

Early Learning Coalition of Broward County, Inc.
Executive Committee Meeting Agenda
May 24, 2022 – 1:30 pm
Virtual Meeting

Meeting ID: 817 7286 4736 Passcode: 907440

Zoom Meeting Access: <https://us06web.zoom.us/j/81772864736?pwd=RjlhWVBKT2dwVHJ3RUcvcDEvWFdpQT09>

Members are reminded of conflict-of-interest provisions. In declaring a conflict, please refrain from voting or discussion and declare the following information: 1) Your name and position on the Board, 2) The nature of the conflict, and 3) Who will gain or lose because of the conflict. Please also fill out form 8B prior to the meeting.

		PAGE	
I.	Call to Order		Laurie Sallarulo, Chair
II.	Roll Call		Melody Martinez, Board Liaison
III.	Chair Report		Laurie Sallarulo, Chair
IV.	CEO Report	3	Renee Jaffe, CEO
V.	Executive Committee Consent Agenda		Laurie Sallarulo, Chair
	a. Approve March 29, 2022, Executive Committee meeting minutes	5	
	b. EXC226CA1 – Approve FY 2023 DEL Grant Agreement	7	
	c. EXC226CA2 – Approve FY 2023 United Way School Readiness Match Revenue Agreement	8	
	d. EXC226CA3 – Approve FY 2023 Children’s Forum Sub Recipient Agreement Renewal	9	
	e. EXC226CA4 – Approve FY 2023 211 Broward Sub Recipient Agreement Renewal	11	
	f. EXC226CA5 – Approve FY 2023 Scholastic Vendor Agreement Renewal	13	
	g. EXC226CA6 – Approve FY 2023 BLI Vendor Agreement	14	
	h. EXC226CA7 – Approve FY 2023 M Network Agreement	15	
	i. EXC226CA8 – Approve FY 2023 Goren Cherof Doody & Ezrol Contract	16	
	j. EXC226CA9 – Approve FY 2023 ATT State Term Contract	17	
	k. EXC226CA10 – Approve FY 2023 Webauthor Contract Renewal	18	
	l. EXC226CA11 – Approve FY 2023 Keefe McCullogh Contract Renewal	19	
VI.	Executive Committee Regular Business		
VII.	FYI		
	• FYI-1 Wait List Report	20	
	• FYI-2 Contract List	21	
	• FYI-3 Education and Quality Training Calendar	23	
	• FYI-4 2021/2022 Board Calendar	25	
	• FYI-5 Board Committee Member List 21/22	26	
	• FYI-6 FY 21-22 Executive Committee Meeting Attendance	27	
	• FYI-7 Glossary of Terms	28	

VIII.	Unfinished Business New Business Matters from the Board Matters from the CEO Matters from our Partners Public Comment Next Executive Committee: TBD Adjourn		
--------------	--	--	--

Please Note: The agenda is subject to revisions and additions per the discretion of the Chair of the Coalition. Notification will be sent of any such revisions or additions. **Members of the Public:** Please sign up at the entry desk for public comments to be made on agenda items no later than five minutes after the Coalition meeting has been called to order.

CEO Report

Executive Committee Meeting – May 24 2022

VPK Update

VPK applications for the 2022/2023 school year began in January and staff continues to process applications. To date, 9,094 applications are now approved for next school year. We continue to do outreach that includes social media, print advertising, direct emails, and fliers to community partner organizations. Between our outreach campaign and decrease in Covid-19 cases, we believe VPK application/enrollment numbers will continue to increase for the FY 22/23 VPK year.

VPK Legislative Changes Effective July 1, 2022

Legislation passed during both this legislative session and last year's legislative session that will have a large impact on the State's Voluntary Pre-K (VPK) system beginning July 1, 2022. Here is an overview:

- **All** VPK classrooms will be CLASS assessed (different than School Readiness where only providers with schools that have more than 20 percent School Readiness children or providers with Class 1 licensing violations are CLASS assessed and CLASS assessments are only conducted on a random sample of 50 percent of the program's classrooms).
- VPK providers receiving scores under 4.0 will not be able to renew their VPK contracts.
- Pending the Governor's signature, the base student allocation (BSA) for school year VPK will be increased by \$317 per child, from \$2,486 to \$2,803. The rate for Summer VPK will increase from \$2,122 to \$2,393, which is an increase of \$271 (which is the largest increase, and the most funding the State's VPK program has ever received).
- Pending the Governor's signature, the State allocated \$100 million of non-recurring dollars to support per-child supplements for any VPK provider that agrees to pay wages of at least \$15 per hour to its VPK instructors (Broward has received an allocation of approximately \$10 million from this \$100 million).

The American Recovery Plan (ARP):

As previously reported, the Division of Early Learning (DEL) opened its American Recovery Plan (ARP) grant applications February 28th. The ARP award amount for ELC Broward is \$62.9 million (of which \$59,864,965 is for provider grants) for the first round of grants, with additional ARP funding awards expected thereafter over the next seven quarters. Individual provider grant amounts range from \$12,000 to more than \$360,000. Per DEL directive, approved grants will be paid in three equal quarterly installments.

Broward leads the State in the number of applications approved and installments paid. As of May 5, 2022, ELC staff had approved a total of 478 ARP provider grant applications totaling more than \$35.5 million in grant awards. Approved awards will be paid in three installments issued in 90 day intervals.

Broward Bookworms

We are busily promoting Broward Bookworms. It is prominently featured in the current edition of Family Life Magazine, has been promoted through social media and radio ads, and has been distributed through our partner agencies. This FY we have had requests for more than 4,600 book packets to date, and we expect that number to grow as we conduct outreach through other media opportunities, and through other local partners, like Museum of Discovery and Science (MODS). MODS has offered to allot space for a book nook and sign-up station for any family visiting the Museum.

Provider Appreciation Event

ELC Broward hosted "*M&M's- Thank You for Being Marvelous and Magnificent,*" its provider appreciation event, on May 12th. A light dinner was served, along with, you guessed it, M&M's, for the room full of child care educators, directors, and owners in attendance. Fabulous raffle prizes were distributed, along with lots of appreciation for our wonderful child care provider community. Special thank you to board members Dawn Liberta and Rich Campillo, who joined us for the evening festivities!

Board Private Provider Representative

Applicants have been received and reviewed by ELC staff to ensure candidates meet the criteria. Following the review process there are four remaining candidates. They have all been informed of the process and are aware that the Nominating Committee will be meeting on May 26th 2022 at 9:00am. They will each have an opportunity to speak with the Committee at that time. The names and centers they represent has been posted on our website and a Constant Contact communication has been sent to all ELC providers asking them to provide any/all feedback on the candidates by COB May 13, 2022. This information along with the applications and references will be presented to the Nominating Committee members in advance of the meeting.

ELC Board Officer Positions

As discussed at the April Board Meeting, the current slate of ELC Board Officer positions term out on June 30, 2022. Additionally, the Board approved to update the Officer term policy recommended by the Governance Committee that will align the term policy of Officer positions with those of the Committee Chairs, allowing Officers to serve two consecutive terms. Previously the policy did not allow for Officers to serve two consecutive terms. The next steps in the process are that the list of nominations goes to the Nominating Committee which is scheduled for May 26, 2022. The Nominating Committee will then review the candidates and make recommendations to the Board at the June meeting.

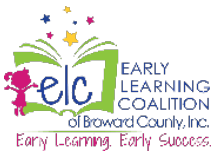
DEL Accountability Monitoring Review

ELC was notified May 2, 2022 that DEL will be commence an Accountability Monitoring for fiscal year 2021-2022 beginning June 13, 2022.

DEL will conduct an eligibility and programmatic review that will consist of Voluntary Prekindergarten (VPK) and School Readiness (SR) child eligibility and payment validation, VPK provider eligibility, data accuracy (DA), educational services delivery (ESD), coalition governance (CG), operations and program management (OPM) and child care resource and referral (CCR&R). The eligibility review sample period will be June 2021 and Jan. – Feb. 2022. The programmatic review period will be July 1, 2020 – June 30, 2022.

Board Orientation Part II

This Orientation will be offered to all Board Members, but especially those that commenced over the past 2 years. It will take a deeper dive into the workings of ELC. Judith will be sending out a meeting request for late June early July.



