



Early Learning Coalition of Broward County, Inc.
Board Meeting Agenda
February 17, 2021 - 1:30PM

Via Zoom Meeting:

<https://zoom.us/j/92007994122?pwd=N1RqOTJ4ZXlYxZ0NteFRxd0JXeGxldz09>

Members are reminded of conflict of interest provisions. In declaring a conflict, please refrain from voting or discussion and declare the following information: 1) Your name and position on the Board, 2) The nature of the conflict and 3) Who will gain or lose as a result of the conflict. Please also fill out form 8B prior to the meeting.

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| I. | Call to Order | | Laurie Sallarulo, Chair |
| II. | Roll Call | | Elsy Silvestre, Executive Assistant |
| III. | Chair Report | | Laurie Sallarulo, Chair |
| IV. | ELC Mission Moment <ul style="list-style-type: none"> A Team Trainings (see FYI 5 Doing Business Flyer) | | ELC Staff: Adriana Ferruzola Allison Metsch Amy Ungor Andrew Soto |
| V. | CEO Report | 1 | Renee Jaffe, CEO |
| VI. | Consent Agenda <ul style="list-style-type: none"> Approve December 21, 2020 Meeting minutes and Conflict of Interest Forms | 6 | Laurie Sallarulo, Chair |
| VII. | Regular Business <ul style="list-style-type: none"> B213RB1 – Convene Ad Hoc 2021-2024 Strategic Planning Committee | 23 | Renee Jaffe, CEO |
| VIII. | Finance Committee <ul style="list-style-type: none"> B213FIN1 Approve December 2020 Interim Financial Statements B213FIN2 Approve Budget FY21 Amendment #3 | 24 31 | Cindy Arenberg Seltzer, Committee Chair Christine Klima, CAO |
| IX. | Nominating Committee – No Updates | | Michael Asseff, Committee Chair |
| X. | Governance Committee – No Updates | | Dawn Liberta, Committee Chair |
| XI. | Program Review Committee – No Updates | | Khalil Zeinieh, Committee Chair |
| XII. | Audit Committee <ul style="list-style-type: none"> B211AUD1 ELC 403b Retirement Plan ERISA Compliance Review Results B211AUD2 Fiscal Year 2020 Annual Audit Report B211AUD3 2019 IRS Form 990 <i>All Audit documents listed above will be sent following a 2/12/21 Audit meeting and separately from Board Packet due to size</i> | | Richard Campillo, Committee Chair Tanya Bower, Tripp Scott P.A. Martha Parker, Keefe McCullough & Co CPAs |

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| XIII. | Provider Representative Update | | <p>Cara Cerchione, Representative private for profit child care provider</p> <p>Beverley Batson, Representative private faith based child care provider</p> |
| XIV. | FYI Items <ul style="list-style-type: none"> FYI 1 Wait List Report FYI 2 FY 20-21 ELC Contracts FYI 3 Education and Quality Training Calendar FYI 4 Broward Early Childhood Education Conference “BECEC” – Save the Date FYI 5 Doing Business Flyer FYI 6 November Cash Disbursements FYI 7 December Cash Disbursements FYI 8 Match Report FYI 9 FY 20-21 Committee Membership FYI 10 FY 20-21 Board & Committee Meeting Calendar FYI 11 FY 21-22 Board & Committee Calendar FYI 12 FY 19-20 Board Meeting Attendance FYI 13 Glossary of Terms | 41 42 43 45 46 47 48 49 50 51 53 55 | |
| XV. | Unfinished Business New Business Matters from the Board Matters from the CEO Matters from our Partners Public Comment Next ELC Board Meeting: April 12, 2021 @ 12:00PM Adjourn | | |
| <p>Please Note: Agenda subject to revisions and additions per the discretion of the Chair of the Coalition. Notification will be sent of any such revisions or additions. Members of the Public: Please sign up at the entry desk for public comments to be made on particular agenda items no later than five minutes after the Coalition meeting has been called to order.</p> | | | |

CEO Report
Board Meeting – February 17th 2021

Provider Rate Increase Update

At the December 21st board meeting, members approved ELC staff's recommendation to increase the maximum provider reimbursement by \$3.75 per day per child for children ages birth to five. On January 15, 2021 the Office of Early Learning (OEL) reversed their prior position, and stated they would not be approving any provider rate increase requests submitted by Coalitions. The hold is because they are finally prepared to present their methodology and plan for allocating the already approved \$50 million for statewide targeted provider rate increases. OEL stated they hoped to provide the approved plan and coalition specific funding awards as early as the week of January 18th but have done so as of this writing. As soon as OEL issues our allocation and the confirmed methodology, we will share this information with the board and School Readiness providers. Staff will also review financial projections with the new information to determine if a second request, beyond the OEL mandated award, is feasible.

School Readiness Waitlist Enrollment Update

As previously reported, in mid-October OEL awarded ELC Broward \$9.8M from a \$60M Statewide funding pool for enrolling new children into School Readiness from the waitlist. Broward's waitlist had approximately 3,500 children listed as of July 1, 2020 when OEL compiled their analysis and funding methodology for this effort to the Legislature. OEL has indicated that the funds may be recurring, but the amount is unknown and subject to appropriations within the annual State budget.

This allocation will pay for slots for approximately 1,925 new children to be enrolled by year end in June 2021. Staff began notifying families currently on the waitlist the first week of November, with an initial mail-out to parents of more than 500 waitlist children. Parents have a one-month window to upload eligibility documents to the OEL portal after receiving their waitlist notification. As of February 8th, 683 children have been enrolled, and the waitlist is 1,718, down from 2,461 reported at the December 21st board meeting.

Because response/eligibility rates tend to fall between 40-50 percent, ELC is sending notifications to families of approximately 400 children every two weeks. This began December 4th. Additionally, ELC Family Services staff are calling and emailing parents who were sent notification, as a reminder and to offer assistance in producing/uploading necessary documentation. Parents have also been offered the option of scheduling virtual meetings via Teams with Family Services Specialists for more in-depth conversations and questions. Staff is now also sending additional fliers, reminding parents they do not need to currently be employed to be eligible for child care.

VPK & SR Waitlist Outreach Efforts

With the SR waitlist numbers decreasing quickly as we call approximately 800 children off of the waitlist each month, we want to make sure that Broward families are aware of the SR waitlist and encourage anyone who may be eligible to apply. Additionally, with low enrollment in VPK this year, likely due to the pandemic, we want to ensure that families are aware they can still enroll their 4 year olds in Voluntary Pre-Kindergarten (VPK) program for the 20/21 school year or summer VPK. As a result, the ELC has executed a VPK/SR waitlist outreach marketing plan that includes but is not limited to:

- Email blasts to community partners, providers and parents
- Social media (including paid Google and Facebook ads)
- Radio advertisements
- Broward Family Life Magazine (digital ads, email/web blasts, January and February Education Guide)
- The Sun Sentinel

We will continue to spread the word and track the impact of our outreach efforts.

CARES Phase IV

The ELC received 375 CARES Grant Phase IV applications from Providers, with requests totaling approximately \$900,000. Using an online application format through the ELC's CRM platform, we noticed an increased efficiency in reviewing of applications. However, staff still needed to provide additional technical assistance to more than 130 of the applicants, which delayed the approval process for some of these grants.

With the approval of a second federal stimulus bill, the State of Florida will be receiving an additional, estimated \$600 million to support child care businesses and ELC School Readiness families. We await direction from the Department of Education/OEL concerning how these funds will be distributed. Internally we are reviewing our application process to find ways to make it more efficient and decrease the amount of time from the initial release of the application for relief to getting the funds into the hands of providers.

COVID 19 Update

Because more than 99% of child care facilities statewide have now reopened, the Office of Early Learning (OEL) has now completed its “dimmer switch” approach to reimbursing School Readiness child care providers. Beginning, January 1, 2021, all child care providers have been paid for attendance of both SR and VPK children based on pre-pandemic rules. The option to provide flexible (virtual) instruction for VPK continues, with 56 Broward child care providers and the School District having been approved to provide this virtual instruction.

In December, the reported attendance rate for School Readiness children was 86% (10,912) and the absence rate was 14%, (1,704) down from November’s 17%. This data includes 2,221 children from first responders/medical personnel (who had an attendance rate of 95%). The first responder program is in its first month of being phased out statewide, and state-funded scholarships will end by the end of March 2021. Without the children of first responders/medical personnel, the total census of eligible children to be paid will drop significantly. We are waiting for January attendance data to see whether more School Readiness (non-First Responder) children have started attending.

As of February 8th, there have been 14,611 approved VPK applications for the current school year. However, only 11,239 children are actually enrolled with a VPK provider. Enrollments continue to be down from 14,990 children in FY 19/20, which is a decrease of 22%. Statewide numbers continue to be down as well. In December, the reported attendance rate for VPK children was 98% and absence rate was 2%. Since August 2020, the attendance rate has been fairly consistent fluctuating between 98% and 99%.

BECE Update

The ELC will be holding its annual Broward Early Childhood Education (BECE) Conference virtually this year. The conference is tentatively scheduled for Saturday, April 10, 2021. Once this date becomes firm, staff will send the Board a calendar invitation. We look forward to your virtual attendance!

DOC Pre-School

Last spring, in light of the COVID-19 pandemic, the Piccolo Picasso Group provided ELC families with free access to their virtual preschool platform, called DOC Pre-School. The ELC has now contracted with Piccolo Picasso to once again provide young children/families access to the DOC virtual pre-school platform. This service will be available to children on the School Readiness waitlist, as well as to families currently receiving School Readiness services, with a targeted outreach effort to SR children enrolled in a program but not attending, and families approved for VPK but not enrolled with a program. Letters to families are being rolled out to these groups. More than 130 parents have now signed up for DOC. Staff will update the Board as to the numbers of families utilizing the services as we expect this number to grow.

Provider Roundtables

The ELC held its second Provider Roundtable December 17th, and progress continues to be made on issues raised by the child care businesses. Hubert and Christine are working on making payment statements easier to decipher, Hubert has renewed lobbying efforts to expedite specific EFS Mod functionality, and multiple “Doing Business with the ELC” trainings were held in late January. Those trainings (Contracting with the ELC, Eligibility Revealed, and Provider Payments) will continue bi-monthly for at least the rest of the fiscal year.

Director/owners from eight child care businesses were invited to attend the first two roundtables. The next roundtable is scheduled for February 19th, and more businesses will be invited to slowly expand the conversation, while keeping focused on topics affecting their businesses, as they arise.

CLASS Update

The Office of Early Learning (OEL) has begun to shift its position concerning the requirement to conduct CLASS Observations of all schools with a 20 percent or higher subsidized child population during FY 20/21 in order to contract with the ELC in FY 21/22. OEL is now proposing, allowing scores from CLASS Observations conducted during FY 19-20 to be used in next fiscal year's contracts. They are also suspending the rule that would have moved acceptable minimum CLASS scores for contracting with the ELC's from a 3.5 to a 4.

OEL has indicated that it is open to working with individual ELC's to look at other special circumstances caused by the pandemic, which would make conducting broad scale CLASS Observations impossible. We will continue to work with OEL to further limit the amount of schools that will need to be CLASS Observed this fiscal year, and will keep the Board informed of our progress.

Legislator & Municipality Update

The newly elected members of the Broward County Legislative Delegation held their first Public Hearing meeting on Thursday, December 17th at the Broward Metropolitan Planning Organization. State Representatives and Senators met to review Local Bill proposals as well as to hear public input on legislative and policy issues from over two dozen different groups representing industries, non-profit organizations, and other concerned citizens. Renee Jaffe addressed the Legislative Delegation speaking about the serious impact of the COVID-19 Pandemic on the child care industry, the consequences it may have for Florida's youngest learners, and the necessary commitment to fund a high quality early learning system.

ELC's Director of Community Engagement also spoke with some legislators and aides at the Broward Legislative Delegation's second Public Hearing on Wednesday, January 6th, at the Broward County School Board. One of the issues raised in the hearing was the feasibility of adding teachers, including preschool teachers, to the next tier of "essential workers" eligible to receive the COVID-19 vaccine as it becomes available, which the ELC supports. With the start of the Florida Legislature's Interim Committee Weeks, the ELC is working to keep our local elected officials up to date with the changes and challenges facing the child care industry and ELC families.

February 9th Virtual Child Care Town Hall Event

On February 9th, ELC held a virtual child care town hall for providers to voice their concerns, questions, comments to local legislators regarding the child care industry. There were 35 child care providers who attended including both ELC Broward Provider Representatives. Representative Christine Hunschofsky addressed the attendees and spoke about her appreciation for early childhood educators. Staff from her and Representative Bartleman's office as well as from Senators Shevrin Jones and Tina Polsky also participated in the conversation.

In preparation for the Town Hall questions were submitted by registrants in advance. The comments and questions ranged from economic recovery, the COVID vaccine, and future of VPK funding were addressed. During the event, center owners/directors were able to ask their questions directly to elected officials/staffers and hear their legislator's perspectives for the coming session. There was also time for same day questions and comments that clarified some questions and added context to the issues discussed.

Representative Christine Hunschofsky said it was a great experience to hear straight from our child care center partners and better understand the changes and challenges facing the early education industry so that she could better advocate for them in Tallahassee.

We will provide a summary of the event and share that with participants and other legislators not in attendance in the coming weeks along with some updates on the legislative priorities that were discussed.

Book Giveaway

The E.W. Scripps Company owns dozens of TV stations across the country, including the recently acquired **WSFL-TV** (Channel 39: The CW). Each summer, the company has a campaign through its Scripps Howard Foundation called, **"If You Give a Child a Book..."** where they partner with low-income schools and local nonprofit groups that work directly with children and families to fundraise and purchase books for local kids. For WSFL-TV, this is their first year as a Scripps station,

and they were eager to partner with the Early Learning Coalition of Broward County and Head Start in Miami-Dade County for the campaign. Employees at the station, along with their viewers raised over \$10,700 to purchase over 1,000 books for kids in Broward County. As part of the partnership, they also produced public service announcements and have done a news story featuring our organization to make viewers and readers aware of the benefits of donating books.

On Tuesday, January 19th ELC and WSFL-TV staff were at the Itsy Bitsy Kids Preschool to deliver our first batch of gift bags with two books for each of the almost 75 children at their centers. The Book Giveaway event was covered by WSFL-TV for their local news shows and featured a brief interview with Renee Jaffe. The remainder of the books will be delivered to selected Broward schools serving School Readiness children by the ELC's Quality and Education team already working with those child care centers.

OEL Accountability Contract Monitoring Review

The Office of Early Learning (OEL) conducted an eligibility and programmatic review that began on December 7th 2020. The review covered the following areas:

- Voluntary Prekindergarten (VPK) and School Readiness (SR) child eligibility files
- SR Provider Payment Validation
- VPK Provider Payment Validation
- SR Provider Health and Safety Checklists
- VPK Provider Eligibility and Providers on Probation (POP)
- Data Accuracy
- Child Care Resource and Referral (CCR&R)

During the exit meeting on December 16th findings were reviewed and discussed. ELC was provided with preliminary findings for the areas reviewed which are listed above. At the exit interview it was noted that ELC had outstanding satisfaction results from both providers and parents. OEL staff remarked it was obvious that providers and parents are extremely happy with the services received by the ELC and its staff.

OEL noted that for an agency this size there were very few findings, and that they were impressed with the quality of work. The ELC was provided with the monitors spreadsheets and were asked to respond to the preliminary findings. There were minor findings pertaining to client eligibility files such as income documentation and calculation, which led ELC staff to conduct a training. Currently the ELC is waiting on OEL's final review which will be submitted within 30 days of the preliminary submission to the ELC.

Recruitment Efforts – Board

At the Board meeting on December 21st 2020, the Board agreed to commence recruitment for a Private Business Sector Board member. In light of this decision, the Board members were sent an email with a copy of the application, roles and responsibilities along with a promotional flyer and link to the ELC website, where those documents can also be obtained. The Board position is posted on the ELC website and additional recruitment outreach is in process. We are also reaching out to any individuals who had previously applied while we were not seeking candidates, so gauge their interest. We will keep the Board fully apprised of the applicants, so that we can establish when the Nominating committee will need to meet. However, we want to ensure we have an inclusive recruitment process, and welcome all candidates.

Return to Office

On March 16, 2020, the entire ELC workforce shifted to working remotely. All in office appointments (walk-ins included), trainings, and meetings were suspended. While the physical office is closed to most staff, some staff do go into the office and ELC continues to be "open" for business. All services have continued without break since the beginning of the pandemic and productivity is extremely high.

The ELC Executive Team along with the Human Resources Manager devised a return to work policy that was approved by the board on 9/23/20. This same group devised an operational plan for most staff to safely return to the office when the

time comes. The plan includes a staggered and phased in approach and is in accordance with up to date CDC and other health and safety guidelines. Supplies (masks, thermometers, etc.) needed to execute the plan are on site ready for use.

While the Return to Office Plan is ready to be implemented and all of the necessary supplies are available, because Broward remains in a “Critical” COVID-19 virus status, there is no set date to return staff at this time. The staff continue to monitor the status of the virus on a daily basis. However, on or around March 1st 2021 a handful of ELC staff will return to the office to assist parents with scanning eligibility documents.

\$15 Minimum Wage

The ELC has been actively discussing the impact the increase in minimum wage will have on both the families we serve and the providers internally as well as with other ELCS and the AELC. Renee had the opportunity to see a presentation by Michelle Watson, the CEO of the Florida Children’s Council, who created a draft model that calculates the effects and the impact of minimum wage on early learning centers over the implementation timeline for the increase. The model is still being tweaked but once finalized will be sent to all ELC CEO/EDs to review specific data for their county. Renee has also requested Michele present this data to the ELC board and appropriate staff in the near future. We will continue to monitor all developments and share with the board.

Racial Equity Update

The Racial Equity workgroup has been working hard to produce educational and creative programming for staff and the community. The group is excited to share the upcoming events below for Black History months and would like your participation.

1. Let’s Netflix and Talk: We will be watching the short film Canvas from Netflix (February 11th at 7:30 P.M).
2. Virtual Story time with the Family: Join us for virtual book readings on Facebook Live!
Dates: February 3rd, 10th, 17th, 24th
Time: 6:30 P.M-7 P.M
3. ELC Speaker Cafe: Black History event with special guest Mayor Hazelle P. Rogers on February 25th at 12:00 P.M.

More information to follow.

Early Learning Coalition of Broward County, Inc.

Board Meeting Minutes

December 21, 2020 at 12:00 PM

Virtual Meeting

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| Members in Attendance | Laurie Sallarulo, Michael Asseff; Dawn Liberta; Carol Hylton; Cindy Arenberg-Seltzer; Ellie Schrot; Khalil Zeinieh; Monica King; Richard Campillo; Beverley Batson; Cara Cerchione; Zachary Talbot; William Karp; Twan Russell |
| Members Absent | Amoy Reid; Renee Podolsky; Angela Iudica; Laurie Rich Levinson |
| Staff in Attendance | Renee Jaffe, CEO; Christine Klima, CAO; Hubert Cesar, CIO; Howard Bakalar, CPO; Judith Merritt, COO, Allison Metsch, Sr. Director of Education & Quality; Elsy Silvestre, Executive Assistant; Pablo Calvo, Director of Community Engagement; Keisha Dunn-Pettis, Sr. Director of Family Services and Provider Relations; Reiner Potts, Financial Analyst; Nora Emmanuel, Communications Manager; Amy Moore, Family Services Manager |
| Others in Attendance | Jacob Jackson, General Counsel; Jennifer McNally of Kiddie Care; Erin Smeltzer and Molly Grant of the Association of ELC's (AELC) |

| Item | Action/Discussion |
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| Welcome & Call to Order | Laurie Sallarulo called the meeting to order at 12:05 PM. Roll was called and a quorum was established. |
| Chair Report | Chair opened up the meeting and thanked everyone for all their work and time. She then turned it over to the CEO. |
| CEO Report | <p>CEO welcomed and thanked everyone for taking time to join the meeting. She welcomed Erin Smeltzer and Molly Grant from AELC that were in attendance at the meeting. CEO mentioned that there would be a presentation on the ELC Mission Moment and then turned it over to COO.</p> <p>COO introduced the Mission Moment presentation (3T's) and CIO spoke about our new website. Communications Manager, Nora Emmanuel did a presentation on the new website.</p> <p>Power Point Presentation of the 3T's Initiative by Allison Metsch</p> <p>The Chair agreed to adjust the agenda and go directly to a presentation by Sr. Director of Education & Quality Allison Metsch on the 3T's Initiative. This initiative is a partnership between PNC Bank, the AELC, and ELC Broward.</p> <p>Molly Grant from AELC thanked Allison for the presentation and said that she is excited about the 3T's initiative, that this framework empowers parents and helps them to engage more with their children and helping the brain development of the child.</p> <p>Erin Smeltzer also of AELC spoke about children's development and how the 3T's also works for adult interaction as well.</p> |

There was a discussion about what organizations have been contacted to inform them about the 3T's initiative. Allison said that they started by contacting Broward Healthy Start Coalition and that we will be reaching out to other organizations. Cindy suggested that ELC send out a list of the organizations that we are working with so that we make sure to connect with other organizations as well.

