



**Early Learning Coalition of Broward County, Inc.
Board Meeting Agenda
May 9, 2022, at 12:00PM**

Via Zoom Meeting:

Meeting ID: 870 3450 9142 Passcode: 058047

<https://us06web.zoom.us/j/87034509142?pwd=ZUxMRWZqNkticUplcTV0WU5FcUhqUT09>

Members are reminded of conflict of interest provisions. In declaring a conflict, please refrain from voting or discussion and declare the following information: 1) Your name and position on the Board, 2) The nature of the conflict, and 3) Who will gain or lose as a result of the conflict. Please also fill out form 8B prior to the meeting.

PAGE			
I.	Call to Order		Laurie Sallarulo, Chair
II.	Roll Call		Melody Martinez, Board Liaison
III.	Chair Report		Laurie Sallarulo, Chair
IV.	CEO Report	2	Renee Jaffe, CEO
V.	Consent Agenda <ul style="list-style-type: none"> • Approve April 11, 2022, Meeting minutes • B226CA1 – Approve Board Calendar FY 22-23 	4	Laurie Sallarulo, Chair
		14	
VI.	Finance Committee <ul style="list-style-type: none"> • B226FIN1 – Approve Related Party Transaction for Junior Achievement Books, Bucks & Backpacks Event Sponsorship Approve February Interim Financials 	16	Cindy Arenberg Seltzer, Committee Chair Christine Klima, CAO
VII.	Regular Business		
VIII.	FYI Items <ul style="list-style-type: none"> • FYI 1 Wait List Report • FYI 2 FY 21-22 ELC Contracts • FYI 3 Education and Quality Training Calendar • FYI 4 March Cash Disbursements • FYI 5 Match Report • FYI 6 FY 21-22 Committee Membership • FYI 7 FY 21-22 Board Meeting Attendance • FYI 8 Glossary of Terms 	24	
		25	
		27	
		29	
		30	
		31	
		32	
		33	
IX.	Unfinished Business New Business Matters from the Board Matters from the CEO Matters from our Partners Public Comment Next ELC Board Meeting: June 13, 2022@ 12 pm Adjourn		

Please Note: Agenda subject to revisions and additions per the discretion of the Chair of the Coalition. Notification will be sent of any such revisions or additions. **Members of the Public:** Please sign up at the entry desk for public comments to be made on particular agenda items no later than five minutes after the Coalition meeting has been called to order.

CEO Report

Board Meeting – May 9, 2022

Welcome Ancel Pratt III – Senior Director of Communications & Outreach

Last week the ELC welcomed Ancel Pratt to the ELC team. He comes to us from EmGage, a statewide advocacy and civic engagement agency, where he served as CEO. Prior to EmGage, Ancel worked for both the Miami Heat and the Dwayne Wade Foundation. He comes with a rich communications background, and we look forward to his helping us broaden and deepen communications and community relationships.

School Readiness and VPK Enrollment Updates

We are happy to announce that on April 13th we reduced lag time between applying for School Readiness and pull date to one day, effectively eliminating the waitlist for families with young children. While we are still processing a large volume of children from former waitlist pulls, we can confidently say our waitlist is now a processing list.

VPK applications for the 2022/2023 school year began in January and staff continues to process applications. We have also launched an outreach effort that includes social media, print advertising, direct emails, fliers to community partner organizations, and a new grass roots awareness campaign. Between our outreach campaign and decrease in Covid-19 cases, we believe VPK application/enrollment numbers will continue to increase for the FY 22/23 VPK year. To date, 8,197 applications are now approved for next school year.

The American Recovery Plan (ARP):

As previously reported, the Division of Early Learning (DEL) opened its American Recovery Plan (ARP) grant applications February 28th. The ARP award amount for ELC Broward is \$62.9 million (of which \$59,864,965 is for provider grants) for the first round of grants, with additional ARP funding awards expected thereafter over the next seven quarters. Individual provider grant amounts range from \$12,000 to more than \$360,000. Per DEL directive, approved grants will be paid in three equal quarterly installments.

Broward leads the State in the number of applications approved and installments paid. As of May 5, 2022, ELC staff had approved a total of 478 ARP provider grant applications totaling more than \$35.5 million in grant awards with first installments paid totaling more than \$11.5M. Approved awards will be paid in three installments issued in 90 day intervals.

Broward Above and Beyond

Broward Above and Beyond (BAAB), part of ELC Broward's child care workforce initiative, has now approved 48 child care providers to be part of the initiative. BAAB's kick-off orientation was held last week, with 32 child care directors/staff in attendance. A make-up orientation will be held next week for those directors who could not attend the first one. Coaching staff has already begun their visits to each of the centers. We are very excited at this opportunity to help onboard, upskill, and retain the child care educator workforce, and look forward to updating you as to our progress.

Broward Bookworms

We are busily promoting Broward Bookworms. It is prominently featured in the current edition of Family Life Magazine, has been promoted through social media and radio ads, and has been distributed through our partner agencies. We have had requests for more than 4,500 book packets to date, and we expect that number to grow as we conduct outreach through other media opportunities, and through other local partners, like Museum of Discovery and Science (MODS). MODS has offered to allot space for a book nook and sign-up station for any family visiting the Museum.

Strategic Planning (SP) Process and Retreat

Over the past few months ELC Senior Leadership, the Ad Hoc Committee, and Carol Wick, our SP consultant, have continued to meet. Carol has conducted one on one meetings with 50% of the board and has surveyed the full Board for feedback which will be utilized in the strategic planning process and Board retreat. Based on the updated timeline for the SP, a new date for the Board Retreat will be May 17th, which will take place in person only at the ELC office. At the retreat the Board will be presented with the work that has been completed by ELC staff and the Ad Hoc Strategic Planning Committee by that point. Members will then discuss ELC's future and establish a consensus on the direction of the organization moving forward based on the information presented.

Board Private Provider Representative

Applicants have been received and reviewed by ELC staff to ensure candidates meet the criteria. Following the review process there are four remaining candidates. They have all been informed of the process and are aware that the Nominating Committee will be meeting on May 26th 2022 at 9:00am and that they will have an opportunity to speak with the Committee at that time. The names and centers they represent has been posted on our website and a Constant Contact communication has been sent to all ELC providers asking them to provide any/all feedback on the candidates by COB May 13, 2022. This information along with the applications and references will be presented to the Nominating Committee members in advance of the meeting.

Provider Appreciation Event

We are excited to announce ELC Broward has invited all Broward child care providers to celebrate National Provider Appreciation Day. Our celebration will take place at 6:30-8 pm at our office. The theme is *"M&M's- Thank You for Being Marvelous and Magnificent."* A light dinner will be served, along with M&M's! We have received more than 80 RSVP's to date. All board members are also welcome to attend!

Countdown to Kindergarten Event

On April 30th, hundreds of families and a handful of pigs attended Broward's Countdown to Kindergarten event, held at Parker Playhouse. This was the first Countdown to Kindergarten event since the start of the pandemic, and it was very well attended. Families were treated to a mini-play about the healthy adventures of the three pigs, and were cheer led about Kindergarten by leaders of the ELC, CSC, School District, and Broward County government. More than 20 vendors, including the ELC's Broward Above and Beyond Team, were on hand to engage attendees in activities with the children and hand out informational materials. Children (and adults) were also treated to a mini-pig petting zoo!

ELC Board Officer Positions

As discussed at the April Board Meeting, the current slate of ELC Board Officer positions term out on June 30, 2022. Additionally, the Board approved to update the Officer term policy recommended by the Governance Committee that will align the term policy of Officer positions with those of the Committee Chairs, allowing Officers to serve two consecutive terms. Previously the policy did not allow for Officers to serve two consecutive terms. The next steps in the process are that the list of nominations goes to the Nominating Committee which is scheduled for May 26, 2022. The Nominating Committee will then review the candidates and make recommendations to the Board at the June meeting.