Early Learning Coalition of Broward County, Inc.
Executive Committee Meeting Minutes
March 29, 2022 – 1:30 pm
 Virtual Meeting

Members in Attendance	Chair, Laurie Sallarulo; Dawn Liberta; Cindy Arenberg-Seltzer; Twan Russell; Monica King; Khalil Zeinieh; Michael Asseff; Richard Campillo
Members Absent	
Staff in Attendance	Renee Jaffe, CEO; Christine Klima, CAO; Hubert Cesar, CIO; Howard Bakalar, CPO; Judith Merritt, COO; Allison Metsch, Director of Education & Quality Initiatives; Stephanie Landreville, Contoller; Elsy Silvestre, Contract Administrator; Sandra Paul Sr. Director of Provider Reimbursement; Samantha Dempsey, Accountant; Jackie Hudson, Accountant; Reiner Potts, Financial Analyst; Megan DeGraaf, Purchasing and Procurement Specialist; Lizbeth Juan, Executive Assistant; Melody Martinez, Board Liaison
Others in Attendance	Marlon Hill, Shana Bridgeman, Jacob Harowitz

Item	Action/Discussion
Welcome & Call to Order	Chair, Laurie Sallarulo called the meeting to order at 2:01 PM. Roll was called, and a quorum was established.
Chair Report	Nothing to report.
CEO Report	CEO reviewed the CEO Report and highlighted the below: <ul style="list-style-type: none"> • Extended the provider rep application window to April 15, 2022, as we did not receive many eligible providers. • Board meetings will now be in person, we will continue to share the Zoom link for those who cannot attend.
CONSENT AGENDA a. Approve February 1, 2022, Executive Committee meeting minutes b. EXEC225CA1 – Approve Sliding Fee Schedule – July 1, 2022 c. EXEC225CA2 – Approve 211 Contract for FY 2023 d. d.EXEC225CA3 – Approve Children’s Forum Contract Funding Increase	There was a Motion to approve Consent Agenda by Dawn Liberta and Seconded by Richard Campillo. Motion Passes. Unanimously approved.
REGULAR BUSINESS a. Legal Counsel Interviews/Rating Committee	<u>Legal Counsel Interviews/Rating Committee</u> Christine Klima, CAO discussed how the interview process will go and introduced all three vendors. 1 st Vendor: Julie Klahr, Shana Bridgeman, and Jacob Horowitz from Goren 2 nd Vendor: Meghan Horton from Rissman

<p>1st Vendor Interview @ 2:05pm 2nd Vendor Interview @ 2:20pm 3rd Vendor Interview @ 2:35pm Discussion @ 2:50pm</p> <p>b.EXC225RB1 – Racial Equity Institute – Termination of FY2022 Contract</p>	<p>3rd Vendor: Merlon Hills from Weiss</p> <p>Chair, Laurie Sallarulo opened the floor for questions and discussions.</p> <p>No Board members had any changes to their initial rating scores.</p> <p>Christine Klima, CAO presented the summary scoring sheet for the Legal Services. The total score was the following:</p> <table border="0"> <tr> <td>1. Goren, Cherof, Doody, and Ezrol</td> <td style="text-align: right;">843.5</td> </tr> <tr> <td>2. Weiss, Serota, Helfman, Cole, and Beirman</td> <td style="text-align: right;">750</td> </tr> <tr> <td>3. Rissman, Barrett, Hurt, Donahue, McLain, & Mangan</td> <td style="text-align: right;">735</td> </tr> </table> <p>Chair, Laurie Sallarulo recommended to award this procurement to Goren, Cherof, Doody, and Ezrol.</p> <p>There was a Motion to award the procurement to Goren, Cherof, Doody, and Ezrol to bring to the Full Board by Dawn Liberta. Seconded by Khalil Zeinieh.</p> <p><u>Racial Equity Institute – Termination of FY2022 Contract</u></p> <p>Christine Klima, CAO discussed how on February 28, 2022, the Florida Department of Education directed ELC to terminate its contract with REI effective immediately.</p> <p>There was a Motion to Approve the Termination of the REI Contract/Racial Equity Training to the Full Board by Dawn Liberta. Seconded by Richard Campillo.</p> <p>Khalil Zeinieh apposed.</p> <p>Khalil Zeinieh wanted to add that this is very unfortunate. CEO added that this is something that we do not want to do, but that we must do. However, as opportunities arise from our community partners, we will let our staff know about them.</p> <p>Cindy Arenberg Seltzer wants to applaud Renee Jaffe for the way she is going to make sure the work continues.</p>	1. Goren, Cherof, Doody, and Ezrol	843.5	2. Weiss, Serota, Helfman, Cole, and Beirman	750	3. Rissman, Barrett, Hurt, Donahue, McLain, & Mangan	735
1. Goren, Cherof, Doody, and Ezrol	843.5						
2. Weiss, Serota, Helfman, Cole, and Beirman	750						
3. Rissman, Barrett, Hurt, Donahue, McLain, & Mangan	735						
NEW BUSINESS	There was no discussion.						
MATTERS FROM CHAIR	There was no discussion.						
MATTERS FROM COMMITTEES	There was no discussion.						
PUBLIC COMMENT	There was no comment.						
NEXT MEETING DATE	May 24, 2022 @ 1:30PM						
ADJOURN	A Motion was made by Cindy Arenberg Seltzer to adjourn at 3:37 PM.						

These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken prior to approval at the next meeting.



ITEM/MEETING	EXC226CA1 / EXECUTIVE
DATE:	5/24/2022
SUBJECT:	FY 2023 DEL Grant Agreement
FOR ACTION:	Yes
RECOMMENDED ACTIONS:	Approve FY 2023 DEL Grant Agreement, Pending Legal Review
AS RECOMMENDED BY	N/A
FINANCIAL IMPACT:	TBD Pending Issuance of Notice of Award
ELC STAFF LEAD	C Klima

Background/History

The Florida Department of Education, Division of Early Learning (DEL) has not yet issued revised terms and conditions of the annual Grant Agreement that supplies the majority of the funding and operating guidelines for Early Learning Coalitions throughout Florida. Each year DEL meets with the Coalitions to go over the updated Agreement during the month of June. They are required by law to issue the final terms and conditions for execution on or before June 30, 2022.

Current Status

Since the Agreement might not be issued until after the ELC Board breaks for the summer, staff requests that the ELC Board Chair be empowered to execute the FY 2023 DEL Grant Agreement when it is issued (pending legal review) as has been the practice in previous years.

Recommended Action

Approve the FY 2023 DEL Grant Agreement, Pending Legal Review

Supporting Documentation

None



ITEM/MEETING	EXC226CA2 / EXECUTIVE
DATE:	5/24/2022
SUBJECT:	FY 2023 United Way School Readiness Match Contract
FOR ACTION:	Yes
RECOMMENDED ACTION:	Approve FY 2023 United Way School Readiness Match Revenue Agreement Pending Legal Review
FINANCIAL IMPACT:	\$130,000
ELC STAFF LEAD	C. Klima

Background Information:

United Way of Broward County (United Way) has provided match funding for School Readiness dollars since the inception of the Early Learning Coalition. This funding allows ELC to draw down federal funds for the provision of child care services for Broward families. Historically, United Way has been Broward’s single largest source of Title XX match funds and has been a key partner in assisting ELC to meet OEL School Readiness Program local participation requirements. The United Way has elected to maintain the status quo for this contract year with \$130,000 in funding.

Current Status:

The draft agreement is currently pending legal review.

Recommendation:

Approve FY 2023 United Way School Readiness Match Revenue Agreement Pending Legal Review.

Supporting Documentation:

None

ITEM/MEETING	EXC226CA3 / EXECUTIVE
DATE:	5/24/2022
SUBJECT:	Children’s Forum INCENTIVE\$ Sub Recipient Agreement FY 2023
FOR ACTION:	Yes
RECOMMENDED ACTION:	Approve FY 2023 Children’s Forum Sub Recipient Agreement Renewal for Administering the INCENTIVE\$ Program Pending Legal Review
FINANCIAL IMPACT:	\$676,348 FY 2023
ELC STAFF LEAD	C. Klima

Background

Early Childhood Educator INCENTIVE\$, formerly known as Child Care WAGE\$® in Florida, rewards early childhood educators with financial incentives based on their education and continuity of employment. By retaining the early childhood workforce, INCENTIVE\$ provides children with more stable teacher-child relationships and better-educated teachers. INCENTIVE\$ addresses individual professional development efforts and low wages, but does not affect budgets, regular wages or parent fees within the child care program.

For more than 10 years ELC has partnered with the Children’s Forum, the sole licensee in Florida for the North Carolina-Based Child Care INCENTIVE\$® Program as a sole-sourced vendor to administer the program in Broward County. In FY22 the INCENTIVE\$ program rolled out a new, higher stipend scale and changed program participation rules to encourage more Directors to support their staff in applying to the program. The Forum currently projects it rewarded approximately 400 educators with wage supplements this year. FY 2023 will be the first full year of implementation using the new scale.

Current Status

Staff recommend the members Approve FY 2023 Children’s Forum Sub Recipient Agreement for Administering the INCENTIVE\$ Program Pending Legal Review.

Supporting Documentation

- Contract Fact Sheet



CHILDREN'S FORUM INCENTIVE\$ SUB RECIPIENT AGREEMENT FACT SHEET

SUB RECIPIENT NAME: Children's Forum, Inc.

PROCUREMENT: Single Source

BUDGET AMOUNT: \$676,348

PARTICIPANT

ELIGIBILITY:

Child Care Professionals who work for licensed providers of early care and education who have an executed contract with ELC for School Readiness (SR) services and/or Voluntary Prekindergarten (VPK) services are eligible for Child Care INCENTIVE\$ services. Priority given to Broward County teachers who are willing to participate and:

- Have been continuously employed at the same child care program for a minimum of six months; and
- Work at least 20 hours per week with children ages 0-5 (supplements will be prorated based on a 40-hour work week); and
- Have a formal child care credential and/or some education beyond a high school diploma; and
- Earn less than \$17.50 per hour as a child care professional.

