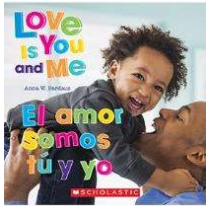
We recommend exercising the first of three one-year renewal options for this Agreement. Amendment 002 will continue services through June 30, 2027. All other terms and conditions will remain unchanged.

Executive Committee Recommendation:

Executive Committee Recommends authorizing staff to amend the FY25 Agreement with Scholastic Inc. for Broward Bookworms Supply and Shipping Services to exercise the first of three (3) one-year renewal options, continuing services through June 30, 2026, pending legal review

Supporting Documentation

- Browardbookworms.org website



 **EARLY LEARNING COALITION** of Broward County, Inc.
Early Learning. Early Success.

BrowardBookworms!



FREE BOOKS
for Broward County
children up to 5 years old!

SIGN UP TODAY AT
BrowardBookworms.org

Books Available in
English & Spanish



Powered By:  **DIVISION OF Early Learning**
LEARN EARLY. LEARN FOR LIFE.

 **Broward READS**
Readers for the
GARDEN LEVEL
READING



Family Reading Fun!

Broward Bookworms provides **FREE BOOKS** to Broward County families with children between **0 to 5 years of age**.

Families can sign up to receive new books in **English** or **Spanish**, which also includes an activity guide.

*Must be a **Broward County Resident with a child 5 years old or younger**.* Limit two (2) bookworm book bundles per household.

Connect with us on social media using **#BrowardBookworms!**

ITEM/MEETING:	B266CA7 / Board
MEETING DATE:	June 29, 2026
SUBJECT:	211 Broward FY27 Sole Sourced Vendor Agreement
FOR ACTION:	Yes
RECOMMENDED ACTION:	Approve FY27 Sole-Sourced Vendor Agreement with First Call for Help d/b/a 211-Broward for Community Resource Services, pending legal review and DEL prior approval
AS RECOMMENDED BY:	Executive Committee / June 23, 2026
FISCAL IMPACT:	\$125,000 FY27 Budget
ELC STAFF LEAD	C. Klima

Background Information:

Since January 2025, the Coalition has contracted with First Call for Help dba 211 Broward (211 Broward) to provide:

- Community referrals from 211 Broward call traffic to our CCR&R and Help Me Grow Program services,
- Community outreach for Coalition services at 211 events,
- Call center coverage services for our Customer Service unit, and
- Other data collection services as required.

Current Status:

Staff proposes continuing services with 211-Broward in FY 2027 for a full year, starting July 1, 2026, in an amount not to exceed \$125,000.

The intent to award was posted on the Coalition website for a period of fifteen (15) business days based on Board authorization in May, and the notice of award will be posted for 72 business hours thereafter, pending final Board approval. Sole source agreements over \$35,000 require DEL approval prior to execution.

Executive Committee Recommendation:

Approve FY27 Sole-Sourced Vendor Agreement with First Call for Help d/b/a 211-Broward for Community Resource Services, pending legal review and DEL prior approval

Supporting Documentation:

None

ITEM/MEETING:	B266CA8 / Board
DATE:	June 29, 2026
SUBJECT:	FY 2027 Sole Source Purchase Order for Teachstone, Inc.
FOR ACTION:	YES
RECOMMENDED ACTION:	Authorize Staff to Issue a Sole Source Award and Purchase Order to Teachstone, Inc. for Required, CLASS® Trainings and CLASS® Materials Pending DEL Prior Approval
AS RECOMMENDED BY:	Executive Committee /June 23, 2025
FINANCIAL IMPACT:	Not to Exceed \$107,275 FY27 Budget
ELC STAFF LEAD	C. Klima

Background Information:

In accordance with the Coalition's Grant Agreement with the Division of Early Learning (DEL), all Early Learning Coalitions are required to conduct childcare program assessments to score the quality of teacher-child interactions in each classroom. DEL requires all Coalitions to use CLASS® (Classroom Assessment Scoring System) to conduct program assessments of childcare classrooms in accordance with Florida Statutes 1002.82(2)(n) and Rule 6N-4.740, F.A.C. Teachstone, Inc. is the sole sourced vendor for the CLASS® assessment tool, trainings required to certify its use, and all related materials under its trademark. Child Care Programs wishing to enter into a contract with the Coalition for School Readiness or VPK reimbursements are required to have a CLASS Score of 4 or higher.

Current Status:

Teachstone is releasing a new version of the CLASS® tool that will be effective starting FY27, which will require additional training for both staff and providers. A list of training and materials needed is below, along with an estimated count of items/sessions and the cost. The proposed award total cost for FY27 is not to exceed \$107,275.

Item/Training	Price	Estimated Items/Sessions	Estimated Cost
CLASS® Dimension Guides	\$25	1,800	\$45,000
CLASS® Annual Calibrations for ELC Staff	\$100	140	14,500
CLASS® Certification Training ELC Staff	\$150	282	42,375
CLASS® Score Sheets	\$6	900	5,400
Total Cost Not to Exceed:			\$107,275

The intent to award was posted on the Coalition website for a period of fifteen (15) business days based on Board authorization in May, and the notice of award will be posted for 72 business hours thereafter, pending final Board approval. Sole source agreements over \$35,000 require DEL approval prior to execution.

Executive Committee Recommendation:

Authorize Staff to Issue a Sole Source Award and Purchase Order to Teachstone, Inc. for Required, CLASS® Trainings and CLASS® Materials Pending DEL Prior Approval

Supporting Documents:

None

ITEM/MEETING:	B266CA9 / Board
DATE:	June 29, 2026
SUBJECT:	FY27 Vendor Agreement Renewal for CPR Training Services
FOR ACTION:	YES
RECOMMENDED ACTION:	Authorize staff to Amend Agreement with CPR954 LLC for CPR Training Services to Exercise the First Renewal Option for a Two (2) Year Term Starting July 1, 2026, pending legal review
AS RECOMMENDED BY:	Executive Committee / June 23, 2026
FINANCIAL IMPACT:	\$15,000 FY27 15,000 FY28 \$30,000 Total
ELC STAFF LEAD	C. Klima

Background Information:

According to the Florida Department of Children and Families Child Care Facility Handbook, child care personnel must meet training requirements, and under the training requirements, it is noted in Section 4.2.4 that first aid and CPR should have current and valid certificates of course completion for first aid training and a valid certificate of course completion for pediatric cardiopulmonary resuscitation (CPR). Since 2021, the Coalition has offered low-cost access to first aid and CPR training services to Broward's early care educators to promote health and safety at child care facilities and assist individual child care workers with State and Local compliance requirements.

Under the program, educators sign up for scheduled vendor classes through the Coalition Website for a nominal (\$10) fee, and the Coalitions pays the entire cost of the course to the vendor.

In FY24, the Board approved CPR954, LLC to provide these services for an initial two (2) year term with two additional renewal options for two (2) years in the first option and one (1) year in the second option. The total value of the agreement, if all renewals are exercised, is \$75,000 over a five (5) year period, not to exceed \$15,000 annually.

Current Status:

CPR954 has provided satisfactory services over the initial term, and staff would like to exercise the first renewal option for a two (2) fiscal year term starting July 1, 2026.

The Vendor will continue to provide First Aid Training using the First Aid Guidelines developed jointly by the American Heart Association (AHA), the American Red Cross (ARC), and/or the American Safety & Health Institute (ASHI).

Executive Committee Recommendation:

Authorize staff to Amend Agreement with CPR954, LLC for CPR Training Services to Exercise the First Renewal Option for a Two (2) Year Term Starting July 1, 2026, pending legal review.

Supporting Documents:

None

ITEM/MEETING:	B266CA10 / Board
DATE:	June 29, 2026
SUBJECT:	CRM Software as a Service Procurement Vendor Recommendation
FOR ACTION:	YES
RECOMMENDED ACTION:	Authorize staff to Amend Agreement with WebAuthor.com LLC. for CRM Software as a Service to Exercise the First Renewal Option for a Two (2) Year Term Starting July 1, 2026, pending legal review and DEL approval
AS RECOMMENDED BY:	Executive Committee / June 23, 2026
FINANCIAL IMPACT:	\$189,600 FY27 Budget (\$7,900/month Prepaid for 24 months)
ELC STAFF LEAD	C. Klima

Background Information:

The Coalition currently uses CRM SaaS to create customized, paperless workflows, public-facing forms for providers, partner agencies and the public and specialized data tracking modules. A CRM currently helps us to expand our impact and improve efficiency. Examples of operational activities that we currently automate include:

- Automate and manage sign-up for provider grants, family book packs and provider match participation.
- Create seamless links for child care referrals from Career Source and CSC-funded family support agencies.
- Track waitlist enrollment mailings, family services task assignments, customer inquiries, VPK assessment kits and ELC administrative contracts, purchasing and equipment inventories among many other things.
- Offer a user-friendly module for quickly and efficiently processing educator stipend applications featuring near real-time tracking of payment status.
- Offer registration services for professional development training.
- Break new ground by providing data and workflow analytics for Coalition business activities.

In FY24, the Board approved WebAuthor.com LLC to provide these services for an initial two (2) year term with one two additional renewal options for two (2) years in the first option and one (1) year in the second option. The total value of the agreement, if all renewals are exercised is \$465,192 over a five (5) year period. Webauthor offers the Coalition discounted pricing for prepayment of multi-year license fees that DEL will allow with its prior approval.

Current Status:

Webauthor has provided satisfactory services over the initial term and staff would like to exercise the first renewal option for a two (2) fiscal year term starting July 1, 2026.

Webauthor has been in business since 1995 and offers a user-friendly, scalable and customizable CRM platform called “Flexsystem”. They have provided CRM services to us since 2020.

Executive Committee Recommendation:

Authorize staff to Amend Agreement with WebAuthor.com LLC. for CRM Software as a Service to Exercise the First Renewal Option for a Two (2) Year Term Starting July 1, 2026, pending legal review and DEL approval.

Supporting Documents

None

ITEM/MEETING	B266CA11/ Board
DATE:	June 23, 2026
SUBJECT:	Goren Cherof Agreement Legal Services
FOR ACTION:	Yes
RECOMMENDED ACTION:	Approve FY 2027 Goren Cherof Doody & Ezrol PA Agreement for Legal Services Pending Outside Counsel Legal Review
AS RECOMMENDED BY:	Executive Committee/ June 23, 2026
FINANCIAL IMPACT:	Not to Exceed \$500,000 July 1, 2026, to June 30, 2031
ELC STAFF LEAD	C. Klima

Background Information:

In February 2026 the Board authorized staff to forgo competitive procurement and negotiate a new five (5) year contract cycle with Goren, Cherof, Duddy & Ezrol PA. The firm has provided General Counsel legal services to the Coalition since 2022. Goren, Cherof, Doody & Ezrol PA, is a Broward-based law firm specializing in not for profits and local governments. Legal services are exempt from the competitive-solicitation requirements of §287.057(3)(e)4, F.S., and the Coalition may choose whether to procure these services at its discretion.

The cost proposal for continuing services was approved as follows:

	Max Hourly Rate	Estimated Annual Hours	Estimated Annual Cost
Year 1	\$ 275.00	349	\$ 96,077
Year 2	\$ 280.50	349	\$ 97,998
Year 3	\$ 286.11	349	\$ 99,958
Year 4	\$ 291.83	349	\$ 101,937
Year 5	\$ 297.67	349	\$ 104,029
Total Not to Exceed All Years			\$ 500,000

Current Status:

Goren, Cherof, Doody & Ezrol PA continues to provide quality legal services. Bob de la Fuente of the law firm Lehtinen Schultz, LLC will review this Agreement on behalf of the Coalition as outside counsel. Staff recommend that the Board approve a new five-year Agreement for Legal Services from July 1, 2026, through June 30, 2031, with Goren Cherof Doody & Ezrol PA, pending Outside Counsel Legal Review.

Executive Committee Recommendation:

Approve FY 2027 Goren Cherof Doody & Ezrol PA Agreement for Legal Services Pending Outside Counsel Legal Review

Supporting Documentation:

- Scope of Services

ELC Broward General Counsel Scope of Services

1. Serve in the capacity of Coalition General Counsel
2. Provide timely legal advice and serve as a trusted advisor to the Board of Directors, Executives, Committees, and all Department Heads of the Early Learning Coalition while ensuring all requests for legal services are promptly addressed with the highest priority.
3. Attend all Coalition Board meetings.
4. Attend all Audit, Finance, Executive, Nominating and Governance Committee meetings.
5. Attend other Committee or staff meetings upon request.
6. Review and provide legal approval and guidance based on statutory, regulatory and funding requirements including but not limited to scope of work, budget and budget modifications for contracts, professional service agreements, purchases, settlement agreements, RFP's, ITN's, RFQ's and leases.
7. Respond to questions of a legal nature, provide guidance to Board and staff in the interpretation, implementation and adherence to all laws, regulations and any other applicable policies to ensure compliance.
8. Conduct research and analysis of specific legal questions, prepare memoranda and provide comments on documents submitted for review from a legal perspective.
9. Provide guidance, general legal advice, opinions and representation in a variety of legal areas including, but not limited to:
 - a. Florida Government in Sunshine/Public Records/Roberts Rules/Governance
 - b. State and Federal Contracts Law/Compliance
 - c. State/Federal Procurement
 - d. Employment Law
 - e. Insurance/Risk Management
 - f. Public Assistance Fraud/Compliance
 - g. Provider Claims
 - h. Employment
 - i. Non-Profit Corporate Law
 - j. Public Law and Civil Litigation
10. Declare any potential conflict of interest with the Early Learning Coalition's staff and/or vendors.
11. Perform related duties as needed.

ITEM/MEETING	B266CA12 / Board
DATE:	June 29, 2026
SUBJECT:	Employment Law Legal Services Renewal
FOR ACTION:	Yes
RECOMMENDED ACTION:	Approve FY 2027 Bryant, Miller Olive, PA Agreement for Employment Law Legal Services Pending General Counsel Legal Review
AS RECOMMENDED BY:	Executive Committee / June 23, 2026
FINANCIAL IMPACT:	Not to Exceed \$135,000 July 1, 2026 to June 30, 2031
ELC STAFF LEAD	C. Klima

Background:

In 2023, the Board approved ELC General Counsel's recommendation to separately engage Bryant Miller Olive, P.A. (Bryant Miller) to provide specialized labor related legal services. These services had previously been included within the overall General Counsel scope of work. Both firms operate at the same hourly rates established under the Goren Cherof Agreement, and they coordinate on labor related matters without duplicative effort or billing.

In February 2026 the Board authorized staff to forgo competitive procurement as permitted by Florida Statute and negotiate a new five (5) year contract cycle with Bryant, Miller, Olive PA. The firm has provided Specialized Employment Law legal services to the Coalition since 2023. Bryant, Miller Olive PA, is a Florida-focused firm specializing in employment law. Their Miami office works closely with ELC General Counsel firm Goren Cherof Doody & Ezrol PA, serving public sector clients throughout Broward County.

The cost proposal for continuing services was approved as follows:

	Max Hourly Rate	Estimated Annual Hours	Estimated Annual Cost
Year 1	\$ 275.00	94	\$ 25,941
Year 2	\$ 280.50	94	\$ 26,460
Year 3	\$ 286.11	94	\$ 26,989
Year 4	\$ 291.83	94	\$ 27,529
Year 5	\$ 297.67	94	\$ 28,082
Total Not to Exceed All Years			\$ 135,000

Current Status:

Bryant Miller Olive PA continues to provide quality specialized employment law legal services. Staff recommend that the Board approve a new five-year Agreement for Legal Services from July 1, 2026 through June 30, 2031 with Bryant, Miller, Olive PA Pending General Counsel Legal Review.

Executive Committee Recommendation:

Approve FY 2027 Bryant, Miller Olive, PA Agreement for Legal Services Pending General Counsel Legal Review

Supporting Documentation:

- Bryant Miller Olive Scope of Services

ELC of Broward Employment Law Scope of Services

- 1.** Assist Coalition staff in updating and strengthening Coalition human resource policies in consultation with the Coalition's General Counsel:
 - a. Provide model policies that align with all applicable State and Federal Laws
 - b. Advise Coalition staff is customizing policies to ensure:
 - i. Alignment with Coalition business model and culture
 - ii. Alignment with insurance policy requirements and other risk mitigation best practices
 - iii. Compliance with funding contract requirements
 - iv. Plain language presentation so that policies can be easily understood by and explained to staff, management and Board members.
 - c. Assist Coalition staff in presenting policies to the Coalition Board and discussing risk mitigation strategies.
- 2.** Provide separate in-person training sessions on employment law topics relevant to the Coalition Board, Coalition management and Coalition non-management staff. Including, but not limited to, such topics as:
 - a. Discrimination
 - b. Sexual Harassment
 - c. Wage and Hour Laws, including overtime and paid time off, among other issues
 - d. Family and Medical Leave Act
 - e. Americans with Disabilities Act
 - f. Health Insurance Portability and Accountability Act of 1996
 - g. Drug Free and Smoke Free Work Place
 - h. Workplace Conduct and Communication
 - i. Remote Work/Telework Issues
 - j. Confidentiality Obligations
 - k. Privacy Issues
 - l. Hiring and Firing
 - m. Performance Evaluations
 - n. Progressive Discipline
 - o. Whistleblower Claims
 - p. Retaliation Claims
- 3.** Provide Ad hoc advisory services to Coalition Board and Management to mitigate Coalition risk and avoid claims.
- 4.** Review Coalition insurance policy coverage
- 5.** Provide legal representation in response to labor or employment law-related claims in collaboration with Coalition General Counsel and/or Counsel designated by insurance carriers as appropriate.
- 6.** Declare any potential conflict of interest with the Early Learning Coalition's staff and/or vendors.

ITEM/MEETING	B266CA13 / Board
DATE:	June 23, 2026
SUBJECT:	FY27 Strategic Planning Consultant Procurement
FOR ACTION:	Yes
RECOMMENDED ACTION:	Authorize staff to initiate and conduct a procurement process, including issuance of a Request for Proposals (RFP) if required, to select a qualified consultant to support development of the organization's next strategic plan, in an amount not to exceed \$40,000.
AS RECOMMENDED BY:	Executive Committee/ June 23, 2026
FINANCIAL IMPACT:	Not to exceed \$40,000
ELC STAFF LEAD	C. Klima

Background Information:

The organization's current strategic plan is approaching the beginning of its fifth and final year, necessitating the development of a new multi-year strategic plan over the course of FY 27 to guide future priorities, investments, and organizational direction.

A comprehensive strategic planning process typically benefits from the engagement of an experienced external consultant who can:

- Facilitate structured planning sessions with staff and the Board
- Guide data collection, stakeholder engagement, and environmental scanning
- Provide objective insights and best practices
- Ensure productive, inclusive, and forward-looking discussions
- Support alignment on mission, vision, goals, and measurable outcomes

Engaging a consultant will help ensure that the planning process is thoughtful, efficient, and results in a high-quality strategic roadmap.

Current Status:

Staff are in the early stages of assessing the necessity, scope, and potential cost of engaging a strategic planning consultant. At this time, it is uncertain whether the total cost will exceed the State's \$35,000 threshold that triggers formal public procurement requirements.

Out of an abundance of caution and to avoid delays, staff is requesting advance authorization to:

- Conduct a formal Request for Proposals (RFP) process if needed and/or required
- Evaluate and select a qualified consultant

This approach ensures compliance with procurement requirements while allowing work to proceed during the summer months, positioning the organization to begin the planning process in a timely manner.

The selected consultant will be expected to guide and facilitate engagement with both staff and the Board, ensuring a structured process that encourages thoughtful dialogue and healthy discussion throughout the development of the new strategic plan.

Executive Committee Recommendation:

Authorize staff to initiate and conduct a procurement process, including issuance of a Request for Proposals (RFP) if required, to select a qualified consultant to support development of the organization's next strategic plan, in an amount not to exceed \$40,000.

Supporting Documentation:

None

ITEM/MEETING	B266CA14 / Board
DATE:	June 29, 2026
SUBJECT:	Employee Health Benefit Policy Renewals for Plan Year 2026-2027
FOR ACTION:	Yes
RECOMMENDED ACTIONS:	Approve Proposed FY27 Employee Health Benefit Insurance Policy Renewals and Coverage Levels as Presented
FINANCIAL IMPACT:	\$4,342,652 Florida Blue Medical 340,781 Lincoln Dental, Vision, Disability & Group Term Life \$4,683,433 Total Estimated Premiums (Approximately \$4,242,540 Employer Paid)
AS RECOMMENDED BY	Governance Committee / June 15, 2026
ELC STAFF LEAD	C. Klima

Background Information:

In accordance with Fiscal Policies, staff prepares and presents proposed employee health benefit insurance policies and coverage levels annually for Board review. Brown & Brown provides brokerage and advisory services for these policies.

The coverage lines listed provide health and wellness insurance for ELC staff. The FY2026-27 Plan Year runs from August 1, 2026, to July 31, 2027. 91% of Coalition staff have elected to participate in health plans, and 100% are eligible for Disability and Life insurance. The Coalition pays 100% of employee coverage, 90% of dependent coverage, and 50% of spouse coverage for medical, dental, and vision premiums, and 100% of disability, accidental death & dismemberment, and group life premiums

Current Status:

After a comprehensive review of our health insurance options for FY27, management recommends continuing coverage with Florida Blue, despite the current out-of-network status of Broward Health and Memorial Healthcare System. This decision was made after careful consideration of employee feedback, cost stability, and overall program value.

