

Early Learning Coalition of Broward County, Inc.

Executive Meeting Agenda

January 31, 2023, at 1:30 PM

Zoom Meeting

Meeting ID: 864 3880 4582 Passcode: 304851

<https://us06web.zoom.us/j/86438804582?pwd=T1lyTlJaMHhWanJLTVltdEFGb2UrQT09>

Members are reminded of conflict-of-interest provisions. In declaring a conflict, please refrain from voting or discussing and declare the following information: 1) Your name and position on the Board, 2) The nature of the conflict, and 3) Who will gain or lose as a result of the conflict. Please also fill out form 8B prior to the meeting.

PAGE		
1.	Call to Order	Laurie Sallarulo, Chair
2.	Roll Call	Melody Martinez, Board Liaison
3.	Chair Report	Laurie Sallarulo, Chair
4.	CEO Report	3 Renee Jaffe, CEO
5.	Consent Agenda 1. Approve December 6, 2022, Committee meeting minutes 2. EXC234CA1 – Approve Children’s Forum Budget Amendment	5 7 Laurie Sallarulo, Chair
6.	Regular Business 1. EXC234RB1 – Approve Related Party Purchase for Junior Achievement Event Sponsorship	10 Renee Jaffe, CEO Laurie Sallarulo, Chair Christine Klima, CAO
7.	FYI <ul style="list-style-type: none"> • FYI-1 Contract List • FYI-2 CEO Mid-Year Evaluation • FYI-3 Board Engagement Calendar • FYI-4 2022/2023 Board Calendar • FYI-5 Board Committee Member List 22/23 • FYI-6 FY 22-23 Executive Committee Meeting Attendance • FYI-7 Glossary of Terms 	14 15 19 21 22 23 24
8.	Unfinished Business New Business Matters from the Board Matters from the CEO Matters from the Committee Matters from our Partners Public Comment	
9.	Next ELC Executive Meeting: <u>March 28, 2023</u>	
10.	Adjourn	

Please Note: Agenda is subject to revisions and additions at the discretion of the Chair of the Coalition. Notification will be sent of any such revisions or additions. **Members of the Public:** Please sign up at the entry desk for public comments to be made on any particular agenda items no later than five minutes after the Coalition meeting has been called to order.

“As per [§286.0105, Fla. Stat.](#) Any person who decides to appeal any decision of the Board with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made which record includes testimony and evidence upon which the appeal is to be based.”

CEO Report

Executive Meeting – January 31, 2023

School Readiness Enrollment Update

Staff continues to enroll families at a rapid pace. Our weekly average of enrollments since the last board meeting is 145 children.

ARPA Grants and Workforce Initiative

ARPA funding for an educator support and incentive program called Building a World Class Work force has now been allocated out by the State to ELCs. As previously reported at the last board meeting, the Division of Early Learning (DEL) had released the funding and parameters for the initiative which includes various stipend and bonus opportunities for educators and directors, however the initiative guidance was rolled out without any data management system to track the complex requirements related to the initiative (which has a lot of moving parts). As a result, ELC Broward decided to create an application and tracking system using our existing CRM, Web Author Flex. Following our decision, other Coalitions with Web Author followed suit and Hubert is heading the effort statewide with program support by Allison and Howard. For the payment component, Hubert worked with the Fiscal team to seamlessly transfer payee and payment data between the CRM system and ELC's Financial Data Base (MIP) to expedite payment processing and keep providers updated as each of the stipends they requested move through the system. Together, they have all spent much of the last couple of months creating a system that could match DEL guidance and requirements with the intricate details of each of the multiple opportunities for directors and educators to receive stipends and bonuses for a range of actions; and then pay based on satisfaction of requirements.

Rollout of the initiative began in early January with frequent communication (utilizing mass emails and social media) to childcare owners and directors about the ARP trainings and incentives. ELC staff have conducted multiple online and in person informational workshops about the various components of the initiative and created Friday "office hours" to answer questions providers may have.

Since the ARP Program offers various bonus opportunities for a variety of different training options, Allison and her Quality and Education team are conducting before school, after school, naptime, lunchtime, and weekend trainings for childcare staff so as many of them can take advantage of the stipend/bonus opportunities. The in-person trainings will be conducted at our office, and Gulfstream, and at a number of childcare centers throughout Broward. Because of the focus on meeting the ARPA related training needs of hundreds of childcare directors and educators, these trainings will take the place of our annual BECE conference this year.

State of Childcare

With the support of the Community Foundation of Broward, the ELC will be hosting approximately 50 guests, including community leaders and politicians, at a lunchtime panel discussion concerning the state of childcare. This luncheon is taking place February 2nd at the Riverside Hotel. This will be a panel discussion format. The panel consists of State Rep. Dana Trubusly, chair of the Pre-K through 12 Quality Subcommittee; Erin Smeltzer, CEO of the Florida Children's Forum; Jennifer Shields, Executive Director of the Florida Association for Child Care Management (FACCM); and Renee Jaffe, CEO of Broward's Early Learning Coalition. The discussion will be moderated by board member Twan Russell. We look forward to seeing you there!

ASQ & VPK

The ELC continues to make progress in its pilot project of performing Ages and Stages (ASQ) questionnaires in a number of Voluntary Pre-K sites throughout the county. We are focusing on sites who serve children not previously screened through the School Readiness program. We are curious to see if rates of children showing developmental issues mirrors the rates seen in the School Readiness population which would confirm the benefit and need to screen all VPK children (as we do for School Readiness).

Five schools (256 children/families) have been recruited and are excited to participate in the pilot. We are completing the technical aspects of setting the schools up with the ability to access online services, and we expect the ASQ's to begin by the first week in February. We will keep the board posted as to progress and results.

DEL Customer Satisfaction Survey

ELC Board Members will be contacted by email in the near future by the University of Florida regarding a new Coalition Customer Satisfaction Survey that will be provided to ELC providers, parents, and Board members. The tool is being administered as a result of legislation passed in 2021 that requires DEL to administer a Customer Satisfaction survey along with other components (including the new DEL CEO evaluation completed this year for the first time) that will be part of a larger Coalition monitoring tool.

CEO Mid-Year Evaluation

The CEO completed a Mid-Year self-evaluation which was sent to Board members on Monday January 23, 2023, for them to rate the CEO performance for the first half of the fiscal year. The results will be presented to the Executive Committee and then the Board in February.



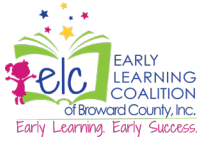
Early Learning Coalition of Broward County, Inc.
Executive Committee Meeting Minutes
December 06, 2022, at 1:30 PM
Virtual Meeting

Members in Attendance	Chair, Laurie Sallarulo; Dawn Liberta; Twan Russell; Monica King; Cindy Arenberg-Seltzer; Michael Asseff
Members Absent	Renee Podolsky
Staff in Attendance	Renee Jaffe, CEO; Christine Klima, CAO; Judith Merritt, COO; Howard Bakalar, CPO; Hubert Cesar, CIO; Melody Martinez, Board Liaison; Lizbeth Juan, Executive Assistant; Amy Moore, Senior Director of Family Services and Provider Relations; Reiner Potts, Financial Analyst; Kasey Lafrance, Contracts Administration Manager; Megan DeGraaf, Purchasing and Procurement Specialist; Sandra Paul, Senior Director of Provider Reimbursements; Stephanie Landreville, Controller; Allison Metsch, Senior Director of Education & Quality
Others in Attendance	Julie Klahr, Legal Counsel

Item	Action/Discussion
Welcome & Call to Order	Chair Laurie Sallarulo called the meeting to order at 3:21 PM. The roll was called, and a quorum was established.
Chair Report	Laurie Sallarulo expressed her desire to have in-person Board meetings moving forward. Several members expressed concern regarding the start time and indicated that if it was moved to later in the morning, they may be able to make it in person more frequently. It was agreed that a survey will be sent to all the Board to obtain availability. Several members expressed concern of only having in-person Board meetings and felt that the hybrid option was most convenient. After discussion it was agreed that in-person Board meetings would be encouraged but hybrid would remain.
CEO Report	Nothing to report
Consent Agenda	
<ul style="list-style-type: none"> a. Approve November 1, 2022, meeting minutes b. EXC233CA1 – Authorize ELC to request a proposal for Human Resource Management Training services c. EXC233CA2 – Authorize ELC to request a proposal for Mental Health and Social-emotional support kits d. EXC233CA3 – Authorize ELC to issue a Sole Source Award to Teachstone Inc. e. EXC233CA4 – Authorize ELC to Amend Nova 	There was a Motion to move the Consent Agenda by Monica King and Seconded by Michael Asseff. Unanimously approved. Motion Passes.

Southeastern University Agreement f. EXC233CA5 – Authorize ELC to Amend One Beat Agreement for CPR Training g. EXC233CA6 – Authorize ELC to issue a Sole Source Award to Council for Professional Recognition	
Regular Committee a. EXEC232RB1 – ARPA Update	Since the same members were in the Finance meeting and the CEO provided an update regarding ARP in that meeting, there was no need to provide the same update in the Executive meeting.
Unfinished Business	None
New Business	None
Matters from the Chair	None
Public Comments	There was no discussion.
Next Meeting	January 31, 2023
Adjourn	Meeting adjourned at 3:43 PM

These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken before approval at the next meeting.