SCOPE OF WORK:

Conduct outreach, eligibility verification, technical assistance and administration for funds provided by ELC to supplement the salaries of qualified child care providers in Broward County. The *Child Care INCENTIVE\$*® Project ("Program") is designed to improve child care quality by reducing turnover and encouraging the continued education of child care teachers. The Program provides education-based salary supplements to low-paid child care teachers working with children between the ages of 0-5.

DELIVERABLES:

Provide written management reports: quarterly, end-of-fiscal year, and a historical cumulative report showing the number of staff in each professional development level, the number who progressed to a higher level from the previous year, the dates, locations, methods and results of outreach, and comparative data from TEACH on scholarships accessed by INCENTIVE\$ participants. Quarterly reports shall include an itemized list of all recipients, date of disbursement and disbursement amounts made against the contract funds.

PERFORMANCE MEASURE:

The turnover rate of Broward County teachers participating in the Child Care INCENTIVE\$® project will be at least 10% lower than the average turnover rate of all states reported in the National Annual Child Care INCENTIVE\$® report produced by Child Care Services Association of North Carolina. The INCENTIVE\$® program is promoted and made available to 100% of Broward Child Care Providers that have a School Readiness Contract. INCENTIVE\$® representatives will conduct onsite outreach at least two ELC events for providers such as ELC's PLAN meeting or the Broward Early Care and Education Conference.

ITEM/MEETING	EXC226CA4 / EXECUTIVE
DATE:	5/24/2022
SUBJECT:	211 Broward FY23 Sub Recipient Services for Community Service Referrals
FOR ACTION:	Yes
RECOMMENDED ACTION:	Approve FY 2023 211-Broward Sub Recipient Agreement for Community Service Referrals pending Legal Review
FINANCIAL IMPACT:	\$462,000 FY23 Budget
ELC STAFF LEAD	C. Klima

Background Information:

Since July 2019, Community Resource Referral Services First Call for Help d/b/a 211 Broward has been a sole-sourced sub recipient vendor providing community resource referral, call center back up, and customer service training services to the Coalition. 211 also promotes the availability of School Readiness, VPK and other ELC services at all Community Resource events they attend. In FY 2023, ELC will be establishing a new agreement cycle with 211-Broward including up to 4 one-year renewal options.

- 211 Broward is the sole FCC-designated 211 resource for community services in Broward County
- 211 Broward holds the exclusive license to operate in Broward County using the three-digit FCC designated dialing number.
- 211 Broward is the only 24/7 comprehensive agency that provides support services for individuals seeking crisis intervention assistance and/or information and referral services.

Current Status/Recommendation

Staff recommend that the Board Approve FY 2023 211-Broward Sub Recipient Agreement for Community Service Referrals pending Legal Review

Supporting Documentation:

- Sub Recipient Fact Sheet



211- BROWARD COMMUNITY SERVICE REFERRALS SUB RECIPIENT FACT SHEET

The information provided in this document identifies the major contract components including: cost; scope of work; deliverables and goals. The document is being provided for ease of review, but is not the approved contract. A copy of the full contract is available upon request.

SUB RECIPIENT NAME: 2-1-1 Broward (First Call for Help of Broward, Inc.)

PROCUREMENT: Sole Source Determination February 2022

BUDGET AMOUNT: \$462,000

TERM: July 1, 2022 through June 30, 2023

SCOPE OF WORK: To provide resource support, outreach, call routing, customer service training and overflow call answering support to ELC's CCR&R-Customer Service Unit.

DELIVERABLES:

- (1) Updated and Accessible Community Resource Directory for ELC Clients
- (2) Documented Results of at least 36 Outreach Events
- (3) All CCR&R and ELC Service Related Calls Directed to ELC Certified Counselors
- (4) Seamless Outage and Overflow Coverage for ELC Client Inquiries
- (5) High Quality Customer Service Training for ELC Staff.

PERFORMANCE MEASURES:

- (1) ELC CCR&R Counselors will have access to a continuously updated Directory of Community Services in Broward tailored to comply with OEL CCR&R Grant Agreement standards.
- (2) One hundred percent (100%) of callers seeking CCR&R or Other ELC Services shall be referred to ELC for follow up [Measured by Call Traffic Reports and Secret Shopper Inquiries].
- (3) Call overflow transfers of calls from ELC to 211 Broward are handled seamless with minimal disruption to ELC clients. [Measured by Call Traffic Reports and Secret Shopper Inquiries]
- (4) Ninety-five percent (95%) of ELC staff participating in 211's Customer Service training series will demonstrate knowledge of new skills and techniques [Measured by pre and post training knowledge tests]
- (5) First Call for Help, Inc. spending forecasts and analyses, and budget management shall result in balanced fiscal year budgets, with no deficit spending and with no significant surplus of funds that have been contracted for services. [Measured by ELC records.]

REPORTS:

- (1) Monthly Call Traffic and Outreach Event Reports
- (2) Customer Service training Pre and Post Tests



ITEM/MEETING	EXC226CA5 / EXECUTIVE
DATE:	5/24/2022
SUBJECT:	Scholastic FY 2023 Vendor Agreement for Supplying Bookworms Program Books
FOR ACTION:	Yes
RECOMMENDED ACTIONS:	Approve FY 2023 Scholastic Vendor Agreement Renewal for supplying Books for the Broward Bookworms Program pending legal review
AS RECOMMENDED BY	N/A
FINANCIAL IMPACT:	Up to \$500,000
ELC STAFF LEAD	C Klima

Background:

In FY 2021 the ELC created the Broward Bookworms program to promote literacy by encouraging reading at home for families with young children in Broward County. Scholastic Inc. was selected to provide book sets for the program through a public procurement. Broward families with children ages birth to 5 received packets of books from Scholastic as well as accompanying activities based on the book themes mailed directly to them after registering on the ELC website. After the FY 2021 pilot successfully reached over 10,000 families, many of whom have stayed in touch with the ELC ever since, staff renewed the program for a second year in FY22 which is now in process with similar results expected. In FY 2023, staff plan to continue the program throughout the year, and expand its reach even further by working with hospitals to put books into the hands (and homes) of families with newborns on day one.

Current Status:

Staff recommends that the Board Approve FY 2023 Scholastic Vendor Agreement Renewal for supplying books for the Broward Bookworms Program pending legal review.

Supporting Documentation

- None

ITEM/MEETING	EXC226CA6 / EXECUTIVE
DATE:	5/24/2022
SUBJECT:	Business Leadership Institute (BLI) Agreement
FOR ACTION:	Yes
RECOMMENDED ACTION:	Approve FY 2023 Agreement with Business Leadership Institute for Business Development Training for Child Care Operators
FINANCIAL IMPACT:	\$50,000
ELC STAFF LEAD	C. Klima

Background Information:

In FY 2020, ELC selected the Business Leadership Institute to provide a range of training programs designed to improve child care center operation and help directors to grow their capacity to deliver high quality educational services to young children. After an initial planning period, BLI launched its first successful annual workshop series in FY 2021 with XX graduates completing the program. In FY 2022, BLI adapted its training content to address the new challenges and businesses stress of the ongoing pandemic and advised Center Directors on how best to deploy Federal stimulus grants to ensure stability and long term success. 23 Directors completed the program. In FY 2023 BLI will continue to adapt its content to address current workforce turnover mitigation and other economic challenges as the post-pandemic child care marketplace continues to evolve.

Current Status:

Staff recommends that the ELC Approve FY 2023 Agreement with Business Leadership Institute for Business Development Training for Child Care Operators.

Supporting Documentation:

- None

ITEM/MEETING	EXC226CA7 / EXECUTIVE
DATE:	5/24/2022
SUBJECT:	M Network FY 2023 Agreement for Outreach Services
FOR ACTION:	Yes
RECOMMENDED ACTION:	Approve the M Network FY 2023 Agreement for Outreach Services pending Legal Review
FINANCIAL IMPACT:	Not to exceed \$300,000 FY 2023 Budget CRRSA funds
ELC STAFF LEAD	C. Klima

Background:

In FY 2022 M Network, a Miami-based communications firm, was selected through a public procurement to provide outreach services. Under a short term initial planning agreement, staff are currently developing a detailed scope of work for a year agreement to deliver the following starting July 1, 2022:

- Campaign to expand awareness of and enrollment in the Coalition’s flagship School Readiness Program.
- Campaign to promote the benefits of Florida’s free Voluntary Prekindergarten Services and expand the number of children enrolled for the upcoming program year.
- Attract participation in Coalition’s literacy and education services for Broward County children and families.
- Promote participation in the Coalition’s quality supports and services for childcare center staff.
- Promote the value of early care and education for positive child outcomes and promote the social and economic value of the early care and education profession in Broward County.
- Assist the Coalition in developing in-house communication and outreach expertise and infrastructure for the long term.

Current Status:

Staff recommend that the members approve the FY 2023 M Network Agreement for Outreach Services pending Legal Review.

