



**Early Learning Coalition of Broward County, Inc.
Board Meeting Agenda
DATE November 15, 2021 at 12:00PM**

Via Zoom Meeting:

Meeting ID: 812 4713 9692 Passcode: 435127

<https://us06web.zoom.us/j/81247139692?pwd=T0xHMm54dk1sSXduZ2tvVXJL25Uz09>

Members are reminded of conflict of interest provisions. In declaring a conflict, please refrain from voting or discussion and declare the following information: 1) Your name and position on the Board, 2) The nature of the conflict and 3) Who will gain or lose as a result of the conflict. Please also fill out form 8B prior to the meeting.

PAGE			
I.	Call to Order		Laurie Sallarulo, Chair
II.	Roll Call		Melody Martinez, Executive Assistant
III.	Chair Report		Laurie Sallarulo, Chair
IV.	CEO Report	3	Renee Jaffe, CEO
V.	Mission Moment – None this meeting – Chancellor Mears moved to February 2022		Renee Jaffe, CEO
VI.	Consent Agenda <ul style="list-style-type: none"> • Approve August 31, 2021 Meeting minutes • B222CA1 – Approve City of Ft. Lauderdale Contract • B222CA2 – Approve Children’s Forum Agreement • B222CA3 – Approve NSU Agreement • B222CA4 – Approve Legal Services Procurement • B222CA5 – Approve CEO Goals • B222CA6 – Approve Request to initiate procurements • B222CA7 – ELC 2022 Advocacy Priorities 	7 22 25 32 35 36 40 41	Laurie Sallarulo, Chair
VII.	Finance Committee <ul style="list-style-type: none"> • B222FIN1 – Approve September Interim Financials • B222FIN2 – Approve Budget Amendment #2 	53 61	Cindy Arenberg Seltzer, Committee Chair Christine Klima, CAO
VIII.	Regular Business <ul style="list-style-type: none"> • B222RB1 – Ad Hoc Strategic Planning Committee 	70	Renee Jaffe – CEO
IX.	Program Review Committee		Khalil Zeinieh, Committee Chair
X.	Audit Committee		Richard Campillo, Committee Chair
XI.	Nominating Committee		Michael Asseff, Committee Chair
XII.	Governance Committee		Dawn Liberta, Committee Chair

XIII.	Provider Representative Update		<p>Cara Cerchione, Representative private for profit child care provider</p> <p>Beverley Batson, Representative private faith based child care provider</p>
XIV.	FYI Items <ul style="list-style-type: none"> ● FYI 1 Wait List Report ● FYI 2 FY 20-21 ELC Contracts ● FYI 3 Education and Quality Training Calendar ● FYI 4 August Cash Disbursements ● FYI 5 September Cash Disbursements ● FYI 6 FYI 7 Match Report ● FYI 7 FY 20-21 Committee Membership ● FYI 8 FY 20-21 Board Meeting Attendance ● FYI 9 Glossary of Terms 	<p>71</p> <p>72</p> <p>73</p> <p>75</p> <p>77</p> <p>78</p> <p>79</p> <p>80</p> <p>82</p>	
XIV.	Unfinished Business New Business Matters from the Board Matters from the CEO Matters from our Partners Public Comment Next ELC Board Meeting: December 20, 2021@ Noon Adjourn		
<p>Please Note: Agenda subject to revisions and additions per the discretion of the Chair of the Coalition. Notification will be sent of any such revisions or additions. Members of the Public: Please sign up at the entry desk for public comments to be made on particular agenda items no later than five minutes after the Coalition meeting has been called to order.</p>			

CEO Report
Board Meeting – November 15, 2021

Racial Equity Update

ELC staff is currently completing the Coalition of Communities of Color Organizational Self-Assessment Tool. This tool examines organizational policies and practice related to racial equity. Once completed, we will choose specific areas where we can improve and begin work on them. We are also happy to announce that the first two sessions of the Racial Equity Institute (REI) two-day trainings on racial equity and implicit bias took place over the course of the first two weeks in November. All staff will be required to attend these trainings (and Board members will be invited to participate in each session), which will be offered multiple times during the year. Finally, we are working with Broward Sheriff's Office staff to arrange for Sheriff Tony to be our next Café Series speaker. Once we have a confirmed date, we will send calendar invitations to the Board.

Additional School Readiness FY22 CCDF Funding Allocations

Over the last month, DEL issued long-awaited final FY2022 CCDF funding allocations for the School Readiness (SR) waitlist and Provider Rate Increase previously earmarked in the Statewide budget. Broward's allocation for enrolling from the waitlist was \$6 million higher than the allocation received in FY2021; increasing the original "flat" budget amount for new enrollments from \$10 million up to \$16 million. Additionally, a full year award to continue the Statewide provider rate increase (that went into effect last January) was \$2.6 million higher for Broward than DEL had previously indicated. The additional amount was necessary to cover additional costs related to enrolling more young children since the rate change went into effect last January (DEL's Statewide rate increase targeted primarily infants and toddlers). The impact of these allocations and updated utilization projections will be presented in the Finance section of the Board Packet.

School Readiness and VPK Enrollment/Attendance Update

School Readiness attendance for the month of September was 11,710. In light of the above increase in SR Waitlist funding, staff are pulling children off the waitlist at a more aggressive pace. For the November 8th pull 779 children were called off the list the week and another will be pulled off the list on November , which is approximately 50% more children per month than had been pulled during the past year. As of November 8th, there are 2,621 children on the SR waitlist. Staff will continue to engage in outreach to alert Broward families of the availability of the SR program.

As explained previously, an additional and more accurate indicator of waitlist impact is lag time between the calendar date of waitlist sign-up and the date of names being pulled. As of October 19th (after pulling the 779 children) we are now pulling families off the waitlist that signed up as of 6/19/2021.

As of October 1st, there were 15,131 processed and approved VPK applications for the 21/22 VPK school year and 12,406 children actually enrolled in a VPK program (and assigned a classroom). The number of children attending is approximately 2,000 more than the number reported for September's board meeting. To keep this in context, last year, there were 11,813 school year VPK enrollments and in the 2019-2020 school year, there were 15,928 enrollments, a 24% decrease. We are still below the numbers we saw pre-pandemic. VPK classes tend to begin either at the end of August or the beginning of September. Because of the surge of Delta variant, future enrollment/attendance in VPK are currently very difficult numbers to predict. Staff will continue to engage in outreach efforts to increase the number of children enrolled and are evaluating other tactics that could help with this effort, including surveying parents who applied for VPK but never enrolled their child in a program.

CRRSA COVID-19 Federal Relief Funding

We are pleased to announce that the State has now released CRRSA federal stimulus dollars that had been expected in August/September. Below is a summary of what has been released:

Phase VI Provider Grants

- *\$25,170,608 for Phase VI Infrastructure Supports Grants:*

The sixth and largest of the Federal stimulus support grants for providers to date. Providers apply for the funds online using ELC's CRM system and awards are granted to all currently operating providers in good standing based on licensed capacity. Providers are encouraged to use the funds for payroll supports, hiring & background screen costs and other on-going operating costs needed to support business continuity, quality care and ease the economic strain caused by the COVID-19 pandemic.

- *\$2,396,605 for Coalition Workforce Initiatives (subject to DEL approval)*

This funding presents a much needed opportunity to strengthen, support and build a more robust child care system that has the ability **to recruit, upskill, and retain** a competitively compensated and professional child care staff, which supports high-quality experiences that improve the school readiness of young children. To access the funding DEL requires each Coalition to submit its action plan for prior approval through an interactive process in which DEL may request updates or changes to the types of expenditures they will cover. A survey to gauge specific provider needs in this area has been incorporated into the Phase VI online grant application process and will be included in our application to access this award.

This allocation is well-timed, and fits directly into the workforce plan ELC staff previously created (and previously presented to the board) which was enhanced and presented to the workgroup created at the last ELC board meeting to address workforce issues. While details of the plan to submit to DEL are not finalized, the plan will include many of the components in ELC's workforce plan put in place to support efforts to attract interested workers to the child care profession; facilitate their smooth transition into schools that will be supportive of their skills and qualities; provide support and incentives for furthering their skills and education, and for length of time in role.

- *\$337,479 for Coalition Program Outreach, Awareness and Family Supports*

This funding may be used at Coalition discretion for outreach to encourage families to sign up for subsidized services, promote early education as a profession and raise awareness with families and providers about all the services offered by ELC. Outreach campaigns will include expenditures for print, social media, television and other outlets to get the word out across Broward County.

- *\$128,086 for the cost of COVID-related VPK closure days as needed:*

This supplemental funding closes a gap in VPK program rules that prevented some providers from getting reimbursed for pandemic related closure days. Funds will be issued as needed through monthly provider reimbursement payments for services provided through June 30, 2022.

The above CRRSA funding components have been included in the Budget Amendment #2 Action Statement in the Finance section of this packet where we anticipate further discussion. A stand alone item under Regular Business was not created to avoid redundancy.

We still await word on when, and how the American Recovery Plan (ARP) funds, which are due to be released beginning January 2022.

Workforce Initiatives Update

Below is an update on components of the ELC's Workforce Initiative discussed at the September Board meeting and created in response to the shortage of staff and the potential business and safety issues that could occur as a consequence of these shortages.

Background Screen funds: Funding will be distributed through the CRRSA Phase 6 provider grants described above. This will allow child care facilities to cover this cost, rather than passing it down to new educators. The application process for this grant is now open.

45 Hour Training Funds: An expedited contracting process is underway with Nova Southeastern University to begin covering the cost of registration and testing fees for mandatory 45 hour state trainings for newly hired early care educators as soon as possible. We intend to launch this as soon as possible. See the action item included in this packet

Jobs Board: On October 22, 2021, ELC's Child Care Educator Jobs Board went live on our website. The new feature gives all providers the opportunity to post job openings, and allows job seekers to search for open positions among a variety of potential options.

Child Care Workforce Outreach Campaign:

The Children's Services Council generously agreed to fund a marketing campaign to attract potential child care educators. ELC and CSC staff met with CSC's marketing firm on September 22nd to discuss the campaign messaging, target audience, and methods of outreach. We are waiting on approval of the proposed marketing plan from the firm and next steps from CSC.

ELC's NEW Workforce Workgroup:

In concert with the above stated items, and following direction from the Board at its September meeting, on October 19th, ELC had its first Workforce Workgroup meeting. ELC staff shared a draft of their new **Above and Beyond Broward** plan, that includes programming, incentives/stipends, and other supports to upskill, retain and elevate early learning staff. Following a robust discussion of the plan, workgroup members provided additional ideas to support the initiative. The group decided to meet again in six weeks. In the meantime, ELC staff are updating the plan and creating a timeline for all of the action items. The plan will be shared with the Board at the December 20th meeting.

PDG Funding

As reported at the September Board meeting, DEL had implemented a no-cost extension to December 30, 2021 for Mental Health expenditures under the Federal Pre-School Development Grant Program. For Broward, this meant approximately \$131K carried forward to FY22 to continue the Trauma Informed Care and Infant Mental Health Training series' that ELC procured and launched last fiscal year. Since that meeting, DEL has offered Broward an additional \$454,000 to expand these activities.

Salary Survey

ELC has engaged Compensation Resources Inc. (CRI) to conduct an update to the salary survey they conducted in 2018. The Society for Human Resource Management (SHRM) recommends that employers review their salary structure every 3 to 5 years, particularly when the marketplace becomes more competitive as it has over the past year. The review will determine whether the structure is still aligned with the organization's needs and the labor market. CRI anticipates presenting their results at the December Committee and Board meetings.

CLASS observations Update

Last year due to the pandemic CLASS Assessments were suspended due. During this suspension, the required minimum acceptable CLASS Observation score was raised by DEL from a 3.5 to a 4 (on a scale of 0-7). Under the new requirement, 42 facilities were found to be underneath that threshold and needed to develop Quality Improvement Plans (QIP's). Staff

are working with these 42 sites to successfully implement their QIP strategies, and hopefully raise their scores above a 4.0. ELC staff are also busy doing required CLASS Assessments required for most SR providers.

Energage

As per the Boards approval, we are engaging with an external entity to conduct a Staff Satisfaction Survey. We have contracted with Energage who conducted a prior survey in 2019. The staff will be surveyed during November with results available by the end of 2022. All results will be shared with the Board.

Strategic Planning Process

The Strategic Planning process timeline is being finalized. Reapproval for the ad hoc strategic planning committee will be recommended at the November Board meeting. Data and feedback from various sources is currently being gathered and will be shared with committee at their first meeting and then the Board at an upcoming ELC Board retreat. Staff will provide the final timeline and process to the Board in the near future and provide updates to the board throughout the process with an end goal of the final DRAFT being presented to the Board at the June 2022 Board meeting.

Ad-Hoc Fundraising Committee

The Ad Hoc Fundraising Committee is resuming in December and will be holding its first meeting. If you wish to sign up to be on the committee please reach out to Judith Merritt.

Partnership with Museum of Discovery & Science

We are pleased to announce the formation of a partnership with the Museum of Discovery and Science (MODS). Part of the Museum's history, and much of its future planning is about early childhood. In addition to its STEM Mobiles, vans stocked with early childhood education materials that visit child care centers and help train educators, MODS is currently embarking on a capital campaign to create an early childhood wing for its downtown facility. MODS already has a fantastic early childhood learning lab, which is utilized for some educator trainings.

The ELC is deepening its relationship with MODS this year in a few ways. The ELC will be sponsoring its STEM Mobile visits to School Readiness schools we will help choose. We will help equip the vans, already staffed by teaching professionals, with developmentally appropriate and racially/ethnically diverse materials for schools to utilize with their families. Whenever possible, we will also market these efforts under the umbrella of our Broward Bookworms program.

In addition, in an effort to assist MODS in its effort to promote the Museums for All movement, we will be arranging training series for child care educators/directors that will be taught in-person at both the ELC training space and at the MODS training space. Many of the School Readiness families have never been to MODS, and we believe by conducting trainings at MODS, the educators in our contracted schools, many of whom are SR clients, will become fans and will encourage their friends to go to the museum. Deeply discounted/free tickets are available to families with limited incomes, and attendance is free for teachers.

Over the next few months, ELC staff will meet with MODS to discuss other joint early learning programming opportunities. This is a very exciting opportunity to create a partnership with a stellar institution that can open new worlds for our families and help expand our young children's imaginations and dreams.

Legislative Lunch & Learn

The Lunch & Learn was held November 9, and was well attended. The link to the recording is: <https://elcbroward.sharefile.com/d-sed57f7a95e57409f9f00145690faf247>, the PowerPoint is contained in with the 2022 ELC Priorities

New Board Member

Please welcome Sharonda Bailey as a new Board member.

Early Learning Coalition of Broward County, Inc.
Board Meeting Minutes
September 13, 2021 at 12:00 PM
 Virtual Meeting

Members in Attendance	Laurie Sallarulo; Michael Asseff; Dawn Liberta; Cindy Arenberg-Seltzer; Beverley Batson; Ellie Schrot; Cara Cerchione; Amoy Reid; Renee Podolsky; Khalil Zeinieh; Angela Iudica; Richard Campillo; Kristina West; Kirk Englehardt; William Karp; Monica King; Laurie Rich Levinson
Members Absent	Twan Russell; Zachary Talbot; Carol Hylton
Staff in Attendance	Renee Jaffe, CEO; Christine Klima, CAO; Hubert Cesar, CIO; Howard Bakalar, CPO; Judith Merritt, COO, Allison Metsch, Sr. Director of Education & Quality; Elsy Silvestre, Contract Administrator; Nancy Hennagan, Executive Assistant; Melody Martinez, Board Liaison; Pablo Calvo, Director of Community Engagement; Reiner Potts, Financial Analyst; Sandra Paul, Sr. Director of Provider Reimbursement; Keisha Dunn-Pettis, Senior Director of Family Services and Provider Relations
Others in Attendance	Jacob Jackson, General Counsel; Jennifer Shields

Item	Action/Discussion
Welcome & Call to Order	Board Chair called the meeting to order at 12:09 PM. Roll was called and a quorum was established.
Chair Report	Board Chair welcomed everyone to the Board Meeting. She thanked Khalil & Dawn for joining the Finance committee, Kirk for joining the Governance & AD Hoc Strategic Planning committee, and Kristina for joining Nominating & Ad Hoc fundraising committee. Board Chair also announced that Angela Iudica is retiring in early October and Sharonda Bailey will be taking her place.
CEO Report	<p>CEO welcomed everyone and introduced new staff members to the Board. She looks forward to meeting in person in the near future. CEO summarized the CEO report as follows:</p> <ul style="list-style-type: none"> • CRRSA is with the DOE and we are waiting for approval. Will be at least 14 more days. There will be a survey attached to it to see how the issues are with retaining and hiring new staff. • Over 6,700 families participated in the bookworm initiative. • We have processed about 500 Phase V Cares Grants. • 1,971 SR children have been enrolled. • 2,084 are on waitlist down from 2,206 reported at the April board meeting. <p>Howard Bakalar, CPO; Hubert Cesar, CIO; & Allison Metsch, Sr. Director of Education & Quality gave a bookworms Initiative presentation with the following key points:</p> <ul style="list-style-type: none"> • Last April, ELC Board approved up to \$500,000 to be spent on books and accompanying activities for Broward's families with young children (0-5) • Six weeks for sign up. ELC ran radio adds, TV spots with WSFL talking

	<p>weekly, social media, and Broward partners, and emailed all school readiness and VPK families.</p> <ul style="list-style-type: none"> • More than 8,300 families responded. • Almost 6,000 are interested in continuing relationships. • CRM continues to allow us to move quickly to make all of this happen. • Even though we've had to stop our live events, we are still reaching out to almost 6,000 families who wanted to keep in touch with us. We did back to school webinar, and we will continue to have more events.
<p>Consent Agenda</p> <ol style="list-style-type: none"> 1. Approve June 21, 2021 Meeting minutes 2. B221CA1 – CSC Contract – Financially Assisted Child Care Renewal 3. B221CA2 – CSC Vulnerable Populations—Authorize the Chair to Sign Amendment before October 1, 2021 4. B221CA3 – REI Training Contract 5. B221CA4 – 211 Broward FY22 Contract 6. B221CA5 – Revation Agreement – VOIP 7. B221CA6 – Approve Purchases over \$35,000 	<p>A Motion was made by Dawn Liberta to approve items 1-7 with the exception of items 2 & 3 on the Consent Agenda. Seconded by Ellie Schrot. Unanimously approved. Motion Passes.</p> <p>Abstentions: Board Members Cindy Arenberg-Seltzer, Dawn Liberta, Cara Cerchione, and Beverley Batson all abstained from voting due to voting conflict.</p> <p>A Motion to approve the two CSC items # 2 & 3 on the Consent Agenda by Khalil Zeinieh. Seconded by Renee Podolsky. Unanimously approved. Motion Passes.</p> <p>Abstention: The following board members abstained from voting due to voting conflicts.</p> <ul style="list-style-type: none"> • Cindy Arenberg Seltzer abstained because she is the CEO of Children's Services Council. CSC is giving ELC the money. • Dawn Liberta abstained because she is the Board Chair for CSC. • Cara Cerchione abstaining because of possibility of financial gain. • Beverly Batson abstaining because of possibility of financial gain.
<p>Audit Committee</p> <ol style="list-style-type: none"> 1. B221AUD1 – Approve Keefe McCullough Engagement Letters for FY21 Audit and other Services 	<p>A Motion was brought forth by the Audit Committee to approve Keefe McCullough Engagement Letters for FY21 Audit and other Services. The Motion was unanimously approved. Motion Passes.</p>
<p>Finance Committee</p> <ol style="list-style-type: none"> 1. B221FIN1 – FY 21 Financial Results – FYI Only 	<p>Approve Interim July Financials</p> <p>CAO shared and presented the July 2021 interim financial statements.</p>

<p>2. B222FIN2 – Approve July 2021 Interim Financial Statements</p> <p>3. B223FIN3 – Approve FY 22 Budget Amendment #1</p>	<p>A Motion was brought forth by the Finance Committee to approve July 2021 Interim Financial Statements, pending approval of an annual audit performed by a qualified independent certified public accountant. The Motion was unanimously approved. Motion Passes.</p> <p>The Chair and Treasurer recommended that staff keep enrolling aggressively in anticipation of additional funding becoming available to help eliminate waiting time for new enrollments</p> <p>Approve FY 22 Budget Amendment #1</p> <p>The CAO reviewed the highlights of the FY21 Budget Amendment #1</p> <p>A Motion was brought forth by the Finance Committee to approve FY2022 Budget Amendment #1. The Motion was unanimously approved. Motion Passes.</p>
<p>Regular Business</p> <p>1. B221RB1 – ELC Bridge to ARP Funding Workforce Initiative and Funding Proposal</p>	<p>CEO spoke about the ELC Bridge to ARP Funding Workforce Initiative and Funding Proposal</p> <p>In an effort to immediately address the county’s critical need to recruit, upskill and retain early learning child care staff, the ELC has devised a multipronged approach that will roll out immediately.</p> <ul style="list-style-type: none"> • A grant opportunity for child care small business to raise staff wages. • We will partner with CSC who has agreed to fund a portion of this campaign to help recruit and attract new child care staff. • We will do some marketing and we are working with career source as well. • Lastly we are partnering with Broward County business development unit to provide technical assistant in training to providers prior to them receiving the ARCP fund so they can plan to better use the fund. <p>Board Member Cara Cerchione wanted to stress how important and critical this is for the small businesses. The staffing crisis is very difficult, and every day you are hiring new staff and training from the bottom up and this is also hard on the children.</p> <p>Board Chair Laurie Sallarulo, suggested we have a Workforce group where board members, ELC staff and any community members can join to address and pinpoint any issues we are having and a way to solve them. The following board members volunteered:</p> <ul style="list-style-type: none"> • Laurie Sallarulo • Cara Cerchione • William Karp • Cindy Arenberg-Seltzer • Laurie Rich Levinson • Dawn Liberta