ITEM/ MEETING:	EXC234CA1 / Executive
DATE:	1/31/23
SUBJECT:	Children’s Forum INCENTIVE\$ FY 2023 Sub-recipient Agreement
FOR ACTION:	YES
RECOMMENDED ACTION:	Recommend the Board Approve Amendment #3 to the Children’s Forum INCENTIVE\$ Sub-recipient Agreement Increasing the Contract Budget
FINANCIAL IMPACT:	\$402,321 additional (\$1,078,669 total)
ELC STAFF LEAD	C. Klima

Background

Early Childhood Educator INCENTIVE\$, formerly known as Child Care WAGE\$® in Florida, rewards early childhood educators with financial incentives based on their education and continuity of employment. Children’s Forum is the sole licensee for the INCENTIVE\$ program in the state of Florida and the sole statewide administrator of Federal TEACH grant scholarships for Early Educator professional development. Broward provides funding to the INCENTIVE\$ program because wage supplements help to reduce educator turnover, but also because it facilitates access to professional development through TEACH.

With the roll out of ELC Broward's Above and Beyond Program workforce initiative starting last January, ELC Career Counselor staff began working directly with individual educators to encourage more participation in INCENTIVE\$ and professional development coursework backed by TEACH grants, among other things.

In FY23 we included the INCENTIVE\$ program in our recently approved proposal to expand the workforce initiative using newly available CRRSA stimulus dollars. Using this funding to widen the reach of INCENTIVE\$ and expand our long-time partnership with Children’s Forum helps us to recruit, upskill and retain the Early Educator workforce.

Current Status:

With the successful encouragement and outreach of ELC Career Coaches, applications to the INCENTIVE\$ program have surged by **50%** since July 1, 2022 from an initial estimate of **377** participants to a new projection of **565** participants for FY23. Children’s Forum calculates they will need additional funding to sustain the trend as follows:

	Current Contract Amount	Proposed Increase Amendment #1	New Contract Amount
Wage supports to Providers	\$527,551	\$313,810	\$841,361
Program Support	\$114,980	\$68,395	\$183,375
Admin	\$33,817	\$20,116	\$53,933
TOTAL	\$676,348	\$402,321	\$1,078,669

Recommended Action:

Recommend that the Board Approve Amendment #3 to the Children’s Forum INCENTIVE\$ Sub-Recipient Agreement Increasing the Contract Budget by \$402,321.

Supporting Documents:

Contract Fact Sheet



CHILDREN'S FORUM - CONTRACT FACT SHEET

The information provided in this document identifies the major contract components including: cost; scope of work; deliverables and goals. The document is being provided for ease of review but is not the approved contract. A copy of the full contract is available upon request.

CONTRACT NAME: Children's Forum, Inc. (Amendment #3)

CONTRACT NUMBER: POC 18-5004-00-FY22

POINT OF CONTACT: Lori Stegmeyer
Program Director

PROCUREMENT: Single Source

CONTRACT TYPE: Sub Recipient

BUDGET AMOUNT: \$676,478 + \$402,321 Amendment = **\$1,078,669**

METHOD OF PAYMENT: Invoice

PAYMENT SCHEDULE: Monthly

TERM: July 1, 2022, to June 30, 2023

PARTICIPANT ELIGIBILITY: Child Care Professionals who work for licensed providers of early care and education who have an executed contract with ELC for School Readiness (SR) services and/or Voluntary Prekindergarten (VPK) services are eligible for Child Care INCENTIVE\$ (formerly known as WAGE\$®) services. Priority given to Broward County teachers who are willing to participate and:

1. Must work in a School Readiness and/or VPK contracted site in Broward County
2. Must earn less than \$25.00 per hour
3. Must work a minimum of 20 hours per week in the classroom
4. Must work with children birth-five years of age (includes Directors)
5. Must have at least the Florida Staff Credential or NCDA before applying

SCOPE OF WORK: Conduct outreach, eligibility verification, technical assistance and administration for funds provided by ELC to supplement the salaries of qualified childcare providers in Broward County. The *Child Care INCENTIVE\$®* Project ("Program") is designed to improve childcare quality by reducing turnover and encouraging the continued education of childcare teachers. The Program provides education-based salary supplements to low-paid childcare teachers working with children between the ages of 0-5.

DELIVERABLES: Develop, design and produce all content, materials, campaigns, websites and social media links needed to conduct outreach to individual educators and legally operating child care providers in Broward County to encourage and facilitate participation in the Broward INCENTIVE\$ program.

Provide a user friendly, simplified electronic application platform as a single point of entry for potential participants and their employers. The application must be co-located on a webpage that contains clear information about program requirements, procedures, timelines, points of contact and other things that applicants should know about and expect from the Broward INCENTIVE\$ Program.

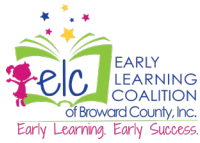
Review, evaluate and process applications timely to determine eligibility. Provide timely notice to applicants and/or their employers if the application is missing information or supporting documentation with clear written instructions to correct the problem. Notify participants and their employers in writing whether or not an application has been approved as soon as practicable following a decision and provide contact information for questions or follow up in addition to clear instructions for next steps.

Conduct quarterly financial analysis of wage supplement payments expected during the contract term to determine whether the Contractor believes program funds will under or over utilize allocated wage supplement funds during the Agreement term. Submit analysis in a report to the COALITION with the next monthly invoice submission.

PERFORMANCE

MEASURES:

1. 75% of the active Broward Child Care INCENTIVE\$ recipients will report two or more ways their participation in the program has improved the quality of their work and/or had an impact on the early childhood field
2. The turnover rate of Broward County teachers participating in the Program will remain at or lower than the average turnover rate of all states reported in the National Annual Child Care WAGE\$ report produced by Child Care Services Association of North Carolina.
3. 100% of the invoices shall be submitted on time and shall accurately reflect the Program cost allocation plan and the contractual budget
4. The CONTRACTOR shall manage Program funds allocated without incurring a deficit or leaving a significant surplus at year end.



ITEM/ MEETING:	EXC234RB1 / EXECUTIVE
DATE:	January 31, 2023
SUBJECT:	Related Party Purchase
FOR ACTION:	YES
RECOMMENDED ACTION:	Approve FY23 Related Party Purchase for Junior Achievement Event Sponsorship
FINANCIAL IMPACT:	\$5,000 for event booth and outreach for ELC services and \$5,000 in kind books for kids
ELC STAFF LEAD	C. Klima

Background Information:

In accordance with Florida Statutes and the DEL Grant Agreement, all Coalitions are required to secure Board prior approval by a 2/3 vote for all related party contracts and purchases.

According to the Coalition’s DEL Grant Agreement (the full text of the section is attached), related party activities and/or conflicts of interest occur when for any transaction the benefits of an interested party may be seen as competing with those of the State of Florida. Such conflicts of interest:

- May be financial or non-financial.
- May include actual, potential, and perceived conflicts of interest.
- Include organizational conflicts of interest that occur because of a relationship with an affiliate or subsidiary organization.
- May occur due to governing board members and/or active entity employees.

Current Status:

The following is a list of requested related party purchases.

Item No.	Estimated Amount	Related Party and Affiliated Organization	Activity
a	\$10,000	Laurie Sallarulo/Junior Achievement of South Florida	See attached Books, Bucks & Backpacks sponsorship flyer including: <ul style="list-style-type: none"> • \$5,000 in kind books for ELC kids • \$5,000 for ELC parent engagement booth

The sponsorship enables ELC to have a story-time booth at Junior Achievement’s Books, Bucks and Backpacks event to read with children and parents to engage families about literacy and conduct outreach for all ELC services, including Bookworms. This will be ELC Broward’s second year participating in this event.

Recommended Action:

Approve FY23 Related Party Purchase for Junior Achievement Books, Bucks & Backpacks event.