Supporting Documentation:

None

ITEM/MEETING	EXC226CA8 / EXECUTIVE
DATE:	5/24/2022
SUBJECT:	Goren Cherof FY 2023 Contract Legal Services
FOR ACTION:	Yes
RECOMMENDED ACTION:	Approve FY 2023 Goren Cherof Doody & Ezrol AP Agreement for Legal Services Pending Outside Counsel Legal Review
FINANCIAL IMPACT:	\$100,000 FY 2023 Budget
ELC STAFF LEAD	C. Klima

Background:

In FY 2022, ELC selected Goren, Cherof, Doody & Ezrol PA, a Broward-based law firm specializing in not for profits, through a public procurement to provide General Counsel legal services to ELC’s Board and staff. A preliminary initial agreement was issued following selection of the vendor through June 30, 2022 in order to align the annual agreement with the ELC’s financial year and begin the full five-year agreement cycle described in the solicitation on July 1, 2022.

Current Status:

Staff recommend that the members Approve FY 2023 Goren Cherof Doody & Ezrol PA Agreement for Legal Services Pending Outside Counsel Legal Review

Supporting Documentation:

None

ITEM/MEETING	EXC226CA9 / EXECUTIVE
DATE:	5/24/2022
SUBJECT:	Use of ATT Florida State Term Contract for Cellular Services
FOR ACTION:	Yes
RECOMMENDED ACTION:	Approve FY 2023 the Use of AT&T Florida State Term Contract for ELC Cellular Services pending Legal Review
FINANCIAL IMPACT:	\$91,200 FY 2023 Budget
ELC STAFF LEAD	C. Klima

Background:

In FY 2022 ELC selected ATT through a public procurement for State Term Contracted Vendor cellular services. As an eligible user of State Term Contract Vendors, ELC can leverage the terms of the State’s Master Agreement with the vendor to avoid protracted contract compliance negotiations with a large global vendor such as AT&T and streamline service negotiations using a simple purchase order process.

Current Status:

Staff recommend that the members Approve FY 2023 use of AT&T’s Florida State Term Contract for Cellular Services pending Legal Review

Supporting Documentation:

None

ITEM/MEETING	EXC226CA10 / EXECUTIVE
DATE:	5/24/2022
SUBJECT:	Webauthor FY 2023 Contract Renewal for Flex System Software as a Service
FOR ACTION:	Yes
RECOMMENDED ACTION:	Approve FY 2023 Renewal of Webauthor Flex System Software as a Service Renewal
FINANCIAL IMPACT:	\$75,000 FY 2023 Budget
ELC STAFF LEAD	C. Klima

Background:

In FY 2020 ELC selected Webauthor, a Florida-based software development firm, through a public procurement for a vendor to provide CRM software licenses and customization services for ELC staff and clients. Flex system software allows ELC to easily create customized, paperless workflows, public-facing forms for providers, partner agencies and the public and specialized data tracking modules. The “Flex System” CRM has allowed ELC to automate and manage sign-up for provider grants, family book packs and provider match participation. It has created seamless links for child care referrals from Career Source and CSC-funded family support agencies. Internally, it is being used to track waitlist enrollment mailings, family services task assignments, customer inquiries, VPK assessment kits and ELC equipment to name but a few.

Current Status:

Staff recommends that the members Approve FY 2023 Renewal of Webauthor Flex System Software as a Service Renewal

Supporting Documentation:

None

ITEM/MEETING	EXC226CA11 / EXECUTIVE
DATE:	5/24/2022
SUBJECT:	Keefe McCullough Single Audit and Support Contract
FOR ACTION:	Yes
RECOMMENDED ACTION:	Approve FY 2023 Renewal of Keefe McCullough Single Audit & Support Services Contract
FINANCIAL IMPACT:	\$42,500 FY 23 Budget
ELC STAFF LEAD	C. Klima

Background:

In the Grant Agreement between the Division of Early Learning (DEL) and the Early Learning Coalitions, DEL mandates that all Early Learning Coalitions in the State of Florida receive an annual audit of financial statements and program compliance of major federal awards, as well as tests of internal controls as required under the Single Audit Act. In February 2020, ELC selected Keefe McCullough, a Fort Lauderdale based CPA firm that specializes in not for profits, to provide single audit services for a 5-year auditor Agreement Cycle.

The Scope of Services for the Agreement includes:

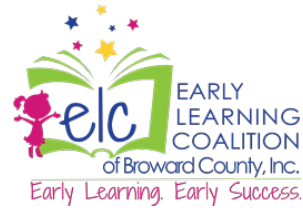
- Annual Single Audit
- Annual 403B Retirement Plan Audit
- Preparation of IRS Form 990
- Preparation of DOL 403B Retirement Plan Form 5500
- On-going Advisory Services for IRS Compliance
- Ad hoc technical assistance and feedback in response to Coalition questions throughout the year,
- Sponsorship of 8 hours of CPE training for Coalition Finance and Accounting Staff
- Access to online CPE training at Vendor firm rates for Coalition Finance and Accounting Staff

Current Status:

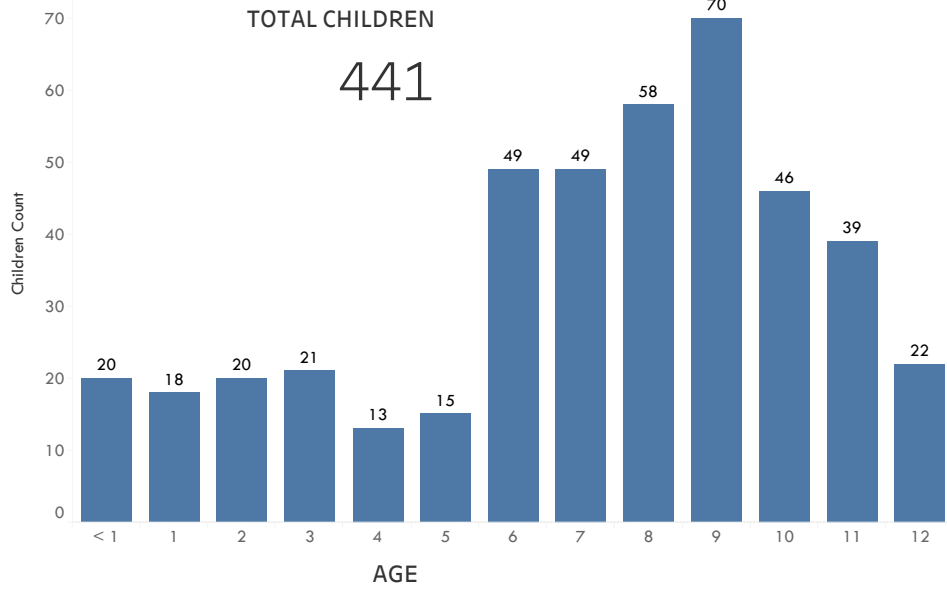
Staff recommends exercising the second renewal option for an additional fiscal year from July 1, 2022 to June 30, 2023. The contract will be amended in the first quarter of FY 2023 when the Audit Committee approves engagement letters with specific parameters for the upcoming Audit of FY 2022.

Supporting Documentation:

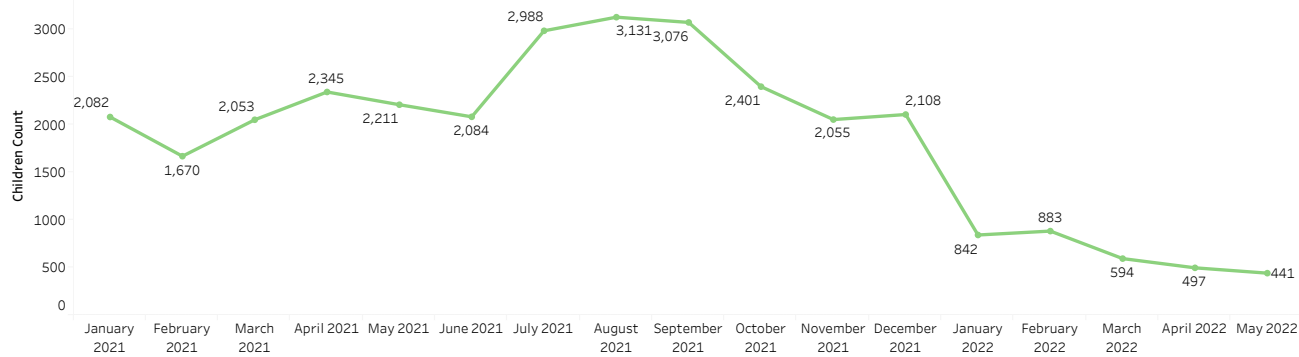
None



Waiting List Children by Age as of 5/19/2022



Prior Month	Children ..	+/-	%
Jan 2021	2,082	-394	-19%
Feb 2021	1,670	-412	-25%
Mar 2021	2,053	383	19%
Apr 2021	2,345	292	12%
May 2021	2,211	-134	-6%
Jun 2021	2,084	-127	-6%
Jul 2021	2,988	904	30%
Aug 2021	3,131	143	5%
Sep 2021	3,076	-55	-2%
Oct 2021	2,401	-675	-28%
Nov 2021	2,055	-346	-17%
Dec 2021	2,108	53	3%
Jan 2022	842	-1,266	-150%
Feb 2022	883	41	5%
Mar 2022	594	-289	-49%
Apr 2022	497	-97	-20%
May 2022	441	-56	-13%



