



**Early Learning Coalition of Broward County, Inc.**  
**Board Meeting Agenda**  
**April 10, 2023, at 9:30 AM**  
**Hybrid Meeting**

**Meeting ID: 836 5391 5084      Passcode: 414545**

<https://us06web.zoom.us/j/83653915084?pwd=cm5sUEFpQmNmUdQWVphR25FZUNwZz09>

*Members are reminded of conflict-of-interest provisions. In declaring a conflict, please refrain from voting or discussion and declare the following information: 1) Your name and position on the Board, 2) The nature of the conflict, and 3) Who will gain or lose as a result of the conflict. Please also fill out form 8B prior to the meeting.*

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<b>1.</b>	<b>Call to Order</b>	Laurie Sallarulo, Chair
<b>2.</b>	<b>Roll Call</b>	Melody Martinez, Board Liaison
<b>3.</b>	<b>Chair Report</b>	Laurie Sallarulo, Chair
<b>4.</b>	<b>CEO Report</b>	<b>4</b> Renee Jaffe, CEO
<b>5.</b>	<b>Presentation of the FY 22 Audit Report</b>	Renee Podolsky Audit Chair Christine Klima, CAO Martha Parker, CPA & Partner, Keefe McCullough CPA's
<b>6.</b>	<b>ELC Impact Moment – Giving Back to the Community - Food Distribution</b>	Ancel Pratt III, Sr Dir of Communications & Outreach Celcia Hall, Outreach Specialist
<b>7.</b>	<b>Consent Agenda</b> 1. Approve February 13, 2023, Meeting minutes 2. B235CA1 – Approve Procurement of On-Line Recruitment Vendor 3. B235CA2 – Approve Procurement of 211 Sole Source Vendor 4. B235CA3 – Approve Procurement of Children’s Forum Sole Source Vendor 5. B235CA4 – Approve Sliding Fee Schedule – July 2023 6. B235CA6 – Accept Audit Report for Fiscal Year 2022 and Form 990 7. B235CA7 – Accept 403b Retirement Plan for 2021 and Form 5500 8. B235CA8 – Approve FY 2023-2024 Board Calendar	 <b>7</b> <b>12</b> <b>13</b> <b>26</b> <b>33</b> <b>36</b> <b>37</b> <b>43</b> Laurie Sallarulo, Chair
<b>8.</b>	<b>Finance Committee</b> 1. B235FIN1 – Approve Interim February 2023 Financial Statements	<b>45</b> Cindy Arenberg Seltzer, Committee Chair Christine Klima, CAO
<b>9.</b>	<b>Regular Business</b>	Renee Jaffe, CEO

10.	<b>Governance Committee</b> 1. B235GOV1 – Approve DRAFT Role of Honorary Board Members	54	Dawn Liberta, Committee Chair
11.	<b>Nominating Committee</b> Update from Committee Chair		Michael Asseff, Committee Chair
12.	<b>Ad Hoc Fundraising</b> Update from Committee Chair		Kristina West, Committee Chair
13.	<b>Program Review Committee</b> Update from Committee Chair		Monica King, Committee Chair
14.	<b>Audit Committee</b> Update from Committee Chair		Renee Podolsky, Committee Chair
15.	<b>Provider Representative Update</b>  Update from Provider Representatives		Beverley Batson, Representative private <i>Faith-based Childcare Provider</i>  Melody McDonald, Representative private <i>Future Kids Academy</i>
16.	<b>Shade Session pursuant to §286.011(8), Florida Statutes Immediately Following the Board Meeting</b> regarding the following litigation  <i><b>Brittany McCray v. Early Learning Coalition of Broward County, Inc.</b></i> Southern District of Florida, Case No. 0:23-cv-60272-RKA  <ul style="list-style-type: none"> <li>• Public portion of the shade session is called to order</li> <li>• Roll call</li> <li>• Public portion of the shade session recesses into a closed door session</li> <li>• Upon conclusion of the closed door session, public portion of the shade session resumes  Any required motions to be considered</li> <li>• Public portion of the shade session adjourns</li> </ul>		Members of the Board of Directors shall meet in a closed-door Attorney/Client Session, with the Coalition CEO, attorneys representing the Coalition, for the purpose of discussing settlement negotiations and strategy related to litigation expenditures  The persons attending include: <ul style="list-style-type: none"> <li>• Members of the Board of Directors</li> <li>• Renee Jaffe, Chief Executive Officer</li> <li>• Julie F. Klahr, Coalition Attorney</li> <li>• Yvette R. Lavelle, Esq. and Jorge Castillo Cuevas, Esq. of Boyd Richards Parker &amp; Colonnelli, P.L.</li> <li>• Court Reporter</li> </ul>
17.	<b>FYI Items</b> <ul style="list-style-type: none"> <li>○ FYI 1 FY 23 ELC Contracts</li> <li>○ FYI 2 Board Engagement Opportunities</li> <li>○ FYI 3 January Cash Disbursements</li> <li>○ FYI 4 February Cash Disbursements</li> <li>○ FYI 5 Match Report</li> <li>○ FYI 6 FY 22-23 Committee Membership</li> <li>○ FYI 7 FY 22-23 Board Meeting Attendance</li> <li>○ FYI 8 FY 22-23 Board Calendar</li> <li>○ FYI 9 Glossary of Terms</li> </ul>	<b>75</b> <b>76</b> <b>78</b> <b>79</b> <b>80</b> <b>81</b> <b>82</b> <b>83</b> <b>84</b>	

18.	<b>Unfinished Business</b> <b>New Business</b> <b>Matters from the Chair</b> <b>Matters from the Board</b> <b>Matters from the CEO</b> <b>Matters from Committees</b> <b>Matters from our Provider Representatives</b> <b>Matters from our Partners</b> <b>Public Comment</b>		
19.	<b>Next ELC Board Retreat: <a href="#">May 15, 2023, at 9:00 AM</a></b>  <b>Next ELC Board Meeting: <a href="#">June 14, 2023, at 9:30 AM</a></b>		
20.	<b>Adjourn</b>		

**Please Note:** Agenda is subject to revisions and additions at the discretion of the Chair of the Coalition. Notification will be sent of any such revisions or additions. **Members of the Public:** Please sign up at the entry desk for public comments to be made on any particular agenda items no later than five minutes after the Coalition meeting has been called to order.

*“As per [§286.0105, Fla. Stat.](#) Any person who decides to appeal any decision of the Board with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made which record includes testimony and evidence upon which the appeal is to be based.”*