Supporting Documentation:

- Related party disclosure requirements under DEL Grant Agreement

DEL FY2022-23 GRANT AGREEMENT(Page 56)

AUDIT REQUIREMENTS

- 2. Related party disclosures.** The ELC shall ensure all related party transactions are included in the financial statement footnote disclosures in accordance with requirements defined in Financial Accounting Standards Board (FASB) *Accounting Standards Codification (ASC) 850, Related Party Disclosures*. In addition, the grantee shall comply with all applicable provisions of Chapter 112, F.S., Public Officers and Employees, as required by s. 1002.83(9) and s. 1002.84(21), F.S. for related party transactions.
 - 2.1.** Documentation of related party activity to support proper written notification to the entity's governing board is required and must be submitted to DEL for review/acceptance. Such supporting documentation includes the following items.
 - 2.1.1.** The impacted individual must complete the necessary conflict of interest disclosure forms.
 - 2.1.2.** Any governing board member(s) benefitting from the activity must disclose the conflict of interest in advance in writing and must abstain from the vote process.
 - 2.1.3.** Meeting minutes that reflect a valid vote of approval by two-thirds vote of the entire membership of the governing board.
 - 2.1.4.** A copy of the agreement or written summary of the transaction including the start date, purpose, amount/cost incurred and funding/OCA code(s) charged.
 - 2.1.5.** Related documentation to verify compliance with state purchasing rules.
 - 2.2.** No related party activities may be executed without approval from the Division.
 - 2.2.1.** Transactions under \$25,000 must be submitted to DEL for processing within thirty (30) days after receipt of governing board approval.
 - 2.2.2.** Transactions of \$25,000 or more must be submitted to DEL for prior written approval before the contract/agreement/activity can be executed.
 - 2.3.** Related party activities and/or conflicts of interest occur when for any transaction the benefits of an interested party may be seen as competing with those of the state of Florida. Such conflicts of interest:
 - 2.3.1.** May be financial or non-financial.
 - 2.3.2.** May include actual, potential and perceived conflicts of interest.
 - 2.3.3.** Include organizational conflicts of interest that occur because of a relationship with an affiliate or subsidiary organization.
 - 2.3.4.** May occur due to governing board members and/or active entity employees.
 - 2.4.** The ELC shall submit one electronic copy of the support files described above in Section 2.1 and any other supporting files considered necessary electronically to the report recipient indicated in Exhibit VI, List of Reports. If the ELC does not have access to the DEL SharePoint site, DEL will provide alternative written instructions.



BOOKS, BUCKS & BACKPACKS

Sliding into Summer Success!

TITLE SPONSOR

CITY
FURNITURE

Saturday, May 20, 2023
10 am to 1 pm

JA World Huizenga Center at the Lillian S. Wells Pavilion
1130 Coconut Creek Blvd., Coconut Creek, FL 33066

Let's prepare our children and families in need
for summer success with reading, math and financial literacy
materials, healthcare information, and summer safety support.



Together, We Can Change These Statistics!



Summer Health & Wellness

- Over 60% of all summer-related injuries occur among children ages 2-11
- Studies show children gain weight at a faster rate during the summer months than during the school year
- 23% of child drownings happen during a family gathering near a pool



Prevent the Summer Slide

- On average, students lose 17–34% of the prior year's learning gains
- On average, students lose about 20% of school-year gains in reading and 27% in math during the summer break

Teaching Children About Money



- Summer is a great time to teach children the value of savings and money
- Studies show children establish their financial identities by age 7
- Financial literacy activities like preparing a budget helps build stronger math skills

For more information on how you can support Books, Bucks & Backpacks,

contact: Alex Nocera at Alex@JASouthFlorida.org

JASouthFlorida.org/BooksBucksBackpacks

**EXCLUSIVE TITLE SPONSOR
\$25,000 - SOLD CITY FURNITURE**

- Recognition as Exclusive Title Partner during campaign
- Branded sponsor booth with activity
- Opportunity to have a giveaway for backpacks
- Opportunity for employee volunteers to manage booth and interact with children and parents
- Company branded collateral in each backpack
- Logo included on signage, website, social media, video promotion, collateral, eblasts

**EXCLUSIVE PHYSICAL FITNESS
CHALLENGE PARTNER
\$20,000**

- Recognition as Exclusive Physical Fitness Challenge Partner during campaign
- Branded outdoor physical fitness challenge space with related activities
- Branded t-shirt "I am Sliding into Summer"
- Opportunity to have a giveaway for backpacks
- Opportunity for employee volunteers to manage outdoor activities and interact with children and parents
- Company branded collateral in each backpack
- Logo included on signage, website, social media, video promotion, collateral, eblasts

**EXCLUSIVE BACKPACK PARTNER
\$15,000**

- Recognition as Exclusive Backpack Partner during campaign
- Company logo on Backpacks given to every child
- Branded sponsor booth with activity
- Opportunity to have a giveaway for backpacks
- Opportunity for employee volunteers to manage booth and interact with children and parents
- Logo included on signage, website, social media, video promotion, collateral, eblasts

**SUMMER SAFETY TIPS PARTNER
\$10,000 (2 available)**

- Recognition as Summer Safety Tips Partner during campaign
- Branded Dunk Tank or Branded Face Painting area
- Branded sponsor area with activity and education about summer safety
- Opportunity to have a giveaway for backpacks
- Opportunity for employee volunteers to manage booth and interact with children and parents
- Logo included on signage, website, social media, video promotion, collateral, eblasts

**EXCLUSIVE BOOK PARTNER
\$10,000**

- Recognition as Exclusive Book Partner during campaign
- Branded insert in every book giveaway for the children
- Opportunity for employee volunteers to manage outdoor activities and interact with children and parents
- Company branded collateral in each backpack
- Logo included on signage, website, social media, video promotion, collateral, eblasts

**SNACK PARTNER
\$5,000**

- Recognition as Snack Partner during campaign
- Logo on Snack Station at event
- Branded sponsor booth with activity
- Opportunity to have a giveaway for backpacks
- Opportunity for employee volunteers to manage booth and interact with children and parents
- Logo included on signage, website, social media, video promotion, collateral, eblasts

PHOTO PARTNER \$5,000

- Photo opportunity area at event
- Recognition as Photo Partner during campaign
- Logo on signage at Photo Area with branded photo
- Branded sponsor booth with activity
- Opportunity to have a giveaway for backpacks

- Opportunity for employee volunteers to manage booth and interact with children and parents
- Logo included on signage, website, social media, video promotion, collateral, eblasts

COOLING ZONE STATION \$5,000

- Recognition as Cooling Zone Station Partner during campaign
- Branded water bottles provided at cooling station
- Branded sponsor booth with activity
- Opportunity to have a giveaway for backpacks
- Opportunity for employee volunteers to manage booth and interact with children and parents
- Logo included on signage, website, social media, video promotion, collateral, eblasts

**FOOD TRUCK PARTNER
\$3,500 (4 available)**

- Recognition as Food Truck Partner during campaign
- Logo on signage at Food Trucks
- Branded sponsor booth with activity
- Opportunity to have a giveaway for backpacks
- Opportunity for employee volunteers to manage booth and interact with children and parents
- Logo included on signage, website, social media, video promotion, collateral, eblasts

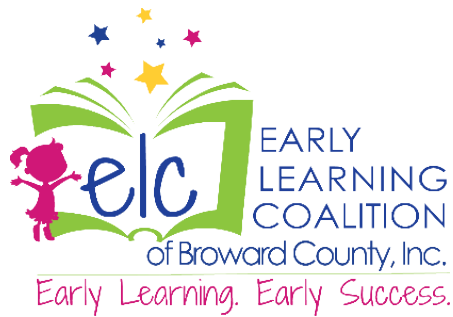
**IN-KIND COMMUNITY PARTNERSHIP
OPPORTUNITIES:**

- Recognition of Supply Partner during campaign
- Logo included on signage, website, social media, video promotion, collateral, eblasts
- Opportunity to provide:
 - Books
 - Gift Cards
 - Snacks
 - School related items/supplies
 - Meal giveaways

For more information on how you can support Books, Bucks & Backpacks, contact: Robyn Harper at (954) 979-7124 or Robyn@JASouthFlorida.org

