



Approved on May 9, 2022, Board Meeting
Early Learning Coalition of Broward County, Inc.
Board Meeting Minutes
April 11, 2022, at 12:00 PM
 Virtual Meeting

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| Members in Attendance | Laurie Sallarulo; Cindy Arenberg-Seltzer; Dawn Liberta; Monica King; Zachary Talbot; Kristina West; Kirk Englehardt; Ellie Schrot; Khalil Zeinieh; Laurie Rich Levinson; Renee Podolsky; Richard Campillo; Twan Russell; Amoy Reid; Beverly Batson; Sharonda Bailey; Julie Winburn |
| Members Absent | Carol Hylton; Michael Asseff |
| Staff in Attendance | Renee Jaffe, CEO; Christine Klima, CAO; Hubert Cesar, CIO; Howard Bakalar, CPO; Judith Merritt, COO, Allison Metsch, Sr. Director of Education & Quality; Melody Martinez, Board Liaison; Lizbeth Juan, Executive Assistant; Elsy Silvestre, Contract Administrator; Stephanie Landreville, Controller; Megan DeGraaf, Purchasing and Procurement Specialist; Sandra Paul Sr. Director of Provider Reimbursement; Amy Moore, Senior Director of Family Services and Provider Relations |
| Others in Attendance | Jacob Harowitz; Jenn McNally; Julie Klahr; Sam Goren; RP; Shana Bridgeman |

| Item | Action/Discussion |
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| Welcome & Call to Order | Chair, Laurie Sallarulo called the meeting to order at 12:05 PM. The roll was called, and a quorum was established. |
| Chair Report | Laurie Sallarulo welcomed and introduced new board member Julie Winburn. Board meetings will now be in person, but the link will continue to be sent for those who wish to attend virtually. Committee Chairs will decide if they want to make both virtual and in-person meetings moving forward. |
| Mission Moment: Early Learning Recruitment Campaign | <p>CEO shared the Mission Moment campaign with board members, expressing how there's a shortage of childcare educators. ELC staff wanted to do more to help recruit educators to this industry. The children's services council was generous in funding a campaign. We've been working with some of the CSC staff and the M network to create a campaign that includes commercials, billboards, etc.</p> <p>CEO thanked the CSC for their generous contribution to this effort and shared two commercials and a picture of the billboard with the Board. Board members liked the commercials and the Billboard which directs individuals to our website, listing job opportunities in child care. Currently, there are over 120 job postings for providers throughout the county.</p> <p>We have seen a rise in people going to the site. Any provider that signs up through our portal to post a job listing, we provide information to them about Career Source.</p> <p>Chair Laurie Sallarulo shared about a meeting she attended last week with some legislators and one of the topics was exposing younger kids to careers while they are in late elementary and middle school. If we see any of those</p> |

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| | <p>people, we should advocate that we certainly want early childhood teaching to be one of the priorities.</p> <p>Cindy Arenberg-Seltzer added that CSC had been discussing how to improve the connection between High school students and internships.</p> <p>Dawn Liberta asked if there are summer internships in child care centers. CEO replied that there is an age requirement, and since there are a lot of requirements and learning necessary to be in a classroom, the summer might not be the best opportunity since it's so short.</p> |
| <p>CEO Report</p> | <p>The CEO welcomed everyone and provided highlights from the CEO report, giving special thanks to Zachary Talbot who made it possible for ELC Staff to attend the awards dinner for "Best Work Place in south FL" on April 27, 2022.</p> <p>Chair Laurie Sallarulo suggested that once we know the costs associated with the rest of the items, perhaps the Board we can all donate so that we can obtain plague, etc. Kristina West asked that she be provided with additional information because her organization might be able to assist with this. Judith Merritt indicated she would provide all information to her.</p> |
| <p>Consent Agenda</p> <ol style="list-style-type: none"> 1. Approve February 14, 2022, Meeting minutes 2. B225CA1 – Approve 211 Sole Source Determination 3. B225CA2 – Approve Sliding Fee Scale 4. B225CA3 – Approve Children’s Forum Contract Funding Increase 5. B225CA4 – Approve Purchases over 35K | <p>A Motion was made by Cindy Arenberg-Seltzer to approve the consent agenda. Seconded by Monica King. Unanimously approved. Motion Passes.</p> |
| <p>Finance Committee</p> <ol style="list-style-type: none"> 1. B225FIN1 – Approve February Interim Financials | <p>Approve February Interim Financials</p> <p>Cindy Arenberg Seltzer shared and presented the February 2022 interim financial statements:</p> <p>There was a discussion regarding income eligibility and the mandated enrollments.</p> <p>Chair Laurie Sallarulo raised concerns regarding the mandated enrollments and income eligibility. Are there issues we should be addressing to help with this, or is this a positive thing?</p> |