<p>2. B221RB2 – Strategic Plan FY20/21 – Q1-Q4 Results</p> <p>3. B221RB3 – CEO Performance Evaluation Results and CEO Performance Pay</p> <p>4. B221RB4 – Staff Satisfaction Survey Results</p>	<p>Strategic Plan FY 20/21 – Q1-Q4 Results Judith Merritt, COO discussed the Strategic Plan for FY20/21, out of the 26 outcome for the Strategic Plan, 18 exceeded the benchmark, 6 met/achieved the benchmark, and 2 were placed on hold due to COVID.</p> <p>CEO Performance Evaluation Results and CEO Performance Pay Judith Merritt, COO discussed the CEO Evaluation result. We used a new performance evaluation tool with indicators and goals. The overall score for the CEO performance rating was a 4 which is exceeds expectations. Each section was broken down which helps the CEO use the feedback from the Board Evaluation and incorporate an action plan on how to move forward and make improvements in those areas.</p> <p>Executive Committee recommended the approval of the CEO Performance Pay of \$10,000.</p> <p>A Motion was made by Dawn Liberta to approve the CEO’s Performance Evaluation Results and the CEO Performance Pay. Seconded by Khalil Zeinieh. Unanimously approved. Motion Passes.</p> <p>Staff Satisfaction Survey Results Judith Merritt, COO discussed the staff satisfaction survey with the board members. We had a 64% response rate with a 96% Satisfaction rating, which increased by 2% from the prior Satisfaction Survey score. Areas that staff felt needed improvements are: recognizing strong performance, competitive compensation, and pay equity practices.</p> <p>We have an external employee staff satisfaction survey that will be happening in November of this year. ELC staff and management will review the results and make a plan to address those areas along with the internal survey and update the Board accordingly.</p>
<p>Nominating Committee - Michael Asseff</p> <p>Governance Committee – Dawn Liberta</p> <p>Program Review Committee – Khalil Zeinieh</p>	<p>No Discussion.</p> <p>No Discussion.</p> <p>No Discussion.</p>

<p>Provider Representative –</p> <p>Cara Cerchione, Representative private for profit child care provider</p> <p>Beverley Batson, Representative private faith based child care provider</p>	<p>Cara Cerchione mentioned that she wanted to stress that the provider community are concerned regarding staffing, and a lot of the centers have raised their tuition rates and it's not so affordable for the families.</p>
UNFINISHED BUSINESS	None
NEW BUSINESS	None
MATTERS FROM CHAIR	There was no discussion.
MATTERS FROM COMMITTEES	William Karp mentioned that child care licensing started a pilot program for providers that are in good standing, in business 2 years, no class 1 violations in two-year period, qualified director and are not in an investigation. Those providers who meet that eligibility can have one remote desk inspection. This will help to congratulate compliant providers.
PUBLIC COMMENT	There was no discussion.
NEXT MEETING DATE	December 20, 2021 at 12:00PM
ADJOURN	Meeting adjourned by Dawn Liberta at 1:38 PM

These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken prior to approval at the next meeting.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Batson - Beverley	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE ELC of Broward County
MAILING ADDRESS 8211 SW 19th St	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input checked="" type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
CITY COUNTY North Lauderdale Broward	NAME OF POLITICAL SUBDIVISION:
DATE ON WHICH VOTE OCCURRED September 13th, 2021	MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

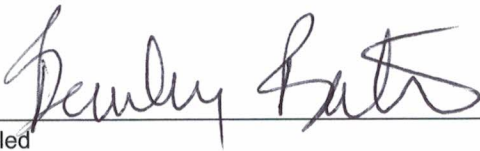
I, Beverley Batson, hereby disclose that on September 13th, 20 21 :

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Consent Agenda B221CA1 - CSC Contract – Financially Assisted Child Care Renewal


Date Filed

9/13/2021
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Batson - Beverley	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE ELC of Broward County
MAILING ADDRESS 8211 SW 19th St	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input checked="" type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
CITY COUNTY North Lauderdale Broward	NAME OF POLITICAL SUBDIVISION:
DATE ON WHICH VOTE OCCURRED September 13th, 2021	MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Beverley Batson, hereby disclose that on September 13th, 2021 :

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Consent Agenda B221CA2 - -- CSC Vulnerable Populations—Authorize the Chair to Sign Amendment before October 1, 2021

Date Filed

9/13/2021

Signature

Beverley Batson

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Cara Certhione, hereby disclose that on 9/13/21, 20__

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of _____, by _____, whom I am retained; or
- inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Did not vote on B221CA 1
Did not vote on B221FIN3

9/13/21
Date Filed

[Signature]
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND OR CIVIL PENALTY NOT TO EXCEED \$10,000.

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Cara Certhione, hereby disclose that on 9/13/21, 20__

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of _____, by _____, whom I am retained; or
- inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Did not vote on B221CA 1
Did not vote on B221FIN3

9/13/21
Date Filed

[Signature]
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND OR CIVIL PENALTY NOT TO EXCEED \$10,000.

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Cindy Arenberg Seltzer, hereby disclose that on September 13, 20 21 :

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I am the CEO of the Children's Services Council. The two items on which I declared a conflict involved CSC providing funding TO the Early Learning Coalition. While this is not a traditional conflict, I declared the conflict in an abundance of caution.

Date Filed

Cindy Arenberg Seltzer
Signature

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APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, _____, hereby disclose that on _____, 20 ____:

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, Childrens Service Council;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I cuurently sit on the CSC board of Broward County

Dawn Wbata
Date Filed

9/15/2021
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

ITEM/MEETING	B222CA1/Board
DATE:	November 15, 2021
SUBJECT:	City of Fort Lauderdale FY2022 School Readiness Match Funding Agreement
TIES TO PILLAR	Pillar Two – Provide Quality Early Care Opportunities
FOR ACTION:	Yes
RECOMMENDED ACTION:	Executive Committee, recommend the Board to Execute the City of Fort Lauderdale FY2022 School Readiness Match Funding Agreement as Approved by the City of Fort Lauderdale Commission on October 21, 2021
FINANCIAL IMPACT:	\$50,000
ELC STAFF LEAD	C. Klima

Background

Under a specific appropriation in the Florida fiscal year 2021-2022 budget, all 31 Early Learning Coalitions throughout the state compete for funding from a \$30 million statewide School Readiness Program match pool. Awards are based on the documented match commitments received from local government or private funders from each early learning coalition. Broward was awarded approximately \$5.3 million from this pool based on commitments from more than County and Municipal funding sources.

The City of Fort Lauderdale has historically been one of ELC’s largest and most reliable municipal match funders each year.

Current Status

On October 21, 2022 The City of Fort Lauderdale Commission awarded ELC Broward a \$50,000 contract for continued match funding, increasing the amount by more than 20% over the prior year. While the City did not provide staff with a copy of the draft agreement for legal review prior to the October 21, 2022 Commission meeting, staff requested that legal counsel review the draft so that the members could make the business decision to accept the agreement as presented. The comments are attached, along with a copy of the actual contract award that was already approved by the Commission.

The City of Fort Lauderdale has been a generous match funder to the School Readiness program for decades and the contract is considered to be low risk. City staff have advised ELC staff that requesting post-award changes to the agreement could jeopardize the award itself, since the Commission approval process would have to re-start from scratch.

Recommend Action:

Staff and Executive Committee recommend execution of the City of Fort Lauderdale FY2022 School Readiness Match Funding Agreement as Approved by the City of Fort Lauderdale Commission on October 21, 2021 without requesting post-award changes.

Supporting Documentation:

- Agreement Approved by City of Fort Lauderdale Commission October 21, 2021
- Legal Counsel Comments to the Agreement
- Contract Fact Sheet

**Legal Counsel Comments on the Agreement Approved at the City of Fort Lauderdale
Commission Meeting**

Section	Legal Counsel Comments
VI. B. Indemnification	<ul style="list-style-type: none"> The ELC is not subject to indemnification pursuant Section 1002.83(9) and Section 768.28(19) and seeks to eliminate such language under all of its contracts due to said exemption
VI. C. Amendments	<ul style="list-style-type: none"> Delete language regarding City of Fort Lauderdale’s ability to amend contract unilaterally as this type of language does not usually benefit the ELC, can change the nature of the contract without the ELC’s consent and could create issues under the Grant Agreement
VI. D. Public Records	<ul style="list-style-type: none"> Adding specific reference to Florida Statutes Section 1002.72 and 1002.97 that cover confidentiality of client records as those records are an exception to Chapter 119
VI. D. Public Records #4	<ul style="list-style-type: none"> Deleting language about transfer of public records to the city would add clarity since it is not clear that the ELC is not required to transfer such records to City. Preference would be to keep records. ELC staff notes that there are no records to transfer. grant agreement requirement related to confidentiality.
VI. E. Default	<ul style="list-style-type: none"> Adding conditions defining City of Fort Lauderdale breach of contract in making their donation would benefit the ELC. No options for ELC if City breaches contract.
XI. Termination For Convenience	<ul style="list-style-type: none"> The ELC is not subject to indemnification under Section 1002.83(9) and seeks to eliminate such language under its contracts. In addition, ELC does not have the ability to terminate the contract, only City.
XII. Attorney Fees	<ul style="list-style-type: none"> Expanding the responsibility to pay attorney fees to either party would benefit the ELC. If there is a dispute, ELC would have to pay the City’s attorney’s fees and costs even if the ELC prevailed in a dispute.

CONTRACT FACT SHEET

The information provided in this document identifies the major contract components including: cost; scope of work; deliverables and goals. The document is being provided for ease of review, but is not the approved contract. A copy of the full contract is available upon request.

CONTRACT NAME: City of Fort Lauderdale
FY 2022 Not for Profit Grant Participation Agreement

CONTRACT NUMBER: N/A

POINT OF CONTACT: Christopher J. Lagerbloom, City Manager
City Manager's Office
Budget/CIP and Grants Division
101 NE 3rd Avenue, Suite 1400
Fort Lauderdale, FL 33301

PROCUREMENT: Revenue Generating Contract

CONTRACT TYPE: Local Municipality Match Funding

BUDGET AMOUNT: \$50,000

METHOD OF PAYMENT: Revenue generating contract for which the ELC is reimbursed for child care expenses

PAYMENT SCHEDULE: Funds will be distributed on a reimbursement basis, usually within 30 days of execution.

TERM: October 1, 2021 through September 30, 2022

ANTICIPATED NUMBER OF PARTICIPANTS: 3,500 children

SCOPE OF WORK: Funding will be used as a match to draw down federal funds for subsidized child care services to children living in the City of Fort Lauderdale

DELIVERABLES: Reimbursements to Child Care Providers for Services to School Readiness Income Eligible Children assigned to each funding source.

PERFORMANCE MEASURES: None specified

ITEM/MEETING	B222CA2 / Board
DATE:	November 15, 2021
SUBJECT:	Children’s Forum INCENTIVE\$ Agreement FY 2022
TIES TO PILLAR	Pillar Two – Provide Quality Early Care Opportunities
FOR ACTION:	Yes
RECOMMENDED ACTION:	Approve New Sub Recipient Agreement for Children’s Forum INCENTIVE\$ for FY 2022 Pending Legal Review
FINANCIAL IMPACT:	\$629,221 Total for FY22, including \$225,455 previously award for 6 month extension
ELC STAFF LEAD	C. Klima

Background

Early Childhood Educator INCENTIVE\$, formerly known as Child Care WAGES® in Florida, rewards early childhood educators with financial incentives based on their education and continuity of employment. By retaining the early childhood workforce, INCENTIVE\$ provides children with more stable teacher-child relationships and better-educated teachers. INCENTIVE\$ addresses individual professional development efforts and low wages, but does not affect budgets, regular wages or parent fees within the child care program.

In June 2021 the Board approved Children’s Forum request to implement a new, higher stipend scale and a program eligibility change to encourage more Center Directors to participate along with their staff. The program rewards individual ECE educators for length of service and attainment of education goals with bi-annual wage supplements ranging from \$225 up to \$2,500. Children’s Forum also assists participants to secure TEACH scholarships to help pay for qualifying, accredited coursework. Children’s Forum is the sole licensee for the INCENTIVE\$ program in the state of Florida. The program has a proven track record for reducing child care employee turnover both in Florida and Nationwide.

Since all available contract renewals with this Sub Recipient were exhausted as of June 30, 2021 ELC extended the expiring contract by an additional six months (as allowed by the current DEL Grant Agreement) while staff worked with the Vendor and ELC’s General Counsel to update the terms and conditions, the scope of work and the budget for FY2022. On September 13, 2021, the board authorized a \$178,312 increase in the annualized award amount for a total of \$629,221.

The new agreement will establish a new Sub-Recipient agreement for the period January 1, 2022 to June 30, 2022, with up to two addition one-year renewals permitted thereafter.

Current Status

ELC staff has worked with staff from the Children’s Forum, and ELC General Counsel to update the terms and conditions of the sub-recipient agreement to include (but not limited to) the following:

1. Revisions to the core agreement terms and conditions to reflect changes in the Division of Early Learning Grant Agreement.
2. An updated scope of work including:
 - The new scale for awarding salary supplements with expanded eligibility (See attached comparison with the prior scale).
 - New requirements for supplement disbursement schedule notification.
 - Expanded data collection to improve outcome and impact analysis.
 - Waitlist prevention parameters.

Recommendation:

Staff and Executive Committee recommend Board approve the new FY22 Sub-Recipient agreement with the Children's Forum for the INCENTIVES program pending legal review.

Supporting Documentation

- Contract Fact Sheet
- Updated Salary Supplement Scale Compared with Prior Year.
- INCENTIVES Flyer

INCENTIVE\$ SCALE side by side

Career Pathway Designation	Valid Period	Old Level	New Level	Education and/or Credentials	New Annual Incentive	Prior Annual Incentive
ECE III		8	8	<ul style="list-style-type: none"> • Bachelor Degree or higher in ECE • Bachelor Degree or higher with 36 credit hours in ECE 	\$5,000	\$3,000
		8	7	<ul style="list-style-type: none"> • Bachelor Degree or higher with 24 credit hours in ECE 	\$3,500	\$3,000
ECE II		7	6	<ul style="list-style-type: none"> • Associate Degree in ECE • Associate Degree or higher with 21 credit hours in ECE 	\$2,250	\$2,250
		6	5	<ul style="list-style-type: none"> • Bachelor Degree or higher with 12 credit hours in ECE • Associate Degree with 18 credit hours in ECE • 90 credit hours toward a Bachelor Degree with 15 credit hours in ECE 	\$1,600	\$1,500
	2 years*	5	4	<ul style="list-style-type: none"> • Bachelor Degree or higher • Associate Degree with 12 credit hours in ECE • 45 credit hours with 15 credit hours in ECE 	\$1,200	\$1,125
	2 years*	4	3	<ul style="list-style-type: none"> • Associate Degree • 70 credit hours of well-rounded coursework • 36 credit hours with 12 credit hours in ECE • 36 credit hours plus a National CDA or Florida Staff Credential 	\$850	\$750
	2 years*	3	2	<ul style="list-style-type: none"> • 24 credit hours with 12 credit hours in ECE 	\$650	\$600
ECE I	2 years*	2	1	<ul style="list-style-type: none"> ➤ 12 credit hours in ECE or CD ➤ National CDA or Florida Staff Credential 	\$450	\$450
		1	---	This level was collapsed with # 2 since the staff credential articulates to the same amount of credit as a national CDA	---	\$200
Foundation	One time			<ul style="list-style-type: none"> ➤ Registry recognition – foundation level bonus 	\$100	---

* Funding for levels 1 through 4 have a continuing education requirement. Center-based educators awarded at levels 1 through 4 must complete at least three ECE college credit hours within two years to retain eligibility. Family child care educators must complete the course requirement within three years for continued funding.

Notes: ECE credit hours is coursework that is focused on Birth – 5 year olds, typically Early Childhood Education or Child Development

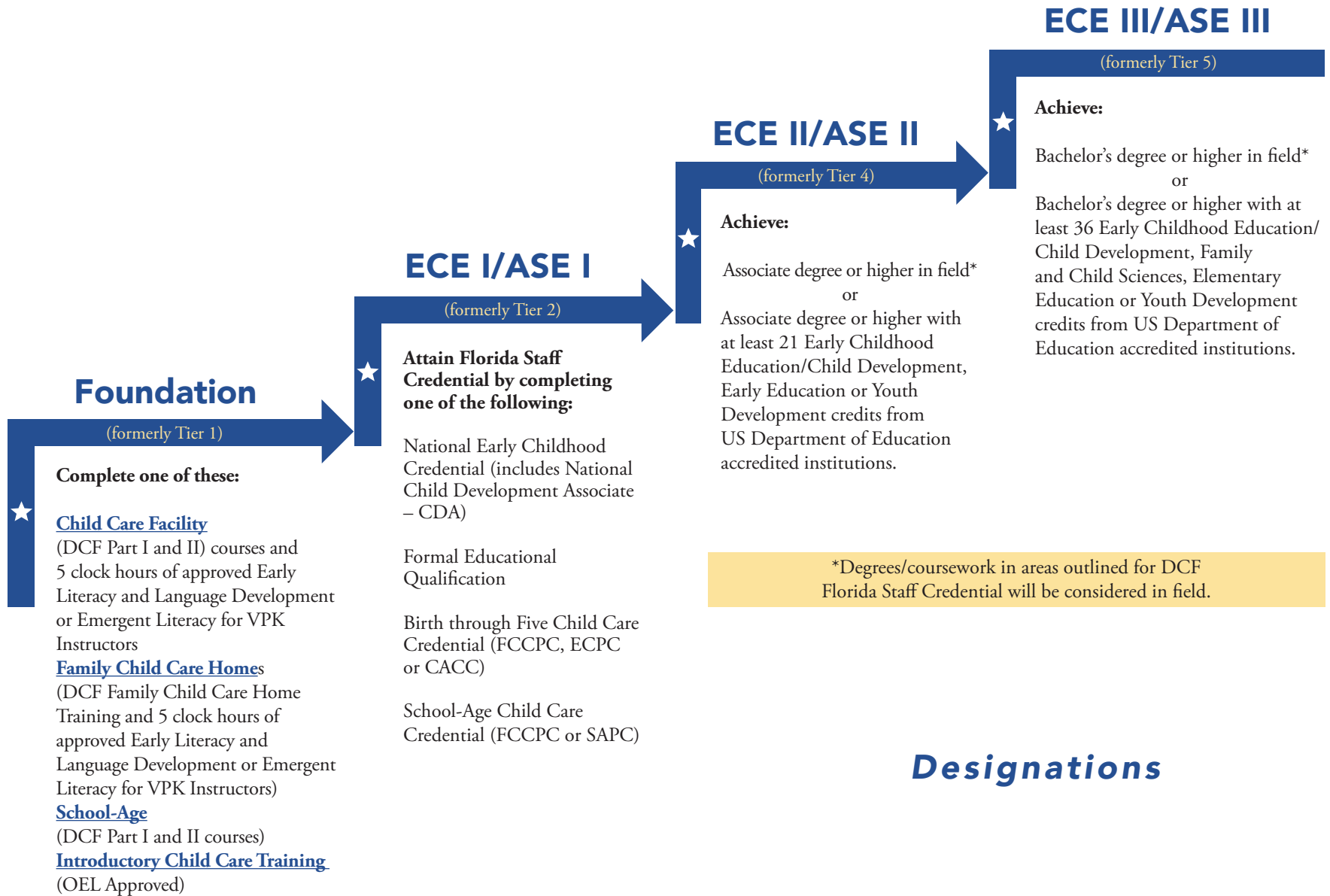
Florida Early Learning and Afterschool Career Pathway

Certificates, Credentials, and Degrees

Specialized Education & Training

Specializations are reflected on the educator's registry record and can be added to any of the designations (ECE, ASE, I, II, III).

Articulating credentials to college credits is subject to institutional review but may occur at any level along the pathway.



Designations

CORE TRAINING REQUIREMENTS Required to Earn Registry Designations

- Florida Early Learning and Developmental Standards approved training
- Florida Core Competencies for Early Childhood Educators approved training
- Trauma Informed Care for Child Care Professionals (TICC) Training

ECE = Early Childhood Educator
ASE = Afterschool Educator

INCENTIVE\$ SCALE

Career Pathway Designation	Valid Period	Level	Education and/or Credentials	Annual Incentive
ECE III		8	<ul style="list-style-type: none"> Bachelor Degree in ECE Bachelor Degree or higher with 36 credit hours in ECE 	\$5,000
		7	<ul style="list-style-type: none"> Bachelor Degree or higher with 24 credit hours in ECE 	\$3,500
ECE II		6	<ul style="list-style-type: none"> Associate Degree in ECE Associate Degree or higher with 21 credit hours in ECE 	\$2,250
		5	<ul style="list-style-type: none"> Bachelor Degree or higher with 12 credit hours in ECE Associate Degree with 18 credit hours in ECE 90 credit hours toward a Bachelor Degree with 15 credit hours in ECE 	\$1,600
	2 years*	4	<ul style="list-style-type: none"> Bachelor Degree or higher Associate Degree with 12 credit hours in ECE 45 credit hours with 15 credit hours in ECE 	\$1,200
	2 years*	3	<ul style="list-style-type: none"> Associate Degree 70 credit hours of well-rounded coursework 36 credit hours with 12 credit hours in ECE 36 credit hours plus a National CDA or Florida Staff Credential 	\$850
	2 years*	2	<ul style="list-style-type: none"> 24 credit hours with 12 credit hours in ECE 	\$650
ECE I	2 years*	1	<ul style="list-style-type: none"> 12 credit hours in ECE or CD National CDA or Florida Staff Credential 	\$450

* Funding for levels 1 through 4 have a continuing education requirement. Center-based educators awarded at levels 1 through 4 must complete at least three ECE college credit hours within two years to retain eligibility. Family child care educators must complete the course requirement within three years for continued funding.

Notes: ECE credit hours are earned through coursework focused on Birth-5 year olds, typically Early Childhood Education or Child Development.

Early Childhood Educator INCENTIVE\$ Florida, an affiliate of Child Care WAGE\$, is licensed by Child Care Services Association of Chapel Hill, NC. The Children's Forum is the program administrator of INCENTIVE\$ under a contract with early learning coalitions, children's services councils, and private contributors.

