

Early Learning Coalition of Broward County, Inc.

**Executive Meeting Agenda**

Jan 23, 2024, at 1:30 PM

**Zoom Meeting**

**Meeting ID: 876 2326 6359      Passcode: 589947**

<https://us06web.zoom.us/j/87623266359?pwd=bHY0RkJSZjZjR1F4WW15VjVja2tjdz09>

Members are reminded of conflict-of-interest provisions. In declaring a conflict, please refrain from voting or discussing and declare the following information: 1) Your name and position on the Board, 2) The nature of the conflict, and 3) Who will gain or lose as a result of the conflict. Please also fill out form 8B prior to the meeting.

		PAGE
1.	<b>Call to Order</b>	Laurie Sallarulo, Chair
2.	<b>Roll Call</b>	Melody Martinez, Board Liaison
3.	<b>Chair Report</b>	Laurie Sallarulo, Chair
4.	<b>CEO Report</b>	2 Renee Jaffe, CEO
5.	<b>Consent Agenda</b> 1. Approve November 28, 2023, Committee meeting minutes.	4 Laurie Sallarulo, Chair
6.	<b>Regular Business</b> 1. EXC244RB1 – Approve Staff to negotiate Additional Learning Technology Services under ARPA Discretionary Funds pending DEL approval and legal review.	6 Howard Bakalar, CPO Christine Klima, CAO
7.	<b>FYI</b> <ul style="list-style-type: none"> <li>• FYI-1 Contract List</li> <li>• FYI-2 Board Engagement Calendar</li> <li>• FYI-3 2023/2024 Board Calendar</li> <li>• FYI-4 Board Committee Member List 23/24</li> <li>• FYI-5 FY 23-24 Executive Committee Meeting Attendance</li> <li>• FYI-6 Glossary of Terms</li> </ul>	7 8 10 11 12 13
8.	<b>Unfinished Business</b> <b>New Business</b> <b>Matters from the Board</b> <b>Matters from the CEO</b> <b>Matters from the Committee</b> <b>Matters from our Partners</b> <b>Public Comment</b>	
9.	<b>Next ELC Executive Meeting: February 27, 2024, at 1:30 PM</b>	
10.	<b>Adjourn</b>	

**Please Note:** Agenda is subject to revisions and additions at the discretion of the Chair of the Coalition. Notification will be sent of any such revisions or additions. **Members of the Public:** Please sign up at the entry desk for public comments to be made on any particular agenda items no later than five minutes after the Coalition meeting has been called to order.

“As per [§286.0105, Fla. Stat.](#) Any person who decides to appeal any decision of the Board with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made which record includes testimony and evidence upon which the appeal is to be based.”

## **CEO Report**

**Executive – January 23, 2024**

### **School Readiness Enrollment Update**

Since resuming enrollments in October 2023, we have enrolled 1,257 children. Our strategy will be to enroll enough children to offset monthly attrition and manage expenditures to serve as many children as possible without incurring a year-end deficit. As of January 16, 2024, we have 1,431 children on the waitlist.

### **VPK Update**

As of January 13<sup>th</sup>, we have approved 15,048 VPK school-year applications (FY 23-24), and we have 13,221 children who have now enrolled in VPK. To put this number in context, by the end of last year (FY 22-23), we approved 15,866 VPK school year applications, and 13,959 students eventually completed their enrollment.

On January 1, 2024, DEL opened the application process for the program year 2024-2025. As of January 13<sup>th</sup>, we have approved 1,716 VPK school year applications (FY 24-25). By contrast, during the same period for FY 22-23, we approved 1,649 school-year applications. It is too early to predict if the upward trend will continue throughout the program year.

For the 2023-2024 program year, the Florida Statewide Estimating Conference projects VPK School year participation in Broward County to reach 13,810 children. Looking ahead to the 2024-2025 program year, the Conference estimates participation of 13,416 children. It's noteworthy that both projections remain below the levels observed before the pandemic, and this trend is reflective of a statewide pattern.

### **Legislative Update**

For the 2024 Legislative Session, ELC Broward priorities include 1.) revising the School Readiness funding model, 2.) advocating for an increased School Readiness eligibility threshold, and 3.) enhancing support for children with special needs (all presented at the October Lunch and Learn and can be reviewed at [elcbroward.org/advocacy](http://elcbroward.org/advocacy)).

The 2024 Legislative Session is now in its second week. While it is still very early on, there is optimism because there are several early learning bills that together include all 3 of our legislative priorities provided above. Additionally, the Florida Chamber has publicly endorsed items one and two and after hearing/speaking with many local and state legislators there is a lot of support and appetite to tackle early learning issues. We will continue to keep the Board up to date.

On January 17, ELC Broward held their State of Child Care presentation in Tallahassee during an official Broward Days 2024 breakfast event (sponsored by United Way). Renee Jaffe presented on the pressing SR funding issues in Broward, along with guest panelists Cari Miller (Chancellor, DEL), Zenani Johnson (US Chamber Business Lead Fellow, Florida Chamber Foundation), Erin Smeltzer, CEO of the Children's Forum, and State Representatives Marie Woodson. From feedback, the event was well received and had a great turnout.

### **Kiwanis**

As mentioned in the December CEO Report, the Community Foundation of Broward included possible ELC funding opportunities in their Donor Advised Fund Newsletter and connected us to other donor organizations dedicated to supporting educational programs. As a result, in December, the ELC Broward received a \$5,000 donation from the Kiwanis Club of Fort Lauderdale, which will be used to support various program-related initiatives.

### **Day in K Event**

In partnership with the Museum of Discovery and Science (MODS), we are planning an event called A Day in K, which will take place on June 11<sup>th</sup>. The event will provide parents and soon-to-be Kindergarten children (in the fall) a glimpse of what an actual day in kindergarten will be like while offering parents guidance on how to prepare their children for day 1. The event will be complete with various info sessions and activities for parents and children. There will be informational booths with resources. And it is Broward, so of course, we will have many community partners attending (and providing resources or services), like the School District, Broward County Library, Memorial Health, etc.

## **Baby Bookworms**

ELC Broward is excited to announce the upcoming launch of **Baby Bookworms**, an extension of our Bookworms program that drop ships a bundle of about 5 books to Broward children birth to five. Baby Bookworms will focus on parents who just gave birth. This initiative is possible due to our partnership and collaboration with Broward Healthy Start. With their assistance, Healthy Start staff from their Home Visiting Program will give parents with newborns an ELC Book (during their home visit) along with other community resources and assist parents with signing up for Baby Bookworms (so they can receive a complete bundle of books). ELC/BHS staff are finalizing the details.

## **Board Member Items:**

- **Mid-Year CEO Evaluation**

The CEO Mid-Year self-evaluation will be sent to all Board members later this month once all information has been calculated for the first 6 months of the fiscal year. The results will be presented at the next Executive Committee Meeting scheduled for February 27, 2024.