ELC Broward Contract List 2021-2022

Funder or Vendor Name	Amount	Purpose	Type	Term	Status
Division of Early Learning	\$214,250,809	School Readiness, VPK & PDG	Revenue	7/1/21-6/30/22	Active
Broward County	\$2,342,795	SR Match & Special Needs	Revenue	10/1/21- 9/30/22	Active
Children's Services Council	\$4,592,850	Financially Assisted Child Care	Revenue	10/1/21-9/30/22	Active
Children's Services Council	\$4,017,850	Vulnerable Populations	Revenue	10/1/20-6/30/22	Active
City of Fort Lauderdale	\$50,000	SR Match Funds	Revenue	10/1/21-9/30/22	Active
City of Hollywood	\$7,611	SR Match Funds	Revenue	10/1/21-9/30/22	Active
City of Pompano Beach	\$21,500	SR Match Funds	Revenue	10/1/21-9/30/22	Active
City of Deerfield Beach	\$15,000	SR Match Funds	Revenue	2/15/22-9/30/22	Active
United Way	\$130,000	SR Match Funds	Revenue	7/1/21-6/30/22	Active
Children's Forum	\$225,450	INCENTIVES® Program	Subrecipient	7/1/21-12/31/21	Expired
Children's Forum	\$312,174	INCENTIVES® Program	Subrecipient	1/1/22-6/30/22	Active
First Call for Help/211	\$461,092	Community Referral Services	Subrecipient	7/1/21-6/30/22	Active
Abila	\$6,200.10	MIP Accounting Software	Vendor	6/20/21-6/19/22	Active
Allison Golden	\$10,000	Mental Health Support Training	Vendor	10/1/21-12/31/21	Expired
Chris Becerra	\$10,000	Mental Health Support Training	Vendor	7/1/21-6/30/22	Active
Accessible Comm for the Deaf	\$1,300	Interpretation Services	Vendor	8/13/18 Ongoing	Active
AT&T	\$50,000	Cell Phones and Hot Spots	Vendor	7/1/21-12/19/21	Ongoing
Biometrics4All, INC.	\$840	Live Scan Software Support	Vendor	7/1/21-6/30/22	Active
BlueJean Software, Inc.	\$33,000	Hosting and Support Services	Vendor	7/1/21-6/30/22	Active
Business Leadership Institute	\$50,000	Business Development	Vendor	7/1/21-6/30/22	Active
Causetech DBA Achieve	\$7,988	Website Hosting	Vendor	7/1/21/-6/30/22	Active
CLASS Observers (9)	\$33,500ea	Independent CLASS Observers	Vendor	7/1/21-6/30/22	Active
Comcast	\$4,368	Internet	Vendor	7/1/21-6/30/22	Active
Compensation Resources	\$34,650	Competitive Market Study	Vendor	8/6/21-6/30/22	Active
Crown Center	\$416,078	Office Lease (est. annual cost)	Lease	2/1/19-1/31/29	Active
Devereux Foundation	\$1,525	Prof. Development Provider Training	Vendor	1/25/22-6/30/22	Active
FL Dept of Law Enforcement	\$1,863	LiveScan Service (annual cost)	Vendor	10/29/18-Ongoing	Active
Goren, Cherof,Doody,Ezrol	\$30,000	Legal Services	Vendor	4/26/22-6/30/22	Active
Hillspoint Resources (1 st Day)	\$28,800	Mental Health Support Training	Vendor	10/23/21-12/31/21	Expired
Hillspoint Resources (1 st Day)	\$12,000	Mental Health Support Training	Vendor	3/8/22-6/30/22	Active
Intermedia.net, Inc.	\$21,540	Office 365	Vendor	7/12/21-7/12/22	Active
Jacob Jackson	\$90,000	Legal Services	Vendor	4/1/21-3/31/22	Terminated
Keefe McCullough, LLP	\$41,800	External Audit Preparation	Vendor	7/1/21-6/30/22	Active
LeBoffe & Associates LLC	\$8,000	Senior Team Retreat/Follow up	Vendor	7/1/21-12/31/21	Expired
NSU	\$34,500	Providers State mandated training	Vendor	12/1/21-6/30/22	Active
One Beat	\$7,200	CPR Training for Providers	Vendor	9/1/21-6/30/22	Active
Piccolo Picasso LLC	\$25,000	Online Learning Platform	Vendor	7/1/21-6/30/22	Active
Racial Equity Institute	\$60,000	Racial Equity Training	Vendor	10/1/21-6/30/22	Active
Revation Systems, Inc.	\$18,000	Telecommunications Services	Vendor	9/15/21-9/30/24	Active
Tripp Scott Attorneys at Law	\$14,000	ERISA Legal Services	Vendor	7/1/2021-6/30/22	Active
Scholastic	\$600,000	Book Worms Reading Packets	Vendor	2/15/22-6/30/22	Active
School Board Broward County	\$10,210.60/yr	Gulfstream Early Learning Ctr	Lease	9/5/19-9/5/22	Active
Sharity, Inc.	\$24,200	Strategic Planning/Board Retreat	Vendor	1/10/22-6/30/22	Active
Sharp (State Term Contract)	\$14,353.12	Copier and Printer Rental	Vendor	11/1/20-9/1/25	Active
Teaching Strategies Gold	\$19,425	Child Assessment Software	Vendor	7/1/21-6/30/22	Active
Teaching Strategies Gold	\$8,120	Teaching Strategies materials	Vendor	2/17/22-6/30/22	Active
The Journey Institute	\$25,500	Mental Health Support Training	Vendor	8/4/21-12/18/21	Expired
Tripp Scott	\$14,000	Legal Services	Vendor	9/20/20-6/30/22	Active
Trusaic	\$6,500	Monthly Fee for up to 500 W2's	Vendor	6/1/21-6/30/22	Active
Webauthor	\$65,000	CRM Software	Vendor	7/1/21-6/30/22	Active

Funder or Vendor Name	Amount	Purpose	Type	Term	Status
Brown & Brown	\$0	<i>Information Sharing Agreement</i>	MOU	8/1/20-7/31/26	Active
Broward County	\$0	<i>Crisis Intervention & Support</i>	MOU	11/18/20-11/17/25	Active
Child Abuse Prevention -CAPTA	\$0	<i>Interagency Referrals</i>	MOU	9/1/21-8/31/26	Active
School Board Broward County	\$0	<i>Community Partnership</i>	MOU	TBD-6/1/2045	Pending
Seventeenth Circuit Court	\$0	<i>Cooperation Agreement</i>	MOU	6/23/20-Ongoing	Active
University of Florida	\$0	<i>Data Use Agreement</i>	MOU	1/1/19-Ongoing	Active
Women in Distress	\$0	<i>Community Partnership</i>	MOU	10/1/21-9/30/22	Active



Training Calendar

May 2022

<u>Date</u>	<u>Time</u>	<u>Trainer</u>	<u>Training</u>	<u>Location</u>
Monday 5/2/2022	7pm – 8:30pm	Ana Avalos-Atkinson, Q&E Coach, ELC	(Serie de Capacitación para Nuevos Educadores) Práctica Apropriadada para el Desarrollo (DAP) Parte 4: Transiciones y la Gestión del Aula en Pre-K	https://elcbroward.webauthor.com/pub/lms/classes.cfm?uuid=645FD5C7-DFC9-4556-A22F-09C7E6726561
Thursday 5/5/2022	7pm – 8:30pm	Debra Cruz & Jasmine Rhinehart, Q&E Coaches, ELC	Let's Talk CLASS: Rethinking Circle Time in Pre-K	https://elcbroward.webauthor.com/pub/lms/classes.cfm?uuid=C7C61DFC-904A-4C3C-91AE-55C32EE58F2D
Tuesday 5/10/2022	12pm – 1pm	Debra Cruz & Jasmine Rhinehart, Q&E Coaches, ELC	Phonological Awareness Virtual Reflection (Component 3)	Zoom Course Reference # 9956
Wednesday 5/11/2022	1pm – 2pm	Ana Avalos-Atkinson & Debra Cruz, Q&E Coaches, ELC	Phonological Awareness Virtual Reflection (Component 3)	Zoom Course Reference # 9959
Wednesday 5/11/2022	7pm – 8:30pm	Agnieszka Boddie & Aida Brar, Q&E Coaches, ELC	CLASS with Infants: How to Facilitate Exploration	https://elcbroward.webauthor.com/pub/lms/classes.cfm?uuid=13E19B77-B049-4F26-A31B-4D439CF91180
Thursday 5/12/2022	7pm – 8:30pm	Ana Avalos-Atkinson, Q&E Coach, ELC	(Serie de Capacitación para Nuevos Educadores) Práctica Apropriadada para el Desarrollo (DAP) Parte 4: Transiciones y gestión del aula para bebés y niños pequeños	https://elcbroward.webauthor.com/pub/lms/classes.cfm?uuid=F72F31BC-CBE7-4699-8E7E-99205A532874
Saturday 5/14/2022	9am – 3:30pm	Rosemary Abreu, FirstDay Learning	Enseñanza de comportamientos de reemplazo y apoyo conductual continuo (Teaching Replacement Behaviors and Ongoing Behavior Support)	https://elcbroward.webauthor.com/pub/lms/classes.cfm?uuid=25D83426-F662-466C-98CB-5D9747003C93
Tuesday 5/17/2022	7pm – 8:30pm	Debra Cruz & Jasmine Rhinehart, Q&E Coaches, ELC	(New Educator Series) Developmentally Appropriate Practice (DAP) Part 5: Putting It All Together in Pre-K	https://elcbroward.webauthor.com/pub/lms/classes.cfm?uuid=BCBD09CE-5143-4B27-B6A0-8D637B3107B2