ELC Broward Contract List 2022-2023

Funder or Vendor Name	Amount	Purpose	Type	Term	Status
Division of Early Learning	\$185,821,521	School Readiness, VPK, PDG & Stimulus	Revenue	7/1/22-6/30/23	Active
Broward County	\$2,342,795	SR Match & Special Needs	Revenue	10/1/22- 9/30/27	Pending
Children's Services Council	\$3,592,850	Financially Assisted Child Care	Revenue	10/1/22-9/30/23	Active
Children's Services Council	\$2,434,171	Vulnerable Populations	Revenue	10/1/20-9/30/22	Active
City of Fort Lauderdale	\$50,000	SR Match Funds	Revenue	10/1/22-9/30/23	Pending
City of Hollywood	\$10,000	SR Match Funds	Revenue	10/1/22-9/30/23	Active
City of Pompano Beach	\$21,500	SR Match Funds	Revenue	10/1/22-9/30/23	Active
City of Deerfield Beach	\$15,000	SR Match Funds	Revenue	10/1/22-9/30/23	Pending
United Way	\$130,000	SR Match Funds	Revenue	7/1/22-6/30/23	Active
University of Florida	\$90,000	Training Courses for providers	Revenue	9/1/22-8/31/22	Active
Children's Forum	\$676,348	INCENTIVES® Program	Subrecipient	7/1/22-6/30/23	Active
First Call for Help/211	\$461,092	Community Referral Services	Subrecipient	7/1/22-6/30/23	Active
Abila	\$6,438.66	MIP Accounting Software	Vendor	6/20/22-6/19/23	Active
Accessible Comm for the Deaf	\$1,300	Interpretation Services	Vendor	8/13/18 Ongoing	Active
AT&T	State PO	Cell Phones and Hot Spots	State Term PO	7/1/22-6/30/23	Ongoing
Biometrics4All, INC.	\$840	Live Scan Software Support	Vendor	7/1/22-6/30/23	Active
BlueJean Software, Inc.	\$33,000	Hosting and Support Services	Vendor	7/1/22-6/30/23	Active
Business Leadership Institute	\$50,000	Business Development Training	Vendor	7/1/22-6/30/23	Active
Causetech DBA Achieve	\$9,463	Website Hosting	Vendor	7/1/22-6/30/23	Active
Carmen Nicholas	\$33,500	Independent CLASS Observer	Vendor	7/1/22-6/30/23	Active
Comcast	\$6,724	Internet	Vendor	7/1/22-6/30/23	Active
Crown Center	\$416,078	Office Lease (est. annual cost)	Lease	2/1/19-1/31/29	Active
FL Dept of Law Enforcement	\$1,863/yr	LiveScan Service (est. annual cost)	Vendor	10/29/18-Ongoing	Active
Goren, Cherof,Doody,Ezrol, PA	\$100,000	Legal Services	Vendor	8/1/22-6/30/23	Active
Intermedia.net, Inc.	\$22,800	Office 365 & Support	Vendor	8/4/2021-Ongoing	Active
Keefe McCullough, LLP	\$42,600	External Audit Preparation	Vendor	7/1/22-6/30/23	Active
JeffRon Ventures, LLC	\$25,445	Executive Coaching Services	Vendor	11/15/22-6/30/23	Active
NSU	\$34,500	DCF Training Registration Services	Vendor	7/1/22-6/30/23	Active
One Beat	\$20,000	CPR Training for Providers	Vendor	7/1/22-6/30-23	Active
Revation Systems, Inc.	\$261,113.04	Telecommunications Services	Vendor	9/15/21-9/30/24	Active
Scholastic	\$500,000	Book Worms Reading Packets	Vendor	7/1/22-6/30/23	Active
School Board Broward County	\$12,605.51/yr	Gulfstream Early Learning Ctr	Lease	9/5/22-9/4/25	Active
Sharity, Inc.	\$23,700	Strategic Planning	Vendor	10/6/22-6/30/23	Active
Sharp	\$14,353.12	Copier and Printer Rental	State Term PO	11/1/20-9/1/25	Active
Sorensen Consulting, Inc	\$18,000	Professional Development Trainings	Vendor	1/20/23-6/30/23	Active
Teaching Strategies Gold	\$19,425	Child Assessment Software	Vendor	7/1/22-6/30/23	Active
Teachstone, Inc	\$4,547,841	CLASS Materials and Trainings	Vendor	1/20/23-6/30/23	Active
The Journey Institute	\$16,212.50	Mental Health Support Training	Vendor	9/1/22-6/30/23	Active
Trusaic	\$6,500	Monthly Fee for up to 500 W2's	Vendor	6/1/22-6/30/23	Active
University of Florida	\$15,000	Community of Practice Training	Vendor	10/15/22-6/30/23	Active
Webauthor	\$75,000	CRM Software	Vendor	7/1/22-6/30/23	Active
Yvette Veras	\$33,950	Independent CLASS Observer	Vendor	1/16/23-6/30/23	Active
Brown & Brown	\$0	Information Sharing Agreement	MOU	8/1/20-7/31/26	Active
Broward County	\$0	Crisis Intervention & Support	MOU	11/18/20-11/17/25	Active
Child Abuse Prevention -CAPTA	\$0	Interagency Referrals Cooperation	MOU	9/1/21-8/31/26	Active
School Board Broward County	\$0	Community Partnership	MOU	TBD-6/1/2045	Pending
Seventeenth Circuit Court	\$0	Cooperation Agreement	MOU	6/23/20-Ongoing	Active
University of Florida	\$0	Data Use Agreement	MOU	1/1/19-Ongoing	Active
Women in Distress	\$0	Community Partnership	MOU	10/1/21-9/30/22	Active



CEO Mid-Year Goal Performance Review

Goal 1: Eligible families will be aware of and can access ELC SR services.

Objective 1: Deploy a successful targeted outreach and enrollment initiative.

Outcome 1: A minimum of 3,000 families will apply for SR services quarterly. (Current quarterly average is 2,700)

Outcome 2: At least one thousand families annually will use QR codes, social media, and customized URLs created for outreach purposes to access information about School Readiness Services

Objective 2: Families that are eligible to continue receiving SR services will receive them.

Outcome 1: The overall retention rates for potentially SR eligible families will increase from 80% to 85%

Status Update

- Extensive marketing and outreach campaigns are in progress, and includes usage of social media, newsletters, radio ads, TV ads, community outreach events, and a successful campaign to get local elected officials to repost important ELC updates and services for their constituents.
- Commenced benchmarking and continuing to track SR services eligibility is in process. Once we have 12 months of data this will be reported out to the Board.
- We have enrolled 3,333 children so far, this fiscal year. And have enrolled on average approximately 100-150 new children per week since July.
- As of 1/17/23 we have participated in 9 community events to promote SR, with the State of Childcare being the 10th.
- As of 1/17/23 ELC have met with 6 community partners who have agreed to or has already shared details about School Readiness with their clients and network
- As of 1/17/23 ELC has engaged 3 large employers (Publix, Teleperformance, and McDonalds) about sharing SR services with their staff who may be eligible.
- As of 1/17/23 ELC has distributed over 10K SR flyers to 22 Broward title 1 schools
- As of 1/17/2023 ELC has made presentations at 3 local churches (Mt. Hermon AME, Calvary Chapel, and the Healing Center)

GOAL 2: Eligible families will be aware of and access ELC VPK services.

Objective 1: ELC will reach and enroll as many VPK eligible families as possible.

Outcome 1: ELC Broward will meet or exceed State of Florida estimating conference estimates for VPK

Status Update

- Similar to the outreach provided above, extensive outreach and marketing using a variety of methods, has been and continues to be conducted to reach as many families of 4 years in Broward as possible.
- To date for School Year 2022/23 ELC Broward has enrolled 13,608 children into VPK which is 95% of the State of Florida's estimating conference estimates for Broward enrollments, which forecasted enrollment of 71% of the county's 4-year-olds, which is 14,261 children.

GOAL 3: Broward's childcare centers/homes are high quality, nurturing settings.

Objective 1: Childcare providers being CLASS assessed because they offer School Readiness (SR) services will participate in quality improvement opportunities, which will increase quality and raise the countywide CLASS score average from a 5.0 to a 6

Objective 2: Providers participating in the Broward Above and Beyond will successfully recruit, upskill, and retain qualified staff.

Objective 3: Early Learning educators will gain the foundational skills to increase classroom preparedness and effective child/educator interactions to help increase Broward's average CLASS scores.

Status Update

- All the above Objectives are being tracked however no data will be available until the end of the fiscal year.

GOAL 4: Broward's VPK sites offer high quality services in a nurturing environment.

Objective 1: VPK providers will participate in quality improvement opportunities, which will result in a countywide CLASS score average of at least a 5.25

Status Update

- The above Objective is being tracked for initial scores, given that we are only 6 months into this objective, at this time it is difficult to provide data for current scores as we are continuing to assess.

Goal 5: Children will enter kindergarten with the tools, skills, and support they need to succeed.

Objective 1: SR and VPK children will receive support (developmental, behavioral, health, etc.) to maximize their developmental potential.

Outcome 1: 65% of families with children ages 0-2 who have received a referral, will follow through with their referrals to Early Steps (current rate is 47 percent, 387 of 833 families).

Outcome 2: 75% of families with children ages 3-5 who have received a referral, will follow through with their referrals to FDLRS (current rate is 63 percent, 364 of 580 families).

Outcome 3: Through funding or partnerships, four (4) additional comprehensive support services will be added or expanded to children/families (such as but not limited to vision, hearing, dental screenings, mental health, nutrition services and general medical)

Objective 2: Expand ELC's literacy efforts to increase the number of children who have access to books/libraries at home as well as increased exposure to reading experiences.

Outcome 1: Increase # of families with children under 5 who sign up for ELC's bookworm program to 15,000 families.

Outcome 2: ELC will participate in at least 15 literacy events throughout the year, utilizing new and existing partnerships/events, as well as creating its own

Status Update

- 5-year goal for 75% of families with children ages 3-5 who have received a referral, will follow through with their referrals to FDLRS (current rate is 63 percent, 364 of 580 families).
- ELC pilot to conduct ASQ screenings for VPK children rolled out at 5 schools for 256 children.
- 11,950 children/families signed up and received books through ELC Bookworms program.
- Rolled out autism initiative with educational partners (FSU Baby Navigator)

Goal 6: The ELC has strong relationships with community leaders and other stakeholders to mobilize all parts of our community to support early learning.

Objective 1: Broward County leaders are aware of the importance of early learning, ELC Services, and ELC Legislative Priorities.

Outcome 1: ELC leadership will meet (one on one) with new local Legislators, Broward County commissioners/county administration, and newly elected municipal leaders (in high-needs areas) at least 1x/within the first year of their role

Outcome 2: ELC leadership will meet/present to 80% of current legislators, Broward County commissioners/county administration, and municipal leaders (in high-needs areas) at least 1x/annually

Objective 2: ELC will strengthen relationships and partnerships with Community leaders and stakeholders through participation in early learning activities/events

Outcome 1: A minimum of 30 community leaders/elected officials will participate in at least one ELC's activities/events annually.

Outcome 2: ELC will build relationships with a minimum of 10 Faith based community leaders or business partners annually.