- **Division of Early Learning/University of Florida - Board Customer Services Survey**

All Board members will be receiving a survey (for ELC Board Members) from the University of Florida (on behalf of the Division of Early Learning (DEL)) in late January/early February. Please check your junk/spam folders if you do not receive it in your inbox. This survey is a result of legislation passed two years ago and part of a larger effort to track the work done at local Coalitions.

- **Board Retreat Survey**

A Board Retreat Survey is being compiled, asking the Board for their feedback on the prior Board Retreat and recommendations for the upcoming Board Retreat. We value your feedback which will enable staff to plan for an effective Board Retreat in 2024.

- **Annual Board Survey**

In February, Carol Wick, ELC's Strategic Planning Consultant, will once again be sending out the Annual Board Member Survey (for members to rate how they think the Board is doing). Results will be shared with the full Board. The Survey results are utilized in the ELC 5 Year Strategic Plan, so your responses are greatly appreciated.

- **Board Committee Vacancies**

Newly appointed Board members have joined the following Board Committees:

- Dawn Liberta - Audit, Finance, Program Review, and Ad Hoc Fundraising
- Traci Schwitzer - Audit and Ad Hoc Fundraising Committees
- Krystie Castillo - Program Review and Ad Hoc Fundraising Committees

We are still looking for a Co-Chair for the Ad Hoc Fundraising Committee. Anyone interested in volunteering for this position, please let Renee or Judith know.

- **New Board Member**

Prior School Board Representative Dr. Allan Zeman has been replaced by Daniel Foganholi, who will attend the upcoming Board meeting. We would like to take this time to welcome him to the ELC Board.



**Early Learning Coalition of Broward County, Inc.**  
**Executive Committee Meeting Minutes**  
**December 5, 2023, at 1:30 PM**  
Virtual Meeting

Members in Attendance	Chair, Laurie Sallarulo; Monica King; Cindy Arenberg-Seltzer; Twan Russell; Michael Asseff; Renee Podolsky
Members Absent	
Staff in Attendance	Renee Jaffe, CEO; Christine Klima, CAO; Judith Merritt, COO; Howard Bakalar, CPO; Hubert Cesar, CIO; Melody Martinez, Board Liaison & Executive Assistant; Lizbeth DelVecchio, Executive Assistant & Special Projects Coordinator; Megan DeGraaf, Purchasing & Procurement Specialist; Reinier Potts, Financial Analyst; Kasey LaFrance, Contracts Administration Manager; Sarane Epps, Contrast Specialist; Sandra Paul, Senior Director of Provider Reimbursements; Allison Metsch, Senior Director of Education & Quality; Ancel Pratt III, Senior Director of Communications; Amy Moore, Sr. Director of Family Services & Customer Services; Samantha McAnally, Accountant
Others in Attendance	Julie Klahr, Legal Counsel

Item	Action/Discussion
Welcome & Call to Order	In the absence of the Chair and First Chair, Second Chair Twan Russell was acting Chair and called the meeting to order at 2:27 PM. The roll was called, and a quorum was established.
Chair Report	Nothing to Report
CEO Report	The CEO provided an update. Last week, we enrolled 190 children.
<b>Consent Agenda</b>  1. Approve October 3, 2023, Committee meeting minutes 2. EXC243CA1 – Authorize Agreement for Child Care Classroom Management and Online Learning Technology 3. EXC243CA2 – Authorize Agreement for Mental Health Support Kits 4. EXC243CA3 – Authorize Agreement Early Educator Professional Development Training Services 5. EXC243CA4 – Authorize Negotiating and Executing Agreement for CCR&R Software	A <b>Motion</b> was made by Monica King and <b>Seconded</b> by Cindy Arenberg-Seltzer to move the Consent Agenda. The <b>Motion was unanimously approved. Motion Passes.</b>

<p><b>Regular Business</b></p> <p>1. EXC243RB1 – Authorize RFP for vendor design for Model Classroom</p> <p>2. EXC243RB2 – Authorize RFP for Community Needs Assessment</p> <p>3. EXC243RB3 –Strategic Plan Year 1 Updates</p>	<p>CAO discussed RFP for the model classroom.</p> <p>There was a discussion regarding the need for the classroom.</p> <p>A <b>Motion</b> was made by Cindy Arenberg-Seltzer and <b>Seconded</b> by Monica King to Authorize staff to release a Request for Proposals (RFP) and recommend a vendor to design and create model classroom features in ELC Office Space in accordance with Broward’s ARPA Discretionary Funding Plan, not to exceed \$50,000. The <b>Motion was unanimously approved. Motion Passes.</b></p> <p>A <b>Motion</b> was made by Monica King and <b>Seconded</b> by Cindy Arenberg-Seltzer to Authorize staff to release a Request for Proposals (RFP) and recommend a vendor for conducting an enhanced Community Needs Assessment under the ARPA Discretionary Program, not to Exceed \$100,000. The <b>Motion was unanimously approved. Motion Passes.</b></p> <p>The COO reviewed the updates made to the 1 Year strategic Plan. None of the updates had a significant impact to the overall 5 year strategic plan goals and objectives.</p> <p>A <b>Motion</b> was made by Monica King and <b>Seconded</b> by Cindy Arenberg-Seltzer to Adopt the changes to the 5-Year Strategic Plan. The <b>Motion was unanimously approved. Motion Passes.</b></p>
<b>Unfinished Business</b>	None
<b>New Business</b>	None
<b>Matters from the Chair</b>	None
<b>Public Comments</b>	There was no discussion.
<b>Next Meeting</b>	<b><u>January 23, 2024, at 1:30 PM</u></b>
<b>Adjourn</b>	Acting Chair Twan Russell adjourned the Meeting at 3:15 PM.

*These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee’s discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken before approval at the next meeting.*

<b>ITEM #/MEETING:</b>	EXC244RB1 / Executive Committee
<b>MEETING DATE:</b>	1/23/2024
<b>SUBJECT:</b>	Additional Award for Learning Technology Services Procurement
<b>FOR ACTION:</b>	Authorize staff to negotiate and facilitate execution of an agreement with Age of Learning, Inc to provide Child Care Classroom Management and Online Learning Technology Software as a Service under the ARPA Discretionary Funding Plan pending DEL prior approval and legal review.
<b>FINANCIAL IMPACT:</b>	Total Allocation Not to Exceed \$500,000 (Two Multi-Year Vendor Agreements Amounts TBD in Negotiation)
<b>AS RECOMMENDED BY:</b>	Program Review Committee
<b>ELC STAFF LEADS</b>	Christine Klima, CAO

**Background Information:**

In September 2023 DEL approved the Coalition’s expenditure plan for FY2024 ARPA Discretionary Funding including a proposal to procure one or more vendors for Child Care Classroom Management and Online Learning Technology Services for one or more multi-year agreements in a total amount not to exceed \$500,000.

The Board authorized staff to release an Invitation to Negotiate (ITN) at the October 2023 Board meeting. In the ITN scope of services, the Coalition sought learning technology solutions for VPK child care providers showing lower-than-expected improvements in child FAST scores (on average) between the first & second or second & third child progress monitoring assessments that are conducted during each school year.