ELC has maintained its Florida Blue plan since 2009, and employee satisfaction remains generally strong. When staff were surveyed specifically about the network limitations, responses were evenly split, with no clear majority in favor of changing carriers. This indicated that transitioning plans could create as much disruption as benefit.

The FY27 renewal with Florida Blue includes a 5.5% rate increase, which is considered moderate in the current market. A key factor in our decision is Florida Blue's Blue Value System program, offered selectively to nonprofit organizations like ours. This program caps annual rate increases, protecting ELC from significant premium volatility, particularly important given our occasionally high claims experience. While alternative carriers presented competitively priced options in the short term, those proposals did not include comparable rate stabilization features. Transitioning away from Florida Blue would therefore expose the organization to greater long-term financial uncertainty.

In addition, we sought to minimize disruption to our overall compensation and benefits structure for FY27. Maintaining continuity in our health coverage supports administrative efficiency and provides stability for employees. It is also important to note that our ancillary benefits through Lincoln Financial—including dental, vision, disability, and group term life—will remain unchanged, as these rates were locked in for two years at the beginning of the prior plan year.

Finally, we remain hopeful that Broward Health and Memorial Healthcare System will rejoin the Florida Blue network in the future, which would resolve the current access concerns without requiring a carrier change.

Based on these considerations, continuing with Florida Blue represents the most balanced approach, aligning employee feedback, financial stewardship, and organizational stability.

Type of Policy	Carrier	Coverage	Term	Est. Premium
3 Medical HMO & PPO Plans	Florida Blue	Preventive 100% Deductible Range \$0-\$1,000 Max Out of Pocket \$2,500-\$3,500 Office Visit Co Pay \$15-\$45 Procedure Co Pay \$45-\$200	August 2026- July 2027	\$4,490,619*
Dental PPO	Lincoln	Preventive 100% Basic Procedures 90% Major Procedures 60%	August 2026- July 2027	\$138,581*
Vision VSP	Lincoln	Annual Exam \$10 Annual Lenses \$15 Frames Allowance \$130 +	August 2026- July 2027	\$22,856*
Short Term Disability Long Term Disability Accidental Death & Dismemberment Group Life	Lincoln	60% Pay up to 12 Weeks 60% Pay to Retirement Age \$100,000 Benefit \$100,000 Benefit	August 2026- July 2027	\$179,343

**ELC pays approximately 94% of total premium for medical, dental and vision coverage on average.*

Governance Committee Recommendation:

Approve Proposed FY27 Employee Health Benefit Insurance Policy Renewals and Coverage Levels as Presented

Supporting Documentation:

None

ITEM/MEETING	B266CA16 / Board
DATE:	June 29, 2026
SUBJECT:	Risk Management Policies for Fiscal Year 2026-2027
FOR ACTION:	Yes
RECOMMENDED ACTIONS:	Approve Proposed FY27 Risk Management Insurance Policy Renewals and Coverage Levels as Presented
FINANCIAL IMPACT:	None
AS RECOMMENDED BY	Governance Committee / June 15, 2026
ELC STAFF LEAD	C. Klima

Background Information:

In accordance with Fiscal Policies, staff prepare and present proposed commercial insurance policies and coverage levels annually for Board review. AJ Gallagher provides brokerage and advisory services for these policies.

Current Status:

The coverage lines listed below comply with all funder contract requirements and support ELC's current operational needs. AJ Gallagher marketed our FY27 renewal options across multiple policy lines and recommended maintaining our existing carriers for the coverages outlined below.

Coverage limits and deductibles remain unchanged from the prior year, except that property coverage increased by \$250,000 to \$750,000 for ELC equipment, and the property loss deductible decreased by \$1,500 to \$1,000. The estimated net premium cost reflects an approximate 15% decrease from the prior year, driven primarily by improving market conditions in property and nonprofit cyber insurance on a national level. All policies align with our fiscal year and are scheduled to renew effective July 1, 2026.

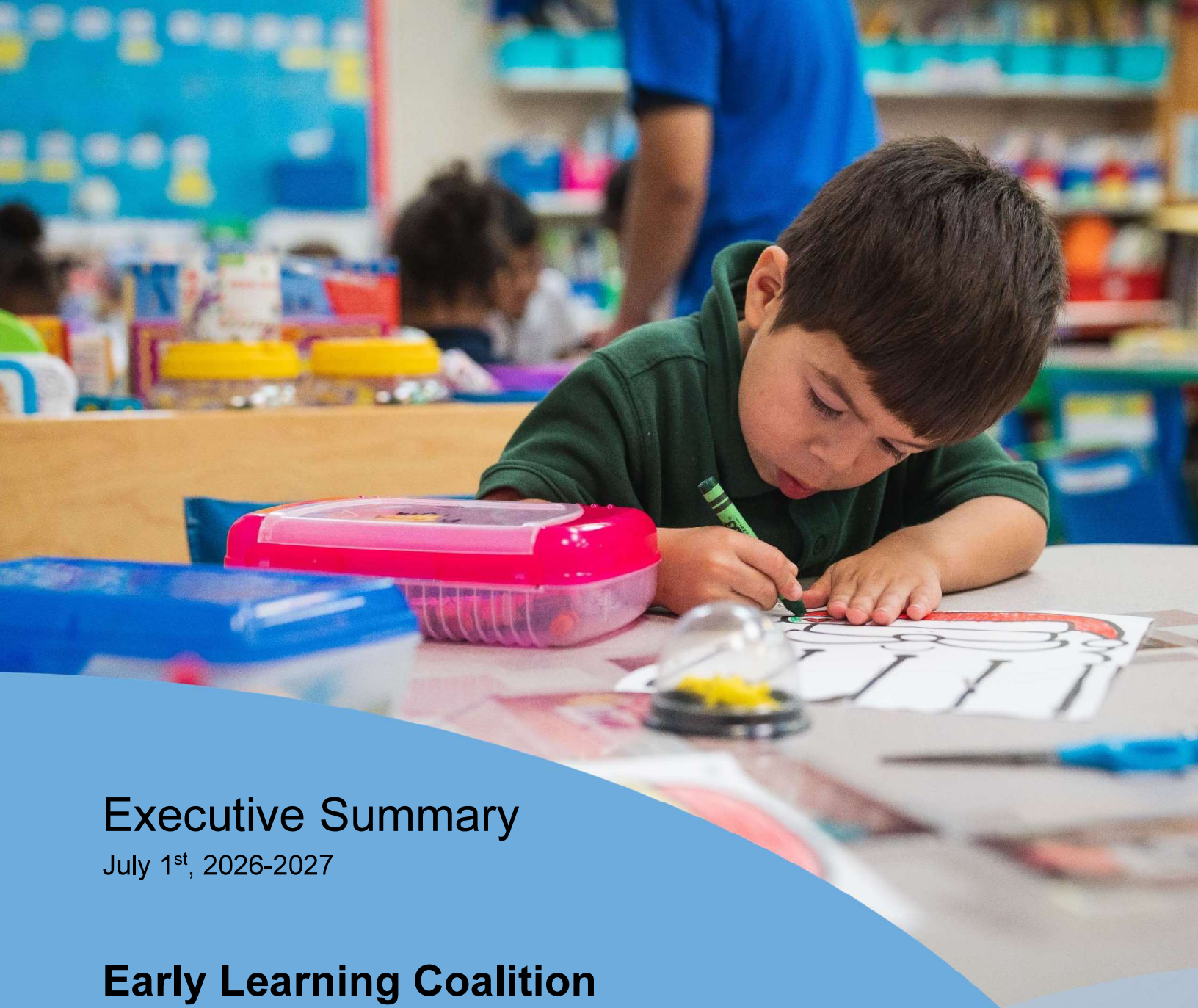
Type of Policy	Carrier	Coverage	Term	Premium
General Liability & Property	Charity First	\$1M General \$3M Aggregate \$1M Hired Auto \$2M Umbrella \$750K Property Value \$1M Professional Liability	July 2026- June 2027	\$20,675
Director's & Officers, Employment Practices, Fiduciary & Financial Crime	Travelers	\$3M Total \$15K Per Incident Employment Practices Deductible 5K Per Incident Other Deductible	July 2026- June 2027	\$28,374
Cyber Coverage	Travelers	\$1M Breach \$1M Liability \$1M Cyber Crime \$1M Business Interruption	July 2026- June 2027	\$24,087
ERISA Fidelity Bond	Travelers	\$700K or 10% of 403B Balance whichever is higher	July 2026- June 2027	Included with D&O
Worker's Compensation	Zenith	\$1M Per Incident	July 2026- June 2027	\$27,187
			Total	\$100,323

Governance Committee Recommendation:

Approve Proposed FY27 Risk Management Insurance Policy Renewals and Coverage Levels as presented

Supporting Documentation:

AJ Gallagher Executive Summary of Renewals



Executive Summary

July 1st, 2026-2027

Early Learning Coalition of Broward County, Inc.

Arthur J Gallagher Risk Management Services, Inc.
Jon Shirah | Senior Client Service Manager/Producer
jon_shirah@ajg.com | 727-796-6258



Gallagher

Insurance | Risk Management | Consulting



Insurance Premiums

Insurance Renewal Premium Summary

	Expiring Program	Charity First Renewal Program	
	2024-2025	2025-2026	% Change
Package Policies			
Property	Lloyds		
Deductible	\$2,500 AOP / 5% Wind/Hail	\$1,000 AOP / 5% Wind/Hail	
Shared / Separate	ELCB's Own Limit	ELCB's Own Limit	
Total Property Value	\$ 500,000.00	\$ 750,000.00	50.00%
Avg Rate per \$100 Value	\$ 2.07	\$ 0.67	-67.71%
Premium	\$ 10,372.76	\$ 5,023.78	-51.57%
General Liability / Pro. Liab. / SAM / HNOA	CharityFirst	CharityFirst	
Limit of Liability	\$1MM / \$3MM	\$1MM / \$3MM	
Total Square Footage	15,522	15,522	0.00%
Rate	\$ 716.60	\$ 804.25	12.23%
Premium	\$ 11,123.13	\$ 12,483.60	12.23%
Workers Compensation	Zenith	Zenith	
Total Payroll	\$ 13,741,960.00	\$ 13,741,960.00	0.00%
Avg Rate per \$100 of Payroll	\$ 0.22	\$ 0.20	-9.35%
Premium	\$ 29,992.00	\$ 27,187.00	-9.35%
X MOD	.74 / .72	\$ 0.76	
Primary Umbrella	FIT	Charity First	
Limit of Liability	\$ 2,000,000.00	\$ 2,000,000.00	
Underlying Premium	\$ 11,123.13	\$ 12,483.60	12.23%
Avg Rate per \$1k of Premium	\$ 269.95	\$ 253.72	-6.01%
Premium	\$ 3,002.73	\$ 3,167.36	5.48%
PACKAGE TOTALS	\$ 54,490.62	\$ 47,861.74	-12.17%

Management Lines Policies			
Directors & Officers	Travelers		
Limit of Liability	\$ 3,000,000	\$3,000,000	
Shared / Separate	Separate	Separate	
Deductible D&O / EPL	\$ 10,000.00	\$ 10,000.00	
Annual Revenue	\$ 187,835,671.00	\$ 174,935,385.00	-6.87%
Premium	\$ 4,524.00	\$ 3,877.00	-14.30%
Employment Practices	Travelers		
Limit of Liability	\$ 1,000,000.00	\$ 1,000,000.00	
Shared / Separate	Separate	Separate	
Retention	\$ 15,000.00	\$ 15,000.00	
No. of Employees	219	219	0.00%
Premium	\$ 22,082.00	\$ 21,515.00	-2.57%
Fiduciary	Travelers		
Limit of Liability	\$ 1,000,000.00	\$ 1,000,000.00	
Shared / Separate	Separate	Separate	
Retention	\$0	\$0	
Premium	\$ 1,014.00	\$ 1,017.00	0.30%
Cyber Liability	Travelers		
Limit of Liability	\$ 1,000,000.00	\$ 1,000,000.00	
Retention	5,000	5,000	
Annual Revenue	\$ 187,835,671.00	\$ 174,935,385.00	-6.87%
Premium	\$ 33,808.74	\$ 24,087.00	-28.76%
Crime	Travelers		
Limit of Liability	\$ 700,000	\$ 700,000	
Premium	\$ 2,128.00	\$ 1,965.00	-7.66%
MLP TOTALS	\$ 63,556.74	\$ 52,461.00	-17.46%
TOTAL ESTIMATED COST	\$ 118,047.36	\$ 100,322.74	-15.01%

2025-26 MLP Premiums are estimated annualized premium and all MLP premium do not include the FIGA Surcharge

Coverage Options	Total Premium
Increase Crime Limit to \$900,000	\$2,538.00
Increase Crime Limit to \$1,000,000	\$2,636.00

ITEM/MEETING	B266FIN1 / Board
MEETING DATE:	June 29, 2026
SUBJECT:	May 2026 Interim Financial Statements
FOR ACTION:	YES
RECOMMENDED ACTION:	Approve the May 2026 Interim Financial Statements, Pending Approval of an Annual Audit Performed by a Qualified Independent Certified Public Accountant
AS RECOMMENDED BY:	Finance Committee / June 23, 2026
FINANCIAL IMPACT:	None
ELC STAFF LEAD	C. Klima

Background Information:

The Interim Financial Statements for the eleven-month period ending May 31, 2026, are attached for review. Financial Highlights for the period are as follows:

1. School Readiness:

May Expenditures

- FY2026 School Readiness overall expenditures were approximately 88% of the annual budget for SR base funding as of May 31, which is below the 92% target for eleven months. This variance is primarily due to the need to reserve approximately \$2.8 million of projected surplus in the School Readiness allocation to cover a shortfall in Gold Seal and Quality Performance Incentive differentials, which are currently tracking at approximately 110% of the prorated budget. These high differential expenditures reflect strong provider performance and ongoing statewide underfunding of these mandates.
- May expenditures for School Readiness child care slots were nearly \$10 million, consistent with projections. However, the total child count was approximately 275 children lower than expected, which may result in reduced expenditures for June. Despite this, enrollment levels remain at historic highs for Broward, with monthly child counts near 15,800 in both April and May. See attached enrollment chart.

June Expenditure Outlook and Revert & Reappropriate Process Requirements

- Expenditure projections for June remain uncertain. Seasonal factors, including the end of the school year, typically increase full-time attendance among school-aged children, which can raise the average cost of care. However, this can be offset by family travel, summer schedule changes, or other behavioral factors that reduce attendance. These variables make June costs particularly difficult to predict. Additionally, with open enrollment having been in place for the past five months, residual enrollments may continue to come online through the end of the fiscal year.
- Projections for June carry heightened significance this year due to the statewide revert and reappropriate process for unspent Coalition funds included in the State Budget Act for FY2027. Under this process, the State is required to close its FY2026 financial books using May invoices, which were due last week. Then Coalitions must predict and commit to June expenses with a high degree of accuracy more than a month before we start receiving attendance information. If our projections for June are too high, the unspent portion must be reverted to the State CCDF Trust Fund and cannot be reappropriated. If our projections are too low, the excess expenses will be charged against our already reduced FY2027 allocation, compounding the impact of anticipated funding reductions.
- To mitigate this risk of variance in either direction, staff conducted a detailed analysis of all remaining operating expenses and projected School Readiness slot utilization for June, using a middle-of-the-road assumption that child counts will remain flat, resulting in an estimated \$12 million in June expenditures. Given the inherent unpredictability of June activity, staff also propose the members approve a one-time contingency expense for annual performance pay in the form of a bonus pool that could be applied to June operating costs at the last minute to absorb approximately \$350,000 of FY26 allocation funds if all other actual costs fall below projections. This proposed contingency expense could be applied by CEO as needed when the final June School Readiness invoice is calculated, and it would supplant a similar pool for performance pay currently earmarked in the FY27 budget for annual performance pay in the form of staff merit increases. This contingency expense strategy could help reduce the risk of losing funds to the State CCDF Trust Fund as described above. The contingency item is presented for consideration by the members in a separate voting item included in this packet.

Preparations for FY2027

- Once the State processes final June expenditures from all Coalitions, any unused and uncommitted funds will be reverted and reappropriated statewide in late August or early September, similar to last year. As of today, the total amount available for redistribution and the methodology for allocation among Coalitions remain unknown.
- A recent \$1.5 million increase to the School Readiness Base from de-obligated funds from other Coalitions will be used to offset Children’s Services Council (CSC) funding so those funds can be deferred to FY2027 to help mitigate anticipated funding reductions after July 1. This anticipated deferral is included in Budget Amendment #6 as a reduction and in the FY27 Preliminary Budget as an increase
- We have also modified our enrollment strategy to prepare for reductions in FY27. Starting in May 2026, we shifted from enrolling large batches of children every three weeks to smaller, more consistent weekly enrollments. This approach will help minimize significant fluctuations in monthly child counts, improve expenditure predictability, and support more stable financial management going forward. 1,323 children were on the waitlist as of May 31, 2026. Waiting time for non-school-aged children (birth to five (5) years) was approximately two (2) months.

2. VPK:

VPK direct expenditures were on track for the year at 98% of the annual budget as of May 31. Attendance for school year services begins in August, and expenditures fluctuate throughout the year. The VPK school year ended for most children in early June, and expenses are expected to decrease accordingly. Funding is allocated by DEL to match the actual need for services each year. See attached expenditure chart.

