

Early Learning Coalition of Broward County Audit Committee Meeting Minutes January 30, 2019 – 9:30 am 6301 NW 5th Way, Suite 3400, Fort Lauderdale, FL 33309

Members in Attendance:	Richard Campillo, Chair; Twan Russell, Monica King, Michael Asseff, via phone; Laurie Sallarulo, via phone
Members Absent:	None
Staff in Attendance:	Renee Jaffe, CEO; Christine Klima, CAO; Perry Borman, COO; via phone Irene Ramos, Executive Assistant
Others in Attendance:	Jacob Jackson, General Counsel; Chris Lehman, Tiana Wynn and Andrew Kroupa of SB & Company, LLC

Item	Action/Discussion	Follow-up
Welcome & Call to Order	Richard Campillo, Chair called the meeting to order at 9:32 am A Roll Call was done and quorum was established.	

Consent Agenda:		
Approve June 14,	A Motion was made by Twan Russell to approve the June 14, 2018 meeting minutes. Seconded by Monica King. Unanimously approved	
2018 Meeting		
Minutes		
Regular Business:	Chris Lehman of SB & Company who were engaged to perform an audit of the June	.
Approve Draft Audit Report Fiscal Year 2017-18	30, 2018 financial statements, Uniform Guidance Single Audit and Florida Single Audit of the organization presented a compilation report to the committee. A question and answer session was conducted where SB & Company fulfilled all inquiries in discussion. The audit revealed no findings.	Schedule an April meeting for an audit report presentation,
	A motion was made by Monica King to approve the Draft Audit Report for FY 2017-	to include major groups as childcare
	2018. Seconded by Twan Russell. Unanimously approved.	subsidies, quality activities, inclusion and
Approve Draft 990 Form Fiscal Year 2017-18	Tiana Wynn of SB & Company reported on the 990 form. A question and answer session was conducted where SB & Company fulfilled all inquiries in discussion.	administrative cost which will reflect a
	A motion was made by Twan Russell to approve the Draft 990 Form FY 2017-2018. Seconded by Monica King. Unanimously approved.	full FY business model report.

New Business	None	
Matters from the Chair	None	
Matters from the Committee	There was no discussion.	
Public Comment	There was no comment.	
Next Meeting Date	April 2019 TBD	
Adjourn	Richard Campillo motioned to adjourn. The meeting adjourned at 10:30 am.	

These minutes contain the action items of the Audit Committee meeting of the Early Learning Coalition of Broward. They do not include all the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken prior to approval at the next meeting.