



Early Learning Coalition of Broward County, Inc.
Executive Committee Meeting Agenda
February 1, 2022 – 1:30 pm
Virtual Meeting

Meeting Call-In Number: 1 (872)240-3412 Access Code: 534-097-765

Go To Meeting Access: <https://global.gotomeeting.com/join/534097765>

Members are reminded of conflict of interest provisions. In declaring a conflict, please refrain from voting or discussion and declare the following information: 1) Your name and position on the Board, 2) The nature of the conflict and 3) Who will gain or lose as a result of the conflict. Please also fill out form 8B prior to the meeting.

		PAGE	
I.	Call to Order		Laurie Sallarulo, Chair
II.	Roll Call		Melody Martinez, Board Liaison
III.	Chair Report		Laurie Sallarulo, Chair
IV.	CEO Report	2	Renee Jaffe, CEO
V.	Executive Committee Consent Agenda		Laurie Sallarulo, Chair
	a. Approve December 7, 2021 Executive Committee meeting minutes	4	
VI.	Executive Committee Regular Business		
	a. EXC224RB1 – Approve Scholastic Contract Renewal for Bookworms Program	6	Christine Klima, CAO
	b. EXC224RB2 – Approve Draft Scope of Services for Procurement of a New Legal Services Vendor	7	Christine Klima, CAO
VII.	FYI		
	• FYI-1 Wait List Report	11	
	• FYI-2 Contract List	12	
	• FYI-3 Education and Quality Training Calendar	13	
	• FYI-4 Legislative Session Early Learning Bills	14	
	• FYI-5 2021/2022 Board Calendar	23	
	• FYI-6 Board Committee Member List 21/22	24	
	• FYI-7 FY 21-22 Executive Committee Meeting Attendance	25	
	• FYI-8 Glossary of Terms	26	
VIII.	Unfinished Business		
	New Business		
	Matters from the Board		
	Matters from the CEO		
	Matters from our Partners		
	Public Comment		
	Next Executive Committee: March 29, 2022 @ 1:30pm		
	Adjourn		

Please Note: Agenda subject to revisions and additions per the discretion of the Chair of the Coalition. Notification will be sent of any such revisions or additions.
Members of the Public: Please sign up at the entry desk for public comments to be made on particular agenda items no later than five minutes after the Coalition meeting has been called to order.

CEO Report

Executive Committee Meeting – February 1, 2022

School Readiness and VPK Enrollment/Attendance Update

School Readiness attendance during October remained nearly level with the prior month at 11,650 but showed an uptick in November; rising to 11,755. December numbers continued an upward trend, coming in at 11,895. Staff continue to monitor utilization trends and the net impact of new enrollments, attrition during peak eligibility redetermination season, changes to usage for mandated care programs and other factors to project out the rest of the year. In response to the increase in SR Waitlist funding, staff is continuing to pull children off the waitlist at an aggressive pace. In November 1,086 children were called off the waitlist. We pulled approximately 1,000 additional children from the waitlist in December. As we have begun to pull children from the waitlist in January, our waitlist number is now 842. As of January 21st, we are now pulling families off the waitlist that signed up December 4th. So, the current lag time is now down to 7 weeks.

VPK enrollment for the 2022/2023 school year began in January. Staff has been processing applications, and have launched an outreach effort that includes social media, print advertising, direct emails, fliers to community partner organizations, and a new grass roots awareness campaign.

The American Recovery Plan (ARP):

ELC Broward has been informed by the Division of Early Learning (DEL) that the American Rescue Plan Act plan (which includes \$1.5 million statewide for stabilization of the child care industry and \$952 million in discretionary funding) is now in its final phase of review (with Legislators) and unless there is a formal objection (which is not expected), the funds will be available to DEL by February 9th and then quickly distributed to Coalitions. The proposed ARP award amount for ELC Broward is \$62.9 million to be used through June 30th with additional ARP funding awards thereafter for the next seven quarters.

This week ELC staff finally received a drafted overview of ARP funding parameters. It appears the strategy is to provide child care small businesses with another grant opportunity that will include a base grant (based on enrollment) and additional supplemental awards based on quality, workforce investments to be implemented, and other factors that would benefit children/families. This round of ARP funding, to be distributed by June 30th, 2022, will be the largest grant opportunity for child care small businesses to date.

ELC staff is working internally on the logistics and operations to expedite the funding as quickly as possible once we have final approval. ELC's awarded ARP funding will be included as a budget amendment at the Finance Committee meeting on February 1st. Updates will be provided as available.

Strategic Planning Process

A Consultant has been acquired for the facilitation of the Strategic Planning process and is scheduled to meet with the Ad Hoc Strategic Planning Committee in February and also attend the Board meeting on February 14th, 2022. We have held internal meetings with the Consultant (and staff) and are formulating the groundwork required prior to us having our Board Retreat. A survey of Retreat dates was sent to all Board members, those dates were Friday March 11, Saturday March 12 and Monday March 14. Once we have received the results we will send out the meeting request. The main purpose of this Retreat is to discuss ELC Strategic Planning and data so that we ensure everyone has been involved and all data reviewed in order to develop a Strategic Plan.

Broward Above and Beyond Initiative

Approved by the ELC board at its last meeting, this initiative to help approximately 50 child care providers recruit, upskill, and retain its educators is readying itself for launch. ELC staff are in the process of staffing this program. The initiative has been announced to child care small businesses and communications about it will continue leading up to and through the application period. The application process will begin on/around the second week of February and, because of his

extensive knowledge of Broward's array of child care providers, William Karp has agreed to help choose participants. Thanks, William! A brief announcement about Broward Above and Beyond was made at the monthly (provider) PLAN meeting, and this will now be followed by a mail-out flier, introducing the initiative in more detail. We will keep you informed as this exciting initiative gets underway.

Virtual Child Care Townhall

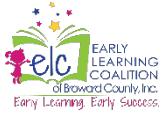
On January 5th, the ELC hosted our Second Annual Virtual Child Care Town Hall. The event brought together State Legislators, Municipal Officials, partners and stakeholders to discuss the current state of the child care industry. Participants heard from our CEO Renee Jaffe about the changes and challenges in the early childhood education sector and the need for future action. From the ten legislators and legislative staff who attended, two chief advocates for early education Representatives Marie Woodson and Representative Vance Aloupis spoke about the importance of maintaining safe, affordable, and quality child care services for working families in our community. Our elected officials also heard from a panel of child care center owners who shared the struggles and successes of the last two years. ELC also shared some of our current and future initiatives to help the early childhood education workforce with recruitment and retention efforts.

Legislative Update

Florida's State Legislature officially kicked off its first week on January 10th. ELC of Broward County is actively tracking the legislative process. Some bills proposed to date include changes such as waiving copayments for students in the child welfare system, creating the Early Learning Scholarship Program, and changing how School Readiness child care small businesses are reimbursed by implementing a funding formula. Renee Jaffe, CEO and Pablo Calvo, Director of Community Engagement will continue to meet with Broward-area legislators and influential committee members from other districts. ELC staff will update the Board on the status of proposed early learning related bills, which can be viewed along with a description in the FYI section of this packet.

Board Provider Representative Vacancy

As you are all aware, Cara Cerchione has resigned her position from the ELC Board. As a result a Nominating Committee Meeting has been scheduled for February 4, 2022 where recommended updates to the process will be presented to the committee and if approved will go to the February 14th Board meeting. The timeline includes recommending a nominated provider representative candidate to the full Board at the following Board meeting, scheduled for April 11th in an effort to only have only one Board Meeting with only one Provider Representative (rather than two). While our timeline is aggressive we believe it is achievable with the help of the Nominating Committee and hopefully the enthusiasm of the providers who apply.



Early Learning Coalition of Broward County, Inc.
Executive Committee Meeting Minutes
December 7, 2021 – 1:30 pm
 Virtual Meeting

Members in Attendance	Chair, Laurie Salarullo; Dawn Liberta; Cindy Arenberg-Seltzer; Monica King; Khalil Zeinieh; Michael Asseff; Richard Campillo
Members Absent	Twan Russell;
Staff in Attendance	Renee Jaffe, CEO; Christine Klima, CAO; Hubert Cesar, CIO; Howard Bakalar, CPO; Judith Merritt, COO; Allison Metsch, Director of Education & Quality Initiatives; Stephanie Landreville, Controller; Elsy Silvestre, Contract Administrator; Sandra Paul, Keisha Dunn- Pettis, Lizbeth Juan, Executive Assistant; Melody Martinez, Board Liaison
Others in Attendance	Mary Rizzuti, Sara Schmidt, Cara Cerchione, Reinier Potts

Item	Action/Discussion
Welcome & Call to Order	Laurie Sallarulo as Chair and called the meeting to order at 2:23 PM. Roll was called, and a quorum was established.
Chair Report	Nothing to report.
CEO Report	<p>CEO reported on the following topics:</p> <ul style="list-style-type: none"> • We received 589 applications as of yesterday for the CRRSA provider grants. We've paid out about 550 of those and we have 10 pending. • We had a workforce workgroup meeting to plan on how to use CRRSA dollars. We will provide a plan at the upcoming Board Meeting on December 20th. • DEL is preparing for the second round of educator disaster payments in January. • Virtual Townhall on January 5th. Reps Woodson and Aloupis will be present, and we will be inviting providers. • We are addressing a complaint received with Chancellor Mears regarding our racial equity training.
CONSENT AGENDA a. Approve November 2, 2021, Executive Committee meeting minutes	There was a Motion to approve Consent Agenda by Dawn Liberta and Seconded by Cindy Arenberg Seltzer. Motion Passes. Unanimously approved.