3. Vulnerable Populations Program:

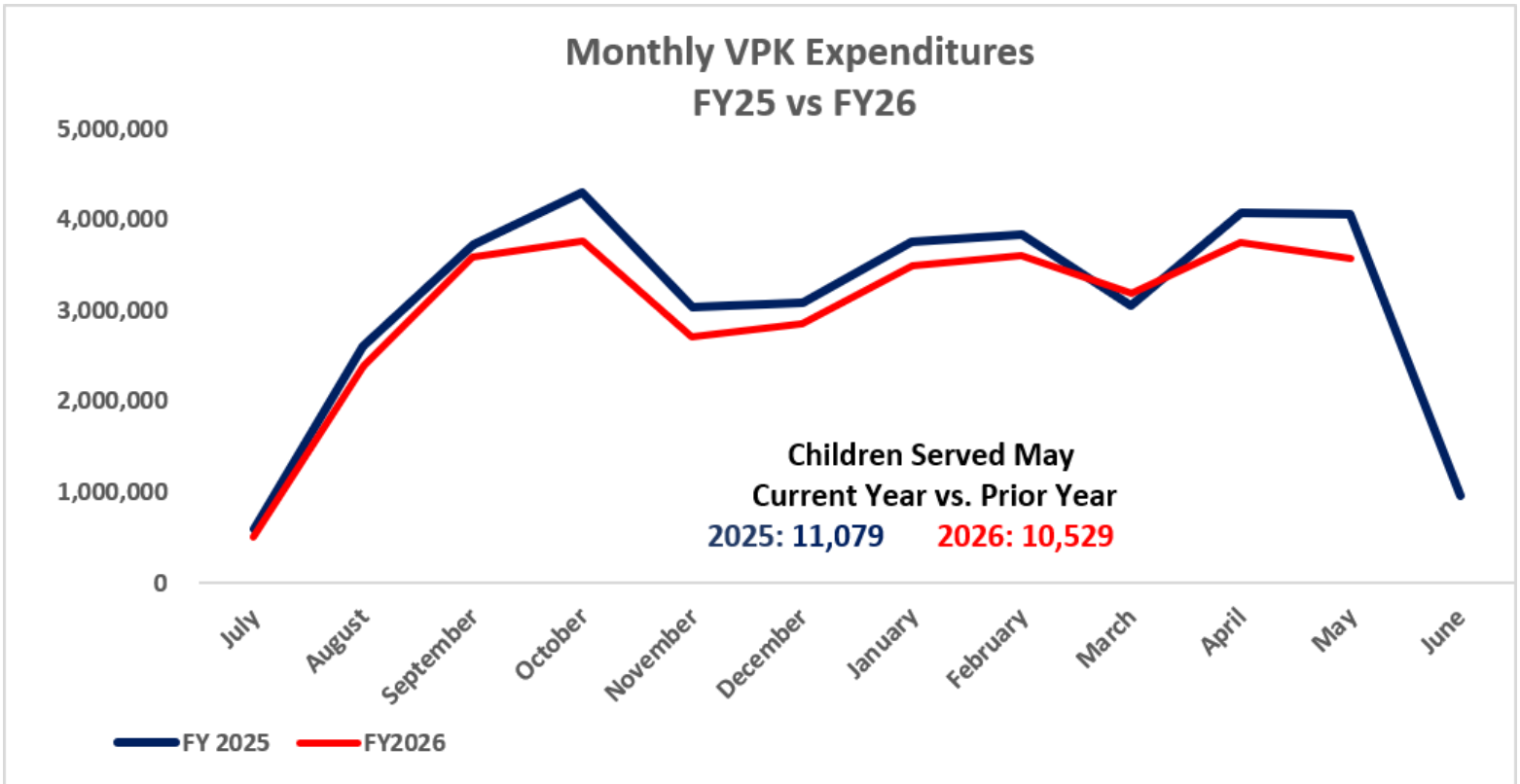
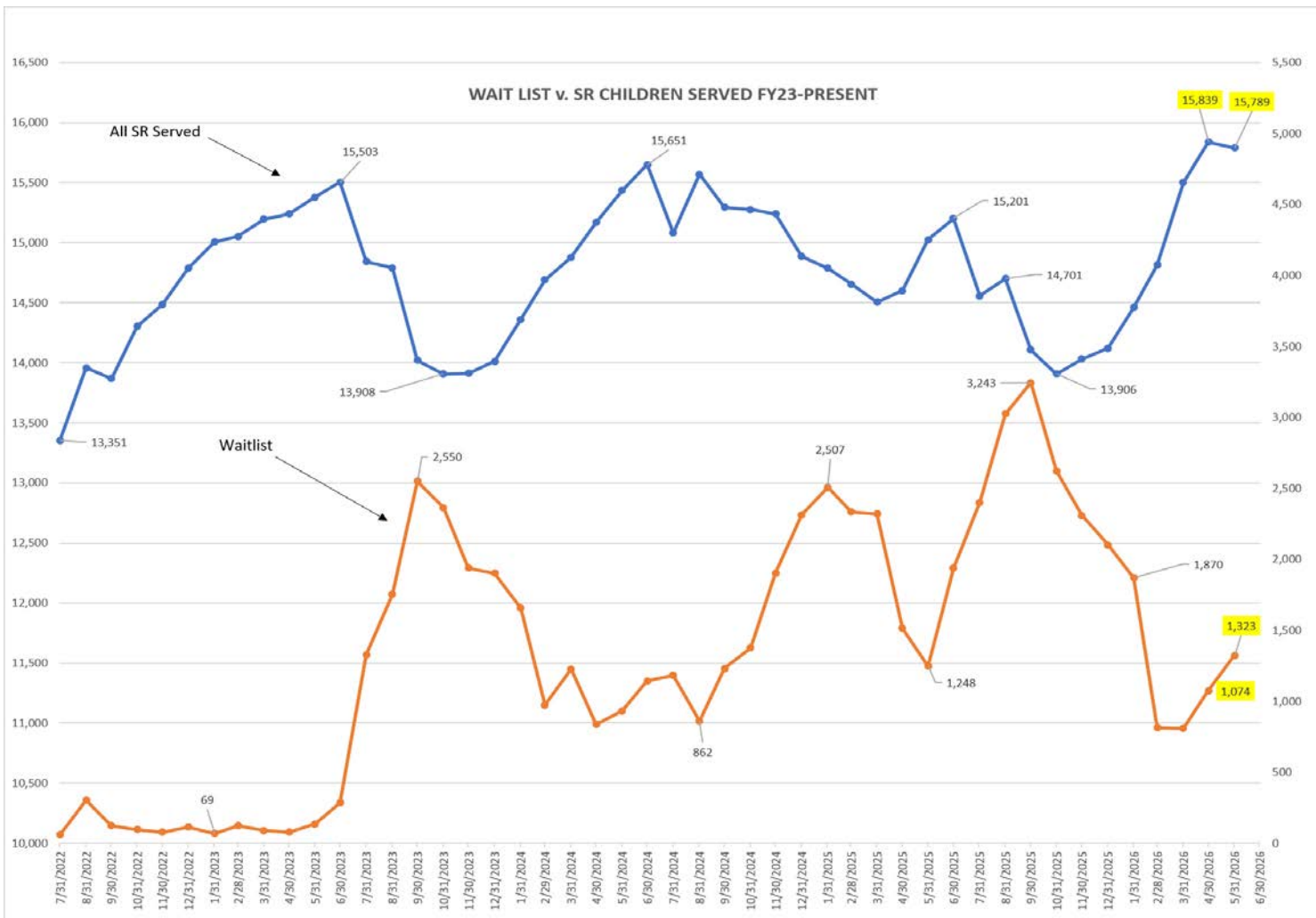
Year-to-day slot expenditures for the Vulnerable Populations Program at the end of May at 91% are now on track to fully utilize FY26 contract funds without going over. In January, CSC made changes to program rules to manage costs going forward. Monthly child counts for the program have been brought from a peak of over 600 down to less than 300 in the process. New enrollments are currently limited to emergency cases only.

Finance Committee Recommendation:

Approve the May 2026 Interim Financial Statements, Pending Approval of an Annual Audit Performed by a Qualified Independent Certified Public Accountant.

Supporting Documents:

- SR Children Served vs Waitlist and VPK Expenditures Charts
- May 2026 Interim Financial Statements





Early Learning Coalition of Broward County, Inc.

INTERIM FINANCIAL STATEMENTS For The Eleven Months Ended May 31, 2026

**Submitted to the Board of Directors on
June 29, 2026
As Recommended by the
Finance Committee
at the June 23, 2026 Meeting**

Early Learning Coalition of Broward County, Inc.
Statement of Financial Position
As of May 31, 2026

	<u>5/31/2026</u>	<u>5/31/2025</u>
Assets:		
Cash	\$ 15,224,115	\$ 5,671,332
Grants Receivable	16,609,920	15,267,321
Accounts Receivable	227,313	314,583
Due From Providers	-	9,811
Prepaid Expense	420,759	753,755
Fixed Assets	9,925	14,702
Operating ROU Asset	774,448	994,026
Total Assets	<u><u>\$ 33,266,479</u></u>	<u><u>\$ 23,025,530</u></u>
 Liabilities:		
Accounts Payable	\$ 211,503	\$ 581,200
Salary & Benefits Payable	74,923	74,253
Compensated Absences	751,211	606,880
Due to Providers	13,032,945	13,131,090
Due to Other Agencies	55,921	204,433
Deferred Revenue	17,637,560	6,291,863
Operating Lease Liability	893,020	1,130,614
Total Liabilities	<u><u>\$ 32,657,082</u></u>	<u><u>\$ 22,020,333</u></u>
 Net Assets		
Unrestricted	\$ 560,650	\$ 628,907
Board Designated	48,747	376,290
Total Net Assets	<u>609,397</u>	<u>1,005,196</u>
 Total Liabilities and Net Assets	<u><u>\$ 33,266,479</u></u>	<u><u>\$ 23,025,530</u></u>

-

Early Learning Coalition of Broward County, Inc.
Statement of Activities
For The Eleven Months Ended May 31, 2026

	May 2026 Actual	FY 2026 YTD Actual	FY 2025 YTD Actual
Revenue			
Recurring			
DEL School Readiness	\$ 8,877,783	\$ 89,086,178	\$ 92,248,975
DEL School Readiness Match	515,004	5,712,823	5,619,463
DEL School Readiness Plus	26,744	294,981	78,857
DEL School Readiness Rate Differentials	1,472,862	14,786,971	14,539,256
DEL - Program Assessments	34,705	327,329	330,299
DEL - Voluntary Pre-K	3,676,205	34,464,450	37,183,147
CSC -School Readiness	-	2,926,423	2,487,485
CSC - Vulnerable Populations	313,086	5,767,968	5,141,618
Broward County - School Readiness	489,427	3,434,909	3,500,703
United Way & Cities - School Readiness	15,438	371,803	501,281
Miscellaneous Income	51,927	395,669	483,873
Total Revenue	\$ 15,473,181	\$ 157,569,504	\$ 162,114,958
Expenses			
Direct Services			
School Readiness (State & Local Funds)	\$ 9,897,311	\$ 99,797,230	\$ 101,159,398
DEL - Voluntary Pre-K	3,571,941	33,430,650	36,099,700
CSC - Vulnerable Populations	274,008	5,151,245	4,714,792
Stipends and Grants to Providers	75,544	577,001	838,420
Subtotal Direct Services	\$ 13,818,804	\$ 138,956,127	\$ 142,812,310
Program Support			
Eligibility, Customer Services & Providers	\$ 781,792	\$ 8,961,789	\$ 8,821,800
Quality & Education	482,416	5,520,812	6,082,565
Subtotal Program Support	\$ 1,264,208	\$ 14,482,601	\$ 14,904,365
Total Program (Direct + Support)	\$ 15,083,012	\$ 153,438,728	\$ 157,716,676
Administration	390,648	4,352,239	4,607,381
Total Expenses	\$ 15,473,661	\$ 157,790,966	\$ 162,324,056
Change in net assets	\$ (480)	\$ (221,463)	\$ (209,098)
Net assets, beginning of year		830,860	1,214,294
Net assets, end of the period		\$ 609,397	\$ 1,005,196

Early Learning Coalition of Broward County, Inc.
Budget to Actual
For The Period Ending May 31, 2026

Revenue:	FY26 Budget Amendment 2	YTD Actual	Balance	% Budget Spent	Notes
Recurring					
DEL School Readiness	\$ 100,914,380	\$ 89,086,178	\$ 11,828,202	88%	
DEL School Readiness Match	6,336,952	5,712,823	624,129	90%	
DEL School Readiness Plus	522,553	294,981	227,572	56%	Balance reverts to FY27
DEL School Readiness Rate Differentials	13,478,748	14,786,971	(1,308,223)	110%	Overage covered by SR Base
DEL - Program Assessments	329,069	327,329	1,740	99%	
DEL - Voluntary Pre-K	35,642,312	34,464,450	1,177,862	97%	Utilization following normal pattern
CSC -School Readiness	4,415,992	2,926,423	1,489,569	66%	Balance w/b deferred to FY27
CSC - Vulnerable Populations	6,084,019	5,767,968	316,050	95%	
Broward County - School Readiness	3,390,149	3,434,909	(44,760)	101%	Accelerated usage, Addl funds pending
United Way & Cities - School Readiness	400,000	371,803	28,197	93%	
Miscellaneous Income	390,868	395,669	(4,801)	101%	
Total Revenue	\$ 171,905,043	\$ 157,569,504	\$ 14,335,539	92%	
Expense					
Child Care Slots and Incentives					
School Readiness (State & Local Funds)	\$ 110,214,653	\$ 99,797,230	\$ 10,417,423	91%	
DEL - Voluntary Pre-K	33,945,059	33,430,650	514,409	98%	School Year Ends Early June
CSC - Vulnerable Populations	5,672,788	5,151,245	521,542	91%	
Stipends and Grants to Providers	600,250	577,001	23,249	96%	
Total Child Care Slots and Incentives	\$ 150,432,750	\$ 138,956,127	\$ 11,476,623	92%	
Sub Recipient Expense					
Children's Forum	\$ 155,999	\$ 134,029	21,970	86%	Billing delays
Total Sub Recipient Expense	\$ 155,999	\$ 134,029	\$ 21,970	86%	
ELC Operating Expense					
Salaries & Benefits	\$ 18,760,351	\$ 16,728,259	\$ 2,032,092	89%	
Attorneys	126,500	46,593	79,907	37%	Intermittent Expenditures
Auditors	56,638	56,638	-	100%	
Consultants & Temps	228,000	209,990	18,010	92%	
Staff & Board Travel & Training	50,222	50,164	58	100%	
Insurance	82,317	79,312	3,005	96%	
Office Rent, Utilities & Maintenance	524,985	462,317	62,667	88%	
Office Machine & Storage Leases	4,806	3,686	1,120	77%	Savings from vendor change
Software Licenses	224,006	200,129	23,877	89%	
Internet, Email, Phones	116,016	109,650	6,367	95%	
Cell Phones	95,000	77,619	17,381	82%	Fewer hotspots issued
Sponsorships & Memberships	81,299	76,265	5,035	94%	
Books for Kids	225,000	176,148	48,852	78%	Billing delays
Instructional Materials	100,000	28,245	71,755	28%	Training schedule moved to FY27
Other Operating Costs	233,731	172,794	60,937	74%	Intermittent Expenditures
Computer Equipment & Software	23,250	20,442	2,808	88%	Intermittent Expenditures
Furniture & Fixtures	-	-	-	0%	
Depreciation/Amortization		202,561	(202,561)	0%	Pre-paid software amortization
Unallocated (Budget Only)	384,173	-	384,173	0%	
Total ELC Operating Expense	\$ 21,316,294	\$ 18,700,811	\$ 2,615,483	88%	
Total Operating & Sub-Recipient Expense	\$ 21,472,293	\$ 18,834,840	\$ 2,637,453	88%	
Total Expense	\$ 171,905,043	\$ 157,790,967	\$ 14,114,076	92%	

ITEM#/MEETING	B266FIN2 / Board
MEETING DATE:	June 29, 2026
SUBJECT:	FY 2026 Budget Amendment #6
FOR ACTION:	YES
RECOMMENDED ACTION:	Approve the FY2026 Budget Amendment #6 as Presented
AS RECOMMENDED BY:	Finance Committee / June 23, 2026
FINANCIAL IMPACT:	None, Reallocations only
ELC STAFF LEAD:	C. Klima

Background Information:

In June 2025, the Board approved a preliminary annual budget that reflected estimated revenues and expenditures pending receipt of the actual grant award letters from funders. In September, the Board approved Amendment Number 1 after the Division of Early Learning (DEL) issued final notices of award for FY26 in August. In November 2025, February 2026, March 2026, and May 2026 the Board approved Amendment Numbers 2-5 with further updates to local funding and grants allocations revenue. Amendment Number 6 reflects additional funding that was awarded by DEL in June.

Current Status:

- **\$1,500,000 Increase to DEL School Readiness Base funding allocation and Corresponding Decrease to CSC Financially Assisted Child Care Allocation for FY26:**

In June 2026, DEL awarded an additional \$1,500,000 in School Readiness Base funding to Broward by redistributing unspent funds from other Coalitions. Broward was one of several Coalitions that requested (and received) an increase. The funds are allocated to slots and will be used to displace a corresponding amount of CSC funding to FY27 to help mitigate the impact of FY27 School Readiness allocation decreases in General Appropriations Act approved by the State legislature.

- **\$30,000 Increase to Computer Equipment Budget and Corresponding Decrease to Unallocated**
- **See Separate Action Statement Regarding Potential Contingency Expense Item for FY26 Budget for Staff Performance Pay**

Finance Committee Recommendation:

Approve the FY2026 Budget Amendment #6 as Presented

Supporting Documents:

- Amendment #6 and Three-Year Comparison

Proposed FY2026 Budget Three Year Comparison

	FY2024 Actual	FY2025 Actual	FY26 Amendment 5 Approved May	FY26 Amendment 6 Proposed	Change (Amendment 6 over Amendment 5)	Reason for Change
Revenue:						
DEL School Readiness Base	\$ 93,931,612	\$ 101,099,137	\$ 100,914,380	\$ 102,414,380	\$ 1,500,000	New Award
DEL School Readiness Match	5,556,627	6,018,719	6,336,952	6,336,952	-	
DEL School Readiness Plus	-	100,804	522,553	522,553	-	
DEL School Readiness Rate Differentials	14,567,236	15,979,123	13,478,748	13,478,748	-	
DEL Program Assessments	342,436	332,751	329,069	329,069	-	
DEL - Voluntary Pre-K	38,129,394	38,240,103	35,642,312	35,642,312	-	
CSC - School Readiness	3,140,760	2,556,998	4,415,992	2,915,992	(1,500,000)	Deferred to FY27
CSC - Vulnerable Populations	4,082,473	5,734,358	6,084,019	6,084,019	-	
Broward County- School Readiness	4,160,311	3,885,106	3,390,149	3,390,149	-	
United Way & Cities - School Readiness	536,964	515,416	400,000	400,000	-	
Miscellaneous Grants & Program Income	156,922	472,869	390,868	390,868	-	
Subtotal Recurring Revenue	\$ 164,604,734	\$ 174,935,384	\$ 171,905,042	\$ 171,905,042	\$ -	
Non-Recurring Pandemic Relief	\$ 23,230,937	\$ -	\$ -	\$ -	\$ -	
Total All Revenue	\$ 187,835,671	\$ 174,935,384	\$ 171,905,042	\$ 171,905,042	\$ -	
Expense:						
Child Care Slots & Grants/Stipends						
School Readiness Funding Pool	\$ 104,641,890	\$ 110,805,431	\$ 110,214,653	\$ 110,214,653	\$ -	
DEL - Voluntary Pre-K	37,002,859	37,060,403	33,945,059	33,945,059	-	
CSC - Vulnerable Populations	3,653,205	5,225,073	5,672,788	5,672,788	-	
Grants/Stipends	19,664,549	912,864	600,250	600,250	-	
Total Slots & Grants/Stipends	\$ 164,962,502	\$ 154,003,772	\$ 150,432,749	\$ 150,432,750	\$ -	
Sub Recipient Expense						
Children's Forum	242,071	210,969	155,999	155,999	\$ -	
211-Broward	435,500	228,621	-	-	-	
Total Sub Recipient Expense	\$ 677,571	\$ 439,590	\$ 155,999	\$ 155,999	\$ -	
ELC Operating Expense						
Staff Costs	\$ 17,961,016	\$ 18,130,952	\$ 18,760,351	\$ 18,760,351	-	
Attorneys	64,678	61,470	126,500	126,500	-	
Auditors	32,500	51,330	56,638	56,638	-	
Consultants	602,299	210,885	228,000	228,000	-	
Staff & Board Travel	90,187	50,646	50,222	50,222	-	
Insurance	69,516	74,960	82,317	82,317	-	
Office Rent & Utilities	518,538	500,716	524,985	524,985	-	
Office Machines	4,806	4,545	4,806	4,806	-	
Software Licenses	322,962	232,636	224,006	224,006	-	
Phones/Internet/Web Page	138,853	124,195	116,016	116,016	-	
Cell Phones	96,662	94,451	95,000	95,000	-	
Sponsorships & Memberships	108,550	92,254	81,299	81,299	-	
Books for Kids	534,576	298,776	225,000	225,000	-	
Instructional Materials	457,169	50,656	100,000	100,000	-	
Fees, Supplies & Other Misc Ops Costs	321,597	352,913	233,731	233,731	-	
Computer Equipment	29,907	50,253	23,250	53,250	30,000	Replace Laptops
Furniture & Fixtures	86,862	4,041	-	-	-	
Depreciation & Software Amortization	4,777	489,777	-	-	-	
Unallocated (Budget Only)			384,173	354,173	(30,000)	
Total ELC Operating Expense	\$ 21,445,455	\$ 20,875,457	\$ 21,316,294	\$ 21,316,294	\$ -	
Total ELC Operating Expense & Subs	\$ 22,123,026	\$ 21,315,047	\$ 21,472,293	\$ 21,472,293	\$ -	
Total Expense	\$ 187,085,528	\$ 175,318,819	\$ 171,905,042	\$ 171,905,043	\$ -	
Revenue over Expense	\$ 750,143	\$ (383,434)	\$ -	\$ (0)	\$ -	

ITEM/MEETING	B266FIN3 / Board
MEETING DATE:	June 29, 2026
SUBJECT:	Preliminary FY 2027 Budget
FOR ACTION:	Yes
RECOMMENDED ACTION:	Approve Recommended Preliminary FY 2027 Budget Framework
AS RECOMMENDED BY:	Finance Committee / June 23, 2026
FINANCIAL IMPACT:	\$167,523,346 Estimated Revenue and Expense
ELC STAFF LEAD	C. Klima

Background Information:

Each year ELC estimates revenues and expenses for the upcoming fiscal year using preliminary allocation information from the State Legislature and the Florida Department of Education Division of Early Learning (DEL), as well as prior year spending patterns and future year program needs. The preliminary budget is used as a basis to complete new agreements and contract renewals for ELC's vendors and to ensure continuity of service pending the Governor's signature on the Budget Act and receipt of finalized award letters from DEL.

On May 29, 2026 the Florida Legislature passed the FY27 General Appropriations Act which includes both specific and pooled allocations for all Early Learning Coalitions statewide. Overall funding for the School Readiness Program was reduced by nearly \$33 million compared to the prior year and the impact was distributed across the Coalitions using input from the Office of Economic Demographic Research, DEL, AELC and individual legislative staff. The final allocations deployed the AELC's compression analysis tool to moderate the severity of the deepest reductions affecting some individual Coalitions, including Broward. The Act is on the Governor's desk awaiting signature.

The Proposed FY27 Preliminary Budget reflects the allocations included in the Act and other awards that are expected. In lieu of specific information or allocations for some line items, revenue was assumed to be unchanged compared to the prior year. Expense line items have been adjusted to balance the budget accordingly.