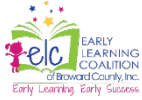


Training Calendar

May 2022

<u>Date</u>	<u>Time</u>	<u>Trainer</u>	<u>Training</u>	<u>Location</u>
Wednesday 5/18/2022	7pm – 8:30pm	Agnieszka Boddie & Aida Brar, Q&E Coaches, ELC	(New Educator Series) Developmentally Appropriate Practice (DAP) Part 5: Putting It All Together with Infants and Toddlers	https://elcbroward.webauthor.com/pub/lms/classes.cfm?uuiid=BCDD5AD0-64D5-48E2-A8EF-E2C9C89C5BE2
Thursday 5/19/2022	2pm – 3pm	Ana Avalos-Atkinson & Jasmine Rhinehart, Q&E Coaches, ELC	Phonological Awareness Virtual Reflection (Component 3)	Zoom Course Reference # 9960
Tuesday 5/24/2022	7pm – 8pm	Jasmine Rhinehart Q&E Coach, ELC	Phonological Awareness Virtual Reflection (Component 3)	Zoom Course Reference # 9961
Thursday 5/26/2022	6:30pm – 8pm	Dr. Sohani Char, Nova Southeastern University	Strategies to Increase Communication	GoTo Webinar

All trainings appear on the ELC website on the calendar <https://www.elcbroward.org/events>
If you have questions or need assistance contact elcbtraining@elcbroward.org



FY 21-22 – ELC of Broward County
2021-2022 Board/ Committee Meeting Calendar

July 2021						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
Su	M	Tu	W	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2021						
Su	M	Tu	W	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
Su	M	Tu	W	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 2022						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
Su	M	Tu	W	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022						
Su	M	Tu	W	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
Su	M	Tu	W	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Executive/Finance Meetings

- Aug 31, 2021, at 1:00p
- Nov 2, 2021, at 1:30p (Exec)
- Nov 9, 2021, at 1:30p (Finance)
- Dec 7, 2021, at 1:30p
- Feb 1, 2022, at 1:30p
- Mar 29, 2022, at 1:30p
- Apr 26, 2022, at 1:30p (Finance)
- May 24, 2022, at 1:30p

Full Board Meetings

- Sep 13, 2021, at 12p
- Nov 15, 2021, at 12p
- Dec 20, 2021, at 12p
- Feb 14, 2022, at 12p
- Apr 11, 2022, at 12p
- May 9, 2022, at 12p
- Jun 13, 2022, at 12p

Program Review Committee:

- Nov 10, 2021, at 1:30 PM
- Apr 20, 2022, at 1:30 PM
- Jun 8, 2022, at 2:00 PM

Nominating Committee:

- Feb 4, 2022, at 11:30 AM
- May 26, 2022, at 9:00 AM

Governance Committee:

- Apr 6, 2022, at 2:00 PM
- Jun 1, 2022, at 3:30 PM

Audit Committee:

- Aug 31, 2021, at 12:15 PM
- Dec 7, 2021, at 1:00 PM
- Feb 7, 2022, at 10:00 AM

ELC Offices closed for holidays on:

July 5; Sep 6; Nov 11; Nov 25 and 26; Dec. 24; December 31; Jan3; Jan 17; Feb 21; May 30

ELC of Broward County

Committee Membership 2021-2022

COMMITTEE	Member Name	Seat	By Laws
EXECUTIVE	<i>Members consist of the Chair, First Vice-Chair, Second Vice-Chair, Secretary, Treasurer, Immediate Past Chair (if applicable) and each of the chairs of the Standing Committees)</i>		
Officer	Laurie Sallarulo	Chair	effective 4/2014 - Governor appointment
Officer	Dawn Liberta	First Vice Chair	effective June 2020
Officer	Twan Russell	Second Vice Chair	effective June 2020
Officer	Monica King	Secretary	effective June 2020
Officer	Cindy Arenberg Seltzer	Treasurer	effective June 2020
	Khalil Zeinieh	Program Review Chair	effective June 2020
	Michael Asseff	Nominating Com. Chair	effective June 2020
	Richard Campillo	Audit Com. Chair	effective June 2020
FINANCE	<i>Members appointed by the Chair. Reports directly to the Board and shall consist of at least (5) five Members. No Term Limits</i>		
	Cindy Arenberg Seltzer	Chair	
	Renee Podolsky	Member	
	Laurie Sallarulo	Member	
	Zachary Talbot	Member	effective June, 2020
	Twan Russell	Member	
	Khalil Zeinieh	Member	effective 9/13/21
	Dawn Liberta	Member	effective 9/13/21
PROGRAM REVIEW	<i>Members appointed by the Chair. Ad Hoc members with particular expertise may be appointed to assist in the given particular area of program. Reports directly to the Board and shall consist of at least (3) members. No Term Limits</i>		
	Khalil Zeinieh	Chair	effective 6/2020
	Cindy Arenberg-Seltzer	Member	
	Dawn Liberta	Member	
	Laurie Rich Levinson	Member	
	Laurie Salarullo	Member	
	Renee Podolsky	Member	
	Richard Campillo	Member	
AUDIT	<i>Members elected by Board. Consists of at least (5) five Members. Ad Hoc Members may be appointed to assist in accounting or financial management experience. No more than (1) one Member of the Finance Committee shall be a Member of the Audit Committee and in no event shall the chair of the Finance Committee be a Member of the Audit Committee. No Term Limits</i>		
	Richard Campillo	Chair	effective 7/1/18
	Beverley Batson	Member	effective 12/19/19
	Michael Asseff	Member	
	Monica King	Member	effective 4/7/17
	Twan Russell	Member	effective 12/9/16
GOVERNANCE	<i>Members Elected by Board. Consists of at least (5) five Members. First Vice Chair shall serve as chair of the Governance Committee. No</i>		
	Dawn Liberta	Chair	effective 6/30/20
	Michael Asseff	Member	effective 6/2020
	Carol Hylton	Member	effective 2/2021
	Laurie Salarullo	Member	
	Kirk Englehardt	Member	effective 9/13/21
NOMINATING	<i>Members Elected by Board. Consists of at least (3) three Members who are not Officers of the Coalition. No Term Limits</i>		
	Michael Asseff	Chair	effective 6/2020
	Amoy Reid	Member	effective 12/19/19
	Julie Winburn	Member	effective 05/2022
	Kristina West	Member	effective 09/13/21
	Laurie Salarullo	Member	
	Sharonda Davis-Bailey	Member	effective 04/27/22
	Twan Russell	Member	
AD HOC FUNDRAISING established 2/13/20	Michael Asseff	Chair	effective 2/13/20
	Amoy Reid	Member	effective 2/13/20
	Kristina West	Member	effective 9/13/21
	Michael Asseff	Member	effective 2/13/20
	Richard Campillo	Member	effective 2/13/20
	Twan Russell	Member	effective 2/13/20
AD HOC STRAT PLANNING	Kirk Englehardt	Chair	effective 11/2021
	Cindy Arenberg-Seltzer	Member	effective 11/2021
	Dawn Liberta	Member	effective 11/2021
	Ellie Schrot	Member	effective 11/2021
	Khalil Zeinieh	Member	effective 11/2021
	Laurie Salarullo	Member	effective 11/2021
	Monica King	Member	effective 12/2021
	Renee Podolsky	Member	effective 11/2021
Workforce Workgroup established 10/2021	Laurie Rich Levinson	Member	effective 10/2021
	Dawn Liberta	Member	effective 10/2021
	Laurie Salarullo	Member	effective 10/2021
	Carol Hylton	Member	effective 10/2021
	Cindy Arenberg-Seltzer	Member	effective 10/2021