Early Learning Coalition of Broward County, Inc.
Board Meeting Minutes
April 11, 2022, at 12:00 PM
 Virtual Meeting

Members in Attendance	Laurie Sallarulo; Cindy Arenberg-Seltzer; Dawn Liberta; Monica King; Zachary Talbot; Kristina West; Kirk Englehardt; Ellie Schrot; Khalil Zeinieh; Laurie Rich Levinson; Renee Podolsky; Richard Campillo; Twan Russell; Amoy Reid; Beverly Batson; Sharonda Bailey; Julie Winburn
Members Absent	Carol Hylton; Michael Asseff
Staff in Attendance	Renee Jaffe, CEO; Christine Klima, CAO; Hubert Cesar, CIO; Howard Bakalar, CPO; Judith Merritt, COO, Allison Metsch, Sr. Director of Education & Quality; Melody Martinez, Board Liaison; Lizbeth Juan, Executive Assistant; Elsy Silvestre, Contract Administrator; Stephanie Landreville, Controller; Megan DeGraaf, Purchasing and Procurement Specialist; Sandra Paul Sr. Director of Provider Reimbursement; Amy Moore, Senior Director of Family Services and Provider Relations
Others in Attendance	Jacob Harowitz; Jenn McNally; Julie Klahr; Sam Goren; RP; Shana Bridgeman

Item	Action/Discussion
Welcome & Call to Order	Chair, Laurie Sallarulo called the meeting to order at 12:05 PM. The roll was called, and a quorum was established.
Chair Report	Laurie Sallarulo welcomed and introduced new board member Julie Winburn. Board meetings will now be in person, but the link will continue to be sent for those who wish to attend virtually. Committee Chairs will decide if they want to make both virtual and in-person meetings moving forward.
Mission Moment: Early Learning Recruitment Campaign	<p>CEO shared the Mission Moment campaign with board members, expressing how there's a shortage of childcare educators. ELC staff wanted to do more to help recruit educators to this industry. The children's services council was generous in funding a campaign. We've been working with some of the CSC staff and the M network to create a campaign that includes commercials, billboards, etc.</p> <p>CEO thanked the CSC for their generous contribution to this effort and shared two commercials and a picture of the billboard with the Board. Board members liked the commercials and the Billboard which directs individuals to our website, listing job opportunities in child care. Currently, there are over 120 job postings for providers throughout the county.</p> <p>We have seen a rise in people going to the site. Any provider that signs up through our portal to post a job listing, we provide information to them about Career Source.</p> <p>Chair Laurie Sallarulo shared about a meeting she attended last week with some legislators and one of the topics was exposing younger kids to careers while they are in late elementary and middle school. If we see any of those people, we should advocate that we certainly want early childhood teaching to</p>

	<p>be one of the priorities.</p> <p>Cindy Arenberg-Seltzer added that CSC had been discussing how to improve the connection between High school students and internships.</p> <p>Dawn Liberta asked if there are summer internships in child care centers. CEO replied that there is an age requirement, and since there are a lot of requirements and learning necessary to be in a classroom, the summer might not be the best opportunity since it's so short.</p>
<p>CEO Report</p>	<p>The CEO welcomed everyone and provided highlights from the CEO report, giving special thanks to Zachary Talbot who made it possible for ELC Staff to attend the awards dinner for "Best Work Place in south FL" on April 27, 2022.</p> <p>Chair Laurie Sallarulo suggested that once we know the costs associated with the rest of the items, perhaps the Board we can all donate so that we can obtain plague, etc. Kristina West asked that she be provided with additional information because her organization might be able to assist with this. Judith Merritt indicated she would provide all information to her.</p>
<p>Consent Agenda</p> <ol style="list-style-type: none"> 1. Approve February 14, 2022, Meeting minutes 2. B225CA1 – Approve 211 Sole Source Determination 3. B225CA2 – Approve Sliding Fee Scale 4. B225CA3 – Approve Children’s Forum Contract Funding Increase 5. B225CA4 – Approve Purchases over 35K 	<p>A Motion was made by Cindy Arenberg-Seltzer to approve the consent agenda. Seconded by Monica King. Unanimously approved. Motion Passes.</p>
<p>Finance Committee</p> <ol style="list-style-type: none"> 1. B225FIN1 – Approve February Interim Financials 	<p>Approve February Interim Financials</p> <p>Cindy Arenberg Seltzer shared and presented the February 2022 interim financial statements:</p> <p>There was a discussion regarding income eligibility and the mandated enrollments.</p> <p>Chair Laurie Sallarulo raised concerns regarding the mandated enrollments and income eligibility. Are there issues we should be addressing to help with this, or is this a positive thing?</p> <p>CPO replied that ELC is the overlay service, we serve children in any instance</p>

	<p>when they are eligible, but ELC staff will continue to work with Carol Hylton from Career Source and Dawn Liberta from DCF. Dawn Liberta confirmed she would report back to the Board.</p> <p>A Motion was brought forth by the Finance Committee to approve February 2022 Interim Financial Statements, pending approval of an annual audit performed by a qualified independent certified public accountant. The Motion was unanimously approved. Motion Passes.</p>
<p>Regular Business</p> <p>1. B225RB1 – Approve Vendor selection for Legal Services</p> <p>2. B225RB2 – Approve Termination of Racial Equity Institute Contract FY 2022</p>	<p>Approve Vendor selection for Legal Services</p> <p>Christine Klima, CAO went over the Legal Services Procurement Vendor selection that was brought forth by the Executive Committee selecting the law firm Goren, Cherof, Doody, and Ezrol, PA for legal services. She informed the Board that she had contacted Bob De La Fuente, the legal counsel of ELC Miami-Dade to assist with negotiating the contract.</p> <p>A Motion was brought forth by the Executive Committee to Approve The legal services vendor. The Motion was unanimously approved. Motion Passes.</p> <p>Approve Termination of Racial Equity Institute Contract FY2022</p> <p>The CEO communicated to the board that in 2021 we contracted with REI to provide racial equity training with ELC staff. We were informed by the DEL that we had to cease those training and needed to terminate the contract.</p> <p>A Motion was brought forth from the Executive Committee for the Termination of the REI Contract/Racial Equity Training. The Motion was approved. Motion Passes.</p> <p>Apposed Khali Zeinieh opposed</p> <p>Abstentions Kirk Englehardt abstains because his organization funds REI. Cindy Arenberg-Seltzer abstains because her organization funds REI. Renee Podolsky abstains because her organization funds REI.</p>
<p>Governance Committee</p> <p>1. B225GOV1 – Approve amendments to Bylaws regarding terms for ELC Board Officers</p>	<p>Approve amendments to Bylaws regarding terms for ELC Board Officers</p> <p>Dawn Liberta shared that the Governance committee met last week and approved changing the terms of Officers so that they can mirror those of Committee Chairs.</p> <p>A Motion was brought forth from the Governance Committee to Approve Changes to Bylaws. The Motion was unanimously approved. Motion Passes.</p>

Ad Hoc Strategic Planning Committee – Kirk Englehardt	<p>Kirk Englehardt gave an update regarding the Ad Hoc Strategic Committee.</p> <ul style="list-style-type: none"> • Ad Hoc Committee is scheduled to meet 4/15 • Subcommittee convened and discussed the results of the Board survey and some opportunities that we might have as a board to evolve and grow. We will be bringing all of this to the retreat. <p>COO, informed board members that May 9, & 10, are the proposed Retreat Date. As of now, it is split 50/50 on attendance. Judith Merritt to provide an update soon.</p>
Program Review Committee – Khalil Zeinieh	No Discussion.
Audit Committee- Richard Campillo	No Discussion.
Nominating Committee - Michael Asseff	No Discussion.
Provider Representative – Beverley Batson, Representative private faith based childcare provider	No Discussion.
UNFINISHED BUSINESS	None
NEW BUSINESS	None
MATTERS FROM CHAIR	There was no discussion.
MATTERS FROM COMMITTEES	None
PUBLIC COMMENT	There was no discussion.
NEXT MEETING DATE	May 9, 2022, at 12:00 PM
ADJOURN	Laurie Sallarulo Motioned to Adjourn meeting at 1:16 PM

These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken prior to approval at the next meeting.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

<small>LAST NAME—FIRST NAME—MIDDLE NAME</small> Seltzer, Cindy Arenberg	<small>NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE</small> Early Learning Coalition of Broward
<small>MAILING ADDRESS</small> 6600 W. Commercial Blvd	<small>THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:</small> <input type="checkbox"/> CITY <input checked="" type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
<small>CITY</small> <small>COUNTY</small> Lauderhill, FL 33319	<small>NAME OF POLITICAL SUBDIVISION:</small> Broward
<small>DATE ON WHICH VOTE OCCURRED</small> _____	<small>MY POSITION IS:</small> <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTEE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office MUST ABSTAIN from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Cindy Seltzer, hereby disclose that on April 11, 2022:

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I also find REI to do similar work

4/21/22
Date Filed

Cindy Seltzer
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Kirk Englehardt, hereby disclose that on April 11, 2022:

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of Community Foundation of Broward, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

my organization sponsors the diversity training from the Racial Equity Institute, OFFEND CONSTITUTIONAL. I am also personally participating in the full series of REI trainings, therefore, I abstained from voting so not to influence others on the EIC BOARD.

4-27-22
Date Filed

[Signature]
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Renee Podolsky, hereby disclose that on April 11, 20 22:

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Our agency contracts with Children's Services Coalition to contract for the services of REI.

4/21/2022

Date Filed

Renee Podolsky

Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

ITEM/MEETING	B22CA1 / Board
DATE:	May 9, 2022
SUBJECT:	Approve FY 22-23 Board Calendar
FOR ACTION:	Yes
RECOMMENDED ACTION:	Approve FY 22-23 Board Calendar
FINANCIAL IMPACT:	None
ELC STAFF LEAD	J Merritt

Background:

Earlier this year the FY 22-23 Calendar was disseminated to the Board. Following this the Board Chair requested we conduct a survey with Board members to see if they would prefer to move the time of the meeting to 8:30 am instead of 12:00 pm, now that we are conducting in-person and virtual meetings. It was felt that this might be a better time for those traveling.

Current Status

A survey of the Board was recently conducted by the COO. The vast majority of those responding agreed that holding the meetings at 8:30 am rather than noon would be preferable. The Board calendar for FY 22/23 which begins July 1, 2022, reflects this change.

