



Approved at December 19, 2019 Board Meeting
 Early Learning Coalition of Broward County, Inc.
Board Meeting Minutes
October 3, 2019 – 8:30 am

1475 W. Cypress Creek Road, Suite 301, Fort Lauderdale, FL 33309

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| Members in Attendance | Mason Jackson; Michael Asseff; Angela Iudica; Cindy Arenberg-Seltzer; Ellie Schrot; Khalil Zeinieh; Monica King; Richard Campillo; Twan Russell; Amy Reid; Beverley Batson; Cara Cerchione; William Karp; Renee Podolsky; Dawn Liberta; Laurie Rich Levinson; |
| Members Absent | Nicholas Kaniaris, Laurie Sallarulo |
| Staff in Attendance | Renee Jaffe, CEO; Christine Klima, CAO; Hubert Cesar, CIO; Howard Bakalar, CPO; Perry Borman, COO; Keisha Dunn-Pettis, Director of Family Services; Ely Silvestre, Executive Assistant |
| Others in Attendance | Jacob Jackson, General Counsel (on the phone) |

| Item | Action/Discussion |
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| Welcome & Call to Order | Chair, Laurie Sallarulo was running late. First Vice Chair, Michael Asseff called the meeting to order at 8:46 am. Roll was called and a quorum was established. |
| ELC Impact Moment | A short video on the “Journey Around The World Event” at Greater Horizons Academy (Debi Palmisano, Owner) was shown. The video, created by ELC Communications Manager, Nora Emmanuel, provided an overview of this event that helped children learn about different cultures. |
| CEO Report | <p>ELC of Broward will be hosting a “Read for The Record” event at the ELC office on November 7, 2019, 6:00 PM – 8:00 PM. Our guest reader will be Senator Nan Rich and board member Laurie Rich Levinson who will read the book “<i>Thank you Omu!</i>”. A flyer/invitation will be sent out.</p> <p>There will be an addendum (related to the DCF contract) introduced during new business. The DCF contract was just received in the last 24 hours. This item was initially brought to the Executive/Finance Committee that gave approval to present the item directly to the board.</p> |
| CONSENT AGENDA a. Approve September 12, 2019 Meeting minutes b. B202CA1 – Approve Revised Data Security Policy (<i>separate link</i>) c. B202CA2 – Approve Telework Policy (<i>separate link</i>) d. B202CA3 – Approve Revised Background Screening Policy (<i>separate link</i>) | <p>A Motion was made by Mason Jackson to approve all items on the Consent Agenda. Seconded by Richard Campillo. Unanimously approved.</p> |

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| <p><i>link)</i></p> <ul style="list-style-type: none"> e. B202CA4 - Approve Auditor Engagement Letter for FY 18-19 Audit f. B202CA5 - Approve Procurement of a Qualified Certified Public Accounting Firm to Audit ELC Financial Statements and Prepare IRS Forms 990 and 5500 for a Five Year Cycle Beginning with Fiscal Year FY19/20 g. B202CA6 – Approve CSC Financially Assisted Child Care Contract Renewal h. B202CA7 – Approve CSC Vulnerable Populations Contract renewal i. B202CA8 – Approve August 2019 Financials j. B202CA9 – Approve Budget Amendment #2 k. B202CA10 – Approve Issuance of Child Care Business Professional Development RFP <i>(separate link)</i> | |
| <p>NEW BUSINESS</p> | <p>The DCF contract amendment adds new money to the contract so that ELC is able to fund the slots that are already enrolled starting October 1.</p> <p>It is also ending the contract effective March 31. Last year DCF issued a procurement for a universal supplier for all of their refugee services including overseeing the childcare component.</p> <p>We received an additional \$280,000 to pay for slots between now and March 31.</p> <p>A Motion was made by Mason Jackson to approve the DCF amendment. Seconded by Ellie Schrot. Unanimously approved.</p> |
| <p>MATTERS FROM CHAIR</p> | <p>There was no discussion.</p> |
| <p>MATTERS FROM COMMITTEES</p> | <p>There was no discussion.</p> |
| <p>PUBLIC COMMENT</p> | <p>There was no discussion.</p> |
| <p>NEXT MEETING DATE</p> | <p>December 19, 2019 @ 2:00 pm</p> |
| <p>ADJOURN</p> | <p>Meeting adjourned at 8:58am</p> |

These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken prior to approval at the next meeting.