



Approved at June 11, 2020 Executive Committee Meeting
 Early Learning Coalition of Broward County, Inc.
Executive Committee Meeting Minutes
April 2, 2020 – 8:30 am
 Virtual Meeting

Members in Attendance	Chair, Laurie Sallarulo; Michael Asseff; Richard Campillo; Renee Podolsky, Twan Russell; Cindy Arenberg-Seltzer; Ellie Schrot
Members Absent	
Staff in Attendance	Renee Jaffe, CEO; Christine Klima, CAO; Hubert Cesar, CIO; Howard Bakalar, CPO; Perry Borman, COO; Allison Metsch, Director of Education & Quality Initiatives; Reiner Potts, Financial Analyst; Stephanie Landreville, Controller; Pablo Calvo, Director of Community Engagement, Elsy Silvestre, Executive Assistant
Others in Attendance	Jacob Jackson, General Counsel

Item	Action/Discussion
Welcome & Call to Order	Chair Laurie Sallarulo called the meeting to order at 8:45 am. Roll was called and a quorum was established.
Chair Report	Committee Chair opened up the meeting at 8:33 am
CEO Report	<p>Officer nominations are at the end of the year. Please email CEO between now and April 17 if you want to self-nominate or nominate someone for the positions of 1st Vice Chair, 2nd Vice Chair, Treasurer, or Secretary.</p> <p>Perry Borman, the Early Learning Coalition’s COO’s last day is Friday, April 3. We wish Perry the very best.</p>
<p>CONSENT AGENDA</p> <p>a. Approve January 30, 2020 Executive Committee meeting minutes</p> <p>b. EXC205CA1 – Approve Revised Sliding Fee Schedule</p> <p>c. EXC205CA2 – Approve INCENTIVE\$ Contract Renewal</p> <p>d. EXC205CA3 – Approve K Transition Contract Renewal</p> <p>e. EXC205CA4 – Approve 211 Contract Renewal</p>	<p>There was a Motion to approve the Consent Agenda by Cindy Arenberg-Seltzer and Seconded by Michael Asseff. Motion Passes.</p>

REGULAR BUSINESS

a. EXC205RB1 – Coronavirus Update

The ELC staff has been working remotely since March 16. It was an easy transition as most ELC staff had been previously set up to work remotely. Meetings are conducted virtually and the ELC conducted its first virtual staff meeting on Monday, March 30. We want to make sure that the ELC staff is not feeling isolated. We are setting up virtual lunch sessions and virtual activities to keep staff members connected to each other.

Our top priority is to help parents and child care providers. The new contract period is still July 1. We don't know if OEL will change that. We are sending appropriate and tailored information to providers and parents, and we are monitoring and recording child care facility closures. The numbers changes daily. As of April 7, 2020, there are 422 providers closed, out of 737 total providers.

On March 23, the ELC hosted a virtual Q&A session with providers. Approximately 200 providers attended. We have updated our website with resources for providers and parents, the OEL Q&A sheet; story time and trainings.

CEO, Renee and Ellie Schrot have been discussing inclusion services at Early Steps and about having referrals go directly to Ellie.

ELC has been sending links to families and providers for educational activities to do at home with the kids, hosting story time, learning at home. ELC is also exploring to see if we can have books sent to school readiness children.

ELC is also working with community partners to ensure that essential staff can find child care programs. We have provided Memorial healthcare employees with programs that are open and able to take additional children. ELC has reached out to the BSO, as well. ELC is posting all this information on Facebook as well as posting in local newspapers.

There is specific language in the CARES Act that designates dollars for child care operations. ELC is waiting for specific funding numbers for Broward. We are on hold until we get those numbers. Looking at financial impacts and we are brainstorming, to see what type of financial support we can provide now.

AELC is working with other early learning organizations. We are working closely with William Karp. William from local licensing who has been attending our provider meetings and answering questions and providing information regarding licensing. We have reached out to the Children's Movement to see what they are coordinating. They are working on a statewide registry to connect parents that are essential staff and connect with available childcare.

ELC is asking at the State level to see if we can get cleaning supplies for providers that need them. We want to assist providers that are staying open. The executive team is meeting regularly. Everyone is staying connected.

	<p>Cindy thanked the staff for all the hard work and being proactive and supportive of providers and families.</p> <p>Committee chair thanked ELC for helping. So much info is changing daily. Very difficult for providers right now. It is important to give them every resource available.</p>
NEW BUSINESS	<p>Ellie mentioned that Early Steps is open and accepting referrals. They are also conducting evaluations through the use of telemedicine evaluations. Please reach out to Ellie for further information.</p> <p>Board Chair requested that CEO, Renee send email to Board members requesting that they please share any information about available programs, resources to ELC so that ELC can distribute this information to providers and families.</p> <p>FOLLOW UP: CEO, Renee will be emailing a Board update to all Board Members.</p>
MATTERS FROM CHAIR	There was no discussion.
MATTERS FROM COMMITTEES	There was no discussion.
PUBLIC COMMENT	There was no comment.
NEXT MEETING DATE	June 11, 2020 at 9:15 AM
ADJOURN	A Motion was made by Cindy Arenberg-Seltzer to adjourn the Executive Committee Meeting at 8:55 AM. The meeting adjourned at 8:55 AM

These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken prior to approval at the next meeting.