CHILDREN'S FORUM - CONTRACT FACT SHEET

CONTRACT NAME:	Children's Forum, Inc.
CONTRACT NUMBER:	Pending
POINT OF CONTACT:	Lori Stegmeyer Program Director 1211 Governors Square Blvd., Suite 200 Tallahassee, FL 32301 lstegmeyer@thechildrensforum.com
PROCUREMENT:	Single Source
CONTRACT TYPE:	Sub Recipient
BUDGET AMOUNT:	\$629,221, including the current - month extension
PARTICIPANT ELIGIBILITY:	<p>Child Care Professionals who work for licensed providers of early care and education who have an executed contract with ELC for School Readiness (SR) services and/or Voluntary Prekindergarten (VPK) services are eligible for Child Care INCENTIVE\$ services. Priority given to Broward County teachers who are willing to participate and:</p> <ul style="list-style-type: none">• Have been continuously employed at the same child care program for a minimum of six months; and• Work at least 20 hours per week with children ages 0-5 (supplements will be prorated based on a 40-hour work week); and• Have a formal child care credential and/or some education beyond a high school diploma; and• Earn less than \$17.50 per hour as a child care professional.
SCOPE OF WORK:	Conduct outreach, eligibility verification, technical assistance and administration for funds provided by ELC to supplement the salaries of qualified child care providers in Broward County. The <i>Child Care INCENTIVE\$</i> ® Project ("Program") is designed to improve child care quality by reducing turnover and encouraging the continued education of child care teachers. The Program provides education-based salary supplements to low-paid child care teachers working with children between the ages of 0-5.
DELIVERABLES:	Provide written management reports: quarterly, end-of-fiscal year, and a historical cumulative report showing the number of staff in each professional development level, the number who progressed to a higher level from the previous year, the dates, locations, methods and results of outreach, and comparative data from TEACH on scholarships accessed by INCENTIVE\$ participants. Quarterly reports shall include an itemized list of all recipients, date of disbursement and disbursement amounts made against the contract funds.
PERFORMANCE MEASURE:	The turnover rate of Broward County teachers participating in the Child Care INCENTIVE\$® project will be at least 10% lower than the average turnover rate of all states reported in the National Annual Child Care INCENTIVE\$® report produced by Child Care Services Association of North Carolina. The INCENTIVE\$® program is promoted and made available to 100% of Broward Child

Care Providers that have a School Readiness Contract. INCENTIVE\$® representatives will conduct onsite outreach at least two ELC events for providers such as ELC's PLAN meeting or the Broward Early Care and Education Conference.

ITEM/MEETING	B222CA3 / Board
DATE:	November 15, 2021
SUBJECT:	Agreement with Nova Southeastern University to Register Early Care Educators for Online Trainings Required by the State
FOR ACTION:	Yes
RECOMMENDED ACTION:	Approve Amendment #1 to Increase Amount of Agreement with Nova Southeastern University for Educator Registration Fees to \$175,000 Pending Legal Review
FINANCIAL IMPACT:	\$175,000
ELC STAFF LEAD	C. Klima

Background:

On September 13, 2021 the Board approved a budget allocation of \$175,000 for ELC to pay the cost of registration fees for mandatory training and competency exams on behalf of newly hired early care educators in Broward County to help build and sustain the Broward County child care workforce. Nova Southeastern University (NSU) holds the sole contract with the Department of Children and Families to offer these mandatory courses in Broward County and staff negotiated an Agreement to start paying the fees of new registrants for online courses directly to Nova as soon as possible.

Current Status:

In order to expedite the implementation of the benefit to educators, the initial agreement amount was capped at \$34,500 in order to stay within the CEO’s contract signature authority. This step was taken with the intent to amend the agreement up to the approved budget amount of \$175,000 at the November 15, 2021 Board meeting.

Under the terms of the agreement, ELC sends weekly lists of new registrants to NSU. NSU registers the students for classes and/or exams as appropriate and sends an invoice to ELC with the registration confirmations. If students do not complete the coursework they were registered for, ELC excludes them from future registrations.

Course registrations are for up to 4 courses/exams at once, at a cost of \$10 per course/exam.

Recommended Action:

Executive Committee recommend approve Amendment #1 to Increase Amount of Agreement with Nova Southeastern University for Educator Registration Fees to \$175,000 in Alignment with the Budget Approved September 13, 2021 (Pending Legal Review)

Supporting Documentation:

- Contract Fact Sheet

NOVA SOUTHEASTERN UNIVERSITY - CONTRACT FACT SHEET

The information provided in this document identifies the major contract components including: cost; scope of work; deliverables and goals. The document is being provided for ease of review, but is not the approved contract. A copy of the full contract is available upon request.

CONTRACT NAME: Nova Southeastern University, Inc.

CONTRACT NUMBER: TBD

POINT OF CONTACT: Maria Maymi
Child Care Training Director
954-262-6905
Mm1384@nova.edu

PROCUREMENT: Single Source

CONTRACT TYPE: Vendor

BUDGET AMOUNT: \$175,000

METHOD OF PAYMENT: Invoice

PAYMENT SCHEDULE: Monthly

TERM: TBD-June 30, 2022

PARTICIPANT ELIGIBILITY: Newly hired Child Care Professionals in Broward County who need to take the state-mandated training and competency exams.

SCOPE OF WORK: NSU will register students for state-mandated online trainings and/or exams. NSU will invoice ELC for registration fees. Any student who does not completed the trainings they were registered for, will be excluded from future registrations.

RESPONSIBILITIES OF THE PARTIES:

The COALITION shall:

- prepare and submit a weekly roster of participants attending the DCF trainings to the Vendor with the following required information: (i) name; (ii) email address; (iii) contact phone number; and (iv) DCF student ID for the students after the commencement of this Agreement.
- pay the Vendor the registration fees on behalf of each participant attending the DCF trainings.

The VENDOR shall:

- register all the participants attending the DCF trainings on the weekly roster for the online version of Part I; Part II or for Part III as appropriate and as described in **Section 3 of Exhibit A** of the Training Registration Agreement.
- monitor the completion and incompleteness status of all registered participants.
- submit a list of all registered students who did not attend competency exams along with their monthly invoice.

ITEM/MEETING	B222CA4 / Board
DATE:	November 15, 2021
SUBJECT:	Legal Services Five Year Contract Expiration March 31, 2022
TIES TO PILLAR	Strengthen and Develop the ELC staff and Organization
FOR ACTION:	Yes
RECOMMENDED ACTIONS:	Approve Executive Committee Recommendation to Renegotiate with ELC’s Current Legal Services Vendor to Establish a New Agreement, including Renewals, for Up to Five Years.
AS RECOMMENDED BY	Executive Committee
FINANCIAL IMPACT:	None
ELC STAFF LEAD	C. Klima

Background/History

The Law Offices of Jacob C. Jackson, P.A. was selected for a five-year agreement cycle with ELC for Legal Services starting in 2012 following a competitive procurement conducted by the ELC Board in 2011. In March 2017 staff re-negotiated and the Board approved a new five-year agreement cycle that began on March 9, 2017 and will expire on March 31, 2022. Since State and Federal regulations limit multi-year contract commitments to a five fiscal- year maximum (and each annual renewal is subject to availability of funds and other required terms or conditions), ELC has no remaining renewal options on the current agreement. ELC conducts competitive procurements for all services above \$35,000 per year both because they are required by law and also as a best practice, but competitive procurement is not required for legal services.

On February 12, 2020 the Board directed staff to bring all available vendor selection process options to the Board for consideration prior to the expiration date of current five-year agreement cycle. On November 2, 2021 the Executive Committee considered the following options to ensure continuity of legal services for the Coalition.

Option 1: Renegotiate a new five-year contract cycle with the existing vendor prior to the March 31, 2022 expiration:

- *Allows ELC to continue services with existing vendor already familiar with ELC*
- *Rate and/or service changes are possible, but will not be competitively procured*

Option 2: Conduct a competitive procurement for Legal Services prior to March 31, 2022 as a best practice:

- *Allows ELC to consider other rates or services available in the marketplace, or choose the current vendor*
- *May require a new vendor to become familiar with the ELC*

Option 3: Extend the current Agreement with the existing vendor one time, for up to six months

- *Allows more time for implementing either option 1 or 2*

Current Status

While some of the Committee members supported a competitive procurement process because it is considered to be a best practice in vendor selection, (even if it is not mandatory) the majority of the members wanted to continue with the current vendor without conducting competitive procurement because they were satisfied with his services. The committee voted 4-3 to approve option 1, with the motion modified as follows:

Renegotiate with ELC’s Current Legal Services Vendor to Establish a New Agreement, including Renewals, for Up to Five Years

Recommended Action:

Approve Executive Committee Recommendation to Renegotiate with ELC’s Current Legal Services Vendor to Establish a New Agreement, including Renewals, for Up to Five Years.

Supporting Documentation: None

ITEM/MEETING	B222CA5 / Board
DATE:	November 15, 2021
SUBJECT:	CEO Goals FY 21/22
FOR ACTION:	Yes
RECOMMENDED ACTION:	Approve CEO Goals for FY 21/22
FINANCIAL IMPACT:	No
ELC STAFF LEAD	R Jaffe

Background:

Over the past few fiscal years, per Board directive, the CEO goals were to come directly from the objectives and outcomes included in the Strategic Plan. The new interim one-year Strategic Plan for FY 21-22 was approved at the May 10, 2021 Board meeting and was utilized to develop the proposed DRAFT CEO Goals for FY 21-22 presented at the August 31st Executive Committee meeting.

During the August 31st meeting, a proposal was made and approved to add an additional CEO Goal (or two) that focused more on the CEO rather than the organization and based on feedback from the CEO’s Performance Evaluation. The committee requested the additional personal CEO goal(s) be included for the November 2nd Executive Committee.

Current Status:

In an effort to present the suggested personal CEO goals to the committee, the Board Chair and CEO met to discuss personal CEO goal options. Additionally, feedback was elicited by the CEO from other Executive committee members and FY 20/21 CEO Performance Evaluation results were reviewed for growth opportunities.

Executive member feedback revealed the majority of committee members did not feel the need for additional personal CEO goals.

Board member feedback from the FY 20/21 CEO Performance Evaluation considered (where more than one board member commented) included:

- Strategic Planning (2 comments) – more innovative long term vision
- Relationships (2 comments) - stronger relationship with the business community
- Relationships (2 comments) – increased visibility
- Communications (2 comments) – clearer verbal communication

Based on all of the above information, 4 personal CEO goal options were created and presented to the Executive Committee at the November meeting for discussion and consideration (in addition to the CEO Goals from the Strategic Plan presented at the August 31st Executive committee meeting). However, during the discussion it was agreed that additional personal CEO goals are not needed (at this time). Members approved the FY21-22 CEO Goals (from the Strategic Plan) previously presented to the committee at the August 31st meeting.

Action:

Executive Committee recommends approval of the FY21-22 CEO Goals as presented at the August 31, 2021 and November 2, 2021 meetings.

Supporting Documentation:

- CEO FY 21-22 Goals, presented August 31, 2021
- ELC FY 2021-2022 Strategic Plan with Goals Approved May 10, 2021



Strategic Plan FY 2021/2022

Vision

All children will have high quality early learning experiences leading to success in school and life.

Mission

Lead and support the early learning community to deliver high quality early learning e3periences to young children and their families

Guiding Principles

- All children develop at their own pace and learning different ways
- All children have the ability to reach their full potential regardless of economic means
- Early learning helps to build the foundation for future success
- Highly skilled educators create the best learning opportunities for ALL children
- Parents are the "Most important individuals to ensure child's success"
- Delivering outstanding customer service is vital to delivering our mission
- We are committed to hiring and developing great employees
- We are dedicated to addressing historical and structural racism and implicit bias
- We are committed to finding innovative and creative ways to help our families and providers

Pillar 1 Deliver Outstanding Eligibility, Enrollment and Payment Services

Goal 1A - Make our eligibility and enrollment/re-enrollment services as easy as possible for parents.

Outcomes:

- Parents who successfully complete the enrollment process will be at or above 65%
- Parents who successfully complete the re-enrollment process will be at or above 75%
- Parent who respond as satisfied with the ease of eligibility/redetermination process will be at or above 80%

Goal 1B - Make our contracting and payment process as easy as possible for providers

Outcomes:

- At least 80% of providers who respond will report being satisfied with ELC instructions/responsiveness.

Pillar 2 Provide and Promote Quality Early Care Opportunities

Goal 2A - Empower parents to understand and participate in the developmental progress of their children.

Outcomes:

- 80% of parents who respond report tools/activities ELC provided helped them to engage with their child and/or better understand their child's development.

Goal 2B - Support ECE providers with tools, skills, and resources necessary to provide quality early learning experiences for all children

Outcomes:

- 80% of Providers who respond report ELC provided the tools, skills and resources necessary to provide quality early learning experiences.
- 80% of Providers who respond report tools ELC provided helped them to engage with children and/or better understand children's development.

Pillar 3 Raise the visibility of the ELC as the thought leader for/of the Early Care and Education System

Goal 3 - Increase our influence to improve the early education system

Outcomes:

- ELC will complete 100% of the Annual Outreach/Communication plan and complete at least 70% of tasks/activities in the plan

Pillar 4 Strengthen and Develop the ELC's Capacity

Goal 4 - Provide education, tools, and support for the staff and Board to achieve organizational excellence

Outcomes:

- At least 80% of Staff respond they are satisfied.
- At least 80% of Board members who respond report satisfaction with the number and quality of Board engagement activities, educational opportunities and informational materials.

FY 21/22 ELC Broward CEO Goals

Pillar	Goal	Outcome
1. Deliver Outstanding Eligibility, Enrollment and Payment Services	1. Make our eligibility and enrollment/re-enrollment services as easy as possible for parents.	Parents who successfully complete the enrollment process will be at or above 65% and 75% for the re-enrollment process.
2. Provide and Promote Quality Early Care Opportunities	2A. Empower parents to understand and participate in the developmental progress of their children.	80% of parents who respond report tools/activities ELC provided helped them to engage with their child and/or better understand their child's development.
	2B. Support ECE providers with tools, skills, and resources necessary to provide quality early learning experiences for all children	80% of Providers who respond report tools ELC provided helped them to engage with children and/or better understand children's development.
3. Raise the visibility of the ELC as the thought leader for/of the Early Care and Education System	3. Increase our influence to improve the early education system	ELC will complete 70% of tasks/activities in the Annual Outreach/Communication & Advocacy Plan.
4 Strengthen and Develop the ELC's Capacity	4. Provide education, tools, and support for the staff and Board to achieve organizational excellence	At least 80% of Staff respond they are satisfied.
		At least 80% of Board members who respond report satisfaction with the number and quality of Board engagement activities, educational opportunities and informational materials.

ITEM#/MEETING	B222CA6 / Board
MEETING DATE:	November 15, 2021
SUBJECT:	Request to Initiate FY22 Operating Expense Procurements over \$35K
FOR ACTION:	Yes
RECOMMENDED ACTION:	Approve Request to Initiate FY22 Operating Expense Procurements over \$35K
FINANCIAL IMPACT:	TBD FY22
AS RECOMMENDED	Finance Committee

Background Information:

Fiscal Policies require Board approval for all individual expenditures in excess of \$35K each fiscal year.

Current Status:

As part of an on-going effort to bring all ELC Operating Vendor Relationships into compliance with State funding requirements and also as a best practice that promotes healthy vendor relationships in general, staff request authority to proceed with the following vendor procurements for operating expenditures that are expected to trigger procurement requirements before the end of the fiscal year. The results and recommendations will be presented for final approval at the Board meeting that follows each procurement as they are completed.

Expense/Purchase	Current Vendor	Reason for Procurement Now	Estimated Cost
Cell Phone Vendor	ATT	Legacy Vendor not Previously Procured	\$40-\$70K, depending on features
Online Recruitment Vendor	Indeed	Legacy Vendor not Previously Procured.	Up to \$40K
Employee Benefits Broker Services	Brown & Brown	March 2022	None, Commission Only
Temporary Staffing Vendor	Robert Half	July 1 Start Date Legacy Vendor not Previously Procured.	\$40-\$50K, depending on scope of services

ITEM/MEETING	B222CA7 / Board
DATE:	November 15, 2021
SUBJECT:	2022 Advocacy Priorities
TIES TO PILLAR	N/A
FOR ACTION:	Yes
RECOMMENDED ACTIONS:	Approve 2022 Advocacy Priorities
AS RECOMMENDED BY	ELC Staff
FINANCIAL IMPACT:	N/A
ELC STAFF LEAD	R Jaffe, CEO

Background/History

Each year the Florida Legislature meets in order to make or amend laws. The process includes committee meetings by the House and Senate to obtain more information and analyze bills.

Current Status

In preparation for the next Legislative session which will begin January 2022, ELC staff considered the following in an effort to devise Advocacy Priorities for the 2022 sessions:

- 2021 Legislative Priorities - Early Learning Bills Passed
- ELC local and Statewide Partner Feedback
- Child Care Small Businesses Feedback
- Federal Legislation Being Proposed
- Federal COVID-19 Relief Funding Parameters
- ELC Staff thinking on the Current State of Child Care in Broward and Nationwide

The above information as well as the proposed Legislative Priorities (below) were shared by Renee Jaffe at ELC’s Early Learning Legislative Lunch & Learn held on November 9, 2021, which was well attended by Board members and the local community. Contained in this Board packet is the PowerPoint which outlines the whole Lunch and Learn.

Proposed ELC Broward 2022 Advocacy Priorities:

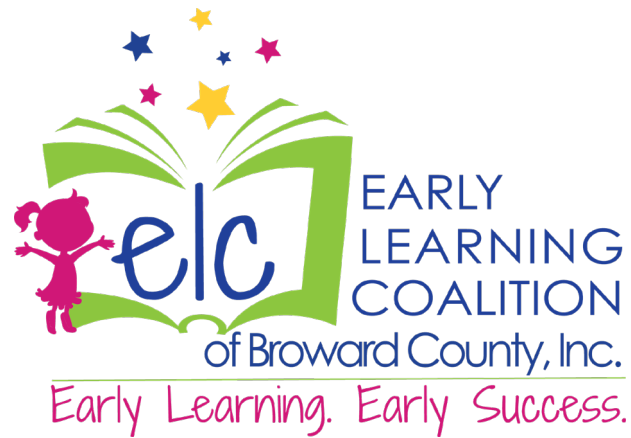
1. Set School Readiness reimbursement rates for non-school aged children to (100% of) the 75th percentile of the most recently calculated local Market Rate.
2. Establish a flat quality differential based on the true cost of quality to eliminate inequity and disparity impacting the level of quality.
3. Raise the VPK Base Student Allocation.
4. Raise the ceiling on School Readiness income eligibility to ensure working families can remain in work/training & retain access to safe, quality, affordable child care.

Recommendation

ELC staff are requesting the Board approve the 2022 Advocacy priorities.

Supporting Documentation:

- Lunch & Learn PowerPoint (containing ELC 2022 Advocacy Priorities)



ELC Broward

2022 Early Learning Legislative Lunch and Learn

2022 Legislative Session Considerations:

- **2021 Legislative Priorities - Early Learning Bills Passed**
- **ELC Partner Feedback**
- **Child Care Small Businesses Feedback**
- **Federal Legislation**
- **Federal COVID-19 Relief Funding**
- **ELC Broward Considerations**



A Look Back at 2021 Legislative Priorities

- Develop a Coordinated Screening and Assessment System for VPK providers
- Use VPK assessment data to identify developmental delays and deliver interventions
- Develop a system for VPK program accountability with methodology that considers pre/post evaluations, learning gains and teacher/child interactions
- Support early learning centers by increasing funding along with accountability
- Increase family access to information such as the child's developmental progress and enhance provider profiles to reflect VPK & SR Quality Standards

Successful 2021 Legislative Session Early Learning Bills and System Changes

- **2 major bills passed - HB 419 and 7011**
- **Over 30 items Require NEW Rules & Implementation including:**
 - Coordinated Screening and Assessment
 - VPK Accountability
 - School Readiness Program Changes
 - Gold Seal Accreditation
 - ELC Accountability
 - Governance
 - Kindergarten Transition
 - Early literacy instruction and interventions before kindergarten.

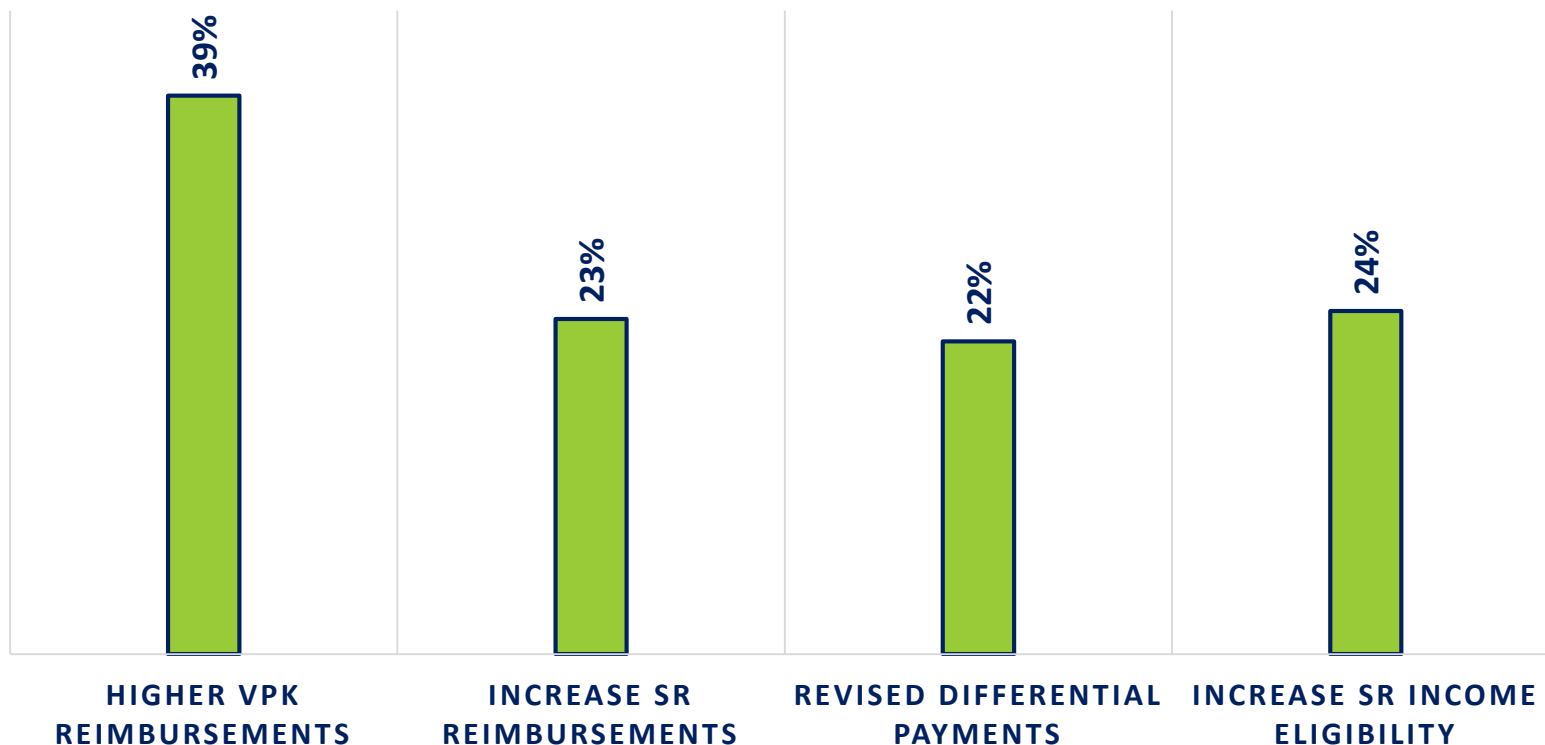
Items will be rolled out through FY 2023/24 (with majority in FY 21/22)

Preparing for 2022 Legislative Session: What Our Partners are Thinking?