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| | <p>CPO replied that ELC is the overlay service, we serve children in any instance when they are eligible, but ELC staff will continue to work with Carol Hylton from Career Source and Dawn Liberta from DCF. Dawn Liberta confirmed she would report back to the Board.</p> <p>A Motion was brought forth by the Finance Committee to approve February 2022 Interim Financial Statements, pending approval of an annual audit performed by a qualified independent certified public accountant. The Motion was unanimously approved. Motion Passes.</p> |
| <p>Regular Business</p> <p>1. B225RB1 – Approve Vendor selection for Legal Services</p> <p>2. B225RB2 – Approve Termination of Racial Equity Institute Contract FY 2022</p> | <p>Approve Vendor selection for Legal Services</p> <p>Christine Klima, CAO went over the Legal Services Procurement Vendor selection that was brought forth by the Executive Committee selecting the law firm Goren, Cherof, Doody, and Ezrol, PA for legal services. She informed the Board that she had contacted Bob De La Fuente, the legal counsel of ELC Miami-Dade to assist with negotiating the contract.</p> <p>A Motion was brought forth by the Executive Committee to Approve The legal services vendor. The Motion was unanimously approved. Motion Passes.</p> <p>Approve Termination of Racial Equity Institute Contract FY2022</p> <p>The CEO communicated to the board that in 2021 we contracted with REI to provide racial equity training with ELC staff. We were informed by the DEL that we had to cease those training and needed to terminate the contract.</p> <p>A Motion was brought forth from the Executive Committee for the Termination of the REI Contract/Racial Equity Training. The Motion was approved. Motion Passes.</p> <p>Apposed Khali Zeinieh opposed</p> <p>Abstentions Kirk Englehardt abstains because his organization funds REI. Cindy Arenberg-Seltzer abstains because her organization funds REI. Renee Podolsky abstains because her organization funds REI.</p> |
| <p>Governance Committee</p> <p>1. B225GOV1 – Approve amendments to Bylaws regarding terms for ELC Board Officers</p> | <p>Approve amendments to Bylaws regarding terms for ELC Board Officers</p> <p>Dawn Liberta shared that the Governance committee met last week and approved changing the terms of Officers so that they can mirror those of Committee Chairs.</p> <p>A Motion was brought forth from the Governance Committee to Approve Changes to Bylaws. The Motion was unanimously approved. Motion Passes.</p> |

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| Ad Hoc Strategic Planning Committee – Kirk Englehardt | <p>Kirk Englehardt gave an update regarding the Ad Hoc Strategic Committee.</p> <ul style="list-style-type: none"> • Ad Hoc Committee is scheduled to meet 4/15 • Subcommittee convened and discussed the results of the Board survey and some opportunities that we might have as a board to evolve and grow. We will be bringing all of this to the retreat. <p>COO, informed board members that May 9, & 10, are the proposed Retreat Date. As of now, it is split 50/50 on attendance. Judith Merritt to provide an update soon.</p> |
| Program Review Committee – Khalil Zeinieh | No Discussion. |
| Audit Committee- Richard Campillo | No Discussion. |
| Nominating Committee - Michael Asseff | No Discussion. |
| Provider Representative – | |
| Beverley Batson, Representative private faith based childcare provider | No Discussion. |
| UNFINISHED BUSINESS | None |
| NEW BUSINESS | None |
| MATTERS FROM CHAIR | There was no discussion. |
| MATTERS FROM COMMITTEES | None |
| PUBLIC COMMENT | There was no discussion. |
| NEXT MEETING DATE | May 9, 2022, at 12:00 PM |
| ADJOURN | Laurie Sallarulo Motioned to Adjourn meeting at 1:16 PM |

These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken prior to approval at the next meeting.

Manca Figueroa King
 SECRETARY