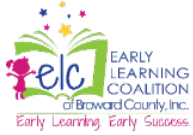
As soon as the Officer elections take place, ELC staff will work with the Committee Chairs to schedule quarterly meeting dates (for committees) wherever possible, for the year.

Recommendation

ELC staff recommend the FY 22-23 Board meeting calendar be approved.

Supporting Documents

- FY22-23 Board Meeting Calendar



FY 22-23 – ELC of Broward County
2022-2023 Board/Committee Meeting Calendar

July 2022						
Su	Mo	Tu	We	Th	Fr	Sa
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31						

August 2022						
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September 2022						
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October 2022						
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30	31					

November 2022						
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27	28	29	30			

December 2022						
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January 2023						
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29	30	31				

February 2023						
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12	13	14	15	16	17	18
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26	27	28				

March 2023						
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12	13	14	15	16	17	18
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26	27	28	29	30	31	

April 2023						
Su	M	Tu	W	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
Su	M	Tu	W	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Finance/Executive Meetings

- August 30 2022 @ 1:30pm
- November 1 2022 @ 1:30pm
- December 6 2022 @ 1:30pm (As needed)
- January 31 2023 @ 1:30pm
- March 28 2023 @ 1:30pm
- May 2 2023 @ 1:30pm (As needed)
- June 6 2023 @ 1:30pm

Full Board Meeting

- September 12, 2022 @ 8:30am
- November 14 2022 @ 8:30am
- December 19 2022 @ 8:30am (As needed)
- February 13 2023 @ 8:30am
- April 10 2023 @ 8:30am
- May 15 2023 @ 8:30am (As needed)
- June 19 2023 @ 8:30am

Program Review Committee:

Governance Committee:

Nominating Committee:

Audit Committee:

ELC Offices closed for holidays on:

- July 4; Sep 5; Nov 11; Nov 24 and 25; Dec. 26, Dec 30; Jan 2; Jan 16; Feb 20;
- May 29



ITEM#/MEETING	B226FIN1 / Board
MEETING DATE:	May 9 2022
SUBJECT:	Related Party Purchase
FOR ACTION:	Yes
RECOMMENDED ACTION:	Approve FY22 Related Party Purchase for Junior Achievement Event Sponsorship
FINANCIAL IMPACT:	\$5,000 for event booth and outreach for ELC services and \$5,000 in kind books for kids
ELC STAFF LEAD	C. Klima

Background Information:

In accordance with Florida Statutes and the DEL Grant Agreement, all Coalitions are required to secure Board prior approval by a 2/3 vote for all related party contracts and purchases.

According to the Coalition's DEL Grant Agreement (the full text of the section is attached), related party activities and/or conflicts of interest occur when for any transaction the benefits of an interested party may be seen as competing with those of the State of Florida. Such conflicts of interest:

- May be financial or non-financial.
- May include actual, potential and perceived conflicts of interest.
- Include organizational conflicts of interest that occur because of a relationship with an affiliate or subsidiary organization.
- May occur due to governing board members and/or active entity employees.

Current Status:

The following is a list of requested related party purchases.

Item No.	Estimated Amount	Related Party and Affiliated Organization	Activity
a	\$10,000	Laurie Sallarulo/Junior Achievement of South Florida	See attached Books, Bucks & Backpacks sponsorship flyer including <ul style="list-style-type: none"> • \$5,000 in kind books for ELC kids • \$5,000 for ELC parent engagement booth

The sponsorship enables ELC to have a story-time booth at Junior Achievement's Books, Bucks and Backpacks event to read with children and parents to engage families about literacy and conduct outreach for all ELC services, including Bookworms. See attached flyer for details about the event and the proposed ELC sponsorship.

Recommended Action:

Finance Committee recommend approval of FY22 Related Party Purchase for Junior Achievement Books, Bucks & Backpacks event.

Supporting Documentation:

- Related party disclosure requirements under DEL Grant Agreement
- Sponsorship Flyer

**DEL FY2021-22 GRANT AGREEMENT
EXHIBIT III AUDIT REQUIREMENTS (Page 59)**

2. Related Party Disclosures

...[T]he grantee shall comply with all applicable provisions of Chapter 112, F.S., Public Officers and Employees, as required by s. 1002.83(8) and s. 1002.84(20), F.S. for related party transactions.

2.1. Documentation of related party activity to support proper written notification to the entity's governing board is required and must be submitted to OEL for review/acceptance. Such supporting documentation includes the following items.

2.1.1. The impacted individual must complete the necessary conflict of interest disclosure forms.

2.1.2. Any governing board member(s) benefitting from the activity must disclose in advance in writing the conflict of interest and must abstain from the vote process.

2.1.3. Meeting minutes that reflect a valid vote of approval by two-thirds vote of the entire membership of the governing board.

2.1.4. A copy of the agreement or written summary of the transaction including the start date, purpose, amount/cost incurred and funding/OCA code(s) charged.

2.1.5. Related documentation to verify compliance with state purchasing rules.

2.2. No related party activities may be executed without approval from the Office.

2.2.1. Transactions under \$25,000 must be submitted to OEL for processing within 30 days after receipt of governing board approval.

2.2.2. Transactions of \$25,000 or more must be submitted to OEL for prior written approval before the contract/agreement/activity can be executed.

2.3. Related party activities and/or conflicts of interest occur when for any transaction the benefits of an interested party may be seen as competing with those of the State of Florida. Such conflicts of interest:

2.3.1. May be financial or non-financial.

2.3.2. May include actual, potential and perceived conflicts of interest.

2.3.3. Include organizational conflicts of interest that occur because of a relationship with an affiliate or subsidiary organization.

2.3.4. May occur due to governing board members and/or active entity employees.

2.4. Each ELC shall submit one electronic copy of the support files described above in Section 2.1 and any other supporting files considered necessary electronically to the report recipient indicated in Exhibit VI – List of Reports. If the ELC does not have access to the OEL SharePoint site, OEL will provide alternative written instructions.



BOOKS, BUCKS & BACKPACKS

Sliding into Summer Success!

Saturday, May 21, 2022
10 am to 1 pm

JA World Huizenga Center at the Lillian S. Wells Pavilion
1130 Coconut Creek Blvd., Coconut Creek, FL 33066

Let's prepare our children and families in need for summer success with reading, math and financial literacy materials, healthcare information, and summer safety support.



Together, We Can Change These Statistics!



Summer Health & Wellness

- Over 60% of all summer-related injuries occur among children ages 2-11
- Studies show children gain weight at a faster rate during the summer months than during the school year
- 23% of child drownings happen during a family gathering near a pool



Prevent the Summer Slide

- On average, students lose 17-34% of the prior year's learning gains
- On average, students lose about 20% of school-year gains in reading and 27% in math during the summer break

Teaching Children About Money



- Summer is a great time to teach children the value of savings and money
- Studies show children establish their financial identities by age 7
- Financial literacy activities like preparing a budget helps build stronger math skills

For more information on how you can support Books, Bucks & Backpacks, contact: Jennifer Barb at (954) 979-7101 or Jennifer.Barb@JASouthFlorida.org

JASouthFlorida.org/BooksBucksBackpacks

BOOKS, BUCKS & BACKPACKS

\$5,000.00 financial sponsorship, \$5,000.00 in-kind book sponsorship

Join Junior Achievement by supporting Books, Bucks & Backpacks - Sliding into Summer with Success. Summer safety tips, academic retention and financial literacy education can change lives and inspire tomorrows.

EXCLUSIVE TITLE SPONSOR \$25,000

- Recognition as Exclusive Title Partner during campaign
- Branded sponsor booth with activity
- Opportunity to have a giveaway for backpacks
- Opportunity for employee volunteers to manage booth and interact with children and parents
- Company branded collateral in each backpack
- Logo included on signage, website, social media, video promotion, collateral, eblasts

EXCLUSIVE PHYSICAL FITNESS CHALLENGE PARTNER \$20,000

- Recognition as Exclusive Physical Fitness Challenge Partner during campaign
- Branded outdoor physical fitness challenge space with related activities
- Opportunity to have a giveaway for backpacks
- Opportunity for employee volunteers to manage outdoor activities and interact with children and parents
- Company branded collateral in each backpack
- Logo included on signage, website, social media, video promotion, collateral, eblasts

EXCLUSIVE BACKPACK PARTNER \$15,000 SOLD

- Recognition as Exclusive Backpack Partner during campaign
- Company logo on Backpacks given to every child
- Branded sponsor booth with activity
- Opportunity to have a giveaway for backpacks
- Opportunity for employee volunteers to manage booth and interact with children and parents

- Logo included on signage, website, social media, video promotion, collateral, eblasts

SUMMER SAFETY TIPS PARTNER \$15,000 (2 available)

- Recognition as Summer Safety Tips Partner during campaign
- Branded sponsor area with activity and education about summer safety
- Opportunity to have a giveaway for backpacks
- Opportunity for employee volunteers to manage booth and interact with children and parents
- Logo included on signage, website, social media, video promotion, collateral, eblasts