<p>REGULAR BUSINESS</p> <p>a. EXC223RB1 – Consultant Presentation of 2021 Salary Survey</p>	<p>Christine Klima, CAO shared the 2021 Salary Survey Results.</p> <ul style="list-style-type: none"> • The CEO’s compensation (base + bonus) has remained un-adjusted since the 2018 survey. It is the only ELC salary that has not kept pace with shifts in the marketplace and is now significantly below the market range falling from the 25th percentile in 2018 down to the 16th percentile with the 2022 market range updates. • The current Executive Service Level II rate is \$199,300 and is projected to increase to \$203,000 on January 1. <p>Mary Rizzuti from Compensation Resources (CR) presented the findings as presented in the PowerPoint.</p> <p>Chair, Laurie Sallarulo wants to get the current salary levels of the CEO’s for both peer groups and asked why if no one is below the minimum we are only looking to recommend that one position (CEO) increase. Christine Klima explained that the CEO is the only position that is far below the 30th Percentile</p> <p>There was a Motion made by Monica King to Recommend to the Board to increase the CEO Salary to \$184K with the current bonus up to \$10,000. Seconded by Khalil Zeinieh.</p> <p>Roll Call to Vote: Lauri Sallarullo- Yes Dawn Liberta- Yes Monica King- Yes Khalil Zeinieh- Yes Michael Asseff- No Richard Campillo- No Cindy Arenberg Seltzer- Signed Off</p> <p>Motion Passes. \$184K Base + Up to \$10,000 Bonus</p> <p>Nominating Committee Chair, Michael Asseff, thanked staff and the Audit committee for everything they do.</p>
<p>NEW BUSINESS</p>	<p>There was no discussion.</p>
<p>MATTERS FROM CHAIR</p>	<p>There was no discussion.</p>
<p>MATTERS FROM COMMITTEES</p>	<p>There was no discussion.</p>
<p>PUBLIC COMMENT</p>	<p>There was no comment.</p>
<p>NEXT MEETING DATE</p>	<p>February 1, 2022 @ 1:30PM</p>
<p>ADJOURN</p>	<p>A Motion was made by Monica King to adjourn at 3:35 PM.</p>

These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all the Committee’s discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken prior to approval at the next meeting.



ITEM/MEETING	EXC224RB1 / Executive Committee
DATE:	February 1, 2022
SUBJECT:	Renew the Broward Bookworms Program for Broward Families
FOR ACTION:	Yes
RECOMMENDED ACTIONS:	Approve the Scholastic contract renewal for the Broward Bookworms Program for Broward Families pending legal review
AS RECOMMENDED BY	N/A
FINANCIAL IMPACT:	Up to \$600,000
ELC STAFF LEAD	Christine Klima

Background:

The ELC staff and Board members have been concerned about the loss of learning across the early childhood spectrum and across the entire K-12 spectrum since the beginning of the pandemic. In FY21 the ELC created the Broward Bookworms program to promote literacy by encouraging reading at home for families with young children in Broward County. Broward families with children ages 0-5 received packets of books from Scholastic as well as accompanying activities based on the book themes mailed directly to them after registering on the ELC website. Over 10,000 book packets were sent to children ages 0-5 in Broward County in FY 2021. The ELC also created a continuing connection with approximately 6,000 (71%) of the families that opted to “keep in touch” when they registered in the Broward Bookworms program.

Current Status:

Due to the success of the FY21 Broward Bookworms Program and the availability of funding, the ELC would like to conduct a second Broward Bookworms Program in FY22 in two cycles. We anticipate that the cost of the book packets will have an estimated 5% increase this year to approximately \$26.00/packet and we anticipate the amount of children to increase by approximately 10% to 11,425 children. The ELC is targeting a March 1, 2022 launch date for the first cycle.

Recommended Action:

ELC staff recommends that the Executive Committee approve the contract renewal with Scholastic for the Broward Bookworms Program for Broward Families pending legal review.

Supporting Documentation

- None

ITEM/MEETING	EXC224RB2 / Executive Committee
DATE:	February 1, 2022
SUBJECT:	Legal Services Procurement Proposal
TIES TO PILLAR	Strengthen and Develop the ELC staff and Organization
FOR ACTION:	Yes
RECOMMENDED ACTIONS:	Approve Draft Scope of Services for Procurement of a New Legal Services Vendor
AS RECOMMENDED BY	N/A
FINANCIAL IMPACT:	None
ELC STAFF LEAD	C. Klima

Background/History

On January 24, 2022 Jacob Jackson, ELC’s Legal Services Vendor for the past ten years notified staff and the Board Chair that he would not renew his contract with the Coalition on April 1 as originally planned and that he was resigning from his role as the ELC General Counsel effective February 14, 2022. ELC will need to select a new vendor as soon as possible to meet the Coalition’s on-going need for registered agent, legal advice and other services. While formal procurement is not required for legal services under Florida procurement law, competitive vendor selection is a best practice that helps ensure transparent, market-based decision-making for this important and key service.

Current Status

Staff have developed the attached draft scope of services, timeline and evaluation criteria to conduct a procurement upon Board approval. The members of the Executive Committee will comprise the Rating Committee. The solicitation will be posted upon Board approval on February 14, 2022 with Submissions due on March 14, 2022. The Rating Committee will evaluate proposals and recommend an award as follows:

- March 16, 2022: Rating Committee members will receive submissions and score sheets
- March 23, 2022: Completed Score Sheets due back to staff
- March 29, 2022: Respondent Interviews at Executive Committee meeting (Top 3 Scoring Proposals)
- April 11, 2022: Board approves final recommendation from the Executive Committee and Award is Posted
- April 18, 2022: Contract negotiation begins

Recommended Action:

Staff recommend that the members approve the draft scope of services and solicitation schedule for procurement of a New Legal Services Vender as soon as possible.

Supporting Documentation

- Draft Scope of Services, Timeline and Evaluation Process/Criteria

DRAFT

Scope of Scope of Work, Timeline & Evaluation Criteria for Legal Services RFQ

A. Request for Qualifications for Legal Services

The Early Learning Coalition of Broward County (The Coalition) is seeking responses from a law firm or sole practitioner attorney with relevant experience and expertise to provide legal services to the Coalition. These services are being procured through an RFQ to select the best qualified vendor through an open, competitive process and to secure the best price and value available to meet the organization's needs. The total forecasted budget for the services is up to \$100,000 per fiscal year (July 1 to June 30). The source of funding for the requested services is as follows:

Federal:	68%
State:	25%
Local:	7%
Total	100%

B. Statement of Work, Minimum Vendor Requirements, Cost Proposal and Value Added Services

1. Statement of Work:

The qualified respondent shall:

- a. Serve in the capacity of Coalition General Counsel
- b. Provide timely legal advice, and serve as a trusted advisor to the Board of Directors, Executives, Committees, and all Department Heads of the Early Learning Coalition while ensuring all requests for legal services are promptly addressed with the highest priority.
- c. Attend all Coalition Board meetings;
- d. Attend all Audit, Finance, Executive, Nominating and Governance Committee meetings
- e. Attend other Committee or staff meetings upon request
- f. Review and provide legal approval and guidance based on statutory, regulatory and funding requirements including but not limited to scope of work, budget and budget modifications for contracts, professional service agreements, purchases, settlement agreements, RFP's, ITN's, RFQ's and leases;
- g. Respond to questions of a legal nature, provide guidance to Board and staff in the interpretation, implementation and adherence to all laws, regulations and any other applicable policies to ensure compliance;
- h. Conduct research and analysis of specific legal questions, prepares memoranda and provide comments on documents submitted for review from a legal perspective;
- i. Provide guidance, general legal advice, opinions and representation in a variety of legal areas including, but not limited to:

- Florida Government in Sunshine/Public Records/Roberts Rules/Governance

- State and Federal Contracts Law/Compliance
- State/Federal Procurement
- Employment Law
- Insurance/Risk Management
- Public Assistance Fraud/Compliance
- Provider Claims
- Employment
- Non-Profit Corporate Law
- Public Law and Civil Litigation

- j. Declare any potential conflict of interest with the Early Learning Coalition's staff and/or vendors.
- k. Perform related duties as needed.

2. Minimum Vendor Requirements:

The qualified respondent shall:

- a. Demonstrate that respondent is a current member in good standing of the State Bar of Florida.
- b. Possess at least 10 years of legal experience with at least 5 years of experience representing Non-Profit Agencies in a manner that demonstrates the respondents' trustworthiness and adherence to high ethical standards.
- c. A minimum of five (5) references should be provided. References should include written letters of reference from current clients or past clients served within the five (5) years, including a contact name, address, telephone and fax numbers and an e-mail address. References may be checked and background checks may be performed to verify information submitted in the response.
- d. Identify the primary point of contact on the engagement and submit a resume for each individual who will be performing professional services under the Contract. A narrative shall be attached that describes the specific relevant experience for each proposed individual and his/her area of expertise. The narrative shall include the name of the individual proposed, a through description of the skill, education, knowledge, and relevant experience as well as certifications or other professional credentials, that clearly show how the individual is an expert in the area(s) proposed.
- e. Possess employment law experience that includes representing the Agency during administrative personnel actions, adverse actions, grievances, and employee appeals.
- f. Possess experience in government law, regulatory and administrative law, contracts and procurement law, human resource matters, governance matters, regulatory compliance matters and related areas, including representation of a Board of Directors.
- g. Possess experience at a minimum with Florida Statutes 119, 286 287, 402, 1002.
- h. Provide a description of how services would be provided and proposed billing methodology and procedures
- i. Qualified Applicants must have office located in Broward County.

3. Cost Proposal:

The Applicant shall prepare a schedule of proposed billing rates for the various levels of staff and/or a proposed schedule of fixed fees for discrete services as applicable. Cost proposals may assume an estimated eight (8) hours per week for services.