Status Update

- Surveyed ELC Board members to identify which member has a relationship with which elected official to leverage the existing relationship. As of 1/17/23 there are 11 ELC Board members who have completed [the relationship survey](#)
- Created a priority list of which state, county and municipal leaders to meet with, based on legislative committee assignments, number of SR kids, or amount of Match funding.
- As of 1/17/23 ELC has meet with 2/3 of Florida House of Representatives members from the Broward delegation that are on the PreK-12 Appropriations committee; invited 30+ elected officials to attend the 02/02/23 State of Childcare Luncheon
- As of 1/17/23 ELC has meet with two (2) state house reps (Rep Dunkley & Rep Williams) from the Broward delegation that are on the PreK-12 appropriation committee, one (1) county commissioner (Commissioner Rogers); three (3) municipal leaders (Mayor Borgelin, Commissioners Quintana & Commissioners Guzman)
- Secured two (2) municipalities (Hollywood & North Lauderdale) to promote our services on their website, social media page and newsletter to residents

Goal 7: ELC Broward is a healthy, efficient, and effective organization.

Objective 1: The ELC promotes an inspired workplace culture by developing quantitative and qualitative approaches to attract, engage, and retain a talented workforce efficiently and effectively.

Outcome 1: ELC is hiring the right staff, for the right positions and retaining them as evidenced by retaining 75% of new hires at one year

Outcome 2: ELC annual staff turnover will be 5% below the National turnover average for similar organizations.

Outcome 3: 25% of promotional opportunities are filled internally.

Outcome 4: At least 85% of Staff respond they are overall satisfied working at the ELC

Objective 2: Continue to optimize use of technology and data to promote efficiencies, evaluate value, impact, and progress, and increase data security.

Outcome 1: 85% of the CRM Plan will be fully implemented

Outcome 2: 90% of ELC data infrastructure will be stored in the cloud.

Outcome 3: A minimum of 95% of ELC staff will continually pass ELC quarterly security testing.

Objective 3: A mechanism exists to bring in a regular stream of funding to address an annual structural deficit and an annual process to gradually build a reserve.

Outcome 1: Annual net asset/reserve balance changes are positive at the end of each fiscal year

Objective 4: Strategy will be in place to obtain dedicated funding for specific unallowable expenses.

Outcome 1: ELC will have funds for items for meetings, programming, and training

- Objective 5:** The ELC board is energized, enthusiastic, educated, participates, and partners effectively with staff
Outcome1: Results of the annual staff and board survey will show at least an 90% rating in all categories.
- Objective 6:** The ELC will have a cohesive board where every member has a voice.
Outcome 1: Board ratings after meetings will average 8 or higher
Outcome 2: Results of the annual board self-survey will show that 90% of board report they feel they have a voice in meetings.

Status Update

- Staff retention rates for staff for 1 year is currently 62.96%
- Staff turnover rate is 5.37%, target for 5 years is 5% below industry standard (approximately 34%). Far exceeding goal.
- Staff promotions from within, is running at 71.43%, our goal was 25%. Far exceeding goal.
- Fundraising Ad Hoc Committee has been established and will report out to Executive Committee in January 2023, to address objective 4.
- Board Survey, Matrix and Meeting feedback have been reviewed by Governance for approval at the Board meeting in February 2023. To achieve Objective 6

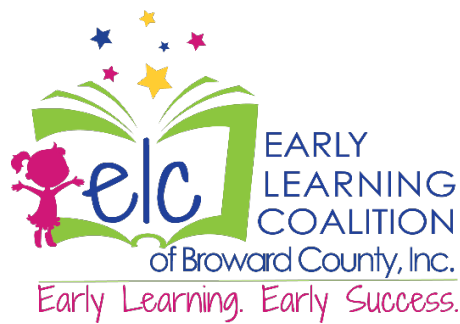
Overall Significant Achievements:

- Elected/Began serving as the Chair of the AELC Large Coalitions (and serve on the Executive Committee)
- With the huge assistance from the Ad Hoc Strategic Plan Committee, rolled out new 5-year Strategic Plan
- Secured an additional \$8 million in School Readiness funding (to cover the additional SR children enrolled
- Increased Board Engagement opportunities (Meet, Greet, and Eat; more lunch and learns, provider visits, legislative meeting opportunities, etc.)
- Ensured \$6 million ARPA Build a World Class Workforce initiative rolled out as quickly and as efficiently as possible.
- Interviewed on local TV GRN show on the importance of early learning and state of childcare industry.
- Secured membership with the Greater Fort Lauderdale Chamber of Commerce
- Nominated as finalist for Nonprofit Organization of the year (award ceremony on 3/3/23)

Ratings:

- 1 - Not on Target to Attain Goal(s) - Unsatisfactory Job Performance**
- 2 - Partially on Target to Attain Goal(s) - Improvement Needed**
- 3 - On Target to Attain Goal(s) - Meets Expectations/Requirements**
- 4 - On Target to Exceed Goal(s) - Exceeds Expectations/Requirements**

Overall Score	1	2	3	4
Board Member Comments: (Optional)				



Legend:

Bolded Items: Recently Added/Updated

Grayed Out: Past Events

Board Engagement Calendar FY 22-23

Childcare Small Business Site Visits

***Please Reach out to Lizbeth Juan at Ljuan@elcbroward.org if you would like to RSVP for a site visit.**

Date	Event Name	Address	Time
<i>December 20, 2022</i>	<i>Future Kids at Sunrise</i>	<i>10651 W Oakland Park Blvd, Sunrise, FL 33351</i>	<i>9:30 AM - 11:00 AM</i>
<i>January 17, 2023</i>	<i>American Eagle Academy 2</i>	<i>3601 W Commercial Blvd, Tamarac, FL 33309</i>	<i>9:30 AM - 11:00 AM</i>
February 7, 2023	Jack and Jill Children's Center	1315 W Broward Blvd, Fort Lauderdale, FL 33312	9:30 AM - 11:00 AM
March 7, 2023	Hallandale House of Learning	124 NE 1st Ave, Hallandale Beach, FL 33009	9:30 AM - 11:00 AM
April 13, 2023	Baby Boomers (BB) International Preschool	1735 E Atlantic Blvd, Pompano Beach, FL 33060	9:30 AM - 11:00 AM
May 23, 2023	City of Miramar Program	Miramar, FL (Exact Address TBD)	9:30 AM - 11:00 AM

The State of Childcare Luncheon Event

Community Foundation of Broward: 910 E Las Olas Blvd #200, Fort Lauderdale, FL 33301

Date	Location	Time
February 2, 2023	The Community Foundation, Suite 200	12:00 PM – 1:30 PM

ELC Board Meet, Greet, & Eat Social

ELC Broward: 1475 W. Cypress Creek Rd., Suite 301 Fort Lauderdale, FL 33309

Date	Location	Time
<i>November 14, 2022</i>	<i>The Early Learning Coalition of Broward County, Training Room A/B</i>	<i>8:15 AM – 9:00 AM</i>
February 13, 2023	The Early Learning Coalition of Broward County, Training Room A/B	8:45 AM – 9:30 AM

ELC Board Lunch & Learn Workshops **Optional**

ELC Broward: 1475 W. Cypress Creek Rd., Suite 301 Fort Lauderdale, FL 33309

Date	Topic	Location	Time
<i>December 16, 2022</i>	<i>CLASS Observations</i>	<i>ELC Broward, Training Room A/B</i>	<i>12:00 PM - 1:00 PM</i>
<i>January 19, 2023</i>	<i>Legislative Priorities (Statewide & Local) (Please note change in topic)</i>	<i>ELC Broward, Training Room A/B</i>	<i>12:00 PM - 1:00 PM</i>
February 16, 2023	How the CRM has effectively and efficiently impacted ELC, Providers, and Clients as it pertains to ARPA	ELC Broward, Training Room A/B	12:00 PM - 1:00 PM
March 16, 2023	Conflicts of Interest & Related Party Transactions *Mandatory*	Zoom A link will be Sent Out	12:00 PM - 1:00 PM
April 20, 2023	Eligibility "What does it entail?"	ELC Broward, Training Room A/B	12:00 PM - 1:00 PM
June 15, 2023	Above & Beyond (Where are we?)	ELC Broward, Training Room A/B	12:00 PM - 1:00 PM

Monthly PLAN Meetings

ELC Broward: 1475 W. Cypress Creek Rd., Suite 301 Fort Lauderdale, FL 33309

Date	Time	Location
December 14, 2022	10:00 AM - 11:00 AM	The Early Learning Coalition of Broward County, Training Room A/B
January 18, 2023	10:00 AM - 11:00 AM	Zoom Webinar
February 15, 2023	10:00 AM - 11:00 AM	The Early Learning Coalition of Broward County, Training Room A/B
March 15, 2023	10:00 AM - 11:00 AM	The Early Learning Coalition of Broward County, Training Room A/B
April 19, 2023	10:00 AM - 11:00 AM	The Early Learning Coalition of Broward County, Training Room A/B
May 17, 2023	10:00 AM - 11:00 AM	The Early Learning Coalition of Broward County, Training Room A/B
June 21, 2023	10:00 AM - 11:00 AM	The Early Learning Coalition of Broward County, Training Room A/B