The presentation will be posted on the website after the meeting.

CEO mentioned that there were not many items in Regular Business, however, the ELC does have many things going on.

- We are still working on processing CARES grant Phase IV applications.
- Moving forward with advocacy efforts with the new legislative session.
- CEO was a speaker at the Broward Delegation, discussing making an investment in childcare.
- We are moving waitlist kids and have enrolled over 200 children.
- We are working on outreach for the SR waitlist and VPK.
- We are working on CRM (customer relationship management system) and there will be CRM demonstrations at future board meetings.
- We are streamlining and improving how we collect and use data internally and externally.
- We are working on our Racial Equity Plan and we are participating with community partners and other organizations for this effort.
- We are looking to meet with legislators regarding the impact of the upcoming increase to the minimum wage on parents and providers in our programs, as well as working with AELC and the State to promote discussion.
- We will be offering a refresher course on Robert's Rules and providing Board members with a one-page document in 2021.

Legal Counsel provided an overview on conflict of interest and the importance of following bylaws and procedures. He reminded the Board that it is important to note on the record whenever a member has abstained from voting due to a conflict of interest. It is important to also note on record what the conflict is and which Board member has the conflict. The Board member with the conflict must provide the ELC with a completed and signed conflict of interest form within 15 days of the vote.

He discussed issues of participation in voting for ex officio members as well as private individuals.

Twan Russell had a comment about the vagueness of the language concerning conflicts. Board Chair also had questions on providers and a concern on the vague language for provider representatives, because it does create a challenge for these representatives concerning what they are and are not allowed to discuss/vote. Cindy asked Jake to look into the nuances regarding Board members and when they are statutorily mandated to declare conflicts

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| | <p>and/or engage or not engage in general conversation; or if a provider wants to raise an issue or an item coming up for a vote. Jake to provide further clarification. CEO commented that we need to be clearer and provide the parameters under these circumstances. Ellie Schrot recommended that any questions be sent to Renee and Jake in writing.</p> <p>Cara Cerchione spoke regarding she and Beverly as the Provider Representatives, that they were not opposed to not being able to vote but rather, opposed to not being able to discuss concerns.</p> <p>Chair wants more information on this matter.</p> <p>FOLLOW UP: Legal Counsel to provide more information and clarification regarding conflict of interest specifically for Board members that are statutorily mandated and the specifics that are required for them to bring a matter to the board for discussion.</p> |
| <ul style="list-style-type: none"> a. Approve September 23, 2020 Meeting minutes b. B212CA1 Legal Counsel Contract Renewal c. B212CA2 Approve registration of fictitious name "ELC Broward" with Sun Biz d. B212CA3 Approve Updated Authorized Caller List for Purchase Card | <p>A Motion was made by Khalil Zeinieh to approve the Consent Agenda. Seconded by Dawn Liberta. Unanimously approved. Motion Passes.</p> |

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| <p>REGULAR BUSINESS</p> <p>a. B212RB1 ELC Internal Racial Equity Plan</p> | <p>ELC Internal Racial Equity Plan</p> <p>There was a presentation on the Racial Equity Plan. Hubert provided an overview of the ELC's internal Equity Plan, and introduced the Equity Plan Committee Co-Chairs, Nora Emmanuel and Amy Moore. The committee consists of 20 members. This is based on voluntary participation. The creation of this group was sparked by the murder of George Floyd in May. This is a multiple year plan and we would like the Board to collaborate with us on achieving racial equity in the workplace.</p> <p>Hubert shared a video with the Board on race, equality and equity. Board member Dawn asked that the video please be shared with the Board.</p> <p>Both the video and the presentation will be posted on the website</p> <p>The three focuses of the Racial Equity Committee are: Awareness and Education, Environment & Representation and Policies and Practices.</p> <p>The committee will meet monthly, provide updates to executive leadership and continue to collaborate with stakeholders and continue to participate in racial equity workgroups outside of the organization.</p> <p>Currently this plan is an internal plan, but the focus is internal and external to provide more awareness. Board Chair participated in a professional development small group and she commented that it was very powerful work.</p> <p>There was a discussion about leveraging the work that has already started regarding racial equity. CEO commented that there is a framework that has been established by the community leaders.</p> <p>Twan mentioned that a great resource is, RISE, the Ross Initiative in Sports for Equity. It is primarily for sports but it can be a powerful place to find information. https://risetowin.org/who-we-are/index.html</p> <p>FOLLOW UP: Board Chair requested Racial Equity be added to the agenda for future Board meetings to update board members.</p> <p>CEO pointed out that there will be training for staff and there will be different approaches and different aspects towards this initiative. We will continue to participate in racial equity workgroup outside of the organization as well.</p> <p>Board Chair also wanted to welcome new Board member, Carol Hylton to the ELC Board. Carol Hylton has been with CareerSource since 1996. We are really appreciative of her membership.</p> <p>Board Chair had to step away and First Vice Chair, Dawn Liberta would co-chair until Board Chair returned.</p> |
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| <p>Finance Committee</p> <ul style="list-style-type: none"> a. B212FIN1 Approve October 2020 Interim Financial Statements b. B212FIN2 Approve Budget FY21 Amendment #2 c. B212FIN3 Provider Rate Increase Proposal d. B212FIN4 FY19 & FY20 EFS Mod Overpayment Communication and Action Plan (PowerPoint to be presented at Board Meeting) | <p>Approve October 2020 Interim Financial Statements</p> <p>The CAO reviewed the highlights of the October Financials Statements.</p> <p>A Motion to approve the October 2020 Interim Financial Statements was brought forth by the Finance Committee. Unanimously Passed.</p> <p>Approve Budget FY21 Amendment #2</p> <p>The CAO reviewed the highlights of the FY21 Budget Amendment #2</p> <p>A Motion was made by Finance Committee to approve Budget FY21 Amendment #2. Unanimously Approved. Motion Passed.</p> <p>Provider Representatives Cara Cerchione and Beverley Batson both abstained from voting and declared conflicts, due to their child care centers' contracts with the ELC for subsidized child care and/or VPK services.</p> <p>Provider Rate Increase Proposal</p> <p>The Board previously approved a proposal to increase the Maximum Base Provider Reimbursement Rate by \$2.50 per day/per non school-aged child that has been pending OEL approval since June 29. Staff had a follow up call with OEL to get feedback on the proposal and more detail about their concerns. After a clarifying discussion, ELC agreed to resubmit the proposal with additional information about how Broward uses local funding and enrollment dynamics to ensure sustainability.</p> <p>Staff propose that ELC increase the amount requested to \$3.75/day/per non-school-aged child; a threshold that does not exceed a 15% change in any care level; and resubmit the proposal. Staff also requested that the Board empower the Finance Committee to authorize changes to this proposal pending OEL's feedback in between board meetings December 2020 to February 2021.</p> <p>Finance Committee Chair said that this was discussed at length at the Executive/Finance Committee and we all agreed that we wanted to get the providers the highest rate possible that would meet OEL's requirements.</p> <p>A Motion was made by Finance Committee to 1) approve the provider rate increase of \$3.75/day per non-school aged child effective January 1, 2021. and 2) empower the Finance Committee to approve changes to the proposal as needed pending negotiation with OEL between Board meetings. Unanimously Approved. Motion Passes.</p> <p>Provider Representatives Cara Cerchione and Beverley Batson both abstained from voting and declared conflicts due to their child care centers' contracts with the ELC for subsidized child care and/or VPK services</p> |
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| | <p>FY19 & FY20 EFS Mod Overpayment Communication and Action Plan</p> <p>CAO went over a presentation regarding the plan to recover overpayments that were issued to providers over the two fiscal years while OEL's EFS Mod system was either offline or not working properly. The plan is designed to maximize flexibility for providers and minimize the negative impact of the repayments on provider business operations. The presentation is detailed and will be posted on the website following the meeting</p> |
| <p>Governance Committee</p> <p>a. B212GOV1 Approve Board member roles and responsibilities</p> <p>b. B212GOV2 Review Board composition and recruitment update</p> | <p>Governance Committee Chair discussed the creation of an overview document of board member responsibilities and expectations. It was discussed during the last Governance Committee meeting. There was no discussion or questions.</p> <p>A Motion was brought forth to approve the ELC Board member roles and responsibilities by the Governance Committee. Unanimously approved. Motion Passes.</p> <p>There was a discussion about the greatest areas of need currently for Board membership. The Governance Committee determined that these areas are banking, health care, marketing/PR Fundraising. It was also agreed that it is important for any new board member to be a champion of the ELC's mission and someone that is willing to help and promote ELC fundraising. Additionally, it was agreed that while we meet the current Private Business Sector Board member requirements, we would like to commence recruitment in this area.</p> |
| Program Review Committee | <p>CPO provided an update from the last Program Review Committee. The Committee discussed enrollment strategies in an effort to get families to enroll, and it spoke about the potential problem of the OEL requirements for the completion of CLASS observations during the fiscal year.</p> |
| Audit Committee | No Updates |
| Provider Representative Update | <p>Cara spoke about the provider community and how it is struggling with finding quality staff, and they struggle to cover expense. She also suggested ELC cover CPR certification expenses. Cara is asking for an update on how ELC can potentially support the providers in that effort. CEO explained we are still waiting for more CARES dollars. There is a \$10B grant coming from the state level. There may also be an additional allocation from the \$50M statewide pool of funds for targeted rate increases. We are always looking to support the provider community.</p> <p>Carol Hylton spoke about targeted recruitment and she will have a meeting with Renee to further discuss.</p> <p>CAO discussed the INCENTIVE\$ (formerly WAGE\$) program explaining that Children's Forum has been instructed to clear their current waiting list.</p> |
| NEW BUSINESS | There was no discussion. |
| MATTERS FROM CHAIR | There was no discussion. |

| | |
|--------------------------------|------------------------------|
| MATTERS FROM COMMITTEES | There was no discussion. |
| PUBLIC COMMENT | There was no discussion. |
| NEXT MEETING DATE | February 17, 2021 at 1:30 PM |
| ADJOURN | Meeting adjourned at 2:10 PM |

These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken prior to approval at the next meeting.

DRAFT

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

| | | | |
|--|--|--|--|
| LAST NAME—FIRST NAME—MIDDLE NAME Batson - Beverly - | | NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Early Learning Coalition of Broward County | |
| MAILING ADDRESS 8211 SW 19th St | | THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: | |
| CITY North Lauderdale | | <input type="checkbox"/> CITY <input checked="" type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY | |
| COUNTY Broward | | NAME OF POLITICAL SUBDIVISION: | |
| DATE ON WHICH VOTE OCCURRED 12/21/2020 | | MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE | |

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Beverly Batson, hereby disclose that on December 21, 20 20:

(a) A measure came or will come before my agency which (check one)

- ☒ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____;
- ☐ inured to the special gain or loss of my relative, _____;
- ☐ inured to the special gain or loss of _____, by
whom I am retained; or
- ☐ inured to the special gain or loss of _____, which
is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Conflict of interest in voting on B212FIN2 Approve Budget FY21 Amendment #2 and B212FIN3 Provider Rate Increase Proposal.

I am the President of non-profit organization that is contracted with the Early Learning Coalition of Broward County for School Readiness and VPK programs.

December 21, 2020
Date Filed

Beverly Batson
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

| | | | |
|---|-------------------|--|--|
| LAST NAME—FIRST NAME—MIDDLE NAME Batson Beverley | | NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Early Learning Coalition of Broward County | |
| MAILING ADDRESS 8211 SW 19th St | | THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: | |
| CITY North Lauderdale | COUNTY Broward | <input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY | |
| DATE ON WHICH VOTE OCCURRED 12/21/2020 | | NAME OF POLITICAL SUBDIVISION: | |
| | | MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE | |

WHO MUST FILE FORM 8B

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INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Beverley Batson, hereby disclose that on December 21, 20 20:

(a) A measure came or will come before my agency which (check one)

- ☒ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____;
- ☐ inured to the special gain or loss of my relative, _____;
- ☐ inured to the special gain or loss of _____, by
whom I am retained; or
- ☐ inured to the special gain or loss of _____, which
is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

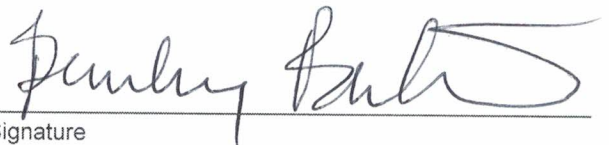
Conflict of interest in voting on B212FIN2 Approve Budget FY21 Amendment #2.

I am the President of a not-for-profit organization that is contracted with the Early Learning Coalition of Broward County for School Readiness and VPK programs.

Date Filed

12/21/2020

Signature



NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

| | | | |
|---|-------------------|--|--|
| LAST NAME—FIRST NAME—MIDDLE NAME Batson Beverley | | NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Early Learning Coalition of Broward County | |
| MAILING ADDRESS 8211 SW 19th St | | THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: | |
| CITY North Lauderdale | COUNTY Broward | <input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY | |
| DATE ON WHICH VOTE OCCURRED 12/21/2020 | | NAME OF POLITICAL SUBDIVISION: | |
| | | MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE | |

WHO MUST FILE FORM 8B

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For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

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IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Beverley Batson, hereby disclose that on December 21, 20 20.

(a) A measure came or will come before my agency which (check one)

- ☒ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____;
- ☐ inured to the special gain or loss of my relative, _____;
- ☐ inured to the special gain or loss of _____, by whom I am retained; or
- ☐ inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Conflict of interest in voting on B212FIN33 Provider rate increase proposal.

I am the President of a not-for-profit organization that is contracted with the Early Learning Coalition of Broward County for School Readiness and VPK programs.

12/21/2020

Date Filed

Beverley Batson

Signature

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FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

| | | | |
|---|--------------------------|--|--|
| LAST NAME—FIRST NAME—MIDDLE NAME CERCHIONE CARA | | NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Early Learning Coalition of Broward | |
| MAILING ADDRESS 4920 SW 11th Place | | THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: | |
| CITY Margate | COUNTY Broward | <input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY | |
| DATE ON WHICH VOTE OCCURRED 12/14/2020 | | NAME OF POLITICAL SUBDIVISION: | |
| | | MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE | |

WHO MUST FILE FORM 8B

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For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; and

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, CARA CERCHIONE, hereby disclose that on 12/21, 20 20:

(a) A measure came or will come before my agency which (check one)

- ☒ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____;
- ☒ inured to the special gain or loss of my relative, JILL CERCHIONE;
- ☐ inured to the special gain or loss of _____, by whom I am retained; or
- ☐ inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I Abstained on voting during the board meeting for all Finance Committee votes including Provider Reimbursement latest Budget Amendment #2.

12/21/20
Date Filed


Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

| | | | |
|---|--------|---|--|
| LAST NAME—FIRST NAME—MIDDLE NAME CERCHIONE, CARA | | NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE ELC of Broward | |
| MAILING ADDRESS 4928 SW 11th Place | | THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY | |
| CITY Margate | COUNTY | NAME OF POLITICAL SUBDIVISION: | |
| DATE ON WHICH VOTE OCCURRED 12/21/2020 | | MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE | |

WHO MUST FILE FORM 8B

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For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; and

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, CARA CERCHIONE, hereby disclose that on 12/21, 20 20:

(a) A measure came or will come before my agency which (check one)

- ☒ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____;
- ☒ inured to the special gain or loss of my relative, Till Cerchione;
- ☐ inured to the special gain or loss of _____, by whom I am retained; or
- ☐ inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I abstained on voting during the board meeting
due to conflict of interest ~~due~~ my employer (Michelle's
International Learning House) has ~~all~~ ~~the~~ 512 Contracts
that may potentially gain from my voting.

12/21/20
Date Filed

CAG
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

| | |
|-----------------------------|--|
| ITEM/MEETING | B213RB1 / Board |
| DATE: | 2/17/2021 |
| SUBJECT: | Convene Ad Hoc 2021-2024 Strategic Planning Committee |
| TIES TO PILLAR | N/A |
| FOR ACTION: | Yes |
| RECOMMENDED ACTIONS: | Convene Ad Hoc 2021-2024 Strategic Planning Committee and members |
| AS RECOMMENDED BY | Board Chair |
| FINANCIAL IMPACT: | N/A |
| ELC STAFF LEAD | R Jaffe, CEO |

Background/History

As discussed at our September 23, 2020 Board meeting, we entered into our final year of a three-year Strategic Plan. It was agreed that for this final year, given the impact of COVID-19, limited changes would be made to the final year and that we would be developing a new 2021-2024 Strategic Plan. In order to achieve this goal, ELC staff would like to once again work along with the Ad Hoc 2021-2024 Strategic Planning Committee (SPC) to review all information and develop a draft strategic plan for review by the whole board.

The prior members of the Ad Hoc 2018-2021 Strategic Planning Committee were Richard Campillo Chair, Monica King, Michael Asseff, Cindy Arenberg Seltzer and Laurie Sallarulo however additional board members were invited and opted to attend the SPC meetings. This committee disbanded 30 days after the final meeting on August 5, 2019 (once updates to the FY 19/20- 2-year plan were completed).

Current Status

ELC staff have already commenced the Strategic Planning procession and completed 2 sessions since December 2020. In order to accelerate the process and ensure progress in future meetings, ELC contracted with an individual, who will facilitate future sessions. This will streamline the process and keep everyone focused on the end goal.

ELC staff request the Board Chair convene the Ad Hoc Strategic Planning Committee to work on the development of the 2021-2024 Strategic Plan. The goal of the Ad Hoc Committee is to work with ELC staff to review information and data gathered from staff, families, providers and the Board, outlining the current strengths, weaknesses and future goals, in order to develop the foundation of a 2021-2024 Strategic plan.

With the Board Chair's approval, ELC staff are seeking Board approval to convene the ad hoc Strategic Plan Committee, and request interested Board members to confirm their commitment to 3-4 meetings commencing March 2021 through May 2021.

| | |
|---------------------|---|
| ITEM#/MEETING | B213FIN1 / Board |
| MEETING DATE: | 2/17/21 |
| SUBJECT: | December 2020 Interim Financial Statements |
| FOR ACTION: | YES |
| RECOMMENDED ACTION: | Approve December 2020 Interim Financial Statements, Pending Approval of an Annual Audit Performed by a Qualified Independent Certified Public Accountant |
| FINANCIAL IMPACT: | None |
| AS RECOMMENDED | Finance Committee |

Background Information:

The Interim Financial Statements for the six-month period ending December 31, 2020 are attached for review. Financial Highlights for the period are as follows:

1. Overall

As of the mid-point of the financial year 2021, overall revenues and expenditures have leveled off after 6 months of unusually high School Readiness Program (SR) expenditures related to the ongoing Covid-19 pandemic. At 51%, overall spending has tapered off to a level still slightly higher than normal, but is expected to start dropping more sharply in January 2021, when all emergency orders that currently waive parent copays and absence documentation for SR expire. (See Budget Amendment #3 for projections)

2. OEL School Readiness Program

The School Readiness Program, combined with all State and local match funder sources were on target at 50% as of December 31, 2020. The decline from July to December was due primarily to schools re-opening in August and OEL's gradual reduction of the number of allowable paid absence days from 100% down to 50% between October and December. However, as the pandemic wears on, parent health and safety concerns about putting their children in child care continues to suppress actual attendance. The requirements to start paying monthly copays and submit documentation for child absences beyond the normal limit of 3 days begin again starting in January 2021 after the remaining State emergency waivers expire, and slot expenditures are expected to decline significantly. To ensure full contract utilization to counteract this expected decline, ELC is currently enrolling approximately 2,000 new children from the waitlist and proposing an increase to provider reimbursement rate effective as soon as possible. Staff may also craft a proposal for another round of infrastructure grants to help support struggling providers. (See Budget Amendment #3 for projections and ELC's plan for contract utilization.)