In November 2023, an evaluation committee convened for procurement for learning technology to enhance VPK children’s learning as measured by the FAST scores. MarcoPolo Learning, Inc was the highest-scoring vendor, and the Board approved an award at the December board meeting.

**Current Status:**

After consultation with the Program Review Committee in January 2024, staff propose adding the second highest scoring vendor to the procurement award: Age of Learning, Inc. Adding another vendor with a different approach would provide more options for VPK providers to choose from and would supplement the rich content offered by Marco Polo for child learning.

Age of Learning offers a feature that can adapt lessons/learning content based on the child’s progress (and challenges) in real time. Adaptive technology allows the level of difficulty in each lesson and pace of progress to be specific to each child and challenges them to continue to learn harder concepts. Both technologies support the ever-changing landscape in early learning and provide interactive and multi-sensory developmentally appropriate support.

Both technologies would be offered to VPK programs for the purpose of measuring learning gains (changes between PM1, 2 and 3) for at least one full academic year and the total budget for both agreements will be negotiated not to exceed the total procurement budget allocation of \$500,000. Both agreements will run concurrently for a term of 1.5 to 2 years (to include at least one complete VPK academic year).

**Recommendations:**

Per the recommendation of the Program Review Committee, authorize staff to negotiate and facilitate the execution of an agreement with Age of Learning, Inc to provide Child Care Classroom Management and Online Learning Technology Software as a Service under the ARPA Discretionary Funding Plan pending DEL prior approval and legal review.

## ELC Broward Contract List 2023-2024

Funder or Vendor Name	Amount	Purpose	Type	Term	Status
Division of Early Learning	\$150,739,951	<i>School Readiness, VPK, PDG &amp; Stimulus</i>	Revenue	7/1/23-6/30/24	Active
A.D. Henderson Foundation	\$160,000	<i>Peer Support Specialist Positions</i>	Revenue	7/1/23-6/30/24	Active
Broward County	\$2,342,795	<i>SR Match &amp; Special Needs</i>	Revenue	10/1/22- 9/30/27	Active
Children's Services Council	\$3,503,028	<i>Financially Assisted Child Care</i>	Revenue	10/1/23-9/30/24	Active
Children's Services Council	\$3,348,317	<i>Vulnerbale Populations</i>	Revenue	10/1/23-9/30/24	Active
City of Fort Lauderdale	\$75,000	<i>SR Match Funds</i>	Revenue	10/1/23-9/30/24	Pending
City of Hollywood	\$10,000	<i>SR Match Funds</i>	Revenue	10/1/22-9/30/23	Active
City of Pompano Beach	\$21,500	<i>SR Match Funds</i>	Revenue	10/1/23-9/30/24	Active
City of Deerfield Beach	\$30,000	<i>SR Match Funds</i>	Revenue	10/1/23-9/30/24	Pending
United Way	\$130,000	<i>SR Match Funds</i>	Revenue	7/1/23-6/30/24	Active
University of Florida	\$90,000	<i>Training Courses for providers</i>	Revenue	9/1/22-8/31/23	Active
Children's Forum	\$1,128,205	<i>INCENTIVE\$® Program</i>	Subrecipient	7/1/23-6/30/24	Active
First Call for Help/211	\$461,092	<i>Community Referral Services</i>	Subrecipient	7/1/23-6/30/24	Active
Accessible Comm for the Deaf	\$1,300	<i>Interpretation Services</i>	Vendor	8/13/18 Ongoing	Active
AT&T	\$93,900	<i>Cell Phones and Hot Spots</i>	State Term PO	7/1/23-6/30/24	Ongoing
BlueJean Software, Inc.	\$33,000	<i>Hosting and Support Services</i>	Vendor	7/1/23-6/30/24	Active
Bryan, Miller, Olive, Attorneys	\$35,000	<i>Labor and employment legal services</i>	Vendor	7/15/23-6/30/24	Active
Causetech DBA Achieve	\$9,463	<i>Website Hosting</i>	Vendor	7/1/23-6/30/24	Active
Carmen Nicholas	\$33,500	<i>Independent CLASS Observer</i>	Vendor	7/1/23-6/30/24	Active
Comcast	\$6,724	<i>Internet</i>	Vendor	7/1/23-6/30/24	Active
Crown Center	\$416,078	<i>Office Lease (est. annual cost)</i>	Lease	2/1/19-1/31/29	Active
FL Dept of Law Enforcement	\$1,863/yr	<i>LiveScan Service (est. annual cost)</i>	Vendor	10/29/18-Ongoing	Active
Goren, Cherof,Doddy,Ezrol, PA	\$100,000	<i>Legal Services</i>	Vendor	8/1/23-6/30/24	Active
Intermedia.net, Inc.	\$30,150	<i>Office 365 &amp; Support</i>	Vendor	7/1/2023-6/30/2024	Active
Keefe McCullough, LLP	\$43,100	<i>External Audit Preparation</i>	Vendor	7/1/23-6/30/24	Active
Klausner, Kaufman, Jensen, Levinson	\$25,000	<i>Retirement plan legal services</i>	Vendor	7/1/23-6/30/24	Active
One Beat	\$20,000	<i>CPR Training for Providers</i>	Vendor	7/1/23-6/30/24	Active
Revation Systems, Inc.	\$261,113.04	<i>Telecommunications Services</i>	Vendor	9/15/21-9/30/24	Active
School Board Broward County	\$12,605.51/yr	<i>Gulfstream Early Learning Ctr</i>	Lease	9/5/22-9/4/25	Active
Sharp	\$14,353.12	<i>Copier and Printer Rental</i>	State Term PO	11/1/20-9/1/25	Active
Teaching Strategies Gold	\$12,950	<i>Child Assessment Software</i>	Vendor	7/1/23-6/30/24	Active
Trusaic	\$6,500	<i>Monthly Fee for up to 500 W2's</i>	Vendor	6/1/23-6/30/24	Active
Webauthor	\$75,000	<i>CRM Software</i>	Vendor	7/1/23-6/30/24	Active
Brown & Brown	\$0	<i>Information Sharing Agreement</i>	MOU	8/1/20-7/31/26	Active
Broward County	\$0	<i>Crisis Intervention &amp; Support</i>	MOU	11/18/20-11/17/25	Active
Child Abuse Prevention -CAPTA	\$0	<i>Interagency Referrals Cooperation</i>	MOU	9/1/21-8/31/26	Active
School Board Broward County	\$0	<i>Community Partnership</i>	MOU	1/20/2021-6/1/2045	Active
Seventeenth Circuit Court	\$0	<i>Cooperation Agreement</i>	MOU	6/23/20-Ongoing	Active
University of Florida	\$0	<i>Data Use Agreement</i>	MOU	1/1/19-Ongoing	Active
Women in Distress	\$0	<i>Community Partnership</i>	MOU	6/2/21-6/1/24	Active



**Legend:**  
**Bolded Items:** Recently Added/Updated  
*Grayed Out:* Past Events

## Board Engagement Calendar FY 23-24

### Childcare Small Business Site Visits

**\*Please Reach out to Lizbeth DelVecchio at [Ldelvecchio@elcbroward.org](mailto:Ldelvecchio@elcbroward.org) if you would like to RSVP for a site visit.**