Key Changes in the FY27 Revenue & Associated Slots Budget:

- **\$6,475,029 Decrease to DEL School Readiness Base Allocation with Associated Decrease to Slot Expense**
This decrease reflects a reduction in the legislatively appropriated School Readiness (SR) Base allocation for Broward, our primary funding source. While the impact is significant, there are opportunities to partially offset the reduction:
 - **Reob/Deob opportunities:** Additional funding may become available through the revert and reappropriate process and DEL's periodic reobligation/deobligation cycles. In FY26, these sources added more than \$6.8 million to our base allocation, and there is a reasonable expectation of similar funding in FY27.
 - **Adjusted enrollment strategy:** We have implemented a more gradual enrollment approach, calling smaller groups from the waitlist more frequently, to smooth enrollment levels, stabilize projections, and maximize available resources. These efforts position us to maintain enrollment closer to our 15,000 children-per-month target despite the initial base reduction. See attached utilization projection for more detail.
- **\$1,706,479 Increase to DEL Voluntary Pre-K Allocation with Associated Increase to Slot Expense**
This increase reflects the State of Florida's annual adjustment to Voluntary Prekindergarten (VPK) funding based on updated enrollment projections developed by the Florida Estimating

Conference. Each year, the Conference analyzes a range of demographic and programmatic inputs, including population trends, live birth data, migration patterns, historical participation rates, and kindergarten readiness enrollment trends to project the expected number of eligible four-year-olds and their anticipated participation in VPK.

Historically, Broward's VPK allocation has remained relatively stable at approximately \$40 million annually. While annual adjustments occur based on projected enrollment, the Estimating Conference methodology has proven to be accurate over 20 years since the program began.

- **\$1,607,786 Increase to CSC Financially Assisted Child Care for School Readiness Local Match with Associated Increase in Expense**

This increase is primarily timing-related and reflects how we are aligning CSC and DEL funding to maximize resources across fiscal years. \$1.5 million of the increase is due to a planned shift in expenditures from FY26 to FY27 allowing us to fully expend DEL School Readiness funds before they expire on June 30. CSC's fiscal year runs on a different fiscal year from October to September and this shift will mitigate the impact of expected reductions in DEL funding in FY27

The remaining increase is driven by a 4% COLA applied by CSC to all funded programs for the contract period beginning October 1.

- **\$1,698,103 Decrease to CSC Vulnerable Populations Program and Associated Decrease to Slot Expense**

This decrease reflects a combination of two factors:

- **Reduced need following program changes:** During FY26, the program had been rapidly expanding with rising funding needs until CSC implemented rule changes to more intentionally focused services for children and families with the highest levels of need. CSC discontinued new referrals from certain partner agencies and directed a transition of economically driven cases out of the program, reducing enrollment from over 600 children to fewer than 300 within a four-month period. Many of these families were successfully transitioned to the School Readiness program or connected to CCR&R services.
- **Contract funding reset with COLA:** CSC's funding for the contract year beginning October 1 will be level with the original amount from last year, with only a 4% COLA applied across all CSC-funded programs.

- **\$583,053 Decrease to Broward County School Decrease for School Readiness Local Match with Associated Decrease to Slot Expense**

This decrease reflects a combination of three factors:

- **Lower base contract amount compared to prior year:** The amount for the new contract year starting October 1 is currently set at \$2.3 million, compared to \$3 million in the prior year. County staff have indicated their intent to seek another increase in the new year to bring it up to \$3 million; however, they are uncertain whether this will be approved given potential County revenue shortfalls resulting from proposed changes in Florida property tax law. As a result, the budget reflects the confirmed contract amount until additional funding is approved.
- **One-time contract adjustment expected in FY27:** County staff have indicated plans to execute a one-time contract adjustment of up to 10% of the current contract value to utilize unspent funds from the Children's Services Administration provider funding pool for our current contract which runs through September 30, 2026. We have budgeted \$300,000 (10%) for this purpose, which helps offset the potential loss of the base contract increase noted above.

- **Removal of prior year one-time funding:** In the prior year, we received a similar non-recurring adjustment from the County to utilize unspent funds. That one-time funding has been removed from the FY27 budget.
- **\$9,132 Adjustment to Miscellaneous Grants and Program Income Budget to Round Up Target Budget**
Adjustment to bring the budget target to \$400,000 for ease of reference

Key Proposed Changes to Operating Expense Budget Items

- **\$33,555 Net Reduction in Non-Staff Operating Costs Due to Proposed or Committed Contract Changes and Reduction for Non-Recurring Prior Year Computer Equipment Expense**
 - \$23,782 Planned reduction for Children’s Forum INCENTIVE\$ Program administration and support costs to return INCENTIVE\$ to pre-Stimulus funding levels. A \$202,000 related reduction in INCENTIVE\$ stipends was fully offset by a corresponding increase in ELC In-house training program stipend budget.
 - \$18,477 Rate escalations included in multi-year vendor commitments
 - \$28,250 Reduction reflects fewer laptops needed for purchase in FY27 Compared to FY26
- **\$450,000 increase to staff costs for COLA and Performance Pay Salary Rate Increases**
 - \$100,000 pool for a one-time 1% cost of living adjustment for all staff
 - \$350,000 pool for performance-based merit increases averaging approximately 3.5% to staff salaries
 - See separate action statement request for CEO authority to apply a potential contingency adjustment to the performance pay pool above, if needed.
- **No net change to all other project staff costs:**
 - Overall staffing costs for FY27 are projected to remain consistent with the prior year, aside from the Cost-of-Living Adjustment (COLA) and Merit Increase pools outlined above. In anticipation of continued funding constraints, as well as emerging salary compression and related workforce considerations, the Executive Team undertook a comprehensive review of staffing structures.
 - As a result of this review, the organization eliminated and reconfigured certain positions and implemented a new career ladder framework to support employee development and retention. These strategic adjustments generated sufficient savings to offset projected increases in employee benefits costs.
 - Specifically, the reorganization resulted in the elimination of a net eight vacant positions and approximately \$250,000 in savings. These savings offset the estimated cost of a 5.5% premium increase for the organization’s employee medical insurance plan, as reflected in the chart below.
 - Additional details regarding the reorganization and its strategic objectives will be shared in a presentation at the meeting.

Salary & Benefits Changes			
Line item	FY26 Current Budget	FY27 Preliminary Budget	Variance
Salary	\$ 13,284,552	\$ 13,034,552	\$ (250,000)
Benefits	5,475,799	5,725,799	250,000
FY27 Merit Pool		450,000	450,000
Total	\$ 18,760,351	\$ 19,210,351	\$ 450,000
<i>FTE Count</i>	<i>214</i>	<i>206</i>	<i>(8)</i>

Staffing Plan FY2026 v FY2027

Business Unit	FY 2026	FY 2025	+/-	Notes
CEO & Support	2.0	3.0	1	Transfer
Finance & Contracts	12.0	12.0	-	
Operations	19.0	18.0	(1)	Vacancy & Transfer
Program Leadership	1.0	2.0	1	Vacancy & Transfer
Communications	3.0	3.0	-	
Total Admin FTE	37.0	38.0	1	
Provider Payments	15.0	15.0	-	
Provider Relations	13.0	13.0	-	
Eligibility	72.0	66.0	(6)	Vacancy & Transfer
Customer Service & CCR&R	22.0	20.0	(2)	Vacancy & Transfer
Quality & Education	55.0	54.0	(1)	Vacancy & Transfer
Total Program FTE	177.0	168.0	(9)	
Total Budget FTE	214.0	206.0	(8)	

Finance Committee Recommendation:

Finance Committee Recommended the Board Approve the Preliminary FY 2027 Budget as Presented

Supporting Documentation:

- Preliminary FY 2027 Budget Detail and Comparative Chart
- FY25-FY26 Utilization Projection

FY2027 Proposed Budget by Business Activity (Preliminary)

	Child Care Slots	Program Support Subsidized Child Care & CCR&R	Education & Quality Services	Administration	Total Budget
Revenue:					
Recurring					
DEL School Readiness Base	\$ 77,508,593	\$ 7,219,650	\$ 6,119,739	\$ 5,091,370	\$ 95,939,351
DEL School Readiness Match	5,888,044	-	-	-	5,888,044
DEL School Readiness Plus	496,425	-	-	26,128	522,553
DEL School Readiness Rate Differentials	13,478,748	-	-	-	13,478,748
DEL Program Assessments	-	-	329,069	-	329,069
DEL - Voluntary Pre-K	35,570,277	1,333,885	-	444,628	37,348,791
CSC - School Readiness	5,421,400	451,783	-	150,594	6,023,778
CSC - Vulnerable Populations	4,089,463	222,340	-	74,113	4,385,916
Broward County- School Readiness	2,495,197	233,925	-	77,975	2,807,096
United Way & Cities - School Readiness	400,000	-	-	-	400,000
Miscellaneous Grants & Program Income	-	-	384,196	15,804	400,000
Total Revenue	\$ 145,348,147	\$ 9,461,583	\$ 6,833,004	\$ 5,880,612	\$ 167,523,346
Expense:					
Child Care Slots					
DEL School Readiness	\$ 105,688,407	\$ -	\$ -	\$ -	\$ 105,688,407
DEL - Voluntary Pre-K	35,570,277	-	-	-	35,570,277
CSC - Vulnerable Populations	4,089,463	-	-	-	4,089,463
Grants/Stipends	-	-	600,250	-	600,250
Total Slots & Grants/Stipends	\$ 145,348,147	\$ -	\$ 600,250	\$ -	\$ 145,948,397
Sub Recipient Expense					
Children's Forum	-	-	109,717	22,500	132,217
211-Broward	-	-	-	-	-
Total Sub Recipient Expense	\$ -	\$ -	\$ 109,717	\$ 22,500	\$ 132,217
ELC Operating Expense					
Staff Costs	\$ -	\$ 9,146,598	\$ 5,414,387	\$ 4,649,366	\$ 19,210,351
Attorneys	-	-	-	126,500	126,500
Auditors	-	-	-	58,036	58,036
Consultants	-	131,000	82,000	15,000	228,000
Staff & Board Travel	-	16	30,206	20,000	50,222
Insurance	-	46,129	22,440	13,747	82,317
Office Rent & Utilities	-	299,426	139,871	85,687	524,985
Office Machines & Storage	-	-	-	4,806	4,806
Software Licenses	-	13,200	500	220,110	233,810
Phones/Internet/Web Page	-	65,014	31,627	19,375	116,016
Cell Phones	-	30,900	44,040	20,060	95,000
Sponsorships & Memberships	-	25,000	20,000	36,299	81,299
Books for Kids	-	-	225,000	-	225,000
Instructional Materiels	-	-	107,275	-	107,275
Fees, Supplies & Other Misc Ops Costs	-	2,000	24,394	207,337	233,731
Computer Equipment	-	-	-	25,000	25,000
Furniture & Fixtures	-	-	-	-	-
Unallocated (Budget Only)	-	(297,701)	(18,703)	356,788	40,384
Total ELC Operating Expense	\$ -	\$ 9,461,583	\$ 6,123,036	\$ 5,858,112	\$ 21,442,732
Total ELC Operating Expense & Subs	\$ -	\$ 9,461,583	\$ 6,232,754	\$ 5,880,612	\$ 21,574,949
Total Expense	\$ 145,348,147	\$ 9,461,583	\$ 6,833,004	\$ 5,880,612	\$ 167,523,346
Revenue over Expense	\$ -	\$ -	\$ -	\$ -	\$ -
	87%	6%	4%	4%	100%

Proposed FY2027 Budget Three Year Comparison

	FY2025 Actual	FY26 Amendment 6 Pending	FY27 Preliminary (Proposed)	Change FY27 over FY26	Reason for Change
Revenue:					
DEL School Readiness Base	\$ 101,099,137	\$ 102,414,380	\$ 95,939,351	\$ (6,475,029)	FY27 Appropriation
DEL School Readiness Match	6,018,719	6,336,952	5,888,044	(448,908)	One time FY26 funds
DEL School Readiness Plus	100,804	522,553	522,553	-	
DEL School Readiness Rate Differentials	15,979,123	13,478,748	13,478,748	-	
DEL Program Assessments	332,751	329,069	329,069	-	
DEL - Voluntary Pre-K	38,240,103	35,642,312	37,348,791	1,706,479	FY27 Appropriation
CSC - School Readiness	2,556,998	4,415,992	6,023,778	1,607,786	FY26 Carryfwd + COLA
CSC - Vulnerable Populations	5,734,358	6,084,019	4,385,916	(1,698,103)	FY27 Award + COLA
Broward County- School Readiness	3,885,106	3,390,149	2,807,096	(583,053)	FY27 Award
United Way & Cities - School Readiness	515,416	400,000	400,000	-	
Miscellaneous Grants & Program Income	472,869	390,868	400,000	9,132	Adjust to round up
Total All Revenue	\$ 174,935,384	\$ 173,405,042	\$ 167,523,346	\$ (5,881,696)	
Expense:					
Child Care Slots & Grants/Stipends					
School Readiness Funding Pool	\$ 110,805,431	\$ 111,714,653	\$ 105,688,407	\$ (6,026,246)	82% SR Base to slots
DEL - Voluntary Pre-K	37,060,403	33,945,059	35,570,277	1,625,218	FY27 Appropriation
CSC - Vulnerable Populations	5,225,073	5,672,788	4,089,463	(1,583,324)	FY27 Award
Grants/Stipends	912,864	600,250	600,250	-	
Total Slots & Grants/Stipends	\$ 154,003,772	\$ 151,932,749	\$ 145,948,397	\$ (5,984,352)	
Sub Recipient Expense					
Children's Forum	210,969	155,999	132,217	(23,782)	FY27 Contract Change
211-Broward	228,621	-	-	-	
Total Sub Recipient Expense	\$ 439,590	\$ 155,999	\$ 132,217	\$ (23,782)	
ELC Operating Expense					
Staff Costs	\$ 18,130,952	\$ 18,760,351	\$ 19,210,351	450,000	1% COLA 3.5% Merit
Attorneys	61,470	126,500	126,500	-	
Auditors	51,330	56,638	58,036	1,398	Contract Escalations
Consultants	210,885	228,000	228,000	-	
Staff & Board Travel	50,646	50,222	50,222	-	
Insurance	74,960	82,317	82,317	-	
Office Rent & Utilities	500,716	524,985	524,985	-	
Office Machines	4,545	4,806	4,806	-	
Software Licenses	232,636	224,006	233,810	9,804	Contract Escalations
Phones/Internet/Web Page	124,195	116,016	116,016	-	
Cell Phones	94,451	95,000	95,000	-	
Sponsorships & Memberships	92,254	81,299	81,299	-	
Books for Kids	298,776	225,000	225,000	-	
Instructional Materials	50,656	100,000	107,275	7,275	Contract Escalations
Fees, Supplies & Other Misc Ops Costs	352,913	233,731	233,731	-	
Computer Equipment	50,253	53,250	25,000	(28,250)	FY26 Exp Won't Recur
Furniture & Fixtures	4,041	-	-	-	
Depreciation & Software Amortization	489,777	-	-	-	
Unallocated (Budget Only)		354,173	40,385	(313,788)	
Total ELC Operating Expense	\$ 20,875,457	\$ 21,316,293	\$ 21,442,732	\$ 126,439	
Total ELC Operating Expense & Subs	\$ 21,315,047	\$ 21,472,292	\$ 21,574,950	\$ 102,657	
Total Expense	\$ 175,318,819	\$ 173,405,042	\$ 167,523,346	\$ (5,881,695)	
Revenue over Expense	\$ (383,434)	\$ 1	\$ 0	\$ (1)	

SCHOOL READINESS 2 YEAR UTILIZATION FY 2024 - 2026

New Enrollments from Waitlist:

Funding Change

Assumptions:

Daily Average Cost forecast reflects current actual trends.



Fiscal Year 2024-25

Act or Proj	Month	Days of Care	Children Served	Children Served +/-	Ave Cost Per Day	School Readiness	School Readiness Gold Seal/QPI	SR PLUS	Children's Services Council	Broward County	Local Funding	Total Slot Costs
A	Jul-24	23	15,084	-567	31.26	8,578,993	1,509,568	-	178,278	560,765	16,312	10,843,917
A	Aug-24	22	15,568	+484	26.46	7,041,743	1,265,665	-	178,610	560,766	15,312	9,062,097
A	Sep-24	21	15,295	-273	26.86	6,797,625	1,226,896	-	30,592	560,770	11,375	8,627,257
A	Oct-24	23	15,275	-20	27.51	7,754,223	1,360,035	559	308,942	173,541	69,941	9,666,125
A	Nov-24	21	15,240	-35	28.51	7,273,249	1,254,106	4,485	293,111	173,541	135,506	9,125,029
A	Dec-24	22	14,887	-353	27.59	7,298,137	1,260,918	7,482	293,572	173,541	18,508	9,037,192
A	Jan-25	23	14,789	-98	28.02	7,831,786	1,349,387	9,868	170,123	173,541	15,793	9,530,761
A	Feb-25	20	14,655	-134	27.75	6,566,532	1,187,486	10,016	170,123	173,262	45,434	8,132,822
A	Mar-25	22	14,504	-151	27.33	7,072,541	1,293,252	12,552	165,171	173,262	28,537	8,720,211
A	Apr-25	22	14,600	+96	28.02	7,186,548	1,375,955	15,068	165,171	172,730	114,293	8,999,629
A	May-25	22	15,025	+425	28.37	7,719,313	1,410,004	18,752	65,171	172,546	30,295	9,378,577
A	Jun-25	21	15,222	+197	30.20	7,803,978	1,416,156	21,872	65,171	376,083	14,141	9,653,658
Average Enrollments (Baseline)			15,012		Proj Total	\$ 88,924,669	\$ 15,909,429	\$ 100,654	\$ 2,084,035	\$ 3,444,348	\$ 515,447	\$ 110,777,273
Increase to baseline FY25 over FY24			384		Budget	89,657,490	13,737,446	100,000	2,084,035	3,444,348	515,447	109,538,765
Increase to baseline FY25 over FY17			5,616		Surplus(Deficit)	732,821	(2,171,983)	(654)	(0)	(0)	-	(1,238,508)
(FY17 Baseline= 9,396)					Provider Match	-	-	-	-	-	-	638,266
FY25 Current Avg Cost			\$28.16		Surplus(Deficit)	\$ 732,821	\$ (2,171,983)	\$ (654)	\$ (0)	\$ (0)	\$ -	\$ (600,242)
Increase in Avg Cost over FY17			\$9.54									(0)
(FY17 Baseline = \$18.62)												

Fiscal Year 2025-26

Act or Proj	Month	Days of Care	Children Served	Children Served +/-	Ave Cost Per Day	School Readiness	School Readiness Gold Seal/QPI	SR PLUS	Children's Services Council	Broward County	Local Funding	Total Slot Costs
A	Jul-25	23	14,558	-664	30.84	8,133,518	1,462,301	27,921	512,473	175,731	15,908	10,327,853
A	Aug-25	21	14,701	+143	26.32	6,063,629	1,158,956	22,364	512,493	353,425	15,752	8,126,619
A	Sep-25	22	14,107	-594	26.54	6,035,450	1,176,454	23,920	512,448	475,851	11,806	8,235,930
A	Oct-25	23	13,906	-201	26.94	7,056,589	1,297,267	28,404	50,000	173,846	11,844	8,617,950
A	Nov-25	20	14,031	+125	28.03	6,077,081	1,209,398	23,318	141,662	259,298	154,071	7,864,827
A	Dec-25	23	14,122	+91	28.05	7,293,540	1,376,444	26,003	141,662	222,222	50,303	9,110,174
A	Jan-26	22	14,461	+339	28.52	7,290,071	1,362,699	24,354	137,393	221,000	37,571	9,073,089
A	Feb-26	20	14,853	+392	28.52	6,781,370	1,272,860	22,821	141,357	233,874	19,808	8,472,091
A	Mar-26	22	15,502	+649	29.16	7,944,215	1,474,815	29,053	239,060	233,874	24,699	9,945,717
A	Apr-26	22	15,856	+354	29.20	8,166,236	1,507,002	29,761	233,425	235,041	15,446	10,186,911
A	May-26	21	15,789	-67	29.96	8,000,206	1,458,468	24,945	-	435,046	15,471	9,934,136
P	Jun-26	22	15,789	+	30.76	8,470,345	1,609,460	37,390	-	439,977	127,362	10,684,534
Average Enrollments (Baseline)			14,806		Proj Total	\$ 87,312,251	\$ 16,366,124	\$ 320,255	\$ 2,621,974	\$ 3,459,185	\$ 500,041	\$ 110,579,831
Increase to baseline FY26 over FY25			(206)		Budget	90,351,620	13,478,748	495,900	3,974,393	3,459,185	500,041	112,259,887
Increase to baseline FY26 over FY17			5,410		Surplus(Deficit)	3,039,369	(2,887,376)	175,645	1,352,419	-	-	1,680,056
(FY17 Baseline= 9,396)					Provider Match	-	-	-	-	-	-	652,541
FY26 Current Avg Cost			\$28.57		Surplus(Deficit)	\$ 3,039,369	\$ (2,887,376)	\$ 175,645	\$ 1,352,419	\$ -	\$ -	\$ 2,332,597
Increase in Avg Cost over FY17			\$9.95									
(FY17 Baseline = \$18.62)									-			

Fiscal Year 2026-27

Act or Proj	Month	Days of Care	Children Served	Children Served +/-	Ave Cost Per Day	School Readiness	School Readiness Gold Seal/QPI	SR PLUS	Children's Services Council	Broward County	Local Funding	Total Slot Costs
P	Jul-26	23	15,325	-464	30.77	8,385,893	1,516,493	39,090	808,607	63,720	33,333	10,847,136
P	Aug-26	21	15,030	-295	25.94	6,110,405	1,139,965	30,622	808,607	63,720	33,333	8,186,652
P	Sep-26	22	14,735	-295	27.29	6,604,976	1,304,577	32,121	808,606	63,720	33,333	8,847,333
P	Oct-26	22	14,440	-295	27.56	6,962,102	1,281,034	37,357	215,793	226,375	33,333	8,755,994
P	Nov-26	21	14,220	-220	28.42	6,743,859	1,232,403	34,409	215,793	226,375	33,333	8,486,172
P	Dec-26	23	14,250	+30	28.44	7,495,264	1,313,662	38,301	215,793	226,375	33,333	9,322,729
P	Jan-27	21	14,280	+30	28.69	6,875,315	1,218,165	33,547	215,793	226,375	33,333	8,602,528
P	Feb-27	20	14,310	+30	28.72	6,509,840	1,200,301	35,269	215,793	226,375	33,333	8,220,911
P	Mar-27	23	14,340	+30	29.20	7,729,925	1,379,316	45,931	215,793	226,375	33,333	9,630,674
P	Apr-27	22	14,370	+30	29.95	6,821,863	1,304,022	43,137	1,040,269	226,375	33,333	9,468,999
P	May-27	21	14,400	+30	30.56	6,657,302	1,241,150	42,312	1,040,269	226,375	33,333	9,240,740
P	Jun-27	22	14,419	+19	31.31	7,212,445	1,357,074	61,872	1,040,270	226,375	33,333	9,931,369
Average Enrollments (Baseline)			14,510		Proj Total	\$ 84,109,189	\$ 15,488,163	\$ 473,969	\$ 6,841,386	\$ 2,228,530	\$ 400,000	\$ 109,541,237
Increase to baseline FY27 over FY26			(296)		Budget	83,497,603	13,478,748	496,426	5,488,967	2,228,530	400,000	105,590,274
Increase to baseline FY27 over FY17			5,114		Surplus(Deficit)	(611,586)	(2,009,415)	22,457	(1,352,419)	0	-	(3,950,963)
(FY17 Baseline= 9,396)					Provider Match	-	-	-	-	-	-	670,000
FY27 Current Avg Cost			\$28.90		Surplus(Deficit)	\$ (611,586)	\$ (2,009,415)	\$ 22,457	\$ (1,352,419)	\$ 0	\$ -	\$ (3,280,963)
Increase in Avg Cost over FY17			\$10.29									
(FY17 Baseline = \$18.62)												

SCHOOL READINESS UTILIZATION FY 2022-2026

Children Services Council Vulnerable Population Contract



Assumptions:

Daily Average Cost forecast reflects current actual trends.