Fee schedules must be based on actual services rendered. Monthly or annual retainer cost proposals are not reimbursable by the Coalition's funders and will not be considered.

4. Value Added Services:

Applicants are encouraged to include any value added services, pro-bono trainings for the Board or staff, preferred pricing or other value added opportunities that the Coalition will receive if the vendor is selected.

Timeline

RFQ posted on Coalition Website	February 14, 2022 5:00 PM
Deadline for receipt of written questions	February 25, 2022 12:00 Noon
Pre-Submission Conference (Location/Virtual TBD)	March 1, 2022 Time TBD
Last day for application submission (No exceptions)	March 14, 2022 5:00 PM
Respondent Interviews, if applicable	March 29, 2022 1:30-3:00 PM
Award Notice Posted	April 11, 2022 5:00 PM
Contract Negotiation Commences	April 18, 2022

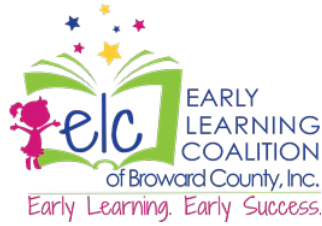
C. Evaluation Process and Criteria

The ELC’s Rating Committee will evaluate the proposals and make recommendations to the ELC in accordance with the established evaluation criteria as set for in the RFP or as published by the ELC, whichever is applicable. The ELC’s Rating Committee may request a presentation by any or all Applicants to clarify proposed plans and details as part of the review and evaluation process. The ELC’s request for presentations may include an interview by the Applicant with the ELC’s Rating Committee. The ELC’s Rating Committee will rate all Applicants and will communicate its ratings and recommendations to the appropriate ELC Committee and/or ELC Board at a publicly noticed meeting. Notwithstanding the foregoing, a Board Committee, in its sole discretion, may act as the ELC’s Rating Committee for this solicitation instead of forming a separate Rating Committee. The Board will vote on the selection of a successful Applicant and, if an agreement cannot be reached with the selected Applicant, ELC shall negotiate with their next selection(s) until an agreement is reached and a contract is signed between the parties. At any time during the contract negotiations after the award of the solicitation, the ELC may modify the choice of a selected Applicant if determined to be in the best interest of ELC.

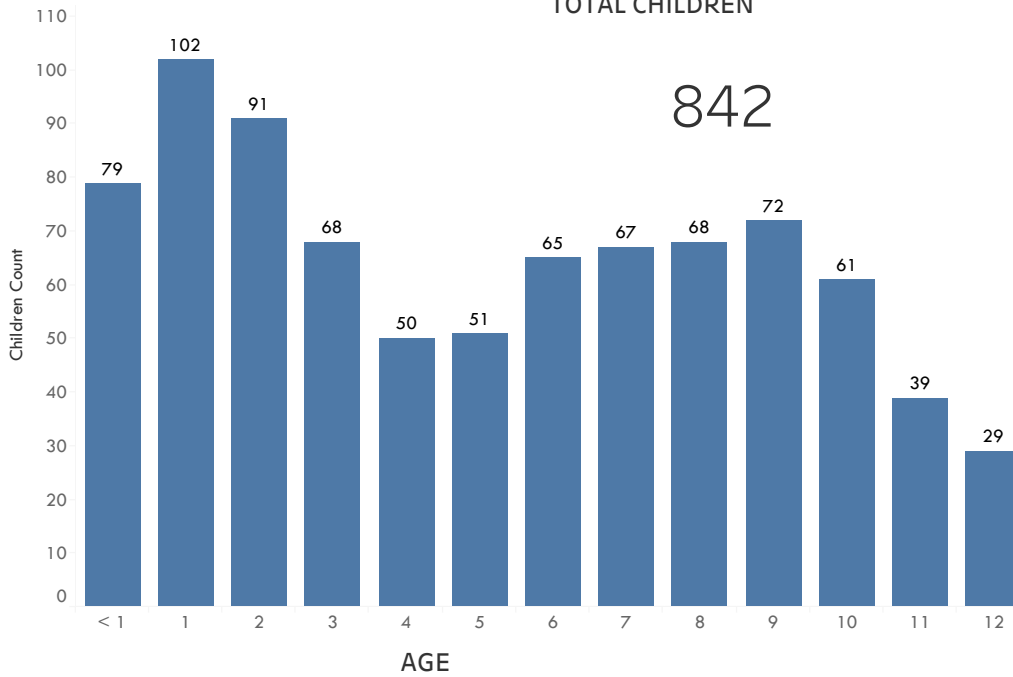
The ELC further reserves the right before recommending any award to inspect the facilities, agency, and financial condition or take any other action necessary to determine the ability to perform the work in accordance with specifications, terms and conditions.

The evaluation will be based on the following criteria:

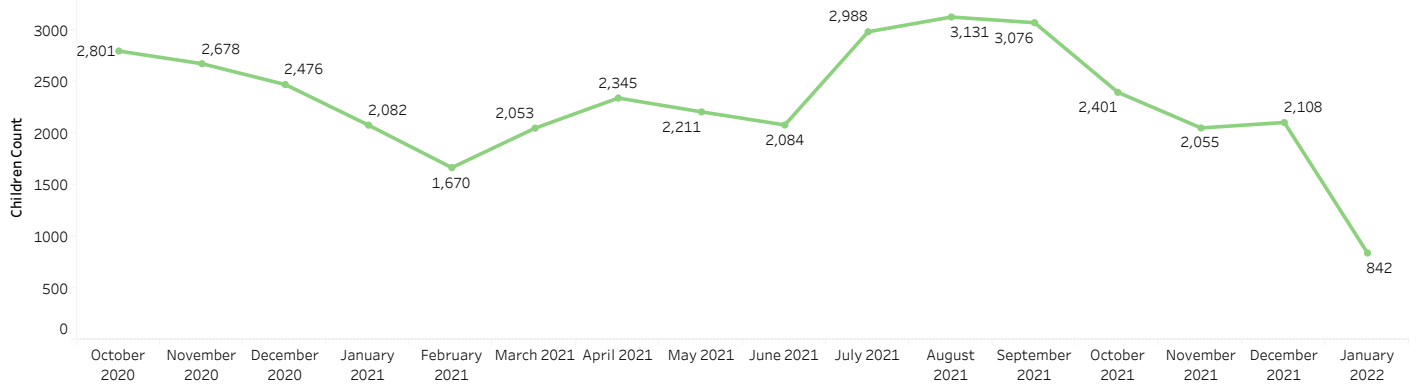
Experience and Areas of Expertise	25%
Credentials	25%
References	25%
Cost Proposal	25%
Total	100%



Waiting List Children by Age as of 1/20/2022



Prior Month	Children ..	+/-	%
Oct 2020	2,801	153	5%
Nov 2020	2,678	-123	-5%
Dec 2020	2,476	-202	-8%
Jan 2021	2,082	-394	-19%
Feb 2021	1,670	-412	-25%
Mar 2021	2,053	383	19%
Apr 2021	2,345	292	12%
May 2021	2,211	-134	-6%
Jun 2021	2,084	-127	-6%
Jul 2021	2,988	904	30%
Aug 2021	3,131	143	5%
Sep 2021	3,076	-55	-2%
Oct 2021	2,401	-675	-28%
Nov 2021	2,055	-346	-17%
Dec 2021	2,108	53	3%
Jan 2022	842	-1,266	-150%