EXCLUSIVE BOOK PARTNER \$10,000

- Recognition as Exclusive Book Partner during campaign
- Branded insert in every book giveaway for the children
- Opportunity for employee volunteers to manage outdoor activities and interact with children and parents
- Company branded collateral in each backpack
- Logo included on signage, website, social media, video promotion, collateral, eblasts

EXCLUSIVE SNACK PARTNER \$5,000

- Recognition as Exclusive Snack Partner during campaign
- Logo on Snack Station at event
- Branded sponsor booth with activity
- Opportunity to have a giveaway for backpacks
- Opportunity for employee volunteers to manage booth and interact with children and parents
- Logo included on signage, website, social media, video promotion, collateral, eblasts

EXCLUSIVE PHOTO BOOTH PARTNER \$5,000 SOLD

- Recognition as Photo Booth Partner during campaign
- Logo on Photo Booth and printed photos for each guest
- Branded sponsor booth with activity
- Opportunity to have a giveaway for backpacks
- Opportunity for employee volunteers to manage booth and interact with children and parents
- Logo included on signage, website, social media, video promotion, collateral, eblasts

EXCLUSIVE COOLING ZONE STATION \$2,500

- Recognition as Exclusive Cooling Zone Station Partner during campaign
- Branded water bottles provided at cooling station
- Branded sponsor booth with activity
- Opportunity to have a giveaway for backpacks
- Opportunity for employee volunteers to manage booth and interact with children and parents
- Logo included on signage, website, social media, video promotion, collateral, eblasts

IN-KIND COMMUNITY PARTNERSHIP OPPORTUNITIES:

- Recognition of Supply Partner during campaign
- Logo included on signage, website, social media, video promotion, collateral, eblasts
- Opportunity to provide:
 - Books, Gift Cards, Snacks, School related items, Meal giveaways

For more information on how you can support this critical initiative, contact: Jennifer Barb at (954) 979-7101 or Jennifer.Barb@JASouthFlorida.org

DONATE NOW

JASouthFlorida.org/BooksBucksBackpacks



Inspiring Tomorrows™

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Laurie Sallarulo, hereby disclose that on April 26, 2022:

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of Junior Achievement, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

4/26/22

Date Filed



Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Laurie Sallarulo, hereby disclose that on May 9, 20 22:

(a) A measure came or will come before my agency which (check one)

inured to my special private gain or loss;

inured to the special gain or loss of my business associate, _____;

inured to the special gain or loss of my relative, _____;


inured to the special gain or loss of Junior Achievement of South Florida, by whom I am retained; or

inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

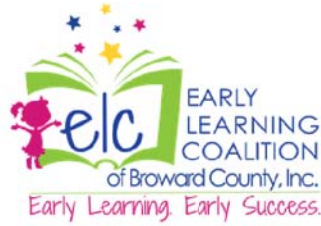
(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

5/3/22

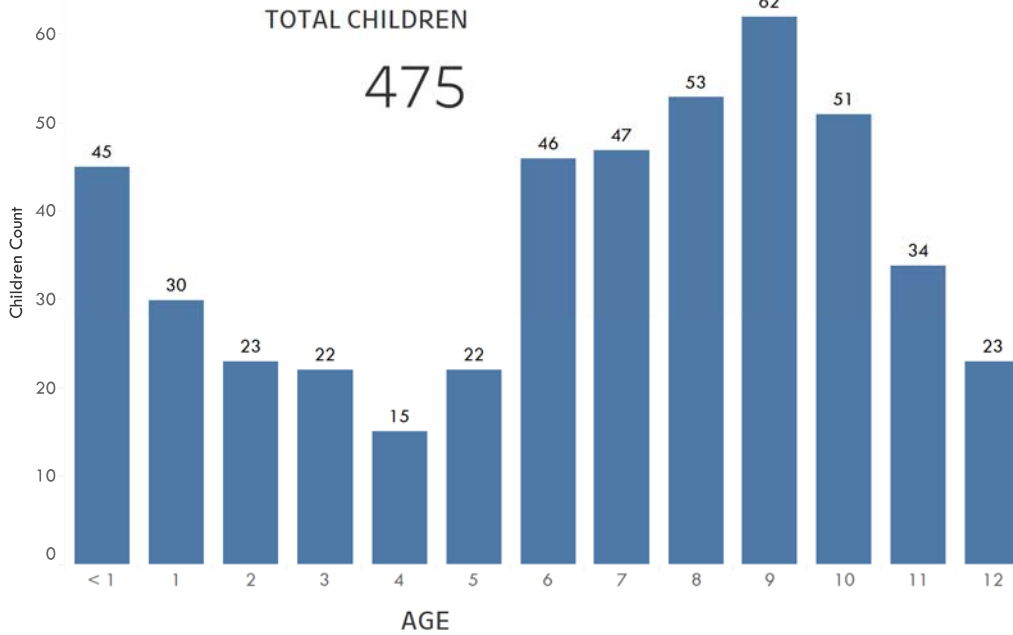
Date Filed


Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.



Waiting List Children by Age as of 5/2/2022



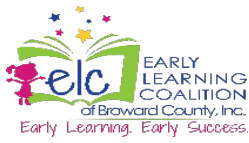
Prior Month	Children ..	+/-	%
Jan 2021	2,082	-394	-19%
Feb 2021	1,670	-412	-25%
Mar 2021	2,053	383	19%
Apr 2021	2,345	292	12%
May 2021	2,211	-134	-6%
Jun 2021	2,084	-127	-6%
Jul 2021	2,988	904	30%
Aug 2021	3,131	143	5%
Sep 2021	3,076	-55	-2%
Oct 2021	2,401	-675	-28%
Nov 2021	2,055	-346	-17%
Dec 2021	2,108	53	3%
Jan 2022	842	-1,266	-150%
Feb 2022	883	41	5%
Mar 2022	594	-289	-49%
Apr 2022	497	-97	-20%
May 2022	475	-22	-5%



ELC Broward Contract List 2021-2022

Funder or Vendor Name	Amount	Purpose	Type	Term	Status
Division of Early Learning	\$214,250,809	School Readiness, VPK & PDG	Revenue	7/1/21-6/30/22	Active
Broward County	\$2,342,795	SR Match & Special Needs	Revenue	10/1/21- 9/30/22	Active
Children's Services Council	\$4,592,850	Financially Assisted Child Care	Revenue	10/1/21-9/30/22	Active
Children's Services Council	\$4,017,850	Vulnerable Populations	Revenue	10/1/20-6/30/22	Active
City of Fort Lauderdale	\$50,000	SR Match Funds	Revenue	10/1/21-9/30/22	Active
City of Hollywood	\$7,611	SR Match Funds	Revenue	10/1/21-9/30/22	Active
City of Pompano Beach	\$21,500	SR Match Funds	Revenue	10/1/21-9/30/22	Active
City of Deerfield Beach	\$15,000	SR Match Funds	Revenue	2/15/22-9/30/22	Active
United Way	\$130,000	SR Match Funds	Revenue	7/1/21-6/30/22	Active
Children's Forum	\$225,450	INCENTIVES® Program	Subrecipient	7/1/21-12/31/21	Expired
Children's Forum	\$312,174	INCENTIVES® Program	Subrecipient	1/1/22-6/30/22	Active
First Call for Help/211	\$461,092	Community Referral Services	Subrecipient	7/1/21-6/30/22	Active
Abila	\$6,200.10	MIP Accounting Software	Vendor	6/20/21-6/19/22	Active
Allison Golden	\$10,000	Mental Health Support Training	Vendor	10/1/21-12/31/21	Expired
Chris Becerra	\$10,000	Mental Health Support Training	Vendor	7/1/21-6/30/22	Active
Accessible Comm for the Deaf	\$1,300	Interpretation Services	Vendor	8/13/18 Ongoing	Active
AT&T	\$50,000	Cell Phones and Hot Spots	Vendor	7/1/21-12/19/21	Ongoing
Biometrics4All, INC.	\$840	Live Scan Software Support	Vendor	7/1/21-6/30/22	Active
BlueJean Software, Inc.	\$33,000	Hosting and Support Services	Vendor	7/1/21-6/30/22	Active
Business Leadership Institute	\$50,000	Business Development	Vendor	7/1/21-6/30/22	Active
Causetech DBA Achieve	\$7,988	Website Hosting	Vendor	7/1/21/-6/30/22	Active
CLASS Observers (9)	\$33,500ea	Independent CLASS Observers	Vendor	7/1/21-6/30/22	Active
Comcast	\$4,368	Internet	Vendor	7/1/21-6/30/22	Active
Compensation Resources	\$34,650	Competitive Market Study	Vendor	8/6/21-6/30/22	Active
Crown Center	\$416,078	Office Lease (est. annual cost)	Lease	2/1/19-1/31/29	Active
Devereux Foundation	\$1,525	Prof. Development Provider Training	Vendor	1/25/22-6/30/22	Active
FL Dept of Law Enforcement	\$1,863	LiveScan Service (annual cost)	Vendor	10/29/18-Ongoing	Active
Goren, Cherof,Doody,Ezrol	\$30,000	Legal Services	Vendor	4/26/22-6/30/22	Active
Hillspoint Resources (1 st Day)	\$28,800	Mental Health Support Training	Vendor	10/23/21-12/31/21	Expired
Hillspoint Resources (1 st Day)	\$12,000	Mental Health Support Training	Vendor	3/8/22-6/30/22	Active
Intermedia.net, Inc.	\$21,540	Office 365	Vendor	7/12/21-7/12/22	Active
Jacob Jackson	\$90,000	Legal Services	Vendor	4/1/21-3/31/22	Terminated
Keefe McCullough, LLP	\$41,800	External Audit Preparation	Vendor	7/1/21-6/30/22	Active
LeBoffe & Associates LLC	\$8,000	Senior Team Retreat/Follow up	Vendor	7/1/21-12/31/21	Expired
NSU	\$34,500	Providers State mandated training	Vendor	12/1/21-6/30/22	Active
One Beat	\$7,200	CPR Training for Providers	Vendor	9/1/21-6/30/22	Active
Piccolo Picasso LLC	\$25,000	Online Learning Platform	Vendor	7/1/21-6/30/22	Active
Racial Equity Institute	\$60,000	Racial Equity Training	Vendor	10/1/21-6/30/22	Active
Revation Systems, Inc.	\$18,000	Telecommunications Services	Vendor	9/15/21-9/30/24	Active
Tripp Scott Attorneys at Law	\$14,000	ERISA Legal Services	Vendor	7/1/2021-6/30/22	Active
Scholastic	\$600,000	Book Worms Reading Packets	Vendor	2/15/22-6/30/22	Active
School Board Broward County	\$10,210.60/yr	Gulfstream Early Learning Ctr	Lease	9/5/19-9/5/22	Active
Sharity, Inc.	\$24,200	Strategic Planning/Board Retreat	Vendor	1/10/22-6/30/22	Active
Sharp (State Term Contract)	\$14,353.12	Copier and Printer Rental	Vendor	11/1/20-9/1/25	Active
Teaching Strategies Gold	\$19,425	Child Assessment Software	Vendor	7/1/21-6/30/22	Active
Teaching Strategies Gold	\$8,120	Teaching Strategies materials	Vendor	2/17/22-6/30/22	Active
The Journey Institute	\$25,500	Mental Health Support Training	Vendor	8/4/21-12/18/21	Expired
Tripp Scott	\$14,000	Legal Services	Vendor	9/20/20-6/30/22	Active
Trusaic	\$6,500	Monthly Fee for up to 500 W2's	Vendor	6/1/21-6/30/22	Active
Webauthor	\$65,000	CRM Software	Vendor	7/1/21-6/30/22	Active

