



**Early Learning Coalition of Broward County, Inc.**

**Coalition Board Meeting Agenda**

6301 NW 5<sup>th</sup> Way, Suite 3400,  
Fort Lauderdale, FL 33309

**Friday, March 10, 2017  
8:30 am**

Members are reminded of conflict of interest provisions. In declaring a conflict, please refrain from voting or discussion and declare the following information: 1) Your name and position on the Board, 2) The nature of the conflict and 3) Who will gain or lose as a result of the conflict. Please also fill out form 8B prior to the meeting.

**Meeting Call-in Number: (712) 775-7031 Enter Call ID: 673-232-836#**

<b>I.</b>	<b>Call to Order</b>		Laurie Sallarulo, Board Chair
<b>II.</b>	<b>Roll Call</b>		Irene Ramos, Executive Assistant
<b>III.</b>	<b>Chair Report</b> a. Board Membership Nominations for First Vice Chair		Laurie Sallarulo, Board Chair
<b>IV.</b>	<b>CEO's Report</b>	<b>(Tab 1) pg 3</b>	Renee Jaffe, CEO
<b>V.</b>	<b>Accomplishments</b> a. Performance Funding Project (PFP- Provider Recognition (presentation)		Renee Jaffe, CEO
<b>VI.</b>	<b>Consent Agenda</b> a. Approve February 10, 2017 Board Minutes	<b>(Tab 2) pg 6</b>	Renee Jaffe, CEO
<b>VII.</b>	<b>Finance Committee Report</b> a. Proposed Mid-Year Budget Modifications b. List of Proposed Expenditures over \$5k c. Professional Development Institute Business Plan d. Proposal to Expand ELC Lease Agreement Action Item  e. Review of Interim Financial statements dated December 31, 2016	<b>(Tab 3) pg 14</b>  <b>(Tab 4) pg 18</b>  <b>(Tab 5) pg 19</b>  <b>(Tab 6) pg 28</b>  <b>(Tab 7) pg 34</b>	Cindy Arenberg Seltzer, Second Vice Chair  Christine Klima, CAO
<b>VIII.</b>	<b>Staff Reports</b>		
<b>IX.</b>	<b>Governance Committee Report</b>		
<b>X.</b>	<b>Nominating Committee Report</b>		

<b>XI.</b>	<b>Audit Committee Report</b> a. Audit & 990 Action Statement ELC Audit Presentation ELC draft financial Draft 990 Form	<b>(Tab 8) pg 45</b>	Mike Asseff, Audit Chair  Christopher Lehman, SB & Company
<b>XII.</b>	<b>For Your Information (FYI)</b> – <i>This section is for noteworthy items that Coalition staff wants to make the Board aware of, including requests for letters of support, upcoming trainings and events, staffing changes, contracts with costs at or below \$5,000.00 (approved by the CEO), State or Federal policy changes, etc.</i>		
	<u><b>FYI</b></u> a. Training Schedule b. Revised Board Meeting Calendar c. Board Member Attendance Sheet d. Glossary of Terms	<b>(Tab 9) pg 46</b> <b>(Tab 10) pg 48</b> <b>(Tab 11) pg 49</b> <b>(Tab 12) pg 50</b>	
<b>XIII.</b>	<b>ELC Partners</b>		
<b>XIV.</b>	<b>Unfinished Business</b> <b>New Business</b> <b>Matters from the Board</b> <b>Matters from the CEO</b> <b>Public Comment</b> <b>Next Meeting: TBD</b> <b>Adjourn</b>		

**Please Note:** Agenda subject to revisions and additions per the discretion of the Chair of the Coalition. Notification will be sent of any such revisions or additions. **Members of the Public:** Please sign up at the entry desk for public comments to be made on particular agenda items no later than five minutes after the Coalition meeting has been called to order.