Date	Childcare Center Name	Address	Time
<i>Sep. 13, 2023</i>	<i>Delmar Arts Academy at the Y</i>	<i>1409 NW 6th St, Fort Lauderdale, FL 33311</i>	<i>9:30 AM - 11:00 AM</i>
<i>Oct. 10, 2023</i>	<i>My Little Family Center</i>	<i>18433 Pines Blvd. Pembroke Pines, FL 33029</i>	<i>9:30 AM - 11:00 AM</i>
<i>Nov. 8, 2023</i>	<i>Preschool Kids Planet</i>	<i>328 E Hillsboro Blvd, Deerfield Beach, FL 33441</i>	<i>9:30 AM - 11:00 AM</i>
Feb. 20, 2024	TBA	TBA	9:30 AM - 11:00 AM
Mar. 13, 2024	TBA	TBA	9:30 AM - 11:00 AM
Apr. 10, 2024	TBA	TBA	9:30 AM - 11:00 AM
May. 8, 2024	TBA	TBA	9:30 AM - 11:00 AM
Jun. 25, 2024	TBA	TBA	9:30 AM - 11:00 AM

### Small Wine Shop Fundraiser

**\*Please Reach out to Lizbeth DelVecchio at [Ldelvecchio@elcbroward.org](mailto:Ldelvecchio@elcbroward.org) if you would like to RSVP for a site visit.**

Date	Location	Time
<i>Oct. 5, 2023</i>	<i>Small Wine Shop, 410 N Andrews Ave, Fort Lauderdale, FL 33301</i>	<i>6:00 PM – 8:30 PM</i>

### ELC Board Meet, Greet, & Eat Social

**ELC Broward: 1475 W. Cypress Creek Rd., Suite 301, Fort Lauderdale, FL 33309**

Date	Location	Time
<i>Sep. 11, 2023</i>	<i>ELC Broward, Training Room</i>	<i>8:30 AM – 9:30 AM</i>
<i>Oct. 16, 2023</i>	<i>ELC Broward, Training Room</i>	<i>8:45 AM – 9:30 AM</i>
<i>Dec. 11, 2023</i>	<i>ELC Broward, Training Room</i>	<i>8:45 AM – 9:30 AM</i>
TBA	TBA	TBA
TBA	TBA	TBA
TBA	TBA	TBA
TBA	TBA	TBA

### ELC Lunch & Learn Workshops \*Optional\*

**ELC Broward: 1475 W. Cypress Creek Rd., Suite 301, Fort Lauderdale, FL 33309**

Date	Topic	Location	Time
<i>Sep. 21, 2023</i>	<i>Strategic Plan</i>	<i>ELC Broward, Training Room</i>	<i>12:00 PM – 1:00 PM</i>
<i>Oct. 30, 2023</i>	<i>Advocacy</i>	<i>ELC Broward, Training Room</i>	<i>12:00 PM – 1:00 PM</i>
<i>Jan. 12, 2024</i>	<i>Special Needs</i>	<i>ELC Broward, Training Room</i>	<i>12:00 PM – 1:00 PM</i>
Feb. 15, 2024	FAST	ELC Broward, Training Room	12:00 PM – 1:00 PM
Apr. 3, 2024	Finance	ELC Broward, Training Room	12:00 PM – 1:00 PM
TBA	TBA	TBA	TBA
TBA	TBA	TBA	TBA
TBA	TBA	TBA	TBA



## Monthly PLAN Meetings

**ELC Broward: 1475 W. Cypress Creek Rd., Suite 301, Fort Lauderdale, FL 33309**

Date	Location	Time
Sep. 20, 2023	ELC Broward, Training Room	10:00 AM - 11:00 AM
Oct. 18, 2023	ELC Broward, Training Room (Cancelled due to AELC Training Camp Week)	10:00 AM - 11:00 AM
Nov. 15, 2023	ELC Broward, Training Room	10:00 AM - 11:00 AM
Dec. 20, 2023	ELC Broward, Training Room	10:00 AM - 11:00 AM
Jan. 17, 2024	ELC Broward, Training Room	10:00 AM - 11:00 AM
Feb. 21, 2024	ELC Broward, Training Room	10:00 AM - 11:00 AM
Mar. 20, 2024	ELC Broward, Training Room	10:00 AM - 11:00 AM
Apr. 17, 2024	ELC Broward, Training Room	10:00 AM - 11:00 AM
May 15, 2024	ELC Broward, Training Room	10:00 AM - 11:00 AM
Jun. 19, 2024	ELC Broward, Training Room	10:00 AM - 11:00 AM

## Legislative Meetings

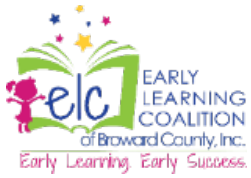
**\*Please Reach out to Lizbeth DelVecchio at [Ldelvecchio@elcbroward.org](mailto:Ldelvecchio@elcbroward.org) if you would like to RSVP for a legislative meeting.**

Date	Individual	Location	Time
TBA	TBA	TBA	TBA
TBA	TBA	TBA	TBA
TBA	TBA	TBA	TBA
TBA	TBA	TBA	TBA
TBA	TBA	TBA	TBA

## Notable Early Learning Conferences

**\*Please Reach out to Melody Martinez at [Mmartinez@elcbroward.org](mailto:Mmartinez@elcbroward.org) if you would like assistance organizing accommodations\***

Dates	Conference Name	Location	Registration Info
Sep. 19-20, 2023	Zero to Three Learn Conference	Minneapolis Convention Center- Minneapolis, MN	<a href="#">Click to Register</a>
Oct. 5-8, 2023	Council for Professional Recognition CDA - Early Educators Leadership Conference (Leading Career Pathways to Equity)	Renaissance Orlando at SeaWorld- Orlando, FL	<a href="#">Click to Register</a>
Oct. 11-15, 2023	Florida Association for the Education of Young Children (FLAEYC)	Moni Orlando Resort- Orlando, FL	<a href="#">Click to Register</a>
Nov. 15-18, 2023	NAEYC Annual Conference	Nashville, TN	<a href="#">Click to Register</a>
Nov. 28-Dec. 1, 2023	Division for Early Childhood's 39 <sup>th</sup> Annual International Conference on Young Children with Disabilities and their Families	Hilton Minneapolis- Minneapolis, MN	<a href="#">Click to Register</a>
Jan. 22-25, 2023	National Head Start Winter Leadership Institute	Crystal City, VA	<a href="#">Click to Register</a>
Mar. 7-9, 2024	Southern Early Childhood Association Conference	Crown Plaza Atlanta Perimeter - Atlanta, GA	<a href="#">Click to Register</a>
Mar. 7-10, 2024	American Montessori Society - The Montessori Event	Gaylord Palms Resort and Convention Center - Orlando, FL	<a href="#">Click to Register</a>
Mar. 8-9, 2024	Rocky Mountain Early Childhood Conference	Denver Marriott Tech Center - Denver, CO	<a href="#">Click to Register</a>
Mar. 11-12, 2024	International Conference on Play-Based Learning and Early Childhood Curriculum	Miami, FL	<a href="#">Click to Register</a>
Mar. 14-16, 2024	Virginia Association for the Education of Young Children (vaeyc)	Roanoke, VA	<a href="#">Click to Register</a>
Apr. 3-4 2024	InterAct CLASS Summit	San Diego, CA	<a href="#">Click to Register</a>
Apr. 15-19, 2024	National Training Institute on Effective Practices: Addressing Challenging Behavior (NTI) Conference	Tampa Marriott Water Street - Tampa, FL	<a href="#">Click to Register</a>
Apr. 15-18, 2024	National Head Start Conference	Oregon Convention Center - Portland, OR	<a href="#">Click to Register</a>
May. 19-22, 2024	Child Care Aware 2024 Symposium	Arlington, VA	<a href="#">Click to Register</a>
Jun. 26-30, 2024	FL Family Child Care Home Association Annual Conference	Clearwater Beach, FL	<a href="#">Click to Register</a>



