



Approved on August 30, 2023, Audit Committee Meeting
Early Learning Coalition of Broward County, Inc.
Audit Committee Meeting Minutes
June 05, 2023, at 11:30 AM
Virtual Meeting

Members in Attendance	Chair, Renee Podolsky; Michael Asseff; Beverley Batson; Monica King;
Members Absent	Twan Russell
Staff in Attendance	Renee Jaffe, CEO; Christine Klima, CAO; Judith Merritt, COO; Melody Martinez, Board Liaison; Lizbeth Juan, Executive Assistant; Reinier Potts, Financial Analyst; Kasey Lafrance, Contracts Administration Manager; Sandra Paul, Senior Director of Provider Reimbursement; Stephanie Landreville, Controller; Samantha Dempsey, Accountant; Roy Persaud, Accountant
Others in Attendance	Julie Klahr, Legal Counsel

Item	Action/Discussion
Welcome & Call to Order	Chair Renee Podolsky called the meeting to order at 11:33 AM. The roll was called, and a quorum was established.
Consent Agenda 1. Approve Audit Committee meeting minutes for February 21, 2023	A Motion was made by Monica King to approve the ELC of Broward Audit Committee meeting minutes from February 21, 2023. Seconded by Beverly Batson. Unanimously Approved. Motion Passes.
Regular Business 1. AUD233RB1 – Approve Keefe McCullough Engagement Letters for FY23 Audit and other Services	Approve Auditor Engagement Letters for FY23 A Motion was made by Monica King to Approve Auditor Engagement Letters for FY23 Audit and Preparation of Form 5500 Preparation for ELC 403B Retirement Plan. Seconded by Michael Asseff. Unanimously Approved. Motion Passes.
Other	There was no comment.
New Business	There was no comment.
Matters from the Committee	There was no comment.
Matters from the Chair	There was no comment.
Public Comments	There was no comment.
Next Meeting	TBD
Adjourn	Renee Podolsky adjourned the meeting at 11:35 AM

These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken before approval at the next meeting.