3. OEL VPK Program

VPK slot expenditures through December were far below normal for the year because most summer programs were closed due to health and safety concerns with in-person instruction and the slower than normal enrollment rate after the start of the school year. While most programs are now open and the pace of contract utilization has increased as a result, staff estimate that up to 50% of the original \$40 million allocation could remain unused by year end. (See Budget Amendment #3 for updated allocation projection). VPK is funded by OEL to match actual usage each year and allocations are determined for each county by the State based on demographic analysis at an annual Statewide estimating conference.

4. OEL CARES ACT First Responder Program

Slot expenditures remain high for this temporary, pandemic-related initiative pending a plan to phase the program out starting in January 2021. More than 2,500 new children of essential health workers and first responders were actively enrolled in this program by the end of July with a YTD cost of approximately \$16M as of December 31. Families may receive services under this program in three month increments regardless of income, as long as the

program continues and OEL supports it with additional allocations. After December 31, 2020, OEL directed the Coalitions to allow active referrals to expire so expenditures will taper off gradually. Families must qualify as income eligible in order to continue after that.

5. CARES Act Grants to Providers:

More than \$5 million in CARES pandemic relief grants were awarded to providers as of December 31, 2020 to help sustain the operating capacity of the provider community and preserve the workforce. Nearly all remaining grants for Phase IV have now been issued with the remainder to be completed by the end of the month. Applications for the Phase IV Grant opportunity in December totaled only 47% of the total 1.9 million allocation. The remaining \$1M balance must be re-allocated to cover CARES first responder slot costs per OEL allocation restrictions. (See Budget Amendment #3)

| | |
|---------------|--|
| Phase I: | \$2M for high quality providers that were open since April (Contracted & Non-Contracted) |
| Phase II: | \$1.4M for high quality providers that re-opened by August 31 |
| Phase III: | \$740K for all other providers |
| Phase IV: | <u>\$900K for supplemental grants for all providers issued in January 2021</u> |
| Total: | \$5.04M |

6. OEL Preschool Development Grant—Additional allocations for Quality & Education activities

In December, 2020 OEL allocated \$545,852 in residual “use or lose” funding from the FY19 Statewide PDG Contract set to expire on December 31, 2020. The funds were used to retroactively offset SR Quality operating expenditures between July and December. The SR Quality dollars are now available for allocation from January to June 2021. (See Budget Amendment #3)

OEL also allocated \$30K in additional FY21 PDG Grant funding for mental health outreach activities between January and June 2021. (See Budget Amendment #3)

7. Expected New Revenues

- **Statewide Funding for Targeted Provider Reimbursement Rate Increases:** OEL recently submitted its proposal to State Legislative Committee for allocating \$50 million in one-time funds to Coalitions statewide to increase provider reimbursements for services from January 1, 2021 onward. However, OEL has requested that Coalitions refrain from publishing their plan pending finalization and approval. ELC Broward previously submitted multiple rate increase requests for FY21 based on existing allocations, but OEL has declined to approve them citing technical issues each time and only recently clarified that they will not consider any Coalition self-funded requests until after the \$50M allocation and increase process is complete. OEL is confident that Legislative approval for their proposal is imminent. ELC staff will share details of OEL’s rate increase directive in a separate action item once it is finalized, along with a revised proposal to self-fund an additional increase that will supplement the OEL move.
- **Additional Allocation for CARES:** OEL will allocate an estimated additional \$1.5M in funding to support the phase out of the CARES first responder program on an as needed basis between January and March 2021.

Supporting Documents:

- December 2020 Interim Financial Statements



Early Learning Coalition of Broward County, Inc.

INTERIM FINANCIAL STATEMENTS FISCAL YEAR 2020-2021 For The Six Months Ended December 31, 2020

**Submitted to the " U
February , 2021**

As Recommended by the Finance Committee
on February 2, 2021

Early Learning Coalition of Broward County, Inc.
FY 2019-2020 Statement of Financial Position
As of December 31, 2020

| | <u>December 31, 2020</u> | <u>December 31, 2019</u> |
|---|-----------------------------|-----------------------------|
| Assets: | | |
| Cash | \$ 13,539,102 | \$ 10,559,039 |
| Grants Receivable | 8,995,813 | 10,016,569 |
| Accounts Receivable | 981,930 | 1,283,140 |
| Due From Providers | 2,995,655 | 632 |
| Prepaid Expense | 220,209 | 230,184 |
| Fixed Assets | 17,178 | 21,094 |
| Total Assets | <u>\$ 26,749,886</u> | <u>\$ 22,110,657</u> |
| Liabilities: | | |
| Accounts Payable | \$ 347,810 | \$ 197,177 |
| Salary & Benefits Payable | 31,422 | 290,631 |
| Compensated Absences | 303,467 | 201,522 |
| Rent Abatement | 154,864 | 107,309 |
| Due to Providers | 9,298,985 | 8,159,645 |
| Due to 211-Broward | 0 | 33,624 |
| Due to SBBC | 0 | 0 |
| Due to Children's Forum | 0 | 0 |
| Due to Other Agencies | 2,953,953 | 12,067 |
| Deferred Revenue | 13,269,977 | 12,851,987 |
| Total Liabilities | <u>\$ 26,360,479</u> | <u>\$ 21,853,962</u> |
| Net Assets | | |
| Unrestricted | 389,408 | 256,696 |
| Total Net Assets | <u>389,408</u> | <u>256,696</u> |
| Total Liabilities and Net Assets | <u>\$ 26,749,886</u> | <u>\$ 22,110,657</u> |

Early Learning Coalition of Broward County, Inc.
FY 2019-2020 Statement of Activities
For The Month Ending December 31, 2020

| | December 2020 Actual | FY 2021 YTD Actual | FY 2020 YTD Actual |
|--|-------------------------|-----------------------|-----------------------|
| Revenue | | | |
| OEL School Readiness | \$ 4,517,799 | \$ 31,971,136 | \$ 26,145,408 |
| OEL School Readiness Match | 130,337 | 1,367,914 | 2,668,619 |
| OEL Preschool Development Grant | 552,690 | 552,689.83 | 227,099 |
| OEL CARES | 2,234,638 | 16,092,403 | - |
| OEL - SR Program Assessments | - | - | 66,646 |
| OEL - Voluntary Pre-K | 2,096,493 | 10,571,010 | 18,200,761 |
| OEL - VPK Monitoring & Outreach | 691 | 3,886 | 46,126 |
| CSC - Income Eligible | 399,595 | 1,978,957 | 3,337,368 |
| CSC - Vulnerable Populations | 129,307 | 1,101,990 | 2,138,586 |
| Broward County- Match | 112,785 | 918,742 | 1,227,210 |
| Broward County - Special Needs | 20,302 | 181,756 | 298,374 |
| DCF Entrant | - | - | 153,366 |
| Univ of Florida Lastinger Ctr | 50 | 23,740 | 11,230 |
| Municipalities-SR Local Match | 10,833 | 268,339 | 261,569 |
| Learning Pods, 3Ts, BECE & Misc | 500 | 286,522 | 47,808 |
| Total Revenue | \$ 10,206,022 | \$ 65,319,085 | \$ 54,830,170 |
| Expenses | | | |
| Child Care Slots and Incentives: | | | |
| OEL School Readiness | \$ 4,279,337 | \$ 27,635,938 | \$ 22,020,289 |
| OEL School Readiness Match | 130,337 | 1,367,799 | 2,668,946 |
| OEL CARES - First Responders | 1,289,379 | 9,473,012 | - |
| OEL - Voluntary Pre-K | 1,990,971 | 10,040,200 | 17,664,075 |
| CSC - Income Eligible | 390,830 | 1,792,417 | 2,987,493 |
| CSC - Vulnerable Populations | 98,332 | 919,963 | 1,981,807 |
| Broward County- Match | 100,253 | 816,660 | 1,113,055 |
| Broward County - Special Needs | 18,047 | 161,561 | 294,748 |
| DCF Entrant | - | - | 138,401 |
| Municipalities-SR Local Match | 10,833 | 224,273 | 234,438 |
| Learning Pods Funders Collaborative | - | 206,000 | - |
| Grants to Providers | 964,900 | 5,647,960 | 18,525 |
| Total Child Care Slots and Incentives | \$ 9,273,220 | \$ 58,285,782 | \$ 49,121,779 |
| Sub Recipient Expense | | | |
| School Board of Broward County | \$ - | \$ 1,192,800 | \$ - |
| Nova Southeastern University | 6,950 | 13,061 | - |
| Children's Forum | - | 22,313 | 218,093 |
| 211 Broward | 51,264 | 228,701 | 181,745 |
| Total Sub Recipient Expense | \$ 58,214 | \$ 1,456,874 | \$ 399,838 |
| ELC Expense | | | |
| Salaries & Benefits | \$ 777,628 | \$ 4,848,808 | \$ 4,543,331 |
| Attorneys | 6,308 | 28,861 | 35,492 |
| Auditors | - | 17,000 | 31,380 |
| Temporary Staff | - | - | 1,161 |
| Consultants | 6,250 | 48,506 | 54,861 |
| Staff & Board Travel | 4 | 1,835 | 50,953 |
| Insurance | 2,771 | 16,858 | 6,689 |
| Office Rent & Maintenance | 39,455 | 215,927 | 206,888 |
| Office Machines & Storage | 767 | 4,406 | 6,687 |
| Software Licences | 16,480 | 100,044 | 57,080 |
| Internet, Email, Website, Phones | 8,880 | 56,022 | 38,051 |
| Cell Phones | 4,227 | 28,927 | 25,093 |
| Sponsorships & Memberships | (85) | 6,740 | 9,229 |
| Books for Kids | - | 3,045 | - |
| Other Operating Costs | 4,990 | 103,159 | 209,223 |
| Computer Equipment & Software | 16,517 | 24,162 | 53,690 |
| Furniture & Fixtures | 1,026 | 1,626 | 16,741 |
| Total ELC Expense | \$ 885,219 | \$ 5,505,927 | \$ 5,346,548 |
| Total Expenses | \$ 10,216,653 | \$ 65,248,583 | \$ 54,868,165 |
| Change in net assets | \$ (10,631) | \$ 70,502 | \$ (37,995) |
| Net assets, beginning of year | | 318,906 | 294,691 |
| Net assets, end of the period | | \$ 389,408 | \$ 256,696 |

Early Learning Coalition of Broward County, Inc.
FY 2019-2020 Annual Budget to Actual by Month
For The Period Ending December 31, 2020
Detail

| | FY2021 Budget Amendment #2 | YTD Actual | Balance | % of Budget | Notes |
|--|---|-----------------------|----------------------|------------------------|---|
| Revenue: | | | | | |
| OEL School Readiness | \$ 61,664,790 | \$ 31,971,136 | \$ 29,693,654 | 52% | 50% spent when combined w/ SR match |
| OEL School Readiness Match | 5,489,738 | 1,367,914 | 4,121,824 | 25% | |
| OEL Preschool Development Grant | 428,480 | 552,690 | (124,210) | 129% | Add'l \$546K allocated in Dec |
| OEL - CARES First Resp & Grants | 16,776,496 | 16,092,403 | 684,093 | 96% | Add'l funding pending |
| OEL - SR Program Assessments | - | - | - | 0% | |
| OEL - Voluntary Pre-K | 30,290,903 | 10,571,010 | 19,719,893 | 35% | Low due to pandemic,, budget adj req'd |
| OEL - VPK Monitoring & Outreach | 50,388 | 3,886 | 46,502 | 8% | |
| CSC - Income Eligible | 4,592,850 | 1,978,957 | 2,613,893 | 43% | |
| CSC - Vulnerable Populations | 4,267,850 | 1,101,990 | 3,165,860 | 26% | Funder of last resort, xfers to SR |
| Broward County- SR Match | 1,677,564 | 918,742 | 758,822 | 55% | |
| Broward County - Special Needs | 665,231 | 181,756 | 483,475 | 27% | Funder of last resort, reallocation pending |
| DCF Entrant | - | - | - | 0% | |
| Univ of Florida Lastinger Ctr | 35,000 | 23,740 | 11,260 | 68% | Seasonal stipend program |
| SR Local Match: United Way & Cities | 500,000 | 268,339 | 231,661 | 54% | |
| Learning Pods, 3Ts, BECE & Misc | 336,000 | 286,522 | 49,478 | 85% | Periodic project expenditures |
| Total Revenue | \$ 126,775,290 | \$ 65,319,085 | \$ 61,456,205 | 52% | |
| Expense | | | | | |
| Child Care Slots and Incentives | | | | | |
| OEL School Readiness | \$ 49,986,959 | \$ 27,635,938 | \$ 22,351,021 | 55% | SR + SR Match Slots=87% Total |
| OEL School Readiness Match | 5,489,738 | 1,367,799 | 4,121,939 | 25% | Expenditures; 78% Required |
| OEL - CARES First Responders | 8,636,600 | 9,473,012 | (836,412) | 110% | Add'l funding pending; sunsets 3/21 |
| OEL - Voluntary Pre-K | 29,125,868 | 10,040,200 | 19,085,668 | 34% | Low due to Covid |
| CSC - Income Eligible | 4,133,565 | 1,792,417 | 2,341,148 | 43% | Interchangeable with BC SR Match |
| CSC - Vulnerable Populations | 3,841,065 | 919,963 | 2,921,102 | 24% | Funder of last resort, xfers to SR |
| Broward County- SR Match | 1,491,168 | 816,660 | 674,508 | 55% | Interchangeable with CSC Income Elig |
| Broward County - Special Needs | 591,316 | 161,561 | 429,755 | 27% | Funder of last resort, reallocation pending |
| DCF Entrant | - | - | - | 0% | |
| Municipalities-SR Local Match | 500,000 | 224,273 | 275,727 | 45% | |
| Learning Pods Funders Collaborative | 206,000 | 206,000 | - | 100% | Project complete |
| Grants & Stipends to Providers | 6,838,168 | 5,647,960 | 1,190,208 | 83% | CARES grant balance go to CARES slots |
| Total Child Care Slots and Incentives | \$ 110,840,447 | \$ 58,285,782 | \$ 52,554,665 | 53% | |
| Sub Recipient Expense | | | | | |
| School Board of Broward County | \$ 1,192,800 | \$ 1,192,800 | \$ - | 100% | Rising K program pass through |
| Children's Forum | 100,900 | 22,313 | 78,587 | 22% | Billing delay |
| 211 Broward | 462,000 | 228,701 | 233,299 | 50% | |
| Total Sub Recipient Expense | \$ 1,755,700 | \$ 1,456,874 | \$ 298,826 | 83% | |
| ELC Expense | | | | | |
| Salaries & Benefits | \$ 11,009,537 | \$ 4,848,808 | \$ 6,160,729 | 44% | Hiring for new positions |
| Attorneys | 104,000 | 28,861 | 75,139 | 28% | |
| Auditors | 31,000 | 17,000 | 14,000 | 55% | |
| Temporary Staff | - | - | - | 0% | |
| Consultants | 434,888 | 48,506 | 386,382 | 11% | CLASS Observations Pending |
| Staff & Board Travel & Training | 75,621 | 1,835 | 73,786 | 2% | Low due to Covid |
| Insurance | 41,481 | 16,858 | 24,623 | 41% | |
| Office Rent & Maintenance | 441,973 | 215,927 | 226,046 | 49% | |
| Office Machines & Storage | 10,085 | 4,406 | 5,679 | 44% | |
| Software Licenses | 244,241 | 100,044 | 144,197 | 41% | |
| Internet, Email, Website, Phones | 57,046 | 56,022 | 1,024 | 98% | More cost eff. Email host pending |
| Cell Phones | 40,002 | 28,927 | 11,075 | 72% | Vendor discount pending |
| Sponsorships & Memberships | 53,214 | 6,740 | 46,474 | 13% | Seasonal expenditures |
| Books for Kids | 100,000 | 3,045 | 96,955 | 3% | Inventory replenishment pending |
| Other Operating Costs | 184,601 | 103,159 | 81,442 | 56% | |
| Computer Equipment & Software | 56,600 | 24,162 | 32,438 | 43% | |
| Furniture & Fixtures | 2,253 | 1,626 | 627 | 72% | One time expenditures |
| Unallocated (Budget Only) | 1,292,601 | - | 1,292,601 | 0% | |
| Total ELC Expense | \$ 14,179,143 | \$ 5,505,927 | \$ 8,673,216 | 39% | |
| Total Non-Slot Expense | \$ 15,934,843 | \$ 6,962,801 | \$ 8,972,042 | 44% | |
| Total Expense | \$ 126,775,290 | \$ 65,248,583 | \$ 61,526,707 | 51% | |

Early Learning Coalition of Broward County, Inc.
FY 2019-2020 Annual Budget to Actual YTD
For The Period Ending December 31, 2020
Summary

| | FY2021 Budget Amendment #2 | YTD Actual | Balance | % of Budget | Notes |
|--|---|-----------------------|----------------------|------------------------|---|
| Revenue: | | | | | |
| OEL School Readiness | \$ 61,664,790 | \$ 31,971,136 | \$ 29,693,654 | 52% | 50% spent when combined w/ SR match |
| OEL School Readiness Match | 5,489,738 | 1,367,914 | 4,121,824 | 25% | |
| OEL Preschool Development Grant | 428,480 | 552,690 | (124,210) | 129% | Add'l \$546K allocated in Dec |
| OEL - CARES First Resp & Grants | 16,776,496 | 16,092,403 | 684,093 | 96% | Add'l funding pending |
| OEL - SR Program Assessments | - | - | - | 0% | |
| OEL - Voluntary Pre-K | 30,290,903 | 10,571,010 | 19,719,893 | 35% | Low due to pandemic,, budget adj req'd |
| OEL - VPK Monitoring & Outreach | 50,388 | 3,886 | 46,502 | 8% | |
| CSC - Income Eligible | 4,592,850 | 1,978,957 | 2,613,893 | 43% | |
| CSC - Vulnerable Populations | 4,267,850 | 1,101,990 | 3,165,860 | 26% | Funder of last resort, xfers to SR |
| Broward County- SR Match | 1,677,564 | 918,742 | 758,822 | 55% | |
| Broward County - Special Needs | 665,231 | 181,756 | 483,475 | 27% | Funder of last resort, reallocation pending |
| Univ of Florida Lastinger Ctr | 35,000 | 23,740 | 11,260 | 68% | Seasonal stipend program |
| SR Local Match: United Way & Cities | 500,000 | 268,339 | 231,661 | 54% | |
| Learning Pods, 3Ts, BECE & Misc | 336,000 | 286,522 | 49,478 | 85% | Periodic project expenditures |
| Total Revenue | \$ 126,775,290 | \$ 65,319,085 | \$ 61,456,205 | 52% | |
| Expense | | | | | |
| Child Care Slots and Incentives | | | | | |
| OEL School Readiness | \$ 49,986,959 | \$ 27,635,938 | \$ 22,351,021 | 55% | SR + SR Match Slots=87% Total |
| OEL School Readiness Match | 5,489,738 | 1,367,799 | 4,121,939 | 25% | Expenditures; 78% Required |
| OEL - CARES First Responders | 8,636,600 | 9,473,012 | (836,412) | 110% | Add'l funding pending; sunsets 3/21 |
| OEL - Voluntary Pre-K | 29,125,868 | 10,040,200 | 19,085,668 | 34% | Low due to Covid |
| CSC - Income Eligible | 4,133,565 | 1,792,417 | 2,341,148 | 43% | Interchangeable with BC SR Match |
| CSC - Vulnerable Populations | 3,841,065 | 919,963 | 2,921,102 | 24% | Funder of last resort, xfers to SR |
| Broward County- SR Match | 1,491,168 | 816,660 | 674,508 | 55% | Interchangeable with CSC Income Elig |
| Broward County - Special Needs | 591,316 | 161,561 | 429,755 | 27% | Funder of last resort, xfers to SR |
| DCF Entrant | - | - | - | 0% | |
| Municipalities-SR Local Match | 500,000 | 224,273 | 275,727 | 45% | |
| Learning Pods Funders Collaborative | 206,000 | 206,000 | - | 100% | Project complete |
| Grants & Stipends to Providers | 6,838,168 | 5,647,960 | 1,190,208 | 83% | CARES grant balance to CARES slots |
| Total Child Care Slots and Incentives | \$ 110,840,447 | \$ 58,285,782 | \$ 52,554,665 | 53% | |
| Program Expense | | | | | |
| School Board of Broward County | \$ 1,192,800 | \$ 1,192,800 | \$ - | 100% | |
| Children's Forum | 80,900 | 30,516 | 50,384 | 38% | |
| 211 Broward | 337,000 | 165,793 | 171,207 | 49% | |
| Eligibility, Payments & CCR&R | 6,676,916 | 2,897,684 | 3,779,232 | 43% | |
| Quality & Education | 3,034,606 | 1,193,285 | 1,841,321 | 39% | |
| Total Program Expense | \$ 11,322,222 | \$ 5,480,079 | \$ 5,842,143 | 48% | |
| Administrative Expense | | | | | |
| School Board of Broward County | \$ - | \$ - | \$ - | 0% | |
| Children's Forum | 20,000 | 4,857 | 15,143 | 24% | Billing delay |
| 211 Broward | 125,000 | 62,907 | 62,093 | 50% | |
| ELC Administration | 4,467,621 | 1,414,957 | 3,052,664 | 32% | 2.2% of Revenues (ELC Only) |
| Total Administrative Expense | \$ 4,612,621 | \$ 1,482,722 | \$ 3,129,899 | 32% | 2.3% of Revenues (All Admin) |
| Total Expenses | \$ 126,775,290 | \$ 65,248,583 | \$ 61,526,707 | 51% | |

| | |
|---------------------|---|
| ITEM#/MEETING | B213FIN2 / Board |
| MEETING DATE: | 2/17/21 |
| SUBJECT: | FY 2021 Budget Amendment #3 |
| FOR ACTION: | YES |
| RECOMMENDED ACTION: | Approve FY2021 Budget Amendment #3 |
| AS RECOMMENDED BY: | Finance Committee |
| FINANCIAL IMPACT: | \$9,424,148 Net Decrease to Projected Revenue and Expense |

Background Information:

In June 2020, the Board approved a preliminary annual budget that reflected estimated revenues and expenditures pending receipt of actual grant award letters from funders. In September and December 2020, the Board approved Amendments #1 & #2 which updated the budget to reflect final allocations received by that time. Since then, ELC has received additional allocations from OEL that require an updated expenditure plan, and analyzed actual expenditures and trends recorded through December 31, 2020. Staff propose amending the annual budget to reflect these changes.