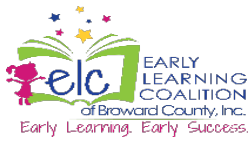
Funder or Vendor Name	Amount	Purpose	Type	Term	Status
Brown & Brown	\$0	<i>Information Sharing Agreement</i>	MOU	8/1/20-7/31/26	Active
Broward County	\$0	<i>Crisis Intervention & Support</i>	MOU	11/18/20-11/17/25	Active
Child Abuse Prevention -CAPTA	\$0	<i>Interagency Referrals</i>	MOU	9/1/21-8/31/26	Active
School Board Broward County	\$0	<i>Community Partnership</i>	MOU	TBD-6/1/2045	Pending
Seventeenth Circuit Court	\$0	<i>Cooperation Agreement</i>	MOU	6/23/20-Ongoing	Active
University of Florida	\$0	<i>Data Use Agreement</i>	MOU	1/1/19-Ongoing	Active
Women in Distress	\$0	<i>Community Partnership</i>	MOU	10/1/21-9/30/22	Active



Training Calendar

May 2022

<u>Date</u>	<u>Time</u>	<u>Trainer</u>	<u>Training</u>	<u>Location</u>
Monday 5/2/2022	7pm – 8:30pm	Ana Avalos-Atkinson, Q&E Coach, ELC	(Serie de Capacitación para Nuevos Educadores) Práctica Apropriadada para el Desarrollo (DAP) Parte 4: Transiciones y la Gestión del Aula en Pre-K	https://elcbroward.webauthor.com/pub/lms/classes.cfm?uuid=645FD5C7-DFC9-4556-A22F-09C7E6726561
Thursday 5/5/2022	7pm – 8:30pm	Debra Cruz & Jasmine Rhinehart, Q&E Coaches, ELC	Let's Talk CLASS: Rethinking Circle Time in Pre-K	https://elcbroward.webauthor.com/pub/lms/classes.cfm?uuid=C7C61DFC-904A-4C3C-91AE-55C32EE58F2D
Tuesday 5/10/2022	12pm – 1pm	Debra Cruz & Jasmine Rhinehart, Q&E Coaches, ELC	Phonological Awareness Virtual Reflection (Component 3)	Zoom Course Reference # 9956
Wednesday 5/11/2022	1pm – 2pm	Ana Avalos-Atkinson & Debra Cruz, Q&E Coaches, ELC	Phonological Awareness Virtual Reflection (Component 3)	Zoom Course Reference # 9959
Wednesday 5/11/2022	7pm – 8:30pm	Agnieszka Boddie & Aida Brar, Q&E Coaches, ELC	CLASS with Infants: How to Facilitate Exploration	https://elcbroward.webauthor.com/pub/lms/classes.cfm?uuid=13E19B77-B049-4F26-A31B-4D439CF91180
Thursday 5/12/2022	7pm – 8:30pm	Ana Avalos-Atkinson, Q&E Coach, ELC	(Serie de Capacitación para Nuevos Educadores) Práctica Apropriadada para el Desarrollo (DAP) Parte 4: Transiciones y gestión del aula para bebés y niños pequeños	https://elcbroward.webauthor.com/pub/lms/classes.cfm?uuid=F72F31BC-CBE7-4699-8E7E-99205A532874
Saturday 5/14/2022	9am – 3:30pm	Rosemary Abreu, FirstDay Learning	Enseñanza de comportamientos de reemplazo y apoyo conductual continuo (Teaching Replacement Behaviors and Ongoing Behavior Support)	https://elcbroward.webauthor.com/pub/lms/classes.cfm?uuid=25D83426-F662-466C-98CB-5D9747003C93
Tuesday 5/17/2022	7pm – 8:30pm	Debra Cruz & Jasmine Rhinehart, Q&E Coaches, ELC	(New Educator Series) Developmentally Appropriate Practice (DAP) Part 5: Putting It All Together in Pre-K	https://elcbroward.webauthor.com/pub/lms/classes.cfm?uuid=BCBD09CE-5143-4B27-B6A0-8D637B3107B2



Training Calendar

May 2022

<u>Date</u>	<u>Time</u>	<u>Trainer</u>	<u>Training</u>	<u>Location</u>
Wednesday 5/18/2022	7pm – 8:30pm	Agnieszka Boddie & Aida Brar, Q&E Coaches, ELC	(New Educator Series) Developmentally Appropriate Practice (DAP) Part 5: Putting It All Together with Infants and Toddlers	https://elcbroward.webauthor.com/pub/lms/classes.cfm?uuiid=BCDD5AD0-64D5-48E2-A8EF-E2C9C89C5BE2
Thursday 5/19/2022	2pm – 3pm	Ana Avalos-Atkinson & Jasmine Rhinehart, Q&E Coaches, ELC	Phonological Awareness Virtual Reflection (Component 3)	Zoom Course Reference # 9960
Tuesday 5/24/2022	7pm – 8pm	Jasmine Rhinehart Q&E Coach, ELC	Phonological Awareness Virtual Reflection (Component 3)	Zoom Course Reference # 9961
Thursday 5/26/2022	6:30pm – 8pm	Dr. Sohani Char, Nova Southeastern University	Strategies to Increase Communication	GoTo Webinar

All trainings appear on the ELC website on the calendar <https://www.elcbroward.org/events>
If you have questions or need assistance contact elcbtraining@elcbroward.org

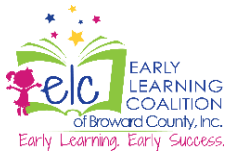


FYI 4 – Cash Disbursements

In accordance with ELC Cash Disbursement Policy Approved September 12, 2019 cash disbursements issued by ELC in amounts greater than \$1,000 and less than \$35,000 are submitted to the ELC Board for review monthly.

