



APPROVED ON JANUARY 12, 2023, GOVERNANCE COMMITTEE MEETING

Early Learning Coalition of Broward County, Inc.

Governance Meeting Minutes

December 5, 2022, at 2:30 PM

Virtual Meeting

Members in Attendance	Chair Dawn Liberta; Michael Asseff; Amoy Reid; Kirk Englehardt; Carol Hylton
Members Absent	Renee Podolsky; Laurie Sallarulo;
Staff in Attendance	Renee Jaffe, CEO; Judith Merritt, COO; Christine Klima, CAO; Howard Bakalar, CPO; Melody Martinez, Board Liaison; Amy Moore, Senior Director of Family Services and Provider Relations; Ancel Pratt,
Others in Attendance	Julie Klahr, Legal Counsel; Carol Wick, Sharity Consultant

Item	Action/Discussion
Welcome & Call to Order	Chair Dawn Liberta called the meeting to order at 2:31 PM. The roll was called, and a quorum was established.
Consent Agenda a. Approve November 7, 2022, meeting minutes	There was a Motion to move the Consent Agenda by Michael Asseff and Seconded by Amoy Reid. Unanimously approved. Motion Passes.
Regular Committee a. GOV233RB1- Review/Discuss the Board Objectives and Outcomes and agree on tools and details for recommendation to the Board	<p>CEO gave a recap of what was discussed in the last meeting so that those members who could not attend know what was reviewed.</p> <p>There was a Motion to approve the Board Annual survey to be conducted before the yearly retreat by Carol Hylton and Seconded by Kirk Englehardt.</p> <p>There was a discussion regarding the committee and Board meeting ratings. The Committee members agreed this should not be done in person at the meeting, but rather as a survey and send sent to ELC to compile.</p> <p>There was a Motion to approve the Post Committee/Board meeting rating tool as is, which will be in writing with the Board member's name on it, and then given to ELC staff to compile by Kirk Englehardt and Seconded by Amoy Reid.</p> <p>CEO shared the scorecard for the board engagement with the Committee. It will be broken down into 3 areas, and each board member would be scored. The scorecard areas are: Continuous Learning, ELC Community Events, and Board Participation.</p> <p>After discussion by the members, a consensus was reached that the below areas should be presented to the Board:</p> <ol style="list-style-type: none"> 1. Continuous Learning (ELC Staff Workshops/Lunch & Learns) 2. ELC Community Events (Provider Visits and ELC Events)

	<p>3. ELC Advocacy & Outreach Events (Legislative meetings, fundraising, friendraising etc.)</p> <p>4. Board Participation (Board meeting attendance, Committee meeting attendance)</p> <p>There was further discussion around the scoring as well as the name “scorecard” and Kirk recommended that the document be named “Board Engagement Matrix” and the committee overall agreed that there would be no scoring, just documentation of those events members had attended.</p> <p>There was a Motion to approve the scorecard (Now renamed Board Engagement Matrix) with the changes mentioned above by Carol Hylton and Seconded by Amoy Reid.</p>
Unfinished Business	None
New Business	None
Matters from the Chair	None
Public Comments	There was no discussion.
Next Meeting	<u>January 12, 2023</u>
Adjourn	Dawn Liberta Adjourned the meeting at 3:34 PM

These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee’s discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken before approval at the next meeting.