Current Status: Key changes and updates Included in FY2021 Budget Amendment #3 are as follows:

1. Revenue:

\$575,852 Additional OEL Preschool Development Grant (PDG) funding for Quality & Education activities:

In December, 2020 OEL allocated \$545,852 in residual “use or lose” funding from the FY19 Statewide PDG Contract set to expire on December 31, 2020. The funds were used to retroactively offset SR Quality operating expenditures between July and December. The SR Quality dollars are now available for allocation from January to June 2021. OEL also allocated \$30K in additional FY21 PDG Grant funding for mental health outreach activities between January and June 2021. (See Budget Amendment #3)

\$10,000,000 additional decrease to budgeted VPK allocation (\$20 million total decrease overall) to reflect likely actual usage:

Staff propose reducing ELC’s projected allocation for VPK by an additional \$10 million for a total allocation reduction of \$20 million for the year to reflect likely actual usage. VPK slot expenditures for the year are projected to be 50% lower than normal due to closures over the summer and the slower-than-normal pace of applications received for the school year because of pandemic health and safety concerns. As of December, VPK enrollments have finally reached “normal” levels, but a straight-line projection of the current trajectory indicates that will only be sufficient to utilize approximately \$20 million, or 50% of the total available. Outreach to increase participation is still in progress. Staff reduced the budget to reflect this projection in order to re-calibrate the organization’s funding mix for program support and administrative costs.

2. Expenses:

Plan to address an estimated \$4 million year-end funding surplus for slots.

At the mid-point of this extraordinary financial year, significant uncertainty remains about the full impact of the on-going pandemic on ELC’s projected contract utilization. The effort to enroll approximately 2,000 new children from the waitlist has gained traction since OEL awarded nearly \$10 million for this purpose in November. To date nearly 600 non-school aged children have been enrolled (calling approximately 800 per month) and approximately 1,400 remain on the waitlist. At the same time, the resumption of parent co-pays and absence documentation requirements following expiration of emergency state waivers on December 31, coupled with Broward estimated 20% attrition rate for income

eligible redeterminations, are projected to create a surplus of approximately \$4 million by year-end. The potential additional impact of parent health and safety concerns and low attendance due to the pandemic remains unknown.

To address this projected surplus, staff propose the following:

a. Approximately \$3-3.5 million for rate increase in addition to the rate increase about to be mandated by OEL:

While OEL is about to mandate a rate increase Statewide in the next several days, the change will not have any effect on ELC's projected surplus because the OEL rate increase will be paired with additional revenue to pay for it. Additionally, OEL's rate increase will focus on only a few targeted care levels and its impact will be limited to providers serving those ages. That means that the ELC must request another rate increase of its own over and above the increase that OEL will mandate in order to utilize the lion's share of the expected surplus by fiscal year end. It must also target the non-school aged care levels that were not the focus of OEL's increase to widen the scope of the impact to include more providers.

Unfortunately, OEL has requested that Coalitions refrain from publishing the draft methodology and plan for their upcoming mandated Statewide provider rate increase pending finalization and approval by the appropriate legislative committee authority. However, they believe approval is imminent. They have also informed us that they will not consider any other increases until their mandated increase is formally approved for implementation.

In the meantime, staff are prepared to quickly analyze OEL's final mandated increase and will bring a revised proposal for an additional rate increase to the Finance Committee as soon as it is available.

b. Approximately \$2-2.5 million grants to providers to supplement CARES grants and help sustain provider infrastructure.

Similar to ELC's initial Infrastructure and "Booster" Grants issued to providers at the onset of the pandemic, staff are prepared to implement 1 or more local grant initiatives as quickly as possible to help providers with operating costs and to help preserve Broward child care provider infrastructure as the pandemic wears on.

c. Up to \$2 million in allocation shifts to FY22 for CSC and Broward County funding for Income eligible services without jeopardizing FY21 leveraged SR match funds from OEL.

Because CSC and Broward County both provide funding that are interchangeable with OEL SR funding for income eligible children on a fiscal year that runs October to September, staff are able to shift some of these funds out of ELC's fiscal year 21 in order to use OEL funding first, before OEL's funds expire on June 30, 2021. In this way, ELC is able to eliminate a portion of the expected year end surplus. Staff must take care in exercising this option, however, to ensure that ELC has secured sufficient other funding in FY21 to meet its annual commitment to draw down from the State's Federal match pool, since some or all of CSC and the County's funds are currently earmarked for this match.

\$300,000 estimated surplus in Broward County Special Needs Funding

Broward County is a funder of last resort for Special Needs children waiting for SR funding and we continue to enroll all eligible children as quickly as possible when they appear on the SR waitlist. With the award of \$9.8 million in funds from OEL to enroll from the waitlist, staff are transferring a significant number of children enrolled in the County's Special Needs program into SR for seamless, long term services. Additionally, parent health and safety concerns due to the pandemic have slowed the pace of new enrollments for Special Needs children. As a result, ELC currently projects that the Special Needs portion of the contract will be under-utilized by approximately \$300,000 and has requested that the County re-allocate \$300,000 from the Special Needs program into Broward County's School Readiness match program for Contract year FY21 only. In FY22, ELC anticipates Special Needs utilization will return to normal after the pandemic subsidies and the current waitlist enrollment effort is complete. Reallocating the funds to the Subsidized program will

allow the ELC to maintain the total annual funding for the FY21 contract at its current levels overall and it will also yield a dollar for dollar match for the County from the State of Florida for slot expenditures. ELC is able to fully utilize all County awards for subsidized dollars each year because it is part of pooled match funding that can be allocated to enrolled children easily through funding assignment adjustments.

\$225,517 projected salary savings due to vacant positions getting filled from within:

In December, ELC began active recruitment for 19.5 additional FTE roles to expand enrollments and services after OEL awarded an additional \$9.8 million to clear Broward's SR waitlist and the Board approved Budget Amendment #2. Since then, several of the vacant roles have been filled by internal staff promotions, resulting in a projected \$226K savings in staff cost for the year. The savings will be reallocated to grants to providers or slots during quarters 3 and 4, as appropriate.

\$1,743,187 unallocated expense funding for supplemental provider grants.

Approximately \$1.7 million for operating expenses, including \$500K in one-time funds to support CARES fund administration and \$550K in one-time savings realized in SR quality dollars from a last-minute December PDG award. These funds are available either directly or as offsets to free up SR dollars for supplemental grants to providers in the 3rd and 4th quarters of the year to ensure utilization before they expire on June 30, 2021.

Supporting Documents:

- Draft FY2021 Budget Amendment #3
- Three Year Financial Comparison Including FY2021 Budget Amendment #3
- Draft Amendment #3 vs FY21 Year to Date Actuals
- Utilization Projections

FY2021 Amendment #3 Budget by Business Activity



Revenue:

OEL School Readiness
OEL School Readiness Match Pool
OEL Preschool Development Grant
OEL-CLASS Observations
OEL-CARES
OEL - Voluntary Pre-K
OEL - VPK Monitoring & Outreach
CSC - Income Eligible
CSC - Vulnerable Populations
Broward County- Income Eligible
Broward County - Special Needs
DCF Entrant
Univ of Florida Lastinger Ctr
Local Match: United Way & Cities
Learning Pods, 3 Ts, BECE & Misc

Total Revenue

Expense:

Child Care Slots & Incentives

OEL - School Readiness
OEL - School Readiness Match
OEL - CARES First Responders
OEL - Voluntary Pre-K
CSC - Income Eligible
CSC - Vulnerable Populations
Broward County-Income
Broward County - Special Needs
DCF Entrant
Local Match: United Way & Cities
Learning Pods Collaborative
Stipends & Grants to Providers

Total Child Care Slots & Incentives

Sub Recipient Operating Expenses

School Board of Broward County
Children's Forum
211 Broward

Total Sub Recipient Operating

ELC Operating Expenses

Staff Costs
Attorneys
Auditors
Temporary Staff
Consultants
Staff & Board Travel
Insurance
Office Rent & Utilities
Office Machines & Storage
Software Licenses
Phones/Internet/Web Page
Cell Phones
Sponsorships & Memberships
Quality & Education Books & Training
Fees, Supplies & Other Costs
Computers & Software
Furniture & Fixtures
Depreciation
Unallocated Budget Only

Total ELC Operating

Total ELC & Sub Recipient

Total Expense

Revenue Over Expense

Percent Total Expenses

| | FY 2021 | FY 2021 | FY 2021 | FY 2021 | FY 2021 |
|--|----------------------|---|----------------------------------|---------------------|-----------------------|
| | Child Care Slots | Program Support Subsidized Child Care & CCR&R | Quality and Education Activities | Administration | Total Budget |
| | \$ 49,986,959 | \$ 5,280,355 | \$ 3,014,750 | \$ 3,382,726 | \$ 61,664,790 |
| | 5,489,738 | - | - | - | 5,489,738 |
| | - | - | 954,115 | 50,217 | 1,004,332 |
| | - | - | - | - | - |
| | 9,636,600 | - | 6,559,667 | 580,229 | 16,776,496 |
| | 19,510,484 | 585,315 | - | 195,105 | 20,290,903 |
| | - | - | - | 50,388 | 50,388 |
| | 4,133,565 | 344,464 | - | 114,821 | 4,592,850 |
| | 3,841,065 | 320,089 | - | 106,696 | 4,267,850 |
| | 1,491,168 | 139,797 | - | 46,599 | 1,677,564 |
| | 591,316 | 55,436 | - | 18,479 | 665,231 |
| | - | - | - | - | - |
| | - | - | 35,000 | - | 35,000 |
| | 500,000 | - | - | - | 500,000 |
| | 206,000 | - | 130,000 | - | 336,000 |
| Total Revenue | \$ 95,386,895 | \$ 6,725,455 | \$ 10,693,532 | \$ 4,545,260 | \$ 117,351,142 |
| | | | | | |
| | \$ 49,986,959 | | | | \$ 49,986,959 |
| | 5,489,738 | | | | 5,489,738 |
| | 9,636,600 | | | | 9,636,600 |
| | 19,510,484 | | | | 19,510,484 |
| | 4,133,565 | | | | 4,133,565 |
| | 3,841,065 | | | | 3,841,065 |
| | 1,491,168 | | | | 1,491,168 |
| | 591,316 | | | | 591,316 |
| | - | | | | - |
| | 500,000 | | | | 500,000 |
| | 206,000 | | | | 206,000 |
| | - | | 5,804,092 | | 5,804,092 |
| Total Child Care Slots & Incentives | \$ 95,386,895 | \$ - | \$ 5,804,092 | \$ - | \$ 101,190,987 |
| | | | | | |
| | | | | | - |
| | | - | \$ 1,192,800 | - | \$ 1,192,800 |
| | | - | 80,900 | \$ 20,000 | 100,900 |
| | | \$ 337,000 | - | 125,000 | 462,000 |
| Total Sub Recipient Operating | \$ - | \$ 337,000 | \$ 1,273,700 | \$ 145,000 | \$ 1,755,700 |
| | | | | | |
| | | \$ 6,029,486 | \$ 2,209,726 | \$ 2,544,809 | \$ 10,784,020 |
| | | - | - | 104,000 | 104,000 |
| | | - | - | 31,000 | 31,000 |
| | | - | - | - | - |
| | | 33,600 | 341,500 | 59,788 | 434,888 |
| | | - | 921 | 75,000 | 75,921 |
| | | 26,569 | 7,608 | 7,246 | 41,423 |
| | | 280,388 | 85,934 | 75,651 | 441,973 |
| | | - | - | 10,085 | 10,085 |
| | | 56,559 | 52,142 | 135,540 | 244,241 |
| | | 36,589 | 10,478 | 9,979 | 57,046 |
| | | - | - | 40,002 | 40,002 |
| | | - | 5,000 | 48,214 | 53,214 |
| | | - | 100,000 | - | 100,000 |
| | | 4,811 | 15,887 | 163,904 | 184,603 |
| | | - | - | 56,600 | 56,600 |
| | | - | - | 2,253 | 2,253 |
| | | | | | |
| | | (79,547) | 786,544 | 1,036,190 | 1,743,187 |
| Total ELC Operating | \$ - | \$ 6,388,455 | \$ 3,615,740 | \$ 4,400,260 | \$ 14,404,455 |
| | | | | | |
| Total ELC & Sub Recipient | \$ - | \$ 6,725,455 | \$ 4,889,440 | \$ 4,545,260 | \$ 16,160,155 |
| | | | | | |
| Total Expense | \$ 95,386,895 | \$ 6,725,455 | \$ 10,693,532 | \$ 4,545,260 | \$ 117,351,142 |
| Revenue Over Expense | \$ - | \$ - | \$ - | \$ - | \$ - |
| Percent Total Expenses | 81.28% | 5.73% | 9.11% | 3.87% | 100.00% |

Proposed FY2021 Budget Three Year Comparison



Revenue:

| | FY2019 | FY2020 | FY21 | FY21 | FY21 | +/- | |
|----------------------------------|-----------------------|---------------------------------------|----------------------------------|--------------------------------------|-------------------------------|-------------------------------------|------------------------------|
| | FY2019 Actual | FY2020 Preliminary Actual (Unaudited) | FY2021 Preliminary Approved June | FY2021 Amendment 2 Approved December | FY2021 Amendment 3 (Proposed) | Change Amendment 3 over Amendment 2 | |
| OEL School Readiness | \$ 52,575,264 | \$ 60,212,391 | \$ 52,142,391 | \$ 61,664,790 | \$ 61,664,790 | \$ - | |
| OEL School Readiness Match Pool | 2,774,949 | 5,185,466 | 5,185,581 | 5,489,738 | 5,489,738 | - | |
| OEL Preschool Development Grant | | 265,519 | 265,519 | 428,480 | 1,004,332 | 575,852 | FY19 PDG training & quality |
| OEL-CLASS Observations | 253,237 | 114,480 | 250,000 | - | - | - | |
| OEL-CARES Pandemic Relief | | 2,954,519 | | 16,776,496 | 16,776,496 | - | |
| OEL - Voluntary Pre-K | 40,120,101 | 39,044,851 | 40,290,903 | 30,290,903 | 20,290,903 | (10,000,000) | Projected un-used allocation |
| OEL - VPK Monitoring & Outreach | 71,358 | 72,455 | 72,142 | 50,388 | 50,388 | - | |
| CSC - Income Eligible | 2,670,951 | 5,725,342 | 4,592,850 | 4,592,850 | 4,592,850 | - | |
| CSC - Vulnerable Populations | 2,687,509 | 3,951,231 | 4,017,850 | 4,267,850 | 4,267,850 | - | |
| Broward County- Income Eligible | 1,291,274 | 2,141,397 | 1,677,564 | 1,677,564 | 1,677,564 | - | |
| Broward County - Special Needs | 632,429 | 495,025 | 665,231 | 665,231 | 665,231 | - | |
| DCF Entrant | 278,756 | 184,057 | - | - | - | - | |
| Univ of Florida Lastinger Ctr | 41,701 | 38,530 | - | 35,000 | 35,000 | - | |
| Local Match: United Way & Cities | 573,318 | 523,313 | 500,000 | 500,000 | 500,000 | - | |
| Learning Pods, 3 Ts, BECE & Misc | 54,084 | 73,671 | 65,000 | 336,000 | 336,000 | - | |
| Total Revenue | \$ 104,024,932 | \$ 120,982,247 | \$ 109,725,031 | \$ 126,775,290 | \$ 117,351,142 | \$ (9,424,148) | |

Expense:

| | | | | | | | |
|--|----------------------|-----------------------|----------------------|-----------------------|-----------------------|-----------------------|------------------------------|
| Child Care Slots & Incentives | | | | | | | |
| OEL - School Readiness | \$ 44,131,821 | \$ 49,831,921 | \$ 42,233,340 | \$ 49,986,959 | \$ 49,986,959 | \$ - | |
| OEL - CCEP/ School Readiness Match | 2,492,128 | 5,185,466 | 5,185,581 | 5,489,738 | 5,489,738 | - | |
| OEL - CARES Pandemic Relief | | 2,562,400 | | 8,636,600 | 9,636,600 | 1,000,000 | CARES funds from grants |
| OEL - Voluntary Pre-K | 38,577,120 | 37,543,126 | 38,741,253 | 29,125,868 | 19,510,484 | (9,615,384) | Projected un-used Allocation |
| CSC - Income Eligible | 2,415,705 | 5,103,427 | 4,133,565 | 4,133,565 | 4,133,565 | - | |
| CSC - Vulnerable Populations | 2,501,477 | 3,610,433 | 3,616,065 | 3,841,065 | 3,841,065 | - | |
| Broward County- Income Eligible | 1,147,799 | 1,925,666 | 1,491,168 | 1,491,168 | 1,491,168 | - | |
| Broward County - Special Needs | 580,258 | 469,544 | 591,316 | 591,316 | 591,316 | - | |
| DCF Entrant Refugee Program | 250,472 | 162,911 | - | - | - | - | |
| Local Match: United Way & Cities | 573,318 | 523,312 | 500,000 | 500,000 | 500,000 | - | |
| Learning Pods Collaborative | - | - | - | 206,000 | 206,000 | - | |
| Stipends and Grants to Providers | 516,755 | 2,576,747 | 350,000 | 6,837,925 | 5,804,092 | (1,033,833) | \$1M CARES must go to slots |
| Total Child Care Slots & Incentives | \$ 93,186,854 | \$ 109,494,953 | \$ 96,842,288 | \$ 110,840,205 | \$ 101,190,987 | \$ (9,649,217) | |

Sub Recipient Expense

| | | | | | | | |
|------------------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|-------------|--|
| School Board of Broward County | - | - | 100,000 | 1,192,800 | 1,192,800 | \$ - | |
| Family Central | 99,433 | - | - | - | - | - | |
| Nova Southeastern University | 65,563 | - | - | - | - | - | |
| Children's Forum | 89,546 | \$ 88,903 | \$ 100,900 | 100,900 | 100,900 | - | |
| 211-Broward | 711,094 | 427,750 | 462,000 | 462,000 | 462,000 | - | |
| Total Sub Recipient Expense | \$ 965,635 | \$ 516,653 | \$ 662,900 | \$ 1,755,700 | \$ 1,755,700 | \$ - | |