ELC Broward Contract List 2021-2022

Funder or Vendor Name	Amount	Purpose	Type	Term	Status
Division of Early Learning	\$151,235,956	School Readiness, VPK & PDG	Revenue	7/1/21-6/30/22	Active
Broward County	\$2,342,795	SR Match & Special Needs	Revenue	10/1/21- 9/30/22	Active
Children's Services Council	\$4,592,850	Financially Assisted Child Care	Revenue	10/1/21-9/30/22	Active
Children's Services Council	\$4,017,850	Vulnerable Populations	Revenue	10/1/20-12/30/21	Expired
City of Fort Lauderdale	\$50,000	SR Match Funds	Revenue	10/1/21-9/30/22	Active
City of Hollywood	\$7,611	SR Match Funds	Revenue	10/1/21-9/30/22	Active
City of Pompano Beach	\$21,500	SR Match Funds	Revenue	10/1/21-9/30/22	Active
United Way	\$130,000	SR Match Funds	Revenue	7/1/21-6/30/22	Active
Children's Forum	\$225,450	INCENTIVES® Program	Subrecipient	7/1/21-12/31/21	Extended
First Call for Help/211	\$461,092	Community Referral Services	Subrecipient	7/1/21-6/30/22	Active
Abila	\$6,200.10	MIP Accounting Software	Vendor	6/20/21-6/19/22	Active
Allison Golden	\$10,000	Mental Health Support Training	Vendor	10/1/21-12/31/21	Expired
Chris Becerra	\$10,000	Mental Health Support Training	Vendor	7/1/21-6/30/22	Active
Accessible Comm for the Deaf	\$1,300	Interpretation Services	Vendor	8/13/18 Ongoing	Active
AT&T	\$50,000	Cell Phones and Hot Spots	Vendor	7/1/21-12/19/21	Ongoing
Biometrics4All, INC.	\$840	Live Scan Software Support	Vendor	7/1/21-6/30/22	Active
BlueJean Software, Inc.	\$33,000	Hosting and Support Services	Vendor	7/1/21-6/30/22	Active
Business Leadership Institute	\$50,000	Business Development	Vendor	7/1/21-6/30/22	Active
Causetech DBA Achieve	\$7,988	Website Hosting	Vendor	7/1/21-6/30/22	Active
CLASS Observers (9)	\$33,500ea	Independent CLASS Observers	Vendor	7/1/21-6/30/22	Active
Comcast	\$4,368	Internet	Vendor	7/1/21-6/30/22	Active
Compensation Resources	\$34,650	Competitive Market Study	Vendor	8/6/21-6/30/22	Active
Crown Center	\$416,078	Office Lease (est. annual cost)	Lease	2/1/19-1/31/29	Active
FL Dept of Law Enforcement	\$1,863	LiveScan Service (annual cost)	Vendor	10/29/18-Ongoing	Active
Hillspoint Resources (1 st Day)	\$28,800	Mental Health Support Training	Vendor	10/23/21-12/31/21	Expired
Intermedia.net, Inc.	\$21,540	Office 365	Vendor	7/12/21-7/12/22	Active
Jacob Jackson	\$90,000	Legal Services	Vendor	4/1/21-3/31/22	Active
Keefe McCullough, LLP	\$42,500	External Audit Preparation	Vendor	7/1/21-6/30/22	Active
LeBoffe & Associates LLC	\$8,000	Senior Team Retreat/Follow up	Vendor	7/1/21-12/31/21	Expired
NSU	\$34,500	Providers State mandated training	Vendor	12/1/21-6/30/22	Active
One Beat	\$7,200	CPR Training for Providers	Vendor	9/1/21-6/30/22	Active
Piccolo Picasso LLC	\$25,000	Online Learning Platform	Vendor	7/1/21-6/30/22	Active
Racial Equity Institute	\$60,000	Racial Equity Training	Vendor	10/1/21-6/30/22	Active
Revation Systems, Inc.	\$18,000	Telecommunications Services	Vendor	9/15/21-9/30/24	Active
Tripp Scott Attorneys at Law	\$14,000	ERISA Legal Services	Vendor	7/1/2021-6/30/22	Active
School Board Broward County	\$10,210.60/yr	Gulfstream Early Learning Ctr	Lease	9/5/19-9/5/22	Active
Sharp (State Term Contract)	\$14,353.12	Copier and Printer Rental	Vendor	11/1/20-9/1/25	Active
Teaching Strategies Gold	\$19,425	Child Assessment Software	Vendor	7/1/21-6/30/22	Active
The Journey Institute	\$25,500	Mental Health Support Training	Vendor	8/4/21-12/18/21	Expired
Tripp Scott	\$14,000	Legal Services	Vendor	9/20/20-6/30/22	Active
Trusaic	\$6,500	Monthly Fee for up to 500 W2's	Vendor	6/1/21-6/30/22	Active
Webauthor	\$65,000	CRM Software	Vendor	7/1/21-6/30/22	Active
Brown & Brown	\$0	Information Sharing Agreement	MOU	8/1/20-7/31/26	Active
Broward County	\$0	Crisis Intervention & Support	MOU	11/18/20-11/17/25	Active
Child Abuse Prevention -CAPTA	\$0	Interagency Referrals	MOU	9/1/21-8/31/26	Active
School Board Broward County	\$0	Community Partnership	MOU	TBD-6/1/2045	Pending
Seventeenth Circuit Court	\$0	Cooperation Agreement	MOU	6/23/20-Ongoing	Active
University of Florida	\$0	Data Use Agreement	MOU	1/1/19-Ongoing	Active
Women in Distress	\$0	Community Partnership	MOU	10/1/21-9/30/22	Active



Training Calendar

January 2022

<u>Date</u>	<u>Time</u>	<u>Trainer</u>	<u>Training</u>	<u>Location</u>
Thursday 1/6/2022	7pm – 8:30pm	Debra Cruz & Stephanie Templin, Q&E Coaches, ELC	Exploring Assessment Period 2 (AP2) in VPK	https://elcbroward.webauthor.com/pub/lms/classes.cfm?uuiid=F144290C-0F07-4CF1-AF79-2C57B385A529
Tuesday 1/18/2022	7pm – 8:30pm	Ana Avalos-Atkinson, Q&E Coach, ELC	Regreso a lo básico: práctica apropiada para el desarrollo de niños en edad preescolar (Back to the Basics: Developmentally Appropriate Practice for Preschoolers)	https://elcbroward.webauthor.com/pub/lms/classes.cfm?uuiid=659C45D7-3063-42E3-A9A3-D4CE245FE20A
Thursday 1/20/2022	7pm – 8:30pm	Debra Cruz & Stephanie Templin Q&E Coaches, ELC	Tips and Tricks...What to Expect During CLASS Observations	https://elcbroward.webauthor.com/pub/lms/classes.cfm?uuiid=DDEA2910-F22E-42C6-8AAD-E0689616EB19
Tuesday 1/25/2022	7pm – 8:30pm	Stephanie Templin & Jasmine Rhinehart, Q&E Coaches, ELC	(New Educators) Developmentally Appropriate Practice (DAP) Part I: What to Expect with Preschoolers	https://elcbroward.webauthor.com/pub/lms/classes.cfm?uuiid=F88CDIE0-9CC7-4000-9C55-EA8E091D3FF9
Wednesday 1/26/2022	7pm – 8:30pm	Aida Brar & Agnieszka Boddie, Q&E Coaches, ELC	(New Educators) Developmentally Appropriate Practice (DAP) Part I: What to Expect with Infants and Toddlers	https://elcbroward.webauthor.com/pub/lms/classes.cfm?uuiid=DAB52AAC-5559-425F-BCFE-63FEA2D51FF5
Thursday 1/27/2022	6:30pm – 8pm	Dr. Sohani Char, Dr. Katherine Stubblefield, and Dr. Danielle Silver, Unicorn Children’s Foundation Clinics, Nova Southeastern University	Identifying Early Red Flags of Autism Spectrum Disorder (ASD)	https://elcbroward.webauthor.com/pub/lms/classes.cfm?uuiid=112F4712-4019-4410-8980-814CDC9BA638
Monday 1/31/2022	7pm – 8:30pm	Ana Avalos-Atkinson, Q&E Coach, ELC	(Serie de capacitación para nuevos educadores) Práctica apropiada para el desarrollo (DAP) Parte I: Qué esperar de los niños en edad preescolar	https://elcbroward.webauthor.com/pub/lms/classes.cfm?uuiid=F20971F2-7520-4CD9-B4DE-F5D28B12632A

All trainings appear on the ELC website on the calendar.

<https://www.elcbroward.org/events>

2022 Legislative Session

Bill Tracking Report

Early Learning Specific Bills of Interest

	Bill #	Title/Summary	Sponsor	Committee References/Last Action	Related Bills	Notes
1	HB 277	Early Childhood Music Education Incentive Pilot Program <i>Extends expiration date of Early Childhood Music Education Incentive Pilot Program.</i>	Clemons	1. Early Learning & Elementary SubCmte 2. PreK-12 Approps SubCmte 3. Education & Employment Cmte	SB 638 – Identical	
2	SB 638	Early Childhood Music Education Incentive Pilot Program <i>Extends expiration date of Early Childhood Music Education Incentive Pilot Program.</i>	Perry	1. Education – Favorable, 11/30/21 2. Appropriations	HB 277 – Identical	
3	SB 710	Early Learning Scholarship Program <i>Establishing the Early Learning Scholarship program, administered by the Division of Early Learning; specifying eligibility criteria; providing that a student who receives a scholarship remains eligible to participate until the student is admitted to kindergarten or attains the age of 6 years by a specified date; requiring the division to contract with an independent contractor to evaluate the program; requiring the division to submit a written copy of the evaluation to the Legislature and certain state agencies by a specified date; exempting the state from liability; providing that the program does not expand the regulatory authority of the state, etc.</i>	Ausley	1. Education 2. Approps SubCmte on Education 3. Appropriations	HB 1299 – Identical HB 911 – Similar SB 1818 – Similar	<ul style="list-style-type: none"> Scholarship program would run through ELCs Focused on students: <ul style="list-style-type: none"> In foster care Infants or toddlers with a current IFSP Of parent younger than 21 who is pursuing a HS or HS equivalency diploma. Experiencing or have experienced homelessness or who fall within the category “children known to the department” Who have a household income that does not exceed 185 percent of FPL On the direct certification list Who have a household income above 97% but not exceeding 300% of FPL (subject to available appropriation)
4	HB 911	Early Learning Scholarship Program <i>Establishes Early Learning Scholarship Program; provides for eligibility, funding, administration, & requirements of program.</i>	Roth	1. Early Learning & Elementary SubCmte 2. PreK-12 Approps SubCmte 3. Education & Employment Cmte	SB 1818 – Identical HB 1299 – Similar SB 710 – Similar	<ul style="list-style-type: none"> Scholarship program would run through “Eligible nonprofit scholarship-funding organization” as defined in 1002.395(2) Focused only on students in foster care or in out-of-home care system

