



Approved on June 23, 2026, Executive Committee Meeting

Early Learning Coalition of Broward County, Inc.

Executive Committee Meeting Minutes

(Immediately following the Finance meeting)

May 5, 2026, at 1:30 PM

Virtual Meeting

Members in Attendance	Chair, Laurie Sallarulo; Dawn Liberta; Michael Asseff; Cindy Arenberg-Seltzer; Ellie Schrot; Renee Podolsky
Members Absent (Excused)	Amoy Reid
Members Absent (Unexcused)	
Staff in Attendance	Renee Jaffe, CEO; Christine Klima, CAO; Hubert Cesar, COO; Allison Metsch, VP of Education; Amy Moore, VP of Family Services & Communication Engagement; Melody Martinez, Board Liaison; Lizbeth DelVecchio, Manager, Exec. Office & Board Operations; Ancel Pratt III, Senior Dir. of Communications; Andres Calero, Accountant; Daniel Hollenbaugh, AP and Payroll Manager; Reinier Potts, Financial Analyst; Roy Persaud, Accountant; Sandra Paul, Sr. Dir. of Provider Reimbursement; Stephanie Landreville, Controller
Others in Attendance	Julie Klahr, Legal Counsel

Item	Action/Discussion
Welcome & Call to Order	Chair Laurie Sallarulo called the meeting to order at 2:21 PM. The roll was called, and a quorum was established.
Chair Report	None
CEO Report	CEO Renee Jaffe shared an update that the Broward Early Learning Landscape Analysis has officially launched in partnership with the Florida Chamber Foundation and the Broward Workshop. She noted that updates will continue to be provided as the project progresses.
Consent Agenda 1. Approve March 3, 2026, Committee meeting minutes 2. EXC265CA1- Authorize sole-sourced subrecipient posting for The Children's Forum to administer the Broward INCENTIVES\$ Program 3. EXC265CA2- Authorize sole-sourced vendor posting for 211 Referral services 4. EXC265CA3- Sole-sourced vendor posting for Teachstone CLASS®-related materials and trainings	A Motion was made by Dawn Liberta and Seconded by Michael Asseff to approve the Consent Agenda. The Motion was unanimously approved. Motion Passed.
Regular Business 1. EXC265RB1 – Approve Related Party Transaction	Related Party First Vice Chair Dawn Liberta presented the action item. A Motion was made by Michael Asseff and Seconded by Ellie Schrot to Approve FY 2026 Estimated Related Party Travel Purchase for Laurie Sallarulo to Attend Learners to Earners

	Conference in Tampa on June 23, 2026. The Motion was unanimously approved. Motion Passed. <u>Abstentions:</u> • Laurie Sallarulo abstained as she is the Chair of the ELC of Broward.
Unfinished Business	None
New Business	None
Matters from the CEO	None
Matters from the Committee	None
Public Comments	There was no discussion.
Next Meeting	<u>June 23, 2026, at 1:30 PM</u>
Adjourn	Meeting adjourned at 2:31 PM by Michael Asseff

These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken before approval at the next meeting.