# ELC of Broward County

## FY 2023-2024 Board/Committee Meetings Calendar

July 2023						
Su	Mo	Tu	We	Th	Fr	Sa
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November 2023						
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January 2024						
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February 2024						
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March 2024						
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April 2024						
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May 2024						
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June 2024						
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**Board Mondays/9:30 am**

- Sep 11, 23
- Oct 16, 23
- Dec 11, 23
- Feb 12, 24
- Mar 11, 24
- May 6, 24 (RETREAT 9am)
- Jun 17, 24

**Finance/Executive Tuesdays/1:30 pm**

- Aug 29, 23
- Oct 3, 23
- Dec 5, 23
- Jan 23, 24
- Feb 27, 24
- Apr 30, 24
- Jun 4, 24

**Governance Mondays**

- Feb 26, 24, 11 am
- Apr 22, 24, 11 am

**Nominating Wednesdays**

- Oct 11, 23, 12:00 pm
- Dec 4, 23, 2:00 pm
- Apr 17, 24

**Audit Wednesdays**

- Aug 30, 23, 2:30 pm

**Program Review**

- Aug 28, 23, 2:00 pm
- Jan 12, 24, 12:00 pm
- Mar 28, 24
- Jun 6, 24

**Ad-Hoc Fundraising:**

- Aug 30, 2023, 12:30 pm
- Nov 29, 2023, 2:30 pm
- Feb 12, 2024, 12:00 pm

**ELC Offices closed for holidays on:**

July 4; Sep 4; Nov 10, 22, 23, 24; Dec 25, 26, 29; Jan 1,2; 15; Feb 19; May 27

**Federal Holidays:**

Oct 9 Columbus  
June 19 Juneteenth

**Holidays:**

Sep 25 Yom Kippur  
Sep 30 Sukkot  
Dec 8 Hanukkah Start  
Dec 15 Hannukah Ends  
Dec 26 Kwanzaa  
Feb 14 Ash Wed/Lent  
Mar 19 Spring Break week  
Mar 29 Good Friday  
April 23 Passover Starts

ELC of Broward County

Committee Membership 2023-2024

COMMITTEE	Member Name	Seat	By Laws
<b>EXECUTIVE</b> <i>4 needed for a Quorum</i>	<i>Members consist of the Chair, First Vice-Chair, Second Vice-Chair, Secretary, Treasurer, Immediate Past Chair (if applicable) and each of the chairs of the Standing Committees)</i>		
Officer 1	Laurie Sallarulo	Chair	effective 04/2014 - Governor appointment
Officer 2	Dawn Liberta	First Vice Chair/Governance	effective December 2023
Officer 3	Twan Russell	Second Vice Chair	effective June 2020 - Again in 2022
Officer 4	Monica King	Secretary/PRC Chair	effective June 2020 - Again in 2022
Officer 5	Cindy Arenberg Seltzer	Treasurer	effective June 2020 - Again in 2022
	Michael Asseff	Nominating Com. Chair	effective June 2020 - Again in 2022
	Renee Podolsky	Audit Com. Chair	effective June 2022
<b>FINANCE</b> <i>4 needed for a Quorum</i>	<i>Members appointed by the Chair. Reports directly to the Board and shall consist of at least (5) five Members EXCLUDING CHAIR. No Term Limits</i>		
	Cindy Arenberg Seltzer	Chair	
	Maria Hernandez	Member	effective 07/01/23
		Member	
	Renee Podolsky	Member	
	Twan Russell	Member	
	Laurie Sallarulo	Member	
	Zachary Talbot	Member	effective June, 2020
<b>PROGRAM REVIEW</b> <i>5 needed for a Quorum</i>	<i>Members appointed by the Chair. Ad Hoc members with particular expertise may be appointed to assist in the given particular area of program . Reports directly to the Board and shall consist of at least (3) members EXCLUDING CHAIR. No Term Limits</i>		
	Monica King	Chair	effective 07/01/22
	Cindy Arenberg-Seltzer	Member	effective 07/01/22
	Richard Campillo	Member	effective 07/01/18
	Melody McDonald	Member	effective 10/06/22
	Renee Podolsky	Member	effective 05/10/23
	Laurie Salarullo	Member	effective 07/01/18
	Ellie Schrot	Member	effective 05/17/23
<b>AUDIT</b> <i>3 needed for a Quorum</i>	<i>Members elected by Board. Consists of at least (5) five Members including Chair. Ad Hoc Members may be appointed to assist in accounting or financial management experience. No more than (1) one Member of the Finance Committee shall be a Member of the Audit Committee and in no event shall the chair of the Finance Committee be a Member of the Audit Committee. No Term Limits</i>		
	Renee Podolsky	Chair	effective 07/01/22
	Michael Asseff	Member	
	Richard Campillo	Member	effective 10/16/23
	Monica King	Member	effective 04/07/17
		Member	effective 12/09/16
<b>GOVERNANCE</b> <i>4 needed for a Quorum</i>	<i>Members Elected by Board. Consists of at least (5) five Members, EXCLUDING CHAIR. First Vice Chair shall serve as chair of the Governance Committee. No Term Limits</i>		
	Dawn Liberta	Chair	effective 12/11/23
	Michael Asseff	Member	effective 06/2020
	Kirk Englehardt	Member	effective 09/13/21
	Carol Hylton	Member	effective 02/2021
	Laurie Sallarulo	Member	effective 09/15/22
	Renee Podolsky	Member	effective 10/06/22
	Amoy Reid	Member	effective 10/06/22
<b>NOMINATING</b> <i>4 needed for a Quorum</i>	<i>Members Elected by Board. Consists of at least (3) three Members who are not Officers of the Coalition . No Term Limits</i>		
	Michael Asseff	Chair	effective 06/30/20
	Sharonda Davis-Bailey	Member	effective 04/27/22
	Melody McDonald	Member	effective 10/09/23
	Amoy Reid	Member	effective 12/19/19
	Twan Russell	Member (Officer)	
	Laurie Salarullo	Member (Board Chair)	
	Julie Winburn	Member	effective 05/2022
<b>AD HOC FUNDRAISING</b> <i>3 needed for a Quorum</i> Re-established 8/2022 Report to Executive Comm		Chair	
	Michael Asseff	Co-Chair	effective 02/13/20 confirmed 08/29/22 Co-Chair effective 05/10/23
	Amoy Reid	Member	effective 02/13/20 confirmed 08/10/22
	Zachary Talbot	Member	effective 08/30/22
	Kirk Englehardt	Member	effective 09/20/22