Executive Finance Committee Attendance Chart FY 2021-2022

QUORUM # NEEDED: 5

Member	Position	Term Started	Term Exp	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
EXECUTIVE															
1	Laurie Sallarulo - CHAIR	Chair			V			P	V		ABS	V			
2	Dawn Liberta	First Vice Chair	Jun 2020	Jun 2023		V			V	V		V	V		
3	Twan Russell	Second Vice Chair	Jun 2020	Jun 2023		V			V	ABS		V	V		
4	Cindy Arenberg Seltzer	Treasurer	Jun 2020	Jun 2023		V			V	V		ABS	V		
5	Monica King	Secretary	Jun 2020	Jun 2023		V			V	V		V	V		
6	Khalil Zeinieh	Program Rev. Chair	Jun 2020	Jun 2023		V			ABS	V		V	V		
7	Michael Asseff	Nominating Chair	Jun 2020	Jun 2023		V			V	V		V	V		
8	Richard Campillo	Audit Chair	Jul 2018	Jun 2023		V			V	V		V	V		
FINANCE															
QUORUM # NEEDED: 4															
1	Cindy Arenberg Seltzer- CHAIR				V			V	V		ABS	V	V		
2	Renee Podolsky				P			V	ABS		V	V	V		
3	Laurie Sallarulo				V			ABS	V		ABS	V	ABS		
4	Twan Russell				V			ABS	ABS		V	V	ABS		
5	Zachary Talbot				ABS			V	V		V	ABS	V		
6	Khalil Zeinieh	August 2021						V	V		V	V	V		
7	Dawn Liberta	August 2021						V	V		V	V	V		
V - Virtual present at meeting															
ABS - Absent from Meeting															
FM - First Meeting LM - Last Meeting															
C - Confirmed Attendance															
P - Via Phone attendance															
Shaded areas - no meeting scheduled															
O:\Board\Board and Committee Meetings\Executive Finance Committee Packets\FY 2021-2022 Exec Finance Committee															

Except for Chair an Officers term is for two years
 No officer may hold the same elected position for more than (1) term of two years

FYI - ELC Broward Glossary of Terms (August 2019)

Rev. 7/2019Subject	Acronym	Definition
Ages and Stages Questionnaire®	ASQ	A developmental and social-emotional screening for children from one month to 5 ½ years. Highly reliable and valid, ASQ looks at strengths and trouble spots, educates parents about developmental milestones, and incorporates parents' expert knowledge about their children.
Association of Early Learning Coalitions	AELC	The Association of Early Learning Coalitions (AELC) is an organization comprised of 31 Early Learning Coalitions throughout the State of Florida. The AELC supports the role of the Early Learning Coalitions to develop and administer a comprehensive school readiness program and voluntary pre-kindergarten program that prepares preschool children to succeed in school and in life Each Early Learning Coalition's service area is as unique as the population it serves, with some Coalitions serving a single county while others are serving two to seven counties.
Billing Group	BG	<p>An eligibility category that aligns with Chapter 411, Florida Statutes, which describes the different groups or defined categories of children served; a category of direct service costs. The following defines the various billing groups:</p> <p>BG1 – At Risk Populations: School readiness services for a child in a family that is: referred for investigation by the Broward Sheriff's Office (BSO); under the supervision of ChildNet (in home, foster care or relative/no relative placement); in the custody of a parent who is homeless, as verified in law; in the custody of a parent who is the victim of domestic violence, residing in a certified DCF shelter or; actively participating in a diversion program as required by law.</p> <p>BG3 – Temporary Assistance for Needy Families (TANF), also referred to as Temporary Cash Assistance (TCA) Families who are receiving TCA, and subject to the federal work requirements.</p> <p>BG3R – Relative Caregiver Child who is in receipt of the Relative Caregiver (RCG) payment, who is adjudicated by a Florida court and placed in the home of a relative through ChildNet.</p> <p>BG5 – Transitional Child Care (TCC) Family that is transitioning from the receipt of TCA (from a workforce program) into employment, as defined by law.</p> <p>BG8 – Income Eligible Family that is economically disadvantaged. Parent must meet income and work requirements, which include employment, educational activities or disability.</p> <p>CSC – Children's Services Council Vulnerable Populations Program Eligibility mirrors the Income Eligible (BG8) criteria. Other conditions may be set by CSC, on an as needed (case-by-case) basis.</p>
Categories Exempt from Licensing		Certain religious affiliated and non-public schools may be exempt from licensure but must register with Broward County and receive approval prior to operating. Programs for children grades six and above and summer day camps for elementary school aged children are exempt from licensure.
Center-Based Child Care Provider		A provider licensed or authorized as license-exempt to provide care and education of children in a nonresidential setting for fewer than 24-hours a day per child.
Child Assessment		<p>An individual assessment performed on each child for the purpose of measuring the child's growth in specific developmental domains. Child care providers who perform this detailed assessment can be reimbursed at a higher rate per child.</p> <p>Teaching Strategies Gold (TSG) is one of three ongoing assessment tools that is approved by OEL for child care providers to receive a Quality Performance Incentive Differential. TSG helps teachers observe children during regular everyday activities, plan for their development and assess their needs. Training is needed to become a reliable observer in the tool.</p>
Child Care Development Fund	CCDF	The federal Child Care and Development Fund (CCDF) is an aggregate of several funding sources that is distributed in block grants by the federal government to the states and territories. The majority of the funds are to be used to provide child care services to families who meet certain income and need criteria. A portion of the funding (at least 4 percent of the block grant amount) is to be used for activities to improve the quality of child care. Another portion (not to exceed 5 percent of the block grant amount) is to be used to pay for costs of administering the CCDF. The purpose of the CCDF is to increase the availability, affordability, and quality of child care services.
Child Care Development Plan		Every two years, states and territories receiving CCDF funds must prepare and submit to the federal government a plan detailing how these funds will be allocated and expended.

Child Care Licensing		The child care licensing program is a component of the services provided by Department of Children and Families. The program is accountable for the statewide licensure of Florida's child care facilities, specialized child care facilities for the care of mildly ill children, large family child care homes and licensure or registration of family day care homes. The purpose of the program is to ensure a healthy and safe environment for the children in child care settings and to improve the quality of their care through regulation and consultation. The department ensures that licensing requirements are met through on-going inspections of child care facilities and homes, thus preventing the continued operation of substandard child care programs
Child Care Resource and Referral Program	CCR&R	The Child Care Resource and Referral Network is dedicated to helping families find answers to their questions regarding how to identify quality child care and early education programs. The CCR&R program also conducts a search for providers that meet the specific needs of the family; the CCR&R program also provides information and community resources that may benefit the entire family.
Children's Services Council	CSC	A Children's Services Council is a local government body that oversees funding for programs and services that improve the lives of children and their families. Chapter 125 of Florida Statutes governs the creation and operation of a Children's Services Council, commonly referred to as a CSC. Florida is the only state in the nation that empowers communities to create a local government with the sole purpose of investing in the well-being of families.
Child Development Associate	CDA	A nationally recognized early childhood professional credential awarded to individuals who successfully complete the nationally established requirements of the CDA program to work with young children.
Classroom Assessment Scoring System™	CLASS	The Classroom Assessment Scoring System™ (CLASS™) is an observational tool that provides a common lens and language focused on classroom interactions that boost student learning. This tool is used as the basis for the State of Florida's Quality Rating System, and CLASS scores are used to calculate payment differentials for child care facilities serving subsidized children.
Continuing Education Units	CEUs	A measure used to track continuing education; in general, a CEU is defined as 10 clock hours of participation in a recognized continuing education program with qualified instruction and sponsorship through an accrediting CEU body.
Enhanced Field System Modernization	EFS Mod	The billing system currently in use for early learning programs.
Environment Rating Scales	ERS	The Early Childhood Environment Rating Scales are designed to assess process quality in an early childhood or school age care group. Process quality consists of the various interactions that go on in a classroom between staff and children, staff, parents, and other adults, among the children themselves, and the interactions children have with the many materials and activities in the environment, as well as those features, such as space, schedule and materials that support these interactions. Process quality is assessed primarily through observation and has been found to be more predictive of child outcomes than structural indicators such as staff to child ratio, group size, cost of care, and even type of care, for example child care center or family child care home (Whitebook, Howes & Phillips, 1995). There are four environment rating scales, each designed for a different segment of the early childhood field: (ECERS-R) The Early Childhood Environment Rating Scale-Revised (ITERS-R) The Infant/Toddler Environment Rating Scale-Revised (FCCERS-R) The Family Child Care Environment Rating Scale-Revised (SACERS) The School-Age Care Environment Rating Scale
Federal Poverty Guidelines	FPL	The set minimum amount of gross income that a family needs for food, clothing, transportation, shelter and other necessities. In the United States, this level is determined by the Department of Health and Human Services. FPL varies according to family size. The number is adjusted for inflation and reported annually in the form of poverty guidelines. Public assistance programs, such as Medicaid in the U.S., define eligibility income limits as some percentage of FPL. The poverty guidelines are typically issued every February and correspond to the year in which they are issued.
Florida Child Care Professional Credential	FCCPC	Florida Child Care Professional Credential (FCCPC)," pursuant to Section 402.305(3)(b), F.S., is a department approved training program that consists of a minimum of 120 hours of early childhood instruction, 480 contact hours with children ages birth through eight (8) and at least two (2) methods of formal assessment that offers two (2) areas of certification; "Birth Through Five (formerly the department approved CDA Equivalency training programs)" and "School-Age (formerly the Florida School-Age Certification)."
Florida Kindergarten Readiness Screener	FLKRS	The Florida Kindergarten Readiness Screener (FLKRS) is administered to assess the readiness of each child for kindergarten. The FLKRS assessment is the Star Early Literacy®, which is an online, adaptive instrument that students complete independently in approximately 15-20 minutes. The assessment covers 3 main domains: Word Knowledge and Skills, Comprehension Strategies and Constructing meaning, and Numbers and Operations.

