



Approved on February 10, 2025, Board Meeting
 Early Learning Coalition of Broward County, Inc.
 Board Meeting Minutes
 December 16, 2024, at 9:30 AM
Virtual Meeting

Members in Attendance	Chair Laurie Sallarulo; Dawn Liberta; Michael Asseff (virtual); Monica King; Cindy Arenberg-Seltzer; Sharonda Bailey; Richard Campillo; Krystie Castillo (virtual); Kirk Englehardt; Maria Hernandez (virtual); Carol Hylton; Renee Podolsky; Dr. Amoy Reid (virtual); Twan Russell (virtual); Ellie Schrot (virtual); Traci Schweitzer; Zachary Talbot Julie Winburn (virtual)
Members Absent (Approved)	Brenda Fam
Honorary Members	Beverly Batson
Staff in Attendance	Renee Jaffe, CEO; Christine Klima, CAO; Judith Merritt, COO; Hubert Cesar, CIO; Melody Martinez, Board Liaison; Lizbeth DelVecchio, Executive Assistant & Special Projects Coordinator; Allison Metsch, Senior Director of Education & Quality; Amy Moore, Senior Director of Family Services and Customer Services; Ancel Pratt III, Senior Director of Communications; Ayme Hamoui, Director of Education Program Assessment; Andres Calero (virtual), Accountant; Kasey LeFrance, Contracts Administration Manager; Megan DeGraaf (virtual), Purchasing & Procurement Specialist; Renier Potts (virtual), Financial Analyst; Roy Persaud (virtual), Accountant; Sandra Paul, Senior Director of Provider Reimbursement; Sarane Epps, (virtual), Contract Specialist; Stephanie Landreville, Controller
Others in Attendance	Julie Klahr, Legal Counsel; Amy Hauser

Item	Action/Discussion
Welcome & Call to Order	Chair Laurie Sallarulo called the meeting to order at 9:43 AM. The roll was called, and a quorum was established.
Chair Report	Chair Laurie Sallarulo welcomed New Board Member Brenda Fam, representing Broward School Board, and Amy Hauser, our potential new provider representative. Members were informed Beverly Batson (Honorary Board Member) will be joining the Ad Hoc Fundraising Committee as a non-voting member.
CEO Report	CEO Renee Jaffe thanked board members who toured the Modle Classroom this morning. For those who could not make it, we are happy to give you a tour at any time. We are watching our enrolling numbers to ensure our customer service, quality, and education are not suffering.
Mission Moment	Allison Metsch shared the Mission Moment video with the Board.
Consent Agenda 1. Approve October 14, 2024, Meeting minutes 2. B253CA1 – Approve AD Henderson Foundation Agreement 3. B253CA2 – Approve Scope of	<p>A Motion was made by Dawn Liberta and Seconded by Cindy Arenberg-Seltzer to move the Consent Agenda, excluding Item 2 B253CA1 and Item 5 B253CA4. The Motion was unanimously approved. Motion Passed.</p> <p>A Motion was made by Cindy Arenberg-Seltzer and Seconded by Traci Schweitzer to move Item 2 B253CA1 in the Consent Agenda. The Motion was unanimously approved.</p>

<p>Service for Sole-Sourced Vendor Agreement with 211</p> <p>4. B253CA3 – Authorize Amendment to Retirement Plan Loan Policy</p> <p>5. B253CA4 – Approve updated Jury Duty Policy</p> <p>6. B253CA5 – Approve updated Whistleblower Policy</p>	<p>Motion Passed.</p> <p>Abstentions:</p> <ul style="list-style-type: none"> • Monica King abstained as her husband, Kenneth King, is a Board Member of the AD Henderson Foundation. <p>Item 5 B253CA4 Jury Duty</p> <ul style="list-style-type: none"> • Cindy Arenberg-Seltzer asked a question on item 5 regarding the payment of the \$15 from the Court to ensure the employee isn't paid twice. Julie Klahr replied that the employee couldn't get both and that the employer would communicate with the jury duty office to ensure compliance. <p>A Motion was made by Cindy Arenberg-Seltzer and Seconded by Dawn Liberta to move Item 5 B253CA4 in the Consent Agenda. The Motion was unanimously approved. Motion Passed.</p>
<p>Finance Committee</p> <p>1. B251FIN2 – Approve August 2024 Interim Financial Statements</p> <p>2. B253FIN2 – Approve Budget Amendment #2</p>	<p>Approve October 2024 Interim Financial Statements</p> <p>The CAO went over the October 2024 Financial Statements.</p> <p>There was a discussion regarding the \$40M, the waitlist, and the enrollment of children.</p> <p>The Finance Committee brought forth a Motion to Approve October 2024 Interim Financial Statements, Pending Approval of an Annual Audit Performed by a Qualified Independent Certified Public Accountant. The Motion was unanimously approved. Motion Passed.</p> <p>Approve Amendment # 2</p> <p>The CAO went over the FY25 Slot Funding Update. Provided a want, need, and have Allocation scenario.</p> <p>Maria Hernandez wrote in the chat to let her know if you need her Public Policy Committee to help advocate. Chair Laurie Sallarulo thanked her.</p> <p>The Executive Committee brought forth a Motion to Approve FY2025 Budget Amendment #2. The Motion was unanimously approved. Motion Passed.</p>
<p>Regular Business</p> <p>1. B253RB1 – Authorize staff to decline to award contract for ITN procurement for Compensation Services.</p>	<p>Invitation to Negotiate for Compensation Consulting Services</p> <p>A Motion was made by Cindy Arenberg-Seltzer and Seconded by Monica King to Authorize Staff to decline to award a contract for the Invitation to Negotiate procurement for Compensation Consulting Services released November 13, 2024. The Motion was unanimously approved. Motion Passed.</p>
<p>Nominating Committee</p> <p>1. B253GNOM1 – Approve Candidate for Provider Representative Board position</p>	<p>Approve Private for-profit Child Care Provider Representative Nominee</p> <p>The Nominating Committee brought forth a Motion to recommend that the Board approve Amy Hauser as the new private for-profit provider representative. The Motion</p>

	was unanimously approved. Motion Passed.
Audit Committee Update from Committee Chair	Nothing to report.
Governance Committee Update from Committee Chair	Nothing to report.
Program Review Committee Update from Committee Chair	Committee Chair Monica King shared that we met last week and had a conversation about stopping enrollment and looking at the attrition data. We are doing well on the CLASS assessments.
Ad Hoc Fundraising Update from Committee Chair	Nothing to report.
Provider Representatives Update from Provider Representatives	Nothing to report.
Unfinished Business	None
New Business	Allison Metsch shared we are having a PLAN Meeting on Dec 18, 2024, at 10 am.
Matters from the Chair	None
Matters from the Board	None
Matters from the CEO	The CEO shared that we are still having our provider-focused groups. We are learning so much from our community. Chair Laurie Sallarulo added that JA is hosting the Legislative Delegation on December 19, 2024, at 10:00 am.
Matters from Committees	None
Matters from our Partners	None
Matters from Committees	None
Public Comments	None
Next Meeting	<u>February 10, 2025, at 9:30 AM</u>
Adjourn	Laurie Sallarulo adjourned the meeting at 10:48 AM.

These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken before approval at the next meeting.

✓ Monica King 2/10/25