2022 Legislative Session
Bill Tracking Report

	Bill #	Title/Summary	Sponsor	Committee References/Last Action	Related Bills	Notes
5	HB 945	The School Readiness Program <i>Requires early learning coalitions to waive school readiness program copayment for children under court-ordered protective supervision or in out-of-home care; provides reimbursement in specified amount to school readiness providers for such children.</i>	Roach	<ol style="list-style-type: none"> 1. Early Learning & Elementary SubCmte 2. PreK-12 Approps SubCmte 3. Education & Employment Cmte 	None	
6	SB 1048	Student Assessments <i>Revising the grade levels for which the coordinated screening and monitoring program measures student progress in the Voluntary Prekindergarten Education Program; revising requirements for the statewide, standardized comprehensive assessments program, beginning with a specified school year; requiring that progress monitoring include both a web-based and mobile device-compatible option; requiring 2022-2023 school and school district grades to serve as an informal baseline for schools and school districts; providing that school improvement ratings will not be calculated for a certain school year, etc.</i>	Diaz	<ol style="list-style-type: none"> 1. Education – Favorable, 1/11/22 2. Approps SubCmte on Education 3. Appropriations 	HB 1193 - Compare	<ul style="list-style-type: none"> • Revises coordinated progress monitoring and screening to be through grade 2 rather than 3 (glitch from HB 7011) • Allows department to consider grade 3 progress monitoring results for purposes of adopting methodology for VPK performance metric • Requires PM system to provide VPK providers, school districts, schools and teachers with data for differentiated instruction and parent communication • Removes FSA and creates progress monitoring system for grades 3 through 8 • PM at beginning, middle and end of year • Section on “Parents Right to Know Student Performance” • “Results provided to teachers within 1 week and parents within 2 weeks • Requires study re: how to streamline testing
7	SB 1148	Early Learning <i>Requiring the Division of Early Learning of the Department of Education to conduct an analysis of solutions to help close early learning opportunity gaps for children in the child welfare system; requiring the division to submit a report of its findings and recommendations to the Governor and Legislature by a specified date, etc.</i>	Bean	<ol style="list-style-type: none"> 1. Education 2. Approps SubCmte on Education 3. Appropriations 	None	

2022 Legislative Session
Bill Tracking Report

	Bill #	Title/Summary	Sponsor	Committee References/Last Action	Related Bills	Notes
8	HB 1193	K-12 Assessments & Accountability <i>Renaming "Next Generation Sunshine State Standards" as "state academic standards"; revises provisions relating to statewide assessment program, DOE & school district requirements, & state accountability program; provides that certain end-of-year comprehensive progress monitoring assessments are statewide, standardized ELA & Mathematics assessments for certain students; & revises coordinated screening & progress monitoring program.</i>	Plasensia	<ol style="list-style-type: none"> 1. Early Learning & Elementary SubCmte 2. Secondary Education & Career Development 3. PreK-12 Approps SubCmte 4. Education & Employment Cmte 	SB 1048 – Compare	
9	HB 1199	Funding for School Readiness <i>Deletes requirement that school readiness program funds be used to increase number of children served; requires Division of Early Learning to conduct School Readiness Funding Formula Allocation Conference before distribution of certain funds for school readiness program; specifies conference principals; provides division duties; provides requirements for conference.</i>	Grall	<ol style="list-style-type: none"> 1. PreK-12 Approps SubCmte 2. Early Learning & Elementary SubCmte 3. Appropriations 	SB 1700 – Compare	
10	HB 1219	Instructional Personnel <i>Revises definition of term "instructional personnel" to include specified prekindergarten instructors.</i>	Bartleman	<ol style="list-style-type: none"> 1. Early Learning & Elementary SubCmte 2. Government Operations SubCmte 3. PreK-12 Approps SubCmte 4. Education & Employment Cmte 	SB 1578 – Identical	
11	HB 1299	Early Learning Scholarship Program <i>Establishes Early Learning Scholarship program, administered by Division of Early Learning; provides requirements for administration of & participation in program; provides state exemption from liability; & provides that program does not expand state's regulatory authority.</i>	Diamond	<ol style="list-style-type: none"> 1. Early Learning & Elementary SubCmte 2. Children, Families & Seniors SubCmte 3. PreK-12 Approps SubCmte 4. Education & Employment Cmte 	SB 710 – Identical HB 911 – Similar SB 1818 - Similar	

2022 Legislative Session
Bill Tracking Report

	Bill #	Title/Summary	Sponsor	Committee References/Last Action	Related Bills	Notes
12	HB 1319	School Readiness Program <i>Requires early learning coalitions to adopt payment rate schedule; provides requirements for payment rate schedule; requires early learning coalitions to reimburse contracted school readiness program providers minimum payment rate; provides minimum payment rate reimbursements shall be charged as direct services; revises required contents of early learning coalition plans; requires division to annually collect data & include such data in annual report.</i>	Nixon	FILED	SB 1918 – Similar	
13	HB 1417	Instructional Hours for the VPK Program <i>Revises instructional hours required in Voluntary Prekindergarten Education Program to provide for 8-hour program day in summer & school-year programs.</i>	Brown	FILED	SB 1922 – Identical	
14	SB 1478	Child Safety <i>Defining the term “motor vehicle”; requiring, by a specified date, that motor vehicles be equipped with an alarm system that prompts the driver to inspect the motor vehicle for unattended occupants before exiting; requiring the Department of Highway Safety and Motor Vehicles to adopt by rule minimum standards for such systems and to maintain a list of approved alarm manufacturers and alarm systems; revising transportation safety minimum standards for the licensure of child care facilities, etc.</i>	Bracy	<ol style="list-style-type: none"> 1. Transportation 2. Approps SubCmte on Trans, Tourism & ED 3. Appropriations 	None	
15	SB 1578	Instructional Personnel <i>Revising the definition of the term “instructional personnel” to include specified prekindergarten instructors, etc.</i>	Jones	<ol style="list-style-type: none"> 1. Education 2. Approps SubCmte on Education 3. Appropriations 	HB 1219 – Identical	

2022 Legislative Session
Bill Tracking Report

	Bill #	Title/Summary	Sponsor	Committee References/Last Action	Related Bills	Notes
16	SB 1700	School Readiness Program Funding <i>Deleting a requirement that all state, federal, and local matching funds provided to an early learning coalition for certain purposes be used for implementation of its approved school readiness plan; requiring the Division of Early Learning within the Department of Education to conduct an allocation conference; requiring conference principals to discuss and agree to all conventions and calculation methods to be used to calculate the school readiness funding formula for the early learning coalitions for the fiscal year for which the appropriations are made, etc.</i>	Gruters	<ol style="list-style-type: none"> 1. Education 2. Approps SubCmte on Education 3. Appropriations 	HB 1199 – Compare	
17	SB 1818	Early Learning Scholarship Program <i>Establishing the Early Learning Scholarship Program within the Department of Education; providing eligibility criteria for participation in the program; providing for a child’s continued eligibility for a specified period; providing program obligations for eligible nonprofit scholarship-funding organizations and for parents and children; providing requirements for the amount and payment of scholarship funds, subject to appropriation, etc.</i>	Broxson	<ol style="list-style-type: none"> 1. Education 2. Approps SubCmte on Education 3. Appropriations 	HB 911 – Identical HB 1299 – Similar SB 710 – Similar	
18	SB 1918	The School Readiness Program <i>Requiring early learning coalitions to adopt a payment rate schedule rather than a payment schedule; requiring early learning coalitions to reimburse contracted school readiness program providers the minimum payment rate; revising the required contents of early learning coalition plans; directing the Division of Early Learning within the Department of Education to amend its Child Care and Development Fund Plan to identify certain personnel as essential workers for a specified purpose, etc.</i>	Taddeo	<ol style="list-style-type: none"> 1. Education 2. Approps SubCmte on Education 3. Appropriations ED 	HB 1319 – Similar	

2022 Legislative Session
Bill Tracking Report

	Bill #	Title/Summary	Sponsor	Committee References/Last Action	Related Bills	Notes
19	SB 1922	Instructional Hours for the VPK Program <i>Instructional Hours for the Voluntary Prekindergarten Education Program; Revising the instructional hours required in the Voluntary Prekindergarten Education Program to provide for an 8-hour program day in the summer and school-year programs, etc.</i>	Taddeo	1. Education 2. Approps SubCmte on Education 3. Appropriations ED	HB 1417 – Identical	
20	HB 3489	Brain Bag Early Literacy Program <i>Provides an appropriation.</i>	Andrade	1. PreK-12 Approps SubCmte 2. Appropriations	None	
21	HB 4981	Museum of Science & History of Jacksonville – Early Learning Initiative <i>Provides an appropriation.</i>	Yarborough	1. Infrastructure & Tourism Approps SubCmte 2. Appropriations	None	

Other Bills of Interest

	Bill #	Title	Sponsor	Committee References	Related Bills	Notes
1	HB 135	Florida Kidcare Program Eligibility <i>Increases income eligibility threshold for coverage under Florida Kidcare program; requires applicant seeking coverage under program to provide specified documentation under certain circumstances; requires AHCA to examine graduated family contribution rates for newly qualifying families under program; requires agency to increase income eligibility threshold for coverage under program each fiscal year until meeting specified income threshold; authorizes agency to seek federal waiver approval or submit state plan amendments as necessary.</i>	Bartleman	1. Finance & Facilities SubCmte 2. Health Care Approps SubCmte 3. Health & Human Services Cmte	HB 419 – Compare SB 640 – Compare HB 1181 – Compare SB 1422 – Compare	Withdrawn Prior to Introduction
2	SB 298	Teacher Salaries <i>Requiring each school district that has not yet reached a specified minimum base salary to use its share of the teacher salary increase allocation in a specified manner; authorizing school districts that have met the minimum base salary for full-time classroom teachers to use funds to raise the salaries of specified personnel; authorizing, instead of prohibiting, district school boards to use advanced degrees as a criterion in</i>	Book	1. Education 2. Approps SubCmte on Education 3. Appropriations	HB 587 – Identical	