Contract Year 2024-25

Act or Proj	Month	Days of Care	Children Served	Children Served +/-	Ave Cost Per Day		Total Slot Costs	Adjustments	Net Billable
A	Oct-24	22	476	+27	42.18		441,686		441,686
A	Nov-24	21	501	+25	40.21		423,057		423,057
A	Dec-24	23	499	-2	38.92		446,630		446,630
A	Jan-25	23	534	+35	39.93		490,475		490,475
A	Feb-25	20	552	+18	40.75		449,877		449,877
A	Mar-25	22	572	+20	38.43		483,582		483,582
A	Apr-25	22	592	+20	40.28		524,671		524,671
A	May-25	22	597	+5	40.77		535,414		535,414
A	Jun-25	21	613	+16	38.13		490,859		490,859
A	Jul-25	23	594	-19	40.53		553,724		553,724
A	Aug-25	21	610	+16	39.40		504,775		504,775
A	Sep-25	22	622	+12	39.61		542,059		542,059
							Projected Total	\$	5,886,811
							FY23 CSC Contract Year Bud	\$	5,886,811
							Surplus(Deficit) CSC Contract Year	\$	-

Contract Year 2025-26

Act or Proj	Month	Days of Care	Children Served	Children Served +/-	Ave Cost Per Day		Total Slot Costs	Adjustments	Net Billable
A	Oct-25	23	642	+20	39.94		589,706		589,706
A	Nov-25	20	626	-16	40.86		511,601		511,601
A	Dec-25	23	596	-30	40.61		556,694		556,694
A	Jan-26	22	565	-31	40.49		503,287		503,287
A	Feb-26	20	519	-46	39.54		410,416		410,416
A	Mar-26	22	424	-95	40.22		375,213		375,213
A	Apr-26	22	367	-57	40.15		324,192		324,192
A	May-26	21	303	-64	37.90		241,173		241,173
P	Jun-26	22	270	-33	39.45		234,466		234,466
P	Jul-26	23	260	-10	39.45		236,122		236,122
P	Aug-26	21	251	-9	40.22		212,171		212,171
P	Sep-26	22	243	-8	40.22		215,006		215,006
							Projected Total	\$	4,410,047
							FY24 CSC Contract Year Bud	\$	4,256,998
							Surplus(Deficit) CSC Contract Year	\$	(153,049)

Contract Year 2026-27

Act or Proj	Month	Days of Care	Children Served	Children Served +/-	Ave Cost Per Day		Total Slot Costs	Adjustments	Net Billable
P	Oct-26	22	235	-7	40.49		209,765		209,765
P	Nov-26	21	229	-7	40.49		194,447		194,447
P	Dec-26	23	222	-6	40.81		208,840		208,840
P	Jan-27	21	217	-6	40.49		184,394		184,394
P	Feb-27	20	212	-5	39.54		167,437		167,437
P	Mar-27	23	207	-5	40.22		191,574		191,574
P	Apr-27	22	203	-4	40.15		179,168		179,168
P	May-27	21	199	-4	37.90		158,365		158,365
P	Jun-27	22	195	-4	39.45		169,650		169,650
P	Jul-27	22	192	-3	39.45		166,873		166,873
P	Aug-27	22	189	-3	40.22		167,553		167,553
P	Sep-27	22	187	-3	40.22		165,209		165,209
							Projected Total	\$	2,163,276
							FY24 CSC Contract Year Bud	\$	3,832,354
							Surplus(Deficit) CSC Contract Year	\$	1,669,078

ITEM/MEETING	B266FIN4 / Board
DATE:	June 29, 2026
SUBJECT:	Contingency Budget Adjustment Authorization Request
FOR ACTION:	Yes
RECOMMENDED ACTIONS:	Authorize the CEO to make contingency adjustments to the FY26 and FY27 budgets, as necessary and consistent with applicable law, contractual requirements, and Board policy, to mitigate the risk of potential fund reversion associated with the processing of the June School Readiness invoice. This authority includes reclassifying performance pay funding between fiscal years within defined limits and approving a one-time exception to the performance pay policy cap as presented.
AS RECOMMENDED BY	Finance Committee/ June 23, 2026
FINANCIAL IMPACT:	Up to \$350K Decrease to FY27 Budget with Corresponding \$350K Increase to FY26 Budget
ELC STAFF LEAD	C. Klima

Background/History

The Legislature included a revert and reappropriate provision in the FY27 State Budget Act that allows unspent FY26 School Readiness funds to be carried forward and redistributed among Coalitions in FY27. To implement this provision, the State Department of Financial Services requires DEL to close its FY26 financial books far earlier than in previous years so the amount to be reappropriated can be calculated by a June 30 deadline. To accomplish this, DEL required all Coalitions to estimate June expenses and commit to targets far ahead of our normal schedule. We had to submit our final estimate, which we set at \$12 million, on May 16th.

This approach to the year-end close creates a compressed and high-risk reconciliation window in July. If actual June expenditures fall below the \$12 million target, the unspent amount must be returned to the CCDF Trust Fund and cannot be reappropriated. If actual expenditures exceed the target, the overage will be charged against the Coalition's FY2027 allocation. While we made every effort to set the June target as accurately as possible, June is historically one of the most difficult months to project due to timing and attendance variability. As a result, there remains a risk of underspending or overspending against the target despite careful planning

Current Status

To mitigate the risk of underspending we request that the CEO be authorized to make contingency adjustments to the FY26 and FY27 budgets, as necessary and consistent with applicable law, contractual requirements, and Board policy. Specifically, we ask for CEO authority to re-allocate the \$350,000 performance pay merit increase funding pool currently budgeted in FY27 to FY26 as a performance pay bonus pool to ensure that June expenses processed in July meet the \$12 million target if all other expenses fall short of this goal. We request that flexibility be granted to the CEO to split the \$350,000 pool between the fiscal years in the best interest of the organization in the narrow window staff will have for finalizing our June invoice in July.

We further request that in authorizing the CEO the flexibility to reallocate funds in this way, that a onetime policy exception is granted to the 5% cap on performance pay given per employee per fiscal for any bonus amounts paid with FY26 funds, since some staff already received 5% merit increases last July when annual reviews were completed for the prior year.

Under this request, the total amount of salary funds allocated by the CEO over both fiscal years shall not exceed \$450,000. And in no event shall the COLA pool amount budgeted for FY27 fall below \$100,000.

Examples of Possible Implementation Scenarios:

Example 1: No adjustment needed: If FY26 expenditures align with available funding, the full \$350,000 remains in FY27 as a merit pool and is allocated through the normal performance evaluation process. No policy exception is required

Example 2: Partial shift to FY26: If a modest shortfall is identified, for example \$150,000, a portion of the FY27 merit pool may be reclassified as a FY26 bonus pool in that amount, with the remaining \$200,000 retained for FY27 merit increases. A policy exception would apply only to the portion paid as bonuses

Example 3: Full shift of current pool: If up to \$350,000 is needed to meet FY26 expenditure targets, the entire merit pool may be reclassified as a FY26 bonus pool, with no performance funding allocated to FY27 beyond the 1% COLA. A one-time policy exception would apply.

Finance Committee Recommendation:

Authorize the CEO to make contingency adjustments to the FY26 and FY27 budgets, as necessary and consistent with applicable law, contractual requirements, and Board policy, to mitigate the risk of potential fund reversion associated with the processing of the June School Readiness invoice. This authority includes reclassifying performance pay funding between fiscal years within defined limits and approving a one-time exception to the performance pay policy cap as presented.

Supporting Documentation

None

ITEM/MEETING	B266RB1 / Board
DATE:	June 29, 2026
SUBJECT:	Update to Personal Time Off Policy
FOR ACTION:	Yes
RECOMMENDED ACTIONS:	Approve Update to Personal Time Off Policy for Eligible Staff Effective July 1, 2026
FINANCIAL IMPACT:	None
AS RECOMMENDED BY	Governance Committee/ June 15, 2026
ELC STAFF LEAD	C. Klima

Background Information:

As part of the FY27 budget planning process, the organization is undertaking a broader review of its staffing structure and overall compensation framework. This effort includes evaluating how best to align resources with operational needs while maintaining a competitive and sustainable employee value proposition. Given current fiscal constraints and anticipated structural limitations on salary growth in the coming fiscal year and beyond, staff have been exploring cost-effective strategies to enhance total compensation and support employee recruitment, retention, and engagement.

The organization currently offers the following time-off benefits to eligible employees on an annual basis:

- Holidays: 12 paid holidays
- Vacation Leave: 12 days for less than 5 years of service, 18 days for 5-10 years, and 20 days for 10+ years. 30 days maximum accrual. One year vesting period before being eligible for termination pay-out.
- Sick Leave: 10 days for all staff, up to 30 days maximum accrual. No termination pay-out.
- Personal Time-Off (PTO): 3 days. No termination pay-out.

Current Status:

Staff recommend a modest enhancement to the current Personal Time-Off (PTO) policy under Section 3-4 by increasing the annual allotment from three (3) days to five (5) days for eligible full-time employees, effective July 1, 2026

This proposed change reflects a strategic effort to strengthen the organization's Total Rewards philosophy, which considers the full range of employee compensation—including salary, benefits, and work-life balance provisions. In the current economic and budget environment, salary growth is expected to be limited over the next several years. As a result, non-salary benefits such as paid time off become increasingly important tools for maintaining a competitive and attractive employment offering.

Enhancing PTO provides employees with greater flexibility to manage personal obligations, supports overall well-being, and reinforces the organization's commitment to a supportive workplace culture. This adjustment is also consistent with broader market trends, where employers are leveraging time-off benefits to attract and retain talent in a constrained compensation environment.

The proposed increase is considered a low-cost, high-impact adjustment that can improve employee satisfaction, engagement, and retention without materially increasing long-term financial obligations. All other provisions of the PTO policy—including eligibility, usage requirements, non-accrual, and forfeiture at fiscal year-end—will remain unchanged.

Staff believe this targeted enhancement supports organizational priorities, helps the organization remain competitive as an employer, and responsibly manages financial constraints.

Governance Committee Recommendation:

Approve Update to Personal Time Off Policy for Eligible Staff Effective July 1, 2026

Supporting Documentation:

- Policy with changes marked

Proposed Revision to Personal Time-Off (PTO) Policy

3-4. Personal Time-Off (PTO)

PTO is a time-off policy for eligible full-time regular employees to use for personal business. Employees are allotted five (5) days for each fiscal year. This time must be used by the end of the fiscal year or it will be forfeited. New employees who start from January 1 until March 31 will be allotted two days. Employees who start from March 31 until May 31 will be allotted one day. Employees who start on or after June 1 will be allotted (3) days at the beginning of the current fiscal year that will be available to use in their bank by the first pay date in August. Requests will be reviewed based on such factors as business needs and staffing requirements. PTO is paid at your base pay rate at the time of the absence. In the event that accrued PTO is not used by the end of the fiscal year, employees will forfeit all unused PTO. Upon termination of employment, employees will not be paid for any unused PTO. PTO will not be approved as part of the two-week resignation period.

Two hours PTO is the least amount of time an employee can request.

ITEM/MEETING	B266RB2 / Board
DATE:	June 29, 2026
SUBJECT:	Amendments to the 403B Plan Document to comply with IRS Compliance Statement requirements
FOR ACTION:	Yes
RECOMMENDED ACTION:	Adopt retroactive amendment numbers 1, 2, and 3 to the Coalition's 403B Retirement Plan Document in Accordance with a Compliance Statement Issued by the IRS on February 11, 2026: 1. Amend Broward School Readiness Coalition Retirement Plan Document dated August 13, 2002, Section 6.01C as presented for the period September 1, 2002, through December 31, 2019 2. Amend Broward School Readiness Coalition Retirement Plan Document dated August 13, 2002, Section 6.02 as presented for the period January 1, 2014, through September 30, 2017 3. Further amend Broward School Readiness Coalition Retirement Plan Document dated August 13, 2002, Section 6.02, as presented for the period October 1, 2017, through December 31, 2019
FINANCIAL IMPACT:	None
AS RECOMMENDED BY:	Governance Committee /June 15, 2026
ELC STAFF LEAD:	C. Klima

Background Information:

In February 2021, the Board approved a plan presented by staff and ERISA legal counsel Tanya Bower to correct historical compliance problems that were found in staff reviews of the Coalition 403B Retirement Plan (the Plan) documents and operations starting in 2017. The corrective action steps included:

- Adopting a new plan document with updated language approved by the IRS (June 2021)
- Adjusting employer match contribution amounts and policies to bring the Plan into compliance with ERISA law requirements (June 2021 to February 2023)
- Applying to enter the Internal Revenue Service (IRS) Voluntary Correction Program (VCP) to formally confirm that all past plan mistakes are corrected. (March 2023).

On February 11, 2026, the IRS completed its review of our VCP application and agreed to accept our proposed corrective action plan in full for the following failures:

1. Failure to restate the Plan when the Coalition changed its legal name in 2006 and again in 2013, when new regulations required all Plans to be restated to be in compliance
2. Failure to follow the Plan rules for employer contribution eligibility under the Plan since 2002
3. Failure to follow the Plan rules for Employer contributions since 2014
4. Failure to pass required ACP tests for Employer contributions for plan years 2019 through 2022.

Corrective action steps for failures #1 and #4 (required Plan restatements and corrective distributions for failed ACP testing) were already completed by the time the application was initiated in 2023. Excise taxes totaling \$2,709 for untimely ACP testing corrective distributions related to failure #4 were paid on April 16, 2026, after the IRS confirmed the taxes could not be waived.

Failures #2 and #3 require us to adopt three retroactive Plan Amendments to align past Plan documents with the actual operational practices that were in place, going back as far as Plan inception. To remain in good standing with the Compliance Statement issued by the IRS, we have until July 10, 2026, to complete this final step.

Current Status:

Three draft retroactive amendments to the original Plan document dated August 17, 2002, are attached with redlined changes marked (for clarity during review only). Staff developed the amendments with the input and approval of the IRS and ERISA legal counsel. The amendments change the Plan rules retroactively to align with the actual operational practices of ELC staff during the periods indicated. The IRS agreed to allow the Coalition to make retroactive amendments because the operational failures were not deemed harmful to participants, and some were actually beneficial. The Plan documents were also restated as of January 1, 2020, with an IRS-approved adoption agreement, and the Plan has been in compliance with IRS standards ever since.

The three retroactive proposed amendments make changes to Plan rules as follows:

No.	Period Covered	Change	Reason
1	September 1, 2002- December 31, 2019	Eliminate 1 Year Service Requirement for Employer Contributions	Employer Contribution has been given to all participants upon hire since inception of the Plan, but the Plan was not updated to reflect this.
2	January 1, 2014- September 30, 2017	Change the uniform employer contribution rate from 7% to 5% and allow for a 2% dollar for dollar match.	Uniform employer contribution rate change and match were communicated to staff and put into practice at that time, but the Plan was not updated to reflect this.
3	October 1, 2017 - December 31, 2019	Change all employer contributions to match and create two participant classes based on date of hire	Reflects changes approved by the Board, communicated to staff, and put into practice after services were brought in house in 2017. Updates the original Plan document to reflect the 2017 implementation date of the change.

Governance Committee Recommendation:

Adopt retroactive amendment numbers 1, 2, and 3 to the Coalition's 403B Retirement Plan Document in Accordance with a Compliance Statement issued by the IRS on February 11, 2026:

1. Amend Broward School Readiness Coalition Retirement Plan Document dated August 13, 2002, Section 6.01C as presented for the period September 1, 2002, through December 31, 2019
2. Amend Broward School Readiness Coalition Retirement Plan Document dated August 13, 2002, Section 6.02 as presented for the period January 1, 2014, through September 30, 2017
3. Further amend Broward School Readiness Coalition Retirement Plan Document dated August 13, 2002, Section 6.02, as presented for the period October 1, 2017, through December 31, 2019

Supporting Documentation:

- Draft Amendment No. 1 to the Broward School Readiness Coalition Plan Document dated August 13, 2002
- Draft Amendment No. 2 to the Broward School Readiness Coalition Plan Document dated August 13, 2002
- Draft Amendment No. 3 to the Broward School Readiness Coalition Plan Document dated August 13, 2002

**PLAN AMENDMENT NO. 1 FOR
BROWARD SCHOOL READINESS COALITION RETIREMENT PLAN
As adopted August 13, 2002**

(the "Plan")

Effective immediately as of the adoption of this Amendment, the Plan is hereby amended as follows:

1. Beginning with the inception of the Plan on September 1, 2002, through December 31, 2019, Section 6.01C. is hereby amended to read as follows:

"C. Age and Service Requirements. An Employee in the eligible class shall be eligible for Employer Contributions upon attainment of age 21 and ~~the completion of 1 year of service~~ when the Employee is credited with one hour of service."

By executing this Amendment the Employer hereby adopts the provisions as set forth in this Amendment and the related Plan document. By signing this Amendment, the individual below represents that he/she has the authority to execute this Plan document on behalf of the Employer

Employer Name: Early Learning Coalition of Broward County, Inc. f/k/a Broward School Readiness Coalition, Inc.

Authorized Representative: Laurie, Sallarulo, Board Chair

Signature and Date

**PLAN AMENDMENT NO. 2 FOR
BROWARD SCHOOL READINESS COALITION RETIREMENT PLAN
As adopted August 13, 2002**

(the "Plan")

Effective immediately as of the adoption of this Amendment, the Plan is hereby amended as follows:

1. For the period beginning January 1, 2014 through September 30, 2017, Section 6.02 is hereby amended as follows:

"The Employer shall ~~have discretion to vary the contribution rate from Plan Year to Plan Year~~ pay a uniform contribution rate, which rate shall not be varied from year to year. The ~~initial~~ uniform rate shall be equal to ~~75~~ percent of the Compensation of each Employee who is eligible for Employer Contributions. Additionally, the Plan shall provide an Employer match for each dollar contributed by an Employee as an Employee contribution up to 2 percent of the Employee's compensation."

By executing this Amendment, the Employer hereby adopts the provisions as set forth in this Amendment and the related Plan document. By signing this Amendment, the individual below represents that he/she has the authority to execute this Plan document on behalf of the Employer

Employer Name: Early Learning Coalition of Broward County, Inc. f/k/a Broward School Readiness Coalition, Inc.