Legislative Meetings

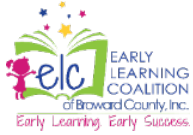
***Please Reach out to Lizbeth Juan at Ljuan@elcbroward.org if you would like to RSVP for a legislative meeting.**

Date	Individual	Location	Time
January 10, 2023	Rep. Lisa Dunkley	Virtual - Via Zoom	11:00 AM - 12:00 PM
January 11, 2023	Rep. Patricia Williams	ELC Broward	1:00 PM - 2:00 PM
January 13, 2023	Commissioner Idelma Quintana	Virtual - Via Zoom	10:00 AM - 11:00 AM
January 31, 2023	Commissioner Beasley-Pittman	Virtual - Via Zoom	9:30 AM - 10:30 AM
February 6, 2023	Commissioner Robert McKenzie	Virtual - Via Zoom	11:30 AM - 12:00 PM

Notable Early Learning Conferences

Please Reach out to Melody Martinez at Mmartinez@elcbroward.org if you would like assistance organizing accommodations

Dates	Conference Name	Conference Location	Registration
March 16-17, 2023	International Conference on Play-Based Learning and Early Childhood Curriculum	Miami, FL	Click to Register
April 1, 2023	Business Leadership Institute	ELC Broward, Training Room	
April 17 - 18, 2023	International Conference on Educational Policy and Planning Education Reforms	Boston, MA	Click to Register
April 18-19, 2023	InterAct CLASS Summit	Miami Marriott Biscayne Bay Miami, Florida	Click to Register
May 8-11, 2023	National Head Start Conference	Phoenix, AZ	
June 4-7, 2023	NAEYC Professional Learning Institute	Portland, OR	Click to Register
June 2023 (Date TBA)	Earners to Learners	Location TBA	
July 19-21, 2023	One Goal Summer Conference	Hilton Tampa Downtown - Tampa, FL	Click to Register
September 27-30, 2023	Division for Early Childhood Annual International Society on Early Intervention	The Hilton Chicago - Chicago, IL	Click to Register
October 5-8, 2023	Council for Professional Recognition CDA - Early Educators Leadership Conference (Leading Career Pathways to Equity)	Renaissance Orlando at SeaWorld - Orlando, FL	Click to Register
November 15-18, 2023	NAEYC Annual Conference	Nashville, TN	Click to Register
November 6-9, 2024	NAEYC Annual Conference	Anaheim, CA	Click to Register



ELC of Broward County

FY 2022-2023 Board/Committee Meeting Calendar

July 2022						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
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31						

August 2022						
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October 2022						
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November 2022						
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20	21	22	23	24	25	26
27	28	29	30			

December 2022						
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January 2023						
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February 2023						
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March 2023						
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April 2023						
Su	M	Tu	W	Th	Fr	Sa
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23	24	25	26	27	28	29
30						

May 2023						
Su	M	Tu	W	Th	Fr	Sa
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21	22	23	24	25	26	27
28	29	30	31			

June 2023						
Su	Mo	Tu	We	Th	Fr	Sa
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Finance/Executive - Tuesdays/1:30 pm

- August 30, 2022
- November 1, 2022
- December 6, 2022
- January 31, 2023
- March 28, 2023
- May 2, 2023
- June 6, 2023

Full Board – Monday/9:30 am

- September 12, 2022, 9:00 am
- November 14, 2022, 9:00 am
- December 12, 2022, 9:00 am
- February 13, 2023
- April 10, 2023
- May 15, 2023
- June 14, 2023

Program Review:

- Sept 22, 2022, at 10:30 am
- Dec 16, 2022, at 1:00 pm

Nominating:

- Oct 25, 2022, at 2 pm
- Jan 24, 2023, at 11:30 am

Governance:

- Aug 29, 2022, at 12 pm
- Nov 7, 2022, at 1 pm
- Dec 5, 2022, at 2:30 pm
- Jan 12, 2023, at 9:30 am
- Mar 6, 2023, at 10:30 am

Audit:

- August 31, 2022, at 12:30 pm

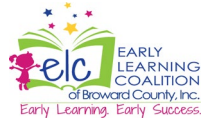
ELC Offices closed for holidays on:

July 4; Sep 5; Nov 11, 23, 24 and 25; Dec 23, 26, and 30; Jan 2 and 16; Feb 20; May 29

ELC of Broward County

Committee Membership 2022-2023

COMMITTEE	Member Name	Seat	By Laws	
EXECUTIVE	<i>Members consist of the Chair, First Vice-Chair, Second Vice-Chair, Secretary, Treasurer, Immediate Past Chair (if applicable) and each of the chairs of the Standing Committees)</i>			
	Officer 1	Laurie Sallarulo	Chair	effective 4/2014 - Governor appointment
	Officer 2	Dawn Liberta	First Vice Chair/Governance	effective June 2020 - Again in 2022
	Officer 3	Twan Russell	Second Vice Chair	effective June 2020 - Again in 2022
	Officer 4	Monica King	Secretary/PRC Chair	effective June 2020 - Again in 2022
	Officer 5	Cindy Arenberg Seltzer	Treasurer	effective June 2020 - Again in 2022
	6	Michael Asseff	Nominating Com. Chair	effective June 2020
	7	Renee Podolsky	Audit Com. Chair	effective June 2022
FINANCE	<i>Members appointed by the Chair. Reports directly to the Board and shall consist of at least (5) five Members EXCLUDING CHAIR. No Term Limits</i>			
	1	Cindy Arenberg Seltzer	Chair	
	2	Dawn Liberta	Member	effective 9/13/21
	3	Renee Podolsky	Member	
	4	Twan Russell	Member	
	5	Laurie Sallarulo	Member	
	6	Zachary Talbot	Member	effective June, 2020
PROGRAM REVIEW	<i>Members appointed by the Chair. Ad Hoc members with particular expertise may be appointed to assist in the given particular area of program . Reports directly to the Board and shall consist of at least (3) members EXCLUDING CHAIR. No Term Limits</i>			
	1	Monica King	Chair	effective 7/1/22
	2	Cindy Arenberg-Seltzer	Member	
	3	Richard Campillo	Member	
	4	Dawn Liberta	Member	
	5	Renee Podolsky	Member	
	6	Laurie Salarullo	Member	
	7	Melody McDonald	Member	effective 10/06/22
AUDIT	<i>Members elected by Board. Consists of at least (5) five Members including Chair. Ad Hoc Members may be appointed to assist in accounting or financial management experience. No more than (1) one Member of the Finance Committee shall be a Member of the Audit Committee and in no event shall the chair of the Finance Committee be a Member of the Audit Committee. No Term Limits</i>			
	1	Renee Podolsky	Chair	effective 7/1/22
	2	Michael Asseff	Member	
	3	Beverley Batson	Member	effective 12/19/19
	4	Monica King	Member	effective 4/7/17
	5	Twan Russell	Member	effective 12/9/16
GOVERNANCE	<i>Members Elected by Board. Consists of at least (5) five Members, EXCLUDING CHAIR. First Vice Chair shall serve as chair of the Governance Committee. No Term Limits</i>			
	1	Dawn Liberta	Chair	effective 6/30/20
	2	Michael Asseff	Member	effective 6/2020
	3	Kirk Englehardt	Member	effective 9/13/21
	4	Carol Hylton	Member	effective 2/2021
	5	Laurie Sallarulo	Member	effective 9/15/22
	6	Renee Podolsky	Member	effective 10/06/22
	7	Amoy Reid	Member	effective 10/06/22
NOMINATING	<i>Members Elected by Board. Consists of at least (3) three Members who are not Officers of the Coalition . No Term Limits</i>			
	1	Michael Asseff	Chair	effective 06/30/20
	2	Sharonda Davis-Bailey	Member	effective 04/27/22
	3	Amoy Reid	Member	effective 12/19/19
	4	Twan Russell	Member (Officer)	
	5	Laurie Salarullo	Member (Board Chair)	
	6	Kristina West	Member	effective 09/13/21
	7	Julie Winburn	Member	effective 05/2022
AD HOC FUNDRAISING Re-established 8/2022 Report to Executive Comm	1	Kristina West	Chair	effective 8/2022
	2	Michael Asseff	Member	effective 2/13/20 confirmed 8/29/22
	3	Amoy Reid	Member	effective 2/13/20 confirmed 8/10/22
	4	Zachary Talbot	Member	effective 8/30/22
	5	Kirk Englehardt	Member	effective 9/20/22



**Early Learning Coalition of Broward County
Finance & Executive Committee Attendance Chart FY 2022-2023**

QUORUM # NEEDED: 4

	FINANCE	Position	Term Started	Term Exp	Aug-30	Nov-01	Dec-06	Jan-31	Mar-28	May-02	Jun-06	TOTAL FY ABSENCES
1	Cindy Arenberg Seltzer	Chair	Jun-20	Jun-24	V	ABS	V					1
2	Dawn Liberta	Member	Aug-21		V	V	V					0
3	Renee Podolsky	Member			V	V	ABS					1
4	Twan Russell	Member			V	V	V					0
5	Laurie Sallarulo	Member			V	V	P					0
6	Zachary Talbot	Member	Jun-20		V	V	ABS					1