ELC Expense

| | | | | | | | |
|--------------------------------------|---------------------|----------------------|----------------------|----------------------|----------------------|-------------------|----------------------------|
| Salaries & Benefits | \$ 7,640,213 | \$ 9,335,956 | \$ 10,434,036 | \$ 11,009,537 | \$ 10,784,020 | \$ (225,517) | Recruitment timing savings |
| Attorneys | 71,916 | 68,400 | 90,000 | 104,000 | 104,000 | - | |
| Auditors | 18,100 | 33,480 | 33,450 | 31,000 | 31,000 | - | |
| Temporary Staff | 257,454 | 12,085 | - | - | - | - | |
| Consultants | 365,193 | 155,781 | 160,936 | 434,888 | 434,888 | - | |
| Staff & Board Travel | 94,535 | 64,739 | 75,000 | 75,921 | 75,921 | - | |
| Insurance | 14,509 | 19,833 | 30,000 | 41,423 | 41,423 | - | |
| Office Rent & Utilities | 345,161 | 428,257 | 445,673 | 441,973 | 441,973 | - | |
| Office Machines & Storage | 50,456 | 12,152 | 14,865 | 10,085 | 10,085 | - | |
| Software Licences | 84,381 | 142,271 | 172,468 | 244,241 | 244,241 | - | |
| Internet & Phones | 70,992 | 88,514 | 93,896 | 57,046 | 57,046 | - | |
| Cell Phones | 40,468 | 63,104 | 60,124 | 40,002 | 40,002 | - | |
| Sponsorships & Memberships | 46,159 | 49,680 | 49,680 | 53,214 | 53,214 | - | |
| Quality & Education Books & Training | - | 75,978 | 100,000 | 100,000 | 100,000 | - | |
| Other Operating Costs | 261,199 | 304,605 | 301,321 | 184,603 | 184,603 | - | |
| Computer Equipment & Software | 93,715 | 75,952 | 50,000 | 56,600 | 56,600 | - | |
| Office Move & Outfitting Costs | 358,855 | 19,525 | - | 2,253 | 2,253 | - | |
| Depreciation | 14,663 | 3,916 | - | - | - | - | |
| Unallocated (Budget Only) | | | 108,394 | 1,292,601 | 1,743,187 | 450,586 | Hold for slots or grants |
| Total ELC Expense | \$ 9,827,967 | \$ 10,954,227 | \$ 12,219,843 | \$ 14,179,386 | \$ 14,404,455 | \$ 225,069 | |

Total Non-Slot Expense

| | | | | | | | |
|--|---------------|---------------|---------------|---------------|---------------|------------|--|
| | \$ 10,793,603 | \$ 11,470,880 | \$ 12,882,743 | \$ 15,935,086 | \$ 16,160,155 | \$ 225,069 | |
|--|---------------|---------------|---------------|---------------|---------------|------------|--|

Total Expense

| | | | | | | | |
|--|----------------|----------------|----------------|----------------|----------------|----------------|--|
| | \$ 103,980,457 | \$ 120,965,833 | \$ 109,725,031 | \$ 126,775,290 | \$ 117,351,142 | \$ (9,424,148) | |
|--|----------------|----------------|----------------|----------------|----------------|----------------|--|

Revenue over Expense

| | | | | | | | |
|--|-----------|-----------|------|------|------|------|--|
| | \$ 44,475 | \$ 16,414 | \$ - | \$ - | \$ - | \$ - | |
|--|-----------|-----------|------|------|------|------|--|

Proposed Amendment #3 vs Year to Date Actual



Revenue:

| | FY21 | December | Balance | % | Notes |
|----------------------------------|-------------------------------------|-------------------------|----------------------|-----------------------|---|
| | FY2021 Amendment 3 (Proposed) | December 2020 Actual | Remaining Balance | % YTD Expenditures | |
| OEL School Readiness | \$ 61,664,790 | \$ 31,971,136 | \$ 29,693,654 | 52% | On track in combo with match funds |
| OEL School Readiness Match Pool | 5,489,738 | 1,367,914 | 4,121,824 | 25% | Interchangeable with SR Funds |
| OEL Preschool Development Grant | 1,004,332 | 552,690 | 451,642 | 55% | |
| OEL-CARES Pandemic Relief | 16,776,496 | 16,092,403 | 684,093 | 96% | Program sunsets March |
| OEL - Voluntary Pre-K | 20,290,903 | 10,571,010 | 9,719,893 | 52% | |
| OEL - VPK Monitoring & Outreach | 50,388 | 3,886 | 46,502 | 8% | Monitoring activity is seasonal |
| CSC - Income Eligible | 4,592,850 | 1,978,957 | 2,613,893 | 43% | Interchangeable with SR funds |
| CSC - Vulnerable Populations | 4,267,850 | 1,101,990 | 3,165,860 | 26% | Enrolling & transferring to SR all year |
| Broward County- Income Eligible | 1,677,564 | 918,742 | 758,822 | 55% | Interchangeable with SR funds |
| Broward County - Special Needs | 665,231 | 181,756 | 483,475 | 27% | Enrolling & transferring to SR all year |
| DCF Entrant | - | - | - | 0% | Contract sunset in FY20 |
| Univ of Florida Lastinger Ctr | 35,000 | 23,740 | 11,260 | 68% | Stipend activity is seasonal |
| Local Match: United Way & Cities | 500,000 | 268,339 | 231,661 | 54% | |
| Learning Pods, 3 Ts, BECE & Misc | 336,000 | 286,522 | 49,478 | 85% | Learning Pod program ended Oct |
| Total Revenue | \$ 117,351,142 | \$ 65,319,085 | \$ 52,032,057 | 56% | |

Expense:

Child Care Slots & Incentives

| | | | | | |
|--|-----------------------|----------------------|----------------------|------------|---|
| OEL - School Readiness | \$ 49,986,959 | \$ 27,635,938 | 22,351,021 | 55% | SR + SR Match Slots=87% Total SR |
| OEL - CCEP/ School Readiness Match | 5,489,738 | 1,367,799 | 4,121,939 | 25% | expenses, only 78% required |
| OEL- CARES Pandemic Relief | 9,636,600 | 9,473,012 | 163,588 | 98% | Program sunsets March |
| OEL - Voluntary Pre-K | 19,510,484 | 10,040,200 | 9,470,284 | 51% | |
| CSC - Income Eligible | 4,133,565 | 1,792,417 | 2,341,148 | 43% | Interchangeable with SR |
| CSC - Vulnerable Populations | 3,841,065 | 919,963 | 2,921,102 | 24% | Enrolling & transferring to SR all year |
| Broward County- Income Eligible | 1,491,168 | 816,660 | 674,508 | 55% | Interchangeable with SR |
| Broward County - Special Needs | 591,316 | 161,561 | 429,756 | 27% | Enrolling & transferring to SR all year |
| DCF Entrant Refugee Program | - | - | - | 0% | Sunset FY20 |
| Local Match: United Way & Cities | 500,000 | 224,273 | 275,727 | 45% | |
| Learning Pods Collaborative | 206,000 | 206,000 | - | 100% | |
| Stipends and Grants to Providers | 5,804,092 | 5,647,960 | 156,132 | 97% | |
| Total Child Care Slots & Incentives | \$ 101,190,987 | \$ 58,285,782 | \$ 20,554,184 | 58% | |

Sub Recipient Expense

| | | | | | |
|--------------------------------|-----------|-----------|---------|------|---------------|
| School Board of Broward County | 1,192,800 | 1,192,800 | \$ - | 100% | |
| Children's Forum | 100,900 | 22,313 | 78,587 | 22% | Billing delay |
| 211-Broward | 462,000 | 228,701 | 233,299 | 50% | |

Total Sub Recipient Expense

| | | | | |
|---------------------|---------------------|-------------------|------------|--|
| \$ 1,755,700 | \$ 1,456,874 | \$ 298,826 | 83% | |
|---------------------|---------------------|-------------------|------------|--|

ELC Expense

| | | | | | |
|--------------------------------------|---------------|--------------|--------------|-----|-------------------------------------|
| Salaries & Benefits | \$ 10,784,020 | \$ 4,848,808 | \$ 5,935,212 | 45% | |
| Attorneys | 104,000 | 28,861 | 75,139 | 28% | |
| Auditors | 31,000 | 17,000 | 14,000 | 55% | |
| Temporary Staff | - | - | - | 0% | |
| Consultants | 434,888 | 48,506 | 386,382 | 11% | CLASS Observers pending Jan |
| Staff & Board Travel | 75,921 | 1,835 | 74,086 | 2% | Local travel on hold |
| Insurance | 41,423 | 16,858 | 24,565 | 41% | |
| Office Rent & Utilities | 441,973 | 215,927 | 226,046 | 49% | |
| Office Machines & Storage | 10,085 | 4,406 | 5,679 | 44% | |
| Software Licences | 244,241 | 100,044 | 144,197 | 41% | |
| Internet & Phones | 57,046 | 56,022 | 1,024 | 98% | More cost effective vendors pending |
| Cell Phones | 40,002 | 28,927 | 11,074 | 72% | Hotspot costs expected to decline |
| Sponsorships & Memberships | 53,214 | 6,740 | 46,474 | 13% | Seasonal expenditures |
| Quality & Education Books & Training | 100,000 | 3,045 | 96,955 | 3% | Placeholder for books for kids |
| Other Operating Costs | 184,603 | 103,159 | 81,444 | 56% | One time purchases for reopening |
| Computer Equipment & Software | 56,600 | 24,162 | 32,438 | 43% | |
| Office Move & Outfitting Costs | 2,253 | 1,626 | 626 | 72% | |
| Unallocated (Budget Only) | 1,743,187 | | 1,743,187 | 0% | |

Total ELC Expense

| | | | | |
|----------------------|---------------------|---------------------|------------|--|
| \$ 14,404,455 | \$ 5,505,927 | \$ 8,898,528 | 38% | |
|----------------------|---------------------|---------------------|------------|--|

Total Non-Slot Expense

| | | | | |
|----------------------|---------------------|---------------------|------------|--|
| \$ 16,160,155 | \$ 6,962,801 | \$ 9,197,354 | 43% | |
|----------------------|---------------------|---------------------|------------|--|

Total Expense

| | | | | |
|-----------------------|----------------------|----------------------|------------|--|
| \$ 117,351,142 | \$ 65,248,583 | \$ 29,751,538 | 56% | |
|-----------------------|----------------------|----------------------|------------|--|

SCHOOL READINESS SHOWING SURPLUS - NO LOCAL RATE INCREASE

New Enrollments from Waitlist:

2,000 new children by 6/30/21

Funding Changes:

 +\$9.2M for Waitlist Reduction
 (\$8M minimum for slots)

Assumptions:

 Daily Average Cost forecast reflects current actual trends.
 20% attrition
 Normal parent fees & attendance


Fiscal Year 2020-21

| Act or Proj | Month | Days of Care | Percent Days Used | Children Served | Children Served +/- | Ave Cost Per Day | School Readiness | Children's Services Council | Total Slots | Match | Net Billable |
|-------------------------------------|--------|--------------|-------------------|-----------------|------------------------|------------------|------------------|-----------------------------|-------------|-------------------------|---------------------|
| A | Jul-20 | 23 | 100% | 11,173 | -145 | \$25.29 | 6,347,721 | 152,458 | 6,500,180 | (43,871) | 6,456,309 |
| A | Aug-20 | 21 | 100% | 11,345 | +172 | \$23.37 | 5,567,577 | - | 5,567,577 | (48,565) | 5,519,012 |
| A | Sep-20 | 22 | 100% | 10,923 | -422 | \$20.08 | 4,022,405 | 803,539 | 4,825,944 | (50,627) | 4,775,317 |
| A | Oct-20 | 22 | 94% | 10,557 | -366 | 18.68 | 4,200,907 | 138,151 | 4,339,059 | (40,649) | 4,298,409 |
| A | Nov-20 | 21 | 94% | 10,070 | -487 | 19.85 | 3,818,306 | 379,151 | 4,197,458 | (47,479) | 4,149,979 |
| A | Dec-20 | 23 | 94% | 10,099 | +29 | 19.39 | 4,127,595 | 376,151 | 4,503,746 | (38,641) | 4,465,104 |
| P | Jan-21 | 21 | 94% | 10,157 | +58 | 21.07 | 4,252,550 | 240,954 | 4,493,504 | (40,053) | 4,453,452 |
| P | Feb-21 | 20 | 94% | 10,239 | +83 | 23.83 | 4,638,965 | 240,954 | 4,879,919 | (38,145) | 4,841,773 |
| P | Mar-21 | 23 | 94% | 10,322 | +83 | 22.87 | 5,188,894 | 240,954 | 5,429,848 | (43,867) | 5,385,981 |
| P | Apr-21 | 22 | 94% | 10,404 | +83 | 21.70 | 4,725,880 | 240,954 | 4,966,834 | (41,960) | 4,924,874 |
| P | May-21 | 21 | 94% | 10,482 | +78 | 22.22 | 4,651,022 | 240,954 | 4,891,976 | (41,034) | 4,850,942 |
| P | Jun-21 | 22 | 94% | 10,697 | +215 | 23.66 | 5,327,000 | 240,954 | 5,567,954 | (46,074) | 5,521,880 |
| Average Enrollments (Baseline) | | | | 10,539 | | | | | | Projected Total | \$ 59,643,031 |
| Increase to baseline FY21 over FY20 | | | | (815) | | | | | | Budget | 63,579,654 |
| | | | | | | | | | | Surplus(Deficit) | \$ 3,936,623 |
| | | | | | | | | | | CSC Carry-Over | |
| Increase to baseline FY21 over FY17 | | | | 1,143 | (FY17 Baseline= 9,396) | | | | | Surplus(Deficit) | \$ 3,936,623 |

SCHOOL READINESS UTILIZATION FY 2021 - FY 2022 w/ Rate Increase

New Enrollments from Waitlist:

2,000 New children by 6/30/21

Funding Changes:

+ \$9.2M for Waitlist Reduction
(\$8M for slots at a minimum)

Assumptions:

Daily Average Cost forecast reflects current actual trends.
20% Attrition
Normal attendance & parent fees
Rate increase eff. Jan & Feb



Fiscal Year 2020-21

| Act or Proj | Month | Days of Care | Percent Days Used | Children Served | Children Served +/- | Ave Cost Per Day | School Readiness | Children's Services Council | Total Slots | Match | Net Billable |
|-------------------------------------|--------|--------------|-------------------|-----------------|------------------------|------------------|------------------|-----------------------------|-------------|------------------|---------------|
| A | Jul-20 | 23 | 100% | 11,173 | -145 | \$25.29 | 6,347,721 | 152,458 | 6,500,180 | (43,871) | 6,456,309 |
| A | Aug-20 | 21 | 100% | 11,345 | +172 | \$23.37 | 5,567,577 | - | 5,567,577 | (48,565) | 5,519,012 |
| A | Sep-20 | 22 | 100% | 10,923 | -422 | \$20.08 | 4,022,405 | 803,539 | 4,825,944 | (50,627) | 4,775,317 |
| A | Oct-20 | 22 | 94% | 10,557 | -366 | 18.68 | 4,200,907 | 138,151 | 4,339,059 | (40,649) | 4,298,409 |
| A | Nov-20 | 21 | 94% | 10,070 | -487 | 19.85 | 3,818,306 | 379,151 | 4,197,458 | (47,479) | 4,149,979 |
| A | Dec-20 | 23 | 94% | 10,099 | +29 | 19.39 | 4,127,595 | 376,151 | 4,503,746 | (38,641) | 4,465,104 |
| P | Jan-21 | 21 | 94% | 10,157 | +58 | 21.07 | 4,252,550 | 240,954 | 4,493,504 | (40,053) | 4,453,452 |
| P | Feb-21 | 20 | 94% | 10,239 | +83 | 27.59 | 5,408,392 | 240,954 | 5,649,346 | (44,249) | 5,605,097 |
| P | Mar-21 | 23 | 94% | 10,322 | +83 | 26.48 | 6,046,337 | 240,954 | 6,287,291 | (50,886) | 6,236,405 |
| P | Apr-21 | 22 | 94% | 10,404 | +83 | 25.12 | 5,509,592 | 240,954 | 5,750,546 | (48,674) | 5,701,872 |
| P | May-21 | 21 | 94% | 10,482 | +78 | 25.65 | 5,404,331 | 240,954 | 5,645,285 | (47,443) | 5,597,842 |
| P | Jun-21 | 22 | 94% | 10,697 | +215 | 27.08 | 6,131,860 | 240,954 | 6,372,814 | (52,788) | 6,320,027 |
| Average Enrollments (Baseline) | | | | 10,539 | | | | | | Projected Total | \$ 63,578,825 |
| Increase to baseline FY21 over FY20 | | | | (815) | | | | | | Budget | 63,579,654 |
| | | | | | | | | | | Surplus(Deficit) | \$ 829 |
| Increase to baseline FY21 over FY17 | | | | 1,143 | (FY17 Baseline= 9,396) | | | | | CSC Carry-Over | \$ 900,000 |
| | | | | | | | | | | Surplus(Deficit) | \$ 900,829 |

Fiscal Year 2021-22

| Act or Proj | Month | Days of Care | Percent Days Used | Children Served | Children Served +/- | Ave Cost Per Day | School Readiness | Children's Services Council | Total Slots | Match | Net Billable |
|-------------------------------------|--------|--------------|-------------------|-----------------|------------------------|------------------|------------------|-----------------------------|-------------|------------------|---------------|
| P | Jul-21 | 23 | 94% | 9,998 | -699 | \$26.24 | 5,688,682 | 344,464 | 6,033,145 | (58,413) | 5,974,733 |
| P | Aug-21 | 22 | 94% | 9,898 | -100 | 25.70 | 5,252,415 | 344,464 | 5,596,879 | (52,788) | 5,544,091 |
| P | Sep-21 | 21 | 94% | 9,798 | -100 | 24.67 | 4,732,430 | 344,464 | 5,076,894 | (46,461) | 5,030,433 |
| P | Oct-21 | 23 | 94% | 9,698 | -100 | 24.62 | 5,048,063 | 444,464 | 5,492,527 | (50,886) | 5,441,641 |
| P | Nov-21 | 21 | 94% | 9,724 | +26 | 24.67 | 4,593,861 | 444,464 | 5,038,324 | (46,461) | 4,991,863 |
| P | Dec-21 | 22 | 94% | 9,750 | +26 | 25.09 | 4,938,142 | 444,464 | 5,382,605 | (49,702) | 5,332,903 |
| P | Jan-22 | 23 | 94% | 9,776 | +26 | 25.70 | 5,335,402 | 444,464 | 5,779,866 | (55,187) | 5,724,679 |
| P | Feb-22 | 20 | 94% | 9,802 | +26 | 24.70 | 4,398,371 | 444,464 | 4,842,835 | (44,249) | 4,798,586 |
| P | Mar-22 | 22 | 94% | 9,828 | +26 | 24.66 | 4,888,456 | 444,464 | 5,332,919 | (48,674) | 5,284,246 |
| P | Apr-22 | 22 | 94% | 9,854 | +26 | 24.66 | 4,902,501 | 444,464 | 5,346,965 | (48,674) | 5,298,291 |
| P | May-22 | 21 | 94% | 9,880 | +26 | 25.15 | 4,772,906 | 444,464 | 5,217,370 | (47,443) | 5,169,927 |
| P | Jun-22 | 22 | 94% | 9,884 | +4 | 25.85 | 5,177,797 | 444,464 | 5,622,261 | (52,788) | 5,569,473 |
| Average Enrollments (Baseline) | | | | 9,825 | | | | | | Projected Total | \$ 64,160,867 |
| Increase to baseline FY21 over FY20 | | | | (714) | | | | | | Budget | 64,161,304 |
| | | | | | | | | | | Surplus(Deficit) | \$ 438 |
| Increase to baseline FY21 over FY17 | | | | 428 | (FY17 Baseline= 9,396) | | | | | CSC Carry-Over | \$ - |
| | | | | | | | | | | Surplus(Deficit) | \$ 438 |

CARES FIRST RESPONDER UTILIZATION FY 2020 - FY 2021

New Enrollments from Waitlist:

Funding Changes:

Contract will be funded to match need

Assumptions:

Daily Average Cost forecast reflects current actual trends.