Cash disbursement for March 2022

Vendor Name	Amount	Purpose
211 Broward	29,405.41	January 2022 Services
211 Broward	33,437.52	February 2022 Services
ADP, Inc.	3,440.50	Processing Charges for 1/31/22, 2/5/22 & 2/19/22
Ann Marie Maceda-Calderon	1,750.00	CLASS Observation for February 2022
Audacy Operations, Inc.	6,012.00	150 RADIO SPOT FOR VPK/SR AD Eng/Sp 2/28-3/27/22
Bluejean Software, Inc.	2,306.25	Hosting, Maintenance & Support Feb 2022
Broward Family Life Magazine, Inc.	2,415.00	February 2022 Family Fun eBlast
Broward Family Life Magazine, Inc.	2,415.00	January 2022 Family Fun eBlast
Broward Family Life Magazine, Inc.	2,415.00	March 2022 Family Fun Eblast
Broward League of Cities	1,000.00	2022 Annual Membership Dues
Business Card	4,345.49	Bank of America Ops purchases C. Klima (No Individual Items > \$1,000)
Business Card - Intermedia	11,483.94	Office 365 & Ancillary E-Services for February 2022
Business Card - ONLC Training Centers	2,795.00	OFFICE 365 ADMINISTRATOR CLASS- F. ST. LOUIS
Business Card - Doubletree by Hilton	1,311.00	Hotel for H. Bakalar February 2022 FL State Legislature Children's Week Event
Business Leadership Institute	6,250.00	December 2021 Professional Development Training Service
Business Leadership Institute	6,250.00	January 2022 Professional Development Training Service
Business Leadership Institute	6,250.00	February 2022 Professional Development Training Services
Carmen Nicholas	5,250.00	CLASS Observation for February 2022
CDW LLC DBA CDW Government, Inc	3,874.71	LOGI Headset; Wireless Keyboard & TARGUS Rolling Backpacks
CDW LLC DBA CDW Government, Inc	1,155.96	TARGUS Rolling Backpacks
Colonial Life & Accident Insurance	4,770.38	March 2022 Employee Health Benefits
Crown Castle Fiber, LLC.	1,050.00	March 2022 Internet Services
Dell Marketing L.P.	31,992.68	Dell Latitude & Power Adapter
Dell Marketing L.P.	6,107.00	Dell Monitors
Evelyn Puerto	5,250.00	CLASS Observation for February 2022
Fastenal Company	30,547.27	COVID 19 RAPID ANTIGEN TEST
Florida Department of Education	20,310.02	FY19-20 SR refund to DEL
Fort Lauderdale Crown Center, LLC.	33,801.63	March 2022 Rent Ste. 301
Fort Lauderdale Crown Center, LLC.	2,893.52	CAM Reconciliation 1/2021 - 12/2021
Fort Lauderdale Crown Center, LLC.	33,557.46	April 2022 Rent Ste. 301
Guardian	11,297.34	April 2022 Employee Health Benefits
Guzide Aygun Yeakey	3,500.00	CLASS Observation for February 2022
Humana Insurance Co.	1,128.73	April 2022 Employee Health Benefits
Internal Revenue Service	18,816.27	IRS Levy Payment for School of Excellence
Jacob C. Jackson, P.A.	2,432.00	February 2022 Services
Keefe McCullough	2,750.00	Final billing serviced thru 2/28/22; audit for financial statement YE 6/30/21
Keefe McCullough	2,750.00	Prep of Form 990 YE 6/30/21 Services through 2/15/22
Kimesha House	6,300.00	CLASS Observation for February 2022
Lianne Betancourt	3,850.00	CLASS Observation for February 2022
Maria Caro	1,400.00	CLASS Observation for February 2022
Maria Lopez	3,150.00	CLASS Observation for February 2022
Leboffe & Associates	8,000.00	Senior Team Retreat & Follow Up
Revation Systems, Inc.	7,253.14	February 2022 Services
Robert Half International DBA OfficeTeam	1,241.63	AP Temp - T. Barnes 2/19/22 - 2/25/22
Robert Half International DBA OfficeTeam	1,540.00	AP Temp - T. Barnes 2/26/22 - 3/4/22
Robert Half International DBA OfficeTeam	1,520.75	AP Payables Temp-T. Barnes 3/5/22 - 3/11/22
Robert Half International DBA OfficeTeam	1,501.50	AP Temp- T. Barnes 3/14/22 - 3/18/22
Sharity, Inc.	10,700.00	Strategic Plan Facilitation and Board Retreat
Teachstone Training LLC	6,890.96	Infant, Toddler and Pre-K Observation Score Sheet
The Lincoln National Life Insurance	7,931.60	April 2022 Employee Health Benefits
Teaching Strategies, LLC	8,120.00	Objectives for Development & Learning Birth thru 3rd Grade & Poster
Webauthor.com LLC	5,000.00	CRM Software Licenses March 2022
Yvette Veras	5,600.00	CLASS Observation for February 2022



Match YTD Match Fundraising Report

Funder	Requested FY21/22	Status as of 4/21/2022
Coconut Creek	25,690	Recommended for Funding
Cooper City	-	No Funding Available
Coral Springs (Community Chest)	2,500	Recommended for Funding
Dania Beach	-	Not Funded
Davie	-	No Funding Available
Deerfield Beach	15,000	Recommended for Funding
Ft. Lauderdale	50,000	Recommended for Funding
Hallandale	10,000	Recommended for Funding
Hollywood	7,611	Recommended for Funding
Lauderdale By The Sea	2,000	Recommended for Funding
Lighthouse Point	1,000	Recommended for Funding
Lauderdale Lakes	-	No Funding Available
Lauderhill	3,000	Recommended for Funding
Margate	1,000	Recommended for Funding
Miramar	5,000	Recommended for Funding
North Lauderdale	5,000	Recommended for Funding
Oakland Park	-	Not Funded
Parkland	3,000	Recommended for Funding
Pembroke Park (Town)	-	No Funding Available
Pembroke Pines	35,000	Recommended for Funding
Plantation	22,000	Recommended for Funding
Pompano Beach	40,000	Recommended for Funding
Tamarac	-	Not Funded
Sunrise	55,890	Recommended for Funding
Southwest Ranches	-	No Funding Available
West Park	-	No Funding Available
Weston	6,850	Recommended for Funding
Wilton Manors	-	No Funding Available
Total Municipalities (SR)	\$ 290,541	Total Requested FY21
United Way	130,000	Committed as of July 1, 2021
Child Care Providers	500,000	Committed as of July 1, 2021
Broward County	1,490,872	Committed as of July 1, 2021
CSC	2,939,423	Committed as of July 1, 2021
Total All Match	\$ 5,350,836	Total SR Match

ELC of Broward County

Committee Membership 2021-2022

COMMITTEE	Member Name	Seat	By Laws
EXECUTIVE	<i>Members consist of the Chair, First Vice-Chair, Second Vice-Chair, Secretary, Treasurer, Immediate Past Chair (if applicable) and each of the chairs of the Standing Committees)</i>		
Officer	Laurie Sallarulo	Chair	effective 4/2014 - Governor appointment
Officer	Dawn Liberta	First Vice Chair	effective June 2020
Officer	Twan Russell	Second Vice Chair	effective June 2020
Officer	Monica King	Secretary	effective June 2020
Officer	Cindy Arenberg Seltzer	Treasurer	effective June 2020
	Khalil Zeinieh	Program Review Chair	effective June 2020
	Michael Asseff	Nominating Com. Chair	effective June 2020
	Richard Campillo	Audit Com. Chair	effective June 2020
FINANCE	<i>Members appointed by the Chair. Reports directly to the Board and shall consist of at least (5) five Members. No Term Limits</i>		
	Cindy Arenberg Seltzer	Chair	
	Renee Podolsky	Member	
	Laurie Sallarulo	Member	
	Zachary Talbot	Member	effective June, 2020
	Twan Russell	Member	
	Khalil Zeinieh	Member	effective 9/13/21
	Dawn Liberta	Member	effective 9/13/21
PROGRAM REVIEW	<i>Members appointed by the Chair. Ad Hoc members with particular expertise may be appointed to assist in the given particular area of program. Reports directly to the Board and shall consist of at least (3) members. No Term Limits</i>		
	Khalil Zeinieh	Chair	effective 6/2020
	Laurie Rich Levinson	Member	
	Dawn Liberta	Member	
	Laurie Salarullo	Member	
	Renee Podolsky	Member	
	Richard Campillo	Member	
	Cindy Arenberg-Seltzer	Member	
AUDIT	<i>Members elected by Board. Consists of at least (5) five Members. Ad Hoc Members may be appointed to assist in accounting or financial management experience. No more than (1) one Member of the Finance Committee shall be a Member of the Audit Committee and in no event shall the chair of the Finance Committee be a Member of the Audit Committee. No Term Limits</i>		
	Richard Campillo	Chair	effective 7/1/18
	Michael Asseff	Member	
	Twan Russell	Member	effective 12/9/16
	Monica King	Member	effective 4/7/17
	Beverley Batson	Member	effective 12/19/19
GOVERNANCE	<i>Members Elected by Board. Consists of at least (5) five Members. First Vice Chair shall serve as chair of the Governance Committee. No</i>		
	Dawn Liberta	Chair	effective 6/30/20
	Michael Asseff	Member	effective 6/2020
	Carol Hylton	Member	effective 2/2021
	Laurie Salarullo	Member	
	Kirk Englehardt	Member	effective 9/13/21
NOMINATING	<i>Members Elected by Board. Consists of at least (3) three Members who are not Officers of the Coalition. No Term Limits</i>		
	Michael Asseff	Chair	effective 6/2020
	Twan Russell	Member	
	Dr. Amoy Reid	Member	effective 12/19/19
	Kristina West	Member	effective 09/13/21
	Laurie Salarullo	Member	
	Sharonda Davis-Bailey	Member	effective 04/27/22
AD HOC FUNDRAISING established 2/13/20	Michael Asseff	Chair	effective 2/13/20
	Amoy Reid	Member	effective 2/13/20
	Richard Campillo	Member	effective 2/13/20
	Twan Russell	Member	effective 2/13/20
	Kristina West	Member	effective 9/13/21
	Michael Asseff	Member	effective 2/13/20
AD HOC STRAT PLANNING	Kirk Englehardt	Chair	effective 11/2021
	Laurie Salarullo	Member	effective 11/2021
	Cindy Arenberg-Seltzer	Member	effective 11/2021
	Khalil Zeinieh	Member	effective 11/2021
	Ellie Schrot	Member	effective 11/2021
	Dawn Liberta	Member	effective 11/2021
	Renee Podolsky	Member	effective 11/2021
	Monica King	Member	effective 12/2021
Workforce Workgroup established 10/2021	Laurie Rich Levinson	Member	effective 10/2021
	Dawn Liberta	Member	effective 10/2021
	Laurie Salarullo	Member	effective 10/2021
	Carol Hylton	Member	effective 10/2021
	Cindy Arenberg-Seltzer	Member	effective 10/2021