Authorized Representative: Laurie, Sallarulo, Board Chair

Signature and Date

**PLAN AMENDMENT NO. 3 FOR
BROWARD SCHOOL READINESS COALITION RETIREMENT PLAN
As adopted August 13, 2002 and Amended
(the “Plan”)**

Effective immediately as of the adoption of this Amendment, the Plan is hereby amended as follows:

1. Effective October 1, 2017 through December 31, 2019, Section 6.02 is hereby amended to replace the last two sentences of the section as follows:

“Employer Contributions shall be made at a rate equal to a uniform percentage of the Compensation of each Employee who is eligible for Employer Contributions. The Employer shall pay a uniform contribution rate, which rate shall not be varied from year to year as follows: ~~The uniform rate shall be equal to 5 percent of the Compensation of each Employee who is eligible for Employer Contributions. Additionally, the Plan shall provide an Employer match for each dollar contributed by an Employee as an Employee contribution up to 2 percent of the Employee’s Compensation.:~~

Class 1: The Employer will provide for an Eligible Employee hired prior to October 1, 2017 to receive a dollar-for-dollar Employer matching Contribution for employee contributions up to 2% of Compensation. For employees that contribute 2% or more, the Employer shall provide an additional Employer matching contribution of 5% of Compensation. The total match received shall not exceed 7% of Compensation

Class 2: The Employer will provide for an Eligible Employee hired on or after October 1, 2017 to receive a dollar-for-dollar Employer matching Contribution for employee contributions up to 3% of Compensation.”

By executing this Amendment, the Employer hereby adopts the provisions as set forth in this Amendment and the related Plan document. By signing this Amendment, the individual below represents that he/she has the authority to execute this Plan document on behalf of the Employer

Employer Name: Early Learning Coalition of Broward County, Inc. f/k/a Broward School Readiness Coalition, Inc.

Authorized Representative: Laurie, Sallarulo, Board Chair

Signature and Date

ITEM/MEETING	B266RB3/ Board
DATE:	June 29, 2026
SUBJECT:	FY 2027 DEL Grant Agreement
FOR ACTION:	Yes
RECOMMENDED ACTIONS:	Ratify the executed FY 2027 DEL Grant Agreement sign on the Required Deadline of June 24, 2026
AS RECOMMENDED BY	Executive Committee / June 23, 2026
FINANCIAL IMPACT:	TBD Pending Issuance of Notice of Award
ELC STAFF LEAD	C. Klima

Background Information:

The Florida Department of Education, Division of Early Learning (DEL) Grant Agreement provides the majority of annual funding for Early Learning Coalitions throughout Florida. The Agreement plays a key role in guiding nearly all Coalition activities and establishes the federal and state legal framework under which we operate.

A draft Agreement for FY 2026–2027 was shared with the Coalitions for comment in April. The finalized document was issued on June 10, 2026, with a two-week turnaround time for execution. No changes from the prior year are considered significant. The ELC General Counsel has completed her review and had no comments or concerns.

The annual Grant Agreement includes funding for the School Readiness (SR) Program, Voluntary Prekindergarten (VPK) Program, and other grants awarded by DEL throughout the fiscal year.

Current Status

The finalized Agreement was due to DEL on June 24, 2026. Executive Committee granted the Board Chair authority to execute the Agreement by the required deadline. It has been signed and submitted. The Board must now ratify the Agreement.

Coalitions must execute the annual Grant Agreements in accordance with DEL requirements to continue operations beginning with the new fiscal year on July 1, 2026.

Executive Committee Recommendation:

Ratify the executed FY 2027 DEL Grant Agreement sign on the Required Deadline of June 24, 2026

Supporting Documentation

- 2026-2027 Grant Agreement Crosswalk

2026-2027

Grant Agreement Crosswalk (All Markup Version)

- Updated all DOE links to paths.
- Verified all external links.
- Updated fiscal year to 2026-2027

Page Number	Section	Edit
2	Compliance with applicable laws and regulations	Change: 45 C.F.R to C.F.R Part 200 as applicable 45 C.F.R Part 84 to 45 C.F.R. Part 85
40	Exhibit II – 5.1.4	Added: The ELC shall <u>verify</u> and record the following data:
42	Exhibit II – 5.3.4	Added: The ELC shall annually notify contracted SR providers of the availability of training, technical assistance, and other targeted assistance in support of the provision of quality SR services and of the annual SR Program orientation required by the Statewide School Readiness Provider Contract.
60	Exhibit 3	Change: \$750,000 to \$1,000,000
79	Exhibit IV	Added: Language that was removed in 21-22 2.1 Salary -Employee salary is a fixed regular payment, typically paid on a monthly or biweekly basis but often expressed as an annual sum, made by an employer to an employee. 2.2 Bonuses/Incentive Payments -Bonuses or incentive payments are a type of compensation an employer gives to an employee that complements their base pay or salary. 2.2.1 -Employee signing and/or retention bonuses are not authorized by DEL as allowable program costs. 2.2.2 - Employee bonuses or other incentive payments shall be reported to DEL as described above in section 1.2. 2.3 Cashed-in/cashed-out leave. The practice of converting a portion of an employee's accrued paid time off (PTO) hours (earned following an entity's established/standard policies) into cash compensation that is paid to an employee.

Page Number	Section	Edit
		2.3.1 DEL only authorizes/allows an entity's accrued sick leave balances to be redeemed for cash payments to an employee at employee termination and in accordance with the employer's standard HR/employee policy manual. 2.3.2 DEL only authorizes/allows an entity's accrued vacation leave balances to be redeemed for cash payments to an employee at employee termination and in accordance with the employer's standard HR/employee policy manual. 2.4 Cash Equivalents-Cash equivalents are short-term investment securities with assets. This type of compensation is not applicable to or authorized by DEL. 2.5 Severance payments-Severance pay is any compensation and/or benefits (beyond those included in/described by the employer's standard HR/employee policy manual) offered to an employee after their employment is over or stops. Since these payments are not required by federal and/or state laws, this type of compensation is not authorized by DEL from grant, grant program income, or matching funds. 2.6 Deferred compensation/retirement benefits. Deferred compensation is an arrangement in which a portion of an employee's earned income is paid out at a later date after which the income was earned. This type of compensation is allowable, if authorized and included in/described by the employer's standard HR/employee policy manual. 2.7 Real property "gifts". The following federal/state citations apply for this: 1. category of activity.
	Exhibit V	Removed Holiday Section

ITEM/MEETING	B266RB4 / Board
MEETING DATE:	June 29, 2026
SUBJECT:	FY 2027 Estimated Related Party Purchases and Agreements
FOR ACTION:	Yes
RECOMMENDED ACTION:	Approve FY 2027 Estimated Related Party Purchases and Agreements
AS RECOMMENDED BY:	Executive Committee/ June 23, 2026
FINANCIAL IMPACT:	\$5,442,000 FY27 Budget
ELC STAFF LEAD	C. Klima

Background Information:

In accordance with Florida Statutes and the DEL Grant Agreement, related parties must declare a conflict and abstain from voting for related party contracts and purchases where they are an interested party as an individual or as an organizational representative.

According to the Coalition's DEL Grant Agreement (the full text of the section is attached), related party activities and/or conflicts of interest occur when for any transaction the benefits of an interested party may be seen as competing with those of the State of Florida. Such conflicts of interest:

- May be financial or non-financial.
- May include actual, potential, and perceived conflicts of interest.
- Include organizational conflicts of interest that occur because of a relationship with an affiliate or subsidiary organization.
- May occur due to governing board members and/or active entity employees.

Current Status:

Below is a list of estimated amounts of FY 2027 related party purchases and agreements.

Item No.	Estimated Amount	Related Party and Affiliated Organization	Activity
a.	\$4,500,000	Sharonda Bailey/Broward County Public Schools	Provider Contracts for VPK Services
b.	\$500,000	Amy Hauser / Davie Academy	Provider Contract for SR and/or VPK Services
c.	\$387,000	Kristie Castillo / Viva Christian Academy	Provider Contract for SR and/or VPK Services
d.	\$25,000	Cindy Arenberg Seltzer / Children's Services Council of Broward County	Sponsorship for annual publication of the Broward County Family Resource Guide
e.	\$20,000	Cindy Arenberg Seltzer / Children's Services Council of Broward County	Sponsorship for annual Read for the Record Collaborative book purchase
f.	\$10,000	Maria Hernandez/United Way	Sponsorship for annual Broward Behavioral Health Conference

Executive Committee Recommendation:

Approve FY 2027 Estimated Related Party Purchases and Agreements

Supporting Documentation:

- Related party disclosure requirements under DEL Grant Agreement

DEL FY2026-27 GRANT AGREEMENT (Pending Signature)
EXHIBIT III AUDIT REQUIREMENTS (Page 55)

2. Related party disclosures. The ELC shall ensure all related party transactions are included in the financial statement footnote disclosures in accordance with requirements defined by the Financial Accounting Standards Board (FASB) *Accounting Standards Codification* (ASC) 850, *Related Party Disclosures*. In addition, the grantee shall comply with all applicable provisions of Chapter 112, F.S., Public Officers and Employees, as required by s. 1002.83(9) and s. 1002.84(21), F.S., for related party transactions.
 - 2.1. Documentation of related party activity to support proper written notification to the entity's governing board is required and must be submitted to DEL for review/acceptance. Such supporting documentation includes the following items.
 - 2.1.1. The impacted individual must complete the necessary conflict of interest disclosure forms.
 - 2.1.2. Any governing board member(s) benefiting from the activity must disclose the conflict of interest in advance in writing and must abstain from the voting process.
 - 2.1.3. Meeting minutes that reflect a valid vote of approval by two-thirds (2/3) vote of the entire membership of the governing board.
 - 2.1.4. A copy of the Agreement or written summary of the transaction including the start date, purpose, amount/cost incurred, and funding/OCA code(s) charged.
 - 2.1.5. Related documentation to verify compliance with state purchasing rules.
 - 2.2. Related party agreements or transactions cannot be executed without review and approval from the Division, unless the agreement or transaction is under twenty-five thousand dollars (\$25,000).
 - 2.2.1. Agreements or transactions under twenty-five thousand dollars (\$25,000) must be submitted to DEL for review and processing within thirty (30) days of the ELCs governing board approval.
 - 2.2.2. Agreements or transactions of twenty-five thousand dollars (\$25,000) or more must be submitted to DEL for prior written approval before the agreement/transaction can be executed.
 - 2.3. Related party conflicts of interest occur when for any transaction the benefits of an interested party may be seen as competing with those of the State of Florida. Such conflicts of interest:
 - 2.3.1. May be financial or non-financial.
 - 2.3.2. May include actual, potential, or perceived conflicts of interest.
 - 2.3.3. Include organizational conflicts of interest that occur because of a relationship with an affiliate or subsidiary organization.
 - 2.3.4. May occur due to governing board members and/or active entity employees.
 - 2.4. The ELC shall submit the support files described above in Section 2.1 and any other supporting files considered necessary electronically to the FABS Portal – Prior Approval & Overpayment Tracking (Cherwell) system.

ITEM/MEETING	B266RB5/ Board
DATE:	June 29, 2026
SUBJECT:	Discussion Compliance & Awareness, Waste & Abuse Prevention
FOR ACTION:	No
RECOMMENDED ACTION:	None
FINANCIAL IMPACT:	None
AS RECOMMENDED BY:	Presented to PRC on June 17, 2026
ELC STAFF LEAD	H. Cesar

Background Information:

In alignment with the ELC's commitment to responsible stewardship of public funds, staff continues to monitor and strengthen compliance efforts related to provider operations, attendance reporting, eligibility determinations, and reimbursement activities. Statewide, there has been increased scrutiny of publicly funded programs, including enhanced monitoring and investigative efforts related to potential waste, fraud, and abuse within the early learning system. As a result, ELC has continued to evaluate and enhance its internal controls, monitoring processes, and provider education efforts to ensure compliance with applicable regulations and contractual requirements.

Current Status:

Over the past year, staff has increased compliance awareness activities and provider oversight efforts to support program integrity and reduce the risk of improper payments. These efforts include:

- Expanded training opportunities for both staff and providers,
- Enhanced communication regarding attendance and reimbursement requirements,
- Targeted monitoring of high-risk indicators such as providers operating above capacity and providers reporting extended periods of perfect attendance, and
- Ongoing review of program data to identify unusual trends or potential compliance concerns.

As state agencies place greater emphasis on accountability, staff remains committed to promoting compliance through education, technical assistance, monitoring, and corrective action. These efforts help safeguard public resources, strengthen provider accountability, and maintain confidence in services delivered to children and families throughout Broward County.

Recommended Action:

None

Supporting Documents

None

ITEM/MEETING:	B266RB6 / Board
MEETING DATE:	June 29, 2026
SUBJECT:	Convene Ad Hoc Strategic Planning Committee
FOR ACTION:	Yes
RECOMMENDED ACTION:	Approve the reconvening of the Ad Hoc Strategic Planning committee effective July 1, 2026
AS RECOMMENDED BY:	Staff
FISCAL IMPACT:	N/A
ELC STAFF LEADS	R Jaffe, CEO

Background Information:

Per Section 6.2 Ad Hoc Membership and Committees in the ELC Bylaws, *“Ad Hoc Committees may be created from time to time to review and provide recommendations for special or assigned tasks or projects as circumstances may warrant on behalf of the Coalition.”* The section also states, *“all ad-hoc Committees must be re-approved after the approval of project completion.”*

On September 7, 2017, the Early Learning Coalition (ELC) of Broward’s Board approved the convening of an Ad Hoc Strategic Planning Committee to support the development of a multiyear strategic plan. Since that time, this temporary committee has been reconvened during Strategic Plan planning cycles and concludes its work shortly after Board approval and implementation of the new plan.

On September 12, 2023, the ELC Board approved a new 5-Year Strategic Plan (SP). The Coalition is currently operating under this plan, and July 1, 2026, will mark the beginning of the final year of the plan’s implementation cycle.

Current Status:

In preparation for the development of Coalition’s next Strategic Plan, which will begin on July 1, 2027, staff anticipate utilizing the 26/27 fiscal year to conduct comprehensive evaluation and planning activities. These efforts will include internal and external and external analysis, review of performance data, stakeholder engagement, and evaluation of emerging trends and community needs.

A critical component of this effort will be the engagement of an Ad Hoc Strategic Planning Committee, comprised of Board members, to provide oversight, input, and recommendations throughout the planning process.

Accordingly, ELC staff request the Board reconvenes the Ad Hoc Strategic Planning Committee beginning July 1, 2026, one year prior to the July 1, 2027, start of the new plan, to ensure sufficient time for thoughtful planning, collaboration and development of the new 2027-2032 strategic plan.

The Board chair will appoint the Ad Hoc Strategic Planning Committee Chair and its members. Board members interested in serving in either capacity are encouraged to express their interest.

Staff Recommendation:

ELC staff recommend the Board approve the reconvening of the Ad Hoc Strategic Planning committee effective July 1, 2026.

Supporting Documentation:

None

MEETING	B266RB7 / Board
DATE:	June 23, 2026
SUBJECT:	Strategic Plan Year 4 Quarter 3 Results
FOR ACTION:	No
RECOMMENDED ACTION:	Review Current Status
AS RECOMMENDED BY:	NA
FINANCIAL IMPACT:	No
ELC STAFF LEAD	H. Cesar and R. Jaffe

Background:

On September 12, 2023, the ELC Board approved a new 5-Year Strategic Plan (SP). It was agreed at that meeting that ELC staff would report annually on the results of each goal. Since then, staff have shared regular Strategic Plan status updates at Board meetings throughout each fiscal year. Strategic Plan progress is also reviewed regularly through internal quarterly evaluations, as well as ongoing discussions related to programmatic goals during scheduled PRC meetings. These reviews allow staff to assess performance, identify opportunities for improvement, and ensure accountability across departments.

Throughout the past four years of the plan, ELC staff has maintained active implementation and monitoring of the organization's Strategic Plan to ensure progress toward established goals, objectives, and outcomes. Staff remain focused on aligning strategic priorities with operational activities, program performance, and community needs while continuing cross-department collaboration to support organizational initiatives.

At the conclusion of each fiscal year, staff conduct a comprehensive assessment of strategic outcomes and determine whether updates or adjustments to the plan are necessary based on organizational performance, operational trends, and emerging priorities.

The Approved Strategic Plan is attached for reference.

Current Status:

As of Quarter 3 of Year 4, the Coalition is performing strongly across the Strategic Plan, with most goals meeting or exceeding established targets. Outreach, enrollment, and retention efforts continue to perform above expectations, and VPK enrollment remains aligned with state estimates. Quality improvement initiatives for School Readiness and VPK providers show sustained year-over-year growth in CLASS scores, reflecting the long-term impact of coaching and professional development investments.

Family support outcomes related to developmental and educational referrals exceed target benchmarks, supported by the implementation of peer support specialists, improved tracking processes, and strengthened community partnerships. Literacy initiatives remained effective despite mid-year funding constraints that revised Bookworms targets. Literacy outreach and engagement activities continued throughout the county.

Organizational health indicators show positive results, including high staff retention, low turnover, strong staff satisfaction, increased internal advancement, and successful leveraging of private and community funding. Technology and data initiatives are largely implemented, with CRM capabilities exceeding original benchmarks.

Several annual measures will be finalized following the close of the fiscal year on June 30, 2026. Staff will conduct a comprehensive Year 4 review and bring forward any recommended updates to goals, outcomes, or measures to ensure continued alignment with resources, priorities, and continuous improvement goals.

Recommended action:

Board Review YTD Year 4 Quarter 3 Strategic Plan Status.

Supporting Documents

- FY 25-26 Strategic Plan YTD Year 4 (Qtr. 3) Report

GOAL 1 Eligible families will be aware of and access ELC SR Services						
Objective	Outcomes	Target	REPORTING FREQUENCY	Year 4 QT3	Status	FY 25/26 Year 4 Summary As of Qtr 3
1. Deploy a successful targeted outreach and enrollment initiative	1. ELC staff will actively attend a minimum of 20 community outreach events annually to promote its services.	20 Annually	Quarterly	23	Exceeding	Staff exceeded annual goal by close of Q3 (March 31, 2026) and continues to engage the community and raise awareness of ELC services
	2. ELC communications staff will discuss the importance of childcare/ early learning and the services ELC provides. They will place a minimum of 800 social media posts concerning the importance of childcare and early learning, and the services ELC provides.	800 annually	Quarterly	871	Exceeding	386 Meta Posts 295 Instagram Posts 190 X Posts
2. Families that are eligible to continue receiving SR services will receive them.	1. The overall retention rates for potentially SR-eligible families will stabilize at 75%	75%	Semi-Annually	76%	Exceeding	Staff continue to try new techniques to increase % of successful redeterminations (texts, etc.).
GOAL 2 Eligible families will be aware of and access ELC VPK services.						
Objective	Outcomes	Target	REPORTING FREQUENCY	Year 4 QT3	Status	FY 25/26 Year 4 Summary As of Qtr 3
1. ELC will reach and enroll as many VPK-eligible families as possible.	1. ELC Broward will meet or exceed the State of Florida estimating conference estimates for VPK	11,119	Semi-Annually	11,783	Exceeding	The estimating conference predicted 11,119 VPK enrollments per last update in December 2025 (School Year & Summer). ELC's total enrollment was 11,783.
GOAL 3 Broward's SR childcare programs are high quality, nurturing settings.						
Objective	Outcomes	Target	REPORTING FREQUENCY	Year 4 QT3	Status	FY 25/26 Year 4 Summary As of Qtr 3
1. The countywide CLASS score average for School Readiness child care providers who are CLASS assessed will increase to a 6.0	1. CLASS scores will incrementally grow year over year for the 5 year strategic plan.	6.0	Annually	5.53	On Track	Over the past 4 years of the Strat Plan, we have seen a steady increase in the SR CLASS scores due training and coaching with Broward educators. We ended FY 24/ 25 with a SR CLASS average score of 5.51, which is an increase from 5.40 in FY 23/24. As we near the end of FY 25/26 our average is a 5.53.
GOAL 4. Broward's VPK childcare programs are high quality, nurturing settings.						
Objective	Outcomes	Target	REPORTING FREQUENCY	Year 4 QT3	Status	FY 25/26 Year 4 Summary As of Qtr 3
Objective 1: The countywide CLASS score average for VPK child care providers who are CLASS assessed will increase to a 6.0	1. CLASS scores will incrementally grow year over year for the 5 year strategic plan.	6.0	Annually	5.66	On Track	Over the past 3 years of the Strat Plan, we have seen a steady increase in the SR CLASS scores due training and coaching with Broward educators. We ended FY 24/25 with a SR CLASS average score of 5.51, which is an increase from 5.40 in FY 23/24. As we near the end of the FY 25/26 our average is a 5.66.
Goal 5. Children will enter kindergarten with the tools, skills, and support they need to succeed						
Objective	Outcomes	Target	REPORTING FREQUENCY	Year 4 QT3	Status	FY 25/26 Year 4 Summary As of Qtr 3
1. SR and VPK children will receive support (developmental, behavioral, health, etc.) to maximize their developmental potential.	1. 65% of families with children ages 0-2 who have received a referral will follow through with their referrals to Early Steps	65%	Quarterly	70%	Exceeding	As we near the end of the 2025 2026 fiscal year, we have seen 70% of families follow through with their referrals.
	2. 75% of families with children ages 3-5 who have received a referral will follow through with their referrals to FDLRS	75%	Quarterly	82%	Exceeding	As we near the end of the 2025 2026 fiscal year, we have seen 82% of families with children ages 3 to 5, follow up with their referrals.
	3. Through funding or partnerships, four (4) additional, comprehensive support services will be added or expanded to children/families (such as but not limited to vision, hearing, dental screenings, mental health, nutrition services, and general medical)	4	Annually	4	On Track	Over the course of this year, we have expanded supports by partnering with the Autism 911 Help Line, Therapeutically Beautiful, Abilities Workshop, Mobile Food School Pantry and Weston Pediatrics. We are also received a mini grant from PNC to share the #3T's (Tune in, Talk More, Take Turns) and applied for a Kidcare grant to share their resources directly.