- Focus on Implementing HB 419 and 7011 (DEL).
- Increased funding for children in early learning.
- Invest in early learning infrastructure through stabilization grants to providers and additional funding to families for child care.
- Contribute to the establishment of a comprehensive high- quality system of early learning that supports equitable access.
- Re-evaluation of the funding formula for SR based on the cost of quality care not the 75th percentile of the market rate.
- Increase VPK Base Student Allocation (BSA).
- Increase in School Readiness Eligibility Threshold to reflect raise in minimum wage.

Preparing for 2022 Legislative Session: What Our Child Care Small Businesses Thinking?

MOST IMPORTANT



Preparing for 2022 Legislative Session: Federal Legislation that could Impact the System

- Build Back Better Plan - Investment in children and caregiving:
 - Universal preschool for all 3 and 4 year olds
 - Limit the cost of childcare to no more than 7% of income for families earning up to 250% of the state median income
 - Parents will be able to send their children to high quality child care centers either in private settings or public schools
 - Give more than 35 million families a major tax cut by extending the expanded Child Tax Credit



Preparing for 2022 Legislative Session: CRRSA/ARP Federal Relief Funding that could Impact the System

Rebuild/Strengthen Child Care Industry and Workforce “From Every Angle”

Expand Access to Services and Resources for Subsidized AND Non-Subsidized Families

- Provider Grants to Stabilize the Child Care Sector
- Educator Bonuses
- Health and Safety Spending
- Waivers, such as Parent Co-pays
- Supports for Kindergarten/Rising K children
- Higher Reimbursement Rates
- Expanded Subsidy to more Families
- Recruit, Upskill, Retain Early Learning Staff

Preparing for 2022 Legislative Session: ELC Broward Considerations

- Nationwide **Investments** in child care have been **insufficient**.
- Children benefit from high-quality **early learning** that sets **the foundation for future success**.
- Access to high quality child care helps to **build a strong workforce & prepares the future workforce**.
- Many child care small businesses are **financially constrained** & operate on thin profit margins (> 1%).
 - School Readiness reimbursement rates methodology is based on a market rate survey & **Do not reflect the “true” cost of quality care**.
 - Child Care Small Businesses are **struggling to find and retain qualified staff**.
 - Early educators are often paid **low wages** (average rate - \$11.00 per hour).
 - With phasing in increases in minimum wage & current inflationary rise, many SR families could go **over the threshold to qualify for services**.
 - **VPK Base Student Allocations (BSA)/Rates remains extremely low** and does not reflect the cost to provide quality Services.

ELC Broward 2022 Legislative Considerations

1. Set School Readiness reimbursement rates for non-school aged children to (100% of) the 75th percentile of the most recently calculated local Market Rate.
2. Establish a flat quality differential based on the true cost of quality to eliminate inequity and disparity impacting the level of quality.
3. Raise the VPK Base Student Allocation.
4. Raise the ceiling on School Readiness income eligibility to ensure working families can remain in work/training & retain access to safe, quality, affordable child care.

QUESTIONS



ITEM#/MEETING	B222FIN1 / Board
MEETING DATE:	November 15, 2021
SUBJECT:	September 2021 Interim Financial Statements
FOR ACTION:	YES
RECOMMENDED ACTION:	Approve September 2021 Interim Financial Statements, Pending Approval of an Annual Audit Performed by a Qualified Independent Certified Public Accountant
FINANCIAL IMPACT:	None
AS RECOMMENDED	Finance Committee

Background Information:

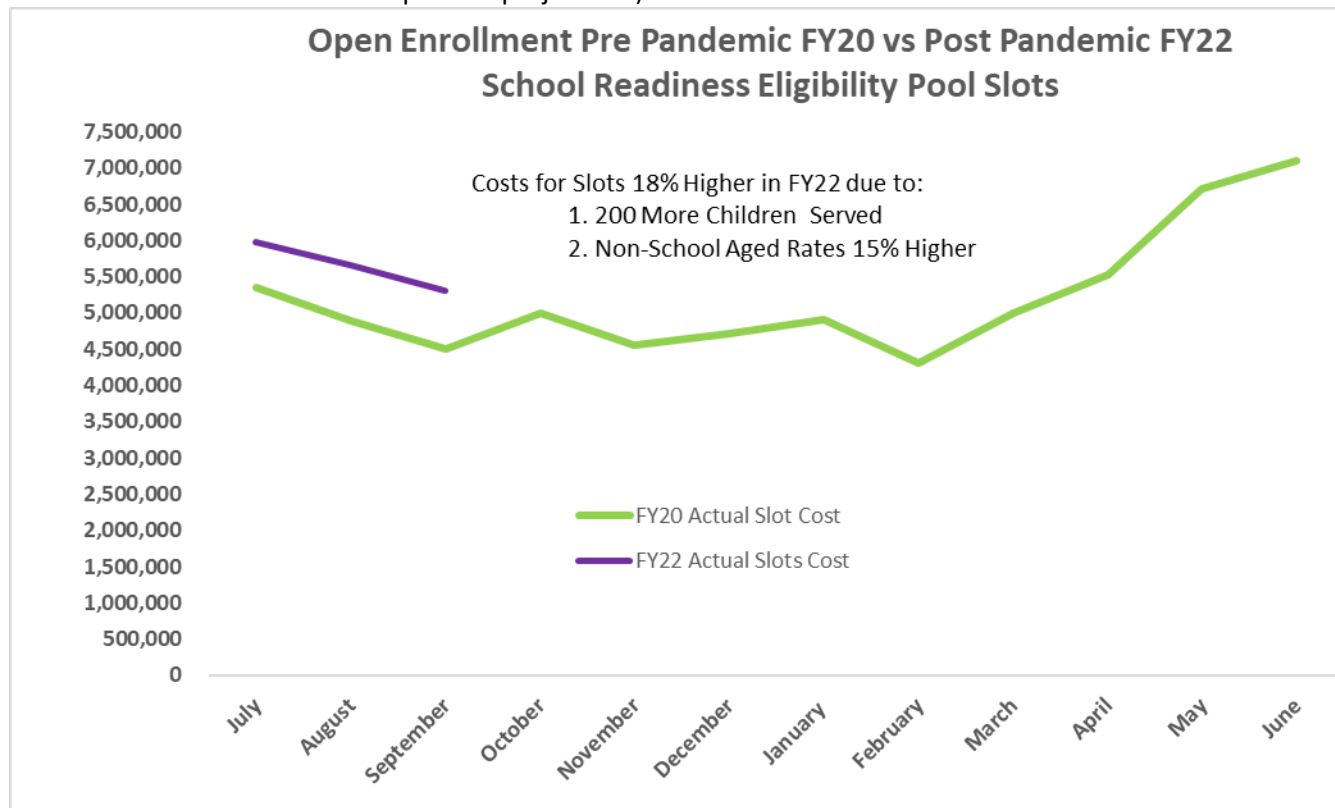
The Interim Financial Statements for the three-month period ending September 30, 2021 are attached for review. Financial Highlights are as follows:

Overall

During the first quarter of fiscal year 2021-2022 ELC continued on a full enrollment trajectory for School Readiness, with a brisk slot expenditure pace and higher-than normal child enrollment patterns during the summer vacation months. VPK expenditures were lower than expected for a normal year, but higher than they were at this time last year (which was the peak of the pandemic).

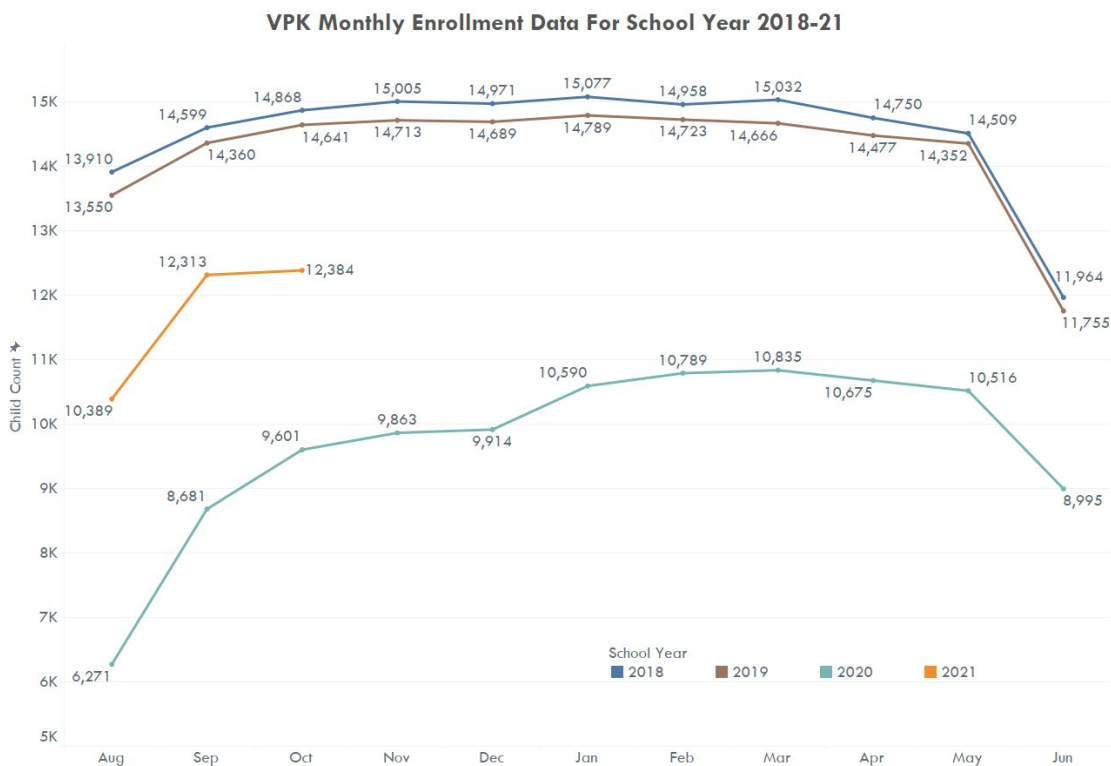
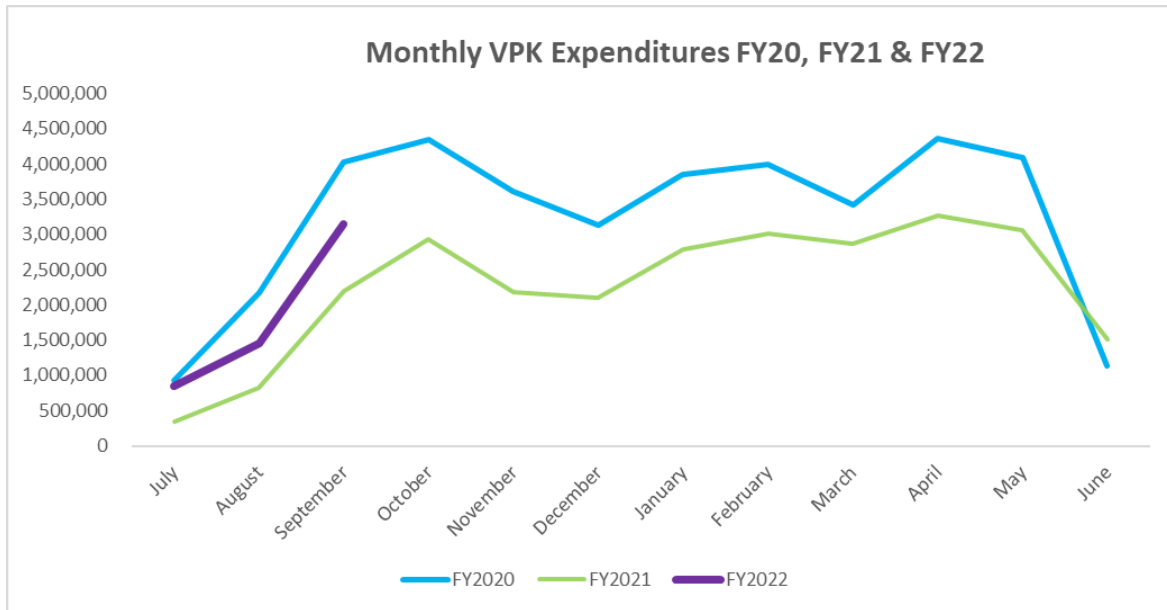
School Readiness

School Readiness slot expenditures were 1% above the 25% target based on ELC’s original “flat-funded” FY2022 budget and accounted for 84% of all School Readiness year-to-date costs. ELC Staff continue to vigorously call new children from the waitlist with the goal of minimizing or eliminating waiting time going forward. Slot costs are currently averaging approximately 18% higher than they were during the last full year of open enrollment in FY 2020. The increase is primarily due to two provider rate increases implemented in January and July 2021 and approximately 200 more children served (net) as staff continue to call families from the waitlist. In October DEL awarded ELC Broward with approximately \$8 million more than previously budgeted to address the waitlist and maintain higher reimbursement rates. This will help us to continue to aggressively enroll. (See Proposed Budget Amendment #2 and utilization report for projections)



VPK

VPK Program expenditures continue to ramp up for the year but remain approximately 4% below the 18% target that would be expected at this stage during a normal year due to lingering parental health concerns that arose during the course of the pandemic and/or staffing shortages. VPK programs begin in August and expenditures typically increase during the school year. Expenditure and Enrollment data is shown below. The Program Review Committee will discuss outreach options to encourage enrollment as needed. VPK is funded by DEL to match actual usage each year and allocations are determined for each county by the State based on demographic analysis at an annual Statewide estimating conference.



Summary:

Staff recommend that the Finance Committee approve the September 2021 interim financial statements.

Supporting Documents:

- September 2021 Interim Financial Statements



Early Learning Coalition of Broward County, Inc.

INTERIM FINANCIAL STATEMENTS

FISCAL YEAR 2021-2022

For The Three Months Ended September 30, 2021

Submitted to the Board Meeting

November 15, 2021

As Recommended by the Finance Committee on November 9, 2021

Early Learning Coalition of Broward County, Inc.
FY 2021-2022 Statement of Financial Position
As of September 30, 2021

	September 30, 2021	September 30, 2020
Assets:		
Cash	\$ 3,005,780	\$ 3,936,953
Grants Receivable	18,444,783	21,943,172
Accounts Receivable	1,013,288	820,842
Due From Providers	1,663,645	2,573,944
Prepaid Expense	311,016	257,927
Fixed Assets	13,262	17,178
Total Assets	\$ 24,451,774	\$ 29,550,016
 Liabilities:		
Accounts Payable	\$ 354,775	\$ 454,702
Salary & Benefits Payable	(7,833)	(2,028)
Compensated Absences	394,749	303,467
Rent Abatement	179,386	141,554
Due to Providers	8,783,998	10,560,558
Due to Other Agencies	1,724,806	2,559,296
Deferred Revenue	12,703,259	15,075,883
Total Liabilities	\$ 24,133,139	\$ 29,093,431
 Net Assets		
Unrestricted	318,635	456,585
Total Net Assets	318,635	456,585
 Total Liabilities and Net Assets	 \$ 24,451,774	 \$ 29,550,016

Early Learning Coalition of Broward County, Inc.
FY 2021-2022 Statement of Activities
For The Month Ending September 30, 2021

	<u>Sep 2021</u> <u>Actual</u>	<u>FY 2022</u> <u>YTD Actual</u>	<u>FY 2021</u> <u>YTD Actual</u>
Revenue			
DEL School Readiness	\$ 5,044,933	\$ 16,722,286	\$ 17,421,746
DEL School Readiness Match Pool	448,836	1,361,614	659,208
DEL Preschool Development Grant	4,550	18,350	-
DEL-CARES/CRRSA Pandemic Relief	-	-	10,008,406
DEL - Voluntary Pre-K	3,144,374	5,445,723	3,362,926
DEL - VPK Monitoring & Outreach	-	-	2,104
CSC - Income Eligible	656,562	1,149,893	1,058,780
CSC - Vulnerable Populations	183,087	535,045	681,148
Broward County- Match	236,594	638,076	512,663
Broward County - Special Needs	17,048	60,161	110,808
Univ of Florida Lastinger Ctr	-	-	335
Local Match: United Way & Cities	10,833	59,350	46,500
BECE & Misc	670	809	286,000
Total Revenue	<u>\$ 9,747,487</u>	<u>\$ 25,991,306</u>	<u>\$ 34,150,623</u>
Expenses			
Child Care Slots and Incentives:			
DEL School Readiness	\$ 3,998,012	\$ 13,850,610	\$ 15,360,588
DEL School Readiness Match Pool	448,836	1,361,614	659,208
DEL-CARES/CRRSA Pandemic Relief	-	-	5,454,399
DEL - Voluntary Pre-K	3,132,161	5,312,354	3,127,428
CSC - Income Eligible	644,212	1,110,195	956,861
CSC - Vulnerable Populations	175,755	494,837	608,573
Broward County- Income Eligible	210,306	567,179	455,700
Broward County - Special Needs	15,153	53,476	98,496
Local Match: United Way & Cities	10,833	59,350	46,530
Learning Pods Collaborative	-	-	152,180
Stipends and Grants to Providers	33,835	98,491	4,428,596
Total Child Care Slots and Incentives	<u>\$ 8,669,104</u>	<u>\$ 22,908,105</u>	<u>\$ 31,348,559</u>
Sub Recipient Expense			
School Board of Broward County	\$ -	\$ -	\$ -
Nova Southeastern University	-	-	-
Children's Forum	5,845	14,181	12,503
211 Broward	35,106	104,132	102,335
Total Sub Recipient Expense	<u>\$ 40,951</u>	<u>\$ 118,313</u>	<u>\$ 114,838</u>
ELC Expense			
Salaries & Benefits	\$ 866,881	\$ 2,523,974	\$ 2,209,813
Attorneys	7,961	17,252	15,485
Auditors	-	-	-
Temporary Staff	831	17,560	-
Consultants	23,499	46,953	22,750
Staff & Board Travel	3,970	9,747	1,370
Insurance	3,740	11,220	8,314
Office Rent & Maintenance	39,485	123,359	103,014
Office Machines & Storage	503	1,657	2,731
Software Licenses	17,916	60,411	48,814
Internet, Email, Website, Phones	13,977	39,881	25,045
Cell Phones	4,383	13,148	14,182
Sponsorships & Memberships	2,646	7,629	6,337
Books for Kids	-	740	11,152
Other Operating Costs	40,284	71,124	74,518
Computer Equipment & Software	-	23,572	7,645
Furniture & Fixtures	-	675	1,026
Depreciation	-	-	-
Total ELC Expense	<u>\$ 1,026,078</u>	<u>\$ 2,968,902</u>	<u>\$ 2,552,196</u>
Total Expenses	<u>\$ 9,736,132</u>	<u>\$ 25,995,320</u>	<u>\$ 34,015,594</u>
Change in net assets	<u>\$ 11,355</u>	<u>\$ (4,014)</u>	<u>\$ 135,029</u>
Net assets, beginning of year		322,649	321,556
Net assets, end of the period		<u>\$ 318,635</u>	<u>\$ 456,585</u>

Early Learning Coalition of Broward County, Inc.
FY 2021-2022 Annual Budget to Actual by Month
For The Period Ending September 30, 2021
Detail

