



Approved at the October 5, 2017 Board Meeting. Approved with changes to committee motions

Early Learning Coalition of Broward County Board Meeting Minutes

June 9, 2017 @ 8:30 AM

6301 NW 5th Way, Suite 3400, Fort Lauderdale, FL 33309

- Members in Attendance:** Laurie Sallarulo, Chair; Cindy Arenberg Seltzer; Deborah Meidinger Hosey; Ellen Schrot; Howard Bakalar; Jeffrey Dwyer; Kenickay Prendergast via phone; Khalil Zeinieh; Mason Jackson; Michael Asseff; Monica King; Nicholas Kaniaris; Renee Podolsky; Richard Campillo; Twan Russell.
- Members Absent:** Ashley Davis; Barrington Russell; Dolly Trevino Rump; Dr. Avis Proctor; Laurie Rich Levinson; Jody Miller; Schemeka Lyons; Silvia Beebe
- Staff in Attendance:** Renee Jaffe, CEO; Christine Klima, CAO; Amy Ungor; Doreen Moskowitz; Hubert Cesar; Janice Carter; Karen Swartzbaugh; Mabel Ramirez; Maria Mendoza; Sandra Paul
- Others in Attendance:** Jacob Jackson, General Counsel; Barbara Weinstein Family Central, Betty Moore and Joe Panullo Family Central; Layne Polakoff Broward Public Schools; Michele Rosiere and Natasha Markman BRHPC; Othondra Hicks RCR Consultant; Sharon Cohen, CSC

Item	Action/Discussion	Follow-up
Welcome & Call to Order	Laurie Sallarulo, Chair, called the meeting to order at 8:48 am. The roll was called and a quorum was established.	
Chair's Report	The Audit Committee Report, focusing on the Road To Child Outcomes, will be taken out of order on the agenda and the meeting calendar for FY 17/18 will be finalized.	
CEO's Report	Renee Jaffe, CEO, highlighted that 561 children have been enrolled and a total of 705 children are expected to be served with the additional Office of Early Learning (OEL) allocation. The renewal of contract providers is on target with 91% completed as of June 8th. IT Manager Hubert Cesar provided an update on the new EFS 3.0 roll-out.	

<p>Consent Agenda</p> <ul style="list-style-type: none"> *Approve May 2017 Board Minutes *Approve Revised Sliding Fee Schedule as recommended by Executive Committee *Approve FY 17-18 Board and Committee Calendar *Empower Board Chair to execute OEL Grant and PFP funding Agreements upon receipt, as recommended by Executive Committee 	<p>A Motion made by Jeffrey Dwyer to Approve the Consent Agenda seconded by Mason Jackson and unanimously approved.</p> <p>Laurie Sallarulo emphasized that the new Board FY 17/18 meeting date/time will be changed to the first Thursday of the month @ 3 pm beginning in September; as indicated in the calendar provided.</p> <p>No discussion on any items on the Consent Agenda with a unanimous approval of all.</p>	
<p>Audit Committee Report</p>	<p>Nicholas Kaniaris, Audit Committee Chair, presented an update of the Road To Child Outcomes (RTCO) initiative, now in year 4 of a 5 year commitment. An assessment of the findings and success of this program and how to proceed with the data already received is in process.</p> <p>Cindy Arenberg Seltzer provided some historical perspective on how the initiative was procured and the services models which were approved for implementation.</p> <p>There is a timeline for continued analysis by the Audit Committee, including an “RTCO 101” webinar this summer for Board members to review the RTCO initiative in greater detail. The Audit Committee will be meeting regularly with recommendations for sustainability and expansion options to be presented to the full Board this Fall.</p> <p>CEO Renee Jaffe added that an Independent Consultant will also assist with the evaluation work.</p> <p>Michael Asseff emphasized the need to incentivize participation by centers in high need areas and encouraged all Board members to participate in the RTCO webinar.</p> <p>Laurie Sallarulo recommended that the Audit Committee meet monthly through the summer and invited other members to participate. Richard Campillo, Monica King and</p>	

	Khalil Zeinieh expressed interest.	
<p>Regular Business</p> <p>*Approve Contract Renewals of \$Wages Teacher Incentives for CEU; FC RTCO; NSU RTCO; School Board RTCO as recommended by Executive Committee</p> <p>*Approve 3 month extension for 211 and BRHPC as recommended by Executive Committee</p> <p>*Authorize Negotiation of Data Sharing Agreement as recommended by Executive Committee</p>	<p>A Motion was brought forth by the Executive Committee to approve the Contract Renewals of \$Wages Teacher Incentives for CEU; FC RTCO; NSU RTCO, School Board RTCO; unanimously approved. Deborah Hosey abstained from voting due to a staff member of School Board of Broward serving on a CCLE committee. Nicholas Kaniaris abstained from voting due to Family Central being a client of PNC.</p> <p>A Motion was brought forth by the Executive Committee to approve the 3 month contract extension for 211 and BRHPC; unanimously approved. Deborah Hosey abstained from voting due to a staff member of BRHPC serves as Chair of CCLE committee. Laurie Sallarulo abstained to avoid the appearance of a conflict with BRHPC</p> <p>A Motion was brought forth by the Executive Committee to approve negotiation of the Data Sharing Agreement with the School Board; unanimously approved.</p>	
<p>Finance Committee Report</p> <p>*Approve April 2017 Interim Financial Statements & Utilization Report as recommended by Finance Committee</p> <p>*Approve Preliminary FY 2018 Budget as recommended by Finance Committee</p>	<p>A Motion was brought forth by the Finance Committee to approve the March 2017 Interim Financial Statements & Utilization Report as presented;unanimously approved.</p> <p>Richard Campillo asked for clarification as to how administrative costs are displayed for providers and CAO Christine Klima responded.</p> <p>A Motion to Approve the Preliminary FY 2018 Budget was made by Finance Committee Chair, Renee Podolsky, and unanimously approved.</p>	

*Approve Delegation of Authority to Finance Committee to Approve changes to FY18 Budget, if needed, as recommended by Finance Committee	Mason Jackson asked for clarification of the terms for the Delegation of Authority and CAO Christine Klima clarified that is limited to the FTY 17/18 Budget only. A Motion was brought forth by the Finance Committee to approve the Delegation of Authority to Approve FY 17/18 Budget changes, as needed; unanimously approved.	
Governance Committee Report	A Motion was brought forth by Governance Committee to approve the Revised Leave of Absence Policy, as presented; unanimously approved.	
Matters from the Board	Renee Podolsky made an announcement on available Back to School Immunization information provided by Florida Health Broward County and available information on Mosquito protection Twan Russell requested inclusion of the Definitions List for Acronyms in the packet.	
Matters from the CEO	ELC shared exciting news that OEL were offered the opportunity to receive a significant portion of \$700,000 in additional CCEP funding. CCEP dollars allow child care providers to match 50/50 with OEL and offset the cost so that a low income employee can receive child care services at no cost.	
Partner Comment	None	
Public Comment	None	
Next Board Meeting:	September 7, 2017 @ 3:00 pm	
Adjourn	A Motion to adjourn meeting was made by Twan Russell and unanimously approved at 9:55 a.m.	

These minutes contain the action items of the board meeting of the Early Learning Coalition. They do not include all the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken prior to approval at the next meeting.