2. Expand ELC Literacy efforts to increase the number of children who have access to books/libraries at home as well as increased exposure to the reading experience	1. Increase # of families with children under 5 who sign up for ELC's bookworm program to 15,000	7,500 Based on reduced BW budgeted of \$200K	Quarterly	5,397	On Track	Target outcome updated due to Bookworm funding reduction from \$500,000 per year to \$200,000 and target distribution of 7,500. ELC has sent out 5,397 Bookworm bundles as of Q3. On track for spending down 100% of allocation.
	2. ELC will participate in at least 20 outreach events throughout the year, utilizing new and existing partnerships/events, as well as creating its own.	20	Quarterly	23	Exceeding	23 Outreach Events from beginning of the year until the end of Q3. We continued to attend various events throughout the county that promote ELC services, including literacy and development support (i.e. Bookworm, Warm line and help me grow).
Goal 6. The ELC has strong relationships with community leaders and other stakeholders to mobilize all parts of our community to support early learning.						
Objective	Outcomes	Target	REPORTING FREQUENCY	Year 4 QT3	Status	FY 25/26 Year 4 Summary As of Qtr 3
1. Broward County leaders are aware of the importance of early learning, ELC Services, and ELC Legislative Priorities.	1. At the start of each fiscal year, ELC staff will identify which state legislators, Broward County Commissioners/County Administration, and elected municipal leaders, they need to meet with and meet with 100% of them.	90%	Semi-Annually	100%	Exceeding	Staff identified five state level priority legislators (Senator Osgood, Senator Sharief, Senator Polksky, Senator Pizzo, Rep Hunschofsky) however, we met with 13 state legislators and presented at 7 different municipal commission meetings.
2. ELC will strengthen relationships and partnerships with Community leaders and stakeholders through participation in early learning activities/events.	1. ELC will actively participate in a minimum of 30 community engagement activities/events annually to promote ELC's services.	30	Semi-Annually	23	On Track	23 Outreach/Enrollment Events
Goal 7. ELC Broward is a healthy, efficient, and effective organization.						
Objective	Outcomes	Target	REPORTING FREQUENCY	Year 4 QT3	Status	FY 25/26 Year 4 Summary As of Qtr 3
1. The ELC promotes an inspired workplace culture by developing quantitative and qualitative approaches to attract, engage, and retain a talented workforce efficiently and effectively.	1. Following their probation period, ELC is retaining the right staff for the right positions, as evidenced by retaining 75% of new hires in one year following their 3 month probationary period.	75%	Semi-Annually	100%	Exceeding	We retained 100% of staff who celebrated their 1 year anniversaries during the past year.
	2. ELC annual staff turnover will be at or below 15%	15%	Semi-Annually	2%	Exceeding	Our Overall turnover rate is 2.44%, however our Voluntary Turnover Rate is only 1.95%
	3. 35% of all available advancement opportunities are filled internally.	35%	Semi-Annually	33%	On Track	
	4. At least 85% of Staff respond that they are overall satisfied working at the ELC.	85%	Annually	78%	Pending Data	Data available at the end of Fiscal Year.
2. Continue to optimize the use of technology and data to promote efficiencies, evaluate value, impact, and progress, and increase data security.	2. 90% of ELC data infrastructure will be stored in the cloud.	90%	Annually	80%	On Track	The organization's transition to cloud-based file storage is nearly complete.
4. Obtain dedicated funding for specific allowable & unallowable expenses.	1. ELC will have funds for items for meetings, programming, and training (NON FEDERAL, NON STATE, NON MATCH).	\$25,000	Annually	\$38,596	Exceeding	Funding from AD Henderson Foundation, AELC/PNC, Florida Blue, & Participant Fees YTD
5. The ELC board is engaged, educated and works well with staff.	1. Results of the annual staff and board survey will show at least a 90% rating in all categories.	90%	Annually	92.30%	Exceeding	1. Board Individual Ratings 92% 2. Overall Board Ratings 94.4% 3. Staff Ratings 90.6%

Exceeding	12
On Track	7
Not Met	0
Pending Data	1
Total	20

ITEM/MEETING	B266RB8/ Board
MEETING DATE:	June 29, 2026
SUBJECT:	Board Survey 2026
FOR ACTION:	No
RECOMMENDED ACTION:	For Review Only
AS RECOMMENDED BY:	NA
FINANCIAL IMPACT:	No
ELC STAFF LEAD	R. Jaffe

Background Information:

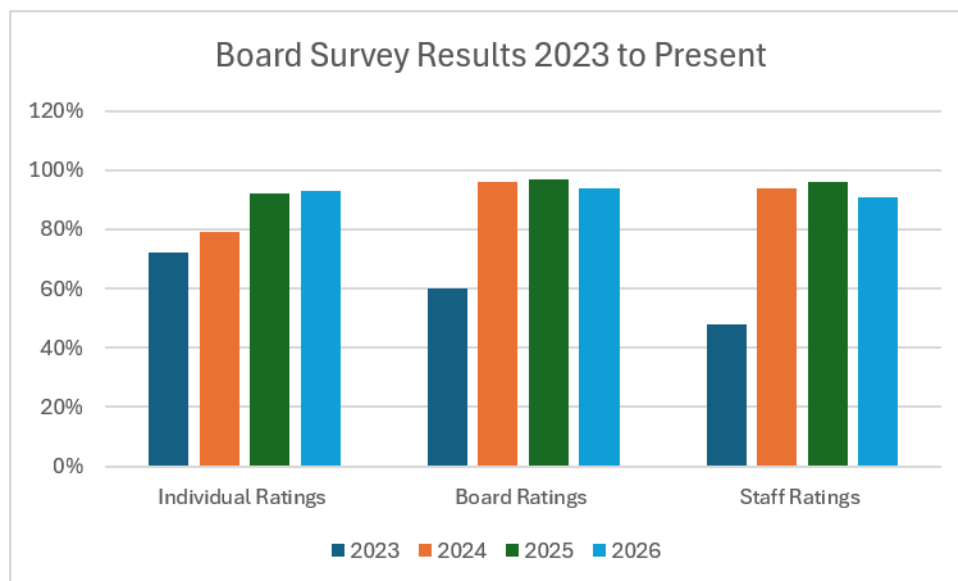
Since 2022, ELC has administered an annual Board survey per the organizations current strategic plan (FY 22/23 – FY 27/28). The survey consists of two parts, a board member self-assessment section and a board-assessment section. A separate survey is administered to Senior Staff who interact with the Board, to provide their feedback.

Results of the Board survey are shared with the board annually.

Current Status:

In May 2026 the annual board survey was administered to all members on the Board for more than six months. Out of the 20 eligible members, 18 completed the survey, a 90% response rate. Additionally, 9 ELC Staff members completed the staff survey, resulting in a 100% response rate for eligible staff participants.

The same survey questions were used to allow for year-over-year comparisons. Below are the overall results since 2023. ELC staff will go over the results in more detail during the June 29 board meeting.



Recommended Action:

None, for discussion only.

Supporting Documents:

Annual Board Survey Data

Section 1: Board Member Self Assessment Scores 1-5

Board Member	1. Do I understand and support the mission of the organization?	2. Do I follow trends and important developments related to this organization?	3. Am I knowledgeable about the organization's programs and services?	4. Do I read and understand the organization's financial statements?	5. Do I recommend candidates to serve on this board?	6. Do I prepare for and participate in board meetings and committee meetings?	7. Do I act as a goodwill ambassador to the organization?	8. Do I find serving on the board to be a satisfying and rewarding experience?	TOTAL SCORE
Member 1	5	5	5	5	3	5	5	5	38
Member 2	5	5	5	5	4	5	5	5	39
Member 3	4	3	3	4	4	4	5	5	32
Member 4	5	5	5	5	4	5	5	5	39
Member 5	5	5	5	5	5	5	5	5	40
Member 6	5	4	4	5	5	5	5	5	38
Member 7	5	4	3	5	1	3	5	5	31
Member 8	5	5	5	5	3	5	5	5	38
Member 9	5	5	5	4	3	5	4	3	34
Member 10	5	5	5	4	3	5	5	5	37
Member 11	5	5	5	5	3	5	5	4	37
Member 12	5	5	5	5	1	5	5	5	36
Member 13	5	5	4	4	5	5	5	5	38
Member 14	5	5	5	5	5	5	5	5	40
Member 15	5	4	4	3	3	5	5	4	33
Member 16	5	5	5	5	4	5	5	5	39
Member 17	5	5	5	5	4	5	5	5	39
Member 18	5	5	5	5	3	5	5	5	38
SUM	89	85	83	84	63	87	89	86	666
Percentage	98.9%	94.4%	92.2%	93.3%	70.0%	96.7%	98.9%	95.6%	92.5%
Average	4.94	4.72	4.61	4.67	3.50	4.83	4.94	4.78	4.63

Section 2: Board Assessment Scores 1-5

Boad Member	1. Our board members share a compelling vision for the organization's future.	2. We allocate an appropriate amount of time to the issues and strategic priorities that matter most.	3. Our meetings provide opportunities for constructive, respectful debate of issues.	4. Board members put the interests of the organization above all else in making decisions	5. Our board is results-oriented and evaluates the performance of major programs and services.	TOTAL SCORE
Member 1	5	5	5	5	5	25
Member 2	5	5	5	5	5	25
Member 3	4	4	3	5	4	20
Member 4	4	5	5	5	5	24
Member 5	5	5	5	5	5	25
Member 6	5	5	5	5	5	25
Member 7	5	4	5	5	5	24
Member 8	4	4	5	5	5	23
Member 9	5	4	4	3	4	20
Member 10	5	5	5	5	5	25
Member 11	5	5	5	5	5	25
Member 12	5	5	5	5	5	25
Member 13	5	5	5	5	5	25
Member 14	5	5	5	5	5	25
Member 15	4	4	4	4	4	20
Member 16	5	5	5	5	5	25
Member 17	4	5	5	4	5	23
Member 18	5	3	4	5	4	21
SUM	85	83	85	86	86	425
Percentage	94.4%	92.2%	94.4%	95.6%	95.6%	94.4%
Average	4.72	4.61	4.72	4.78	4.78	4.72

Staff Assessment (1-5)									
Staff Member	1. Rate the board overall	2. Rate your personal interactions with the board	3. Rate the boards understanding of the organization's mission	4. The board consistently aligns activities and decisions with a common plan and strategy	5. Board members offer their time, energy and insight to drive the organization in a positive direction	6.The board uses data to inform decisions and determine impact	7. Feedback from the board to staff is aligned and consistent	8. The work of the board supports and enhances the work of the staff	TOTAL SCORE
Staff 1	5	5	4	5	5	5	5	5	39
Staff 2	4	5	4	5	4	5	5	4	36
Staff 3	5	5	5	5	5	5	5	5	40
Staff 4	5	5	5	5	5	5	5	5	40
Staff 5	4	4	4	4	4	4	4	4	32
Staff 6	4	4	5	5	5	4	4	4	35
Staff 7	5	3	5	5	4	4	4	4	34
Staff 8	4	1	4	4	4	5	4	4	30
Staff 9	5	5	5	5	5	5	5	5	40
SUM	41	37	41	43	41	42	41	40	326
Percentage	91.1%	82.2%	91.1%	95.6%	91.1%	93.3%	91.1%	88.9%	90.6%
Average	4.56	4.11	4.56	4.78	4.56	4.67	4.56	4.44	4.53

Contract List FY26

Contracting Party	Amount	Purpose	Type	Term	Status	Contract No.
Division of Early Learning	\$168,657,297	School Readiness, VPK	Revenue	7/1/25-6/30/26	Active	EL096
Children's Services Council	\$7,033,171	Vulnerable Populations	Revenue	10/1/24-9/30/25	Expired	23-2581
Children's Services Council	\$4,773,314	Vulnerable Populations	Revenue	10/1/25-9/30/26	Active	23-2581
Children's Services Council	\$3,592,850	Financially Assisted Child Care	Revenue	10/1/24-9/30/25	Expired	23-2580
Children's Services Council	\$3,592,850	Financially Assisted Child Care	Revenue	10/1/25-9/30/26	Active	23-2580
Broward County	\$3,131,795	SR Match & Special Needs	Revenue	10/1/24-9/30/25	Expired	23-CP-CSA-3516-01
Broward County	\$3,000,000	SR Match & Special Needs	Revenue	10/1/25-9/30/26	Active	23-CP-CSA-3516-01
A.D. Henderson Foundation	\$269,280	Peer Support Specialists	Revenue	7/1/24-6/30/26	Active	224007
A.D Henderson Foundation	\$70,000	Food and Training Support	Revenue	10/23/24-6/30/26	Active	224031
Children's Forum	\$181,000	Help Me Grow	Revenue	7/1/25-6/30/26	Active	25-529-HMGFA-04
United Way	\$136,500	SR Match Funds	Revenue	7/1/25-6/30/26	Active	1718-04-06-01
City of Fort Lauderdale	\$100,000	SR Match Funds	Revenue	10/1/24-9/30/25	Expired	CAM 24-0947
City of Fort Lauderdale	\$100,000	SR Match Funds	Revenue	10/1/25-9/30/26	Active	CAM 25-1004
City of Pompano Beach	\$20,000	SR Match Funds	Revenue	10/1/24-9/30/25	Expired	-
City of Pompano Beach	\$15,000	SR Match Funds	Revenue	10/1/25-9/30/26	Active	-
City of Deerfield	\$15,000	SR Match Funds	Revenue	10/1/24-9/30/25	Expired	-
City of Deerfield	\$18,750	SR Match Funds	Revenue	10/1/25-9/30/26	Active	-
City of Hollywood	\$15,000	SR Match Funds	Revenue	10/1/24-9/30/25	Expired	-
City of Hollywood	\$15,000	SR Match Funds	Revenue	10/1/25-9/30/26	Active	-
Crown Center	\$4,877,208	Office Lease & Maintenance	Lease	7/16/18-2/16/28	Active	4852-0671-1913.3
Broward County School Board	\$41,326	Gulfstream Early Learning Ctr	Lease	9/5/25-9/4/28	Active	
Broward County School Board	\$37,839	Gulfstream Early Learning Ctr	Lease	9/5/22-9/4/25	Expired	
Children's Forum	\$708,974	INCENTIVE\$ Program	Sub Recipient	7/1/25-6/30/26	Active	ELCB1-FY26
Scholastic, Inc	\$1,075,000	Bookworms Books	Vendor	7/1/24-6/30/27+2	Active	ELCB27
Maro Polo Learning,	\$285,012	Learning Technology	Vendor	5/1/24-9/20/25	Expired	ELCBB8
Age of Learning	\$269,500	Learning Technology	Vendor	5/15/24-11/15/25	Expired	ELCB22
UKG	\$270,000	Payroll Processing	Vendor	7/25/25-12/31/31	Active	325445
Citrin Cooperman & Co, LLP	\$258,661	Auditors	Vendor	10/16/24-10/15/29	Active	ELCB36
Citrin Cooperman Advisors, LLC	\$31,775	Tax Advisors	Vendor	10/16/24-10/15/29	Active	ELCB35
Webauthor.com	\$250,000	CCR&R Search Software	Vendor	5/01/24-9/30/26	Active	ELCB7
Webauthor.com	\$184,992	CRM Software	Vendor	7/1/24-6/30/26 +3	Active	ELCB24
Intermedia, Inc	\$220,155	Voice Over IP Services	Vendor	9/16/24-9/15/27	Active	ELCB31
First Call for Help/211 Broward	\$125,000	Community Referral Services	Vendor	7/1/25-6/30/26	Active	ELCB40
AT&T	\$95,000	Cell Phones and Hot Spots	Purchase Order	7/1/25-6/30/26	Ongoing	State Term Contract
Goren, Cherof, Doody & Ezrol,	\$75,000	Legal Services	Vendor	7/1/25-6/30/26	Active	POC 22-5024-00-FY26
Bryant, Miller, Olive,	\$25,000	Legal Services- Labor	Vendor	7/1/25-6/30/26	Active	ELCB4-R1
Klausner Group	\$25,000	Legal Services- ERISA	Vendor	7/11/25-6/30/26	Active	ELCB3-R1
Crown Castle	\$62,480	Internet Services	Vendor	3/24/24-3/23/27	Active	
Allison Gonzalez	\$60,500	CLASS Assessor Services	Vendor	10/1/24-9/30/26	Active	ELCB33
Maria Lopez	\$60,500	CLASS Assessor Services	Vendor	10/1/24-9/30/26	Active	ELCB34
Lianne Betancourt	\$19,000	CLASS Assessor Services	Vendor	10/1/24-9/30/26	Active	ELCB32
BlueJean Software, Inc.	\$30,000	Referral Platform	Vendor	7/1/24-6/30/26	Active	ELCB23
Sharp	\$35,000	Copier and Printer Rental	Purchase Order	12/1/20-11/30/25	Expired	101-0018142
Toshiba	\$35,000	Copier and Printer Rental	Purchase Order	12/1/25-11/30/30	Active	State Term Contract
ADP	\$33,522	Payroll Processing	Vendor	7/1/06-1/31/26	Expired	
CPR954	\$30,000	CPR and First Aid Training	Vendor	8/15/24-6/30/26+3	Active	ELCB30
Causetech DBA Achieve	\$10,447	Website Hosting	Vendor	7/1/24-6/30/26+3	Active	ELCB25
Vantiv Health	\$12,000	Appointment Software	Vendor	7/1/24-6/30/26	Active	ELCB26
Momentive	\$9,105	MIP Service Contract	Vendor	6/20/25-6/19/26	Active	
Comcast	\$4,731	Internet Services	Vendor	7/1/25-6/30/26	Active	
Corporate Trans/Language Link	\$2,000	Translation Services	Purchase Order	7/1/25-6/30/26	Active	
FL Dept of Law Enforcement	\$1,500	LiveScan Service	Vendor	10/29/18-Ongoing	Active	Page 73

Contracting Party	Amount	Purpose	Type	Term	Status	Contract No.
School Board of Broward County	\$0	<i>Cooperation Agreement</i>	MOU	1/20/21-6/1/43	Active	
Brown & Brown	\$0	<i>Information Sharing</i>	BAA	8/1/25-7/31/30	Active	
Broward County J Cotterman Ctr	\$0	<i>Cooperation Agreement</i>	MOU	11/18/20-1/17/25	Expired	
Child Abuse Prevention-CAPTA	\$0	<i>Cooperation Agreement</i>	MOU	9/1/21-8/31/29	Active	
Seventeenth Circuit Court	\$0	<i>Cooperation Agreement</i>	MOU	6/23/20-Ongoing	Active	
University of Florida	\$0	<i>Data Sharing Agreement</i>	MOU	1/1/19-Ongoing	Active	
University of Florida	\$0	<i>Data Sharing Agreement</i>	MOU	8/19/25-Ongoing	Active	
Language Environment Analysis (LENA) Grow	\$0	<i>Cooperation Agreement</i>	MOU	11/1/25-6/30/26	Active	

FYI 4 – Cash Disbursements

In accordance with ELC Cash Disbursement Policy Approved September 12, 2019, cash disbursements issued by ELC in amounts greater than \$1,000 and less than \$35,000 are submitted to the ELC Board for review monthly.

Cash disbursement for April 2026

Vendor Name	Amount	Purpose
AT&T Mobility	6,338.08	April 2026 Cell phone and Data Charges
Business Card	5,643.76	Bank of America Ops Purchases C. Klima (No individual items > \$1,000)
Business Card-Sun-Sentinel	1,725.00	Top Workplace Winner Table for 05/21/26 + Banner
Colonial Life & Accident Insurance Comp	11,722.40	March 2026 Employee Benefits
Dell Marketing L.P.	1,787.40	March 2026 Dell Pro Dock - WD25
EA Compensation Resources, LLC.	2,090.00	March 2026 Professional Service Rendered
First Call for Help of Broward Inc dba 211	10,425.00	March 26 Community Resource and Referral Services
Goren, Cherof, Doody, & Ezrol, PA	5,367.40	March 2026 Legal Services Fees
Indeed	2,500.00	March 2026 Job Posting
Intermedia.net	2,335.27	April 2026 Efax
Intermedia.net	1,201.20	April 26 Microsoft Defender
Intermedia.net	6,536.48	April 26 VOIP Phone Services
LastPass	18,066.50	LastPass Annual Business Renewal 05/07/26-05/06/27
Midland Credit Management, Inc.	1,520.92	Employee garnishment payment
Pro-tech International Security Inc	2,268.00	April 2026 Monthly Cloud Service
Scholastic Inc.	18,081.50	Children's Books
Scholastic Inc.	10,336.85	Children's Books
Teachstone Training LLC	3,500.00	Class Calibration Cohort Training
The Lincoln National Life Insurance Comp	28,135.19	May 2026 Employee Benefits
The School Board of Broward County	1,147.27	April 2026 Gulfstream Lease (Utility & Custodial Fees)
ThreatTrack Security, Inc. DBA VIPRE Sec	5,382.00	VIPRE Antivirus Renewal (03/30/26-03/29/27)
United States Treasury - IRS	1,070.52	2019 Plan Year Excise Tax
United States Treasury - IRS	1,335.96	2020 Plan Year Excise Tax
United States Treasury - IRS	26,861.48	Levy Payment for School Of Excellence

FYI 4 – Cash Disbursements

In accordance with ELC Cash Disbursement Policy Approved September 12, 2019, cash disbursements issued by ELC in amounts greater than \$1,000 and less than \$35,000 are submitted to the ELC Board for review monthly.

