



Approved on April 11, 2022, Board Meeting
Early Learning Coalition of Broward County, Inc.
Board Meeting Minutes
February 14, 2022, at 12:00 PM
 Virtual Meeting

Members in Attendance	Michael Asseff; Cindy Arenberg-Seltzer; Beverley Batson; Amoy Reid; Renee Podolsky; Richard Campillo; William Karp; Monica King; Laurie Sallarulo; Sharonda Bailey; Dawn Liberta; Ellie Schrot; Laurie Rich Levinson; Kristina West; Kirk Englehardt, Twan Russell
Members Absent	Zachary Talbot; Carol Hylton; Khalil Zeinieh;
Staff in Attendance	Renee Jaffe, CEO; Christine Klima, CAO; Hubert Cesar, CIO; Howard Bakalar, CPO; Judith Merritt, COO, Allison Metsch, Sr. Director of Education & Quality; Elsy Silvestre, Contract Administrator; Lizbeth Juan, Executive Assistant; Melody Martinez, Board Liaison; Reiner Potts, Financial Analyst; Stephanie Landreville, Controller; Amy Moore, Chancellor Matt Mears,
Others in Attendance	Jacob Jackson, General Counsel, Carol Wick; Chancellor Matt Mears

Item	Action/Discussion
Welcome & Call to Order	Chair, Laurie Salarullo called the meeting to order at 12:05 PM. Roll was called, and a quorum was established.
Chancellor Mears	CEO welcomed everyone and introduced Chancellor Mears. There was a Q&A session with commissioner Mears.
Chair Report	Nothing to report at the moment.
CEO Report	CEO welcomed everyone and summarized the CEO report. CEO announced that William Karp has given his resignation as he is retiring. Last day will be 3/31/22
Consent Agenda 1. Approve December 20, 2021, Meeting minutes 2. B224CA1 – Approve Audit & 990's 3. B224CA2 – Approve Scholastic Contract renewal for bookworms	<p>Monica King requested to pull item #1, the December 20, 2021, Meeting minutes, in order to propose a correction.</p> <p>A Motion was made by William Karp to proceed with item 2 & 3 on the consent agenda. Seconded by Cindy Arenberg-Seltzer. Unanimously approved. Motion Passes.</p> <p>Monica King requested that the December 20, 2021, Meeting Minutes be amended as follows: from “she [Monica King] did not realize the salary recommended was not the HHS Salary Cap” to “she [Monica King] did not realize the salary recommended in her motion was not the 30th percentile rate recommended by the Consultants”.</p> <p>Monica King made a motion to approve the December 20, 2021, Meeting Minutes, as amended. Seconded by Richard Campillo. Unanimously approved. Motion Passes.</p>

<p>Finance Committee</p> <ol style="list-style-type: none"> 1. B224FIN1 – Approve December Interim Financials 2. B224FIN2 – Approve Budget Amendment #4 3. B224FIN3 – Approve Rate Increase 	<p>Approve December Interim Financials</p> <p>Christine Klima, CAO shared and presented the December 2021 interim financial statements:</p> <p>A Motion was brought forth by the Finance Committee to approve December 2021 Interim Financial Statements, pending approval of an annual audit performed by a qualified independent certified public accountant. The Motion was unanimously approved. Motion Passes.</p> <p>Approve FY22 Budget Amendment #4</p> <p>The CAO reviewed the highlights of the FY2022 Budget Amendment #4:</p> <p>A Motion was brought forth by the Finance Committee to approve FY2022 Budget Amendment #4. The Motion was unanimously approved. Motion Passes.</p> <p>The CAO presented an analysis of possible options for raising the Coalition’s maximum reimbursement rate in keeping with the Board’s 2019 Commitment to raise rates annually as funding and DEL allows.</p> <p>A Motion was brought forth by the Finance Committee to Approve the Maximum Sustainable Increase to the Coalition’s Maximum Reimbursement Rate that DEL will approve Effective March 1, 2022, or on the soonest date available following DEL approval. The Motion was unanimously approved. Motion Passes.</p>
<p>Regular Business</p> <ol style="list-style-type: none"> 1. B224RB1 – Approve draft scope of services for procurement of new legal services vendor 2. B224RB2 – Approve Provider Representative Nomination/Recruitment Policy 	<p>The CAO went over the draft scope of services for an upcoming legal services procurement and wanted the Board to take note of the calendar and that the Executive Committee will serve as the Rating Committee.</p> <p>A Motion was made by Dawn Liberta to Approve The draft scope of services for procurement of new legal services vendor. Seconded by Cindy Arenberg-Seltzer. Unanimously approved. Motion Passes.</p> <p>Chair, Laurie Salarullo thanked Jacob Jackson for his 10 years of service with the ELC. His last day is today February 14, 2022.</p> <p>A Motion was brought forth from the Nominating Committee to Approve the Revised Provider Representative Nomination/Recruitment Policy.</p> <p>Twan Russell wants to ensure that we don’t mute the providers. They should have an opportunity to voice their opinion and feel like they are involved in the process.</p> <p>Laurie Rich Levinson recommended that providers should have an opportunity to give feedback prior to the nominating committee in writing, or they can attend the meeting and share their feedback.</p>

	<p>Richard Campillo questioned what time frame providers would have in order to respond once they were made aware of those providers that applied for the Provider Representative Board seat? Laurie Sallarulo recommended 48 hours.</p> <p>Laurie Rich Levinson requested that in step 4 the policy Delete where it states, “or interview no Candidates” and to add “to provide an opportunity for the providers to give feedback, either in writing, or at the nominating committee.”</p> <p>Richard Campillo Seconded the motion, as amended. Unanimously approved. Motion Passes.</p>
Ad Hoc Strategic Planning Committee – Kirk Englehardt	Kirk Englehardt introduced Carol Wick as consultant.
Program Review Committee – Khalil Zeinieh	No Discussion.
Audit Committee- Richard Campillo	Richard Campillo wants to recognize the great work that was done in the Audit by Stephanie, Christine, and team. We had two external agencies one of them being DEL who was monitoring. We passed with flying colors. Thank you to the team.
Nominating Committee - Michael Asseff	No Discussion.
Governance Committee – Dawn Liberta	No Discussion.
Provider Representative –	No Discussion.
Beverley Batson, Representative private faith based childcare provider	No Discussion.
UNFINISHED BUSINESS	None
NEW BUSINESS	None
MATTERS FROM CHAIR	There was no discussion.
MATTERS FROM COMMITTEES	
PUBLIC COMMENT	There was no discussion.
NEXT MEETING DATE	April 11, 2022, at 12:00PM
ADJOURN	Laurie Sallarulo Motioned to Adjourn meeting at 1:54 PM

These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all the Committee’s discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken prior to approval at the next meeting.