



# Early Learning Coalition of Broward County, Inc.

## Board Meeting Agenda

May 12, 2025, at 9:30 AM

Hybrid Meeting

Meeting ID: 867 3607 9086 Passcode: 983903

<https://us06web.zoom.us/j/86736079086?pwd=6xCqp5EwdmGRx2PmXamAeN3lr3F6N.1>

Members are reminded of conflict-of-interest provisions. In declaring a conflict, please refrain from voting or discussion and declare the following information: 1) Your name and position on the Board, 2) The nature of the conflict, and 3) Who will gain or lose as a result of the conflict. Please also fill out form 8B prior to the meeting.

PAGE			
1.	Call to Order		Laurie Sallarulo, Chair
2.	Roll Call		Melody Martinez, Board Liaison
3.	<b>Chair Report</b> <b>Honoring Board Members for Service: Monica King &amp; Richard Campillo</b>  <b>Committee Appointments:</b> Maria Hernandez – PRC Chair (Replacing Monica King) Dr. Amoy Reid – Finance Committee (Replacing Twan Russell) Sharonda Bailey – Audit Committee (Replacing Monica King) Traci Schweitzer – Nominating Committee (Replacing Twan Russell) Krystie Castillo – Nominating Committee (New Addition) <b>ALL highlighted in YELLOW on FYI 10</b>		Laurie Sallarulo, Chair
4.	CEO Report	3	Renee Jaffe, CEO
5.	Mission Moment – SR Money in Motion		Christine Klima, CAO
6.	<b>Consent Agenda</b> 1. Approve March 10, 2025, Meeting minutes 2. B256CA1 – Authorize staff to issue Sole Sourced Award posting for Teachstone CLASS-related materials and training 3. B256CA2 – Authorize staff to issue a Sole Sourced posting for INCENTIVE\$ program service from Children’s Forum 4. B256CA3 – Authorize staff to issue Sole Sourced award posting for 211-Broward 5. B256CA4 – Approve DEL CEO Evaluation Tool 6. B256CA5 – Approve ELC 12 Holiday/Closure Days FY25/26 7. B256CA6 – Approve AI Policy 8. B256CA7 – Approve FY26 Risk Management Insurance Policy Renewal Coverage Levels 9. B256CA8 – Approve Updated language in Mandatory Reporting HR Policy	5 13 14 18 28 33 34 40 41	Laurie Sallarulo, Chair
7.	<b>Regular Business</b> 1. B256RB1 – Approve Amendment to Children’s Services Council Vulnerable Populations Program FY24/25 Agreement 2. B256RB2 – Resolution Designating Authorized Staff that may Submit and Discuss a Retirement Plan Voluntary Correction Program Application with the IRS 3. B256RB3 – Legislative Update 4. B256RB4 – Annual Board Survey Results	43 46 51 53	Christine Klima, CAO  Renee Jaffe, CEO Judith Merritt, COO Laurie Sallarulo, Chair

8.	<b>Finance Committee</b> 1. B256FIN1 – Approve March 2025 Interim Financial Statements 2. B256FIN2 – Approve FY25 Budget Amendment #5	<b>54</b> <b>63</b>	Cindy Arenberg-Seltzer, Committee Chair Christine Klima, CAO
9.	<b>Audit Committee</b> Update from Committee Chair – No Update		Renee Podolsky, Committee Chair Christine Klima, CAO
10.	<b>Program Review Committee</b> Update from Committee Chair – No Update – Next Meeting 5.20.25		Maria Hernandez, Committee Chair
11.	<b>Nominating Committee</b> 1. B256NOM1 – Nomination of Board Officer Secretary Position	<b>68</b>	Dr. Amoy Reid, Committee Chair Judith Merritt, COO
12.	<b>Governance Committee</b> Update from Committee Chair (Items on Consent)		Dawn Liberta, Committee Chair
13.	<b>Ad Hoc Fundraising</b> Update from Committee Chair – No Update		Michael Asseff, Committee Chair Traci Schweitzer, Committee Co-Chair
14.	<b>Provider Representative Update</b> Update from Provider Representatives		Krystie Castillo, Representative Faith-based Childcare Provider Amy Hauser, Provider Representative
15.	<b>FYI Items</b> <ul style="list-style-type: none"> <li>o FYI 1 ELC Contracts</li> <li>o FYI 2 February Cash Disbursements</li> <li>o FYI 3 March Cash Disbursements</li> <li>o FYI 4 FY25 Match Report</li> <li>o FYI 5 Board Engagement Opportunities</li> <li>o FYI 6 Board Sponsorship Form</li> <li>o FYI 7 Board Member Responsibilities</li> <li>o FYI 8 Board Recruitment Flyer</li> <li>o FYI 9 FY 24-25 Committee Membership Current</li> <li>o FYI 10 FY 24-25 Committee Membership Updated 5.12.25</li> <li>o FYI 11 FY 24-24 Board Meeting Attendance</li> <li>o FYI 12 FY 24-25 Board Calendar</li> <li>o FYI 13 FY 25-26 DRAFT Board Calendar</li> <li>o FYI 14 Glossary of Term</li> </ul>	<b>70</b> <b>72</b> <b>73</b> <b>74</b> <b>75</b> <b>77</b> <b>78</b> <b>79</b> <b>80</b> <b>81</b> <b>82</b> <b>83</b> <b>84</b> <b>85</b>	
16.	<b>Unfinished Business</b> <b>New Business</b> <b>Matters from the Chair</b> <b>Matters from the Board</b> <b>Matters from the CEO</b> <b>Matters from our Partners</b> <b>Public Comment</b>		
17.	<b>Next ELC Board Meeting: June 23, 2025 @ 9:30 am</b>		
18.	<b>Adjourn</b>		

**Please Note:** The Agenda is subject to revisions and additions at the discretion of the Chair of the Coalition. Notification will be sent of any such revisions or additions. **Members of the Public:** Please sign up at the entry desk for public comments to be made on any particular agenda items no later than five minutes after the Coalition meeting has been called to order.

“As per [§286.0105, Fla. Stat.](#) Any person who decides to appeal any decision of the Board with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made which record includes testimony and evidence upon which the appeal is to be based.”