2022 Legislative Session
Bill Tracking Report

	Bill #	Title	Sponsor	Committee References	Related Bills	Notes
		<i>setting a salary schedule for certain personnel; authorizing certain instructional personnel to continue to use a salary schedule adopted before a district school board adopts a performance salary schedule or opt into the performance salary schedule, etc.</i>				
3	HB 419	Florida Kidcare Program Eligibility <i>Establishes tiered system of family premiums for Title-XXI coverage under Florida Kidcare program beginning with specified fiscal year; prohibits total monthly aggregate family premium from exceeding specified amount; authorizes AHCA to seek federal waiver approval or submit any state plan amendments as necessary; provides for future expiration; increases income eligibility threshold for coverage under program; requires AHCA to notify Division of Law Revision within specified timeframe after receiving federal approval through waiver or state plan amendment.</i>	LaMarca, Zika	<ol style="list-style-type: none"> 1. Finance & Facilities SubCmte 2. Health Care Approps SubCmte 3. Health & Human Services Cmte 	SB 640 – Similar HB 1181 – Compare SB 1422 – Compare HB 135 – Compare	
4	HB 487	State Scholarship Programs <i>Renames Opportunity Scholarship Program, Family Empowerment Scholarship Program, Florida Tax Credit Scholarship Program, Hope Scholarship Program, & reading scholarship accounts to honor Mary McLeod Bethune.</i>	Bush	<ol style="list-style-type: none"> 1. Early Learning & Elementary SubCmte 2. PreK-12 Approps SubCmte 3. Education & Employment Cmte 	None	
5	SB 488	Education Recovery Scholarship Accounts <i>Establishing education recovery scholarship accounts; providing the purpose of the accounts; specifying eligibility requirements; providing requirements for parent and student participation; prohibiting providers from sharing scholarship account moneys with parents or students; prohibiting a parent, student, or provider from billing specified entities for the same services that are paid for using scholarship account funds; specifying Department of Education scholarship obligations; specifying school district scholarship obligations; providing for funding and payment of scholarships; providing immunity from liability for the state, etc.</i>	Brodeur	<ol style="list-style-type: none"> 1. Education 2. Approps SubCmte on Education 3. Appropriations 	None	

2022 Legislative Session
Bill Tracking Report

	Bill #	Title	Sponsor	Committee References	Related Bills	Notes
6	HB 587	Instructional Personnel and School Administrator Salaries <i>Revises requirements for use of teacher salary increase allocation by school districts; revises provisions relating to school district compensation & salary schedules.</i>	Plasencia	<ol style="list-style-type: none"> 1. PreK-12 Approps SubCmte 2. Education & Employment Cmte 3. Appropriations 	SB 298 – Identical	
7	SB 640	Florida Kidcare Program Eligibility <i>Establishing a tiered system of family premiums for Title XXI coverage under the Florida Kidcare program beginning with a specified fiscal year; authorizing the Agency for Health Care Administration to seek federal waiver approval or submit any state plan amendments as necessary; providing for future expiration; increasing the income eligibility threshold for coverage under the program to conform to changes made by the act; providing for reversion of certain provisions, etc.</i>	Hooper	<ol style="list-style-type: none"> 1. Health Policy 2. Approps SubCmte on Health & Human Services 3. Appropriations 	HB 419 – Similar HB 135 – Compare HB 1181 – Compare SB 1422 – Compare	
8	SB 802	School Safety <i>Requiring the FortifyFL reporting tool to notify reporting parties that submitting false information may subject them to criminal penalties; requiring the Commissioner of Education to oversee and enforce compliance with requirements relating to school safety and security; requiring certain law enforcement officers to be physically present and directly involved in active assailant emergency drills; authorizing school safety officers to make arrests on property owned or leased by a charter school under a charter contract, etc.</i>	Gruters	<ol style="list-style-type: none"> 1. Education – Favorable, 1/11/22 2. Approps SubCmte on Education 3. Appropriations 	None	
9						
10	HB 1159	Workforce Education and Training Grants <i>Authorizes Florida College System institutions to apply to DOE to receive grant for certain purposes; authorizes DOE to award grants to applicants; requires DEO to partner with each institution receiving grant to provide specified insight.</i>	Valdes, Morales	<ol style="list-style-type: none"> 1. Higher Education Approps SubCmte 2. Education & Employment Cmte 3. Appropriations 	SB 1438 - Similar	
11	HB 1181	Florida Kidcare Program Eligibility	Bartleman	FILED	SB 640 – Compare	

2022 Legislative Session
Bill Tracking Report

	Bill #	Title	Sponsor	Committee References	Related Bills	Notes
		<i>Increases income eligibility threshold for coverage under Florida Kidcare program; requires applicant seeking coverage under program to provide specified documentation under certain circumstances; requires that premiums for certain enrollees under program be based on tiered system of uniform premiums.</i>			HB 419 – Compare SB 1422 – Identical HB 135 – Compare	
12	SB 1438	Florida’s Potential Grant Program <i>Establishing the Florida’s Potential Grant Program within the Department of Education; authorizing Florida College System institutions to apply to the department to receive a grant under the program for certain purposes; authorizing the department to award grants to applicants; requiring the Department of Economic Opportunity to partner with each institution receiving a grant under the program to provide specified insight, etc.</i>	Jones	FILED	HB 1159 – Similar	



FY 21-22 – ELC of Broward County
2021-2022 Board/ Committee Meeting Calendar

July 2021						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021						
Su	Mo	Tu	We	Th	Fr	Sa
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29	30	31				

September 2021						
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26	27	28	29	30		

October 2021						
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2021						
Su	M	Tu	W	Th	Fr	Sa
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
Su	M	Tu	W	Th	Fr	Sa
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26	27	28	29	30	31	

January 2022						
Su	Mo	Tu	We	Th	Fr	Sa
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
Su	Mo	Tu	We	Th	Fr	Sa
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27	28					

March 2022						
Su	M	Tu	W	Th	Fr	Sa
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27	28	29	30	31		

April 2022						
Su	M	Tu	W	Th	Fr	Sa
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24	25	26	27	28	29	30

May 2022						
Su	M	Tu	W	Th	Fr	Sa
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22	23	24	25	26	27	28
29	30	31				

June 2022						
Su	Mo	Tu	We	Th	Fr	Sa
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Executive/Finance Meetings

- August 31, 2021 at 1:00p
- November 2, 2021 at 1:30p (Exec)
- November 9, 2021 at 1:30p (Finance)
- December 7, 2021 at 1:30p
- February 1, 2022 at 1:30p
- March 29, 2022 at 1:30p
- April 26, 2022 (if needed) at 1:30p
- May 24, 2022 at 1:30p

Full Board Meeting

- September 13, 2021 at 12p
- November 15, 2021 at 12p
- December 20, 2021 at 12p
- February 14, 2022 at 12p
- April 11, 2022 at 12p
- May 9, 2022 (if needed) at 12p
- June 13, 2022 at 12p

- Program Review Committee:**
 November 10, 2021 at 1:30PM

- Nominating Committee:**

- Governance Committee:**

- Audit Committee:**
 August 31, 2021 at 12:15p
 December 7, 2021 at 1:00p

ELC Offices closed for holidays on:

- July 5; Sep 6; Nov 11; Nov 25 and 26; Dec. 24; December 31; Jan 3; Jan 17;
 Feb 21; May 30

ELC of Broward County

Committee Membership 2021-2022

COMMITTEE	Member Name	Seat	By Laws
EXECUTIVE	<i>Members consist of the Chair, First Vice-Chair, Second Vice-Chair, Secretary, Treasurer, Immediate Past Chair (if applicable) and each of the chairs of the Standing Committees)</i>		
	Officer	Laurie Sallarulo	Chair effective 4/2014 - Governor appointment
	Officer	Dawn Liberta	First Vice Chair effective June 2020
	Officer	Twan Russell	Second Vice Chair effective June 2020
	Officer	Monica King	Secretary effective June 2020
	Officer	Cindy Arenberg Seltzer	Treasurer effective June 2020
		Khalil Zeinieh	Program Review Chair effective June 2020
		Michael Asseff	Nominating Com. Chair effective June 2020
		Richard Campillo	Audit Com. Chair effective June 2020
FINANCE	<i>Members appointed by the Chair. Reports directly to the Board and shall consist of at least (5) five Members. No Term Limits</i>		
		Cindy Arenberg Seltzer	Chair
		Renee Podolsky	Member
		Laurie Sallarulo	Member
		Zachary Talbot	Member effective June, 2020
		Twan Russell	Member
		Khalil Zeinieh	Member effective 9/13/21
	Dawn Liberta	Member effective 9/13/21	
PROGRAM REVIEW	<i>Members appointed by the Chair. Ad Hoc members with particular expertise may be appointed to assist in the given particular area of program. Reports directly to the Board and shall consist of at least (3) members. No Term Limits</i>		
		Khalil Zeinieh	Chair effective 6/2020
		Laurie Rich Levinson	Member
		Dawn Liberta	Member
		Laurie Salarullo	Member
		Renee Podolsky	Member
		Richard Campillo	Member
		Cindy Arenberg-Seltzer	Member
AUDIT	<i>Members elected by Board. Consists of at least (5) five Members. Ad Hoc Members may be appointed to assist in accounting or financial management experience. No more than (1) one Member of the Finance Committee shall be a Member of the Audit Committee and in no event shall the chair of the Finance Committee be a Member of the Audit Committee. No Term Limits</i>		
		Richard Campillo	Chair effective 7/1/18
		Michael Asseff	Member
		Twan Russell	Member effective 12/9/16
		Monica King	Member effective 4/7/17
		Beverley Batson	Member effective 12/19/19
GOVERNANCE	<i>Members Elected by Board. Consists of at least (5) five Members. First Vice Chair shall serve as chair of the Governance Committee. No</i>		
		Dawn Liberta	Chair effective 6/30/20
		Michael Asseff	Member effective 6/2020
		Carol Hylton	Member effective 2/2021
		Laurie Salarullo	Member
		Kirk Englehardt	Member effective 9/13/21
NOMINATING	<i>Members Elected by Board. Consists of at least (3) three Members who are not Officers of the Coalition. No Term Limits</i>		
		Michael Asseff	Chair effective 6/2020
		William Karp	Member effective 6/2019
		Twan Russell	Member
		Dr. Amoy Reid	Member effective 12/19/19
		Kristina West	Member effective 9/13/21
		Laurie Salarullo	Member
AD HOC FUNDRAISING established 2/13/20		Michael Asseff	Chair effective 2/13/20
		Amoy Reid	Member effective 2/13/20
		Richard Campillo	Member effective 2/13/20
		Twan Russell	Member effective 2/13/20
		Kristina West	Member effective 9/13/21
		Michael Asseff	Member effective 2/13/20
AD HOC STRAT PLANNING		Kirk Englehardt	Chair effective 11/2021
		Laurie Salarullo	Member effective 11/2021
		Cindy Arenberg-Seltzer	Member effective 11/2021
		Khalil Zeinieh	Member effective 11/2021
		Ellie Schrot	Member effective 11/2021
		William Karp	Member effective 11/2021
		Dawn Liberta	Member effective 11/2021
		Renee Podolsky	Member effective 11/2021
		Monica King	Member effective 12/2021