FYI - ELC Broward Glossary of Terms (August 2019)

Rev. 7/2019Subject	Acronym	Definition
Ages and Stages Questionnaire®	ASQ	A developmental and social-emotional screening for children from one month to 5 ½ years. Highly reliable and valid, ASQ looks at strengths and trouble spots, educates parents about developmental milestones, and incorporates parents' expert knowledge about their children.
Association of Early Learning Coalitions	AELC	The Association of Early Learning Coalitions (AELC) is an organization comprised of 31 Early Learning Coalitions throughout the State of Florida. The AELC supports the role of the Early Learning Coalitions to develop and administer a comprehensive school readiness program and voluntary pre-kindergarten program that prepares preschool children to succeed in school and in life. Each Early Learning Coalition's service area is as unique as the population it serves, with some Coalitions serving a single county while others are serving two to seven counties.
Billing Group	BG	<p>An eligibility category that aligns with Chapter 411, Florida Statutes, which describes the different groups or defined categories of children served; a category of direct service costs. The following defines the various billing groups:</p> <p>BG1 – At Risk Populations: School readiness services for a child in a family that is: referred for investigation by the Broward Sheriff's Office (BSO); under the supervision of ChildNet (in home, foster care or relative/no relative placement); in the custody of a parent who is homeless, as verified in law; in the custody of a parent who is the victim of domestic violence, residing in a certified DCF shelter or; actively participating in a diversion program as required by law.</p> <p>BG3 – Temporary Assistance for Needy Families (TANF), also referred to as Temporary Cash Assistance (TCA) Families who are receiving TCA, and subject to the federal work requirements.</p> <p>BG3R – Relative Caregiver Child who is in receipt of the Relative Caregiver (RCG) payment, who is adjudicated by a Florida court and placed in the home of a relative through ChildNet.</p> <p>BG5 – Transitional Child Care (TCC) Family that is transitioning from the receipt of TCA (from a workforce program) into employment, as defined by law.</p> <p>BG8 – Income Eligible Family that is economically disadvantaged. Parent must meet income and work requirements, which include employment, educational activities or disability.</p> <p>CSC – Children's Services Council Vulnerable Populations Program Eligibility mirrors the Income Eligible (BG8) criteria. Other conditions may be set by CSC, on an as needed (case-by-case) basis.</p>
Categories Exempt from Licensing		Certain religious affiliated and non-public schools may be exempt from licensure but must register with Broward County and receive approval prior to operating. Programs for children grades six and above and summer day camps for elementary school aged children are exempt from licensure.
Center-Based Child Care Provider		A provider licensed or authorized as license-exempt to provide care and education of children in a nonresidential setting for fewer than 24-hours a day per child.
Child Assessment		<p>An individual assessment performed on each child for the purpose of measuring the child's growth in specific developmental domains. Child care providers who perform this detailed assessment can be reimbursed at a higher rate per child.</p> <p>Teaching Strategies Gold (TSG) is one of three ongoing assessment tools that is approved by OEL for child care providers to receive a Quality Performance Incentive Differential. TSG helps teachers observe children during regular everyday activities, plan for their development and assess their needs. Training is needed to become a reliable observer in the tool.</p>
Child Care Development Fund	CCDF	The federal Child Care and Development Fund (CCDF) is an aggregate of several funding sources that is distributed in block grants by the federal government to the states and territories. The majority of the funds are to be used to provide child care services to families who meet certain income and need criteria. A portion of the funding (at least 4 percent of the block grant amount) is to be used for activities to improve the quality of child care. Another portion (not to exceed 5 percent of the block grant amount) is to be used to pay for costs of administering the CCDF. The purpose of the CCDF is to increase the availability, affordability, and quality of child care services.
Child Care Development Plan		Every two years, states and territories receiving CCDF funds must prepare and submit to the federal government a plan detailing how these funds will be allocated and expended.

Child Care Licensing		The child care licensing program is a component of the services provided by Department of Children and Families. The program is accountable for the statewide licensure of Florida's child care facilities, specialized child care facilities for the care of mildly ill children, large family child care homes and licensure or registration of family day care homes. The purpose of the program is to ensure a healthy and safe environment for the children in child care settings and to improve the quality of their care through regulation and consultation. The department ensures that licensing requirements are met through on-going inspections of child care facilities and homes, thus preventing the continued operation of substandard child care programs
Child Care Resource and Referral Program	CCR&R	The Child Care Resource and Referral Network is dedicated to helping families find answers to their questions regarding how to identify quality child care and early education programs. The CCR&R program also conducts a search for providers that meet the specific needs of the family; the CCR&R program also provides information and community resources that may benefit the entire family.
Children's Services Council	CSC	A Children's Services Council is a local government body that oversees funding for programs and services that improve the lives of children and their families. Chapter 125 of Florida Statutes governs the creation and operation of a Children's Services Council, commonly referred to as a CSC. Florida is the only state in the nation that empowers communities to create a local government with the sole purpose of investing in the well-being of families.
Child Development Associate	CDA	A nationally recognized early childhood professional credential awarded to individuals who successfully complete the nationally established requirements of the CDA program to work with young children.
Classroom Assessment Scoring System™	CLASS	The Classroom Assessment Scoring System™ (CLASS™) is an observational tool that provides a common lens and language focused on classroom interactions that boost student learning. This tool is used as the basis for the State of Florida's Quality Rating System, and CLASS scores are used to calculate payment differentials for child care facilities serving subsidized children.
Continuing Education Units	CEUs	A measure used to track continuing education; in general, a CEU is defined as 10 clock hours of participation in a recognized continuing education program with qualified instruction and sponsorship through an accrediting CEU body.
Enhanced Field System Modernization	EFS Mod	The billing system currently in use for early learning programs.
Environment Rating Scales	ERS	The Early Childhood Environment Rating Scales are designed to assess process quality in an early childhood or school age care group. Process quality consists of the various interactions that go on in a classroom between staff and children, staff, parents, and other adults, among the children themselves, and the interactions children have with the many materials and activities in the environment, as well as those features, such as space, schedule and materials that support these interactions. Process quality is assessed primarily through observation and has been found to be more predictive of child outcomes than structural indicators such as staff to child ratio, group size, cost of care, and even type of care, for example child care center or family child care home (Whitebook, Howes & Phillips, 1995). There are four environment rating scales, each designed for a different segment of the early childhood field: (ECERS-R) The Early Childhood Environment Rating Scale-Revised (ITERS-R) The Infant/Toddler Environment Rating Scale-Revised (FCCERS-R) The Family Child Care Environment Rating Scale-Revised (SACERS) The School-Age Care Environment Rating Scale
Federal Poverty Guidelines	FPL	The set minimum amount of gross income that a family needs for food, clothing, transportation, shelter and other necessities. In the United States, this level is determined by the Department of Health and Human Services. FPL varies according to family size. The number is adjusted for inflation and reported annually in the form of poverty guidelines. Public assistance programs, such as Medicaid in the U.S., define eligibility income limits as some percentage of FPL. The poverty guidelines are typically issued every February and correspond to the year in which they are issued.
Florida Child Care Professional Credential	FCCPC	Florida Child Care Professional Credential (FCCPC)," pursuant to Section 402.305(3)(b), F.S., is a department approved training program that consists of a minimum of 120 hours of early childhood instruction, 480 contact hours with children ages birth through eight (8) and at least two (2) methods of formal assessment that offers two (2) areas of certification; "Birth Through Five (formerly the department approved CDA Equivalency training programs)" and "School-Age (formerly the Florida School-Age Certification)."
Florida Kindergarten Readiness Screener	FLKRS	The Florida Kindergarten Readiness Screener (FLKRS) is administered to assess the readiness of each child for kindergarten. The FLKRS assessment is the Star Early Literacy®, which is an online, adaptive instrument that students complete independently in approximately 15-20 minutes. The assessment covers 3 main domains: Word Knowledge and Skills, Comprehension Strategies and Constructing meaning, and Numbers and Operations.