QUORUM # NEEDED: 4

	EXECUTIVE	Position	Term Started	Term Exp	Aug-30	Nov-01	Dec-06	Jan-31	Mar-28	May-02	Jun-06	TOTAL FY ABSENCES
1	Laurie Sallarulo	Chair			V	V	V					0
2	Dawn Liberta	First Vice Chair	Jun-20	Jun-24	V	V	V					0
3	Twan Russell	Second Vice Chair	Jun-20	Jun-24	V	V	V					0
4	Monica King	Secretary/PRC Chair	Jun-20	Jun-24	ABS	ABS	V					2
5	Cindy Arenberg Seltzer	Treasurer	Jun-20	Jun-24	V	ABS	V					1
6	Michael Asseff	Nominating Chair			V	V	V					0
7	Renee Podolsky	Audit Chair			V	V	ABS					1

Members who left During FY 22 - 23	Position	Term Started	Last Day								
Term											
V= Virtual Meeting											
X= Present at meeting											
ABS= Absent from Meeting											
P= phone attendance											
FM= First Meeting LM= Last Meeting											
Shaded areas - no meeting scheduled											
O:\Board\Board- Committee & Board Meetings\Board\FY 2022-2023											

Except for Chair an Officers term is for two years
No officer may hold the same elected position for more than (2) term of two years

FYI - ELC Broward Glossary of Terms (August 2019)

Rev. 7/2019Subject	Acronym	Definition
Ages and Stages Questionnaire®	ASQ	A developmental and social-emotional screening for children from one month to 5 ½ years. Highly reliable and valid, ASQ looks at strengths and trouble spots, educates parents about developmental milestones, and incorporates parents' expert knowledge about their children.
Association of Early Learning Coalitions	AELC	The Association of Early Learning Coalitions (AELC) is an organization comprised of 31 Early Learning Coalitions throughout the State of Florida. The AELC supports the role of the Early Learning Coalitions to develop and administer a comprehensive school readiness program and voluntary pre-kindergarten program that prepares preschool children to succeed in school and in life Each Early Learning Coalition's service area is as unique as the population it serves, with some Coalitions serving a single county while others are serving two to seven counties.
Billing Group	BG	<p>An eligibility category that aligns with Chapter 411, Florida Statutes, which describes the different groups or defined categories of children served; a category of direct service costs. The following defines the various billing groups:</p> <p>BG1 – At Risk Populations: School readiness services for a child in a family that is: referred for investigation by the Broward Sheriff's Office (BSO); under the supervision of ChildNet (in home, foster care or relative/no relative placement); in the custody of a parent who is homeless, as verified in law; in the custody of a parent who is the victim of domestic violence, residing in a certified DCF shelter or; actively participating in a diversion program as required by law.</p> <p>BG3 – Temporary Assistance for Needy Families (TANF), also referred to as Temporary Cash Assistance (TCA) Families who are receiving TCA, and subject to the federal work requirements.</p> <p>BG3R – Relative Caregiver Child who is in receipt of the Relative Caregiver (RCG) payment, who is adjudicated by a Florida court and placed in the home of a relative through ChildNet.</p> <p>BG5 – Transitional Child Care (TCC) Family that is transitioning from the receipt of TCA (from a workforce program) into employment, as defined by law.</p> <p>BG8 – Income Eligible Family that is economically disadvantaged. Parent must meet income and work requirements, which include employment, educational activities or disability.</p> <p>CSC – Children's Services Council Vulnerable Populations Program Eligibility mirrors the Income Eligible (BG8) criteria. Other conditions may be set by CSC, on an as needed (case-by-case) basis.</p>
Categories Exempt from Licensing		Certain religious affiliated and non-public schools may be exempt from licensure but must register with Broward County and receive approval prior to operating. Programs for children grades six and above and summer day camps for elementary school aged children are exempt from licensure.
Center-Based Child Care Provider		A provider licensed or authorized as license-exempt to provide care and education of children in a nonresidential setting for fewer than 24-hours a day per child.
Child Assessment		<p>An individual assessment performed on each child for the purpose of measuring the child's growth in specific developmental domains. Child care providers who perform this detailed assessment can be reimbursed at a higher rate per child.</p> <p>Teaching Strategies Gold (TSG) is one of three ongoing assessment tools that is approved by OEL for child care providers to receive a Quality Performance Incentive Differential. TSG helps teachers observe children during regular everyday activities, plan for their development and assess their needs. Training is needed to become a reliable observer in the tool.</p>
Child Care Development Fund	CCDF	The federal Child Care and Development Fund (CCDF) is an aggregate of several funding sources that is distributed in block grants by the federal government to the states and territories. The majority of the funds are to be used to provide child care services to families who meet certain income and need criteria. A portion of the funding (at least 4 percent of the block grant amount) is to be used for activities to improve the quality of child care. Another portion (not to exceed 5 percent of the block grant amount) is to be used to pay for costs of administering the CCDF. The purpose of the CCDF is to increase the availability, affordability, and quality of child care services.
Child Care Development Plan		Every two years, states and territories receiving CCDF funds must prepare and submit to the federal government a plan detailing how these funds will be allocated and expended.

Child Care Licensing		The child care licensing program is a component of the services provided by Department of Children and Families. The program is accountable for the statewide licensure of Florida's child care facilities, specialized child care facilities for the care of mildly ill children, large family child care homes and licensure or registration of family day care homes. The purpose of the program is to ensure a healthy and safe environment for the children in child care settings and to improve the quality of their care through regulation and consultation. The department ensures that licensing requirements are met through on-going inspections of child care facilities and homes, thus preventing the continued operation of substandard child care programs
Child Care Resource and Referral Program	CCR&R	The Child Care Resource and Referral Network is dedicated to helping families find answers to their questions regarding how to identify quality child care and early education programs. The CCR&R program also conducts a search for providers that meet the specific needs of the family; the CCR&R program also provides information and community resources that may benefit the entire family.
Children's Services Council	CSC	A Children's Services Council is a local government body that oversees funding for programs and services that improve the lives of children and their families. Chapter 125 of Florida Statutes governs the creation and operation of a Children's Services Council, commonly referred to as a CSC. Florida is the only state in the nation that empowers communities to create a local government with the sole purpose of investing in the well-being of families.
Child Development Associate	CDA	A nationally recognized early childhood professional credential awarded to individuals who successfully complete the nationally established requirements of the CDA program to work with young children.
Classroom Assessment Scoring System™	CLASS	The Classroom Assessment Scoring System™ (CLASS™) is an observational tool that provides a common lens and language focused on classroom interactions that boost student learning. This tool is used as the basis for the State of Florida's Quality Rating System, and CLASS scores are used to calculate payment differentials for child care facilities serving subsidized children.
Continuing Education Units	CEUs	A measure used to track continuing education; in general, a CEU is defined as 10 clock hours of participation in a recognized continuing education program with qualified instruction and sponsorship through an accrediting CEU body.
Enhanced Field System Modernization	EFS Mod	The billing system currently in use for early learning programs.
Environment Rating Scales	ERS	The Early Childhood Environment Rating Scales are designed to assess process quality in an early childhood or school age care group. Process quality consists of the various interactions that go on in a classroom between staff and children, staff, parents, and other adults, among the children themselves, and the interactions children have with the many materials and activities in the environment, as well as those features, such as space, schedule and materials that support these interactions. Process quality is assessed primarily through observation and has been found to be more predictive of child outcomes than structural indicators such as staff to child ratio, group size, cost of care, and even type of care, for example child care center or family child care home (Whitebook, Howes & Phillips, 1995). There are four environment rating scales, each designed for a different segment of the early childhood field: (ECERS-R) The Early Childhood Environment Rating Scale-Revised (ITERS-R) The Infant/Toddler Environment Rating Scale-Revised (FCCERS-R) The Family Child Care Environment Rating Scale-Revised (SACERS) The School-Age Care Environment Rating Scale
Federal Poverty Guidelines	FPL	The set minimum amount of gross income that a family needs for food, clothing, transportation, shelter and other necessities. In the United States, this level is determined by the Department of Health and Human Services. FPL varies according to family size. The number is adjusted for inflation and reported annually in the form of poverty guidelines. Public assistance programs, such as Medicaid in the U.S., define eligibility income limits as some percentage of FPL. The poverty guidelines are typically issued every February and correspond to the year in which they are issued.
Florida Child Care Professional Credential	FCCPC	Florida Child Care Professional Credential (FCCPC)," pursuant to Section 402.305(3)(b), F.S., is a department approved training program that consists of a minimum of 120 hours of early childhood instruction, 480 contact hours with children ages birth through eight (8) and at least two (2) methods of formal assessment that offers two (2) areas of certification; "Birth Through Five (formerly the department approved CDA Equivalency training programs)" and "School-Age (formerly the Florida School-Age Certification)."
Florida Kindergarten Readiness Screener	FLKRS	The Florida Kindergarten Readiness Screener (FLKRS) is administered to assess the readiness of each child for kindergarten. The FLKRS assessment is the Star Early Literacy®, which is an online, adaptive instrument that students complete independently in approximately 15-20 minutes. The assessment covers 3 main domains: Word Knowledge and Skills, Comprehension Strategies and Constructing meaning, and Numbers and Operations.