Executive Finance Committee Attendance Chart FY 2021-2022

QUORUM # NEEDED: 5

Member	Position	Term Started	Term Exp	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
EXECUTIVE															
1 Laurie Sallarulo - CHAIR	Chair				V			P	V						
2 Dawn Liberta	First Vice Chair	June 2020	June 2023		V			V	V						
3 Twan Russell	Second Vice Chair	June 2020	June 2023		V			V	ABS						
4 Cindy Arenberg Seltzer	Treasurer	June 2020	June 2023		V			V	V						
5 Monica King	Secretary	June 2020	June 2023		V			V	V						
6 Khalil Zeinieh	Program Rev. Chair	June 2020	June 2023		V			ABS	V						
7 Michael Asseff	Nominating Chair	June 2020	June 2023		V			V	V						
8 Richard Campillo	Audit Chair	July 2018	June 2023		V			V	V						
FINANCE															
QUORUM # NEEDED: 4															
1 Cindy Arenberg Seltzer					V			V	V						
2 Renee Podolsky					P			V	ABS						
3 Laurie Sallarulo					V			ABS	V						
4 Twan Russell					V			ABS	ABS						
5 Zachary Talbot					ABS			V	V						
6 Khalil Zeinieh		August 2021						V	V						
7 Dawn Liberta		August 2021						V	V						
V - Virtual present at meeting															
ABS - Absent from Meeting															
FM First Meeting LM Last Meeting															
C- Confirmed Attendance															
P - Via Phone attendance															
Shaded areas - no meeting scheduled															
O:\Board\Board and Committee Meetings\Executive Finance Committee Packets\FY 2021-2022 Exec Finance Committee															

Except for Chair an Officers term is for two years
 No officer may hold the same elected position for more than (1) term of two years

FYI - ELC Broward Glossary of Terms (August 2019)

Rev. 7/2019Subject	Acronym	Definition
Ages and Stages Questionnaire®	ASQ	A developmental and social-emotional screening for children from one month to 5 ½ years. Highly reliable and valid, ASQ looks at strengths and trouble spots, educates parents about developmental milestones, and incorporates parents' expert knowledge about their children.
Association of Early Learning Coalitions	AELC	The Association of Early Learning Coalitions (AELC) is an organization comprised of 31 Early Learning Coalitions throughout the State of Florida. The AELC supports the role of the Early Learning Coalitions to develop and administer a comprehensive school readiness program and voluntary pre-kindergarten program that prepares preschool children to succeed in school and in life Each Early Learning Coalition's service area is as unique as the population it serves, with some Coalitions serving a single county while others are serving two to seven counties.
Billing Group	BG	<p>An eligibility category that aligns with Chapter 411, Florida Statutes, which describes the different groups or defined categories of children served; a category of direct service costs. The following defines the various billing groups:</p> <p>BG1 – At Risk Populations: School readiness services for a child in a family that is: referred for investigation by the Broward Sheriff's Office (BSO); under the supervision of ChildNet (in home, foster care or relative/no relative placement); in the custody of a parent who is homeless, as verified in law; in the custody of a parent who is the victim of domestic violence, residing in a certified DCF shelter or; actively participating in a diversion program as required by law.</p> <p>BG3 – Temporary Assistance for Needy Families (TANF), also referred to as Temporary Cash Assistance (TCA) Families who are receiving TCA, and subject to the federal work requirements.</p> <p>BG3R – Relative Caregiver Child who is in receipt of the Relative Caregiver (RCG) payment, who is adjudicated by a Florida court and placed in the home of a relative through ChildNet.</p> <p>BG5 – Transitional Child Care (TCC) Family that is transitioning from the receipt of TCA (from a workforce program) into employment, as defined by law.</p> <p>BG8 – Income Eligible Family that is economically disadvantaged. Parent must meet income and work requirements, which include employment, educational activities or disability.</p> <p>CSC – Children's Services Council Vulnerable Populations Program Eligibility mirrors the Income Eligible (BG8) criteria. Other conditions may be set by CSC, on an as needed (case-by-case) basis.</p>
Categories Exempt from Licensing		Certain religious affiliated and non-public schools may be exempt from licensure but must register with Broward County and receive approval prior to operating. Programs for children grades six and above and summer day camps for elementary school aged children are exempt from licensure.
Center-Based Child Care Provider		A provider licensed or authorized as license-exempt to provide care and education of children in a nonresidential setting for fewer than 24-hours a day per child.
Child Assessment		<p>An individual assessment performed on each child for the purpose of measuring the child's growth in specific developmental domains. Child care providers who perform this detailed assessment can be reimbursed at a higher rate per child.</p> <p>Teaching Strategies Gold (TSG) is one of three ongoing assessment tools that is approved by OEL for child care providers to receive a Quality Performance Incentive Differential. TSG helps teachers observe children during regular everyday activities, plan for their development and assess their needs. Training is needed to become a reliable observer in the tool.</p>
Child Care Development Fund	CCDF	The federal Child Care and Development Fund (CCDF) is an aggregate of several funding sources that is distributed in block grants by the federal government to the states and territories. The majority of the funds are to be used to provide child care services to families who meet certain income and need criteria. A portion of the funding (at least 4 percent of the block grant amount) is to be used for activities to improve the quality of child care. Another portion (not to exceed 5 percent of the block grant amount) is to be used to pay for costs of administering the CCDF. The purpose of the CCDF is to increase the availability, affordability, and quality of child care services.
Child Care Development Plan		Every two years, states and territories receiving CCDF funds must prepare and submit to the federal government a plan detailing how these funds will be allocated and expended.

Child Care Licensing		The child care licensing program is a component of the services provided by Department of Children and Families. The program is accountable for the statewide licensure of Florida's child care facilities, specialized child care facilities for the care of mildly ill children, large family child care homes and licensure or registration of family day care homes. The purpose of the program is to ensure a healthy and safe environment for the children in child care settings and to improve the quality of their care through regulation and consultation. The department ensures that licensing requirements are met through on-going inspections of child care facilities and homes, thus preventing the continued operation of substandard child care programs
Child Care Resource and Referral Program	CCR&R	The Child Care Resource and Referral Network is dedicated to helping families find answers to their questions regarding how to identify quality child care and early education programs. The CCR&R program also conducts a search for providers that meet the specific needs of the family; the CCR&R program also provides information and community resources that may benefit the entire family.
Children's Services Council	CSC	A Children's Services Council is a local government body that oversees funding for programs and services that improve the lives of children and their families. Chapter 125 of Florida Statutes governs the creation and operation of a Children's Services Council, commonly referred to as a CSC. Florida is the only state in the nation that empowers communities to create a local government with the sole purpose of investing in the well-being of families.
Child Development Associate	CDA	A nationally recognized early childhood professional credential awarded to individuals who successfully complete the nationally established requirements of the CDA program to work with young children.
Classroom Assessment Scoring System™	CLASS	The Classroom Assessment Scoring System™ (CLASS™) is an observational tool that provides a common lens and language focused on classroom interactions that boost student learning. This tool is used as the basis for the State of Florida's Quality Rating System, and CLASS scores are used to calculate payment differentials for child care facilities serving subsidized children.
Continuing Education Units	CEUs	A measure used to track continuing education; in general, a CEU is defined as 10 clock hours of participation in a recognized continuing education program with qualified instruction and sponsorship through an accrediting CEU body.
Enhanced Field System Modernization	EFS Mod	The billing system currently in use for early learning programs.
Environment Rating Scales	ERS	The Early Childhood Environment Rating Scales are designed to assess process quality in an early childhood or school age care group. Process quality consists of the various interactions that go on in a classroom between staff and children, staff, parents, and other adults, among the children themselves, and the interactions children have with the many materials and activities in the environment, as well as those features, such as space, schedule and materials that support these interactions. Process quality is assessed primarily through observation and has been found to be more predictive of child outcomes than structural indicators such as staff to child ratio, group size, cost of care, and even type of care, for example child care center or family child care home (Whitebook, Howes & Phillips, 1995). There are four environment rating scales, each designed for a different segment of the early childhood field: (ECERS-R) The Early Childhood Environment Rating Scale-Revised (ITERS-R) The Infant/Toddler Environment Rating Scale-Revised (FCCERS-R) The Family Child Care Environment Rating Scale-Revised (SACERS) The School-Age Care Environment Rating Scale
Federal Poverty Guidelines	FPL	The set minimum amount of gross income that a family needs for food, clothing, transportation, shelter and other necessities. In the United States, this level is determined by the Department of Health and Human Services. FPL varies according to family size. The number is adjusted for inflation and reported annually in the form of poverty guidelines. Public assistance programs, such as Medicaid in the U.S., define eligibility income limits as some percentage of FPL. The poverty guidelines are typically issued every February and correspond to the year in which they are issued.
Florida Child Care Professional Credential	FCCPC	Florida Child Care Professional Credential (FCCPC)," pursuant to Section 402.305(3)(b), F.S., is a department approved training program that consists of a minimum of 120 hours of early childhood instruction, 480 contact hours with children ages birth through eight (8) and at least two (2) methods of formal assessment that offers two (2) areas of certification; "Birth Through Five (formerly the department approved CDA Equivalency training programs)" and "School-Age (formerly the Florida School-Age Certification)."
Florida Kindergarten Readiness Screener	FLKRS	The Florida Kindergarten Readiness Screener (FLKRS) is administered to assess the readiness of each child for kindergarten. The FLKRS assessment is the Star Early Literacy®, which is an online, adaptive instrument that students complete independently in approximately 15-20 minutes. The assessment covers 3 main domains: Word Knowledge and Skills, Comprehension Strategies and Constructing meaning, and Numbers and Operations.

