



Early Learning Coalition of Broward County, Inc.

Board Meeting Agenda

October 10, 2024, at 9:30 AM

Hybrid Meeting

Meeting ID: 867 3607 9086 Passcode: 983903

<https://us06web.zoom.us/j/86736079086?pwd=6xCqp5EwdmGRx2PmXamAeN3lr3F6N.1>

Members are reminded of conflict-of-interest provisions. In declaring a conflict, please refrain from voting or discussion and declare the following information: 1) Your name and position on the Board, 2) The nature of the conflict, and 3) Who will gain or lose as a result of the conflict. Please also

		PAGE	
1.	Call to Order		Laurie Sallarulo, Chair
2.	Roll Call		Melody Martinez, Board Liaison
3.	Chair Report		Laurie Sallarulo, Chair
4.	CEO Report Legislative Plan/Discussion	3	Renee Jaffe, CEO
5.	Audit Committee 1. B252AUD1 – Accept Audit Report and Management Response for 403B Retirement Plan Year 2023 and IRS Form 5500 Plan Year 2023 2. B252AUD2 – Authorize Audit Chair to Sign Engagement Letters with Citrin Cooperman for Services	5 22	Renee Podolsky, Committee Chair Christine Klima, CAO Martha Parker, CPA
6.	Mission Moment – Postponed due to Audit Report Presentation		
7.	Consent Agenda 3. Approve September 16, 2024, Meeting minutes 4. Approve March 11, 2024, Meeting minutes – highlighted amendments required by DEL. 5. B252CA1 – Approve Recommendation for Employee Benefits Brokers Services 6. B252CA2 – Approve Recommendation for Risk Management Insurance Broker Services	73 79 83 84	Laurie Sallarulo, Chair
8.	Finance Committee 1. B252FIN1 – Approve August Interim Financial Statements	85	Cindy Arenberg-Seltzer, Committee Chair Christine Klima, CAO
9.	Regular Business None		
10.	Governance Committee 1. B252GOV1 – Approve Change of Name for 403B Responsible Plan Fiduciary to Early Learning Coalition of Broward County, Inc. Board of Directors 2. B252GOV2 – Approve Amendments to ELC Employment, Background Checks, Drug Testing and Employee Arrests Policy and the CJIS Policy & Procedure Manual 3. B252GOV3 – Approve Amendments to ELC 5 Year Strategic Plan	94 97 116	Dawn Liberta, Committee Chair Christine Klima, CAO Judith Merritt, COO
11.	Nominating Committee Update from Chair		Dr. Amoy Reid, Committee Chair Judith Merritt, COO
12.	Program Review Committee Update from Committee Chair		Monica King, Committee Chair

13.	Ad Hoc Fundraising Update from Committee Chair		Michael Asseff, Committee Chair Traci Schweitzer, Committee Co-Chair
14.	Provider Representative Update Update from Provider Representatives		Krystie Castillo, Representative Faith-based Childcare Provider
15.	FYI Items <ul style="list-style-type: none"> o FYI 1 ELC Contracts o FYI 2 August Cash Disbursements o FYI 3 FY25 Match Report o FYI 4 Board Engagement Opportunities o FYI 5 Board Sponsorship Form o FYI 6 FY 24-25 Committee Membership o FYI 7 FY 24-24 Board Meeting Attendance o FYI 8 FY 24-25 Board Calendar o FYI 9 Glossary of Term 	129 131 132 133 135 136 137 138 139	
16.	Unfinished Business New Business Matters from the Chair Matters from the Board Matters from the CEO Matters from our Partners Public Comment		
17.	Next ELC Board Meeting: Dec 16, 2024, @ 9:30 am		
18.	Adjourn		

Please Note: The Agenda is subject to revisions and additions at the discretion of the Chair of the Coalition. Notification will be sent of any such revisions or additions. **Members of the Public:** Please sign up at the entry desk for public comments to be made on any particular agenda items no later than five minutes after the Coalition meeting has been called to order.

“As per [§286.0105, Fla. Stat.](#) Any person who decides to appeal any decision of the Board with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made which record includes testimony and evidence upon which the appeal is to be based.”