**Early Learning Coalition of Broward County  
Finance & Executive Committee Attendance Chart FY 2023-2024**

**QUORUM # NEEDED: 4**

	<b>FINANCE</b>	<b>Position</b>	<b>Term Started</b>	<b>Term Exp</b>	<b>Aug-29</b>	<b>Oct-03</b>	<b>Nov-28</b>	<b>Jan-23</b>	<b>Feb-27</b>	<b>Apr-30</b>	<b>Jun-04</b>	<b>TOTAL FY ABSENCES</b>
1	<b>Cindy Arenberg Seltzer</b>	<b>Chair</b>	Jun-20	Jun-24	V	V	V					0
2	Maria Hernandez	Member	Jul-23		ABS	V	V					1
3	Renee Podolsky	Member			V	V	V					0
4	Twan Russell	Member			V	V	V					0
5	Laurie Sallarulo	Member			V	ABS	V					1
6	Zachary Talbot	Member	Jun-20		V	V	ABS					1

**QUORUM # NEEDED: 4**

	<b>EXECUTIVE</b>	<b>Position</b>	<b>Term Started</b>	<b>Term Exp</b>	<b>Aug-29</b>	<b>Oct-03</b>	<b>Nov-28</b>	<b>Jan-23</b>	<b>Feb-27</b>	<b>Apr-30</b>	<b>Jun-04</b>	<b>TOTAL FY ABSENCES</b>
1	<b>Laurie Sallarulo</b>	<b>Chair</b>	Apr-14		V	ABS	V					1
2	Dawn Liberta	First Vice Chair/Governance	Dec-23									
3	Twan Russell	Second Vice Chair	Jun-20	Jun-24	V	V	V					0
4	Monica King	Secretary/PRC Chair	Jun-20	Jun-24	V	V	V					0
5	Cindy Arenberg Seltzer	Treasurer	Jun-20	Jun-24	V	V	V					0
6	Michael Asseff	Nominating Chair			V	V	V					0
7	Renee Podolsky	Audit Chair	Jun-22		V	V	V					0

**Members who left During FY 23 - 24 Term**

	<b>FINANCE</b>	<b>Position</b>	<b>Term Started</b>	<b>Last Day</b>	<b>Aug-29</b>	<b>Oct-03</b>	<b>Nov-28</b>	<b>Jan-23</b>	<b>Feb-27</b>	<b>Apr-30</b>	<b>Jun-04</b>	<b>TOTAL FY ABSENCES</b>
1	Dawn Liberta	Member	Sep-21	09/28/23	V							
2												
3												
	<b>EXECUTIVE</b>	<b>Position</b>	<b>Term Started</b>	<b>Last Day</b>	<b>Aug-29</b>	<b>Oct-03</b>	<b>Nov-28</b>	<b>Jan-23</b>	<b>Feb-27</b>	<b>Apr-30</b>	<b>Jun-04</b>	<b>TOTAL FY ABSENCES</b>
1	Dawn Liberta	First Vice Chair/Governance	Jun-20	09/28/23	V							
2												
3												
V= Virtual Meeting												
X= Present at meeting												
ABS= Absent from Meeting												
P= phone attendance												
FM= First Meeting												
LM= Last Meeting												
Shaded areas - no meeting scheduled												
O:\Board\Board- Committee & Board Meetings\Board\FY 2023-2024												

Except for Chair an Officers term is for two years. No officer may hold the same elected position for more than (2) term of two years

## FYI - ELC Broward Glossary of Terms (August 2019)

Rev. 7/2019Subject	Acronym	Definition
Ages and Stages Questionnaire®	ASQ	A developmental and social-emotional screening for children from one month to 5 ½ years. Highly reliable and valid, ASQ looks at strengths and trouble spots, educates parents about developmental milestones, and incorporates parents' expert knowledge about their children.
Association of Early Learning Coalitions	AELC	The Association of Early Learning Coalitions (AELC) is an organization comprised of 31 Early Learning Coalitions throughout the State of Florida. The AELC supports the role of the Early Learning Coalitions to develop and administer a comprehensive school readiness program and voluntary pre-kindergarten program that prepares preschool children to succeed in school and in life Each Early Learning Coalition's service area is as unique as the population it serves, with some Coalitions serving a single county while others are serving two to seven counties.
Billing Group	BG	<p>An eligibility category that aligns with Chapter 411, Florida Statutes, which describes the different groups or defined categories of children served; a category of direct service costs. The following defines the various billing groups:</p> <p><b>BG1 – At Risk Populations:</b> School readiness services for a child in a family that is: referred for investigation by the Broward Sheriff's Office (BSO); under the supervision of ChildNet (in home, foster care or relative/no relative placement); in the custody of a parent who is homeless, as verified in law; in the custody of a parent who is the victim of domestic violence, residing in a certified DCF shelter or; actively participating in a diversion program as required by law.</p> <p><b>BG3 – Temporary Assistance for Needy Families (TANF), also referred to as Temporary Cash Assistance (TCA)</b> Families who are receiving TCA, and subject to the federal work requirements.</p> <p><b>BG3R – Relative Caregiver</b> Child who is in receipt of the Relative Caregiver (RCG) payment, who is adjudicated by a Florida court and placed in the home of a relative through ChildNet.</p> <p><b>BG5 – Transitional Child Care (TCC)</b> Family that is transitioning from the receipt of TCA (from a workforce program) into employment, as defined by law.</p> <p><b>BG8 – Income Eligible</b> Family that is economically disadvantaged. Parent must meet income and work requirements, which include employment, educational activities or disability.</p> <p><b>CSC – Children's Services Council Vulnerable Populations Program</b> Eligibility mirrors the Income Eligible (BG8) criteria. Other conditions may be set by CSC, on an as needed (case-by-case) basis.</p>
Categories Exempt from Licensing		Certain religious affiliated and non-public schools may be exempt from licensure but must register with Broward County and receive approval prior to operating. Programs for children grades six and above and summer day camps for elementary school aged children are exempt from licensure.
Center-Based Child Care Provider		A provider licensed or authorized as license-exempt to provide care and education of children in a nonresidential setting for fewer than 24-hours a day per child.
Child Assessment		<p>An individual assessment performed on each child for the purpose of measuring the child's growth in specific developmental domains. Child care providers who perform this detailed assessment can be reimbursed at a higher rate per child.</p> <p>Teaching Strategies Gold (TSG) is one of three ongoing assessment tools that is approved by OEL for child care providers to receive a Quality Performance Incentive Differential. TSG helps teachers observe children during regular everyday activities, plan for their development and assess their needs. Training is needed to become a reliable observer in the tool.</p>
Child Care Development Fund	CCDF	The federal Child Care and Development Fund (CCDF) is an aggregate of several funding sources that is distributed in block grants by the federal government to the states and territories. The majority of the funds are to be used to provide child care services to families who meet certain income and need criteria. A portion of the funding (at least 4 percent of the block grant amount) is to be used for activities to improve the quality of child care. Another portion (not to exceed 5 percent of the block grant amount) is to be used to pay for costs of administering the CCDF. The purpose of the CCDF is to increase the availability, affordability, and quality of child care services.
Child Care Development Plan		Every two years, states and territories receiving CCDF funds must prepare and submit to the federal government a plan detailing how these funds will be allocated and expended.