Florida Administrative Code	FAC	The Florida Administrative Code is the official compilation of the administrative rules and regulations of state agencies.
Florida Child Care Professional Credential	FCCPC	Florida Child Care Professional Credential (FCCPC)," pursuant to Section 402.305(3)(b), F.S., is a DCF approved training program that consists of a minimum of 120 hours of early childhood instruction, 480 contact hours with children ages birth through eight (8) and at least two (2) methods of formal assessment that offers two (2) areas of certification; "Birth Through Five (formerly the department approved CDA Equivalency training programs)" and "School-Age (formerly the Florida School-Age Certification)."
Florida Department of Children and Families	DCF	A state agency of Florida. The Department provides social services to children, adults, refugees, domestic violence victims, human trafficking victims, the homeless community, child care providers, disabled people, and the elderly.
Florida Department of Economic Opportunity	DEO	A state agency of Florida. The Department promotes economic opportunities for Floridians through workforce, community, and economic development strategies.
Florida Department of Education	DOE	A state agency of Florida. The Department governs public education and manages funding and testing for local educational agencies (school boards).
Florida Department of Health	DOH	A cabinet level agency of the state government, headed by a state surgeon general who reports to the governor. The Department is responsible for protecting the public health and safety of the residents and visitors of the state of Florida.
Florida Office of Early Learning	OEL	The Office of Early Learning is the lead agency for the administration of state and federal child care funds and partners with 31 Early Learning Coalitions, the Redlands Christian Migrant Association, and others to deliver a comprehensive early learning system of services statewide.
Florida Sunshine Law		The "Sunshine Amendment," adopted by Florida voters through a constitutional initiative in 1976 as Article II, Section 8, Florida Constitution, contains standards of ethical conduct and disclosures applicable to public officers and employees; it also requires the Legislature to adopt the code of ethics (see Code of Ethics definition above).
Gold Seal		In 1996, the Florida Legislature established the Gold Seal Quality Care program to acknowledge child care facilities and family day care homes that are accredited by nationally recognized agencies and whose standards reflect quality in the level of care and supervision provided to children. In addition, the Legislature established provisions for Gold Seal providers participating in the subsidized child care program, a.k.a. school readiness and early Learning, to receive a higher reimbursement per child, than providers not receiving a Gold Seal designation. In 1999, the Legislature revised the program to provide tax incentives through the Department of Revenue or county tax appraiser for participating in the Gold Seal Quality Care Program. Since then, the Legislature has revised the maximum amount of the reimbursement. Currently, the rate differential cannot exceed 20% above the reimbursement rate established by the local early learning coalition, a.k.a. the local school readiness coalition.
Home Instruction for Parents of Preschool Youngsters	HIPPY	Home Instruction for Parents of Preschool Youngsters (HIPPY) is an evidenced-based program that works with families in the home to support parents in their critical role as their child's first and most important teacher.
Inclusion		The principle of enabling all children, regardless of their diverse abilities, to actively participate in natural environments in their communities, including early care and education settings.
Inclusion/Warm Services		These services educate and assist childcare providers with any special needs concerns regarding the children they are serving, particularly children with disabilities and other special health care needs. These services also provide training and consultation on issues such as managing challenging behaviors, understanding the American with Disabilities Act, screening and assessment of children with special needs, and adapting home and school environments.
Individual Education Plan	IEP	The plan for individualizing the education of a child over age three with a disability that includes measurable goals and documentation of the child's progress.
Individual Family Service Plan	IFSP	A plan for special services for young children (under three) with disabilities and their families that includes individualized supports and services that will enhance the child's development.
Infant and Toddler Program		The provision of activities to foster brain development in infants and toddlers.
Informal Child Care		Any legal but non-regulated child care, subject to health and safety requirements, that is provided by a relative or non-relative in the child's home or other location.
Licensed Family Child Care Home	FCCH	An individual that provides child care for fewer than 24 hours a day per child, as sole caregiver, in a private residence other than the child's home and meets the state and/or local family child care licensing requirements.
Licensed Large Family Child Care Provider		Two or more people that provide child care for fewer than 24 hours a day per child in a private residence other than the child's home and meet the state and/or local licensing requirements for large family child care homes.

Match		Refers to a statutorily specified percentage of program or project costs that must be contributed by an entity in order to be eligible for State or Federal funding; the value of third-party in-kind contributions and that portion of project or program costs not borne by the State or Federal government
Market Rate		The price that a child care provider charges for daily, weekly, or monthly child care services.
Office of Child Care	OCC	The Office of Child Care (OCC) supports low-income working families by providing access to affordable, high-quality early care and afterschool programs. OCC administers the Child Care and Development Fund (CCDF) and works with state, territory and tribal governments to provide support for children and their families juggling work schedules and struggling to find child care programs that will fit their needs and that will prepare children to succeed in school. The Office of Child Care was established in September 2010 and replaces the former Child Care Bureau. The Office of Child Care partners with states, territories, and tribes to administer the Child Care and Development Fund (CCDF) program.
Other Cost Accumulator	OCA	OCA is a cost accounting system to maintain the collection of costs in an organized and systematic manner.
Professional Development Initiative	PD	A continuum of learning and support activities designed to prepare individuals for work with and on behalf of young children and their families, as well as ongoing experiences to enhance this work, leading to improvements in knowledge, skills, practices, and dispositions.
Performance Funding Project	PPF	In 2014, the Florida Legislature created the Early Learning Performance Funding Project (ELPFP). It was designed to provide performance based funding for School Readiness providers that demonstrate improved: program quality, teacher-child interactions and/or child outcomes. The ELPFP has demonstrated a significant and positive effect on early childhood program quality and child outcomes among at-risk children and the teachers who support them.
Quality Initiatives	QI	Activities that enhance early learning environments and experiences.
Quality Improvement Plan	QIP	A plan created for providers that do not meet the quality threshold as set by rule 6M-4.741 Program Assessment Threshold Requirements for the School Readiness Program. The plan includes 1 to 2 targeted strategies.
Quality Rating and Improvement System	QRIS	A systematic approach to assessing, supporting, improving, and communicating the level of quality in an early care and education setting. The State of Florida currently utilizes CLASS scores as its only measurement of quality in this system, and assesses whether a child care provider can contract with an ELC to provide care to subsidized children on this. The QRIS system also uses CLASS scores to reimburse child care providers on a scale. Child care providers with higher CLASS scores receive higher reimbursement rates.
Registered Family Child Care Provider		An individual that provides child care for fewer than 24 hours a day per child, as sole caregiver, in a private residence other than the child's home and meets the state and/or local registered family child care requirements.
Religious Exemption		A child care facility which is an integral part of church or parochial schools conducting regularly scheduled classes, courses of study, or educational programs accredited by, or by a member of, an organization which publishes and requires compliance with its standards for health, safety, and sanitation. Such facilities shall meet minimum requirements of the applicable local governing body as to health, sanitation, and safety and shall meet the screening requirements pursuant to ss. 402.305 and 402.3055. Failure by a facility to comply with such screening requirements shall result in the loss of the facility's exemption from licensure.
School-Age Child Care Provider		A provider licensed or authorized as license-exempt to provide care and education of children who are at least 5 years of age by Sept 1 of the beginning of the school year and who attends kindergarten through grade 5.
School Readiness Program		The School Readiness Act, Chapter 411.01 of the Florida Statutes, School readiness programs are to be full-day, year-round to the maximum extent possible, to enable parents to work and become financially self-sufficient.
Teacher Education and Compensation Helps	T.E.A.C.H.	A scholarship program, which provides educational scholarships and financial incentives to caregivers and administrators of early childhood programs, family day care homes, and large family child care homes.
Temporary Assistance for Needy Families	TANF	Temporary Assistance for Needy Families (TANF) is one of the federal assistance programs. It began on July 1, 1997, and succeeded the Aid to Families with Dependent Children (AFDC) program, providing cash assistance to indigent American families with dependent children. This cash benefit is often referred to simply as "welfare." TANF was created by the <u>Personal Responsibility and Work Opportunity Act</u> instituted in 1996. The Act provides temporary financial assistance while aiming to get people off of that assistance, primarily through employment. The reform granted states wide discretion of how to distribute TANF entitlements.
Utilization Report		This is a management tool that is system which provides year to date expenditures of dollars by category. This data allows for funding projections, based on actual, projected and historical data, to determine if spending is on target or if adjustments may be needed.

Voluntary Prekindergarten Program	VPK	A constitutional amendment passed by Florida's voters in Nov. 2002, required a voluntary prekindergarten program for all four-year-old children. VPK is a program designed to prepare four-year-olds for kindergarten and build the foundation for their educational success. The program allows a parent to enroll his or her eligible child (four years old by September 1 and residing in Florida) in a free VPK program. The program is voluntary for children and providers.
Wait List		"Waiting list" means a list of children waiting for potential enrollment in the school readiness program once funding is available. The list is a record of the names of parent(s), the names and dates of birth of their children, waiting list date and anticipated eligibility and priority category for seeking school readiness services.