	FY 2022 Budget	YTD Actual	Balance	% of Budget	Notes
Revenue:					
DEL School Readiness	\$ 66,273,494	\$ 16,722,286	\$ 49,551,208	25%	Addl Allocations Pending
DEL School Readiness Match Pool	5,380,330	1,361,614	4,018,716	25%	Addl Allocations Pending
DEL Preschool Development Grant	101,000	18,350	82,650	18%	Addl Allocations Pending
DEL-CARES/CRRSA Pandemic Relief	-	-	-	0%	Allocations Pending
DEL - Voluntary Pre-K	40,290,903	5,445,723	34,845,180	14%	4% Lower than Normal due to Pandemic
CSC - Income Eligible	5,592,850	1,149,893	4,442,957	21%	
CSC - Vulnerable Populations	2,968,621	535,045	2,433,576	18%	
Broward County- SR Match	2,198,564	638,076	1,560,488	29%	
Broward County - Special Needs	665,231	60,161	605,070	9%	Enrolling
Univ of Florida Lastinger Ctr	35,000	-	35,000	0%	Intermittent Expenditures
SR Local Match: United Way & Cities	500,000	59,350	440,650	12%	
BECE & Miscellaneous	100,000	809	99,191	1%	
Total Revenue	\$ 124,105,993	\$ 25,991,307	\$ 98,114,686	21%	
Expense					
Child Care Slots and Incentives					
DEL School Readiness	\$ 53,766,097	\$ 13,850,610	\$ 39,915,487	26%	SR + Match 84% of Total Expenditures
DEL School Readiness Match	5,380,330	1,361,614	4,018,716	25%	(78% Required)
DEL-CARES/CRRSA Pandemic Relief	-	-	-	0%	Allocations Pending
DEL - Voluntary Pre-K	38,741,253	5,312,354	33,428,899	14%	4% Lower than Normal due to Pandemic
CSC - Income Eligible	5,033,565	1,110,195	3,923,370	22%	
CSC - Vulnerable Populations	2,374,897	494,837	1,880,060	21%	
Broward County- SR Match	1,954,279	567,179	1,387,100	29%	
Broward County - Special Needs	591,316	53,476	537,840	9%	
Municipalities-SR Local Match	500,000	59,350	440,650	12%	
Grants & Stipends to Providers	825,000	98,491	726,509	12%	
Total Child Care Slots and Incentives	\$ 109,166,737	\$ 22,908,105	\$ 86,258,632	21%	
Sub Recipient Expense					
School Board of Broward County	\$ -	\$ -	\$ -	0%	
Children's Forum	139,212	14,181	125,031	10%	Invoices Lag 1-2 months behind
211 Broward	462,000	104,132	357,868	23%	
Total Sub Recipient Expense	\$ 601,212	\$ 118,313	\$ 482,899	20%	
ELC Expense					
Salaries & Benefits	\$ 11,976,253	\$ 2,523,974	\$ 9,452,279	21%	
Attorneys	99,000	17,252	81,748	17%	
Auditors	42,500	-	42,500	0%	
Temporary Staff	50,000	17,560	32,440	35%	Intermittent Expenditures
Consultants	399,888	46,953	352,935	12%	CLASS & BLI Ramping up
Staff & Board Travel & Training	75,000	9,747	65,253	13%	
Insurance	42,418	11,220	31,198	26%	
Office Rent & Maintenance	461,490	123,359	338,131	27%	
Office Machines & Storage	10,085	1,657	8,428	16%	Storage cost declining
Software Licenses	230,154	60,411	169,743	26%	
Internet, Email, Website, Phones	119,954	39,881	80,073	33%	Phone, Email Server Vendor Transitions
Cell Phones	50,000	13,148	36,852	26%	
Sponsorships & Memberships	47,950	7,629	40,321	16%	Intermittent Expenditures
Books for Kids	250,000	740	249,260	0%	Intermittent Expenditures
Other Operating Costs	233,804	71,124	162,680	30%	Intermittent Expenditures
Computer Equipment & Software	58,916	23,572	35,344	40%	Intermittent Expenditures
Furniture & Fixtures	11,542	675	10,867	6%	Intermittent Expenditures
Unallocated (Budget Only)	179,091	-	179,091	0%	
Total ELC Expense	\$ 14,338,044	\$ 2,968,902	\$ 11,369,142	21%	
Total Non-Slot Expense	\$ 14,939,256	\$ 3,087,215	\$ 11,852,041	21%	
Total Expense	\$ 124,105,993	\$ 25,995,320	\$ 98,110,673	21%	

Early Learning Coalition of Broward County, Inc.
FY 2021-2022 Annual Budget to Actual YTD
For The Period Ending September 30, 2021
Summary

	FY 2022 Budget	YTD Actual	Balance	% of Budget	Notes
Revenue:					
DEL School Readiness	\$ 66,273,494	\$ 16,722,286	\$ 49,551,208	25%	Addl Allocations Pending
DEL School Readiness Match Pool	5,380,330	1,361,614	4,018,716	25%	Addl Allocations Pending
DEL Preschool Development Grant	101,000	18,350	82,650	18%	Addl Allocations Pending
DEL-CARES/CRRSA Pandemic Relief	-	-	-	0%	Allocations Pending
DEL - Voluntary Pre-K	40,290,903	5,445,723	34,845,180	14%	4% Lower than Normal due to Pandemic
CSC - Income Eligible	5,592,850	1,149,893	4,442,957	21%	
CSC - Vulnerable Populations	2,968,621	535,045	2,433,576	18%	
Broward County- SR Match	2,198,564	638,076	1,560,488	29%	
Broward County - Special Needs	665,231	60,161	605,070	9%	Enrolling
Univ of Florida Lastinger Ctr	35,000	-	35,000	0%	Intermittent Expenditures
SR Local Match: United Way & Cities	500,000	59,350	440,650	12%	
BECE & Miscellaneous	100,000	809	99,191	1%	
Total Revenue	\$ 124,105,993	\$ 25,991,307	\$ 98,114,686	21%	
Expense					
Child Care Slots and Incentives					
OEL School Readiness	\$ 53,766,097	\$ 13,850,610	\$ 39,915,487	26%	SR + Match 84% of Total Expenditures (78% Required)
OEL School Readiness Match	5,380,330	1,361,614	4,018,716	25%	
DEL-CARES/CRRSA Pandemic Relief	-	-	-	0%	Allocations Pending
OEL - Voluntary Pre-K	38,741,253	5,312,354	33,428,899	14%	4% Lower than Normal due to Pandemic
CSC - Income Eligible	5,033,565	1,110,195	3,923,370	22%	
CSC - Vulnerable Populations	2,374,897	494,837	1,880,060	21%	
Broward County- SR Match	1,954,279	567,179	1,387,100	29%	
Broward County - Special Needs	591,316	53,476	537,840	9%	
Municipalities-SR Local Match	500,000	59,350	440,650	12%	
Learning Pods, 3Ts, BECE & Misc	-	-	-	0%	
Grants & Stipends to Providers	825,000	98,491	726,509	12%	
Total Child Care Slots and Incentives	\$ 109,166,737	\$ 22,908,105	\$ 86,258,632	21%	
Program Expense					
Children's Forum	107,712	10,943	96,769	10%	Invoices Lag 1-2 months behind
211 Broward	337,000	72,942	264,058	22%	
Eligibility, Payments & CCR&R	6,984,015	1,499,515	5,484,500	21%	
Quality & Education	3,229,786	661,530	2,568,256	20%	
Total Program Expense	\$ 10,658,513	\$ 2,244,931	\$ 8,413,582	21%	
Administrative Expense					
Children's Forum	31,500	3,238	28,262	10%	Invoices Lag 1-2 months behind
211 Broward	125,000	31,190	93,810	25%	
ELC Administration	4,124,243	807,856	3,316,387	20%	3.1% of Revenues (ELC Only)
Total Administrative Expense	\$ 4,280,743	\$ 842,284	\$ 3,438,459	20%	3.2% of Revenues (All Admin)
Total Expenses	\$ 124,105,993	\$ 25,995,320	\$ 98,110,673	21%	

ITEM#/MEETING	B222FIN2 / Board
MEETING DATE:	November 15, 2021
SUBJECT:	FY 2022 Budget Amendment #2
FOR ACTION:	YES
RECOMMENDED ACTION:	Approve FY2022 Budget Amendment #2
AS RECOMMENDED BY:	Finance Committee
FINANCIAL IMPACT:	\$35,399,978 Net Increase to Revenue and Expense

Background Information:

In June 2021, the Board approved a preliminary annual budget that reflected estimated revenues and expenditures pending receipt of actual grant award letters from funders. In September, the Board approved amendment #1 after the Division of Early Learning (DEL) issued some, but not all of the expected notices of award for FY2022. In October, DEL issued 4 more of the expected notices of award for FY2022. The annual budget has been amended to reflect these and other significant proposed changes.

Current Status: Key changes and updates Included in FY2022 Budget Amendment #2 are as follows:

1. New Revenue:

\$9,000,961 net increase to School Readiness and Preschool Development Grant funding allocations for FY22

- *\$16,086,198 from a 72 million Statewide legislative appropriations specifically for continued waitlist enrollment, adding \$6,246,995 to the SR revenue budget:*

This allocation is follow-on funding for \$9,839,203 received in the prior fiscal year for the same purpose. The nearly \$10 million FY21 was already included in the FY22 “flat” budget that was approved by the Board in June and the Board affirmed ELC’s commitment to continue the ongoing and vigorous drive to eliminating enrollment waiting time by calling families/children off of the waitlist as quickly as possible. With more than \$6 million more added to the budget for this effort, staff will have sufficient funding to dedicate at least 82% of Broward’s total School Readiness allocation to slots (4% above the 78% required minimum) and to continue enrolling at this accelerated pace throughout the year. Please see the attached September Utilization report for an updated projection. In a meeting with DEL’s new Chancellor, staff also raised the issue of ensuring sustainable funding to eliminate waiting time in future years, helping to spur a Statewide discussion of possible funding options. Since November 2020, nearly 3,200 children have been enrolled from the waitlist.

- *\$6,650,150 from a \$100 million Statewide legislative appropriation specifically for continued support of Statewide provider rate increase that was implemented by DEL in January 2021, adding \$2,650,15 to the SR revenue budget:*

\$4 million of this follow-on funding was already included in the FY22 “flat” budget that was approved by the Board in June. DEL added an additional \$2.7 million to this amount after recalculating the numbers of children currently being served in the non-school aged care levels that were affected by the increase. In June 2021, DEL also approved our request to use a portion of Broward’s overall School Readiness allocation to further increase provider rates starting July 1, 2021. These two increases between January and July brought our maximum provider reimbursement rates for infants to 100% of the 2019 Federal target level for Broward and all other non-school-aged rates to 90% of the target. With the mid-year financials, staff will analyze the feasibility and cost of another increase to potentially raise the maximum reimbursement rate for all non-school aged children to 100% of the 2019 Federal target in Broward’s on-going commitment to support quality child care through higher reimbursement rates every year.

- \$583,532 total Preschool Development Grant allocation for FY22 Provider and Family Mental Health Supports, adding \$482,513 to the PDG revenue budget

This allocation is follow-on funding for \$307,002 awarded in December 2020 for this same purpose during FY21. The new grant is comprised of \$131,381 remaining from FY21 that was carried over to FY22 and a new allocation of \$452,151 for similar activities (pending DEL approval of a continuance plan). While this follow-on allocation is set to expire on December 30, 2021 (after being issued at the end of September), DEL has indicated that a no-cost extension through June 30 is almost certain to be approved. The allocation will provide continuous support for trainings including:

- Trauma Informed Care
- Infant Mental Health Supports
- Family Engagement in Mental Health Supports
- The Growing Brain Series
- The FLIP IT Series

\$28,032,779 in new CRRSA Federal Stimulus Funding for Grants to Providers and Workforce Support Initiatives Awarded October 29 for FY22 as follows:

- \$25,170,608 for Phase VI Infrastructure Supports Grants:

The sixth and largest of the Federal stimulus support grants for providers to date. Providers apply for the funds online using ELC’s CRM system and awards are granted to all currently operating providers in good standing based on licensed capacity. Providers are encouraged to use the funds for payroll supports, hiring & background screen costs and other on-going operating costs needed to support business continuity, quality care and ease the economic strain caused by the COVID-19 pandemic. More than 471 providers received grants in the last round of CRRSA provider grants and more are expected for this round as a large number of after-school programs become eligible as they re-open for the school year. Staff will launch the application for providers online as soon as DEL finalizes grant guidance that is needed to proceed. Staff anticipate being able to actually issue the grants by the end of November. A summary of all pass through initiatives for pandemic relief that have been funded to date is included below. In January 2022, DEL will issue more, larger ARP-funded stabilization grants to providers that will be the first in a series (of quarterly grants) expected through September 2023.

Pandemic Relief Special Pass Through Initiatives	FY20	FY21	FY22 (in process)	Total to Date
Stipends & Grants (CARES & CRRSA) Statewide Initiatives	\$ 462,645	\$ 12,981,868	\$ 25,107,608	\$ 38,552,121
First Responders Slots & Other Support (CARES) Statewide Initiative	2,562,400	12,794,220		15,356,620
Stipends & Grants(CCDF) Local Broward Initiatives	1,784,103	6,177,835		7,961,938
Books for Kids (Bookworms & others) Local Broward Initiatives	3,917	280,982	250,000	534,899
Total	\$ 4,813,065	\$ 32,234,905	\$25,357,608	\$ 62,405,578

- \$2,396,605 for Coalition Workforce Initiatives (subject to DEL approval)

This funding presents a much needed opportunity to strengthen, support and build a more equitable and accessible child care system that meets families’ needs and preferences, professionalizes and appropriately compensates child care staff, and supports high-quality experiences that improve the school readiness of young children. Items listed below from the Workforce Relief Plan presented at the September Board meeting and the Workforce Workgroup may now be covered in whole or in part by this new allocation. To access the funding DEL

requires each Coalition to submit its action plan for prior approval through an interactive process in which DEL may request updates or changes to the types of expenditures they will cover. A survey to gauge specific provider needs in this area has been incorporated into the Phase VI online grant application process and will be included in our application to access this award.

Workforce Initiative Items that may be covered by this funding:

- **Child Care Small Business Salary Increase Grants**
 - **ELC Trainings for New Child Care Staff.**
 - **Registration Fee Costs for Required 40 Hour Training and Related Competency Exams**
 - **Career Coaching and/or Business Planning/Development Training for Providers**
 - **Outreach to promote early education as a profession**
- *\$337,479 for Coalition Program Outreach, Awareness and Family Supports*

This funding may be used at Coalition discretion for outreach to encourage families to sign up for subsidized services, promote early education as a profession and raise awareness with families and providers about all the services offered by ELC. Outreach campaigns will include expenditures for print, social media, television and other outlets to get the word out across Broward County.

- *\$128,086 for the cost of COVID-related VPK closure days as needed:*

This supplemental funding closes a gap in VPK program rules that prevented some providers from getting reimbursed for pandemic related closure days. Funds will be issued as needed through monthly provider reimbursement payments

2. Other Items of Note:

- *\$177K VPK allocation adjustment to correct actual award amount*
- *\$234K for additional CLASS Observer Contractors and Mental Health Trainers*
- *\$10K Museum of Science and Discovery STEMobile Sponsorship*
- *\$41K CLASS instructional materials*
- *\$1.3M Unallocated available for future staffing needs, supplemental workforce initiatives or as a supplement in support of an SR reimbursement rate increase*

3. Supporting Documents:

- Draft FY2021 Budget Amendment #2 with comparison to last three years and current year actuals
- September Utilization Projections

FY2022 Budget by Business Activity As Amended (Proposed)



Revenue:

	FY 2022	FY 2022	FY 2022	FY 2022	FY 2022
	Child Care Slots	Program Support Subsidized Child Care & CCR&R	Quality and Education Activities	Administration	Total Budget
DEL School Readiness	\$ 60,770,917	\$ 5,536,000	\$ 4,451,411	\$ 4,033,614	\$ 74,791,942
DEL School Readiness Match	5,380,330	-	-	-	5,380,330
DEL Preschool Development Grant	-	-	554,337	29,176	583,513
DEL-CARES	128,086	-	27,904,693	-	28,032,779
DEL - Voluntary Pre-K	38,571,079	1,157,132	-	385,711	40,113,923
DEL - VPK Monitoring & Outreach	-	-	-	-	-
CSC - Income Eligible	4,135,077	344,590	-	114,863	4,594,530
CSC - Vulnerable Populations	2,671,759	222,647	-	74,216	2,968,621
Broward County- Income Eligible	1,685,555	158,021	-	52,674	1,896,249
Broward County - Special Needs	496,963	46,590	-	15,530	559,084
DCF Entrant	-	-	-	-	-
Univ of Florida Lastinger Ctr	-	-	35,000	-	35,000
Local Match: United Way & Cities	500,000	-	-	-	500,000
Learning Pods, 3 Ts, BECE & Misc	-	-	50,000	0	50,000
Total Revenue	\$ 114,339,767	\$ 7,464,980	\$ 32,995,442	\$ 4,705,783	\$ 159,505,971

Expense:

Child Care Slots & Incentives

DEL - School Readiness	\$ 60,770,917				\$ 60,770,917
DEL - School Readiness Match	5,380,330				5,380,330
DEL - CARES First Responders	128,086				128,086
DEL - Voluntary Pre-K	38,571,079				38,571,079
CSC - Income Eligible	4,135,077				4,135,077
CSC - Vulnerable Populations	2,671,759				2,671,759
Broward County-Income	1,685,555				1,685,555
Broward County - Special Needs	496,963				496,963
DCF Entrant	-				-
Local Match: United Way & Cities	500,000				500,000
Learning Pods Collaborative	-				-
Stipends & Grants to Providers	-		28,464,693		28,464,693
Total Child Care Slots & Incentives	\$ 114,339,767	\$ -	\$ 28,464,693	\$ -	\$ 142,804,460

Sub Recipient Operating Expenses

Nova Southeastern University	-		\$ 175,000	-	\$ 175,000
Children's Forum	-		107,712	\$ 31,500	139,212
211 Broward	-	\$ 337,000	-	125,000	462,000
Total Sub Recipient Operating	\$ -	\$ 337,000	\$ 282,712	\$ 156,500	\$ 776,212

ELC Operating Expenses

Staff Costs		\$ 6,620,703	\$ 2,433,846	\$ 2,921,706	\$ 11,976,255
Attorneys		-	-	99,000	99,000
Auditors		-	-	42,500	42,500
Temporary Staff		9,344	-	40,656	50,000
Consultants		23,300	448,050	162,650	634,000
Staff & Board Travel		-	3,520	71,480	75,000
Insurance		27,090	7,486	7,842	42,418
Office Rent & Utilities		291,718	80,606	96,445	468,769
Office Machines & Storage		0	0	10,085	10,085
Software Licenses		34,381	45,925	149,848	230,154
Phones/Internet/Web Page		76,609	21,168	22,176	119,954
Cell Phones		-	-	50,000	50,000
Sponsorships & Memberships		-	-	59,115	59,115
Books for Kids		-	250,000	-	250,000
Instructional Materials		-	41,434	-	41,434
Fees, Supplies & Other Costs		11	4,740	229,052	233,803
Computers & Software		-	-	58,916	58,916
Furniture & Fixtures		-	-	11,542	11,542
Unallocated Budget Only		44,823	911,262	516,269	1,472,354
Total ELC Operating	\$ -	\$ 7,127,980	\$ 4,248,037	\$ 4,549,283	\$ 15,925,299

Total ELC & Sub Recipient

	\$ -	\$ 7,464,980	\$ 4,530,749	\$ 4,705,783	\$ 16,701,511
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Total Expense	\$ 114,339,767	\$ 7,464,980	\$ 32,995,442	\$ 4,705,783	\$ 159,505,971
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Revenue Over Expense	\$ -	\$ -	\$ -	\$ -	\$ -
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Percent Total Expenses	71.68%	4.68%	20.69%	2.95%	100.00%
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Proposed FY2022 Budget Amendment #2 Three Year Comparison



	FY2020	FY21	FY22	FY22	FY22	+/-	
	FY2020 Actual	FY2021 Actual (Unaudited)	FY22 Preliminary Approved June 2021	FY22 Amendment #1 Approved September 2021	FY22 Proposed Amendment #2	Change FY22 over FY21	
Revenue:							
DEL School Readiness	\$ 60,326,862	\$ 64,093,701	\$ 66,273,494	\$ 66,273,494	\$ 74,791,942	\$ 8,518,448	Waitlist Enrollment (82% to slots)
DEL School Readiness Match Pool	5,185,466	5,489,725	5,489,738	5,380,330	5,380,330	-	
DEL Preschool Development Grant	265,519	872,970	160,000	101,000	583,513	482,513	PDG Mental Health
DEL-CARES Pandemic Relief	2,954,519	27,543,012	-	-	28,032,779	28,032,779	CRRSA Provider Supports
DEL - Voluntary Pre-K	39,044,851	27,089,027	40,290,903	40,290,903	40,113,923	(176,980)	Adjust to Match Actual Award
DEL - VPK Monitoring & Outreach	72,455	50,388	50,388	-	-	-	
CSC - Income Eligible	5,725,342	4,502,338	5,592,850	5,592,850	4,594,530	(998,320)	CSC FY End Close Out
CSC - Vulnerable Populations	3,951,231	1,725,958	4,242,850	2,968,621	2,968,621	-	
Broward County- Income Eligible	2,141,397	1,902,157	2,198,564	2,198,564	1,896,249	(302,315)	County FY End Close Out
Broward County - Special Needs	495,025	303,639	665,231	665,231	559,084	(106,147)	County FY End Close Out
DCF Entrant	184,057	-	-	-	-	-	
Univ of Florida Lastinger Ctr	38,530	49,900	35,000	35,000	35,000	-	
Local Match: United Way & Cities	523,313	371,301	500,000	500,000	500,000	-	
BECE & Misc	73,671	291,208	100,000	100,000	50,000	(50,000)	Revised Projection
Total Revenue	\$ 120,982,237	\$ 134,285,324	\$ 125,599,018	\$ 124,105,993	\$ 159,505,971	\$ 35,399,978	
Expense:							
Child Care Slots & Incentives							
DEL School Readiness	\$ 49,831,906	\$ 49,029,070	\$ 53,766,096	\$ 53,766,097	\$ 60,770,917	\$ 7,004,820	Adj to 82% total SR Eligibility Pool
DEL School Readiness Match Pool	5,185,466	5,489,725	5,489,738	5,380,330	5,380,330	-	
DEL-CARES Pandemic Relief	2,562,400	12,861,548	-	-	128,086	128,086	CRRSA VPK COVID Closures
DEL - Voluntary Pre-K	37,543,126	26,047,263	38,741,253	38,741,253	38,571,079	(170,173)	Adjust to Match Actual Award
CSC - Income Eligible	5,103,427	3,981,297	5,033,565	5,033,565	4,135,077	(898,488)	CSC FY End Close Out
CSC - Vulnerable Populations	3,610,433	1,552,987	4,157,993	2,374,897	2,671,759	296,862	CSC FY End Close Out
Broward County- Income Eligible	1,925,666	1,690,800	1,954,279	1,954,279	1,685,555	(268,724)	County FY End Close Out
Broward County - Special Needs	469,544	269,901	591,316	591,316	496,963	(94,353)	County FY End Close Out
DCF Entrant Refugee Program	162,911	-	-	-	-	-	
Local Match: United Way & Cities	523,312	371,341	500,000	500,000	500,000	-	
Learning Pods Collaborative	-	206,000	-	-	-	-	
Stipends and Grants to Providers	2,576,747	19,009,243	420,000	825,000	28,464,693	27,639,693	
Total Child Care Slots & Incentives	\$ 109,494,938	\$ 120,509,176	\$ 110,654,241	\$ 109,166,737	\$ 142,804,460	\$ 33,637,723	
Sub Recipient Expense							
School Board of Broward County	-	1,192,800	-	-	-	\$ -	
Nova Southeastern University	-	-	-	-	175,000	175,000	DCF Training Fees for Educators
Children's Forum	\$ 88,903	72,739	100,900	139,212	139,212	-	
211-Broward	427,750	455,193	462,000	462,000	462,000	-	
Total Sub Recipient Expense	\$ 516,653	\$ 1,720,732	\$ 562,900	\$ 601,212	\$ 776,212	\$ 175,000	
ELC Expense							
Salaries & Benefits	\$ 9,335,956	\$ 10,279,570	\$ 11,976,253	\$ 11,976,253	\$ 11,976,255	\$ 2	
Attorneys	68,400	62,127	90,000	99,000	99,000	-	
Auditors	33,480	37,500	42,500	42,500	42,500	-	
Temporary Staff	12,085	2,697	-	50,000	50,000	-	
Consultants	155,781	185,427	399,888	399,888	634,000	234,112	Addl CLASS Obs & MH Trainings
Staff & Board Travel	64,739	10,465	75,000	75,000	75,000	-	
Insurance	19,833	33,492	31,693	42,418	42,418	-	
Office Rent & Utilities	428,257	432,396	445,680	461,490	468,769	7,279	Revised Electric & Janitorial
Office Machines & Storage	12,152	8,545	10,085	10,085	10,085	-	
Software Licenses	142,271	194,325	230,154	230,154	230,154	-	
Internet & Phones	88,514	101,141	103,954	119,954	119,954	-	
Cell Phones	63,104	55,444	50,000	50,000	50,000	-	
Sponsorships & Memberships	49,680	46,984	47,950	47,950	59,115	11,165	IACET Accreditation & STEMobile
Books for Kids	44,117	280,982	250,000	250,000	250,000	-	
Intructional Materials	75,978	27,436	-	-	41,434	41,434	CLASS Training Curricula
Other Operating Costs	260,489	254,987	233,803	233,803	233,803	-	
Computer Equipment & Software	75,952	35,013	58,916	58,916	58,916	-	
Furniture & Fixtures	19,525	6,773	11,542	11,542	11,542	-	
Depreciation	3,916	3,916	-	-	-	-	
Unallocated (Budget Only)	-	-	324,459	179,091	1,472,354	1,293,263	
Total ELC Expense	\$ 10,954,227	\$ 12,059,221	\$ 14,381,877	\$ 14,338,044	\$ 15,925,299	\$ 1,587,255	
Total Non-Slot Expense	\$ 11,470,880	\$ 13,779,953	\$ 14,944,777	\$ 14,939,256	\$ 16,701,511	\$ 1,762,255	
Total Expense	\$ 120,965,818	\$ 134,289,129	\$ 125,599,018	\$ 124,105,993	\$ 159,505,971	\$ 35,399,978	
Revenue over Expense	\$ 16,419	\$ (3,804)	\$ -	\$ 0	\$ -	\$ (0)	