All renewals expire Jan-Mar 2021

No parent fees



No Additional CSC Billing

Fiscal Year 2019-20

| Act or Proj | Month | Days of Care | Percent Days Used | Children Served | Children Served +/- | Ave Cost Per Day | School Readiness | Provider Bonuses | Total First Responder | Match | Net Billable |
|--------------------------------|--------|--------------|-------------------|-----------------|---------------------|------------------|------------------|------------------|-----------------------|------------------|--------------|
| A | Jul-19 | 23 | | | | | | | | | |
| A | Aug-19 | 22 | | | | | | | | | |
| A | Sep-19 | 21 | | | | | | | | | |
| A | Oct-19 | 23 | | | | | | | | | |
| A | Nov-19 | 21 | | | | | | | | | |
| A | Dec-19 | 22 | | | | | | | | | |
| A | Jan-20 | 23 | | | | | | | | | |
| A | Feb-20 | 20 | | | | | | | | | |
| A | Mar-20 | 22 | | | | | | | | | |
| A | Apr-20 | 22 | 100% | 223 | +223 | 22.12 | - | 108,500 | 108,500 | | 108,500 |
| A | May-20 | 21 | 100% | 1,059 | +836 | 18.48 | - | 411,000 | 411,000 | | 411,000 |
| A | Jun-20 | 22 | 100% | 2,040 | +981 | 44.72 | 1,279,824 | 727,000 | 2,006,824 | | 2,006,824 |
| Average Enrollments (Baseline) | | | | 1,107 | | | | | | Projected Total | \$ 2,526,324 |
| | | | | | | | | | | Budget | 4,100,000 |
| | | | | | | | | | | Surplus(Deficit) | \$ 1,573,676 |

Fiscal Year 2020-21

| Act or Proj | Month | Days of Care | Percent Days Used | Children Served | Children Served +/- | Ave Cost Per Day | School Readiness | Provider Bonuses | Total First Responder | Match | Net Billable |
|--------------------------------|--------|--------------|-------------------|-----------------|---------------------|------------------|------------------|------------------|-----------------------|------------------|----------------|
| A | Jul-20 | 23 | 100% | 2,467 | +427 | \$36.24 | 1,281,725 | 774,500 | 2,056,225 | | 2,056,225 |
| A | Aug-20 | 21 | 100% | 2,773 | +306 | 33.20 | 1,320,086 | 613,000 | 1,933,086 | | 1,933,086 |
| A | Sep-20 | 22 | 100% | 2,640 | -133 | 28.26 | 1,320,137 | 321,000 | 1,641,137 | | 1,641,137 |
| A | Oct-20 | 22 | 100% | 2,559 | -81 | 27.03 | 1,238,437 | 283,500 | 1,521,937 | | 1,521,937 |
| A | Nov-20 | 21 | 100% | 2,433 | -126 | 26.95 | 1,148,330 | 228,500 | 1,376,830 | | 1,376,830 |
| A | Dec-20 | 23 | 100% | 2,339 | -94 | 25.89 | 1,202,562 | 190,000 | 1,392,562 | | 1,392,562 |
| P | Jan-21 | 21 | 94% | 1,722 | -617 | \$27.56 | 812,677 | 183,872 | 996,550 | | 996,550 |
| P | Feb-21 | 20 | 94% | 906 | -816 | \$30.91 | 407,215 | 152,892 | 560,107 | | 560,107 |
| P | Mar-21 | 23 | 94% | 517 | -389 | \$33.16 | 267,229 | 127,131 | 394,360 | | 394,360 |
| P | Apr-21 | 22 | 94% | | | | | | | | |
| P | May-21 | 21 | 94% | | | | | | | | |
| P | Jun-21 | 22 | 94% | | | | | | | | |
| Average Enrollments (Baseline) | | | | 2,040 | | | \$ 8,998,398 | \$ 2,874,395 | | Projected Total | \$ 11,872,793 |
| | | | | | | | | | | Budget | 9,636,600 |
| | | | | | | | | | | Surplus(Deficit) | \$ (2,236,193) |

CSC VULNERABLE POPULATIONS PROGRAM UTILIZATION FY 2020 -2022

New Enrollments from Waitlist:

Enrolling 15 children per month through September 2021
Ongoing transfers into SR

Funding Changes:



Assumptions:

Rate increases effective Jan-Feb 2021

| Act or Proj | Month | Days of Care | Children Served | Children Served +/- | Ave Cost Per Day | Total Slots | Adjustments | Net Billable |
|---|--------|--------------|-----------------|---------------------|------------------|-------------|-------------|--------------|
| A | Oct-19 | 23 | 565 | -19 | 25.76 | 334,718 | | 334,718 |
| A | Nov-19 | 21 | 501 | -64 | 26.90 | 282,984 | | 282,984 |
| A | Dec-19 | 22 | 483 | -18 | 25.67 | 272,779 | | 272,779 |
| A | Jan-20 | 23 | 461 | -22 | 26.07 | 276,388 | | 276,388 |
| A | Feb-20 | 20 | 484 | +23 | 25.66 | 248,358 | | 248,358 |
| A | Mar-20 | 22 | 479 | -5 | 26.69 | 281,299 | | 281,299 |
| A | Apr-20 | 22 | 467 | -12 | 27.51 | 282,666 | | 282,666 |
| A | May-20 | 21 | 482 | +15 | 27.65 | 279,921 | | 279,921 |
| A | Jun-20 | 22 | 447 | -35 | 26.11 | 256,772 | | 256,772 |
| Projected T: \$ | | | | | | | | 2,515,886 |
| FY20 CSC Contract Year Bud | | | | | | | | \$ 2,611,433 |
| Surplus(Deficit) End of ELC FY20 | | | | | | | | \$ 95,547 |
| A | Jul-20 | 23 | 411 | -71 | 27.43 | 259,323 | | 259,323 |
| A | Aug-20 | 21 | 397 | -14 | 25.45 | 212,198 | | 212,198 |
| A | Sep-20 | 22 | 254 | -143 | 25.20 | 140,820 | | 140,820 |
| Projected T: \$ | | | | | | | | 612,341 |
| FY20 CSC Contract Year Bud | | | | | | | | 1,004,632 |
| Surplus(Deficit) ELC FY21 Quarter 1 | | | | | | | | \$ 392,291 |
| Total Surplus(Deficit) Life of Contract | | | | | | | | \$ 487,838 |
| A | Oct-20 | 22 | 197 | -57 | 25.33 | 109,761 | | 109,761 |
| A | Nov-20 | 22 | 205 | +8 | 21.85 | 98,552 | | 98,552 |
| A | Dec-20 | 21 | 185 | -20 | 25.31 | 98,332 | | 98,332 |
| P | Jan-21 | 23 | 228 | +43 | 28.40 | 148,952 | | 148,952 |
| P | Feb-21 | 20 | 269 | +41 | 27.87 | 149,922 | | 149,922 |
| P | Mar-21 | 22 | 308 | +39 | 29.21 | 197,908 | | 197,908 |
| P | Apr-21 | 21 | 353 | +45 | 30.01 | 222,487 | | 222,487 |
| P | May-21 | 23 | 400 | +47 | 30.01 | 276,121 | | 276,121 |
| P | Jun-21 | 21 | 442 | +42 | 30.01 | 278,582 | | 278,582 |
| Projected T: \$ | | | | | | | | 1,580,617 |
| FY20 CSC Contract Year Bud | | | | | | | | \$ 2,893,414 |
| Surplus(Deficit) End of ELC FY20 | | | | | | | | \$ 1,312,798 |
| P | Jul-21 | 22 | 479 | +171 | 31.24 | 329,188 | | 329,188 |
| P | Aug-21 | 21 | 518 | +39 | 27.87 | 303,139 | | 303,139 |
| P | Sep-21 | 20 | 537 | +19 | 31.24 | 335,498 | | 335,498 |
| Projected T: \$ | | | | | | | | 967,824 |
| FY20 CSC Contract Year Bud | | | | | | | | 964,471 |
| Surplus(Deficit) ELC FY21 Quarter 1 | | | | | | | | \$ (3,352) |
| Total Surplus(Deficit) Life of Contract | | | | | | | | \$ 1,309,445 |

BROWARD COUNTY SPECIAL NEEDS CONTRACT UTILIZATION FY 2020-FY 2021

New Enrollments from Waitlist:

Enrolling all 8 Children per Month Nov 2020 to Jun 2021

Funding Changes:



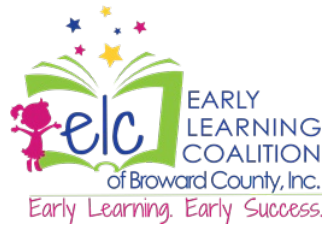
Assumptions:

Parent Fee Suspension Apr-Oct
No Attrition or Absences

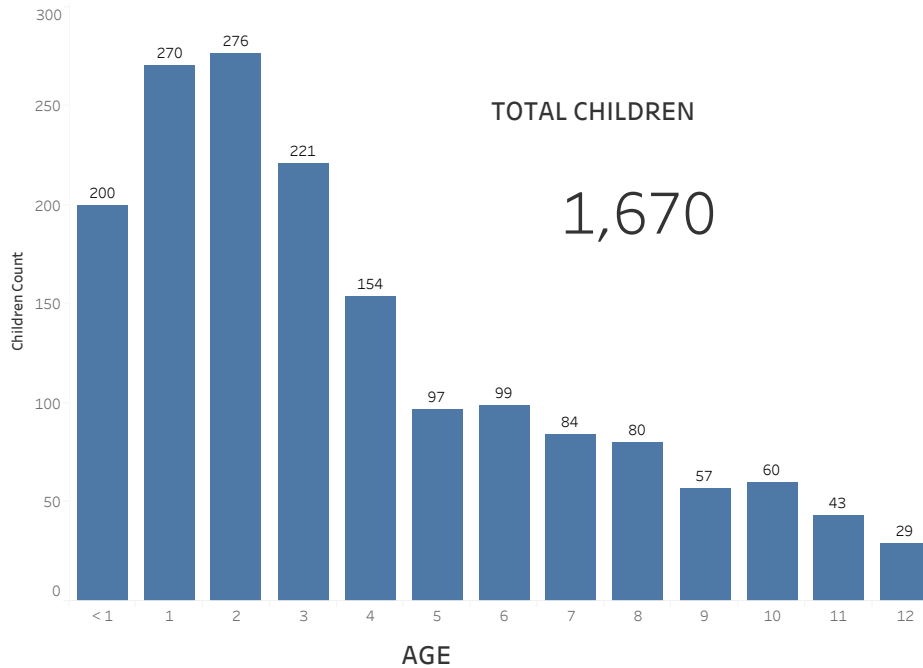
\$14K

\$29K

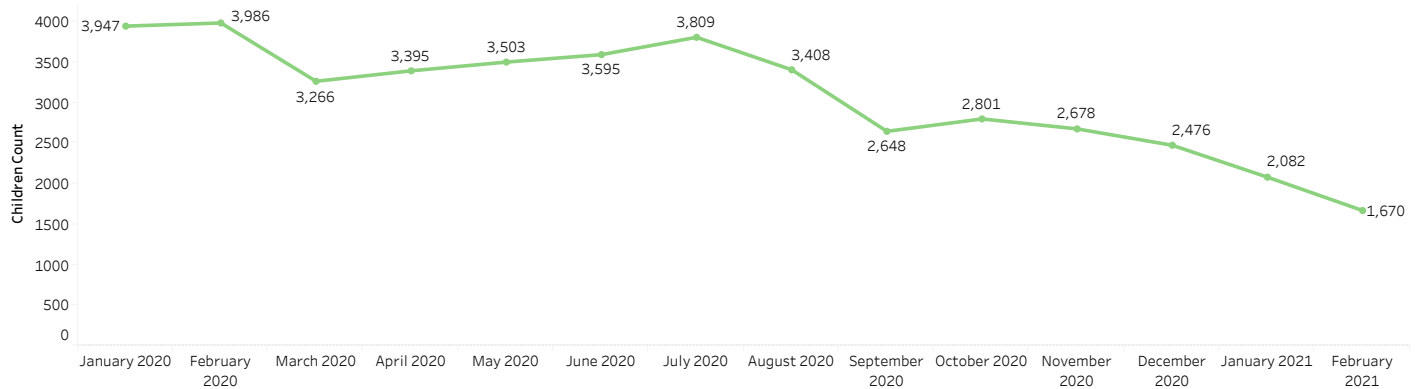
| Act or Proj | Month | Days of Care | Children Served | Children Served +/- | Ave Cost Per Day | Total Slots | Adjustments | Net Billable |
|---|--------|--------------|-----------------|---------------------|------------------|-------------|-------------|--------------|
| A | Oct-19 | 23 | 86 | -11 | 23.62 | 46,727 | | 46,727 |
| A | Nov-19 | 21 | 64 | -22 | 25.62 | 34,429 | | 34,429 |
| A | Dec-19 | 22 | 64 | + | 23.06 | 32,471 | | 32,471 |
| A | Jan-20 | 23 | 56 | -8 | 23.16 | 29,827 | | 29,827 |
| A | Feb-20 | 20 | 51 | -5 | 25.33 | 25,840 | | 25,840 |
| A | Mar-20 | 22 | 50 | -1 | 25.72 | 28,296 | | 28,296 |
| A | Apr-20 | 22 | 49 | -1 | 27.27 | 29,401 | | 29,401 |
| A | May-20 | 21 | 49 | + | 29.01 | 29,846 | | 29,846 |
| A | Jun-20 | 22 | 53 | +4 | 26.63 | 31,056 | | 31,056 |
| Projected T: \$ | | | | | | | | 287,894 |
| FY20 SPN Contract Year Bud | | | | | | | | \$ 442,500 |
| Surplus(Deficit) End of ELC FY20 | | | | | | | | \$ 154,606 |
| A | Jul-20 | 23 | 49 | + | 32.47 | 36,589 | | 36,589 |
| A | Aug-20 | 21 | 49 | + | 34.27 | 35,268 | | 35,268 |
| A | Sep-20 | 22 | 49 | + | 27.58 | 29,732 | | 29,732 |
| Projected T: \$ | | | | | | | | 101,589 |
| FY20 SPN Contract Year Bud | | | | | | | | \$ 147,500 |
| Surplus(Deficit) ELC Quarter 1 FY21 | | | | | | | | \$ 45,911 |
| Total Surplus(Deficit) Life of Contract | | | | | | | | \$ 200,517 |
| A | Oct-20 | 22 | 41 | -8 | 27.07 | 24,415 | | 24,415 |
| A | Nov-20 | 22 | 30 | -11 | 31.22 | 20,603 | | 20,603 |
| A | Dec-20 | 21 | 30 | + | 28.65 | 18,047 | | 18,047 |
| P | Jan-21 | 23 | 34 | +4 | 24.91 | 19,477 | | 19,477 |
| P | Feb-21 | 20 | 37 | +3 | 27.25 | 20,162 | | 20,162 |
| P | Mar-21 | 22 | 40 | +3 | 27.67 | 24,346 | | 24,346 |
| P | Apr-21 | 21 | 42 | +2 | 27.12 | 23,916 | | 23,916 |
| P | May-21 | 23 | 46 | +4 | 27.37 | 28,953 | | 28,953 |
| P | Jun-21 | 21 | 50 | +4 | 27.87 | 29,259 | | 29,259 |
| Projected T: \$ | | | | | | | | 209,177 |
| FY20 SPN Contract Year Bud | | | | | | | | \$ 443,487 |
| Surplus(Deficit) End of ELC FY20 | | | | | | | | \$ 234,310 |
| P | Jul-21 | 22 | 54 | +8 | 27.87 | 33,105 | | 33,105 |
| P | Aug-21 | 21 | 58 | +4 | 27.12 | 33,027 | | 33,027 |
| P | Sep-21 | 20 | 57 | -1 | 27.12 | 30,912 | | 30,912 |
| Projected T: \$ | | | | | | | | 97,044 |
| FY20 SPN Contract Year Bud | | | | | | | | \$ 147,829 |
| Surplus(Deficit) ELC Quarter 1 FY21 | | | | | | | | \$ 50,785 |
| Total Surplus(Deficit) Life of Contract | | | | | | | | \$ 285,095 |



Waitlist Children by Age as of 2/4/2021



| Prior Month | Children Count | +/- | % |
|-------------|----------------|------|------|
| Jan 2020 | 3,947 | 519 | 13% |
| Feb 2020 | 3,986 | 39 | 1% |
| Mar 2020 | 3,266 | -720 | -22% |
| Apr 2020 | 3,395 | 129 | 4% |
| May 2020 | 3,503 | 108 | 3% |
| Jun 2020 | 3,595 | 92 | 3% |
| Jul 2020 | 3,809 | 214 | 6% |
| Aug 2020 | 3,408 | -401 | -12% |
| Sep 2020 | 2,648 | -760 | -29% |
| Oct 2020 | 2,801 | 153 | 5% |
| Nov 2020 | 2,678 | -123 | -5% |
| Dec 2020 | 2,476 | -202 | -8% |
| Jan 2021 | 2,082 | -394 | -19% |
| Feb 2021 | 1,670 | -412 | -25% |



ELC Broward Contract 2020-2021 List

| Funder or Vendor Name | Amount | Purpose | Type | Term | Status |
|-------------------------------|---------------|---------------------------------|---------------|-------------------|---------|
| Office of Early Learning | \$121,306,212 | School Readiness, VPK & PDG | Revenue | 7/1/20-6/30/21 | Active |
| Office of Early Learning | \$50,388 | VPK Monitoring & Outreach | Revenue | 7/1/20-6/30/21 | Active |
| Broward County | \$2,342,795 | SR Match & Special Needs | Revenue | 10/1/20- 9/30/21 | Active |
| Children's Services Council | \$4,592,700 | Financially Assisted Child Care | Revenue | 10/1/20-9/30/21 | Active |
| Children's Services Council | \$4,196,000 | Vulnerable Populations | Revenue | 10/1/20-9/30/21 | Active |
| Jim Moran Foundation | \$200,000 | Learning Pods | Revenue | 9/22/20-11/30.21 | Expired |
| United Way | \$56,000 | Learning Pods | Revenue | 10/8/20-11/30/20 | Expired |
| AELC/PNC Bank | \$30,000 | 3Ts Campaign Grant | Revenue | 7/1/2020-6/30/21 | Active |
| City of Fort Lauderdale | \$41,249 | SR Match Funds | Revenue | 10/1/20-9/30/21 | Active |
| City of Pompano Beach | \$22,500 | SR Match Funds | Revenue | 2/1/21-9/30/21 | Pending |
| United Way | \$130,000 | SR Match Funds | Revenue | 7/1/20-6/30/21 | Active |
| Children's Forum, Inc. | \$450,909 | INCENTIVE\$® Program | Sub-recipient | 7/1/20-6/30/21 | Active |
| First Call for Help/211 | \$462,000 | Community Referral Services | Sub-recipient | 7/1/20-6/30/21 | Active |
| School Board Broward County | \$1,192,800 | Rising K Instruction | Sub-recipient | 10/6/20-3/31/21 | Active |
| Abila | \$5,500 | MIP Accounting Software | Vendor | 7/1/20-6/30/21 | Active |
| Accessible Comm for the Deaf | \$1,300 | Interpretation Services | Vendor | 8/13/18 Ongoing | Active |
| AT&T | \$40,000 | Cell Phones and Hot Spots | Vendor | 7/1/20-6/30/21 | Active |
| Atech Security | \$420 | Panic Button | Vendor | 10/15/19-10/15/20 | Expired |
| Biometrics4All, INC. | \$70 | Live Scan Software Support | Vendor | 7/1/20-6/30/21 | Active |
| BlueJean Software, Inc. | \$33,000 | Hosting and Support Services | Vendor | 7/1/20-6/30/21 | Active |
| Business Leadership Institute | \$50,000 | Business Development | Vendor | 10/1/20-6/30/21 | Active |
| CauseTech DBA Achieve | \$10,000 | Website Design & Hosting | Vendor | 10/1/20/6/30/21 | Active |
| CLASS Observers (7) | \$33,500ea | Independent CLASS Observers | Vendor | 1/14/21-6/30/21 | Active |
| Comcast | \$4,446 | Internet | Vendor | 7/1/20-6/30/21 | Active |
| CSPI Office 365 Services | \$4,500 | Migration & Licenses Office 356 | Vendor | 2/1/21-6/30/21 | Pending |
| Crown Castle | \$12,600 | Internet | Vendor | 7/1/20-6/30/21 | Active |
| Crown Center | \$416,078 | Office Lease (est. annual cost) | Lease | 2/1/19-1/31/29 | Active |
| Devereux Foundation DECI | \$14,200 | FLIP It Training Services | Vendor | 7/13/20-6/30/21 | Active |
| Family Central | TBD | CEU Services | Vendor | TBD | Active |
| FL Dept of Law Enforcement | \$1,863 | LiveScan Service (annual cost) | Vendor | 10/29/18-Ongoing | Active |
| Jacob Jackson | \$90,000 | Legal Services | Vendor | 4/1/20-3/31/21 | Active |
| Keefe McCoullough, LLP | \$31,000 | External Audit Preparation | Vendor | 7/1/20-6/30/21 | Active |
| LeBoffe & Associates LLC | \$31,500 | Staff Professional Development | Vendor | 10/1/20-6/30/21 | Active |
| Mitel | \$40,000 | Business Telephone Lines | Vendor | 7/1/20-6/30/21 | Active |
| Piccolo Picasso LLC | \$25,000 | Online Learning Platform | Vendor | 1/1/21-6/30/21 | Active |
| School Board Broward County | \$12,000/yr | Gulfstream Early Learning Ctr | Lease | 9/5/19-9/4/22 | On Hold |
| Sharp (State Term Contract) | \$9,569 | Copier and Printer Rental | Vendor | 11/1/20-6/30/21 | Active |
| Teaching Strategies Gold | \$19,425 | Child Assessment Software | Vendor | 7/1/20-6/30/21 | Active |
| Tripp Scott Attorneys at Law | \$14,000 | ERISA Legal Services | Vendor | 9/21/20-6/30/21 | Active |
| Vantiv Health, LLC | \$12,000 | Appointment Software License | Vendor | 7/1/20-6/30/21 | Pending |
| Webauthor | \$65,000 | CRM Software | Vendor | 7/1/20-6/30/21 | Active |
| Brown & Brown | \$0 | Information Sharing Agreement | MOU | 8/1/20-7/31/21 | Active |
| Broward County | \$0 | Crisis Intervention & Support | MOU | 11/18/20-11/17/25 | Active |
| Child Abuse Prevention -CAPTA | \$0 | Interagency Referrals | MOU | 9/1/16-8//31/21 | Active |
| School Board Broward County | \$0 | Community Partnership | MOU | TBD-6/1/2045 | Pending |
| Seventeenth Circuit Court | \$0 | Cooperation Agreement | MOU | 6/23/20-Ongoing | Active |
| University of Florida | \$0 | Data Use Agreement | MOU | 1/1/19-Ongoing | Active |
| | | | | | |