Florida Administrative Code	FAC	The Florida Administrative Code is the official compilation of the administrative rules and regulations of state agencies.
Florida Child Care Professional Credential	FCCPC	Florida Child Care Professional Credential (FCCPC)," pursuant to Section 402.305(3)(b), F.S., is a DCF approved training program that consists of a minimum of 120 hours of early childhood instruction, 480 contact hours with children ages birth through eight (8) and at least two (2) methods of formal assessment that offers two (2) areas of certification; "Birth Through Five (formerly the department approved CDA Equivalency training programs)" and "School-Age (formerly the Florida School-Age Certification)."
Florida Department of Children and Families	DCF	A state agency of Florida. The Department provides social services to children, adults, refugees, domestic violence victims, human trafficking victims, the homeless community, child care providers, disabled people, and the elderly.
Florida Department of Economic Opportunity	DEO	A state agency of Florida. The Department promotes economic opportunities for Floridians through workforce, community, and economic development strategies.
Florida Department of Education	DOE	A state agency of Florida. The Department governs public education and manages funding and testing for local educational agencies (school boards).
Florida Department of Health	DOH	A cabinet level agency of the state government, headed by a state surgeon general who reports to the governor. The Department is responsible for protecting the public health and safety of the residents and visitors of the state of Florida.
Florida Office of Early Learning	OEL	The Office of Early Learning is the lead agency for the administration of state and federal child care funds and partners with 31 Early Learning Coalitions, the Redlands Christian Migrant Association, and others to deliver a comprehensive early learning system of services statewide.
Florida Sunshine Law		The "Sunshine Amendment," adopted by Florida voters through a constitutional initiative in 1976 as Article II, Section 8, Florida Constitution, contains standards of ethical conduct and disclosures applicable to public officers and employees; it also requires the Legislature to adopt the code of ethics (see Code of Ethics definition above).
Gold Seal		In 1996, the Florida Legislature established the Gold Seal Quality Care program to acknowledge child care facilities and family day care homes that are accredited by nationally recognized agencies and whose standards reflect quality in the level of care and supervision provided to children. In addition, the Legislature established provisions for Gold Seal providers participating in the subsidized child care program, a.k.a. school readiness and early Learning, to receive a higher reimbursement per child, than providers not receiving a Gold Seal designation. In 1999, the Legislature revised the program to provide tax incentives through the Department of Revenue or county tax appraiser for participating in the Gold Seal Quality Care Program. Since then, the Legislature has revised the maximum amount of the reimbursement. Currently, the rate differential cannot exceed 20% above the reimbursement rate established by the local early learning coalition, a.k.a. the local school readiness coalition.
Home Instruction for Parents of Preschool Youngsters	HIPPY	Home Instruction for Parents of Preschool Youngsters (HIPPY) is an evidenced-based program that works with families in the home to support parents in their critical role as their child's first and most important teacher.
Inclusion		The principle of enabling all children, regardless of their diverse abilities, to actively participate in natural environments in their communities, including early care and education settings.
Inclusion/Warm Services		These services educate and assist childcare providers with any special needs concerns regarding the children they are serving, particularly children with disabilities and other special health care needs. These services also provide training and consultation on issues such as managing challenging behaviors, understanding the American with Disabilities Act, screening and assessment of children with special needs, and adapting home and school environments.
Individual Education Plan	IEP	The plan for individualizing the education of a child over age three with a disability that includes measurable goals and documentation of the child's progress.
Individual Family Service Plan	IFSP	A plan for special services for young children (under three) with disabilities and their families that includes individualized supports and services that will enhance the child's development.
Infant and Toddler Program		The provision of activities to foster brain development in infants and toddlers.
Informal Child Care		Any legal but non-regulated child care, subject to health and safety requirements, that is provided by a relative or non-relative in the child's home or other location.
Licensed Family Child Care Home	FCCH	An individual that provides child care for fewer than 24 hours a day per child, as sole caregiver, in a private residence other than the child's home and meets the state and/or local family child care licensing requirements.
Licensed Large Family Child Care Provider		Two or more people that provide child care for fewer than 24 hours a day per child in a private residence other than the child's home and meet the state and/or local licensing requirements for large family child care homes.

Match		Refers to a statutorily specified percentage of program or project costs that must be contributed by an entity in order to be eligible for State or Federal funding; the value of third-party in-kind contributions and that portion of project or program costs not borne by the State or Federal government
Market Rate		The price that a child care provider charges for daily, weekly, or monthly child care services.
Office of Child Care	OCC	The Office of Child Care (OCC) supports low-income working families by providing access to affordable, high-quality early care and afterschool programs. OCC administers the Child Care and Development Fund (CCDF) and works with state, territory and tribal governments to provide support for children and their families juggling work schedules and struggling to find child care programs that will fit their needs and that will prepare children to succeed in school. The Office of Child Care was established in September 2010 and replaces the former Child Care Bureau. The Office of Child Care partners with states, territories, and tribes to administer the Child Care and Development Fund (CCDF) program.
Other Cost Accumulator	OCA	OCA is a cost accounting system to maintain the collection of costs in an organized and systematic manner.
Professional Development Initiative	PD	A continuum of learning and support activities designed to prepare individuals for work with and on behalf of young children and their families, as well as ongoing experiences to enhance this work, leading to improvements in knowledge, skills, practices, and dispositions.
Performance Funding Project	PPF	In 2014, the Florida Legislature created the Early Learning Performance Funding Project (ELPPF). It was designed to provide performance based funding for School Readiness providers that demonstrate improved: program quality, teacher-child interactions and/or child outcomes. The ELPPF has demonstrated a significant and positive effect on early childhood program quality and child outcomes among at-risk children and the teachers who support them.
Quality Initiatives	QI	Activities that enhance early learning environments and experiences.
Quality Improvement Plan	QIP	A plan created for providers that do not meet the quality threshold as set by rule 6M-4.741 Program Assessment Threshold Requirements for the School Readiness Program. The plan includes 1 to 2 targeted strategies.
Quality Rating and Improvement System	QRIS	A systematic approach to assessing, supporting, improving, and communicating the level of quality in an early care and education setting. The State of Florida currently utilizes CLASS scores as its only measurement of quality in this system, and assesses whether a child care provider can contract with an ELC to provide care to subsidized children on this. The QRIS system also uses CLASS scores to reimburse child care providers on a scale. Child care providers with higher CLASS scores receive higher reimbursement rates.
Registered Family Child Care Provider		An individual that provides child care for fewer than 24 hours a day per child, as sole caregiver, in a private residence other than the child's home and meets the state and/or local registered family child care requirements.
Religious Exemption		A child care facility which is an integral part of church or parochial schools conducting regularly scheduled classes, courses of study, or educational programs accredited by, or by a member of, an organization which publishes and requires compliance with its standards for health, safety, and sanitation. Such facilities shall meet minimum requirements of the applicable local governing body as to health, sanitation, and safety and shall meet the screening requirements pursuant to ss. 402.305 and 402.3055. Failure by a facility to comply with such screening requirements shall result in the loss of the facility's exemption from licensure.
School-Age Child Care Provider		A provider licensed or authorized as license-exempt to provide care and education of children who are at least 5 years of age by Sept 1 of the beginning of the school year and who attends kindergarten through grade 5.
School Readiness Program		The School Readiness Act, Chapter 411.01 of the Florida Statutes, School readiness programs are to be full-day, year-round to the maximum extent possible, to enable parents to work and become financially self-sufficient.
Teacher Education and Compensation Helps	T.E.A.C.H.	A scholarship program, which provides educational scholarships and financial incentives to caregivers and administrators of early childhood programs, family day care homes, and large family child care homes.
Temporary Assistance for Needy Families	TANF	Temporary Assistance for Needy Families (TANF) is one of the federal assistance programs. It began on July 1, 1997, and succeeded the Aid to Families with Dependent Children (AFDC) program, providing cash assistance to indigent American families with dependent children. This cash benefit is often referred to simply as "welfare." TANF was created by the <u>Personal Responsibility and Work Opportunity Act</u> instituted in 1996. The Act provides temporary financial assistance while aiming to get people off of that assistance, primarily through employment. The reform granted states wide discretion of how to distribute TANF entitlements.
Utilization Report		This is a management tool that is system which provides year to date expenditures of dollars by category. This data allows for funding projections, based on actual, projected and historical data, to determine if spending is on target or if adjustments may be needed.

Voluntary Prekindergarten Program	VPK	A constitutional amendment passed by Florida's voters in Nov. 2002, required a voluntary prekindergarten program for all four-year-old children. VPK is a program designed to prepare four-year-olds for kindergarten and build the foundation for their educational success. The program allows a parent to enroll his or her eligible child (four years old by September 1 and residing in Florida) in a free VPK program. The program is voluntary for children and providers.
Wait List		"Waiting list" means a list of children waiting for potential enrollment in the school readiness program once funding is available. The list is a record of the names of parent(s), the names and dates of birth of their children, waiting list date and anticipated eligibility and priority category for seeking school readiness services.