Proposed FY22 Amendment #2 vs Year to Date Actual



	FY22	September	Balance	%	
	FY22 Proposed Amendment #2	YTD Actual	Remaining Balance	% YTD Expenditures	Notes
Revenue:					
DEL School Readiness	\$ 74,791,942	\$ 16,722,286	\$ 58,069,656	22%	Waitlist Funds Awarded October
DEL School Readiness Match Pool	5,380,330	1,361,614	4,018,716	25%	
DEL Preschool Development Grant	583,513	18,350	565,163	3%	Mental Health Funds Awarded October
DEL-CARES Pandemic Relief	28,032,779	-	28,032,779	0%	CRRSA Grant Funds Awarded October
DEL - Voluntary Pre-K	40,113,923	5,445,723	34,668,199	14%	Lower usage due to pandemic
CSC - Income Eligible	4,594,530	1,149,893	3,444,638	25%	
CSC - Vulnerable Populations	2,968,621	535,045	2,433,576	18%	Enrolling
Broward County- Income Eligible	1,896,249	638,076	1,258,173	34%	County Year end closeout
Broward County - Special Needs	559,084	60,161	498,923	11%	Enrolling
Univ of Florida Lastinger Ctr	35,000	-	35,000	0%	Fall Stipend Funds Awarded October
Local Match: United Way & Cities	500,000	59,350	440,650	12%	
BECE & Misc	50,000	809	49,191	2%	
Total Revenue	\$ 159,505,971	\$ 25,991,307	\$ 133,514,665	16%	
Expense:					
Child Care Slots & Incentives					
DEL School Readiness	\$ 60,770,917	\$ 13,850,610	46,920,307	23%	84% of total SR Expenditures
DEL School Readiness Match Pool	5,380,330	1,361,614	4,018,716	25%	(SR + SR Match) 78% Required
DEL-CARES Pandemic Relief	128,086	-	128,086	0%	VPK Closure Funds Awarded October
DEL - Voluntary Pre-K	38,571,079	5,312,354	33,258,726	14%	Lower usage due to pandemic
CSC - Income Eligible	4,135,077	1,110,195	3,024,882	27%	
CSC - Vulnerable Populations	2,671,759	494,837	2,176,922	19%	Enrolling
Broward County- Income Eligible	1,685,555	567,179	1,118,376	34%	
Broward County - Special Needs	496,963	53,476	443,487	11%	Enrolling
Local Match: United Way & Cities	500,000	59,350	440,650	12%	
Stipends and Grants to Providers	28,464,693	98,491	28,366,202	0%	CRRSA Phase VI Grants In Progress
Total Child Care Slots & Incentives	\$ 142,804,460	\$ 22,908,105	\$ 119,896,355	16%	
Sub Recipient Expense					
Children's Forum	139,212	14,181	125,031	10%	Billing Lags 1-2 months behind
211-Broward	462,000	104,132	357,868	23%	
Total Sub Recipient Expense	\$ 601,212	\$ 118,313	\$ 482,899	20%	
ELC Expense					
Salaries & Benefits	\$ 11,976,255	\$ 2,523,974	\$ 9,452,281	21%	
Attorneys	99,000	17,252	81,748	17%	Expenditures as need only
Auditors	42,500	-	42,500	0%	Periodic Expenditures
Temporary Staff	50,000	17,560	32,440	35%	Periodic Expenditures
Consultants	634,000	46,953	587,047	7%	CLASS & BLI Activities ramping up
Staff & Board Travel	75,000	9,747	65,253	13%	
Insurance	42,418	11,220	31,198	26%	
Office Rent & Utilities	468,769	123,359	345,410	26%	
Office Machines & Storage	10,085	1,657	8,428	16%	Storage needs declining
Software Licenses	230,154	60,411	169,743	26%	
Internet & Phones	119,954	39,881	80,073	33%	Phone & Internet vendor transitions
Cell Phones	50,000	13,148	36,853	26%	
Sponsorships & Memberships	59,115	7,629	51,486	13%	Periodic Expenditures
Books for Kids	250,000	740	249,260	0%	Periodic Expenditures
Instructional Materials	41,434	-	41,434	0%	Periodic Expenditures
Other Operating Costs	233,803	71,124	162,679	30%	
Computer Equipment & Software	58,916	23,572	35,344	40%	
Furniture & Fixtures	11,542	675	10,867	6%	Expenditures as need only
Unallocated (Budget Only)	1,472,354	-	1,472,354	0%	
Total ELC Expense	\$ 15,925,299	\$ 2,968,902	\$ 12,956,397	19%	
Total Non-Slot Expense	\$ 16,526,511	\$ 3,087,215	\$ 13,439,296	19%	
Total Expense	\$ 159,330,971	\$ 25,995,320	\$ 133,335,651	16%	

SCHOOL READINESS 2 YEAR UTILIZATION FY 2021 -2022

New Enrollments from Waitlist:

Enrollment based on 1,000 invitations per month

Funding Changes:

Final FY22 SR Allocation Issued October 2021

Assumptions:

 Daily Average Cost forecast reflects current actual trends.
 Rate increase to 90% of Target eff July 1


Fiscal Year 2020-21

Act or Proj	Month	Days of Care	Percent Days Used	Children Served	Children Served +/-	Ave Cost Per Day	School Readiness	Children's Services Council	Total Slots	Match	Net Billable
A	Jul-20	23	101%	11,173	-145	\$25.29	6,347,721	152,458	6,500,180	(43,871)	6,456,309
A	Aug-20	21	93%	11,345	+172	\$23.37	5,567,577	-	5,567,577	(48,565)	5,519,012
A	Sep-20	22	98%	10,923	-422	\$20.08	4,022,405	803,539	4,825,944	(50,627)	4,775,317
A	Oct-20	22	95%	10,557	-366	18.68	4,200,907	138,151	4,339,059	(40,649)	4,298,409
A	Nov-20	21	87%	10,070	-487	19.85	3,818,306	379,151	4,197,458	(47,479)	4,149,979
A	Dec-20	23	91%	10,099	+29	19.82	4,227,848	376,151	4,603,999	(38,641)	4,565,358
A	Jan-21	21	84%	10,007	-92	17.83	3,459,409	286,708	3,746,117	(28,079)	3,718,039
A	Feb-21	20	79%	10,251	+244	21.97	4,309,646	194,345	4,503,991	(33,513)	4,470,478
A	Mar-21	23	93%	10,893	+642	20.45	4,869,831	253,357	5,123,188	(41,995)	5,081,193
A	Apr-21	22	95%	11,063	+170	19.89	4,587,047	253,357	4,840,404	(52,575)	4,787,829
A	May-21	21	92%	11,257	+194	19.87	4,568,185	129,896	4,698,081	(34,779)	4,663,303
A	Jun-21	22	98%	11,653	+396	20.72	5,226,517	85,093	5,311,610	(47,191)	5,264,419
Average Enrollments (Baseline)				10,774						Projected Total	\$ 57,749,644
Increase to baseline FY21 over FY20				(579)						Budget	57,749,644
Increase to baseline FY21 over FY17				1,378	(FY17 Baseline= 9,396)					Surplus(Deficit)	\$ -
										CSC Carry-Over	\$ -
										Surplus(Deficit)	\$ -

Fiscal Year 2021-22

Act or Proj	Month	Days of Care	Percent Days Used	Children Served	Children Served +/-	Ave Cost Per Day	School Readiness	Children's Services Council	Total Slots	Match	Net Billable
A	Jul-21	23	84%	11,538	-115	\$22.60	5,765,895	230,544	5,996,439	(43,029)	5,953,411
A	Aug-21	22	84%	11,795	+257	21.37	5,310,203	233,987	5,544,190	(35,188)	5,509,002
A	Sep-21	21	90%	11,710	-85	21.48	4,638,950	644,212	5,283,163	(35,198)	5,247,965
P	Oct-21	23	94%	11,906	+196	21.93	5,816,163	189,000	6,005,163	(39,627)	5,965,536
P	Nov-21	21	94%	12,048	+142	22.01	5,378,983	189,000	5,567,983	(36,182)	5,531,801
P	Dec-21	22	94%	12,204	+156	21.94	5,702,299	189,000	5,891,299	(37,904)	5,853,395
P	Jan-22	23	94%	12,355	+151	21.89	6,029,892	189,000	6,218,892	(39,627)	6,179,264
P	Feb-22	20	94%	12,583	+228	22.00	5,347,809	189,000	5,536,809	(34,459)	5,502,351
P	Mar-22	22	94%	12,790	+207	21.88	5,968,140	189,000	6,157,140	(37,904)	6,119,236
P	Apr-22	22	94%	13,078	+288	21.85	6,098,407	189,000	6,287,407	(37,904)	6,249,503
P	May-22	21	94%	13,321	+243	22.30	6,050,191	189,000	6,239,191	(36,964)	6,202,227
P	Jun-22	22	94%	13,586	+265	23.00	6,685,016	189,000	6,874,016	(41,182)	6,832,834
Average Enrollments (Baseline)				12,409						Projected Total	\$ 71,146,524
Increase to baseline FY21 over FY20				1,635						Budget	71,146,546
Increase to baseline FY21 over FY17				3,013	(FY17 Baseline= 9,396)					Surplus(Deficit)	\$ 22
										CSC Carry-Over	\$ -
										Surplus(Deficit)	\$ 22

Fiscal Year 2022-23

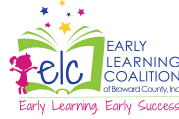
Act or Proj	Month	Days of Care	Percent Days Used	Children Served	Children Served +/-	Ave Cost Per Day	School Readiness	Children's Services Council	Total Slots	Match	Net Billable
P	Jul-21	21	94%	12,410	-1,176	\$22.66	5,462,499	441,778	5,904,277	(36,816)	5,867,461
P	Aug-21	23	94%	12,411	+1	22.53	5,989,530	441,778	6,431,308	(40,322)	6,390,986
P	Sep-21	22	94%	12,411	+1	22.52	5,707,508	441,778	6,149,285	(38,569)	6,110,716
P	Oct-21	22	94%	12,412	+1	22.64	5,623,542	559,263	6,182,805	(38,569)	6,144,236
P	Nov-21	22	94%	12,412	+1	22.64	5,623,778	559,263	6,183,041	(38,569)	6,144,472
P	Dec-21	22	94%	12,413	+1	22.64	5,624,014	559,263	6,183,277	(38,569)	6,144,708
P	Jan-22	22	94%	12,413	+1	22.64	5,624,250	559,263	6,183,513	(38,569)	6,144,944
P	Feb-22	20	94%	12,414	+1	22.71	5,078,332	559,263	5,637,594	(35,063)	5,602,531
P	Mar-22	23	94%	12,414	+1	22.62	5,898,175	559,263	6,457,438	(40,322)	6,417,116
P	Apr-22	20	94%	12,415	+1	22.71	5,078,761	559,263	5,638,024	(35,063)	5,602,961
P	May-22	23	94%	12,415	+1	22.87	5,970,246	559,263	6,529,509	(41,179)	6,488,330
P	Jun-22	22	94%	12,416	+1	23.61	5,890,281	559,263	6,449,544	(41,847)	6,407,696
Average Enrollments (Baseline)				12,413						Projected Total	\$ 73,466,155
Increase to baseline FY21 over FY20				3						Budget	71,368,656
Increase to baseline FY21 over FY17				3,017	(FY17 Baseline= 9,396)					Surplus(Deficit)	\$ (2,097,499)
										CSC Carry-Over	\$ -
										Surplus(Deficit)	\$ (2,097,499)

SCHOOL READINESS UTILIZATION FY 2021-2022

Children Services Council Vulnerable Population Contracts

New Enrollments from Waitlist:

Enroll per Mo: 25
 Transfer to Sr/ Mo. 5 Avg
 Age Out/Exit Care: 7 Avg
 Rate Incr Effective 7/1/21

Funding Changes:

Assumptions:

Daily Average Cost forecast reflects current actual trends.
 All currently requested rate increases approved

Act or Proj	Month	Days of Care	Children Served	Children Served +/-	Ave Cost Per Day		Total Slots	Adjustments	Net Billable
A	Oct-20	22	197	-57	25.33		109,761		109,761
A	Nov-20	22	205	+8	21.85		98,552		98,552
A	Dec-20	21	185	-20	25.31		98,332		98,332
A	Jan-21	23	148	-37	22.93		78,062		78,062
A	Feb-21	20	162	+14	27.90		90,404		90,404
A	Mar-21	22	157	-5	27.62		95,413		95,413
A	Apr-21	21	168	+11	28.82		101,673		101,673
A	May-21	23	203	+35	25.12		117,272		117,272
A	Jun-21	21	231	+28	29.15		141,411		141,411
							Projected Total		\$ 930,879
							FY21 CSC Contract Year Bud		\$ 2,712,049
							Surplus(Deficit) End of ELC FY21		\$ 1,781,170
A	Jul-21	22	251	+20	28.88		159,452		159,452
A	Aug-21	21	275	+24	30.71		177,365		177,365
A	Sep-21	20	281	+6	31.22		175,445		175,445
							Projected Total		\$ 512,262
							FY21 CSC Contract Year Bud		904,016
							Surplus(Deficit) ELC FY22 Quarter 1		\$ 391,754
							Total Surplus(Deficit) Life of Contract		\$ 2,172,925
P	Oct-21	22	295	+14	31.22		202,604		202,604
P	Nov-21	22	307	+12	31.22		210,846		210,846
P	Dec-21	21	320	+13	31.22		209,784		209,784
							Projected Total		\$ 623,234
							FY21 CSC Contract Extension		2,172,925
							Surplus(Deficit) ELC FY22 Quarter 2		\$ 1,549,691
							Total Surplus(Deficit) Life of Contract		\$ 1,549,691
P	Jan-22	23	334	+14	32.22		247,498		247,498
P	Feb-22	20	345	+11	31.22		215,403		215,403
P	Mar-22	22	357	+12	31.22		245,185		245,185
P	Apr-22	21	372	+15	31.22		243,874		243,874
P	May-22	23	385	+13	31.97		283,076		283,076
P	Jun-22	21	401	+16	32.22		271,307		271,307
							Projected Total		\$ 1,506,343
							FY22 CSC Contract Year Bud		\$ 1,549,691
							Surplus(Deficit) End of ELC FY22		\$ 43,347
P	Jul-22	22	414	+13	32.22		293,441		293,441
P	Aug-22	21	426	+12	31.22		279,275		279,275
P	Sep-22	20	440	+14	31.22		274,717		274,717
							Projected Total		\$ 847,433
									\$ 2,353,777
							FY22 CSC Contract Year Bud		1,549,691
							Surplus(Deficit) ELC FY23 Quarter 1		\$ (804,086.14)

SCHOOL READINESS UTILIZATION FY 2021-2022

Broward County Children Services Board Special Need Contract (COSPN)

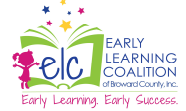
New Enrollments from Waitlist:

Rate Incr Effective 7/1/21

Funding Changes:

FY21- \$350K Transferred to SubSided Contract

Assumptions:



Act or Proj	Month	Days of Care	Children Served	Children Served +/-	Ave Cost Per Day	Total Slots	Adjustments	Net Billable
A	Oct-20	22	41	-8	27.07	24,415		24,415
A	Nov-20	22	30	-11	31.22	20,603		20,603
A	Dec-20	21	30	+	28.65	18,047		18,047
A	Jan-21	23	25	-5	25.63	14,739		14,739
A	Feb-21	20	20	-5	32.94	13,175		13,175
A	Mar-21	22	22	+2	36.77	17,799		17,799
A	Apr-21	21	26	+4	37.15	20,283		20,283
A	May-21	23	25	-1	36.60	21,048		21,048
A	Jun-21	21	27	+2	37.56	21,297		21,297
							Projected Total	\$ 171,405
							FY20 SPN Contract Year Bud	\$ 206,455
							Surplus(Deficit) End of ELC FY20	\$ 35,050
A	Jul-21	22	28	+3	36.21	22,305		22,305
A	Aug-21	21	26	-2	29.26	15,978		15,978
A	Sep-21	20	20	-6	36.49	14,597		14,597
							Projected Total	\$ 52,880
							FY20 SPN Contract Year Bud	\$ 68,818
							Surplus(Deficit) ELC Quarter 1 FY21	\$ 15,938
							Total Surplus(Deficit) Life of Contract	\$ 50,988
P	Oct-21	22	27	+1	36.49	21,677		21,677
P	Nov-21	22	34	+7	36.49	27,297		27,297
P	Dec-21	21	41	+7	36.49	31,421		31,421
P	Jan-22	23	48	+7	36.49	40,289		40,289
P	Feb-22	20	55	+7	36.49	40,143		40,143
P	Mar-22	22	62	+7	36.49	49,777		49,777
P	Apr-22	21	69	+7	36.49	52,879		52,879
P	May-22	23	76	+7	36.49	63,791		63,791
P	Jun-22	21	83	+7	36.49	63,608		63,608
							Projected Total	\$ 390,882
							FY20 SPN Contract Year Bud	\$ 390,882
							Surplus(Deficit) End of ELC FY20	\$ -
P	Jul-22	22	90	+7	36.49	72,257		72,257
P	Aug-22	21	97	+7	36.49	74,337		74,337
P	Sep-22	20	104	+7	36.49	75,907		75,907
							Projected Total	\$ 222,501
							FY20 SPN Contract Year Bud	\$ 274,348.59
							Surplus(Deficit) ELC Quarter 1 FY21	\$ 51,847
							Total Surplus(Deficit) Life of Contract	\$ 51,847

ITEM/MEETING	B213RB1 / Board
DATE:	November 15, 2021
SUBJECT:	Convene Ad Hoc 2022-2027 Strategic Planning Committee
TIES TO PILLAR	N/A
FOR ACTION:	Yes
RECOMMENDED ACTIONS:	Convene Ad Hoc 2022-2027 Strategic Planning Committee and members
AS RECOMMENDED BY	Board Chair
FINANCIAL IMPACT:	N/A
ELC STAFF LEAD	R Jaffe, CEO

Background/History

As discussed at the September 23, 2020 Board meeting, we entered into our final year of a three-year Strategic Plan. It was agreed that for this final year, given the impact of COVID-19, limited changes would be made to the final year and that we would be developing a new 2021-2024 Strategic Plan.

The Ad Hoc Strategic Planning Committee and ELC staff met throughout the 20/21 Fiscal year and presented to the May 10, 2021 Board a DRAFT three-year plan. During discussion with the Board it was indicated that a more robust strategic plan was desired, therefore, this three-year plan would change to an interim one-year plan in order for the ELC staff and the Ad Hoc Committee to develop a more robust Strategic Plan.

As per our Bylaws, all Ad-hoc Committee must be re-approved after the approval of project completion. The hope is the first meeting will be early December so that we can establish the guidelines for this committee, the timeline for the strategic plan and discuss committee members' commitment requirements.