| <u>Date</u> | <u>Time</u> | <u>Trainer</u> | <u>Training</u> | <u>Location</u> |
|-----------------------|-----------------|---|---|---|
| Tuesday 2/2/2021 | 7pm – 8:30pm | Antoinette Shaw & Natacha Herisse, Q&E Coaches, ELC | Let's Get CLASSy: Learn About Positive Interactions | https://attendee.gotowebinar.com/register/2041316317178606350 |
| Thursday 2/4/2021 | 1pm – 2:30pm | Agnieszka Boddie & Aida Brar, Q&E Coaches, ELC | Look and Listen: Conducting Intentional Observations in the Classroom | https://attendee.gotowebinar.com/register/7298033030920126479 |
| Monday 2/8/2021 | 7pm – 8:30pm | Ana Avalos-Atkinson & Natacha Herisse, Q&E Coaches, ELC | The Growing Brain 7-A: How Play Develops and Why It Is Important | https://attendee.gotowebinar.com/register/6220649074653302543 |
| Tuesday 2/9/2021 | 7pm – 8:30pm | Gordia Ross, Q&E Coach, ELC | Let's Talk About T.E.A.C.H. | https://attendee.gotowebinar.com/register/1513181299802372620 |
| Tuesday 2/16/2021 | 7pm – 8:30pm | Beatriz Pillier, Q&E Coach, ELC | Una CLASSe por Arriba del Resto: Aprenda sobre las interacciones positivas en Pre-K (A CLASS Above the Rest: Learn About Positive Interactions in Pre-K) | https://attendee.gotowebinar.com/register/6153949400828978192 |
| Thursday 2/18/2021 | 1pm – 2:30pm | Agnieszka Boddie & Aida Brar, Q&E Coaches, ELC | Expressing Creativity: Having Fun with Music and Movement | https://attendee.gotowebinar.com/register/292872926545682703 |
| Monday 2/22/2021 | 7pm – 8:30pm | Ana Avalos-Atkinson & Natacha Herisse, Q&E Coaches, ELC | The Growing Brain 7-B: How Different Types of Play Maximize Children's Learning | https://attendee.gotowebinar.com/register/6208707278864107023 |
| Tuesday 2/23/2021 | 7pm – 8:30pm | Debra Cruz & Stephanie Templin, Q&E Coaches, ELC | Linking Emergent Literacy to Daily Planning in VPK | https://attendee.gotowebinar.com/register/1623783373456834575 |

| <u>Date</u> | <u>Time</u> | <u>Trainer</u> | <u>Training</u> | <u>Location</u> |
|-----------------------|-----------------|--|--|---|
| Thursday 2/25/2021 | 1pm – 2:30pm | Gordia Ross & Natacha Herisse, Q&E Coaches, ELC | Let's Get CLASSy: Learn About Positive Interactions | https://attendee.gotowebinar.com/register/1443796618681084429 |

All trainings appear on the ELC website on the calendar.
<https://www.elcbroward.org/events>

SAVE THE DATE

Virtual

**BROWARD EARLY
CHILDHOOD EDUCATION
CONFERENCE 2021**

MAKING CONNECTIONS!

Saturday, April 10, 2021
8:00am – 2:30pm



More information
coming soon!



OFFICE OF
Early Learning
LEARN EARLY. LEARN FOR LIFE.



Want to know...

- How to better understand Your School Readiness and VPK contracts?
- How to properly enter children's attendance in EFS?
- How/why/how long the children in your program are eligible for subsidy?
- More about CLASS observations and how they affect your reimbursement?



If you have ever wondered about how you can more easily conduct business with ELC Broward...

THE **A TEAM** IS HERE TO **TRAIN YOU!!**



AMY UNGOR

Dir. of Provider Relations

Review the most important (and most misinterpreted) sections of School Readiness and VPK Contracts.



ADRIANA FERRUZOLA

Training Manager

Learn how eligibility for SR families works, navigate EFS to help families register for, enroll in, and maintain their subsidies.



ANDREW SOTO

Reimbursement Specialist

Become a pro at submitting your reimbursement requests, and deciphering your payment records.



ALLISON METSCH

Sr. Director of Education

Learn the latest in CLASS observations and how they may affect you, ELC led trainings, and new upcoming training opportunities.

January's training schedule:

When? These trainings will take place beginning the last week of January, and will continue every other month. You can sign up for any one, or all of them!

Thursday, January 28 - To register, click on the trainings below:

- 9 am - Adriana Ferruzola: [Family Eligibility for SR Programming](#)
- 11 am - Andrew Soto: [Understanding Payment](#)
- 1 pm - Amy Ungor: [Contracting with the ELC](#)
- 3 pm - Allison Metsch: [Training Essentials](#)

Friday, January 29: To register, click on the trainings below:

- 9 am - Amy Ungor: [Contracting with the ELC](#)
- 11 am - Andrew Soto: [Understanding Payment](#)
- 1 pm - Allison Metsch: [Training Essentials](#)
- 3 pm - Adriana Ferruzola: [Family Eligibility for SR Programming](#)

"I pity the fool who doesn't take advantage of these trainings!"



Cash Disbursements

In accordance with ELC Cash Disbursement Policy Approved September 12, 2019 cash disbursements issued by ELC in amounts greater than \$1,000 and less than \$35,000 are submitted to the ELC Board for review monthly.

Cash disbursement for November 2020

| Vendor Name | Amount | Purpose |
|-----------------------------------|-----------|--|
| ADP, Inc. | 1,781.08 | Processing Charges for PE 10/17/20 & 10/31/20 |
| Bluejean Software, Inc. | 1,756.25 | Cloud Hosting and Maintenance & Support for October 2020 |
| Business Card | 3,224.70 | Bank of America Ops Purchases C. Klima (No Individual Items > \$1,000) |
| Business Card - Intermedia | 2,860.34 | Email Hosting for October 2020 |
| Business Card - AT&T | 5,815.06 | October 2020 Cell Phone and Data Charges |
| Business Card - Humana | 1,039.88 | November 2020 Employee Health Benefits |
| Business Leadership Institute | 6,250.00 | October 2020 Professional Development Training Services |
| Business Leadership Institute | 6,250.00 | November 2020 Professional Development Training Services |
| Cause Tech LLC DBA Achieve Causes | 2,984.00 | Fixed Fee for Final Milestones of Website Re-Design & Launch |
| Constant Contact | 1,834.00 | Email Marketing for November 2020 to November 2021 |
| Crown Castle Fiber, LLC. | 1,050.00 | Internet Charges for 11/1 - 11/30/20 |
| Iron Mountain | 5,002.10 | Storage Rental November 2020 and Shredding October 2020 |
| Jacob C. Jackson, P.A. | 3,116.00 | October 2020 Legal Services |
| Kaplan Early Learning Co. | 2,273.34 | Books to Distribute at Virtual Family Event |
| Keefe McCullough | 17,000.00 | October 2020 Audit Services |
| Mitel Cloud Services | 3,827.98 | December 2020 Telephone Services |
| Webauthor.com LLC | 5,000.00 | CRM Software License and Hosting November 2020 |

Cash Disbursements

In accordance with ELC Cash Disbursement Policy Approved September 12, 2019 cash disbursements issued by ELC in amounts greater than \$1,000 and less than \$35,000 are submitted to the ELC Board for review monthly.

Cash disbursement for December 2020

| Vendor Name | Amount | Purpose |
|-------------------------------------|-----------|--|
| Abila | 1,550.00 | Payment Manager Utility for Check Outsourcing |
| ADP, Inc. | 1,766.42 | Processing Charges for PE 11/14/20 & 11/28/20 |
| AT&T Mobility | 4,226.89 | Cell Phone and Data Charges December 2020 |
| Bluejean Software, Inc. | 4,265.63 | Cloud Hosting and Maintenance & Support for November 2020 |
| Business Card | 3,834.74 | Bank of America Ops Purchases C. Klima (No Individual Items > \$1,000) |
| Business Card - Intermedia | 2,935.81 | Email Hosting for November 2020 |
| Business Card - AT&T | 4,703.63 | November 2020 Cell Phone and Data Charges |
| Colonial Life & Accident Insurance | 4,790.50 | November 2020 Employee Health Benefits |
| Crown Castle Fiber, LLC. | 1,050.00 | Internet Charges for 12/1-12/31/20 |
| Fort Lauderdale Crown Center, LLC. | 30,384.14 | December 2020 Rent for Suite 301 |
| Guardian | 8,639.32 | December 2020 Employee Health Benefits |
| Guardian | 8,567.94 | January 2021 Employee Health Benefits |
| Humana Insurance Co. | 1,106.28 | January 2021 Employee Health Benefits |
| Iron Mountain | 1,944.08 | Storage Rental December 2020 and Shredding November 2020 |
| Jacob C. Jackson, P.A. | 3,952.00 | November 2020 Legal Services |
| M. Hanson & Company, Inc. | 1,226.29 | Laminate Cabinet and Installation (Final Payment) |
| Mitel Cloud Services | 3,785.71 | Telephone Services for January 2021 |
| TASC | 1,131.52 | FSA Admin Quarterly Fee 1/1/21 - 3/31/21 |
| Teachstone Training LLC | 9,800.00 | MMCI Kits for Support of Quality Improvement Plan Sites |
| The Children's Forum | 28,658.28 | October 2020 Sub-Contractor Payment |
| The Lincoln National Life Insurance | 6,849.94 | January 2021 Employee Health Benefits |
| The Lincoln National Life Insurance | 6,732.33 | December 2020 Employee Health Benefits |
| Webauthor.com LLC | 5,000.00 | CRM Software License and Hosting December 2020 |

ELC Match YTD Match Fundraising Report FY21

| Funder | Response | Amount |
|---------------------------------|------------------------|---------------------|
| Coconut Creek | Approved | \$ 25,690 |
| Cooper City | Not Approved | - |
| Coral Springs (Community Chest) | Approved | 500 |
| Dania Beach | Not Approved | - |
| Davie | Funding Not Available | - |
| Deerfield Beach | Not Approved | - |
| Ft. Lauderdale | Approved | 41,249 |
| Hallandale Beach | Approved | 10,000 |
| Hollywood | Not Approved | - |
| Lauderdale By The Sea | Approved | 2,000 |
| Lighthouse Point | Approved | 1,000 |
| Lauderdale Lakes | Not Approved | |
| Lauderhill | Funding not Available | |
| Margate | Approved | 1,000 |
| Miramar | Approved | 5,000 |
| North Lauderdale | Approved | 5,000 |
| Oakland Park | Not Approved | - |
| Parkland | Approved | 3,000 |
| Pembroke Park (Town) | Not Approved | |
| Pembroke Pines | Approved | 35,000 |
| Plantation | Application in Process | 22,000 |
| Pompano Beach | Application in Process | 22,500 |
| Tamarac | Not Approved | |
| Sunrise | Approved | 55,890 |
| Southwest Ranches | Not Approved | |
| West Park | Not Approved | |
| Weston | Approved | 7,532 |
| Wilton Manors | Application in Process | 10,000 |
| Total Municipalities | | \$ 247,361 |
| United Way | Contract Executed | 130,000 |
| Child Care Providers | Commitments Received | 300,000 |
| Broward County | Contract Executed | 1,490,872 |
| CSC | Contract Executed | 3,321,505 |
| Total All Match | | \$ 5,489,738 |

ELC of Broward County

Committee Membership 2020-2021

| COMMITTEE | Member Name | Seat | By Laws |
|-----------------------|--|-----------------------|---|
| EXECUTIVE | <i>Members consist of the Chair, First Vice-Chair, Second Vice-Chair, Secretary, Treasurer, Immediate Past Chair (if applicable) and each of the chairs of the Standing Committees)</i> | | |
| | Officer Laurie Sallarulo | Chair | effective 4/2014 - Governor appointment |
| | Officer Dawn Liberta | First Vice Chair | effective June 2020 - |
| | Officer Twan Russell | Second Vice Chair | effective June 2020 - |
| | Officer Monica King | Secretary | effective June 2020 - |
| | Officer Cindy Arenberg Seltzer | Treasurer | effective June 2020 - |
| | Khalil Zeinieh | Program Review Chair | |
| | Michael Asseff | Nominating Com. Chair | effective June 2020 - |
| | Richard Campillo | Audit Com. Chair | |
| FINANCE | <i>Members appointed by the Chair. Reports directly to the Board and shall consist of at least (5) five Members.</i> | | |
| | Cindy Arenberg Seltzer | Chair | |
| | Renee Podolsky | Member | |
| | Laurie Sallarulo | Member | |
| | Zachary Talbot | Member | effective June, 2020 |
| | Twan Russell | Member | |
| | | | |
| PROGRAM REVIEW | <i>Members appointed by the Chair. Ad Hoc members with particular expertise may be appointed to assist in the given particular area of program. Reports directly to the Board and shall consist of at least (3) members.</i> | | |
| | Khalil Zeinieh | Chair | effective 6/2020 |
| | Laurie Rich Levinson | Member | |
| | Dawn Liberta | Member | |
| | Laurie Salarullo | Member | |
| | Renee Podolsky | Member | |
| | Richard Campillo | Member | |
| | Cindy Arenberg-Seltzer | Member | |
| | Cara Cerchione | Member | effective 10/2019 |
| AUDIT | <i>Members elected by Board. Consists of at least (5) five Members. Ad Hoc Members may be appointed to assist in accounting or financial management experience. No more than (1) one Member of the Finance Committee shall be a Member of the Audit Committee and in no event shall the chair of the Finance Committee be a Member of the Audit Committee.</i> | | |
| | Richard Campillo | Chair | effective 7/1/18 |
| | Michael Asseff | Member | |
| | Twan Russell | Member | effective 12/9/16 |
| | Monica King | Member | effective 4/7/17 |
| | Beverley Batson | Member | effective 12/19/19 |
| | | | |
| GOVERNANCE | <i>Members Elected by Board. Consists of at least (5) five Members. First Vice Chair shall serve as chair of the Governance Committee</i> | | |
| | Dawn Liberta | Chair | effective 6/30/20- |
| | Cara Cerchione | Member | effective 6/2019 |
| | Michael Asseff | Member | effective 6/2020 |
| | Carol Hylton | Member | effective 2/2021 |
| | Laurie Salarullo | Member | |
| | | | |
| NOMINATING | <i>Members Elected by Board. Consists of at least (3) three Members who are not Officers of the Coalition</i> | | |
| | Michael Asseff | Chair | effective 6/2020 |
| | William Karp | Member | effective 6/2019 |
| | Twan Russell | Member | |
| | Dr. Amoy Reid | Member | effective 12/19/19 |
| | Laurie Salarullo | Member | |
| | | | |
| AD HOC FUNDRAISING | Michael Asseff | Chair | established 2/13/20 |
| | Amoy Reid | Member | effective 2/13/20 |
| | Cara Cerchione | Member | effective 2/13/20 |
| | Richard Campillo | Member | effective 2/13/20 |
| | Twan Russell | Member | effective 2/13/20 |
| | Michael Asseff | Member | effective 2/13/20 |
| | | | |
| AD HOC STRAT PLANNING | Richard Campillo | Chair | effective 11/2017 |
| | Monica King | Member | effective 11/2017 |
| | Michael Asseff | Member | effective 11/2017 |
| | Cindy Arenberg Seltzer | Member | effective 11/2017 |
| | Laurie Salarullo | Member | effective 11/2017 |
| | | | |



FY 20-21 – ELC of Broward County

2020-2021 Board/ Committee Meeting Calendar

| July 2020 | | | | | | |
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| Su | Mo | Tu | We | Th | Fr | Sa |
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| August 2020 | | | | | | |
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| September 2020 | | | | | | |
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| October 2020 | | | | | | |
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| November 2020 | | | | | | |
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| December 2020 | | | | | | |
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| January 2021 | | | | | | |
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| February 2021 | | | | | | |
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| March 2021 | | | | | | |
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| April 2021 | | | | | | |
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| May 2021 | | | | | | |
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| June 2021 | | | | | | |
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| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |
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Executive/Finance Meetings

September 10, 2020 at 10:00 AM
 October 27, 2020 at 1:30 PM
 December 1, 2020 at 1:30 PM
 February 2, 2021 at 1:30 PM
 March 23, 2021 at 1:30 PM
 April 27, 2021 (if needed) at 1:30 PM
 June 1, 2021 at 3:00 PM

Full Board Meeting

September 23, 2020 at 2:00 PM
 November 9, 2020 at 12:00 PM
 December 21, 2020 at 12:00 PM
 February 17, 2021 at 1:30 PM
 April 12, 2021 12:00 PM
 May 10, 2021 (if needed) at 12:00 PM
 June 21, 2021 at 12:00 PM

Program Review Committee:

September 2, 2020 at 2:00 PM
 December 15, 2020 at 10:00 AM
 March 17, 2021 at 11:00 AM
 June 7, 2021 at 10:00 AM

Governance Committee:

August 24, 2020 at 2:00 PM
 September 11, 2020 at 3:00 PM
 December 10, 2020 at 11:00 AM
 February 10, 2021 at 1:30 PM
 May 5, 2021 at 2:00 PM

Nominating Committee:

Audit Committee:

February 12, 2021 at 1:00 PM

ELC Offices closed for holidays on:

July 3; Sep 7; Nov 11; Nov 26 and 27; Dec. 25; Jan 1; Jan 18; Feb 15; May 31



FY 21-22 – ELC of Broward County

2021-2022 Board/ Committee Meeting Calendar

| July 2021 | | | | | | |
|-----------|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa |
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| August 2021 | | | | | | |
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| September 2021 | | | | | | |
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| October 2021 | | | | | | |
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| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
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| November 2021 | | | | | | |
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| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
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| December 2021 | | | | | | |
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| January 2022 | | | | | | |
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| February 2022 | | | | | | |
|---------------|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa |
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| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | | | | | |
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| March 2022 | | | | | | |
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| Su | M | Tu | W | Th | Fr | Sa |
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| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |
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| April 2022 | | | | | | |
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| Su | M | Tu | W | Th | Fr | Sa |
| | | | | | 1 | 2 |
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| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
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| May 2022 | | | | | | |
|----------|----|----|----|----|----|----|
| Su | M | Tu | W | Th | Fr | Sa |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
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| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |
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| June 2022 | | | | | | |
|-----------|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa |
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| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |
| | | | | | | |

Executive/Finance Meetings

August 24, 2021 at 1:30p
 October 26, 2021 at 1:30p
 February 1, 2022 at 1:30 p
 March 22, 2022 at 1:30 p
 April 26, 2022 (if needed) at 1:30p
 May 24, 2022 at 1:30p

Full Board Meeting

September 13, 2021 at 12p
 November 8, 2021 at 12p
 February 14, 2022 at 12p
 April 4, 2022 at 12p
 May 9, 2022 (if needed) at 12p
 June 13, 2022 at 12p