Florida Administrative Code	FAC	The Florida Administrative Code is the official compilation of the administrative rules and regulations of state agencies.
Florida Child Care Professional Credential	FCCPC	Florida Child Care Professional Credential (FCCPC)," pursuant to Section 402.305(3)(b), F.S., is a DCF approved training program that consists of a minimum of 120 hours of early childhood instruction, 480 contact hours with children ages birth through eight (8) and at least two (2) methods of formal assessment that offers two (2) areas of certification; "Birth Through Five (formerly the department approved CDA Equivalency training programs)" and "School-Age (formerly the Florida School-Age Certification)."
Florida Department of Children and Families	DCF	A state agency of Florida. The Department provides social services to children, adults, refugees, domestic violence victims, human trafficking victims, the homeless community, child care providers, disabled people, and the elderly.
Florida Department of Economic Opportunity	DEO	A state agency of Florida. The Department promotes economic opportunities for Floridians through workforce, community, and economic development strategies.
Florida Department of Education	DOE	A state agency of Florida. The Department governs public education and manages funding and testing for local educational agencies (school boards).
Florida Department of Health	DOH	A cabinet level agency of the state government, headed by a state surgeon general who reports to the governor. The Department is responsible for protecting the public health and safety of the residents and visitors of the state of Florida.
Florida Office of Early Learning	OEL	The Office of Early Learning is the lead agency for the administration of state and federal child care funds and partners with 31 Early Learning Coalitions, the Redlands Christian Migrant Association, and others to deliver a comprehensive early learning system of services statewide.
Florida Sunshine Law		The "Sunshine Amendment," adopted by Florida voters through a constitutional initiative in 1976 as Article II, Section 8, Florida Constitution, contains standards of ethical conduct and disclosures applicable to public officers and employees; it also requires the Legislature to adopt the code of ethics (see Code of Ethics definition above).
Gold Seal		In 1996, the Florida Legislature established the Gold Seal Quality Care program to acknowledge child care facilities and family day care homes that are accredited by nationally recognized agencies and whose standards reflect quality in the level of care and supervision provided to children. In addition, the Legislature established provisions for Gold Seal providers participating in the subsidized child care program, a.k.a. school readiness and early Learning, to receive a higher reimbursement per child, than providers not receiving a Gold Seal designation. In 1999, the Legislature revised the program to provide tax incentives through the Department of Revenue or county tax appraiser for participating in the Gold Seal Quality Care Program. Since then, the Legislature has revised the maximum amount of the reimbursement. Currently, the rate differential cannot exceed 20% above the reimbursement rate established by the local early learning coalition, a.k.a. the local school readiness coalition.
Home Instruction for Parents of Preschool Youngsters	HIPPY	Home Instruction for Parents of Preschool Youngsters (HIPPY) is an evidenced-based program that works with families in the home to support parents in their critical role as their child's first and most important teacher.
Inclusion		The principle of enabling all children, regardless of their diverse abilities, to actively participate in natural environments in their communities, including early care and education settings.
Inclusion/Warm Services		These services educate and assist childcare providers with any special needs concerns regarding the children they are serving, particularly children with disabilities and other special health care needs. These services also provide training and consultation on issues such as managing challenging behaviors, understanding the American with Disabilities Act, screening and assessment of children with special needs, and adapting home and school environments.
Individual Education Plan	IEP	The plan for individualizing the education of a child over age three with a disability that includes measurable goals and documentation of the child's progress.
Individual Family Service Plan	IFSP	A plan for special services for young children (under three) with disabilities and their families that includes individualized supports and services that will enhance the child's development.
Infant and Toddler Program		The provision of activities to foster brain development in infants and toddlers.
Informal Child Care		Any legal but non-regulated child care, subject to health and safety requirements, that is provided by a relative or non-relative in the child's home or other location.
Licensed Family Child Care Home	FCCH	An individual that provides child care for fewer than 24 hours a day per child, as sole caregiver, in a private residence other than the child's home and meets the state and/or local family child care licensing requirements.
Licensed Large Family Child Care Provider		Two or more people that provide child care for fewer than 24 hours a day per child in a private residence other than the child's home and meet the state and/or local licensing requirements for large family child care homes.

Match		Refers to a statutorily specified percentage of program or project costs that must be contributed by an entity in order to be eligible for State or Federal funding; the value of third-party in-kind contributions and that portion of project or program costs not borne by the State or Federal government
Market Rate		The price that a child care provider charges for daily, weekly, or monthly child care services.
Office of Child Care	OCC	The Office of Child Care (OCC) supports low-income working families by providing access to affordable, high-quality early care and afterschool programs. OCC administers the Child Care and Development Fund (CCDF) and works with state, territory and tribal governments to provide support for children and their families juggling work schedules and struggling to find child care programs that will fit their needs and that will prepare children to succeed in school. The Office of Child Care was established in September 2010 and replaces the former Child Care Bureau. The Office of Child Care partners with states, territories, and tribes to administer the Child Care and Development Fund (CCDF) program.
Other Cost Accumulator	OCA	OCA is a cost accounting system to maintain the collection of costs in an organized and systematic manner.
Professional Development Initiative	PD	A continuum of learning and support activities designed to prepare individuals for work with and on behalf of young children and their families, as well as ongoing experiences to enhance this work, leading to improvements in knowledge, skills, practices, and dispositions.
Performance Funding Project	PPF	In 2014, the Florida Legislature created the Early Learning Performance Funding Project (ELPFP). It was designed to provide performance based funding for School Readiness providers that demonstrate improved: program quality, teacher-child interactions and/or child outcomes. The ELPFP has demonstrated a significant and positive effect on early childhood program quality and child outcomes among at-risk children and the teachers who support them.
Quality Initiatives	QI	Activities that enhance early learning environments and experiences.
Quality Improvement Plan	QIP	A plan created for providers that do not meet the quality threshold as set by rule 6M-4.741 Program Assessment Threshold Requirements for the School Readiness Program. The plan includes 1 to 2 targeted strategies.
Quality Rating and Improvement System	QRIS	A systematic approach to assessing, supporting, improving, and communicating the level of quality in an early care and education setting. The State of Florida currently utilizes CLASS scores as its only measurement of quality in this system, and assesses whether a child care provider can contract with an ELC to provide care to subsidized children on this. The QRIS system also uses CLASS scores to reimburse child care providers on a scale. Child care providers with higher CLASS scores receive higher reimbursement rates.
Registered Family Child Care Provider		An individual that provides child care for fewer than 24 hours a day per child, as sole caregiver, in a private residence other than the child's home and meets the state and/or local registered family child care requirements.
Religious Exemption		A child care facility which is an integral part of church or parochial schools conducting regularly scheduled classes, courses of study, or educational programs accredited by, or by a member of, an organization which publishes and requires compliance with its standards for health, safety, and sanitation. Such facilities shall meet minimum requirements of the applicable local governing body as to health, sanitation, and safety and shall meet the screening requirements pursuant to ss. 402.305 and 402.3055. Failure by a facility to comply with such screening requirements shall result in the loss of the facility's exemption from licensure.
School-Age Child Care Provider		A provider licensed or authorized as license-exempt to provide care and education of children who are at least 5 years of age by Sept 1 of the beginning of the school year and who attends kindergarten through grade 5.
School Readiness Program		The School Readiness Act, Chapter 411.01 of the Florida Statutes, School readiness programs are to be full-day, year-round to the maximum extent possible, to enable parents to work and become financially self-sufficient.
Teacher Education and Compensation Helps	T.E.A.C.H.	A scholarship program, which provides educational scholarships and financial incentives to caregivers and administrators of early childhood programs, family day care homes, and large family child care homes.
Temporary Assistance for Needy Families	TANF	Temporary Assistance for Needy Families (TANF) is one of the federal assistance programs. It began on July 1, 1997, and succeeded the Aid to Families with Dependent Children (AFDC) program, providing cash assistance to indigent American families with dependent children. This cash benefit is often referred to simply as "welfare." TANF was created by the <u>Personal Responsibility and Work Opportunity Act</u> instituted in 1996. The Act provides temporary financial assistance while aiming to get people off of that assistance, primarily through employment. The reform granted states wide discretion of how to distribute TANF entitlements.
Utilization Report		This is a management tool that is system which provides year to date expenditures of dollars by category. This data allows for funding projections, based on actual, projected and historical data, to determine if spending is on target or if adjustments may be needed.

Voluntary Prekindergarten Program	VPK	A constitutional amendment passed by Florida's voters in Nov. 2002, required a voluntary prekindergarten program for all four-year-old children. VPK is a program designed to prepare four-year-olds for kindergarten and build the foundation for their educational success. The program allows a parent to enroll his or her eligible child (four years old by September 1 and residing in Florida) in a free VPK program. The program is voluntary for children and providers.
Wait List		"Waiting list" means a list of children waiting for potential enrollment in the school readiness program once funding is available. The list is a record of the names of parent(s), the names and dates of birth of their children, waiting list date and anticipated eligibility and priority category for seeking school readiness services.