Child Care Licensing		The child care licensing program is a component of the services provided by Department of Children and Families. The program is accountable for the statewide licensure of Florida's child care facilities, specialized child care facilities for the care of mildly ill children, large family child care homes and licensure or registration of family day care homes. The purpose of the program is to ensure a healthy and safe environment for the children in child care settings and to improve the quality of their care through regulation and consultation. The department ensures that licensing requirements are met through on-going inspections of child care facilities and homes, thus preventing the continued operation of substandard child care programs
Child Care Resource and Referral Program	CCR&R	The Child Care Resource and Referral Network is dedicated to helping families find answers to their questions regarding how to identify quality child care and early education programs. The CCR&R program also conducts a search for providers that meet the specific needs of the family; the CCR&R program also provides information and community resources that may benefit the entire family.
Children's Services Council	CSC	A Children's Services Council is a local government body that oversees funding for programs and services that improve the lives of children and their families. Chapter 125 of Florida Statutes governs the creation and operation of a Children's Services Council, commonly referred to as a CSC. Florida is the only state in the nation that empowers communities to create a local government with the sole purpose of investing in the well-being of families.
Child Development Associate	CDA	A nationally recognized early childhood professional credential awarded to individuals who successfully complete the nationally established requirements of the CDA program to work with young children.
Classroom Assessment Scoring System™	CLASS	The Classroom Assessment Scoring System™ (CLASS™) is an observational tool that provides a common lens and language focused on classroom interactions that boost student learning. This tool is used as the basis for the State of Florida's Quality Rating System, and CLASS scores are used to calculate payment differentials for child care facilities serving subsidized children.
Continuing Education Units	CEUs	A measure used to track continuing education; in general, a CEU is defined as 10 clock hours of participation in a recognized continuing education program with qualified instruction and sponsorship through an accrediting CEU body.
Enhanced Field System Modernization	EFS Mod	The billing system currently in use for early learning programs.
Environment Rating Scales	ERS	The Early Childhood Environment Rating Scales are designed to assess process quality in an early childhood or school age care group. Process quality consists of the various interactions that go on in a classroom between staff and children, staff, parents, and other adults, among the children themselves, and the interactions children have with the many materials and activities in the environment, as well as those features, such as space, schedule and materials that support these interactions. Process quality is assessed primarily through observation and has been found to be more predictive of child outcomes than structural indicators such as staff to child ratio, group size, cost of care, and even type of care, for example child care center or family child care home (Whitebook, Howes & Phillips, 1995).  There are four environment rating scales, each designed for a different segment of the early childhood field: <a href="#">(ECERS-R) The Early Childhood Environment Rating Scale-Revised</a> <a href="#">(ITERS-R) The Infant/Toddler Environment Rating Scale-Revised</a> <a href="#">(FCCERS-R) The Family Child Care Environment Rating Scale-Revised</a> <a href="#">(SACERS) The School-Age Care Environment Rating Scale</a>
Federal Poverty Guidelines	FPL	The set minimum amount of gross income that a family needs for food, clothing, transportation, shelter and other necessities. In the United States, this level is determined by the Department of Health and Human Services. FPL varies according to family size. The number is adjusted for inflation and reported annually in the form of poverty guidelines. Public assistance programs, such as Medicaid in the U.S., define eligibility income limits as some percentage of FPL. The poverty guidelines are typically issued every February and correspond to the year in which they are issued.
Florida Child Care Professional Credential	FCCPC	Florida Child Care Professional Credential (FCCPC)," pursuant to Section 402.305(3)(b), F.S., is a department approved training program that consists of a minimum of 120 hours of early childhood instruction, 480 contact hours with children ages birth through eight (8) and at least two (2) methods of formal assessment that offers two (2) areas of certification; "Birth Through Five (formerly the department approved CDA Equivalency training programs)" and "School-Age (formerly the Florida School-Age Certification)."
Florida Kindergarten Readiness Screener	FLKRS	The Florida Kindergarten Readiness Screener (FLKRS) is administered to assess the readiness of each child for kindergarten. The FLKRS assessment is the Star Early Literacy®, which is an online, adaptive instrument that students complete independently in approximately 15-20 minutes. The assessment covers 3 main domains: Word Knowledge and Skills, Comprehension Strategies and Constructing meaning, and Numbers and Operations.