Current Status

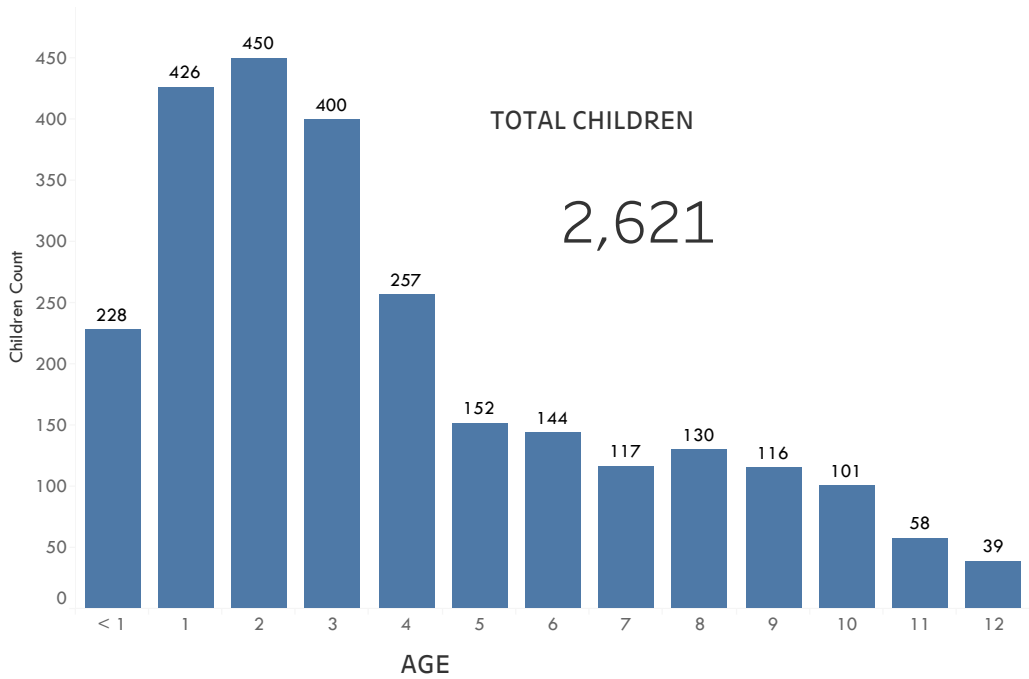
ELC staff has started working on the planning and preparation activities for a new Strategic Plan once that would go into effect on July 1, 2022 after the current plan sunsets on June 30th. As a result, ELC staff request the Board Chair convene the Ad Hoc Strategic Planning Committee to assist in the development of the 2022-2027 Strategic Plan. The goal of the Ad Hoc Committee is to work with ELC staff to review information and data gathered from staff, families, providers and the Board, outlining the current strengths, weaknesses and future goals, in order to assist in the develop the foundation of a 2022-2027 Strategic plan.

Recommendation

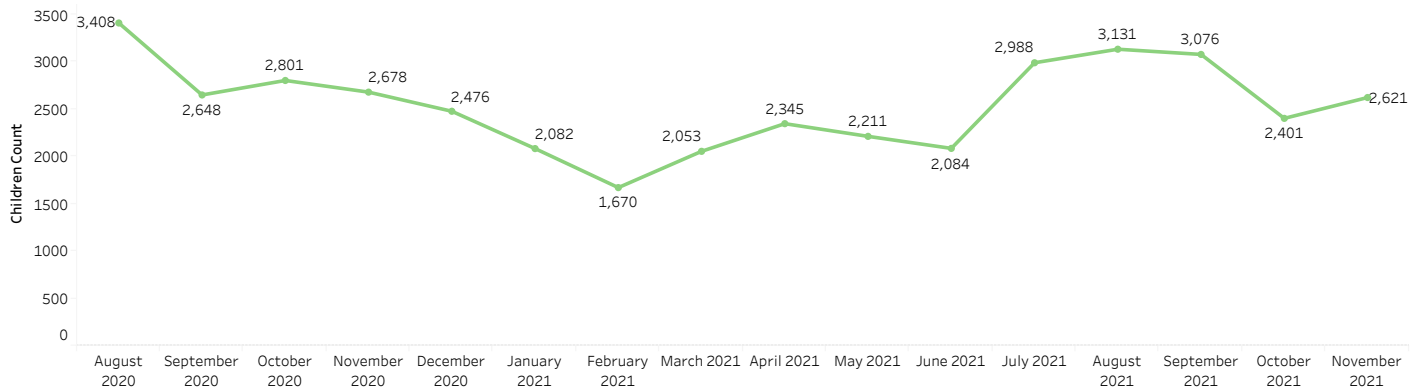
Board Chair appoint the Ad Hoc Strategic Planning Committee Chair and request volunteers for this committee.



Waiting List Children by Age as of 11/8/2021

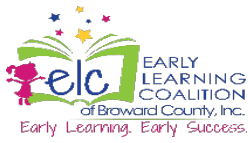


Prior Month	Children ..	+/-	%
Aug 2020	3,408	-401	-12%
Sep 2020	2,648	-760	-29%
Oct 2020	2,801	153	5%
Nov 2020	2,678	-123	-5%
Dec 2020	2,476	-202	-8%
Jan 2021	2,082	-394	-19%
Feb 2021	1,670	-412	-25%
Mar 2021	2,053	383	19%
Apr 2021	2,345	292	12%
May 2021	2,211	-134	-6%
Jun 2021	2,084	-127	-6%
Jul 2021	2,988	904	30%
Aug 2021	3,131	143	5%
Sep 2021	3,076	-55	-2%
Oct 2021	2,401	-675	-28%
Nov 2021	2,621	220	8%



ELC Broward Contract 2021-2022 List

Funder or Vendor Name	Amount	Purpose	Type	Term	Status
Division of Early Learning	\$114,352,557	<i>School Readiness, VPK & PDG</i>	Revenue	7/1/21-6/30/22	Active
Broward County	\$2,342,795	<i>SR Match & Special Needs</i>	Revenue	10/1/21- 9/30/22	Active
Children's Services Council	\$4,592,850	<i>Financially Assisted Child Care</i>	Revenue	10/1/21-9/30/22	Active
Children's Services Council	\$4,017,850	<i>Vulnerable Populations</i>	Revenue	10/1/20-12/30/21	Active
City of Fort Lauderdale	\$50,000	<i>SR Match Funds</i>	Revenue	10/1/21-9/30/22	Active
City of Pompano Beach	\$21,500	<i>SR Match Funds</i>	Revenue	10/1/21-9/30/22	Active
United Way	\$130,000	<i>SR Match Funds</i>	Revenue	7/1/21-6/30/22	Active
Children's Forum, Inc.	\$225,450	<i>INCENTIVES® Program</i>	Sub-recipient	7/1/21-12/31/21	Extended
First Call for Help/211	\$461,092	<i>Community Referral Services</i>	Sub-recipient	7/1/21-6/30/22	Active
Abila	\$6,200.10	<i>MIP Accounting Software</i>	Vendor	6/20/21-6/19/22	Active
Allison Golden	\$10,000	<i>Mental Health Support Training</i>	Vendor	10/1/21-12/31/21	Active
Accessible Comm for the Deaf	\$1,300	<i>Interpretation Services</i>	Vendor	8/13/18 Ongoing	Active
AT&T	\$50,000	<i>Cell Phones and Hot Spots</i>	Vendor	7/1/21-12/19/21	Active
Biometrics4All, INC.	\$840	<i>Live Scan Software Support</i>	Vendor	7/1/21-6/30/22	Active
BlueJean Software, Inc.	\$33,000	<i>Hosting and Support Services</i>	Vendor	7/1/21-6/30/22	Active
Business Leadership Institute	\$50,000	<i>Business Development</i>	Vendor	7/1/21-6/30/22	Active
Causetech DBA Achieve	\$7,988	<i>Website Hosting & Support/Maintenance</i>	Vendor	7/1/21/-6/30/22	Active
CLASS Observers (6)	\$33,500ea	<i>Independent CLASS Observers</i>	Vendor	7/1/21-6/30/22	Active
Comcast	\$4,368	<i>Internet</i>	Vendor	7/1/21-6/30/22	Active
Compensation Resources	\$34,650	<i>Competitive Market Study</i>	Vendor	8/6/21-6/30/22	Active
Crown Center	\$416,078	<i>Office Lease (est. annual cost)</i>	Lease	2/1/19-1/31/29	Active
FL Dept of Law Enforcement	\$1,863	<i>LiveScan Service (annual cost)</i>	Vendor	10/29/18-Ongoing	Active
Hillspoint Resources (1 st Day)		<i>Mental Health Support Training</i>	Vendor	10/23/21-12/31/21	Active
Intermedia.net, Inc.	\$21,540	<i>Office 365</i>	Vendor	7/12/21-7/12/22	Active
Jacob Jackson	\$90,000	<i>Legal Services</i>	Vendor	4/1/21-3/31/22	Active
Keefe McCullough, LLP	\$42,500	<i>External Audit Preparation</i>	Vendor	7/1/21-6/30/22	Active
LeBoffe & Associates LLC	\$8,000	<i>Senior Team Retreat/Follow up</i>	Vendor	7/1/21-12/31/21	Active
One Beat	\$7,200	<i>CPR/First Aid Training for Providers</i>	Vendor	9/1/21-12/31/21	Active
Piccolo Picasso LLC	\$25,000	<i>Online Learning Platform</i>	Vendor	7/1/21-6/30/22	Active
Racial Equity Institute	\$60,000	<i>Racial Equity Training</i>	Vendor	10/1/21-6/30/22	Active
Revation Systems, Inc.	\$18,000	<i>Voice Over Internet Phone Services</i>	Vendor	9/15/21-9/30/24	Active
School Board Broward County	\$10,210.60/yr	<i>Gulfstream Early Learning Ctr</i>	Lease	9/5/19-9/5/22	Active
Sharp (State Term Contract)	\$14,353.12	<i>Copier and Printer Rental</i>	Vendor	11/1/20-9/1/25	Active
Teaching Strategies Gold	\$19,425	<i>Child Assessment Software</i>	Vendor	7/1/21-6/30/22	Active
The Journey Institute	\$25,500	<i>Mental Health Support Training</i>	Vendor	8/4/21-12/18/21	Active
Trusaic	\$6,500	<i>Monthly Fee for up to 500 W2's</i>	Vendor	6/1/21-6/30/22	Active
Webauthor	\$65,000	<i>CRM Software</i>	Vendor	7/1/21-6/30/22	Active
Brown & Brown	\$0	<i>Information Sharing Agreement</i>	MOU	8/1/20-7/31/26	Active
Broward County	\$0	<i>Crisis Intervention & Support</i>	MOU	11/18/20-11/17/25	Active
Child Abuse Prevention - CAPTA	\$0	<i>Interagency Referrals</i>	MOU	9/1/21-8/31/26	Active
School Board Broward County	\$0	<i>Community Partnership</i>	MOU	TBD-6/1/2045	Pending
Seventeenth Circuit Court	\$0	<i>Cooperation Agreement</i>	MOU	6/23/20-Ongoing	Active
University of Florida	\$0	<i>Data Use Agreement</i>	MOU	1/1/19-Ongoing	Active
Women in Distress	\$0	<i>Community Partnership</i>	MOU	10/1/21-9/30/22	Pending



November 2021 Training Calendar (ELC Staff and External Trainers)

<u>Date</u>	<u>Time</u>	<u>Trainer</u>	<u>Training</u>	<u>Location</u>
Wednesday 11/3/2021	6pm – 7:30pm	Dr. Harleen Hutchinson, IMH-E	Trauma Informed Reflective Practice with Teams Session A	Webinar
Thursday 11/4/2021	6:30pm – 8:00pm	Dr. Harleen Hutchinson, IMH-E	Trauma Informed Reflective Practice with Teams Session B	Webinar
Saturday 11/6/2021	9am – 3:30pm	First Day Learning	Bootcamp de comportamiento, día dos (Behavior Bootcamp Day Two)	ELC
Tuesday 11/9/2021	7pm – 9pm	Dr. Allison Golden, Psy.D.	Trying, Timing and Thriving in Children's Development – Part 1	Webinar
Tuesday 11/9/2021	6:30pm – 8:00pm	Agnieszka Boddie & Aida Brar, Q&E Coaches, ELC	Get CLASSy with Toddlers	ELC
Wednesday 11/10/2021	6pm – 7:30pm	Dr. Harleen Hutchinson, IMH-E	Trauma Informed Reflective Practice with Teams Session A	Webinar
Thursday 11/11/2021	6:30pm – 8:00pm	Dr. Harleen Hutchinson, IMH-E	Trauma Informed Reflective Practice with Teams Session B	Webinar
Saturday 11/13/2021	9am – 3:30pm	First Day Learning	Behavior Bootcamp Day One	ELC
Monday 11/15/2021	7pm – 9pm	Dr. Allison Golden, Psy.D.	Trying, Timing and Thriving in Children's Development – Part 2	Webinar



November 2021 Training Calendar (ELC Staff and External Trainers)

<u>Date</u>	<u>Time</u>	<u>Trainer</u>	<u>Training</u>	<u>Location</u>
Tuesday 11/16/2021	7pm – 8:30pm	Ana Avalos-Atkinson, Q&E Coaches, ELC	Extender el pensamiento de los niños: calidad de la retroalimentación (Stretching Children’s Thinking: Quality of Feedback)	Webinar
Monday 11/18/2021	7pm – 9pm	Dr. Allison Golden, Psy.D.	Trying, Timing and Thriving in Children’s Development – Part 3	Webinar
Saturday 11/20/2021	9am – 3:30pm	First Day Learning	Behavior Bootcamp Day Two	ELC
Saturday 11/20/2021	9:30am – 12:30pm	Dr. Allison Golden, Psy.D.	The A’s of Addressing Behavior	Webinar
Saturday 11/20/2021	11:30am – 2:30pm	Dr. Harleen Hutchinson, IMH-E	Understanding Social Emotional Regulation in Young Children	Webinar
Tuesday 11/30/2021	7pm – 8:30pm	Debra Cruz & Stephanie Templin, Q&E Coaches, ELC	Focusing Children’s Attention: Instructional Learning Formats in Pre-K	Webinar

All trainings appear on the ELC website on the calendar.
<https://www.elcbroward.org/events>

FYI 1 – Cash Disbursements

In accordance with ELC Cash Disbursement Policy Approved September 12, 2019 cash disbursements issued by ELC in amounts greater than \$1,000 and less than \$35,000 are submitted to the ELC Board for review monthly.

Cash disbursement for August 2021

Vendor Name	Amount	Purpose
ADP, Inc.	1,979.89	July 2021 Processing Charges for 7/10/21 & 7/24/21
Association of Early Learning Coalitions, Inc.	22,150.00	Annual Renewal FY21-22
AT&T Mobility	4,382.52	cell Phone and Data Charges for August 2021
Bluejean Software, Inc.	1,481.25	Cloud Hosting & Maintenance & Support July 2021
Business Card	859.00	Bank of America Ops purchases C. Klima (No Individual Items > \$1,000)
Business Card- Intermedia	3,691.55	Emailing Hosting for August 2021
Business Card- Survey Monkey	2,400.00	Team Account Advantage Annual 8/1/21 - 7/31/22
Business Card- Amazon	6,639.92	Dell Laptops for New Staff in Customer Service and Eligibility Department
Colonial Life & Accident Insurance Company	7,011.08	July 2021 Employee Health Benefits
Colonial Life & Accident Insurance Company	4,756.22	August 2021 Employee Health Benefits
Crown Castle Fiber, LLC.	1,050.00	Internet Charges for 8/01/21 - 08/31/21
Fort Lauderdale Crown Center, LLC.	33,767.84	August 2021 Rent Ste. 301
Fort Lauderdale Crown Center, LLC.	33,767.84	September 2021 Rent Ste. 301
Guardian	10,118.13	August 2021 Employee Health Benefits
Guardian	11,423.30	September 2021 Employee Health Benefits
Humana Insurance Co.	1,018.64	August 2021 Employee Health Benefits
Humana Insurance Co.	1,089.83	September 2021 Employee Health Benefits
Indeed	4,689.73	July 2021 Job Posting
Insight Public Sector	7,561.58	Tableau Desktop License 7/2/21 - 7/1/22
Internal Revenue Service	24,523.26	Levy Payment for School of Excellence
IACET	5,385.00	Membership Dues & Application for Accreditation
Jacob C. Jackson, P.A.	6,308.00	Legal Services for July 2021
Kimesha House	3,150.00	July 2021 Class Observer
LogMeIn USA, Inc.	8,275.80	(10)Rescue Subscription 6/27/21-6/26/22 (3) Rescue Subscription 6/10/21-6/09/22
Mitel Cloud Services	4,400.37	Telephone Services for August 2021
Mitel Cloud Services	4,399.21	Telephone Services for September 2021
Monica Adams	1,309.53	M. Adams Paychecks for PE 8/7/21
Robert Half DBA OfficeTeam	1,680.00	Accounting Temp-J. Hudson 7/17-7/23/21
Robert Half DBA OfficeTeam	1,680.00	Accounting Temp- J. Hudson 7/24/21 - 7/30/21
Robert Half DBA OfficeTeam	1,680.00	Accounting Temp-J.Hudson 7/31-8/6/21
Robert Half DBA OfficeTeam	1,169.75	Provider Relations Temp M. Francis 7/31/21 - 8/6/21
Robert Half DBA OfficeTeam	1,168.00	Provider Relations Temp-V. Vixamar 7/24-7/30/21
Robert Half DBA OfficeTeam	1,680.00	Accounting Temp-J. Hudson 8/14-8/20/21
Robert Half DBA OfficeTeam	1,680.00	Accounting Temp-J. Hudson 8/7-8/13/21
Robert Half DBA OfficeTeam	1,168.00	HR Assistant Temp- S. Bhimsingh 7/31 - 8/05/21
Robert Half DBA OfficeTeam	1,139.68	Provider Relations Temp-M. Francis 8/7-8/13/21
Robert Half DBA OfficeTeam	1,179.83	Provider Relations Temp-M.Francis 8/14-8/20/21
Robert Half DBA OfficeTeam	1,168.00	Provider Relations Temp-V. Vixamar 8/07-8/13/21
Robert Half DBA OfficeTeam	1,168.00	Provider Relations Temp-V. Vixamar 8/14-8/20/21
The Children's Forum	29,583.14	May 2021 Invoice

The Hartford	13,241.00	Hartford Worker's Comp 9/10/21 - 9/10/22
The Lincoln National Life Ins. Co.	7,301.43	August 2021 Employee Health Benefits
The Lincoln National Life Ins. Co.	7,303.08	September 2021 Employee Health Benefits
Travelers Casualty and Surety Co.	15,359.00	D&O and EPLI 7/1/21 - 7/1/22
Teaching Strategies, LLC	19,425.00	APT Renewal:Implementing GOLD: Exploring My Teach. Strat
Webauthor.com LLC	<u>5,000.00</u>	CRM Software License & Hosting August 2021

FYI 2 – Cash Disbursements

In accordance with ELC Cash Disbursement Policy Approved September 12, 2019 cash disbursements issued by ELC in amounts greater than \$1,000 and less than \$35,000 are submitted to the ELC Board for review monthly.

Cash disbursement for September 2021

Vendor Name	Amount	Purpose
211 Broward	32,894.42	August 2021 Invoice
ADP, Inc.	3,070.66	August 2021 Processing Charges for 8/07/21 & 8/21/21
Ann Marie Calderon	1,750.00	Class Observations for August 2021
AT&T Mobility	4,382.52	Cell phone and data charges for September 2021
Bluejean Software, Inc.	1,275.00	Cloud Hosting & Maintenance & Support for August 2021
Business Card	2,815.90	Bank of America Ops purchases C. Klima (No Individual Items > \$1,000)
Business Card- Intermedia	3,958.26	Email Hosting for September 2021
CDW Government, Inc	2,287.08	MIC Headset, Wireless Presenter, & Rolling Notebook Case
Chris Becerra Consulting	10,000.00	Trauma Informed Care Sessions 1-3 (8/1-17/21)
Dell Marketing L.P.	16,931.62	Data Server hard Drive, 10 Dell Laptops, & (40)Dell Monitors
Guardian	11,308.33	October 2021 Employee Health Benefits
The Journey Institute, Inc.	3,800.00	Mental Health Support Training for Childcare Providers/Family
Humana Insurance Co.	1,107.61	October 2021 Employee Health Benefits
Indeed	3,562.47	August 2021 Job Posting
Jacob C. Jackson, P.A.	2,983.00	Legal Services for August 2021
Keefe McCullough	5,000.00	Audit of the Plan's Financial Statement as of & Year End 12/31/20
Keefe McCullough	1,500.00	Conference, researches & Correspondence re IRS 1099 COR
Kimesha House	1,050.00	Class Observation August 2021
Lianne Betancourt	1,750.00	Class Observation August 2021
Revation Systems, Inc.	18,000.00	Professional Fees (Project Management; Onsite Training; Implementation Svc)
Robert Half International	1,680.00	Accounting Temp- J. Hudson 8/21/21 - 8/27/21
Robert Half International	1,141.43	Provider Relations Temp - M. Francis 8/21-8/27/21
Robert Half International	5,521.35	J. Hudson from Temp to Permanent Hire
Robert Half International	1,207.86	M. Francis 8/28/21 - 9/3/21
Staples, Inc.	2,151.34	Restock of Office Supplies for Staff Use
Teachstone Training LLC	2,000.00	Pre-K Observation Kit
The Children's Forum	5,810.04	August 2021 Invoice
The Lincoln National Life Ins.	7,415.15	October 2021 Employee Health Benefits
Webauthor.com LLC	5,000.00	Sept 2021 CRM License & Hosting

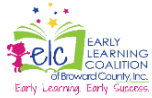
ELC Match YTD Match Fundraising Report FY22

Funder	Response	Amount
Coconut Creek	Approved	\$ 25,684
Cooper City	Funding Not Available	-
Coral Springs (Community Chest)	Pending Response	5,000
Dania Beach	Funding Not Available	-
Davie	Funding Not Available	-
Deerfield Beach	Approved	5,000
Ft. Lauderdale	Approved	50,000
Hallandale Beach	Approved	10,000
Hollywood	Approved	7,611
Lauderdale By The Sea	Approved	2,000
Lighthouse Point	Approved	1,000
Lauderdale Lakes	Not Approved	
Lauderhill	Not Approved	
Margate	Approved	1,000
Miramar	Approved	5,000
North Lauderdale	Approved	5,000
Oakland Park	Pending Response	10,000
Parkland	Approved	3,000
Pembroke Park (Town)	Not Approved	
Pembroke Pines	Approved	35,000
Plantation	Approved	21,900
Pompano Beach	Approved	22,500
Tamarac	Pending Response	10,000
Sunrise	Approved	55,890
Southwest Ranches	Not Approved	
West Park	Not Approved	
Weston	Application in December	10,000
Wilton Manors	Not Approved	-
Total Municipalities		\$ 285,585
United Way	Contract Executed	130,000
Child Care Providers	Commitments Received	300,000
Broward County	Contract Executed	1,896,249
CSC	Contract Executed	2,768,496
Total All Match		\$ 5,380,330