Program Review Committee:

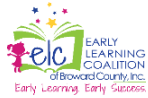
Nominating Committee:

Governance Committee:

Audit Committee:

ELC Offices closed for holidays on:

July 5; Sep 6; Nov 11; Nov 25 and 26; Dec. 24; December 31; Jan3; Jan 17;
 Feb 21; May 30



Early Learning Coalition of Broward County Board Attendance Chart FY 20-21

| | Member | 1st Term Started | 1st Term Exp | Sept 23 | Nov 9 | Dec 21 | Feb 17 | Apr 12 | May 10 | Jun 21 | TOTAL FY ABSENCES |
|----|----------------------------------|------------------|--------------|---------|-------|--------|--------|--------|--------|--------|-------------------|
| 1 | Angela Ludica | 9.7.17 | N/A | V | | ABS | | | | | 1 |
| 2 | Cara Cerchione | 4.4.19 | N/A | V | | V | | | | | 0 |
| 3 | Cindy Arenberg Seltzer | 1999 | N/A | V | | V | | | | | 0 |
| 4 | Dawn Liberta | 6.2018 | N/A | V | | V | | | | | 0 |
| 5 | William Karp | 4.2019 | N/A | ABS | | V | | | | | 1 |
| 6 | Ellie Schrot | 6.2014 | N/A | V | | V | | | | | 0 |
| 7 | Khalil Zeinieh | 5.12.17 | 6.30.21 | V | | V | | | | | 0 |
| 8 | Monica King | 5.12.17 | 6.30.21 | V | | V | | | | | 0 |
| 9 | Laurie Rich Levinson | 11.2014 | N/A | V | | ABS | | | | | 1 |
| 10 | Laurie Sallarulo | 4.2014 | 4.2018 | V | | V | | | | | 0 |
| 11 | Mason Jackson | 1999 | N/A | X | | | | | | | 0 |
| 12 | Michael Asseff | 5.7.2013 | 5.7.2018 | V | | V | | | | | 0 |
| 13 | Renee Podolsky | 6.2014 | N/A | V | | ABS | | | | | 1 |
| 14 | Richard Campillo | 5.12.17 | 6.30.21 | V | | V | | | | | 0 |
| 15 | Twan Russell | 2.2016 | N/A | ABS | | V | | | | | 1 |
| 16 | Dr. Amoy Reid | 9.2019 | N/A | V | | ABS | | | | | 1 |
| 17 | Beverly Batson | 9.2019 | N/A | V | | V | | | | | 0 |
| 18 | Zachary Talbot | 2.2020 | N/A | V | | V | | | | | 0 |
| 19 | Carol Hylton | 9.2020 | N/A | N/A | | V | | | | | 0 |
| 20 | VACANT - Gub. private sector | | | | | | | | | | |
| | | | | | | | | | | | |
| | MEMBERS WHO LEFT DURING FY 20-21 | | | | | | | | | | |
| | Mason Jackson retired | 9/30/2020 | | | | | | | | | |
| | | | | | | | | | | | |
| | V = Virtual Meeting | | | | | | | | | | |
| | X = Present at meeting | | | | | | | | | | |
| | ABS = Absent from Meeting | | | | | | | | | | |
| | P = phone attendance | | | | | | | | | | |

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| FM First Meeting LM Last Meeting | | | | | | | | | |
| Shaded areas - no meeting scheduled | | | | | | | | | |

FYI - ELC Broward Glossary of Terms (August 2019)

| Rev. 7/2019Subject | Acronym | Definition |
|--|---------|---|
| Ages and Stages Questionnaire® | ASQ | A developmental and social-emotional screening for children from one month to 5 ½ years. Highly reliable and valid, ASQ looks at strengths and trouble spots, educates parents about developmental milestones, and incorporates parents' expert knowledge about their children. |
| Association of Early Learning Coalitions | AELC | The Association of Early Learning Coalitions (AELC) is an organization comprised of 31 Early Learning Coalitions throughout the State of Florida. The AELC supports the role of the Early Learning Coalitions to develop and administer a comprehensive school readiness program and voluntary pre-kindergarten program that prepares preschool children to succeed in school and in life. Each Early Learning Coalition's service area is as unique as the population it serves, with some Coalitions serving a single county while others are serving two to seven counties. |
| Billing Group | BG | <p>An eligibility category that aligns with Chapter 411, Florida Statutes, which describes the different groups or defined categories of children served; a category of direct service costs. The following defines the various billing groups:</p> <p><u>BG1 – At Risk Populations:</u> School readiness services for a child in a family that is: referred for investigation by the Broward Sheriff's Office (BSO); under the supervision of ChildNet (in home, foster care or relative/no relative placement); in the custody of a parent who is homeless, as verified in law; in the custody of a parent who is the victim of domestic violence, residing in a certified DCF shelter or; actively participating in a diversion program as required by law.</p> <p><u>BG3 – Temporary Assistance for Needy Families (TANF), also referred to as Temporary Cash Assistance (TCA)</u> Families who are receiving TCA, and subject to the federal work requirements.</p> <p><u>BG3R – Relative Caregiver</u> Child who is in receipt of the Relative Caregiver (RCG) payment, who is adjudicated by a Florida court and placed in the home of a relative through ChildNet.</p> <p><u>BG5 – Transitional Child Care (TCC)</u> Family that is transitioning from the receipt of TCA (from a workforce program) into employment, as defined by law.</p> <p><u>BG8 – Income Eligible</u> Family that is economically disadvantaged. Parent must meet income and work requirements, which include employment, educational activities or disability.</p> <p><u>CSC – Children's Services Council Vulnerable Populations Program</u> Eligibility mirrors the Income Eligible (BG8) criteria. Other conditions may be set by CSC, on an as needed (case-by-case) basis.</p> |
| Categories Exempt from Licensing | | Certain religious affiliated and non-public schools may be exempt from licensure but must register with Broward County and receive approval prior to operating. Programs for children grades six and above and summer day camps for elementary school aged children are exempt from licensure. |
| Center-Based Child Care Provider | | A provider licensed or authorized as license-exempt to provide care and education of children in a nonresidential setting for fewer than 24-hours a day per child. |
| Child Assessment | | <p>An individual assessment performed on each child for the purpose of measuring the child's growth in specific developmental domains. Child care providers who perform this detailed assessment can be reimbursed at a higher rate per child.</p> <p>Teaching Strategies Gold (TSG) is one of three ongoing assessment tools that is approved by OEL for child care providers to receive a Quality Performance Incentive Differential. TSG helps teachers observe children during regular everyday activities, plan for their development and assess their needs. Training is needed to become a reliable observer in the tool.</p> |
| Child Care Development Fund | CCDF | The federal Child Care and Development Fund (CCDF) is an aggregate of several funding sources that is distributed in block grants by the federal government to the states and territories. The majority of the funds are to be used to provide child care services to families who meet certain income and need criteria. A portion of the funding (at least 4 percent of the block grant amount) is to be used for activities to improve the quality of child care. Another portion (not to exceed 5 percent of the block grant amount) is to be used to pay for costs of administering the CCDF. The purpose of the CCDF is to increase the availability, affordability, and quality of child care services. |
| Child Care Development Plan | | Every two years, states and territories receiving CCDF funds must prepare and submit to the federal government a plan detailing how these funds will be allocated and expended. |

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| Child Care Licensing | | The child care licensing program is a component of the services provided by Department of Children and Families. The program is accountable for the statewide licensure of Florida's child care facilities, specialized child care facilities for the care of mildly ill children, large family child care homes and licensure or registration of family day care homes. The purpose of the program is to ensure a healthy and safe environment for the children in child care settings and to improve the quality of their care through regulation and consultation. The department ensures that licensing requirements are met through on-going inspections of child care facilities and homes, thus preventing the continued operation of substandard child care programs |
| Child Care Resource and Referral Program | CCR&R | The Child Care Resource and Referral Network is dedicated to helping families find answers to their questions regarding how to identify quality child care and early education programs. The CCR&R program also conducts a search for providers that meet the specific needs of the family; the CCR&R program also provides information and community resources that may benefit the entire family. |
| Children's Services Council | CSC | A Children's Services Council is a local government body that oversees funding for programs and services that improve the lives of children and their families. Chapter 125 of Florida Statutes governs the creation and operation of a Children's Services Council, commonly referred to as a CSC. Florida is the only state in the nation that empowers communities to create a local government with the sole purpose of investing in the well-being of families. |
| Child Development Associate | CDA | A nationally recognized early childhood professional credential awarded to individuals who successfully complete the nationally established requirements of the CDA program to work with young children. |
| Classroom Assessment Scoring System™ | CLASS | The Classroom Assessment Scoring System™ (CLASS™) is an observational tool that provides a common lens and language focused on classroom interactions that boost student learning. This tool is used as the basis for the State of Florida's Quality Rating System, and CLASS scores are used to calculate payment differentials for child care facilities serving subsidized children. |
| Continuing Education Units | CEUs | A measure used to track continuing education; in general, a CEU is defined as 10 clock hours of participation in a recognized continuing education program with qualified instruction and sponsorship through an accrediting CEU body. |
| Enhanced Field System Modernization | EFS Mod | The billing system currently in use for early learning programs. |
| Environment Rating Scales | ERS | <p>The Early Childhood Environment Rating Scales are designed to assess process quality in an early childhood or school age care group. Process quality consists of the various interactions that go on in a classroom between staff and children, staff, parents, and other adults, among the children themselves, and the interactions children have with the many materials and activities in the environment, as well as those features, such as space, schedule and materials that support these interactions. Process quality is assessed primarily through observation and has been found to be more predictive of child outcomes than structural indicators such as staff to child ratio, group size, cost of care, and even type of care, for example child care center or family child care home (Whitebook, Howes & Phillips, 1995).</p> <p>There are four environment rating scales, each designed for a different segment of the early childhood field:</p> <p>(ECERS-R) The Early Childhood Environment Rating Scale-Revised (ITERS-R) The Infant/Toddler Environment Rating Scale-Revised (FCCERS-R) The Family Child Care Environment Rating Scale-Revised (SACERS) The School-Age Care Environment Rating Scale</p> |
| Federal Poverty Guidelines | FPL | The set minimum amount of gross income that a family needs for food, clothing, transportation, shelter and other necessities. In the United States, this level is determined by the Department of Health and Human Services. FPL varies according to family size. The number is adjusted for inflation and reported annually in the form of poverty guidelines. Public assistance programs, such as Medicaid in the U.S., define eligibility income limits as some percentage of FPL. The poverty guidelines are typically issued every February and correspond to the year in which they are issued. |
| Florida Child Care Professional Credential | FCCPC | Florida Child Care Professional Credential (FCCPC)," pursuant to Section 402.305(3)(b), F.S., is a department approved training program that consists of a minimum of 120 hours of early childhood instruction, 480 contact hours with children ages birth through eight (8) and at least two (2) methods of formal assessment that offers two (2) areas of certification; "Birth Through Five (formerly the department approved CDA Equivalency training programs)" and "School-Age (formerly the Florida School-Age Certification)." |
| Florida Kindergarten Readiness Screener | FLKRS | The Florida Kindergarten Readiness Screener (FLKRS) is administered to assess the readiness of each child for kindergarten. The FLKRS assessment is the Star Early Literacy®, which is an online, adaptive instrument that students complete independently in approximately 15-20 minutes. The assessment covers 3 main domains: Word Knowledge and Skills, Comprehension Strategies and Constructing meaning, and Numbers and Operations. |

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| Florida Administrative Code | FAC | The Florida Administrative Code is the official compilation of the administrative rules and regulations of state agencies. |
| Florida Child Care Professional Credential | FCCPC | Florida Child Care Professional Credential (FCCPC)," pursuant to Section 402.305(3)(b), F.S., is a DCF approved training program that consists of a minimum of 120 hours of early childhood instruction, 480 contact hours with children ages birth through eight (8) and at least two (2) methods of formal assessment that offers two (2) areas of certification; "Birth Through Five (formerly the department approved CDA Equivalency training programs)" and "School-Age (formerly the Florida School-Age Certification)." |
| Florida Department of Children and Families | DCF | A state agency of Florida. The Department provides social services to children, adults, refugees, domestic violence victims, human trafficking victims, the homeless community, child care providers, disabled people, and the elderly. |
| Florida Department of Economic Opportunity | DEO | A state agency of Florida. The Department promotes economic opportunities for Floridians through workforce, community, and economic development strategies. |
| Florida Department of Education | DOE | A state agency of Florida. The Department governs public education and manages funding and testing for local educational agencies (school boards). |
| Florida Department of Health | DOH | A cabinet level agency of the state government, headed by a state surgeon general who reports to the governor. The Department is responsible for protecting the public health and safety of the residents and visitors of the state of Florida. |
| Florida Office of Early Learning | OEL | The Office of Early Learning is the lead agency for the administration of state and federal child care funds and partners with 31 Early Learning Coalitions, the Redlands Christian Migrant Association, and others to deliver a comprehensive early learning system of services statewide. |
| Florida Sunshine Law | | The "Sunshine Amendment," adopted by Florida voters through a constitutional initiative in 1976 as Article II, Section 8, Florida Constitution, contains standards of ethical conduct and disclosures applicable to public officers and employees; it also requires the Legislature to adopt the code of ethics (see Code of Ethics definition above). |
| Gold Seal | | <p>In 1996, the Florida Legislature established the Gold Seal Quality Care program to acknowledge child care facilities and family day care homes that are accredited by nationally recognized agencies and whose standards reflect quality in the level of care and supervision provided to children. In addition, the Legislature established provisions for Gold Seal providers participating in the subsidized child care program, a.k.a. school readiness and early Learning, to receive a higher reimbursement per child, than providers not receiving a Gold Seal designation.</p> <p>In 1999, the Legislature revised the program to provide tax incentives through the Department of Revenue or county tax appraiser for participating in the Gold Seal Quality Care Program. Since then, the Legislature has revised the maximum amount of the reimbursement. Currently, the rate differential cannot exceed 20% above the reimbursement rate established by the local early learning coalition, a.k.a. the local school readiness coalition.</p> |
| Home Instruction for Parents of Preschool Youngsters | HIPPY | Home Instruction for Parents of Preschool Youngsters (HIPPY) is an evidenced-based program that works with families in the home to support parents in their critical role as their child's first and most important teacher. |
| Inclusion | | The principle of enabling all children, regardless of their diverse abilities, to actively participate in natural environments in their communities, including early care and education settings. |
| Inclusion/Warm Services | | These services educate and assist childcare providers with any special needs concerns regarding the children they are serving, particularly children with disabilities and other special health care needs. These services also provide training and consultation on issues such as managing challenging behaviors, understanding the American with Disabilities Act, screening and assessment of children with special needs, and adapting home and school environments. |
| Individual Education Plan | IEP | The plan for individualizing the education of a child over age three with a disability that includes measureable goals and documentation of the child's progress. |
| Individual Family Service Plan | IFSP | A plan for special services for young children (under three) with disabilities and their families that includes individualized supports and services that will enhance the child's development. |
| Infant and Toddler Program | | The provision of activities to foster brain development in infants and toddlers. |
| Informal Child Care | | Any legal but non-regulated child care, subject to health and safety requirements, that is provided by a relative or non-relative in the child's home or other location. |
| Licensed Family Child Care Home | FCCH | An individual that provides child care for fewer than 24 hours a day per child, as sole caregiver, in a private residence other than the child's home and meets the state and/or local family child care licensing requirements. |
| Licensed Large Family Child Care Provider | | Two or more people that provide child care for fewer than 24 hours a day per child in a private residence other than the child's home and meet the state and/or local licensing requirements for large family child care homes. |

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| Match | | Refers to a statutorily specified percentage of program or project costs that must be contributed by an entity in order to be eligible for State or Federal funding; the value of third-party in-kind contributions and that portion of project or program costs not borne by the State or Federal government |
| Market Rate | | The price that a child care provider charges for daily, weekly, or monthly child care services. |
| Office of Child Care | OCC | The Office of Child Care (OCC) supports low-income working families by providing access to affordable, high-quality early care and afterschool programs. OCC administers the Child Care and Development Fund (CCDF) and works with state, territory and tribal governments to provide support for children and their families juggling work schedules and struggling to find child care programs that will fit their needs and that will prepare children to succeed in school. The Office of Child Care was established in September 2010 and replaces the former Child Care Bureau. The Office of Child Care partners with states, territories, and tribes to administer the Child Care and Development Fund (CCDF) program. |
| Other Cost Accumulator | OCA | OCA is a cost accounting system to maintain the collection of costs in an organized and systematic manner. |
| Professional Development Initiative | PD | A continuum of learning and support activities designed to prepare individuals for work with and on behalf of young children and their families, as well as ongoing experiences to enhance this work, leading to improvements in knowledge, skills, practices, and dispositions. |
| Performance Funding Project | PFP | In 2014, the Florida Legislature created the Early Learning Performance Funding Project (ELPFP). It was designed to provide performance based funding for School Readiness providers that demonstrate improved: program quality, teacher-child interactions and/or child outcomes. The ELPFP has demonstrated a significant and positive effect on early childhood program quality and child outcomes among at-risk children and the teachers who support them. |
| Quality Initiatives | QI | Activities that enhance early learning environments and experiences. |
| Quality Improvement Plan | QIP | A plan created for providers that do not meet the quality threshold as set by rule 6M-4.741 Program Assessment Threshold Requirements for the School Readiness Program. The plan includes 1 to 2 targeted strategies. |
| Quality Rating and Improvement System | QRIS | A systematic approach to assessing, supporting, improving, and communicating the level of quality in an early care and education setting. The State of Florida currently utilizes CLASS scores as its only measurement of quality in this system, and assesses whether a child care provider can contract with an ELC to provide care to subsidized children on this. The QRIS system also uses CLASS scores to reimburse child care providers on a scale. Child care providers with higher CLASS scores receive higher reimbursement rates. |
| Registered Family Child Care Provider | | An individual that provides child care for fewer than 24 hours a day per child, as sole caregiver, in a private residence other than the child's home and meets the state and/or local registered family child care requirements. |
| Religious Exemption | | A child care facility which is an integral part of church or parochial schools conducting regularly scheduled classes, courses of study, or educational programs accredited by, or by a member of, an organization which publishes and requires compliance with its standards for health, safety, and sanitation. Such facilities shall meet minimum requirements of the applicable local governing body as to health, sanitation, and safety and shall meet the screening requirements pursuant to ss. 402.305 and 402.3055. Failure by a facility to comply with such screening requirements shall result in the loss of the facility's exemption from licensure. |
| School-Age Child Care Provider | | A provider licensed or authorized as license-exempt to provide care and education of children who are at least 5 years of age by Sept 1 of the beginning of the school year and who attends kindergarten through grade 5. |
| School Readiness Program | | The School Readiness Act, Chapter 411.01 of the Florida Statutes, School readiness programs are to be full-day, year-round to the maximum extent possible, to enable parents to work and become financially self-sufficient. |
| Teacher Education and Compensation Helps | T.E.A.C.H. | A scholarship program, which provides educational scholarships and financial incentives to caregivers and administrators of early childhood programs, family day care homes, and large family child care homes. |
| Temporary Assistance for Needy Families | TANF | Temporary Assistance for Needy Families (TANF) is one of the federal assistance programs. It began on July 1, 1997, and succeeded the Aid to Families with Dependent Children (AFDC) program, providing cash assistance to indigent American families with dependent children. This cash benefit is often referred to simply as "welfare." TANF was created by the <u>Personal Responsibility and Work Opportunity Act</u> instituted in 1996. The Act provides temporary financial assistance while aiming to get people off of that assistance, primarily through employment. The reform granted states wide discretion of how to distribute TANF entitlements. |
| Utilization Report | | This is a management tool that is system which provides year to date expenditures of dollars by category. This data allows for funding projections, based on actual, projected and historical data, to determine if spending is on target or if adjustments may be needed. |

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| Voluntary Prekindergarten Program | VPK | A constitutional amendment passed by Florida's voters in Nov. 2002, required a voluntary prekindergarten program for all four-year-old children. VPK is a program designed to prepare four-year-olds for kindergarten and build the foundation for their educational success. The program allows a parent to enroll his or her eligible child (four years old by September 1 and residing in Florida) in a free VPK program. The program is voluntary for children and providers. |
| Wait List | | "Waiting list" means a list of children waiting for potential enrollment in the school readiness program once funding is available. The list is a record of the names of parent(s), the names and dates of birth of their children, waiting list date and anticipated eligibility and priority category for seeking school readiness services. |