Florida Administrative Code	FAC	The Florida Administrative Code is the official compilation of the administrative rules and regulations of state agencies.
Florida Child Care Professional Credential	FCCPC	Florida Child Care Professional Credential (FCCPC)," pursuant to Section 402.305(3)(b), F.S., is a DCF approved training program that consists of a minimum of 120 hours of early childhood instruction, 480 contact hours with children ages birth through eight (8) and at least two (2) methods of formal assessment that offers two (2) areas of certification; "Birth Through Five (formerly the department approved CDA Equivalency training programs)" and "School-Age (formerly the Florida School-Age Certification)."
Florida Department of Children and Families	DCF	A state agency of Florida. The Department provides social services to children, adults, refugees, domestic violence victims, human trafficking victims, the homeless community, child care providers, disabled people, and the elderly.
Florida Department of Economic Opportunity	DEO	A state agency of Florida. The Department promotes economic opportunities for Floridians through workforce, community, and economic development strategies.
Florida Department of Education	DOE	A state agency of Florida. The Department governs public education and manages funding and testing for local educational agencies (school boards).
Florida Department of Health	DOH	A cabinet level agency of the state government, headed by a state surgeon general who reports to the governor. The Department is responsible for protecting the public health and safety of the residents and visitors of the state of Florida.
Florida Office of Early Learning	OEL	The Office of Early Learning is the lead agency for the administration of state and federal child care funds and partners with 31 Early Learning Coalitions, the Redlands Christian Migrant Association, and others to deliver a comprehensive early learning system of services statewide.
Florida Sunshine Law		The "Sunshine Amendment," adopted by Florida voters through a constitutional initiative in 1976 as Article II, Section 8, Florida Constitution, contains standards of ethical conduct and disclosures applicable to public officers and employees; it also requires the Legislature to adopt the code of ethics (see Code of Ethics definition above).
Gold Seal		In 1996, the Florida Legislature established the Gold Seal Quality Care program to acknowledge child care facilities and family day care homes that are accredited by nationally recognized agencies and whose standards reflect quality in the level of care and supervision provided to children. In addition, the Legislature established provisions for Gold Seal providers participating in the subsidized child care program, a.k.a. school readiness and early Learning, to receive a higher reimbursement per child, than providers not receiving a Gold Seal designation.  In 1999, the Legislature revised the program to provide tax incentives through the Department of Revenue or county tax appraiser for participating in the Gold Seal Quality Care Program. Since then, the Legislature has revised the maximum amount of the reimbursement. Currently, the rate differential cannot exceed 20% above the reimbursement rate established by the local early learning coalition, a.k.a. the local school readiness coalition.
Home Instruction for Parents of Preschool Youngsters	HIPPY	Home Instruction for Parents of Preschool Youngsters (HIPPY) is an evidenced-based program that works with families in the home to support parents in their critical role as their child's first and most important teacher.
Inclusion		The principle of enabling all children, regardless of their diverse abilities, to actively participate in natural environments in their communities, including early care and education settings.
Inclusion/Warm Services		These services educate and assist childcare providers with any special needs concerns regarding the children they are serving, particularly children with disabilities and other special health care needs. These services also provide training and consultation on issues such as managing challenging behaviors, understanding the American with Disabilities Act, screening and assessment of children with special needs, and adapting home and school environments.
Individual Education Plan	IEP	The plan for individualizing the education of a child over age three with a disability that includes measurable goals and documentation of the child's progress.
Individual Family Service Plan	IFSP	A plan for special services for young children (under three) with disabilities and their families that includes individualized supports and services that will enhance the child's development.
Infant and Toddler Program		The provision of activities to foster brain development in infants and toddlers.
Informal Child Care		Any legal but non-regulated child care, subject to health and safety requirements, that is provided by a relative or non-relative in the child's home or other location.
Licensed Family Child Care Home	FCCH	An individual that provides child care for fewer than 24 hours a day per child, as sole caregiver, in a private residence other than the child's home and meets the state and/or local family child care licensing requirements.
Licensed Large Family Child Care Provider		Two or more people that provide child care for fewer than 24 hours a day per child in a private residence other than the child's home and meet the state and/or local licensing requirements for large family child care homes.

Match		Refers to a statutorily specified percentage of program or project costs that must be contributed by an entity in order to be eligible for State or Federal funding; the value of third-party in-kind contributions and that portion of project or program costs not borne by the State or Federal government
Market Rate		The price that a child care provider charges for daily, weekly, or monthly child care services.
Office of Child Care	OCC	The Office of Child Care (OCC) supports low-income working families by providing access to affordable, high-quality early care and afterschool programs. OCC administers the Child Care and Development Fund (CCDF) and works with state, territory and tribal governments to provide support for children and their families juggling work schedules and struggling to find child care programs that will fit their needs and that will prepare children to succeed in school. The Office of Child Care was established in September 2010 and replaces the former Child Care Bureau. The Office of Child Care partners with states, territories, and tribes to administer the Child Care and Development Fund (CCDF) program.
Other Cost Accumulator	OCA	OCA is a cost accounting system to maintain the collection of costs in an organized and systematic manner.
Professional Development Initiative	PD	A continuum of learning and support activities designed to prepare individuals for work with and on behalf of young children and their families, as well as ongoing experiences to enhance this work, leading to improvements in knowledge, skills, practices, and dispositions.
Performance Funding Project	FPF	In 2014, the Florida Legislature created the Early Learning Performance Funding Project (ELPFP). It was designed to provide performance based funding for School Readiness providers that demonstrate improved: program quality, teacher-child interactions and/or child outcomes. The ELPFP has demonstrated a significant and positive effect on early childhood program quality and child outcomes among at-risk children and the teachers who support them.
Quality Initiatives	QI	Activities that enhance early learning environments and experiences.
Quality Improvement Plan	QIP	A plan created for providers that do not meet the quality threshold as set by rule 6M-4.741 Program Assessment Threshold Requirements for the School Readiness Program. The plan includes 1 to 2 targeted strategies.
Quality Rating and Improvement System	QRIS	A systematic approach to assessing, supporting, improving, and communicating the level of quality in an early care and education setting. The State of Florida currently utilizes CLASS scores as its only measurement of quality in this system, and assesses whether a child care provider can contract with an ELC to provide care to subsidized children on this. The QRIS system also uses CLASS scores to reimburse child care providers on a scale. Child care providers with higher CLASS scores receive higher reimbursement rates.
Registered Family Child Care Provider		An individual that provides child care for fewer than 24 hours a day per child, as sole caregiver, in a private residence other than the child's home and meets the state and/or local registered family child care requirements.
Religious Exemption		A child care facility which is an integral part of church or parochial schools conducting regularly scheduled classes, courses of study, or educational programs accredited by, or by a member of, an organization which publishes and requires compliance with its standards for health, safety, and sanitation. Such facilities shall meet minimum requirements of the applicable local governing body as to health, sanitation, and safety and shall meet the screening requirements pursuant to ss. 402.305 and 402.3055. Failure by a facility to comply with such screening requirements shall result in the loss of the facility's exemption from licensure.
School-Age Child Care Provider		A provider licensed or authorized as license-exempt to provide care and education of children who are at least 5 years of age by Sept 1 of the beginning of the school year and who attends kindergarten through grade 5.
School Readiness Program		The School Readiness Act, Chapter 411.01 of the Florida Statutes, School readiness programs are to be full-day, year-round to the maximum extent possible, to enable parents to work and become financially self-sufficient.
Teacher Education and Compensation Helps	T.E.A.C.H.	A scholarship program, which provides educational scholarships and financial incentives to caregivers and administrators of early childhood programs, family day care homes, and large family child care homes.
Temporary Assistance for Needy Families	TANF	Temporary Assistance for Needy Families (TANF) is one of the federal assistance programs. It began on July 1, 1997, and succeeded the Aid to Families with Dependent Children (AFDC) program, providing cash assistance to indigent American families with dependent children. This cash benefit is often referred to simply as "welfare." TANF was created by the <u>Personal Responsibility and Work Opportunity Act</u> instituted in 1996. The Act provides temporary financial assistance while aiming to get people off of that assistance, primarily through employment. The reform granted states wide discretion of how to distribute TANF entitlements.
Utilization Report		This is a management tool that is system which provides year to date expenditures of dollars by category. This data allows for funding projections, based on actual, projected and historical data, to determine if spending is on target or if adjustments may be needed.



Voluntary Prekindergarten Program	VPK	A constitutional amendment passed by Florida's voters in Nov. 2002, required a voluntary prekindergarten program for all four-year-old children. VPK is a program designed to prepare four-year-olds for kindergarten and build the foundation for their educational success. The program allows a parent to enroll his or her eligible child (four years old by September 1 and residing in Florida) in a free VPK program. The program is voluntary for children and providers.
Wait List		"Waiting list" means a list of children waiting for potential enrollment in the school readiness program once funding is available. The list is a record of the names of parent(s), the names and dates of birth of their children, waiting list date and anticipated eligibility and priority category for seeking school readiness services.