ELC of Broward County

Committee Membership 2021-2022

COMMITTEE	Member Name	Seat	By Laws
EXECUTIVE	<i>Members consist of the Chair, First Vice-Chair, Second Vice-Chair, Secretary, Treasurer, Immediate Past Chair (if applicable) and each of the chairs of the Standing Committees)</i>		
Officer	Laurie Sallarulo	Chair	effective 4/2014 - Governor appointment
Officer	Dawn Liberta	First Vice Chair	effective June 2020
Officer	Twan Russell	Second Vice Chair	effective June 2020
Officer	Monica King	Secretary	effective June 2020
Officer	Cindy Arenberg Seltzer	Treasurer	effective June 2020
	Khalil Zeinieh	Program Review Chair	effective June 2020
	Michael Asseff	Nominating Com. Chair	effective June 2020
	Richard Campillo	Audit Com. Chair	effective June 2020
FINANCE	<i>Members appointed by the Chair. Reports directly to the Board and shall consist of at least (5) five Members. No Term Limits</i>		
	Cindy Arenberg Seltzer	Chair	
	Renee Podolsky	Member	
	Laurie Sallarulo	Member	
	Zachary Talbot	Member	effective June, 2020
	Twan Russell	Member	
	Khalil Zeinieh	Member	effective 9/13/21
	Dawn Liberta	Member	effective 9/13/21
PROGRAM REVIEW	<i>Members appointed by the Chair. Ad Hoc members with particular expertise may be appointed to assist in the given particular area of program. Reports directly to the Board and shall consist of at least (3) members. No Term Limits</i>		
	Khalil Zeinieh	Chair	effective 6/2020
	Laurie Rich Levinson	Member	
	Dawn Liberta	Member	
	Laurie Salarullo	Member	
	Renee Podolsky	Member	
	Richard Campillo	Member	
	Cindy Arenberg-Seltzer	Member	
	Cara Cerchione	Member	effective 10/2019
AUDIT	<i>Members elected by Board. Consists of at least (5) five Members. Ad Hoc Members may be appointed to assist in accounting or financial management experience. No more than (1) one Member of the Finance Committee shall be a Member of the Audit Committee and in no event shall the chair of the Finance Committee be a Member of the Audit Committee. No Term Limits</i>		
	Richard Campillo	Chair	effective 7/1/18
	Michael Asseff	Member	
	Twan Russell	Member	effective 12/9/16
	Monica King	Member	effective 4/7/17
	Beverly Batson	Member	effective 12/19/19
GOVERNANCE	<i>Members Elected by Board. Consists of at least (5) five Members. First Vice Chair shall serve as chair of the Governance Committee. No</i>		
	Dawn Liberta	Chair	effective 6/30/20
	Cara Cerchione	Member	effective 6/2019
	Michael Asseff	Member	effective 6/2020
	Carol Hylton	Member	effective 2/2021
	Laurie Salarullo	Member	
	Kirk Englehardt	Member	effective 9/13/21
NOMINATING	<i>Members Elected by Board. Consists of at least (3) three Members who are not Officers of the Coalition. No Term Limits</i>		
	Michael Asseff	Chair	effective 6/2020
	William Karp	Member	effective 6/2019
	Twan Russell	Member	
	Dr. Amoy Reid	Member	effective 12/19/19
	Kristina West	Member	effective 9/13/21
	Laurie Salarullo	Member	
AD HOC FUNDRAISING	Michael Asseff	Chair	established 2/13/20
	Amoy Reid	Member	effective 2/13/20
	Cara Cerchione	Member	effective 2/13/20
	Richard Campillo	Member	effective 2/13/20
	Twan Russell	Member	effective 2/13/20
	Kristina West	Member	effective 9/13/21
AD HOC STRAT PLANNING			



**Early Learning Coalition of Broward County
Board Attendance Chart FY 21-22**

	Member	1st Term Started	1st Term Exp	Sept 23	Nov 15	Dec 21	Feb 17	Apr 12	May 10	Jun 21	TOTAL FY ABSENCES
1	C+B5:B24ara Cerchione	4.4.19	N/A	V							0
2	Cindy Arenberg Seltzer	1999	N/A	V							0
3	Dawn Liberta	6.2018	N/A	V							0
4	William Karp	4.2019	N/A	V							0
5	Ellie Schrot	6.2014	N/A	V							0
6	Khalil Zeinieh	5.12.17	6.30.25	V							0
7	Monica King	5.12.17	6.30.25	V							0
8	Laurie Rich Levinson	11.2014	N/A	V							0
9	Laurie Sallarulo	4.2014	4.2018	V							0
10	Michael Asseff	5.7.2013	5.7.2018	V							0
11	Renee Podolsky	6.2014	N/A	P							0
12	Richard Campillo	5.12.17	6.30.25	V							0
13	Twan Russell	2.2016	N/A	ABS							1
14	Dr. Amoy Reid	9.2019	N/A	V							0
15	Beverly Batson	9.2019	N/A	V							0
16	Zachary Talbot	2.2020	N/A	ABS							1
17	Carol Hylton	9.2020	N/A	V							0
18	Kristina West	4.2021	N/A	V							
19	Kirk J. Englehardt	4.2021	N/A	ABS							
20	Sharonda Bailey	10.1.21		N/A							
	Angela Iudica	9.7.17	N/A	V							0
	VACANT - Gub. private sector										
	MEMBERS WHO LEFT DURING FY 21-22										
	Angela Iudica	9/30/2021									
	V = Virtual Meeting										
	X = Present at meeting										

ABS = Absent from Meeting										
P = phone attendance										
FM First Meeting LM Last Meeting										
Shaded areas - no meeting scheduled										

FYI - ELC Broward Glossary of Terms (August 2019)

Rev. 7/2019 Subject	Acronym	Definition
Ages and Stages Questionnaire®	ASQ	A developmental and social-emotional screening for children from one month to 5 ½ years. Highly reliable and valid, ASQ looks at strengths and trouble spots, educates parents about developmental milestones, and incorporates parents' expert knowledge about their children.
Association of Early Learning Coalitions	AELC	The Association of Early Learning Coalitions (AELC) is an organization comprised of 31 Early Learning Coalitions throughout the State of Florida. The AELC supports the role of the Early Learning Coalitions to develop and administer a comprehensive school readiness program and voluntary pre-kindergarten program that prepares preschool children to succeed in school and in life. Each Early Learning Coalition's service area is as unique as the population it serves, with some Coalitions serving a single county while others are serving two to seven counties.
Billing Group	BG	<p>An eligibility category that aligns with Chapter 411, Florida Statutes, which describes the different groups or defined categories of children served; a category of direct service costs. The following defines the various billing groups:</p> <p>BG1 – At Risk Populations: School readiness services for a child in a family that is: referred for investigation by the Broward Sheriff's Office (BSO); under the supervision of ChildNet (in home, foster care or relative/no relative placement); in the custody of a parent who is homeless, as verified in law; in the custody of a parent who is the victim of domestic violence, residing in a certified DCF shelter or; actively participating in a diversion program as required by law.</p> <p>BG3 – Temporary Assistance for Needy Families (TANF), also referred to as Temporary Cash Assistance (TCA) Families who are receiving TCA, and subject to the federal work requirements.</p> <p>BG3R – Relative Caregiver Child who is in receipt of the Relative Caregiver (RCG) payment, who is adjudicated by a Florida court and placed in the home of a relative through ChildNet.</p> <p>BG5 – Transitional Child Care (TCC) Family that is transitioning from the receipt of TCA (from a workforce program) into employment, as defined by law.</p> <p>BG8 – Income Eligible Family that is economically disadvantaged. Parent must meet income and work requirements, which include employment, educational activities or disability.</p> <p>CSC – Children's Services Council Vulnerable Populations Program Eligibility mirrors the Income Eligible (BG8) criteria. Other conditions may be set by CSC, on an as needed (case-by-case) basis.</p>
Categories Exempt from Licensing		Certain religious affiliated and non-public schools may be exempt from licensure but must register with Broward County and receive approval prior to operating. Programs for children grades six and above and summer day camps for elementary school aged children are exempt from licensure.
Center-Based Child Care Provider		A provider licensed or authorized as license-exempt to provide care and education of children in a nonresidential setting for fewer than 24-hours a day per child.
Child Assessment		<p>An individual assessment performed on each child for the purpose of measuring the child's growth in specific developmental domains. Child care providers who perform this detailed assessment can be reimbursed at a higher rate per child.</p> <p>Teaching Strategies Gold (TSG) is one of three ongoing assessment tools that is approved by OEL for child care providers to receive a Quality Performance Incentive Differential. TSG helps teachers observe children during regular everyday activities, plan for their development and assess their needs. Training is needed to become a reliable observer in the tool.</p>
Child Care Development Fund	CCDF	The federal Child Care and Development Fund (CCDF) is an aggregate of several funding sources that is distributed in block grants by the federal government to the states and territories. The majority of the funds are to be used to provide child care services to families who meet certain income and need criteria. A portion of the funding (at least 4 percent of the block grant amount) is to be used for activities to improve the quality of child care. Another portion (not to exceed 5 percent of the block grant amount) is to be used to pay for costs of administering the CCDF. The purpose of the CCDF is to increase the availability, affordability, and quality of child care services.
Child Care Development Plan		Every two years, states and territories receiving CCDF funds must prepare and submit to the federal government a plan detailing how these funds will be allocated and expended.

Child Care Licensing		The child care licensing program is a component of the services provided by Department of Children and Families. The program is accountable for the statewide licensure of Florida's child care facilities, specialized child care facilities for the care of mildly ill children, large family child care homes and licensure or registration of family day care homes. The purpose of the program is to ensure a healthy and safe environment for the children in child care settings and to improve the quality of their care through regulation and consultation. The department ensures that licensing requirements are met through on-going inspections of child care facilities and homes, thus preventing the continued operation of substandard child care programs
Child Care Resource and Referral Program	CCR&R	The Child Care Resource and Referral Network is dedicated to helping families find answers to their questions regarding how to identify quality child care and early education programs. The CCR&R program also conducts a search for providers that meet the specific needs of the family; the CCR&R program also provides information and community resources that may benefit the entire family.
Children's Services Council	CSC	A Children's Services Council is a local government body that oversees funding for programs and services that improve the lives of children and their families. Chapter 125 of Florida Statutes governs the creation and operation of a Children's Services Council, commonly referred to as a CSC. Florida is the only state in the nation that empowers communities to create a local government with the sole purpose of investing in the well-being of families.
Child Development Associate	CDA	A nationally recognized early childhood professional credential awarded to individuals who successfully complete the nationally established requirements of the CDA program to work with young children.
Classroom Assessment Scoring System™	CLASS	The Classroom Assessment Scoring System™ (CLASS™) is an observational tool that provides a common lens and language focused on classroom interactions that boost student learning. This tool is used as the basis for the State of Florida's Quality Rating System, and CLASS scores are used to calculate payment differentials for child care facilities serving subsidized children.
Continuing Education Units	CEUs	A measure used to track continuing education; in general, a CEU is defined as 10 clock hours of participation in a recognized continuing education program with qualified instruction and sponsorship through an accrediting CEU body.
Enhanced Field System Modernization	EFS Mod	The billing system currently in use for early learning programs.
Environment Rating Scales	ERS	The Early Childhood Environment Rating Scales are designed to assess process quality in an early childhood or school age care group. Process quality consists of the various interactions that go on in a classroom between staff and children, staff, parents, and other adults, among the children themselves, and the interactions children have with the many materials and activities in the environment, as well as those features, such as space, schedule and materials that support these interactions. Process quality is assessed primarily through observation and has been found to be more predictive of child outcomes than structural indicators such as staff to child ratio, group size, cost of care, and even type of care, for example child care center or family child care home (Whitebook, Howes & Phillips, 1995). There are four environment rating scales, each designed for a different segment of the early childhood field: (ECERS-R) The Early Childhood Environment Rating Scale-Revised (ITERS-R) The Infant/Toddler Environment Rating Scale-Revised (FCCERS-R) The Family Child Care Environment Rating Scale-Revised (SACERS) The School-Age Care Environment Rating Scale
Federal Poverty Guidelines	FPL	The set minimum amount of gross income that a family needs for food, clothing, transportation, shelter and other necessities. In the United States, this level is determined by the Department of Health and Human Services. FPL varies according to family size. The number is adjusted for inflation and reported annually in the form of poverty guidelines. Public assistance programs, such as Medicaid in the U.S., define eligibility income limits as some percentage of FPL. The poverty guidelines are typically issued every February and correspond to the year in which they are issued.
Florida Child Care Professional Credential	FCCPC	Florida Child Care Professional Credential (FCCPC)," pursuant to Section 402.305(3)(b), F.S., is a department approved training program that consists of a minimum of 120 hours of early childhood instruction, 480 contact hours with children ages birth through eight (8) and at least two (2) methods of formal assessment that offers two (2) areas of certification; "Birth Through Five (formerly the department approved CDA Equivalency training programs)" and "School-Age (formerly the Florida School-Age Certification)."
Florida Kindergarten Readiness Screener	FLKRS	The Florida Kindergarten Readiness Screener (FLKRS) is administered to assess the readiness of each child for kindergarten. The FLKRS assessment is the Star Early Literacy®, which is an online, adaptive instrument that students complete independently in approximately 15-20 minutes. The assessment covers 3 main domains: Word Knowledge and Skills, Comprehension Strategies and Constructing meaning, and Numbers and Operations.

Florida Administrative Code	FAC	The Florida Administrative Code is the official compilation of the administrative rules and regulations of state agencies.
Florida Child Care Professional Credential	FCCPC	Florida Child Care Professional Credential (FCCPC)," pursuant to Section 402.305(3)(b), F.S., is a DCF approved training program that consists of a minimum of 120 hours of early childhood instruction, 480 contact hours with children ages birth through eight (8) and at least two (2) methods of formal assessment that offers two (2) areas of certification; "Birth Through Five (formerly the department approved CDA Equivalency training programs)" and "School-Age (formerly the Florida School-Age Certification)."
Florida Department of Children and Families	DCF	A state agency of Florida. The Department provides social services to children, adults, refugees, domestic violence victims, human trafficking victims, the homeless community, child care providers, disabled people, and the elderly.
Florida Department of Economic Opportunity	DEO	A state agency of Florida. The Department promotes economic opportunities for Floridians through workforce, community, and economic development strategies.
Florida Department of Education	DOE	A state agency of Florida. The Department governs public education and manages funding and testing for local educational agencies (school boards).
Florida Department of Health	DOH	A cabinet level agency of the state government, headed by a state surgeon general who reports to the governor. The Department is responsible for protecting the public health and safety of the residents and visitors of the state of Florida.
Florida Office of Early Learning	OEL	The Office of Early Learning is the lead agency for the administration of state and federal child care funds and partners with 31 Early Learning Coalitions, the Redlands Christian Migrant Association, and others to deliver a comprehensive early learning system of services statewide.
Florida Sunshine Law		The "Sunshine Amendment," adopted by Florida voters through a constitutional initiative in 1976 as Article II, Section 8, Florida Constitution, contains standards of ethical conduct and disclosures applicable to public officers and employees; it also requires the Legislature to adopt the code of ethics (see Code of Ethics definition above).
Gold Seal		In 1996, the Florida Legislature established the Gold Seal Quality Care program to acknowledge child care facilities and family day care homes that are accredited by nationally recognized agencies and whose standards reflect quality in the level of care and supervision provided to children. In addition, the Legislature established provisions for Gold Seal providers participating in the subsidized child care program, a.k.a. school readiness and early Learning, to receive a higher reimbursement per child, than providers not receiving a Gold Seal designation. In 1999, the Legislature revised the program to provide tax incentives through the Department of Revenue or county tax appraiser for participating in the Gold Seal Quality Care Program. Since then, the Legislature has revised the maximum amount of the reimbursement. Currently, the rate differential cannot exceed 20% above the reimbursement rate established by the local early learning coalition, a.k.a. the local school readiness coalition.
Home Instruction for Parents of Preschool Youngsters	HIPPY	Home Instruction for Parents of Preschool Youngsters (HIPPY) is an evidenced-based program that works with families in the home to support parents in their critical role as their child's first and most important teacher.
Inclusion		The principle of enabling all children, regardless of their diverse abilities, to actively participate in natural environments in their communities, including early care and education settings.
Inclusion/Warm Services		These services educate and assist childcare providers with any special needs concerns regarding the children they are serving, particularly children with disabilities and other special health care needs. These services also provide training and consultation on issues such as managing challenging behaviors, understanding the American with Disabilities Act, screening and assessment of children with special needs, and adapting home and school environments.
Individual Education Plan	IEP	The plan for individualizing the education of a child over age three with a disability that includes measurable goals and documentation of the child's progress.
Individual Family Service Plan	IFSP	A plan for special services for young children (under three) with disabilities and their families that includes individualized supports and services that will enhance the child's development.
Infant and Toddler Program		The provision of activities to foster brain development in infants and toddlers.
Informal Child Care		Any legal but non-regulated child care, subject to health and safety requirements, that is provided by a relative or non-relative in the child's home or other location.
Licensed Family Child Care Home	FCCH	An individual that provides child care for fewer than 24 hours a day per child, as sole caregiver, in a private residence other than the child's home and meets the state and/or local family child care licensing requirements.
Licensed Large Family Child Care Provider		Two or more people that provide child care for fewer than 24 hours a day per child in a private residence other than the child's home and meet the state and/or local licensing requirements for large family child care homes.

Match		Refers to a statutorily specified percentage of program or project costs that must be contributed by an entity in order to be eligible for State or Federal funding; the value of third-party in-kind contributions and that portion of project or program costs not borne by the State or Federal government
Market Rate		The price that a child care provider charges for daily, weekly, or monthly child care services.
Office of Child Care	OCC	The Office of Child Care (OCC) supports low-income working families by providing access to affordable, high-quality early care and afterschool programs. OCC administers the Child Care and Development Fund (CCDF) and works with state, territory and tribal governments to provide support for children and their families juggling work schedules and struggling to find child care programs that will fit their needs and that will prepare children to succeed in school. The Office of Child Care was established in September 2010 and replaces the former Child Care Bureau. The Office of Child Care partners with states, territories, and tribes to administer the Child Care and Development Fund (CCDF) program.
Other Cost Accumulator	OCA	OCA is a cost accounting system to maintain the collection of costs in an organized and systematic manner.
Professional Development Initiative	PD	A continuum of learning and support activities designed to prepare individuals for work with and on behalf of young children and their families, as well as ongoing experiences to enhance this work, leading to improvements in knowledge, skills, practices, and dispositions.
Performance Funding Project	PFPP	In 2014, the Florida Legislature created the Early Learning Performance Funding Project (ELPFP). It was designed to provide performance based funding for School Readiness providers that demonstrate improved: program quality, teacher-child interactions and/or child outcomes. The ELPFP has demonstrated a significant and positive effect on early childhood program quality and child outcomes among at-risk children and the teachers who support them.
Quality Initiatives	QI	Activities that enhance early learning environments and experiences.
Quality Improvement Plan	QIP	A plan created for providers that do not meet the quality threshold as set by rule 6M-4.741 Program Assessment Threshold Requirements for the School Readiness Program. The plan includes 1 to 2 targeted strategies.
Quality Rating and Improvement System	QRIS	A systematic approach to assessing, supporting, improving, and communicating the level of quality in an early care and education setting. The State of Florida currently utilizes CLASS scores as its only measurement of quality in this system, and assesses whether a child care provider can contract with an ELC to provide care to subsidized children on this. The QRIS system also uses CLASS scores to reimburse child care providers on a scale. Child care providers with higher CLASS scores receive higher reimbursement rates.
Registered Family Child Care Provider		An individual that provides child care for fewer than 24 hours a day per child, as sole caregiver, in a private residence other than the child's home and meets the state and/or local registered family child care requirements.
Religious Exemption		A child care facility which is an integral part of church or parochial schools conducting regularly scheduled classes, courses of study, or educational programs accredited by, or by a member of, an organization which publishes and requires compliance with its standards for health, safety, and sanitation. Such facilities shall meet minimum requirements of the applicable local governing body as to health, sanitation, and safety and shall meet the screening requirements pursuant to ss. 402.305 and 402.3055. Failure by a facility to comply with such screening requirements shall result in the loss of the facility's exemption from licensure.
School-Age Child Care Provider		A provider licensed or authorized as license-exempt to provide care and education of children who are at least 5 years of age by Sept 1 of the beginning of the school year and who attends kindergarten through grade 5.
School Readiness Program		The School Readiness Act, Chapter 411.01 of the Florida Statutes, School readiness programs are to be full-day, year-round to the maximum extent possible, to enable parents to work and become financially self-sufficient.
Teacher Education and Compensation Helps	T.E.A.C.H.	A scholarship program, which provides educational scholarships and financial incentives to caregivers and administrators of early childhood programs, family day care homes, and large family child care homes.
Temporary Assistance for Needy Families	TANF	Temporary Assistance for Needy Families (TANF) is one of the federal assistance programs. It began on July 1, 1997, and succeeded the Aid to Families with Dependent Children (AFDC) program, providing cash assistance to indigent American families with dependent children. This cash benefit is often referred to simply as "welfare." TANF was created by the <u>Personal Responsibility and Work Opportunity Act</u> instituted in 1996. The Act provides temporary financial assistance while aiming to get people off of that assistance, primarily through employment. The reform granted states wide discretion of how to distribute TANF entitlements.
Utilization Report		This is a management tool that is system which provides year to date expenditures of dollars by category. This data allows for funding projections, based on actual, projected and historical data, to determine if spending is on target or if adjustments may be needed.

Voluntary Prekindergarten Program	VPK	A constitutional amendment passed by Florida's voters in Nov. 2002, required a voluntary prekindergarten program for all four-year-old children. VPK is a program designed to prepare four-year-olds for kindergarten and build the foundation for their educational success. The program allows a parent to enroll his or her eligible child (four years old by September 1 and residing in Florida) in a free VPK program. The program is voluntary for children and providers.
Wait List		"Waiting list" means a list of children waiting for potential enrollment in the school readiness program once funding is available. The list is a record of the names of parent(s), the names and dates of birth of their children, waiting list date and anticipated eligibility and priority category for seeking school readiness services.