



**APPROVED AT May 24, 2022, EXECUTIVE COMMITTEE MEETING**

Early Learning Coalition of Broward County, Inc.

**Executive Committee Meeting Minutes**

**March 29, 2022 – 1:30 pm**

Virtual Meeting

Members in Attendance	Chair, Laurie Sallarulo; Dawn Liberta; Cindy Arenberg-Seltzer; Twan Russell; Monica King; Khalil Zeinieh; Michael Asseff; Richard Campillo
Members Absent	
Staff in Attendance	Renee Jaffe, CEO; Christine Klima, CAO; Hubert Cesar, CIO; Howard Bakalar, CPO; Judith Merritt, COO; Allison Metsch, Director of Education & Quality Initiatives; Stephanie Landreville, Controller; Elsy Silvestre, Contract Administrator; Sandra Paul Sr. Director of Provider Reimbursement; Samantha Dempsey, Accountant; Jackie Hudson, Accountant; Reiner Potts, Financial Analyst; Megan DeGraaf, Purchasing and Procurement Specialist; Lizbeth Juan, Executive Assistant; Melody Martinez, Board Liaison
Others in Attendance	Marlon Hill, Shana Bridgeman, Jacob Harowitz

Item	Action/Discussion
Welcome & Call to Order	Chair, Laurie Sallarulo called the meeting to order at 2:01 PM. Roll was called, and a quorum was established.
Chair Report	Nothing to report.
CEO Report	CEO reviewed the CEO Report and highlighted the below: <ul style="list-style-type: none"> <li>Extended the provider rep application window to April 15, 2022, as we did not receive many eligible providers.</li> <li>Board meetings will now be in person, we will continue to share the Zoom link for those who cannot attend.</li> </ul>
<b>CONSENT AGENDA</b> a. Approve February 1, 2022, Executive Committee meeting minutes b. EXEC225CA1 – Approve Sliding Fee Schedule – July 1, 2022 c. EXEC225CA2 – Approve 211 Contract for FY 2023 d. EXEC225CA3 – Approve Children’s Forum Contract Funding Increase	There was a <b>Motion</b> to approve Consent Agenda by Dawn Liberta and <b>Seconded</b> by Richard Campillo. <b>Motion Passes. Unanimously approved.</b>
<b>REGULAR BUSINESS</b> a. Legal Counsel Interviews/Rating Committee	<b>Legal Counsel Interviews/Rating Committee</b> Christine Klima, CAO discussed how the interview process will go and introduced all three vendors. 1 <sup>st</sup> Vendor: Julie Klahr, Shana Bridgeman, and Jacob Horowitz from Goren

<p>1st Vendor Interview @ 2:05pm 2nd Vendor Interview @ 2:20pm 3rd Vendor Interview @ 2:35pm Discussion @ 2:50pm</p> <p>b.EXC225RB1 – Racial Equity Institute – Termination of FY2022 Contract</p>	<p>2<sup>nd</sup> Vendor: Meghan Horton from Rissman 3<sup>rd</sup> Vendor: Merlon Hills from Weiss</p> <p>Chair, Laurie Sallarulo opened the floor for questions and discussions.</p> <p>No Board members had any changes to their initial rating scores.</p> <p>Christine Klima, CAO presented the summary scoring sheet for the Legal Services. The total score was the following:</p> <table border="0"> <tr> <td>1. Goren, Cherof, Doody, and Ezrol</td> <td>843.5</td> </tr> <tr> <td>2. Weiss, Serota, Helfman, Cole, and Beirman</td> <td>750</td> </tr> <tr> <td>3. Rissman, Barrett, Hurt, Donahue, McLain, &amp; Mangan</td> <td>735</td> </tr> </table> <p>Chair, Laurie Sallarulo recommended to award this procurement to Goren, Cherof, Doody, and Ezrol.</p> <p>There was a <b>Motion</b> to award the procurement to Goren, Cherof, Doody, and Ezrol to bring to the Full Board by Dawn Liberta. <b>Seconded</b> by Khalil Zeinieh.</p> <p><b><u>Racial Equity Institute – Termination of FY2022 Contract</u></b></p> <p>Christine Klima, CAO discussed how on February 28, 2022, the Florida Department of Education directed ELC to terminate its contract with REI effective immediately.</p> <p>There was a <b>Motion</b> to Approve the Termination of the REI Contract/Racial Equity Training to the Full Board by Dawn Liberta. <b>Seconded</b> by Richard Campillo.</p> <p>Khalil Zeinieh apposed.</p> <p>Khalil Zeinieh wanted to add that this is very unfortunate. CEO added that this is something that we do not want to do, but that we must do. However, as opportunities arise from our community partners, we will let our staff know about them.</p> <p>Cindy Arenberg Seltzer wants to applaud Renee Jaffe for the way she is going to make sure the work continues.</p>	1. Goren, Cherof, Doody, and Ezrol	843.5	2. Weiss, Serota, Helfman, Cole, and Beirman	750	3. Rissman, Barrett, Hurt, Donahue, McLain, & Mangan	735
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<b>NEW BUSINESS</b>	There was no discussion.						
<b>MATTERS FROM CHAIR</b>	There was no discussion.						
<b>MATTERS FROM COMMITTEES</b>	There was no discussion.						
<b>PUBLIC COMMENT</b>	There was no comment.						
<b>NEXT MEETING DATE</b>	May 24, 2022 @ 1:30PM						
<b>ADJOURN</b>	<b>A Motion</b> was made by Cindy Arenberg Seltzer to adjourn at 3:37 PM.						

*These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken prior to approval at the next meeting.*