Florida Administrative Code	FAC	The Florida Administrative Code is the official compilation of the administrative rules and regulations of state agencies.
Florida Child Care Professional Credential	FCCPC	Florida Child Care Professional Credential (FCCPC)," pursuant to Section 402.305(3)(b), F.S., is a DCF approved training program that consists of a minimum of 120 hours of early childhood instruction, 480 contact hours with children ages birth through eight (8) and at least two (2) methods of formal assessment that offers two (2) areas of certification; "Birth Through Five (formerly the department approved CDA Equivalency training programs)" and "School-Age (formerly the Florida School-Age Certification)."
Florida Department of Children and Families	DCF	A state agency of Florida. The Department provides social services to children, adults, refugees, domestic violence victims, human trafficking victims, the homeless community, child care providers, disabled people, and the elderly.
Florida Department of Economic Opportunity	DEO	A state agency of Florida. The Department promotes economic opportunities for Floridians through workforce, community, and economic development strategies.
Florida Department of Education	DOE	A state agency of Florida. The Department governs public education and manages funding and testing for local educational agencies (school boards).
Florida Department of Health	DOH	A cabinet level agency of the state government, headed by a state surgeon general who reports to the governor. The Department is responsible for protecting the public health and safety of the residents and visitors of the state of Florida.
Florida Office of Early Learning	OEL	The Office of Early Learning is the lead agency for the administration of state and federal child care funds and partners with 31 Early Learning Coalitions, the Redlands Christian Migrant Association, and others to deliver a comprehensive early learning system of services statewide.
Florida Sunshine Law		The "Sunshine Amendment," adopted by Florida voters through a constitutional initiative in 1976 as Article II, Section 8, Florida Constitution, contains standards of ethical conduct and disclosures applicable to public officers and employees; it also requires the Legislature to adopt the code of ethics (see Code of Ethics definition above).
Gold Seal		In 1996, the Florida Legislature established the Gold Seal Quality Care program to acknowledge child care facilities and family day care homes that are accredited by nationally recognized agencies and whose standards reflect quality in the level of care and supervision provided to children. In addition, the Legislature established provisions for Gold Seal providers participating in the subsidized child care program, a.k.a. school readiness and early Learning, to receive a higher reimbursement per child, than providers not receiving a Gold Seal designation. In 1999, the Legislature revised the program to provide tax incentives through the Department of Revenue or county tax appraiser for participating in the Gold Seal Quality Care Program. Since then, the Legislature has revised the maximum amount of the reimbursement. Currently, the rate differential cannot exceed 20% above the reimbursement rate established by the local early learning coalition, a.k.a. the local school readiness coalition.
Home Instruction for Parents of Preschool Youngsters	HIPPY	Home Instruction for Parents of Preschool Youngsters (HIPPY) is an evidenced-based program that works with families in the home to support parents in their critical role as their child's first and most important teacher.
Inclusion		The principle of enabling all children, regardless of their diverse abilities, to actively participate in natural environments in their communities, including early care and education settings.
Inclusion/Warm Services		These services educate and assist childcare providers with any special needs concerns regarding the children they are serving, particularly children with disabilities and other special health care needs. These services also provide training and consultation on issues such as managing challenging behaviors, understanding the American with Disabilities Act, screening and assessment of children with special needs, and adapting home and school environments.
Individual Education Plan	IEP	The plan for individualizing the education of a child over age three with a disability that includes measurable goals and documentation of the child's progress.
Individual Family Service Plan	IFSP	A plan for special services for young children (under three) with disabilities and their families that includes individualized supports and services that will enhance the child's development.
Infant and Toddler Program		The provision of activities to foster brain development in infants and toddlers.
Informal Child Care		Any legal but non-regulated child care, subject to health and safety requirements, that is provided by a relative or non-relative in the child's home or other location.
Licensed Family Child Care Home	FCCH	An individual that provides child care for fewer than 24 hours a day per child, as sole caregiver, in a private residence other than the child's home and meets the state and/or local family child care licensing requirements.
Licensed Large Family Child Care Provider		Two or more people that provide child care for fewer than 24 hours a day per child in a private residence other than the child's home and meet the state and/or local licensing requirements for large family child care homes.

Match		Refers to a statutorily specified percentage of program or project costs that must be contributed by an entity in order to be eligible for State or Federal funding; the value of third-party in-kind contributions and that portion of project or program costs not borne by the State or Federal government
Market Rate		The price that a child care provider charges for daily, weekly, or monthly child care services.
Office of Child Care	OCC	The Office of Child Care (OCC) supports low-income working families by providing access to affordable, high-quality early care and afterschool programs. OCC administers the Child Care and Development Fund (CCDF) and works with state, territory and tribal governments to provide support for children and their families juggling work schedules and struggling to find child care programs that will fit their needs and that will prepare children to succeed in school. The Office of Child Care was established in September 2010 and replaces the former Child Care Bureau. The Office of Child Care partners with states, territories, and tribes to administer the Child Care and Development Fund (CCDF) program.
Other Cost Accumulator	OCA	OCA is a cost accounting system to maintain the collection of costs in an organized and systematic manner.
Professional Development Initiative	PD	A continuum of learning and support activities designed to prepare individuals for work with and on behalf of young children and their families, as well as ongoing experiences to enhance this work, leading to improvements in knowledge, skills, practices, and dispositions.
Performance Funding Project	FPF	In 2014, the Florida Legislature created the Early Learning Performance Funding Project (ELPFP). It was designed to provide performance based funding for School Readiness providers that demonstrate improved: program quality, teacher-child interactions and/or child outcomes. The ELPFP has demonstrated a significant and positive effect on early childhood program quality and child outcomes among at-risk children and the teachers who support them.
Quality Initiatives	QI	Activities that enhance early learning environments and experiences.
Quality Improvement Plan	QIP	A plan created for providers that do not meet the quality threshold as set by rule 6M-4.741 Program Assessment Threshold Requirements for the School Readiness Program. The plan includes 1 to 2 targeted strategies.
Quality Rating and Improvement System	QRIS	A systematic approach to assessing, supporting, improving, and communicating the level of quality in an early care and education setting. The State of Florida currently utilizes CLASS scores as its only measurement of quality in this system, and assesses whether a child care provider can contract with an ELC to provide care to subsidized children on this. The QRIS system also uses CLASS scores to reimburse child care providers on a scale. Child care providers with higher CLASS scores receive higher reimbursement rates.
Registered Family Child Care Provider		An individual that provides child care for fewer than 24 hours a day per child, as sole caregiver, in a private residence other than the child's home and meets the state and/or local registered family child care requirements.
Religious Exemption		A child care facility which is an integral part of church or parochial schools conducting regularly scheduled classes, courses of study, or educational programs accredited by, or by a member of, an organization which publishes and requires compliance with its standards for health, safety, and sanitation. Such facilities shall meet minimum requirements of the applicable local governing body as to health, sanitation, and safety and shall meet the screening requirements pursuant to ss. 402.305 and 402.3055. Failure by a facility to comply with such screening requirements shall result in the loss of the facility's exemption from licensure.
School-Age Child Care Provider		A provider licensed or authorized as license-exempt to provide care and education of children who are at least 5 years of age by Sept 1 of the beginning of the school year and who attends kindergarten through grade 5.
School Readiness Program		The School Readiness Act, Chapter 411.01 of the Florida Statutes, School readiness programs are to be full-day, year-round to the maximum extent possible, to enable parents to work and become financially self-sufficient.
Teacher Education and Compensation Helps	T.E.A.C.H.	A scholarship program, which provides educational scholarships and financial incentives to caregivers and administrators of early childhood programs, family day care homes, and large family child care homes.
Temporary Assistance for Needy Families	TANF	Temporary Assistance for Needy Families (TANF) is one of the federal assistance programs. It began on July 1, 1997, and succeeded the Aid to Families with Dependent Children (AFDC) program, providing cash assistance to indigent American families with dependent children. This cash benefit is often referred to simply as "welfare." TANF was created by the <u>Personal Responsibility and Work Opportunity Act</u> instituted in 1996. The Act provides temporary financial assistance while aiming to get people off of that assistance, primarily through employment. The reform granted states wide discretion of how to distribute TANF entitlements.
Utilization Report		This is a management tool that is system which provides year to date expenditures of dollars by category. This data allows for funding projections, based on actual, projected and historical data, to determine if spending is on target or if adjustments may be needed.

Voluntary Prekindergarten Program	VPK	A constitutional amendment passed by Florida's voters in Nov. 2002, required a voluntary prekindergarten program for all four-year-old children. VPK is a program designed to prepare four-year-olds for kindergarten and build the foundation for their educational success. The program allows a parent to enroll his or her eligible child (four years old by September 1 and residing in Florida) in a free VPK program. The program is voluntary for children and providers.
Wait List		"Waiting list" means a list of children waiting for potential enrollment in the school readiness program once funding is available. The list is a record of the names of parent(s), the names and dates of birth of their children, waiting list date and anticipated eligibility and priority category for seeking school readiness services.