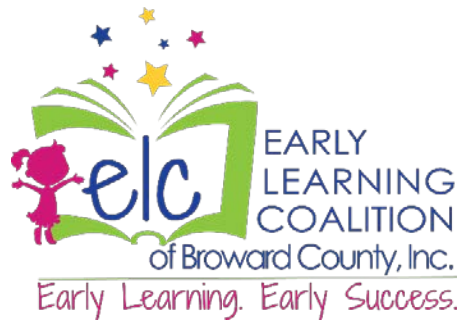
Cash disbursement for May 2026

Vendor Name	Amount	Purpose
AT&T Mobility	6,352.15	May 2026 Cell phone and Data Charges
Business Card	9,898.16	Payroll Processing Charges for PE 7/13/19 and 7/27/19
Business Card - TASC	1,084.40	FSA Admin and claim card fees 04/1-06/30
Colonial Life & Accident Insurance Comp	11,671.74	April 2026 Employee Benefits
Eldad Simovitch DBA CPR954 LLC	1,110.00	April 2026 CPR Training Services
Eldad Simovitch DBA CPR954 LLC	1,080.00	May 2026 CPR Training Services
Exclaimer Limited	2,502.60	Exclaimer Standard 215 Seats for 4/28-26-4/27/27
First Call for Help of Broward Inc dba 211	10,425.00	April 26 Community Resource and Referral Services
Goren, Cherof, Doody, & Ezrol, PA	5,275.00	April 2026 Legal Services Fees
Indeed	2,500.00	April 2026 Job Posting
Intermedia.net	2,248.10	May 2026 Efax
Intermedia.net	1,201.20	May 26 Microsoft Defender
Intermedia.net	6,560.28	May 26 VOIP Phone Services
IT1 Source LLC	1,236.00	Remote Monitoring and Management From 5/14/26-10/31/26
Julissa Reyes	1,901.15	Employee Garnishment Refund Payment
Kaplan Early Learning Co.	1,938.96	May 2026 Books for Lobby & Outreach Event
Lakeshore Parent LLC DBA Lakeshore	1,118.55	May 2026 Books for Lobby & Outreach Event
Scholastic Inc.	8,490.25	Children's Books
Teachstone Training LLC	3,500.00	Class Calibration Infant Cohort Training
Teachstone Training LLC	1,320.00	Observer Certification training Kit
The Lincoln National Life Insurance Comp	27,106.05	June 2026 Employee Benefits
United States Treasury - IRS	12,357.68	Levy Payment for School of Excellenc



FY26 Match Fundraising Report

Funder	Status	Amount
Coconut Creek	Approved	21,385
Cooper City	No Funding Available	-
Coral Springs (Community Chest)	Approved	1,500
Dania Beach	No Funding Available	-
Davie	No Funding Available	-
Deerfield Beach	Approved	18,750
Ft. Lauderdale	Approved	100,000
Hallandale Beach	Approved	18,903
Hollywood	Approved	15,000
Lauderdale By The Sea	Approved	1,000
Lauderdale Lakes	No Funding Available	-
Lauderhill	Approved	10,000
Lighthouse Point	Approved	1,800
Margate	Application Pending	1,000
Miramar	Approved	5,000
North Lauderdale	Approved	15,000
Oakland Park	Not Selected	-
Parkland	Approved	3,000
Pembroke Park (Town)	Approved	2,186
Pembroke Pines	Approved	35,000
Plantation	Approved	21,900
Pompano Beach	Approved	15,000
Southwest Ranches	No Funding Available	-
Sunrise	Approved	60,000
Tamarac	No Funding Available	-
West Park	No Funding Available	-
Weston	Approved	4,355
Wilton Manors	Approved	4,240
		355,019
United Way	Committed as of July 1	136,500
Child Care Providers	Committed as of July 1	600,000
Broward County	Committed as of July 1	3,000,000
CSC	Committed as of July 1	1,796,525
	Total SR Match	5,888,044



Legend:

Bolded Items: Recently Added/Updated

Grayed Out: Past Events

Board Engagement Calendar FY 25-26

Childcare Small Business Site Visits

*Please email Melody Martinez at Mmartinez@elcbroward.org if you would like to RSVP for a site visit.

Date	Childcare Center Name	Address	Time
Sep. 25, 2025	Pacesetter Academy	10950 Pembroke Rd. Miramar, FL 33025	9:30 AM – 11:00 AM
Nov. 12, 2025	Emerald Hills School	3270 Stirling Rd. Hollywood, FL 33021	9:30 AM – 11:00 AM
Dec. 11, 2025	Early Learning Center of Margate	Cancelled	9:30 AM – 11:00 AM
Jan. 13, 2026	KIA Creative Minds Preschool	191 E Commercial Blvd. Ft Lauderdale, FL 33334	9:30 AM – 11:00 AM
Feb. 10, 2026	Tutor Time	851 SW 78th Ave, Plantation, FL 33324	9:30 AM – 11:00 AM
Cancelled	Little Bee's Academy	185 NE 2nd Ave, Deerfield Beach, FL 33441	9:30 AM – 11:00 AM
Apr. 30, 2026	Soaring Eagles Academy	5835 N University Dr, Tamarac, FL 33321	9:30 AM – 11:00 AM

Monthly PLAN Meetings

ELC Broward: 1475 W. Cypress Creek Rd., Suite 301, Fort Lauderdale, FL 33309

Date	Location	Time
Jul. 16, 2025	ELC Broward, Training Room	10:00 AM – 12:00 PM
Aug. 20, 2025	ELC Broward, Training Room	10:00 AM – 12:00 PM
Sep. 17, 2025	ELC Broward, Training Room	10:00 AM – 12:00 PM
Oct. 15, 2025	ELC Broward, Training Room	10:00 AM – 12:00 PM
Nov. 19, 2025	ELC Broward, Training Room	10:00 AM – 12:00 PM
Dec. 17, 2025	ELC Broward, Training Room	10:00 AM – 12:00 PM
Jan. 21, 2026	ELC Broward, Training Room	10:00 AM – 12:00 PM
Feb. 18, 2026	ELC Broward, Training Room	10:00 AM – 12:00 PM
Mar. 18, 2026	ELC Broward, Training Room (CANCELLED)	10:00 AM – 12:00 PM
Apr. 15, 2026	ELC Broward, Training Room	10:00 AM – 12:00 PM
May 20, 2026	ELC Broward, Training Room	10:00 AM – 12:00 PM
June 17, 2026	ELC Broward, Training Room (CANCELLED)	10:00 AM – 12:00 PM

Notable Early Learning Conferences

Please Reach out to Melody Martinez at Mmartinez@elcbroward.org if you would like assistance organizing accommodations

Dates	Conference Name	Location	Registration Info
Jul. 16-18, 2025	One Goal Summer Conference	Tampa, FL	Click to Register
Oct. 7-10, 2025	DEC2025	Portland, OR	Click to Register
Oct. 8-11, 2025	2025 Early Educators Leadership Conference	Orlando, FL	Click to Register
Oct. 15-19, 2025	Florida Association for the Education of Young Children (FLAEYC)	Orlando, FL	Click to Register
Nov. 19-22, 2025	NAEYC Annual Conference	Orlando, FL	Click to Register
Jan. 22-24, 2026	Southern Early Childhood Association Conference	Huntsville, AL	Click to Register
Jan. 26-29, 2026	National Head Start Winter Leadership Institute	Washington, D.C.	Click to Register
Mar. 12-14, 2026	Virginia Association for the Education of Young Children (VAEYC)	Hampton, VA	Click to Register
Apr. 16-17, 2026	Rocky Mountain Early Childhood Conference	Denver, CO	Click to Register
Apr. 28-29, 2026	InterAct CLASS Summit	Chicago, IL	Click to Register
May 3-6, 2026	Childcare Aware 2025 Symposium	Arlington, VA	Click to Register
May 4-7, 2026	National Head Start Conference & Expo	Minneapolis, MN	Click to Register
June 9, 2026	2026 FL Prosperity & Economic Opportunity Solution Summit	Tampa, FL	Click to Register
June 23, 2026	2026 FL Learners to Earners Workforce Solution Summit	Tampa, FL	Click to Register
June 24-28, 2026	FL Family Childcare Home Association Annual Conference	Kissimmee, FL	Click to Register

ELC Broward Celebrates Read for the Record

***Please email Lizbeth DelVecchio at Ldelvecchio@elcbroward.org if you would like to RSVP for our Read for the Record Event.**

Date	Location	Time
<i>Feb. 24, 2026</i>	<i>ELC Broward, Model Classroom</i>	<i>10:00 — 11:30 AM</i>

A Day in “K”indergarten

***Please email Lizbeth DelVecchio at Ldelvecchio@elcbroward.org if you would like to RSVP to our Day in K Event.**

Date	Location	Time
<i>Jun. 3-4, 2026</i>	<i>Museum of Discovery & Science (401 SW 2nd St, Ft. Lauderdale, FL 33312)</i>	<i>5:30 PM — 7:30 PM</i>

ELC Kindness Counts Event & Author Reading

***Please email Lizbeth DelVecchio at Ldelvecchio@elcbroward.org if you would like to RSVP for one of our Author Reading Events.**

Date	Location	Time
<i>Oct. 21-22, 2025</i>	<i>ELC Broward, Model Classroom</i>	<i>10:30 AM — 12:00 PM</i>

Early Learning Landscape Analysis Focus Groups ***Food Will Be Provided***

***Please email Lizbeth DelVecchio at Ldelvecchio@elcbroward.org if you would like to RSVP to one of our Focus Groups and she will send over the sign up sheet.**

Date	Location	Time
<i>Jun. 8, 2026</i>	<i>Community Partner via Zoom</i>	<i>10:00 AM — 11:00 AM</i>
<i>Jun. 8, 2026</i>	<i>Employer RoundTable via Zoom</i>	<i>12:00 PM — 1:00 PM</i>
<i>Jun. 16, 2026</i>	<i>Community Partner at ELC Broward Training Room</i>	<i>12:00 PM — 1:00 PM</i>
<i>Jun. 17, 2026</i>	<i>Employer Round Table at ELC Broward Training Room</i>	<i>9:30 AM — 10:30 AM</i>

ELC of Broward County

Committee Members 2025-2026

COMMITTEE	Member Name	Seat	By Laws
EXECUTIVE <i>4 needed for a Quorum</i>	<i>Members consist of the Chair, First Vice-Chair, Second Vice-Chair, Secretary, Treasurer, Immediate Past Chair (if applicable) and each of the chairs of the Standing Committees)</i>		
	Officer 1 Laurie Sallarulo	Chair	effective 04/2014 - Governor appointment
	Officer 2 Dawn Liberta	First Vice Chair/Governance	effective July 2024 - July 2027 (3 year term)
	Officer 3 Michael Asseff	Second Vice Chair	effective July 2024 - July 2027 (3 year term)
	Officer 4 Ellie Schrot	Secretary	effective May 2025 (3 year term)-Ellie appointed 5.12.25
	Officer 5 Cindy Arenberg Seltzer	Treasurer/Finance Chair	effective July 2024 (3 year term)
	6 Amoy Reid	Nominating Com. Chair	effective July 2024 (3 year term)
	7 Renee Podolsky	Audit Com. Chair	effective July 2024 (3 year term)
FINANCE <i>5 needed for a Quorum</i>	<i>Members appointed by the Chair. Reports directly to the Board and shall consist of at least (5) five Members EXCLUDING CHAIR. No Term Limits</i>		
	1 Cindy Arenberg Seltzer	Chair	effective 07/01/24
	2 Michael Asseff	Member (Officer)	effective 12/15/25
	3 Maria Hernandez	Member	effective 06/14/23
	4 Dawn Liberta	Member (Officer)	effective 02/12/24
	5 Renee Podolsky	Member	
	6 Amoy Reid	Member	effective 05/12/25
	7 Laurie Sallarulo	Member (Board Chair)	
	8 Ellie Schrot	Member (Officer)	effective 12/15/25
	9 Zachary Talbot	Member	effective June 2020
PROGRAM REVIEW <i>4 needed for a Quorum</i>	<i>Members appointed by the Chair. Ad Hoc members with particular expertise may be appointed to assist in the given particular area of program. Reports directly to the Board and shall consist of at least (3) members EXCLUDING CHAIR. No Term Limits</i>		
	1 Maria Hernandez	Chair	effective 05/12/25
	2 Cindy Arenberg-Seltzer	Member (Officer)	effective 07/01/22
	3 Krystie Castillo	Member	effective 02/12/24
	4 Amy Hauser	Member	effective 02/10/25
	5 Dawn Liberta	Member (Officer)	effective 02/12/24
	6 Renee Podolsky	Member	effective 05/10/23
	7 Ellie Schrot	Member (Officer)	effective 06/14/23
AUDIT <i>4 needed for a Quorum</i>	<i>Members elected by Board. Consists of at least (5) five Members including Chair. Ad Hoc Members may be appointed to assist in accounting or financial management experience. No more than (1) one Member of the Finance Committee shall be a Member of the Audit Committee and in no event shall the chair of the Finance Committee be a Member of the Audit Committee. No Term Limits</i>		
	1 Renee Podolsky	Chair	effective July 2024 (3 year term)
	2 Michael Asseff	Member (Officer)	effective 02/12/24
	3 Sharonda Bailey	Member	effective 05/12/25
	4 Ellie Schrot	Member (Officer)	effective September 2024
	5 Traci Schweitzer	Member	effective 02/12/24
	6 Karen Taveras	Member	effective 09/09/25
GOVERNANCE <i>4 needed for a Quorum</i>	<i>Members Elected by Board. Consists of at least (5) five Members, EXCLUDING CHAIR. First Vice Chair shall serve as chair of the Governance Committee. No Term Limits</i>		
	1 Dawn Liberta	Chair	effective July 2024 (3 year term)
	2 Michael Asseff	Member (Officer)	effective 06/2020
	3 Kirk Englehardt	Member	effective 09/13/21
	4 Carol Hylton	Member	effective 02/2021
	5 Laurie Sallarulo	Member (Board Chair)	effective 09/15/22
	6 Renee Podolsky	Member	effective 10/06/22
	7 Amoy Reid	Member	effective 10/06/22
NOMINATING <i>4 needed for a Quorum</i>	<i>Members Elected by Board. Consists of at least (3) three Members who are not Officers of the Coalition. No Term Limits</i>		
	1 Amoy Reid	Chair	effective July 2024 (3 year term)
	2 Michael Asseff	Member (Officer)	effective 7/1/24
	3 Sharonda Bailey	Member	effective 04/27/22
	4 Krystie Castillo	Member	effective 05/12/25
	5 Laurie Salarullo	Member (Board Chair)	
	6 Traci Schweitzer	Member	effective 05/12/25
	7 Julie Winburn	Member	effective 05/2022
AD HOC FUNDRAISING <i>5 needed for a Quorum</i> Re-established 8/2022 Reports to Executive Comm			
	1 Michael Asseff	Co-Chair (Officer)	Co-Chair effective 06/14/23
	2 Traci Schweitzer	Co-Chair	Co-Chair effective 03/11/24
	3 Krystie Castillo	Member	effective 02/12/24
	4 Kirk Englehardt	Member	effective 09/20/22
	5 Dawn Liberta	Member (Officer)	effective 02/12/24
	6 Amoy Reid	Member	effective 08/10/22
	7 Jessica Rodriguez	Member	effective 09/09/25
	8 Zachary Talbot	Member	effective 08/30/22
	9 Megan Turetsky	Member	effective 11/10/25
	* Beverly Batson (Honorary)	Non-Voting Member/ No Quorum	effective 12/16/24



Early Learning Coalition of Broward County
Board Attendance Chart FY 25-26

QUORUM # NEEDED: 11

	Board Members	Seat	Date commenced on Board		1st 'Sept 15	2nd 'Nov 17	3rd 'Feb 9	4th 'Mar 9	5th 'May 11	6th 'Jun 29	TOTAL FY ABSENCES
1	Laurie Sallarulo	Chair	4.2014		X	V	X	X	X		0
2	Dawn Liberta	First Vice Chair	10.16.23		X	V	X	X	V		0
3	Michael Asseff	Second Vice Chair	5.7.2013		V	V	X	ABS	V		1
4	Cindy Arenberg Seltzer	Treasurer	01/01/00		X	V	X	V	V		0
5	Ellie Schrot	Secretary	6.2014		ABS	V	X	X	V		1
6	Sharonda Bailey	Member	10.1.21		X	V	X	X	V		0
7	Krystie Castillo	Member	10.16.23		V	V	ABS	V	V		1
8	Jodi Davidson	Member	09.04.25		FM/X	V	X	V	V		0
9	Kirk J. Englehardt	Member	4.2021		V	ABS	X	ABS	ABS		3
10	Amy Hauser	Member	12.16.24		X	V	X	V	V		0
11	Maria Hernandez	Member	11.14.22		X	ABS	X	V	ABS		2
12	Carol Hylton	Member	9.2020		X	V	ABS	X	V		1
13	Renee Podolsky	Member	6.2014		X	V	X	V	X		0
14	Dr. Amoy Reid	Member	9.2019		V	V	X	V	V		0
15	Jessica Rodriguez	Member	6/23/2025		X	V	X	V	V		0
16	Traci Schweitzer	Member	10.16.23		X	V	X	X	X		0
17	Zachary Talbot	Member	2.2020		V	V	X	ABS	V		1
18	Karen Taveras	Member	6/23/2025		X	V	X	X	ABS		1
19	Rebecca Thompson	Member					FM/X	X	ABS		1
20	Megan Turetsky	Member	09.15.25			V	X	V	X		0
21	Julie Winburn	Member	4.1.22		X	V	X	V	V		0
	VACANT - Gub. Private Sector										
	VACANT - Private Sector										
	Honorary Board Members		Start Date	Last Date	1st 'Sept 15	2nd 'Nov 17	4th 'Feb 9	5th 'Mar 9	6th 'May 11	7th 'Jun 22	TOTAL FY ABSENCES
1	Beverly Batson		06/17/24								
	Members who left During FY 24-25 Term	Seat	1st Term Started	Last Date	1st 'Sept 15	2nd 'Nov 17	4th 'Feb 9	5th 'Mar 9	6th 'May 11	7th 'Jun 22	TOTAL FY ABSENCES
1											
2											
3											
	V= Virtual Meeting										
	X= Present at meeting										
	ABS= Absent from Meeting										
	P= phone attendance										
	FM= First Meeting										
	LM= Last Meeting										
	Shaded areas - no meeting scheduled										

O:\Board\Board- Committee & Board Meetings\Board\FY 2024-2025

ELC of Broward County

FY 2026-2027 Board/Committee Meetings Calendar

July 2026	August 2026	September 2026	October 2026	November 2026	December 2026
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
January 2027	February 2027	March 2027	April 2027	May 2027	June 2027
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

Finance/ Exec
Tue. at 1:30 pm

Board
Mon. at 9:30 am

Governance
(No Set Date/Time)

Nominating
(No Set Date/Time)

Audit
(No Set Date/Time)

Program Review
(No Set Date/Time)

Ad-Hoc Fundraising
(No Set Date/Time)

1. Sep 29, 26
2. Oct 27, 26
3. Dec 8, 26
4. Feb 2, 27
5. Mar 2, 27
6. May 4, 27
7. Jun 22, 27

1. Oct 6, 26
2. Nov 9, 26
3. Dec 14, 26
4. Feb 8, 27
5. Mar 8, 27
6. May 10, 27
7. Jun 28, 27

1.

1.

1.

1.

1.

ELC offices closed for holidays on:

July 3 Independence (Observance); Sep 7 Labor; Oct 12 Columbus/Indigenous; Nov 11 Veterans; Nov 26 Thanksgiving; Nov 27 Day after Thanksgiving; Dec 25 Christmas; Jan 1 New Year's Day; Jan 18 MLK; Feb 15 President; Mar 26 Spring Holiday; May 31 Memorial;

Federal Holidays:

Oct 13 Columbus; Jun 18 Juneteenth (Observance);

Holidays:

Sep 11-13 Rosh Hashanah; Sep 20-21 Yom Kippur; Feb 10 Ash Wed; Mar 22-26 Spring Break; Mar 26 Good Friday

Broward Public Schools:

First Day of School: August 10, 2026, Last Day of School: May 28, 2027